

REGULAR MEETING OF COUNCIL - HELD DECEMBER 20, 2022

Regular Meeting of the Council of the County of Barrhead No. 11 held December 20, 2022 was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi
Councillor Walter Preugschas
Councillor Jared Stoik (joined at 9:18 a.m.)

STAFF

Debbie Oyarzun, County Manager	Ken Hove, Director of Infrastructure
Pam Dodds, Executive Assistant	Travis Wierenga, Public Works Manager
Tamara Molzahn, Director of Finance & Administration	Jenny Bruns – Development Officer
	Adam Vanderwekken, Development & Communications Coordinator

ATTENDEES

Quentin & Teresa Olson, and Dale Kluin – Ft. Assiniboine Bicentennial Voyageur Canoe Brigade (Delegation)
Barry Kerton - Town and Country Newspaper

APPROVAL OF AGENDA

2022-528 Moved by Councillor Preugschas that the agenda be approved as presented.
Carried 6-0.

MINUTES OF REGULAR MEETING HELD DECEMBER 6, 2022

2022-529 Moved by Councillor Lane that the minutes of the Regular Meeting of Council held December 6, 2022, be approved as circulated.
Carried 6-0.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-586
NE 28-59-6-W5 (KON)**

2022-530 Moved by Deputy Reeve Schatz that Council approve subdivision application 22-R-586 proposing to create a 3.74 ha (8.57 acre) farmstead separation out of NE 28-59-6-W5 with the conditions as presented.
Carried 6-0.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-611
SE 12-61-5-W5 (1164733 BC LTD./STEVE MIKULASIK)**

2022-531 Moved by Councillor Kleinfeldt that Council approve subdivision application 22-R-611 proposing to create 14.8 ha (36.6 acre) fragmented parcel out of SE 12-61-5-W5 with the conditions as presented.
Carried 6-0.

Jenny Bruns and Adam Vanderwekken departed the meeting at 9:15 a.m.

Ken Hove, Travis Wierenga, and Tamara Molzahn joined the meeting at 9:17 a.m.

Councillor Stoik joined the meeting at 9:18 a.m.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

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PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, and Travis Wierenga, Public Works Manager, reviewed the written report for Public Works and Utilities and answered questions from Council.

- 2022-532 Moved by Councillor Lane that the report from the Director of Infrastructure be received for information.

Carried Unanimously.

2022 PROJECT DASHBOARD

- 2022-533 Moved by Councillor Properzi that Council accept the 2022 Project Dashboard for information.

Carried Unanimously.

2023 PAVING PROJECT TENDER

- 2022-534 Moved by Councillor Preugschas that Council postpone the 2023 paving project for another year.

Defeated 5-2.

- 2022-535 Moved by Deputy Reeve Schatz that Council awards the full 2023 paving contract to Central City Paving at their bid price of \$6,327,384.30 with a full project cost of \$7,332,622.73 and further that grant dollars of \$1,353,196 and aggregate reserve of \$353,698 be used to cover the shortfall from the original Capital Budget.

Carried 5-2.

- 2022-536 Moved by Councillor Properzi that Council directs Administration to cancel the Landfill Access Road Project under the MSI Grant Program.

Carried 6-1.

- 2022-537 Moved by Councillor Kleinfeldt that Council directs Administration to amend MSI application for Range Road 22 to increase funding required by \$709,404.

Carried Unanimously.

- 2022-538 Moved by Councillor Stoik that Council directs Administration to submit a Canada Community Building Fund application for Range Road 22 for \$614,980.

Carried Unanimously.

- 2022-539 Moved by Deputy Reeve Schatz that Council directs Administration to allocate \$353,698 of Aggregate Reserve for Range Road 22.

Carried 6-1.

- 2022-540 Moved by Councillor Lane that Council directs Administration to allocate an additional \$28,812 of Canada Community Building Fund to Range Road 40.

Carried 6-1.

Tamara Molzahn departed the meeting at 10:42 a.m.

RECESS

Reeve Drozd recessed the meeting at 10:42 a.m.

Reeve Drozd reconvened the meeting at 10:52 a.m.

Ken Hove, Travis Wierenga, Pam Dodds, and Barry Kerton departed the meeting at 10:52 a.m.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

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IN-CAMERA

2022-541 Moved by Deputy Reeve Schatz that the meeting move in-camera at this time being 10:53 a.m under *FOIPP s. 24 Advice from Officials* to discuss a new band (C1) on the 2023 Salaries & Wages Grid.

Carried Unanimously.

2022-542 Moved by Councillor Properzi that the meeting move out of in-camera at this time being 11:11 a.m.

Carried Unanimously.

NEW C1 BAND - 2023 SALARIES & WAGES GRID

2022-543 Moved by Councillor Preugschas that Council approve the addition of the new band (C1) to the 2023 Salaries & Wages Grid.

Carried Unanimously.

Councillors Properzi and Stoik departed the meeting at 11:12 a.m.

Pam Dodds and Barry Kerton rejoined the meeting at 11:12 a.m.

DELEGATION – 2023 FT. ASSINIBOINE BICENTENNIAL VOYAGEUR CANOE BRIGADE

Quentin & Teresa Olson and Dale Kluin met with Council at this time being 11:14 a.m. to discuss the 2023 Ft. Assiniboine Bicentennial celebrations and the voyageur canoe brigade.

Councillor Properzi rejoined the meeting at 11:20 a.m.

Councillor Stoik rejoined the meeting at 11:24 a.m.

Council thanked the delegation for attending and they departed the meeting at 11:40 a.m.

2022-544 Moved by Councillor Preugschas that Council waive the registration fees and reserve the Klondyke Ferry campground for the night of July 10, 2023 for the Voyageur Canoe Brigade and to provide up to 4 porta-potties for their use.

Carried Unanimously.

MTM AGRICULTURAL SOCIETY - COMMUNITY GRANT FINAL REPORT

2022-545 Moved by Councillor Preugschas that Council receive for information the final report from MTM Agricultural Society as a grant recipient of \$550 under the Community Grants Policy.

Carried Unanimously.

2023 MEMBER-AT-LARGE APPOINTMENTS TO LIBRARY BOARD

2022-546 Moved by Councillor Lane that the meeting move in-camera at this time being 11:51 a.m. under *FOIPP s. 19 Confidential Evaluations* for evaluation of member-at-large appointments.

Carried Unanimously.

2022-547 Moved by Councillor Properzi that the meeting move out of in-camera at this time being 11:54 a.m.

Carried Unanimously.

2022-548 Moved by Deputy Reeve Schatz that Council appoint Jane Kusal, Susan McLaren, David Rowe, and Margaret Krikke (Neerlandia Library Rep), to the Barrhead Public Library Board for a 3-year term from January 1, 2023 to December 31, 2025.

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

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2023 APPOINTMENT MEMBERS TO ALUS PARTNERSHIP ADVISORY COMMITTEE (PAC)

- 2022-549 Moved by Councillor Lane that Council extends the term of membership for the current ALUS PAC members to December 31, 2023.

Carried Unanimously.

LUNCH RECESS

Reeve Drozd recessed the meeting at 12:02 p.m.

Reeve Drozd reconvened the meeting at 1:00 p.m.

Tamara Molzahn rejoined the meeting at 1:00 p.m.

**PUBLIC HEARING FOR TAXATION OF DESIGNATED MANUFACTURED HOMES IN
MANUFACTURED HOME PARKS BYLAW (BYLAW NO. 8-2022)**

Reeve Drozd declared the Public Hearing open at 1:00 pm to provide an opportunity for public input and comment regarding proposed Bylaw No. 8-2022, Taxation of Designated Manufactured Homes in Manufactured Home Parks bylaw, in order to levy property taxes to the owner of the manufactured home community/park.

Reeve Drozd explained the public hearing process.

Tamara Molzahn, Director of Finance, introduced Bylaw 8-2022 which received 1st reading at the November 15, 2022, Regular Council meeting.

No public were in attendance to speak for or against Bylaw 8-2022.

No correspondence was received.

Reeve Drozd declared the Public Hearing closed at 1:04 p.m.

**TAXATION OF DESIGNATED MANUFACTURED HOMES IN MANUFACTURED HOME PARKS
BYLAW (BYLAW NO. 8-2022)**

- 2022-550 Moved by Councillor Lane that Council give 2nd reading of Bylaw 8-2022 Taxation of Designated Manufactured Homes in Manufactured Home Parks Bylaw.

Carried Unanimously.

- 2022-551 Moved by Councillor Properzi that Council give 3rd reading of Bylaw 8-2022 Taxation of Designated Manufactured Homes in Manufactured Home Parks Bylaw.

Carried Unanimously.

OUTSTANDING OIL AND GAS PROPERTY TAX ACCOUNTS – PERC / DIRC FUNDING

- 2022-552 Moved by Deputy Reeve Schatz that Council direct Administration to apply under the Provincial Education Requisition Credit (PERC) and the Designated Industrial Requisition Credit (DIRC) program for an estimated amount of \$388.34 and \$7.42, respectively which equals the outstanding uncollectible education and designated industrial property tax requisitions for 2022 tax year.

Carried Unanimously.

Travis Wierenga joined the meeting at 11:00 a.m.

2022 CANCELLED TAXES

- 2022-553 Moved by Councillor Properzi that Council approve 2022 cancelled tax transactions as follows:

- Tax Roll 530253000 in the amount of \$577.86
- Tax Roll 559312008 in the amount of \$595.59
- Tax Roll 529161015 in the amount of \$1,541.45
- Tax Roll 100000009 in the amount of \$60.70

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

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2023 INTERIM OPERATING BUDGET & 2023 CAPITAL BUDGET

2022-554 Moved by Councillor Preugschas that Council approve the 7 step salaries & wages grid as recommended by Improve Consulting Group Inc. and as included in the 2023 INTERIM Operating Budget.

Carried Unanimously.

2022-555 Moved by Deputy Reeve Schatz that Council approve the 2023 INTERIM Operating Budget of \$18,673,478 as presented.

Carried Unanimously.

2022-556 Moved by Councillor Lane that Council approve the 2023 Capital Budget of \$14,775,734 as presented.

Carried Unanimously.

3 YEAR FINANCIAL PLAN AND 10 YEAR CAPITAL PLAN

2022-557 Moved by Councillor Kleinfeldt that Council approve the 3-Year Financial Plan and the 10 Year Capital Plan for the County of Barrhead as presented.

Carried Unanimously.

Travis Wierenga departed the meeting at 2:07 p.m.

DIRECTOR OF FINANCE & ADMINISTRATION REPORT

2022-558 Moved by Councillor Preugschas that Council accept the following Director of Finance & Administration's reports for information:

- Cash, Investments, & Taxes Receivable as of November 30, 2022
- Payments Issued for the month of November 2022
- YTD Budget Report for the 11 months ending November 30, 2022
- YTD Capital Recap for period ending November 30, 2022
- YTD Elected Officials Remuneration Report ending November 30, 2022

Carried Unanimously.

Tamara Molzahn departed the meeting at 2:13 p.m.

Councillor Properzi departed the meeting at 2:20 p.m.

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2022 Council Resolution Tracking List and provided updates to Council:

- Policy meeting scheduled for December 21, 2022

2022-559 Moved by Councillor Kleinfeldt to accept the County Manager's report as information.

Carried 6-0.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

AGENDA INFORMATION ITEMS

- 2022-560 Moved by Councillor Preugschas that the following agenda items be received as information:
- Letter from LSAC to GROWTH Alberta RE: Termination of GROWTH membership – November 24, 2022
 - Letter from Minister of Public Safety and Emergency Services – Hon. Mike Ellis RE: Victim Services Redesign – December 2022
 - Memo from Alberta Precision Laboratories – RE: Community Lab Services Transition – December 2022
 - Misty Ridge Ski Club Minutes – October 25, 2022

Carried 6-0.

Councillor Lane departed the meeting at 2:25 p.m.

Councillor Properzi rejoined the meeting at 2:26 p.m.

COUNCILLOR REPORTS

Councillor Kleinfeldt reported on his attendance at the County Budget Workshop, a Special Library zoom meeting, and the joint ECDC/ASB meeting.

Councillor Preugschas reported on his attendance at the County Budget Workshop, ASB Provincial Committee meeting and the Extension subcommittee, ASB meeting, joint ECDC/ASB meeting, ASB ADM Town Hall, GROWTH/WILD meeting, and attending school Christmas concert.

Councillor Properzi reported on his attendance at the County Budget Workshop, and FCSS meeting.

Councillor Lane reported on his attendance at the County Budget Workshop, a BDSHA meeting, Misty Ridge meeting, and FCSS meeting.

Councillor Stoik reported on his attendance at the County Budget Workshop.

Deputy Reeve Schatz reported on his attendance at the County Budget Workshop, the joint ECDC/ASB meeting, ASB meeting, ASB ADM Town Hall, Seed Cleaning Plant meeting, CFYE meeting, and attending school Christmas concert.

Reeve Drozd reported on his attendance at the Air Cadet banquet, County Budget Workshop, Polar Parade in Town of Barrhead, joint ECDC/ASB meeting, ASB ADM Town Hall, attending school Christmas concert, and time spent on County office duties.

ADJOURNMENT

- 2022-561 Moved by Councillor Stoik that the meeting adjourn at 2:43 p.m.

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager