

**REGULAR MEETING OF COUNCIL - HELD NOVEMBER 1, 2022**

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Regular Meeting of the Council of the County of Barrhead No. 11 held November 1, 2022 was called to order by Reeve Drozd at 9:00 a.m.

**PRESENT**

Reeve Doug Drozd  
Deputy Reeve Marvin Schatz  
Councillor Ron Kleinfeldt  
Councillor Bill Lane  
Councillor Paul Properzi  
Councillor Walter Preugschas  
Councillor Jared Stoik

**STAFF**

Debbie Oyarzun, County Manager	Ken Hove, Director of Infrastructure
Pam Dodds, Executive Assistant	Jenny Bruns, Development Officer
Tamara Molzahn, Director of Finance & Administration	Adam Vanderwekken, Development & Communications Coordinator

**ATTENDEES**

Sgt Bob Dodds – Barrhead RCMP Detachment (Delegation)  
Barry Kerton - Town and Country Newspaper

**RECESS**

Reeve Drozd recessed the meeting at 9:00 a.m.

Reeve Drozd reconvened the meeting at 9:07 a.m.

**APPROVAL OF AGENDA**

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2022-434 Moved by Councillor Preugschas that the agenda be approved as presented with the addition of:

Item 6.2 – Introduction letter from Minister of Municipal Affairs, Hon. Rebecca Schulz - dated October 28, 2022

Carried Unanimously.

**MINUTES OF ORGANIZATIONAL MEETING HELD OCTOBER 18, 2022**

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2022-435 Moved by Councillor Lane that the minutes of the Organizational Meeting of Council held October 18, 2022, be approved as circulated.

Carried Unanimously.

**MINUTES OF REGULAR MEETING HELD OCTOBER 18, 2022**

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2022-436 Moved by Councillor Preugschas that the minutes of the Regular Meeting of Council held October 18, 2022, be approved as circulated.

Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-594  
SE 35-58-4-W5 (MOWERY / TEHA)**

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2022-437 Moved by Councillor Lane that Council approve subdivision application 22-R-594 proposing to create a 4.44 ha (10.98 ac) farmstead separation out of SE 35-58-4-W5 with the conditions as presented.

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

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Reeve

ORIGINAL SIGNED – D. OYARZUN

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County Manager

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**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-598  
P3 and LOT 15 PLAN 5528KS GREENDALE (COUNTY OF BARRHEAD & CHALIFOUX)**

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- 2022-438 Moved by Deputy Reeve Schatz that Council approve subdivision application 22-R-598 boundary adjustment to consolidate a portion of Municipal Reserve Lot P3 with Lot 15 Plan 5528KS with the following conditions:
1. That the instrument effecting this tentative plan of subdivision have the effect of consolidating the portion of Lot P3, Plan 5528 KS being subdivided with Lot 15, Plan 5528 KS, in such a manner that the resulting title cannot be further subdivided without Subdivision Authority approval.
  2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
  3. That prior to endorsement of an instrument effecting this plan, the County of Barrhead No. 11 and Subdivision Authority receive a Certificate of Compliance stating that the existing sewage disposal system(s) on the subject site meet current provincial requirements or have been relocated or redesigned to comply with the current Alberta *Private Sewage Systems Standard of Practice*, and are suitable for the intended subdivision.
  4. That prior to endorsement of an instrument effecting this plan, the structure(s) which encroach into Lot P3, Plan 5528KS be relocated or demolished in accordance with the requirements of the County of Barrhead No. 11's Land Use Bylaw. We require that relocation or demolition of any structure(s) be completed prior to final endorsement.
  5. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

Carried Unanimously.

Jenny Bruns departed the meeting at 9:23 a.m.

**INTERMUNCIPAL COLLABORATION FRAMEWORK (ICF) COMMITTEE APPOINTMENT**

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- 2022-439 Moved by Councillor Properzi that Council rescinds resolution 2022-398 appointing Reeve DROZD, Councillor KLEINFELDT, and Councillor LANE as Council's representatives on the Town of Barrhead ICF Committee.

Carried Unanimously.

- 2022-440 Moved by Councillor Preugschas that Council appoints Reeve DROZD and Councillor KLEINFELDT to the ICF Committee between the County of Barrhead and the Town of Barrhead.

Carried Unanimously.

- 2022-441 Moved by Councillor Kleinfeldt that Council appoints Councillor LANE as the alternate member to the ICF Committee between the County of Barrhead and Town of Barrhead.

Carried Unanimously.

**2023 BUDGET CYCLE AMENDMENT**

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- 2022-442 Moved by Councillor Properzi that Council approves the revised 2023 Budget Cycle as presented.

Carried Unanimously.

Tamara Molzahn and Ken Hove join the meeting at 9:31 a.m.

Councillor Stoik left the meeting at 9:43 a.m. and rejoined at 9:46 a.m.

**PROJECTS DASHBOARD**

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- 2022-443 Moved by Councillor Properzi that Council accepts the Projects Dashboard for information.

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

**REGULAR MEETING OF COUNCIL - HELD NOVEMBER 1, 2022****DIRECTOR OF FINANCE & ADMINISTRATION REPORT**

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2022-444 Moved by Councillor Preugschas that Council accept the following Director of Finance & Administration's reports for information:

- Cash, Investments, & Taxes Receivable as of August 31, 2022
- Taxes Outstanding Analysis
- Payments Issued for the month of August 2022
- YTD Budget Report for the 8 months ending August 31, 2022
- YTD Capital Recap for period ending August 31, 2022
- Cash, Investments, & Taxes Receivable as of September 30, 2022
- Payments Issued for the month of September 2022
- YTD Budget Report for the 9 months ending September 30, 2022
- YTD Capital Recap for period ending September 30, 2022
- YTD Elected Officials Remuneration Report ending September 30, 2022

Carried Unanimously.

Tamara Molzahn departed the meeting at 10:25 a.m.

**PUBLIC WORKS REPORT**

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Ken Hove, Director of Infrastructure, reviewed the written report for Public Works and Utilities and answered questions from Council.

2022-445 Moved by Deputy Reeve Schatz that the report from the Director of Infrastructure be received for information.

Carried Unanimously.

Ken Hove departed the meeting at 10:36 a.m.

**RECESS**

Reeve Drozd recessed the meeting at 10:36 a.m.

Reeve Drozd reconvened the meeting at 10:46 a.m.

**REPORT – COUNTY MANAGER**

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Debbie Oyarzun, County Manager, reviewed the 2022 Council Resolution Tracking List and provided updates to Council;

- County of Barrhead booth at the Community Pumpkin Walk was well attended
- Update on enforcement matters
- Reminder of RMA conference November 7-10, 2022
- Reminder of ICF meeting with Town on November 14, 2022
- Reminder of Long Service Awards on November 25, 2022
- Demonstration of the County of Barrhead website detailing the tax sale process and properties for sale

2022-446 Moved by Councillor Kleinfeldt to accept the County Manager's report as information.

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

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Reeve

ORIGINAL SIGNED – D. OYARZUN

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County Manager

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**DELEGATION – BARRHEAD RCMP DETACHMENT**

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Sergeant Bob Dodds of the Barrhead RCMP Detachment, met with Council at this time being 10:56 a.m. to give an update on policing in the municipality. Sgt Dodds indicated that he had not yet received the quarterly stats and would forward them to the CAO once received.

2022-447 Moved by Councillor Properzi that Council accepts the report from Sgt Dodds as information.

Carried Unanimously.

Sgt Dodds and Adam Vanderwekken departed the meeting at 11:18 a.m.

**AGENDA INFORMATION ITEMS**

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2022-448 Moved by Councillor Lane that Council direct Administration to draft a congratulatory letter for Reeve's signature to the new Minister of Municipal Affairs and provide information on County of Barrhead strategic initiatives.

Carried Unanimously.

2022-449 Moved by Councillor Properzi that the following agenda items be received as information:

- FCSS Minutes – September 15, 2022
- Letter of introduction from Minister of Municipal Affairs, Hon. Rebecca Schulz - dated October 28, 2022

Carried Unanimously.

**COUNCILLOR REPORTS**

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Councillor Lane had nothing to report.

Councillor Stoik had reported on a meeting with the CAO.

Councillor Kleinfeldt reported on his attendance at a library meeting and library fundraiser, and at the BARCC meeting.

Councillor Preugschas reported on his attendance at a Provincial ASB meeting, update on WILD podcasts, Attraction & Retention Committee planning an appreciation event, Ft. Assiniboine 200<sup>th</sup> anniversary planning meeting, meeting with CAO, Community Pumpkin Walk, and the Bloomsbury Halloween celebration.

Councillor Properzi reported on his attendance at the FCSS meeting, and the Community Pumpkin Walk.

Deputy Reeve Schatz reported on his attendance at the Whitecourt Chamber of Commerce 2022 Economic Forum, CFYE Strategic Planning session, meeting with the CAO, and the Gardenvue Fall Supper and Fundraiser.

Reeve Drozd reported on his attendance at the RCMP Town Hall in Neerlandia, BARCC meeting, meeting with the CAO, and time spent on County office duties.

**IN-CAMERA**

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2022-450 Moved by Councillor Properzi that the meeting move in-camera at this time being 11:39 a.m. for discussion on:

4.6.1 Letter Of Support - Regional Sanitary Sewer System – *FOIPP s. 24 Advice from Officials*

4.6.2 Personnel - *FOIPP Sec. 24 Advice from Officials*

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

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Pam Dodds and Barry Kerton departed the meeting at 11:39 a.m.

General consent from Council was received to extend the meeting to discuss agenda items on the table.

Councillor Preugschas left the meeting at 12:00 p.m. and rejoined at 12:02 p.m.

**OUT OF IN-CAMERA**

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2022-451 Moved by Councillor Lane that the meeting move out of in-camera at this time being 12:46 p.m.

Carried Unanimously.

2022-452 Moved by Councillor Preugschas that Council direct Administration to provide a letter of support to Lac Ste Anne County to submit to the province for funding under the Water for Life Grant for the Lac La Nonne & Nakamun Lake Regional Sanitary Sewer Collection System Project with the understanding that the County would need to confirm funding before committing financially to the project.

Carried Unanimously.

2022-453 Moved by Councillor Properzi that Council acknowledges that the CAO may work remotely as needed.

Carried Unanimously.

**ADJOURNMENT**

2022-454 Moved by Councillor Stoik that the meeting adjourn at 12:28 p.m.

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

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Reeve

ORIGINAL SIGNED – D. OYARZUN

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County Manager