

REGULAR MEETING OF COUNCIL - HELD NOVEMBER 17, 2020

The Regular Meeting of the Council of the County of Barrhead No. 11 held November 17, 2020 was called to order by Reeve Drozd at 9:03 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt (left at 3:05 p.m.)
Councillor Bill Lane
Councillor Walter Preugschas
Councillor Darrell Troock
Councillor Dennis Nanninga (joined at 9:27 a.m.)

STAFF

Debbie Oyarzun, County Manager	Tamara Molzahn, Director of Finance
Pam Dodds, Executive Assistant	Ken Hove, Director of Infrastructure
Jenny Bruns, Development Officer	Shannon Prociuk, Economic Dev. & Communications Coordinator

DELEGATION

Barry Kerton - Town and Country Newspaper

RECESS

Reeve Drozd recessed the meeting at this time being 9:03 a.m.

Reeve Drozd reconvened the meeting at this time being 9:27 a.m.

Councillor Nanninga joined the meeting at this time being 9:27 a.m.

APPROVAL OF AGENDA

- 2020-435 Moved by Councillor Lane that the agenda be approved as presented.
Carried Unanimously.

MINUTES OF ORGANIZATIONAL MEETING HELD OCTOBER 20, 2020

- 2020-436 Moved by Councillor Troock that the minutes of the Organizational Meeting of Council held October 20, 2020 be approved as circulated.
Carried Unanimously.

MINUTES OF REGULAR MEETING HELD OCTOBER 20, 2020

- 2020-437 Moved by Councillor Preugschas that the minutes of the Regular Meeting of Council held October 20, 2020 be approved as circulated.
Carried Unanimously.

MINUTES OF SPECIAL MEETING HELD OCTOBER 28, 2020

- 2020-438 Moved by Deputy Reeve Schatz that the minutes of the Special Meeting of Council held October 28, 2020 be approved as circulated.
Carried Unanimously.

SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE NO. 20-R-208 SW 17-57-1-W5 - 1969795 ALBERTA LTD.

- 2020-439 Moved by Deputy Reeve Schatz that Council approve the subdivision application proposing to create an 80-acre split out of SW 17-57-1-W5 with the conditions as presented.
Carried Unanimously.

Jenny Bruns left the meeting at this time being 9:44 a.m.

JANITORIAL SERVICES CONTRACT AT PUBLIC WORKS BUILDING

- 2020-440 Moved by Councillor Lane that Council approve the 1-year Independent Contract Services agreement with Shelby Mast for the period November 17, 2020 to October 31, 2021 to provide janitorial service to the Public Works Administration Building at a rate of \$24.65/hr.

Carried Unanimously.



Reeve



County Manager

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OFFICE CHRISTMAS CLOSURE

2020-441 Moved by Councillor Troock that Council close the County of Barrhead office December 29-31, 2020 (already closed December 24, 25 & 28).

Carried Unanimously.

2020-442 Moved by Councillor Nanninga that County of Barrhead employees are required to utilize 1 vacation or personal day during the extended office closure period of December 29-31, 2020.

Carried Unanimously.

2020-443 Moved by Councillor Lane that if staff are required to work during the extended office closure period of December 29-31, 2020 that staff will be paid for regular work, and equal time off in lieu will be provided.

Carried Unanimously.

AGRICULTURAL LEASE AGREEMENT – PT. OF SE 25-61-6-W5

2020-444 Moved by Councillor Preugschas that Council authorize the Reeve and County Manager to renew the Lease Agreement for 13 acres within SE 25-61-6-W5 with the current tenant for the term January 1, 2021 until December 31, 2023 at an annual rate of \$25.00 per acre.

Carried Unanimously.

HEALTH & SAFETY

2020-445 Moved by Councillor Troock that first reading be given to Bylaw No. 13-2020 Repealing Bylaw to Repeal Bylaw 9-2010 Safety Committee

Carried Unanimously.

2020-446 Moved by Councillor Nanninga that Bylaw 13-2020 be given second reading.

Carried Unanimously.

2020-447 Moved by Councillor Lane that Bylaw 13-2020 be considered for third and final reading.

Carried Unanimously.

2020-448 Moved by Deputy Reeve Schatz that Bylaw No. 13-2020 Repealing Bylaw to Repeal Bylaw 9-2010 Safety Committee be given third reading.

Carried Unanimously.

2020-449 Moved by Councillor Preugschas that Council approve Health & Safety Policy AD-001 as presented which will rescind Policy 2.28 Safety and Loss Control.

Carried Unanimously.

2020-450 Moved by Councillor Nanninga that Council except for information the Joint Workplace Health & Safety Committee (JWHSC) terms of reference

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at this time being 10:25 a.m.

Reeve Drozd reconvened the meeting at this time being 10:31 a.m.

Ken Hove joined the meeting at this time being 10:31 a.m.

STOIK ROAD PROJECT – WEST OF NW 28-62-3-W5

2020-451 Moved by Councillor Nanninga that Council direct the Reeve and County Manager to sign the agreement for Crop Damages on Backslope Area for the Stoik Road Project.

Carried Unanimously.



Reeve



County Manager

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REPORT - PUBLIC WORKS

Ken Hove, Director of Infrastructure, met with Council and reviewed the written report for Public Works and Utilities and answered questions from Council.

- 2020-452 Moved by Councillor Troock that the report from the Director of Infrastructure be received for information.

Carried Unanimously.

SALE OF SURPLUS EQUIPMENT

- 2020-453 Moved by Councillor Lane that Council authorize the sale of the following surplus equipment and that the disposal of the surplus equipment will take place according to Policy #12.36:

- Unit 32-117 2004 Dodge D2500; 230,000 kms
- Unit 32-116 2006 Dodge D2500; 190,000 kms
- Unit 32-112 2009 Ford F150; 271,000 kms
- Unit 62-406 2009 Dodge Dakota; 107,000 kms

Carried Unanimously.

Ken Hove departed the meeting at this time being 11:05 a.m.

DELEGATION – BARRHEAD PUBLIC LIBRARY

Elaine Dickie, Director of the Barrhead Public Library met with Council at this time being 11:05 a.m. and provided an update on the library operations as well as presenting the Barrhead Public Library budget.

2021 JOINT BUDGET - LIBRARY

- 2020-454 Moved by Councillor Kleinfeldt that Council approves the 2021 Library Operating Budget of \$360,182 with the County contribution of \$121,700 which includes the funding based on per capita and 50% share of utilities.

Carried Unanimously.

- 2020-455 Moved by Councillor Preugschas that Council approve the 3-year Library Operating Plan.

Carried Unanimously.

Council thanked Elaine Dickie for her presentation, and she departed the meeting at this time being 11:21 a.m.

DELEGATION – BARRHEAD & DISTRICT FCSS SOCIETY

Shelly Dewsnap, Executive Director of the Barrhead & District FCSS Society met with Council at this time being 11:22 a.m. and provided an update on FCSS operations as well as presenting the Barrhead & District FCSS Society budget.

**2021 JOINT BUDGET / COMMUNITY PROJECTS BUDGET – FCSS
BUDGET & FINANCIAL REQUEST**

- 2020-456 Moved by Councillor Lane that Council approve the 2021 FCSS operating budget of \$484,868.50 with the County contribution being \$61,000 as presented.

Carried Unanimously.

- 2020-457 Moved by Councillor Troock that Council accept as information the FCSS request for an additional \$15,000 for “future” Community Projects.

Carried Unanimously.

Council thanked Shelly Dewsnap for her presentation, and she departed the meeting at this time being 11:52 a.m.

**PROPERTY TAXES – REQUEST TO CANCEL PENALTY
- TAX ROLL 559213008 & 559211000**

- 2020-458 Moved by Councillor Kleinfeldt that Council cancel the penalties on Tax Roll # 559211000 and 559213008 for compassionate reasons.

Carried Unanimously.



Reeve



County Manager

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Shannon Prociuk joined the meeting at this time being 11:54 a.m.

SCAN (SAFER COMMUNITIES AND NEIGHBOURHOODS)

- 2020-459 Moved by Councillor Lane that Council support the promotion of SCAN: Safer Communities and Neighborhoods to County residents as recommended by BARCC.

Carried Unanimously.

Shannon Prociuk departed the meeting at this time being 12:15 p.m.

LUNCH RECESS

Reeve Drozd recessed the meeting at this time being 12:16 p.m.

Reeve Drozd reconvened the meeting at this time being 1:15 p.m.

Jenny Bruns rejoined the meeting at this time being 1:15 p.m.

**INTERMUNICIPAL DEVELOPMENT PLAN PUBLIC HEARING –
COUNTY OF BARRHEAD & WOODLANDS COUNTY**

Reeve Drozd declared the Public Hearing for Bylaw No. 4-2020, regarding an Intermunicipal Development Plan (IDP) between the County of Barrhead and Woodlands County, open at 1:15 p.m. as duly advertised.

A Public Hearing was held to hear any submissions for or against Bylaw 4-2020.

Jenny Bruns, Development Officer, County of Barrhead, introduced Bylaw 4-2020 which received 1st reading at the March 3, 2020 Regular Council meeting.

Jenny Bruns, Development Officer, County of Barrhead, read into the record the correspondence from a Woodlands County ratepayer and responded to their concerns.

Reeve Drozd declared the Public Hearing closed at 1:28 p.m.

**SECOND READING FOR BYLAW 4-2020 – INTERMUNICIPAL
DEVELOPMENT PLAN BETWEEN THE COUNTY OF BARRHEAD AND
WOODLANDS COUNTY**

- 2020-460 Moved by Councillor Nanninga that second reading be given to Bylaw No. 4-2020, the Intermunicipal Development Plan between the County of Barrhead and Woodlands County.

Carried Unanimously.

Jenny Bruns departed the meeting at this time being 1:31 p.m.

Tamara Molzahn joined the meeting at this time being 1:32 p.m.

2021 JOINT BUDGET – BARRHEAD REGIONAL LANDFILL

- 2020-461 Moved by Councillor Lane that Council approve the 2021 Barrhead Regional Landfill operating budget in the amount of \$241,340 as recommended by the Barrhead Regional Landfill Committee, which includes a contribution of \$68,340 from each municipality to be incorporated into the County's 2021 operating budget

Carried Unanimously.

- 2020-462 Moved by Councillor Kleinfeldt that Council approve the 2021 Barrhead Regional Landfill capital budget in the amount of \$18,000 as recommended by the Barrhead Regional Landfill Committee which includes a contribution of \$9,000 from each municipality to be incorporated into the County's 2021 capital budget.

Carried Unanimously.

- 2020-463 Moved by Councillor Preugschas that Council approve the Barrhead Regional Landfill 3-year operating plan and 10-year capital plan as recommended by the Barrhead Regional Landfill Committee for incorporation into the County's multi-year operating and capital plans.

Carried Unanimously.



Reeve



County Manager

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2021 JOINT BUDGET – BARRHEAD REGIONAL AIRPORT

- 2020-464 Moved by Councillor Troock that Council approve the 2021 Barrhead Regional Airport Operating Budget in the amount of \$46,268.10 which includes a contribution of \$17,515.55 from each municipality to be incorporated into the County's 2021 Operating Budget.
- Carried Unanimously.
- 2020-465 Moved by Councillor Lane that Council approve the 2022-2024 Barrhead Regional Airport Committee proposed 3-year Operating Plan for incorporation into the County's Operating Plan.
- Carried Unanimously.
- 2020-466 Moved by Councillor Troock that Council approve the 2021 Barrhead Regional Airport Capital Budget of \$nil which includes the County share of \$nil to be incorporated into the County's 2020 Capital Plan.
- Carried Unanimously.
- 2020-467 Moved by Councillor Nanninga that Council approve the 10-year Barrhead Regional Airport Capital Plan for incorporation into the County's Capital Plan.
- Carried Unanimously.

2021 JOINT BUDGET – BARRHEAD REGIONAL FIRE SERVICES AND EMERGENCY RESPONSE CENTRE

- 2020-468 Moved by Councillor Troock that Council approve sale of the 2010 Chevrolet Command 2, 1999 Ford Rapid Attack Truck and generator motor in a local auction, and should the items be sold that the funds received would be used to reduce the contributions from the Town and County for the 2020 Fire Capital Budget.
- Carried Unanimously.
- 2020-469 Moved by Deputy Reeve Schatz that Council approve the 2021 Fire Services operating budget of \$841,100 as recommended by Fire Services Committee which includes County estimated operational contribution of \$447,240 be incorporated into the County's 2021 operating budget.
- Carried Unanimously.
- 2020-470 Moved by Councillor Troock that Council approve the 2021 ERC operating budget of \$50,420 as recommended by Fire Services Committee which includes a contribution from each municipality of \$25,210 be incorporated into County's 2020 operating budget.
- Carried Unanimously.
- 2020-471 Moved by Councillor Lane that Council approve the 2021 Fire Services capital budget of \$nil as recommended by Fire Services Committee which includes a contribution from each municipality of \$nil be incorporated into County's 2021 capital budget.
- Carried Unanimously.
- 2020-472 Moved by Councillor Preugschas that Council approve the 2021 ERC capital budget of \$15,000 as recommended by Fire Services Committee which includes a contribution from each municipality of \$7,500 be incorporated into County's 2021 capital budget.
- Carried Unanimously.
- 2020-473 Moved by Councillor Nanninga that Council approve the Fire Services and ERC 3-year operating plan and Fire Services and ERC 10-year capital plan as recommended by Fire Services Committee for incorporation into the County's operating and capital plans.
- Carried Unanimously.



Reeve



County Manager

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SIGNING AUTHORITIES

- 2020-474 Moved by Councillor Troock that Council approve changing the signing authorities for the County of Barrhead to reflect the change in Deputy Reeve to Marvin Schatz.

Carried Unanimously.

REPORTS – DIRECTOR OF FINANCE & ADMINISTRATION

- 2020-475 Moved by Deputy Reeve Schatz that Council accept the following Director of Finance & Administration's reports for information:

- Cash & Taxes Receivable as of October 31, 2020
- Payments Issued Listing for the Month Ending October 31, 2020
- 2020 YTD Budget Report for the 10 months ending October 31, 2020
- 2020 YTD Capital Recap as of October 31, 2020

Carried Unanimously.

Tamara Molzahn departed the meeting at this time being 2:18 p.m.

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2020 Council Resolution Tracking List and provided a verbal update on:

- Neerlandia Lagoon land purchase agreement
- Bill 48 – red tape reduction
- County of Barrhead Long Service Awards

- 2020-476 Moved by Councillor Kleinfeldt to accept the County Manager's report as information

Carried Unanimously.

AGENDA INFORMATION ITEMS

- 2020-477 Moved by Councillor Lane that the following agenda items be received as information:

- Letter to Al Kemmere, RMA President – dated October 27, 2020
- News Release - Have your say about Budget 2021 – dated October 14, 2020
- Letter to LSAC Re: Camp Nakamun Road Allowance – dated October 27, 2020
- Letter from Minister of Municipal Affairs Re: Infrastructure Funding – received October 29, 2020
- Email from Minister, Agriculture & Forestry Re: Declaration of Agricultural Disaster – dated October 28, 2020
- Email from Minister of Municipal Affairs Re: Municipal Stimulus Program Projects – dated October 30, 2020
- Misty Ridge Ski Club Minutes – September 10, 2020
- Barrhead & District FCSS Minutes – October 15, 2020
- LEPA Minutes – October 24, 2020
- Landfill Committee Minutes – October 26, 2020
- Ag Society Meeting Minutes – October 27, 2020

Carried Unanimously.



Deputy Reeve



County Manager

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COUNCILLOR REPORTS

Councillor Lane reported on his attendance at the RMA Fall Convention via Zoom, Ag Society Regional meeting, Budget Workshop, Landfill Committee meeting, EOEP course, C.O.W. meeting, Council Special meeting, and Misty Ridge AGM.

Councillor Nanninga reported on his attendance at the RMA Fall Convention via Zoom, and the Budget Workshop.

Deputy Reeve Schatz reported on his attendance at the RMA Fall Convention via Zoom, CFYE Investment meeting, Fire Services meeting, Budget Workshop, ASB Regional Conference, C.O.W. meeting, Council Special meeting, and ASB meeting.

Councillor Kleinfeldt reported on his attendance at the RMA Fall Convention via Zoom, FCSS budget meeting, Budget Workshop, Landfill Committee meeting, Library meeting, and Council Special meeting.

Councillor Preugschas reported on his attendance at the RMA Fall Convention via Zoom, Healthy Communities meeting, PPAA meeting, Budget Workshop, ASB Regional Conference, C.O.W. meeting, Council Special meeting, and ASB meeting and provided an update regarding provincial funding for GROWTH.

Councillor Troock reported on his attendance at the RMA Fall Convention via Zoom, Fire Services meeting, Athabasca Watershed Council meeting, Budget Workshop, BRWC meeting, C.O.W. meeting, Council Special meeting, and BDSHA meeting.

Reeve Drozd reported on his attendance at the RMA Fall Convention via Zoom, LEPA meeting, BRWC meeting, Budget Workshop, Mayors & Reeves Caucus meeting, C.O.W. meeting, Council Special meeting, Barrhead Remembrance Day Service, Belvedere Hall AGM, and County office duties.

Councillor Kleinfeldt left the meeting at this time being 3:05 p.m.

Barry Kerton left the meeting at this time being 3:12 p.m.

IN-CAMERA

2020-478 Moved by Councillor Nanninga that the meeting move in-camera at this time being 3:12 p.m. for discussion on:

4.16.2 CODE OF CONDUCT – *FOIPP Sec 24 Advice from Officials & Council*
Code of Conduct Bylaw 3-2017 Sec 9.4

Carried 6-0.

Councillor Troock departed the meeting at this time being 3:13 p.m.

2020-479 Moved by Deputy Reeve Schatz that the meeting move out of in-camera at this time being 4:02 p.m.

Carried 5-0.

Councillor Troock rejoined the meeting at this time being 4:02 p.m.

COUNCIL CODE OF CONDUCT

2020-480 Moved by Deputy Reeve Schatz that Council direct Councillor Troock to write an apology to a County resident as per Council Code of Conduct Bylaw 3-2017 Section 4(5)(d) and Section 10(3)(a).

Carried 4-1.

Councillor Troock abstained from voting as required.

ADJOURNMENT

2020-481 Moved by Councillor Nanninga that the meeting adjourns at this time being 4:16 p.m.

Carried 6-0.



Reeve



County Manager