

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 15, 2022

The Regular Meeting of the Council of the County of Barrhead No. 11 held February 15, 2022 was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi
Councillor Walter Preugschas
Councillor Jared Stoik

STAFF

Debbie Oyarzun, County Manager	Ken Hove, Director of Infrastructure
Pam Dodds, Executive Assistant	Travis Wierenga, Public Works Manager
Erika Head, Municipal Intern	Tamara Molzahn, Director of Finance & Administration
Jenny Bruns, Development Officer	Adam Vanderwekken, Development & Communications Coordinator
Kyle Meunier, Ag Fieldman	
Lisa Card, ALUS Coordinator	

DELEGATION

Marvin Polis, WILD Alberta (via video conference)

Barry Kerton - Town and Country Newspaper

APPROVAL OF AGENDA

2022-045 Moved by Councillor Kleinfeldt that the agenda be approved with the following in-camera deletion as nothing new to report:

4.12.2 Offer to Purchase – *FOIPP Sec. 24 Advice from Officials and FOIPP Sec. 27 Privileged information*

Carried Unanimously.

MINUTES OF REGULAR MEETING HELD FEBRUARY 1, 2022

2022-046 Moved by Councillor Preugschas that the minutes of the Regular Meeting of Council held February 1, 2022, be approved as circulated.

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at this time being 9:01 a.m.

Reeve Drozd reconvened the meeting at this time being 9:16 a.m.

Lisa Card joined the meeting at this time being 9:17 a.m.

ALUS – PAC MEMBERSHIP APPOINTMENTS

2022-047 Moved by Councillor Properzi that the meeting move in-camera at this time being 9:21 a.m. for discussion on the PAC membership appointments in accordance with *FOIPP s. 19* – confidential evaluations.

Carried Unanimously.

Barry Kerton, Jenny Bruns, and Adam Vanderwekken departed the meeting at the time being 9:21 a.m.

2022-048 Moved by Deputy Reeve Schatz that the meeting move out of in-camera at this time being 9:28 a.m.

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

ORIGINAL SIGNED – D. OYARZUN

Reeve

County Manager

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Barry Kerton, Jenny Bruns, and Adam Vanderwekken rejoined the meeting at this time being 9:28 a.m.

2022-049 Moved by Councillor Preugschas that Council appoints Lorrie Jesperson as the ASB member on the PAC as recommended by the ASB.

Carried Unanimously.

2022-050 Moved by Councillor Lane that Council appoints Nadine Quedenbaum as the public member on the PAC.

Carried Unanimously.

2022-051 Moved by Deputy Reeve Schatz that Council accepts the nominations from Westlock and Athabasca Counties for their representatives to the PAC.

Carried Unanimously.

Lisa Card departed the meeting at this time being 9:30 a.m.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 21-R-460
NW & PT. SW 35-58-5-W5 (PARSONS – DUSZA)**

2022-052 Moved by Deputy Reeve Schatz that Council approve the subdivision application proposing to create a 32.4 ha (80 ac) parcel, a 19.0 ha (47 ac) parcel and the remainder of a 74.8 ha (184.88 ac) parcel out of the NW & Pt. SW 35-58-5-W5 with the conditions as presented.

Carried 6-1.

Jenny Bruns and Adam Vanderwekken departed the meeting and Kyle Meunier joined the meeting at this time being 9:53 a.m.

RESCIND POLICY 62.06 – PARTNERS IN CONSERVATION PROGRAM

2022-053 Moved by Councillor Properzi that Council rescind Policy 62.06 Partners in Conservation as recommended by the ASB.

Carried Unanimously.

Kyle Meunier departed the meeting at this time being 9:59 a.m.

**ASSESSMENT REVIEW BOARD (ARB) OFFICIALS APPOINTMENT – CAPITAL
REGION ASSESSMENT SERVICES COMMISSION (CRASC)**

2022-054 Moved by Councillor Preugschas that Council appoint Raymond Ralph as ARB Chairman of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2022 with remuneration to be paid as specified by CRASC.

Carried Unanimously.

2022-055 Moved by Councillor Kleinfeldt that Council appoint Gerryl Amorin as ARB Clerk of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2022 with remuneration to be paid as specified by CRASC.

Carried Unanimously.

2022-056 Moved by Councillor Lane that Council appoint the following Certified Panelists as Members of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2022 with remuneration to be paid as specified by CRASC:

- Darlene Chartrand
- Tina Groszko
- Stewart Hennig
- Richard Knowles
- Raymond Ralph

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

ORIGINAL SIGNED – D. OYARZUN

Reeve

County Manager

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PROPERTY TAXES – REQUEST TO CANCEL TOWN REC TAXES

2022-057 Moved by Councillor Properzi that Council denies the request for cancellation of Town Rec portion of resident’s taxes.

Carried Unanimously.

LEASE AGREEMENT RENEWAL - 4.0 ACRE PARCEL WITHIN SE 16-59-2-W5

2022-058 Moved by Councillor Kleinfeldt that Council authorize the new lease agreement with Robert Abernathy for 4.0 acres within SE 16-59-2-W5 for the term January 1, 2022 to December 31, 2024 at an annual rate of \$25.00 per acre.

Carried 5-2.

RECESS

Reeve Drozd recessed the meeting at this time being 10:29 a.m.

Reeve Drozd reconvened the meeting at this time being 10:36 a.m.

Ken Hove and Travis Wierenga joined the meeting at this time being 10:36 a.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, and Travis Wierenga, Public Works Manager, met with Council and reviewed the written report for Public Works and Utilities and answered questions from Council.

2022-059 Moved by Councillor Lane that the report from the Director of Infrastructure and Public Works Manager be received for information.

Carried Unanimously.

**TENDER FOR 2022 PUBLIC WORKS 3/4-TON TRUCK PURCHASE
2022 CAPITAL PURCHASE**

2022-060 Moved by Councillor Preugschas that Council award the tender for supplying a 3/4-ton crew cab 4x4 Truck (as per specifications) to Barrhead Ford Sales at a purchase price of \$57,384.25 plus GST and to reflect the changes in the 2022 Capital budget.

Carried 5-2.

Tamara Molzahn joined the meeting at this time being 10:53 a.m.

PUBLIC WORKS DIESEL FUEL CONTRACT

2022-061 Moved by Councillor Properzi that the meeting move in-camera at this time being 10:58 a.m. for discussion on contract options and in accordance with *FOIPP s. 24 – Advice from officials*.

Carried Unanimously.

Barry Kerton departed the meeting at the time being 10:58 a.m.

Councillor Preugschas declares a conflict of interest and departs the meeting at this time being 10:58 a.m.

2022-062 Moved by Councillor Lane that the meeting move out of in-camera at this time being 11:10 a.m.

Carried 6-0.

Councillor Preugschas and Barry Kerton rejoined the meeting at this time being 11:10 a.m.

2022-063 Moved by Councillor Properzi that Council table the discussion until later in the meeting.

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

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DELEGATION – WILD ALBERTA

Marvin Polis of WILD Alberta met with Council via video conference at this time being 10:57 a.m. to give a presentation titled “Establishing a Northwest Alberta Destination Marketing Organization.”

2022-064 Moved by Councillor Kleinfeldt that Council accepts the report from WILD Alberta as information.

Carried Unanimously.

Council thanked Marvin Polis for his presentation, and he left the meeting at this time being 11:41 a.m.

PUBLIC WORKS DIESEL FUEL CONTRACT

2022-065 Moved by Councillor Lane that Council lift the Public Works Diesel Fuel Contract from the table

Carried Unanimously.

2022-066 Moved by Deputy Reeve Schatz that Council direct Administration to enter into a contract with Pembina West Co-op to supply the County’s diesel fuel needs for a three (3) year term.

Carried 6-0.

Tamara Molzahn rejoined the meeting at this time being 11:44 a.m.

DIRECTOR OF FINANCE & ADMINISTRATION REPORT

2022-067 Moved by Councillor Properzi that Council accept the following Director of Finance & Administration’s reports for information:

- Cash, Investments, & Taxes Receivable as of January 31, 2022
- Payments Issued for the month of January 2022
- YTD Budget Report for the 1 month ending January 31, 2022

Carried Unanimously.

AGENDA INFORMATION ITEMS

2022-068 Moved by Councillor Lane that the following agenda items be received as information:

- News Release from Minister of Health Re: Rural Communities will Attract New Doctors – dated January 31, 2022
- Letter from Town of Gibbons to Minister of Justice Re: Bill 21 – Provincial administrative Penalties Act – dated January 25, 2022
- Letter from National Police Federation Re: GOA APPS Presentations – dated February 9, 2022
- Pembina River District 3 Organization Meeting Minutes – January 24, 2022
- Pembina River District 3 Regular Meeting Minutes – January 24, 2022

Carried Unanimously.

2021 RESERVE TRANSACTIONS

2022-069 Moved by Councillor Preugschas that Council approves the 2021 reserve transactions as presented in the 2021 Reserve Report.

Carried Unanimously.

2022-070 Moved by Deputy Reeve Schatz that Council approves the creation of a new reserve “Ag – H2C Conservation Landowner Compensation Reserve.”

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

ORIGINAL SIGNED – D. OYARZUN

Reeve

County Manager

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Barry Kerton and Tamara Molzahn depart the meeting at this time being 12:07 p.m.

LUNCH RECESS

Reeve Drozd recessed the meeting at this time being 12:07 p.m.

Reeve Drozd reconvened the meeting at this time being 12:35 p.m.

Ken Hove and Travis Wierenga joined the meeting at this time being 12:35 p.m.

IN-CAMERA

2022-071 Moved by Councillor Kleinfeldt that the meeting move in-camera at this time being 12:35 p.m. for discussion on:

4.12.1 Project 340 Negotiations – *FOIPP Sec. 24 Advice from Officials*

Carried Unanimously.

2022-072 Moved by Councillor Properzi that the meeting move out of in-camera at this time being 1:24 p.m.

Carried Unanimously.

Barry Kerton rejoined the meeting at this time being 1:24 p.m.

PROJECT 340 NEGOTIATIONS

2022-073 Moved by Councillor Stoik that Council directs Administration to negotiate agreements with landowners for acquisition of road right-of-way for Project 340 as discussed in camera.

Carried Unanimously.

2022-074 Moved by Councillor Lane that Administration bring back a report on the costs and process for expropriation of land as related to project 340.

Carried Unanimously.

Ken Hove and Travis Wierenga departed the meeting at this time being 1:26 p.m.

Tamara Molzahn rejoins the meeting at this time being 1:28 p.m.

2021 YEAR END OPERATING SURPLUS

2022-075 Moved by Councillor Preugschas that Council accepts the year-end financial reports as presented and subject to audit adjustments and year end finalizations.

Carried Unanimously.

Councillor Lane left the meeting at 1:51 p.m. and rejoined at 1:58 p.m.

ELECTRONIC DOCUMENT & RECORDS MANAGEMENT SYSTEM (EDRMS) CONTRACT AWARD

2022-076 Moved by Councillor Properzi that Council approve Indixio Inc. as the EDRMS provider with a fixed cost implementation fee of \$43,000 and annual licensing and support fees of \$8,580 for a 5-year term.

Carried Unanimously.

Councillor Properzi and Tamara Molzahn left the meeting at 2:02 p.m.

Councillor Properzi rejoined the meeting at 2:04 p.m.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2022 Council Resolution Tracking List and provided updates to Council;

- Budget survey closed on February 14, 2022 with 142 responses
- MSI program extended to 2024 and requires signing of amending MOA

2022-077 Moved by Councillor Preugschas that Council authorizes the Reeve and CAO to sign the amending agreement for MSI funding with the Minister of Municipal Affairs.

Carried Unanimously.

- Oil & Gas Municipal taxes RMA survey was submitted
- Opportunity to meet with the Minister of Transportation at the RMA Convention

2022-078 Moved by Councillor Stoik to direct Administration to request a meeting with the Minister of Transportation at the RMA convention regarding the condition and safety of Hwy 769 in the County of Barrhead.

Carried Unanimously.

2022-079 Moved by Councillor Lane to direct Administration to bring back more information on WILD Alberta’s request associated with their presentation on “Establishing a Northwest Alberta Destination Marketing Organization.”

Carried Unanimously.

2022-080 Moved by Councillor Properzi to accept the County Manager’s report as information.

Carried Unanimously.

COUNCILLOR REPORTS

Councillor Preugschas reported on his attendance at the ASB meeting, GROWTH meeting, Attraction & Retention Committee meeting, and Barrhead Wellness meeting.

Councillor Properzi reported on the upcoming FCSS meeting.

Councillor Lane reported on his attendance at an Ag Society AGM and provincial conference, Landfill meeting, and attended the Brownlee LLP Emerging Trends in Municipal Law workshop.

Councillor Kleinfeldt reported on his attendance at the BARCC meeting and a Library finance meeting.

Councillor Stoik reported on his attendance at the ASB meeting.

Deputy Reeve Schatz reported on his attendance at the ASB meeting and the Brownlee LLP Emerging Trends in Municipal Law workshop.

Reeve Drozd reported on his attendance at the BARCC meeting, ASB meeting, meeting with Pembina Hills School Division, and County office duties.

ADJOURNMENT

2022-081 Moved by Councillor Stoik that the meeting adjourn at this time being 2:48 p.m.

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager