

REGULAR MEETING OF COUNCIL - HELD JANUARY 16, 2023

Regular Meeting of the Council of the County of Barrhead No. 11 held January 16, 2023 was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi
Councillor Walter Preugschas

ABSENT

Councillor Jared Stoik

STAFF

Debbie Oyarzun, County Manager	Ken Hove, Director of Infrastructure
Pam Dodds, Executive Assistant	Jenny Bruns – Development Officer
Tamara Molzahn, Director of Corporate Services	Adam Vanderwekken, Development & Communications Coordinator

ATTENDEES

Mr. Jan Aarsen – Queen Elizabeth II’s Jubilee Medal (Alberta) recipient
Mr. Glenn van Dijken – MLA Athabasca-Barrhead-Westlock
Barry Kerton - Town and Country Newspaper

APPROVAL OF AGENDA

- 2023-001 Moved by Councillor Preugschas that the agenda be approved as presented.
Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 9:01 a.m.
Reeve Drozd reconvened the meeting at 9:10 a.m.

MINUTES OF REGULAR MEETING HELD DECEMBER 20, 2022

- 2023-002 Moved by Deputy Reeve Schatz that the minutes of the Regular Meeting of Council held December 20, 2022, be approved as circulated.
Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-617
PT. SW 25-59-4-W5 (HENSCHEL)**

Deputy Reeve Schatz stated a conflict of interest in this matter and departed the meeting at 9:12 a.m.

- 2023-003 Moved by Councillor Lane that Council approve subdivision application 22-R-617 proposing to create a farmstead separation of 3.86 ha (9.54 ac) out of Pt. SW 25-59-4-W5 with the conditions as presented.
Carried 5-0.

Deputy Reeve Schatz rejoined the meeting at 9:18 a.m.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

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**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-621
NE 24-59-4-W5 (STOIK)**

2023-004 Moved by Deputy Reeve Schatz that Council approve subdivision application 22-R-621 proposing to create a 2.02 ha (4.99 acre) vacant parcel out of NE 24-59-4-W5 with the conditions as presented.

Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-624
SW 18-62-3-W5 (VAN ASSEN)**

2023-005 Moved by Councillor Properzi that Council approve subdivision application 22-R-624 proposing to create a farmstead separation of 5.27 ha (13.0 ac) out of the SW 18-62-3-W5 with the conditions as presented.

Carried 5-1.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-625
SW 7-57-1-W5 (FIELD / AFFLECK)**

2023-006 Moved by Deputy Reeve Schatz that Council approve subdivision application 22-R-625 proposing to create a 2.02 ha (5.0 acre) vacant parcel out of SW 7-57-1-W5 with the conditions as presented.

Carried Unanimously.

Jenny Bruns and Adam Vanderwekken departed the meeting at 9:40 a.m.

PUBLIC ENGAGEMENT PLAN – COMMUNITY HALLS STRATEGY (2nd Engagement)

2023-007 Moved by Councillor Preugschas that Council approve, in accordance with Public Participation Policy 11.24, the Public Engagement Plan for the 2nd engagement session of the Community Hall Strategy Project.

Carried Unanimously.

ELECTED OFFICIALS REMUNERATION POLICY

2023-008 Moved by Deputy Reeve Schatz that Council approve HR-001 Elected Officials Remuneration Policy with the changes presented by administration.

Carried Unanimously.

2023-009 Moved by Councillor Properzi that Council direct Administration to update the 2023 Budget to reflect changes in mileage rate to match the CRA rate of \$0.68 per km, with Council to approve final budget in April 2023.

Carried Unanimously.

2023-010 Moved by Councillor Properzi that Council table further discussion on HR-001 Elected Officials Remuneration Policy until later in the meeting.

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 10:00 a.m.

Reeve Drozd reconvened the meeting at 10:10 a.m.

**DELEGATION – CFYE – PRESENTATION OF QUEEN ELIZABETH II'S JUBILEE MEDAL
(ALBERTA)**

On behalf of Community Futures Yellowhead East (CFYE), MLA Glenn van Dijken along with CFYE representative Marvin Schatz presented Mr. Jan Aarsen the Queen Elizabeth II's Platinum Jubilee Medal.

Council recognized Mr. Aarsen for his accomplishments and thanked the delegation for attending and they departed the meeting at 10:46 a.m.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

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REMOVE FROM TABLE – ELECTED OFFICIALS REMUNERATION POLICY

- 2023-011 Moved by Councillor Properzi that Council remove from the table the discussion on the HR-001 Elected Officials Remuneration Policy.

Carried Unanimously.
- 2023-012 Moved by Councillor Preugschas that Council postpone the review identified in the HR-001 Elected Officials Remuneration Policy to align with the next staff compensation review scheduled for 2026.

Carried Unanimously.

Tamara Molzahn joined the meeting at 10:59 a.m.

POLICY FN-004 COLLECTION OF ACCOUNTS RECEIVABLE

- 2023-013 Moved by Councillor Kleinfeldt that Council approve Policy FN-004 Collection of Accounts Receivable as recommended by the Policy Committee.

Carried Unanimously.

1-2023 BYLAW – ESTABLISHING RATES & FEES

- 2023-014 Moved by Councillor Lane that first reading be given to Bylaw 1-2023 Rates and Fees.

Carried Unanimously.
- 2023-015 Moved by Councillor Properzi that Bylaw 1-2023 be given second reading.

Carried Unanimously.
- 2023-016 Moved by Deputy Reeve Schatz that Bylaw 1-2023 be considered for third and final reading.

Carried Unanimously.
- 2023-017 Moved by Councillor Preugschas that Bylaw 1-2023 – Rates and Fees be given third reading.

Carried Unanimously.

ALLOWANCE FOR DOUBTFUL ACCOUNTS RECEIVABLE AND WRITEOFF OF UNCOLLECTABLE ACCOUNTS RECEIVABLE

- 2023-018 Moved by Councillor Preugschas that Council authorizes Administration to write-off the following two (2) outstanding Account Receivable accounts as at December 31, 2022 because of these accounts being uncollectable:

Customer ID	Total Account to Cancel
LETEN0002	\$954.61
PORTA0001	\$1,614.54

- Carried Unanimously.
- 2023-019 Moved by Councillor Properzi that Council accepts for information the allowance for doubtful accounts of \$16,917.46 as at December 31, 2022.

Carried Unanimously.

Tamara Molzahn departed the meeting at 11:27 a.m.

Ken Hove joined the meeting at 11:28 a.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure reviewed the written report for Public Works and Utilities and answered questions from Council.

- 2023-020 Moved by Councillor Properzi that the report from the Director of Infrastructure be received for information.

ORIGINAL SIGNED – D. DROZD

ORIGINAL SIGNED – D. OYARZUN

Reeve

County Manager

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Carried Unanimously.

Ken Hove and Councillor Preugschas departed the meeting at 11:43 a.m.

Tamara Molzahn joined the meeting at 11:44 a.m.

Councillor Preugschas rejoined the meeting at 11:45 a.m.

RESOLUTION FOR ACCESS TO MOBILE WIRELESS (CELLULAR) SERVICES

- 2023-021 Moved by Councillor Properzi that Council approve the resolution "Access to Mobile Wireless (Cellular) Services" and further that this resolution be forwarded to the January 23, 2023 Pembina Zone district meeting for endorsement.

Carried Unanimously.

Tamara Molzahn departed the meeting at 12:03 p.m.

MOTION TO EXTEND COUNCIL MEETING

- 2023-022 Moved by Councillor Lane that Council extend the meeting into the lunch hour to complete the agenda items.

Carried Unanimously.

DIVISION 4 – 2023 TRAINING BUDGET & 2022 LEGAL COSTS

- 2023-023 Moved by Councillor Kleinfeldt that Council accepts for information the reconciliation of training costs leaving a balance of \$2,557.23 in the 2023 Division 4 – Training & Convention budget, and further that the unbudgeted expense of \$36,959.67 for legal fees (investigation & legal counsel) will be recorded in the General Government Services Department under 11-Council & Legislative for 2022.

Carried 5-1.

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2022-2023 Council Resolution Tracking List and provided further updates to Council on the following:

- Rural Renewal Stream – AAIP Status Report
- Update on meeting with RCMP regarding planning for new CPO program
- Update on meeting with VSU chairperson
- Reminder of Pembina Zone meeting on January 23, 2023

- 2023-024 Moved by Councillor Kleinfeldt to accept the County Manager's report as information.

Carried Unanimously.

AGENDA INFORMATION ITEMS

- 2023-025 Moved by Councillor Properzi that the following agenda items be received as information:

- Barrhead FCSS Minutes – November 14, 2022
- BDSHA Minutes – November 15, 2022
- Ag Society Appreciation Night & AGM – February 7, 2023

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager

COUNCILLOR REPORTS

Councillor Lane reported that the Misty Ridge Ski Hill is doing well.

Councillor Properzi reported on working a casino to support the Naples Community Hall.

Councillor Preugschas reported on his attendance at the ASB Provincial Committee sub-committee on plastics, ASB meeting, GROWTH meeting, and extra activities related to the Ft. Assiniboine 200th anniversary planning meeting and Neerlandia book club meeting.

Councillor Kleinfeldt reported on his attendance at a Library meeting and County Policy Committee meeting.

Deputy Reeve Schatz reported on his attendance at the County Policy Committee meeting and ASB meeting.

Reeve Drozd reported on his attendance at the ASB meeting, Neerlandia Co-op AGM, UCP AGM, and time spent on County office duties.

ADJOURNMENT

2023-026 Moved by Councillor Lane that the meeting adjourn at 12:34 p.m.

Carried Unanimously.

ORIGINAL SIGNED – D. DROZD

Reeve

ORIGINAL SIGNED – D. OYARZUN

County Manager