

**REGULAR MEETING OF COUNCIL - HELD JULY 21, 2020**

The Regular Meeting of the Council of the County of Barrhead No. 11 held July 21, 2020 was called to order by Reeve Drozd at 9:01 a.m.

**PRESENT**

Reeve Doug Drozd  
Councillor Marvin Schatz  
Councillor Ron Kleinfeldt  
Councillor Bill Lane  
Councillor Walter Preugschas  
Councillor Darrell Troock (attended via video conference)  
Deputy Reeve Dennis Nanninga

**STAFF**

|                                |                                      |
|--------------------------------|--------------------------------------|
| Debbie Oyarzun, County Manager | Ken Hove, Director of Infrastructure |
| Pam Dodds, Executive Assistant | Tamara Molzahn, Director of Finance  |

**DELEGATION**

Sgt Bob Dodds – Barrhead RCMP Detachment  
Terry Finch – Resident (via phone)  
Barry Kerton - Town and Country Newspaper

**RECESS**

Reeve Drozd recessed the meeting at this time being 9:02 a.m.  
Reeve Drozd reconvened the meeting at this time being 9:09 a.m.

**APPROVAL OF AGENDA**

2020-278 Moved by Councillor Lane that the agenda be approved with the following addition:  
6.4 Letter from City of Cold Lake Re: Criminal Code Amendment – dated July 7, 2020  
Carried Unanimously.

**MINUTES OF REGULAR MEETING HELD JULY 7, 2020**

2020-279 Moved by Councillor Schatz that the minutes of the Regular Meeting of Council held July 7, 2020 be approved as circulated.  
Carried Unanimously.

**REQUEST TO USE FORT ASSINIBOINE GRAVEL PIT FOR PADDLE CANADA - 2020 MOVING WATER INTRO TANDEM CANOE COURSE**

2020-280 Moved by Councillor Preugschas that Council grant Paddle Canada permission to run a Moving Water Intro Tandem Canoe Course at the Fort Assiniboine gravel pit on August 7-8, 2020 and September 22-23, 2020 conditional upon Paddle Canada's acceptance of the terms and conditions of the agreement presented by Administration.  
Carried Unanimously.

**AGENDA INFORMATION ITEMS**

2020-281 Moved by Councillor Lane that the following agenda items be received as information:

- Letter from STARS Foundation Re: Thank You & Update – dated July 13, 2020
- Letter from STARS Foundation Re: Donation Receipt - dated June 30, 2020
- Letter from Alberta Police Advisory Board Re: Introduction – dated July 17, 2020
- Letter from City of Cold Lake Re: Criminal Code Amendment – dated July 7, 2020

Carried Unanimously.



Reeve



County Manager

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Ken Hove joined the meeting at this time being 9:15 a.m.

**REPORT - PUBLIC WORKS**

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works and Utilities along with an update on County campground activity and answered questions from Council.

- 2020-282 Moved by Councillor Kleinfeldt that the report from the Director of Infrastructure be received for information.

Carried Unanimously.

**2020 PUBLIC WORKS AGRICULTURAL TRACTOR REPLACEMENT**

- 2020-283 Moved by Councillor Troock that Council direct Administration to purchase a 2020 McCormick X7660 tractor from KNM Sales & Service, as presented, for a total cost of \$113,875 after trade-in of the 2007 John Deere tractor #307.

Carried Unanimously.

**ASSINIBOINE GRAVEL PIT 5 YEAR REPORT – CHANGE OF SCOPE**

- 2020-284 Moved by Councillor Lane that Council approve the change in scope for contract with Wood Environment & Infrastructure Solutions to include the fee estimate of \$25,010 for the *Water Act* Approval Application at the Assiniboine Gravel Pit.

Carried Unanimously.

**2020 ROAD RECONSTRUCTION PROJECT #140 – W. OF 14 AND 23-57-2-W5**

- 2020-285 Moved by Councillor Schatz that Council direct the Reeve and County Manager to sign the 2 additional agreements for Crop Damages on Backslope Area for the 2020 Road Reconstruction Project #140.

Carried Unanimously.

Ken Hove departed the meeting at this time being 10:05 a.m.

**RECESS**

Reeve Drozd recessed the meeting at this time being 10:05 a.m.

Reeve Drozd reconvened the meeting at this time being 10:12 a.m.

Tamara Molzahn joined the meeting at this time being 10:12 a.m.

**REPORTS – DIRECTOR OF FINANCE & ADMINISTRATION**

- 2020-286 Moved by Deputy Reeve Nanninga that Council accept the following Director of Finance & Administration's reports for information:

- Cash & Taxes Receivable as of June 30, 2020
- Payments Issued for the Month Ending June 30, 2020
- 2020 YTD Budget Report for the 6 months ending June 30, 2020
- 2020 YTD Capital Recap as of June 30, 2020

Carried Unanimously.

Tamara Molzahn departed the meeting at this time being 10:24 a.m.

**REPORT – COUNTY MANAGER**

Debbie Oyarzun, County Manager, reviewed the 2020 Council Resolution Tracking List and provided a verbal update on:

- COVID-19 testing protocols
- Demonstration of electronic Council expense claim form

- 2020-287 Moved by Councillor Lane to accept the County Manager report as information.

Carried Unanimously.



Reeve



County Manager



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**COUNCILLOR REPORTS**

Councillor Troock reported on his attendance at the Barrhead Airport Committee meeting, Policy Committee meeting, Pembina Zone meeting, and the Elected Officials Education Program course – Councils Role in Public Engagement.

Councillor Kleinfeldt reported on his attendance at the Pembina Zone meeting and BARCC meeting.

Councillor Preugschas provided an update on the Podcast project and historic sites research.

Councillor Schatz reported on his attendance at the Barrhead Airport Committee meeting, Policy Committee meeting, Pembina Zone meeting, and ASB meeting.

Deputy Reeve Nanninga reported on his attendance at the ASB meeting and the Pembina Zone meeting.

Councillor Lane reported on his attendance at the Policy Committee meeting, Pembina Zone meeting, and the ASB meeting.

Reeve Drozd reported on his attendance at the Policy Committee meeting, Pembina Zone meeting, BARCC meeting, LEPA meeting, historic sites research, and office Administration duties.

**DELEGATION – TERRY FINCH – RGE RD 22 CONSTRUCTION**

Mr. Terry Finch met with Council at this time being 11:20 a.m. via phone and discussed his concerns with the construction taking place on Rge Rd 22 and whether the funding would have been better used elsewhere in the County.

Council thanked him for bringing forward his concerns and Terry Finch departed the meeting at this time being 11:34 a.m.

**DELEGATION – SGT BOB DODDS – BARRHEAD RCMP DETACHMENT**

Sgt Dodds, Detachment Commander for the Barrhead RCMP detachment met with Council at this time being 11:35 a.m. and reviewed his report on January to June statistics comparisons for last 4 years and department update and answered questions from Council.

2020-288 Moved by Deputy Reeve Nanninga that the report from Sgt Dodds, Detachment Commander for the Barrhead RCMP detachment, be received as information.

Carried Unanimously.

Council expressed their appreciation of the RCMP and thanked Sgt Dodds for his service to the community and he left the meeting at this time being 12:08 p.m.

Pam Dodds and Barry Kerton departed the meeting at this time being 12:08 p.m.

**RECESS FOR LUNCH**

Reeve Drozd recessed the meeting for lunch at this time being 12:08 p.m.

Reeve Drozd reconvened the meeting at this time being 12:40 p.m.

**IN-CAMERA**

2020-289 Moved by Councillor Schatz that the meeting move in-camera at this time being 12:41 p.m. for discussion on:

4.5.1 Update on ICF Developments - *FOIPP Sec. 24 Advice from Officials*

4.5.2 CAO 2019 Performance Evaluation – *FOIPP Sec. 19 – Confidential Evaluation*

Carried Unanimously.

Councillor Lane left the meeting at this time being 1:29 pm

Councillor Lane rejoined the meeting at this time being 1:31 pm

Councillor Lane left the meeting at this time being 1:56 pm

Councillor Lane rejoined the meeting at this time being 1:59 pm

Debbie Oyarzun left the meeting at this time being 2:48 p.m.



Reeve



County Manager

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Reeve Drozd recessed the meeting at this time being 2:48 pm

Reeve Drozd reconvened the meeting at this time being 2:56 p.m.

Councillor Lane left the meeting at this time being 3:30 pm

Debbie Oyarzun rejoined the meeting at this time being 3:57 p.m.

Councillor Lane rejoined the meeting at this time being 4:07 pm

Deputy Reeve Nanninga left the meeting at this time being 4:23 pm

2020-290 Moved by Councillor Lane that the meeting move out of in-camera at this time being 4:50 p.m.

Carried 6-0.

**CAO PERFORMANCE EVALUATION**

2020-291 Moved by Councillor Schatz that the County Manager's salary be moved to Step 10 on the Salary Grid, retroactive to January 1, 2020, in recognition of a successful performance evaluation for 2019 as discussed in-camera.

Carried 6-0.

2020-292 Moved by Councillor Preugschas that Council authorize the Reeve to summarize the Performance Evaluation of the CAO using the template provided and sign the statement of commitment with the CAO.

Carried 6-0.

**ADJOURNMENT**

2020-293 Moved by Councillor Troock that the meeting adjourns at this time being 4:55 p.m.

Carried 6-0.



Reeve



County Manager