

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD JUNE 3, 2025

[Schedule A](#)

4.0 ACTION ITEMS:

**4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-061
NW 15-58-01-W5 - (POLLARD)**

Administration recommends that Council approve subdivision application 25-SUB-061 proposing to create two (2) agricultural parcels of 32.28 Ha (80.0 ac) and 28.3 Ha (69.8 ac) within NW 15-58-01-W5 with the conditions as presented.

[Schedule B](#)

4.2 AGNES MEMORIAL MOSSIDE UNITED CHURCH – COMMUNITY GRANT

Administration recommends that Council approves the application from Agnes Memorial Mosside United Church for a donation of \$2,047.50 under the Community Grants Policy to assist with subdivision fees for realignment of cemetery lines to include all gravesites on the church property.

[Schedule C](#)

**4.3 RECOMMENDATION FOR TENDER AWARD – BF74538 & BF74974
BRIDGE REPLACEMENT & OTHER WORK**

Administration recommends that Council awards construction contract for Bridge Culvert Replacement & Other Work for BF74538 & BF74974 to Plains Constructors Canada Ltd. for \$489,200, including site occupancy, excluding GST.

[Schedule D](#)

**4.4 GRANT AGREEMENT WITH ALBERTA TRANSPORTATION & ECONOMIC CORRIDORS
FOR STIP FUNDING FOR BRIDGE FILE 74972 & 76144**

Administration recommends that Council authorizes the Reeve to sign the Grant Agreement between Alberta Transportation & Economic Corridors and the County of Barrhead to access grant funds to a maximum of \$405,000 each under the STIP Local Road Bridge Component for BF 74972 & BF 76144 Culvert Replacements.

[Schedule E](#)

4.5 MANOLA LAGOON SOUNDING & ASSESSMENT PROJECT

Administration recommends that Council approves the full scope of the project in 2025 at a cost of \$27,087, with additional funds to come from current year revenue from this department.

[Schedule F](#)

4.6 REQUEST TO UPGRADE UNDEVELOPED ROAD ALLOWANCE – SE 26-59-6-W5

Administration recommends that Council denies the request from the landowner to increase the standard of the undeveloped road allowance as it does not align with policy and creates potential liability for the County.

[Schedule G](#)

4.7 ENFORCEMENT SERVICE LEVEL

Administration recommends that:

- Council approve the additional CPO FTE and direct Administration to include the position in the 2026 Operating budget, and further
- Council award the contract to Wolfe Chevrolet for the purchase of a 2025 Chevy Silverado SSV at a cost of \$57,359 excluding GST, and further
- Council authorizes Administration to proceed with the acquisition of related vehicle & officer equipment up to \$77,141 to be funded by unrestricted reserves.

[Schedule H](#)

4.8 2025 PROJECT DASHBOARD

Administration recommends that Council accepts the 2025 Project Dashboard as information.

[Schedule I](#)

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule J](#)

5.2 DIRECTOR OF CORPORATE SERVICES REPORT

Administration recommends that Council accept the Director of Corporate Service's report for information.

- Cash, Investments, & Taxes Receivable as of May 31, 2025

[Schedule K](#)

- Payments Issued for the month of May 2025

[Schedule L](#)

- YTD Budget Report for the 5 months ending May 31, 2025

[Schedule M](#)

- YTD Capital Recap for period ending May 31, 2025

[Schedule N](#)

- Elected Official Remuneration Report as at May 31, 2025

[Schedule O](#)

5.3 PUBLIC WORKS REPORT

(9:30 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule P](#)

5.4 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS

- 6.1 Invite from Barrhead Public Library Re: Elaine Dickie Retirement** on June 19, 2025

[Schedule Q](#)

- 6.2 Letter from Barrhead Public Library Re: Thank You and Year in Review** – dated May 22, 2025

[Schedule R](#)

- 6.3 Letter from RMA Re: Genesis Insurance – Food Bank Donation** – dated May 29, 2025

[Schedule S](#)

7.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD JUNE 3, 2025

Regular Meeting of the Council of the County of Barrhead No. 11 held June 3, 2025, was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi

**THESE MINUTES ARE
UNOFFICIAL AS THEY HAVE
NOT BEEN APPROVED BY THE
COUNCIL.**

ABSENT

Councillor Walter Preugschas
Councillor Jared Stoik

STAFF

Debbie Oyarzun, County Manager
Pam Dodds, Executive Assistant
Dawn Fedorvich, Director of Rural
Development

Ken Hove, Director of Infrastructure
Tamara Molzahn, Dir. of Corporate Services
Moir O'Neill, Municipal Tax Clerk
Adam Vanderwekken, Corporate
Communications Coordinator

ATTENDEES

Fire Chief Gary Hove – Barrhead Regional Fire Services
Barry Kerton - Town and Country Newspaper

RECESS

Reeve Drozd recessed the meeting at 9:00 a.m.

Reeve Drozd reconvened the meeting at 9:37 a.m.

APPROVAL OF AGENDA

2025-165 Moved by Councillor Kleinfeldt that the agenda be approved as presented.

Carried Unanimously.

MINUTES OF REGULAR MEETING HELD MAY 20, 2025

2025-166 Moved by Deputy Reeve Schatz that the minutes of the Regular Meeting of Council held May 20, 2025, be approved as circulated.

Carried Unanimously.

BARRHEAD GOLF & RECREATION AREA SOCIETY COMMUNITY GRANT – FINAL REPORT

2025-167 Moved by Deputy Reeve Schatz that Council receives for information the final report from Barrhead Golf & Recreation Area Society as a grant recipient of \$2,500 under the Community Grants Policy.

Carried Unanimously.

Ken Hove joined the meeting at 9:42 a.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works & Utilities and answered questions from Council.

2025-168 Moved by Councillor Lane that the report from Public Works be received for information.

Carried Unanimously.

Ken Hove departed the meeting at 10:07 a.m.

REGULAR MEETING OF COUNCIL - HELD JUNE 3, 2025

Moria O'Neill joined the meeting at 10:08 a.m.

SET DATE, TIME & PLACE FOR 2025 PUBLIC AUCTION (TAX SALE)

- 2025-169 Moved by Deputy Reeve Schatz that Council declares that the public auction, pursuant to MGA s. 418(1), be held Wednesday, December 3, 2025, commencing at 2:00 p.m. in the Council Chambers of the County of Barrhead Administration Office, and further that the CAO for the County of Barrhead act as the auctioneer.

Carried Unanimously.

Moiria O'Neill departed the meeting at 10:14 a.m.

RECESS

Reeve Drozd recessed the meeting at 10:14 a.m.

Reeve Drozd reconvened the meeting at 10:24 a.m.

Tamara Molzahn joined the meeting at 10:24 a.m.

CANCEL FINANCE CHARGE

- 2025-170 Moved by Councillor Properzi that Council cancel finance charges in the amount of \$693.65 plus any accrued interest thereon for account ALUSC0001.

Carried Unanimously.

- 2025-171 Moved by Councillor Lane that Council direct the Policy Committee to review Policy FN-004 Collection of Accounts Receivable as discussed.

Carried Unanimously.

CANCEL 25% OF 2025 TAXES – ALBERTA MUNICIPAL AFFAIRS & ALBERTA ENVIRONMENT AND PARKS BUDGET

- 2025-172 Moved by Councillor Properzi that Council cancel property taxes in the amount of \$7,464.70, owed by Government of Alberta, in the name of Alberta Municipal Affairs and Alberta Environment & Parks.

Carried Unanimously.

2026 BUDGET SCHEDULE

- 2025-173 Moved by Councillor Kleinfeldt that Council approves the 2026 Budget Schedule as presented.

Carried Unanimously.

Tamara Molzahn departed the meeting at 10:38 a.m.

Adam Vanderwekken joined the meeting at 10:39 a.m.

2024 ANNUAL REPORT

- 2025-174 Moved by Councillor Lane that Council approves the 2024 Annual Report as presented.

Carried Unanimously.

Adam Vanderwekken and Dawn Fedorvich departed the meeting at 11:00 a.m.

COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2025 Resolution Tracking List and provided the following updates to Council:

- ASB grant funding of \$1.4 million over 5 years, and reporting requirements
- Pond Days to take place June 10 & 12 for grade 4 students
- AAIP Renewal Stream Stats for May 2025
- Supporting Misty Ridge Ski Hill application in obtaining free internet through MCSNet Community Program
- MPC will have an appeal hearing on June 23, 2025 for Development Permit 24-2025
- Viewed a thank you video from STARS ambulance for funding support

2025-175 Moved by Councillor Kleinfeldt that the County Manager's report be received for information.
Carried Unanimously.

INFORMATION ITEMS

2025-176 Moved by Councillor Properzi that Council accepts the following items for information:

- Yellowhead Regional Library 2024 Annual Report
- BDSHA Meeting Minutes – February 27, 2025
- BDSHA Meeting Minutes – April 24, 2025
- Misty Ridge Ski Hill Meeting Minutes – April 16, 2025

Carried Unanimously.

COUNCILLOR REPORTS

Councillor Lane reported on his attendance at a Misty Ridge Ski meeting and the Fly-In Breakfast at the Barrhead Regional Airport.

Councillor Properzi reported on his attendance at the 4-H Achievement Day and a Naples Hall 100 yr Anniversary planning meeting.

Councillor Kleinfeldt reported on his attendance at a Barrhead Public Library meeting, a Library Board farewell function for Elaine Dickie.

Deputy Reeve Schatz reported on his attendance at a casino fundraising event for Gardenvue.

Reeve Drozd reported on his attendance at the RMA Town Hall on Bill 50, BRWC administrative duties, volunteering for FCSS BBQ fundraiser at Co-op, the Fly-In Breakfast at the Barrhead Regional Airport, and office Administration duties.

DELEGATION – BARRHEAD REGIONAL FIRE SERVICES

Fire Chief Gary Hove met with Council to present the quarterly report and give an update on fires in the area and deployment of Barrhead Regional Fire Services fire fighters.

2025-177 Moved by Deputy Reeve Schatz that Council accepts the report from Chief Hove, BRFS, for information.
Carried Unanimously.

Fire Chief Hove left the meeting at 11:59 a.m.

GENERAL CONSENSUS TO EXTEND THE MEETING

At 12:00 p.m. the Reeve received general consent from all Councillors present to extend the meeting until completed.

IN-CAMERA SESSION

2025-178 Moved by Councillor Properzi that Council move in-camera at 12:00 p.m. for discussion on:

- External Committee Concerns – *FOIP Sec. 17 Personal Information*

Carried Unanimously.

Pam Dodds and Barry Kerton exited the meeting at 12:00 p.m.

2025-179 Moved by Councillor Properzi that Council move out of in-camera at 12:35 p.m.

Carried Unanimously.

ADJOURNMENT

2025-180 Moved by Councillor Lane that the meeting adjourn at 12:36 p.m.

Carried Unanimously.

DRAFT



REQUEST FOR DECISION

JUNE 17, 2025

B

TO: COUNCIL

**RE: SUBDIVISION APPLICATION – NW 15-58-1-W5
POLLARD - MUNICIPAL PLANNING FILE NO 25-SUB-061**

ISSUE:

Application has been received proposing to create two (2) agricultural parcels of 32.28 Ha (80.0 ac) and 28.3 Ha (69.8 ac) within NW 15-58-1-W5.

BACKGROUND:

- Land is in the Agricultural District under Land Use Bylaw 4-2024.
- Land was previously subdivided with a 4.03 ha (9.96 ac) residential parcel in the south-west corner
- Proposed lot (N) is an 80 ac vacant lot with pasture, trees and wetland.
- Proposed lot (S) is a 69.8 ac vacant lot with pasture, trees and wetland.
- Land is approximately 0.5 miles (0.8 km) west of Westlock County, however, there is no required IDP between the County of Barrhead and Westlock County.

ANALYSIS:

- Alignment with Statutory Plans as follows:

Requirement	Proposed	Status
MDP – requires agricultural parcels to be a minimum of 80 ac in size less any residential subdivisions	Proposed lot (N) is 80 ac; Proposed lot (S) is 69.8 ac + 9.96 ac residential parcel	Meets requirement
MDP – maximum # of agricultural parcels per ¼ section is 2 with a maximum of 1 country residential parcel from each agricultural parcel	2 agricultural parcels with 1 residential parcel from the South proposed lot.	Meets requirement
MDP – Maximum 4 parcels per quarter; up to 3 country residential parcels	Total of 3 parcels (2 agricultural + 1 residential)	Meets requirement
LUB – min. area of 1.0 ac for residential use parcel; max. area of 15 ac	N/A as 9.96 ac residential parcel was previously subdivided out	N/A

- Access to both lots will be from Rge Rd 13.
 - Proposed Lot (N) requires an approach at an approximate cost of \$3,284.38
 - Proposed Lot (S) approach is built to County standards
- Road widening is not required as it was previously taken.
- Reserves are not eligible as the parcels proposed are larger than 16 Ha (40 acres) in size.
- Wetlands do impact the quarter; however suitable building sites still exist.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11. The approach to the remainder shall be located along Township Road 592.
2. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

STRATEGIC ALIGNMENT:

Council consideration of subdivisions aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 1 Economic Growth & Diversity

Outcome *1 County increases its tax base.*

PILLAR 3 Rural Lifestyle

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council approve subdivision application 25-SUB-061 proposing to create two (2) agricultural parcels of 32.28 Ha (80.0 ac) and 28.3 Ha (69.8 ac) within NW 15-58-1-W5 with the conditions as presented.

PLAN SHOWING PROPOSED SUBDIVISION OF

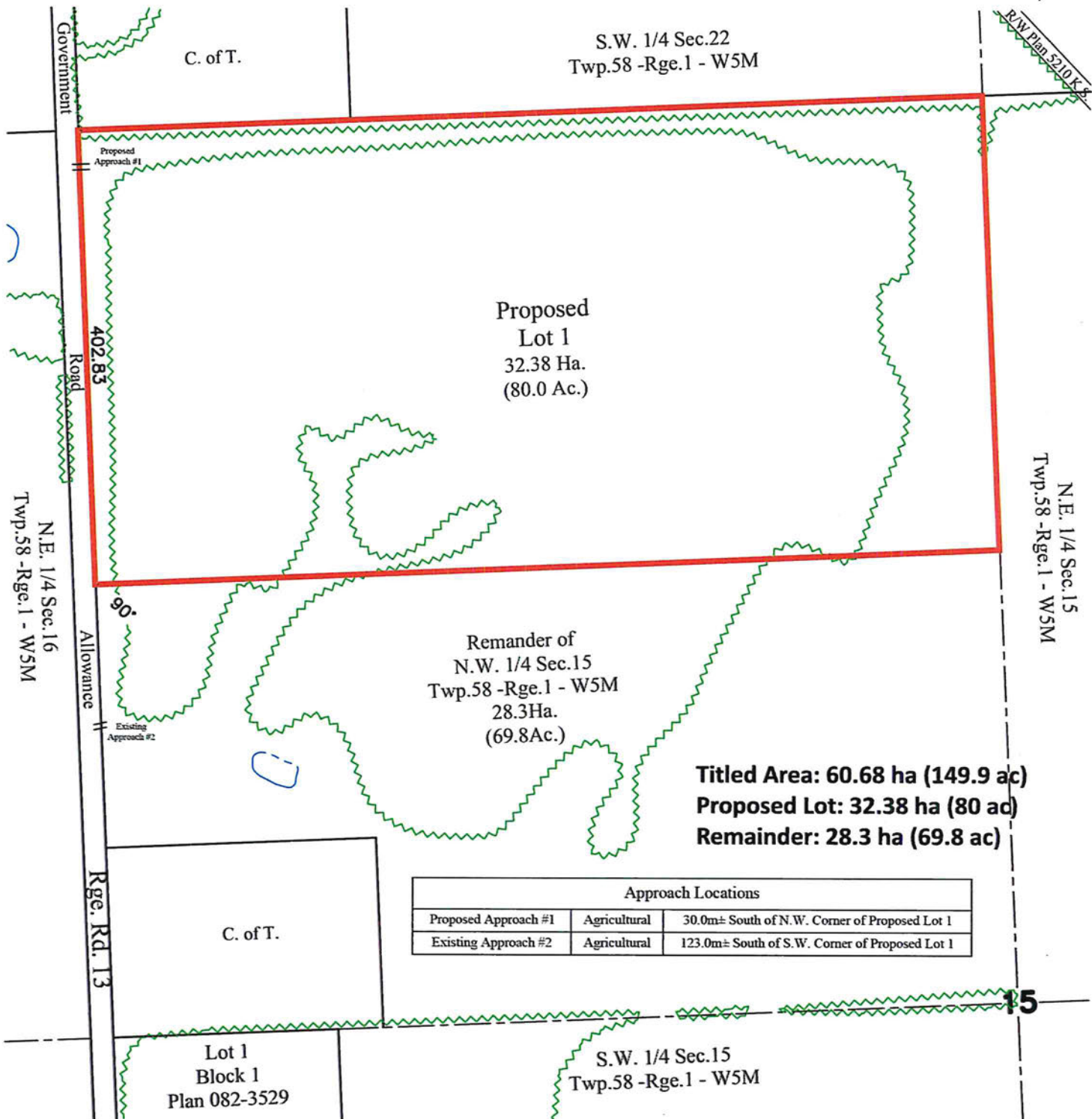
Part of N.W. 1/4 SEC.15 - TWP.58 - RGE.1 - W5M

COUNTY OF BARRHEAD No. 11

SCALE:1:5000

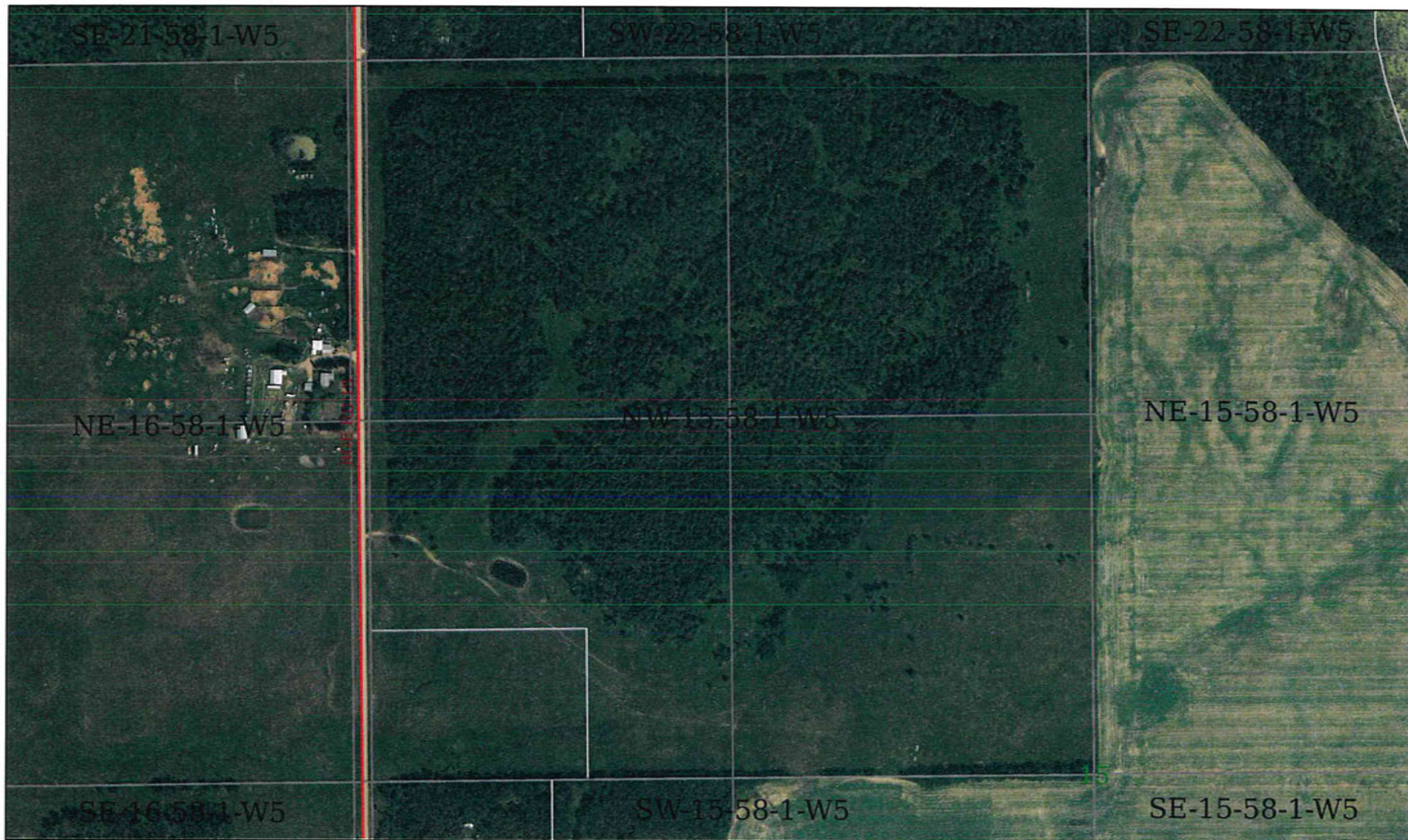
2025

D. WILSON, A.L.S.

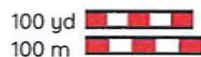


NOTES: DISTANCES ARE IN METRES AND DECIMALS THEREOF
STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS: ●
PROPOSED LOT BOUNDARY SHOWN THUS: ————
EDGE OF TREELINE SHOWN THUS: ~~~~~~
EDGE OF WATER FEATURES SHOWN THUS: - - - -

DON WILSON SURVEYS LTD.
BOX 4120, BARRHEAD, ALBERTA
T7N 1A1 PHONE: (780) 674-2287
FILE: 25045 DATE: MARCH 11, 2025



Scale 1: 6,150



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Subdivision Report



FILE INFORMATION

File Number: 25-SUB-061	Date Acknowledged: April 28, 2025
Municipality: County of Barrhead No. 11	Referral Date: April 28, 2025
Legal: Pt. NW 15-58-1-W5	Decision Due Date: June 27, 2025
Applicants: Nate Wilson, Don Wilson Surveys	Date of Report: May 13, 2025
Owners: Russell Pollard	

Existing Use: Agriculture	Gross Area of Parcel: 60.68 ha (149.9 ac)
Proposed Use: Agriculture	Net Area of remainder: 28.3 ha (69.8 ac)
District: Agriculture	Net Area of Lot 1: 32.28 ha (80.0 ac)
Soil Rating: 53.0%, 33.0%, & 7.0%	Reserve Status: Not required

1. SITE DESCRIPTION AND ANALYSIS

This proposal would subdivide a previously subdivided agricultural quarter section into two (2) agricultural lots, north ½ and south ½. The proposed subdivision will increase the number of titles within the quarter section from 2 to 3.

The subject site is adjacent to RR 13 (western boundary). Access to proposed Lot 1 and to the remainder will be from RR 13. The site is in the eastern portion of the County of Barrhead No. 11, approximately 0.5 miles (0.8 km) west of Westlock County, and 0.93 miles (1.5 km) northeast of CNR.

From a review of the available municipal and provincial data, the subject site is **not affected by**:

- An identified historic resource;
- Flood hazards lands;
- Abandoned wells;
- Pipelines; or
- A Highway.

The subject site **is affected by**:

- Wetlands identified on the Provinces Merged Wetland Inventory; and
- A license, permit, approval, or other registration issued under the *Water Act* for which the Minister of Environment & Protected Areas is responsible (Traditional Agricultural User).

Proposed Lot 1 is vacant and contains pasture lands, treed areas, and wetlands. Proposed Lot 1 does not have an existing approach, however, there is a proposed approach from Range Road 13. Any new or existing approach must be up to County standards. The proposed lot appears to be suitable for the proposed use (agricultural).

The remainder is vacant and contains pasture lands, treed areas, and wetlands. The remainder appears to have an existing approach from Range Road 13. Any new or existing approach must be up to County standards. The proposed lot appears to be suitable for the proposed use (agricultural).

The County assessment sheets show the subject site as being comprised of 33.00 acres at 53.0% lands, 5.00 acres at 33.0% lands, and 112.04 acres at 7.0% lands. The quarter section contains predominantly poor farmland.

In the opinion of the planner, the subdivision should not significantly impact the agricultural capability of the quarter section.

The proposed subdivision appears reasonable. There appears to be reasonable building sites on the proposed lot and on the remainder of the titled area and access requirements can be met.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
Co. of Barrhead	<ul style="list-style-type: none"> • Development Agreement not required. Road widening for RR 13 taken previously. • Accesses and approaches required • MPS notes that the proposed lots are greater than 16 ha in size and reserves are not due. • Proposal conforms to the County's MDP and LUB • Site is not within 1.5 km of a sour gas facility • Site is not within 2 miles of an existing or proposed CFO • Property taxes are not outstanding
Alberta Forestry & Parks (Kathleen)	<ul style="list-style-type: none"> • No response.
Water Act (Capital Region)	<ul style="list-style-type: none"> • No response.
Alberta Energy Regulator	<ul style="list-style-type: none"> • No comments provided. • The application has indicated that the site is not affected by a sour gas facility. • Applicant has indicated that there are no abandoned wells on the site.
Canada Post (Mark)	<ul style="list-style-type: none"> • No response.
EQUUS	<ul style="list-style-type: none"> • EQUUS has a concern to the above-noted proposed subdivision because currently there is no Utility Right of Way registered on the lands for the REA. • EQUUS must maintain its distribution system, in order to provide efficient energy services to its members. The Utility Right of Way is a legal document that protects these interests. Therefore, EQUUS requires that all power utilities be registered with Alberta Land Titles.

	<ul style="list-style-type: none"> • The Utility Right of Way must be registered before the land is subdivided, and EQUUS requests the right of way to be registered before the concern can be removed. A Utility Right of Way form has been sent to the land owner. Upon registry confirmation, EQUUS will notify your office. • EQUUS is a Distribution Wire Service Provider for this area. The Developer can arrange installation of electrical services for this subdivision through EQUUS. Please contact 310-EQUUS (3787) to make application for electrical services.
Telus Communications	<ul style="list-style-type: none"> • No concerns.
Apex Utilities	<ul style="list-style-type: none"> • No objections. • Please notify Utility Safety Partners at (800) 242-3447 to arrange for “field locating” should excavations be required within the described area. • Any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
Pembina Hills School Division	<ul style="list-style-type: none"> • No objections • No Reserves requested.
Alberta Health Services	<ul style="list-style-type: none"> • No response.
Westlock County	<ul style="list-style-type: none"> • No response.

Adjacent landowners were notified on April 28, 2025. *No comments from adjacent landowners were received.*

3. STATUTORY ANALYSIS

MDP AND LUB REQUIREMENTS

The subject site is designated “Agriculture” in the County of Barrhead No. 11 *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. **Policy 3.1.3(6)** indicates that the subdivision of a quarter section will be allowed based on an equal split of the quarter section or an 80 ac split. The proposed lots are 80.0 ac and 69.8 ac and are not equal in size, however, the 69.8 ac parcel is smaller due to an existing subdivision, Pt. NW 15-58-1-W5. **Policy 3.1.3(12)** indicates that the minimum agricultural parcel size shall be 32.4 ha (80.0 ac) less any allowed subdivisions. The proposed remainder is 28.3 ha (69.8 ac) in size and has a previous subdivision (Pt. NW 15-58-1-W5) taken out of it. Proposed Lot 1 is 32.38 ha (80.0 ac). The proposed lots generally conform to this policy. **Policy 3.1.3(13)** indicates that the maximum number of agricultural parcels per quarter section shall be two. This subdivision will create 2 agricultural parcels in the quarter section. **Policy 3.2.3(8)** indicates that where a quarter section is split into 2 agricultural parcels, a maximum of one country residential parcel will be permitted from each agricultural parcel. This subdivision will leave one country residential parcel within one of the agricultural parcels and conforms to this policy. **Therefore, the proposed subdivision conforms to the County’s Municipal Development Plan.**

The subject site is in the Agricultural (AG) District in the County of Barrhead No. 11 *Land Use Bylaw 4-2024* (LUB). **Regulation 12.4.1** indicates that the minimum parcel area for agricultural use is 32.4 ha (80.0 ac) except where a parcel has been subdivided. The proposed remainder is 69.8 ac and has been previously

subdivided and proposed Lot 1 is 80.0 ac and conforms to this regulation. **Regulation 12.4.1(c)** indicates that the maximum parcel density shall be in accordance with the Municipal Development Plan. **Therefore, this subdivision conforms to the County's Land Use Bylaw.**

MGA AND SDR REQUIREMENTS

Section 8 of the *Subdivision and Development Regulation*, AR 43/2002 requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 7 of the *Regulation*. Section 7 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*, AR 229/1997; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*, AR 229/1997
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision indicates the Subdivision Authority's consideration of these matters and satisfy the *Regulation* in this regard.

Sections 9 through 16 of the *Subdivision and Development Regulation* are satisfied.

APPEAL BOARD

The subject site is not in the Green Area, does not contain an approved confined feeding operation, and is not within the setback distance to a landfill or wastewater treatment facility.

MPS notes that the Energy Resources Conservation Board (ERCB) and the Alberta Energy and Utilities Board (AEUB) are now the Alberta Energy Regulator (AER). The site does not contain facilities with AER licenses, and is not affected by s. 678(2)(a)(i)(C) of the Act. MPS notes we are unable to determine if the subject is site is affected by s. 678(2)(a)(i)(C) of the Act with respect to AUC approvals.

MPS reviewed the Alberta Environment & Parks Authorization (AEP) Viewer, which did identify a license, permit, approval, or other registration issued under the *Water Act* for which the Minister of Environment & Protected Areas is responsible (Traditional Agricultural User). The subject site is affected by s. 678(2)(a)(i)(D) of the Act.

The subject site contains wetlands and registrations issued under the *Water Act* for which the Minister of Environment & Protected Areas is responsible (Traditional Agricultural User). Therefore, in the opinion of the planner, appeal lies to the Land and Property Rights Tribunal.

RESERVES

Section 663(a) of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, applies to the proposed subdivision and Reserves are not due.

4. SUMMARY

The proposed subdivision is for agricultural use, and may conform to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Accesses & Approaches
2. Taxes up to date

5. RECOMMENDATION

That the subdivision application be **approved** at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
2. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.



REQUEST FOR DECISION

JUNE 17, 2025



TO: COUNCIL

RE: AGNES MEMORIAL MOSSIDE UNITED CHURCH - COMMUNITY GRANT REQUEST

ISSUE:

Agnes Memorial Mosside United Church is applying for a Community Grant to assist with subdivision fees required for realignment of the cemetery lines to include all gravesites on the property (see attached application and letters).

BACKGROUND:

- Agnes Memorial Mosside United Church is located on Rge Rd 45 within NW 5-59-04-W5.
- Church was built in 1913 and dedicated in September of that year.
- February 2, 2021 – Council approved the Community Grants Policy AD-002 setting a maximum of \$2,500 per applicant pending availability of funds.
- February 4, 2025 – Council approved subdivision 24-R-827 allowing for the survey lines to be adjusted to include all gravesites within the cemetery parcel.
- Agnes Memorial Mosside United Church is requesting a \$2,047.50 grant to cover the subdivision fees paid to MPS.
- Agnes Memorial Mosside United Church will be responsible for the surveying costs of approximately \$1,600.

ANALYSIS:

- Application was considered under Policy AD-002 Community Grants (attached).
- Applicant is eligible as they meet the criteria under section 4.1 as follows:
 - A volunteer group, service club or community group that provides service readily available to the general public of the County
 - Is in good standing with the County
 - Needs financial support to complete the project
 - Demonstrates value or benefit to the community as a community structure with historical significance available for use by the public
- Application was considered under section 5.1 as a project (vs event or sponsorship)
- Application was assessed based on the criteria outlines in section 5.2 as follows:
 - Benefit to community – provides general access and still hosts 3 worship services throughout the year. Church is open to all and has many visitors signing their guestbook.

- Other sources of funding, financial viability and community involvement – applicant is providing 50% of the total project cost which was obtained through donations/contributions from community members and numerous volunteer hours.
- Project is eligible under section 5.3 and 5.4 as follows:
 - Matching requirement has been met.
 - Project has an estimated completion date of August 2025.
 - Although project was started before the grant application was submitted, the project is not yet deemed complete as the work is still underway since Council approval of the subdivision in February.
 - It is a church/cemetery available to all residents
 - Facility is open for public viewing to share the history of the County of Barrhead
- Financial implications with the approval of this application:

2025 Community Grant Budget	\$15,000
Dispersed in 2025	(\$2,500)
Current Balance	\$12,500
Application (Agnes Memorial)	(\$2,047.50)
Balance Remaining for 2025 if approved	\$10,452.50

STRATEGIC ALIGNMENT:

Processing of Community Grant requests in accordance with the Community Grants Policy AD-002 aligns with the County 2022-2026 Strategic Plan in the following areas:

PILLAR 3 Rural Lifestyle

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play*

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

ADMINISTRATION RECOMMENDS THAT:

Council approves the application from Agnes Memorial Mosside United Church for a donation of \$2,047.50 under the Community Grants Policy to assist with subdivision fees for realignment of cemetery lines to include all gravesites on the church property.



Community Grant Application Form

Application Information

Please submit completed applications to:

County of Barrhead No. 11

5306-49 Street

Barrhead, AB T7N 1N5

or

email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca

Incomplete applications will not be accepted.

Applicant Information

Name of Organization: _____

Redacted FOIP Sec. 17
Personal Information

Mailing Address: _____

Street Address

City

Province

Postal Code

Phone Number: _____

Email: _____

Contact Name: _____

Position or Title: _____

Phone Number: _____

Email: _____

Is your organization a registered charity or non-profit?

☐

Yes

☐

No

If yes:

Alberta Registry Number: _____

Date of Incorporation: _____

Project Information

Name of Project or Event: _____

Start Date: _____

Completion Date: _____

Location of Project or Event: _____



Community Grant Application Form

Describe Your Project or Event:

Goals:

Anticipated number of County participants, or number directly affected by event, program, or services offered:

Target population (Children, youth, adults, seniors, families):

Describe how this project will benefit the community:

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash: _____ \$ _____

In-Kind: _____ \$ _____

Total Requested: _____ **\$** _____

(Maximum \$2,500)

Funds from Other Sources:

(List other funds including any of the organizations own funds to be used in the project)

Own Funds: _____ \$ _____

Fundraising: _____ \$ _____

Volunteer Hours \$ 20/ Hr x _____ Hours = \$ _____

Other: _____ \$ _____

Other: _____ \$ _____

Other: _____ \$ _____

Total From Other Sources: _____ **\$** _____

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding:

(Total Requested Funding + Total from Other Sources)

\$ _____



Community Grant Application Form

Project Costs:

List a summary of the project costs here. If available, attach price quotes or other supporting documents.

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Refer to Policy for full listing of ineligible costs (e.g. day-to-day operating costs, staff wages or honorariums, flow through funding to re-distribute to others, or donations to charitable causes).

Total Project Costs: \$

The personal and business information provided will be used to process the Community Grant Application and is collected under the authority of Section 33 (c) of the *Freedom of Information and Protection of Privacy Act* (FOIPP) . If you have questions about the collection and use of this information, please contact the County of Barrhead at 5306-49 Street, Barrhead, Alberta T7N 1N5 or 780-674-3331.

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

_____	June 11, 2025
Signature	Date
_____	_____
Print Name and Title	
_____	_____
Signature	Date
_____	_____
Print Name and Title	



Grant Application #: 2025-05

Resolution #: _____

Community Grant Declaration

Name of Organization: _____ ("the Organization")

The Organization declares that:

The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ("the Policy").

The Organization agrees to the following terms and conditions:

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.
2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wished to vary the purpose, it agrees to be bound by the requirements set out in the Policy.
3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.
4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:
 - a. mutual consent;
 - b. 90 days written notice by either party;
 - c. demand by the County for immediate repayment in the event of a breach of any term or condition; or
 - d. if the Organization becomes insolvent
5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.
6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.
7. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIPP)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIPP Act*, subject to any applicable exceptions to disclosure under the Act.
8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

as attached letter

Signature

Print Name

June 11, 2025

Date

Signature

Print Name

Date

Agnes Memorial Mosside United Church
% Carolyn Bajer

[REDACTED]
Barrhead, AB. T7N 1N3

June 10, 2025

County of Barrhead No. 11
5306 - 49 St.
Barrhead, AB. T7N 1M5

Attention: County Manager - Debbie Oyarzun
Executive Assistant to County Manager - Pam Dodds
County of Barrhead Council

Re: Agnes Memorial Mosside United Church and Cemetery
NW 5-59-04 W5 59025 Range Road 45 County of Barrhead, Alberta

The above church was built in the summer of 1913 and dedicated in September of the same year. The church was named in memory of the late Mrs. Albert Larter - wife of the man who donated the 1 acre of property.

In 1975, Mr Bert Strawson donated an additional acre of land adjoining the cemetery for use when needed. Many years later, 48+, it was realized that when the cemetery was surveyed and the plan registered in 1975, it did not include all the grave sites in the cemetery. This unfortunately affects the Church property lines in the cemetery and also property lines of Mrs. Lois Strawson and Trevor Strawson.

In order to have this situation rectified with all grave sites included in the cemetery property, we (Agnes Memorial Mosside United Church and Lois and Trevor Strawson) have been required to have such property resurveyed for proper registration. Again, this cemetery was established in 1913 - not a new cemetery. Volunteers are solely responsible for the operation of our little church and cemetery. This situation has brought additional financial costs that were not budgeted for. We are requesting that Barrhead County Council consider reimbursing the Municipal Planning Services Application Fee of \$1,550.00, MPS Endorsement Fee of \$400.00 and associated GST. Agnes Memorial Mosside United Church and Lois and Trevor Strawson are responsible for survey costs to Don Wilson Surveys Ltd.

In keeping faith with the vision of our pioneers, our little church on the hill has now served our small but dedicated congregation for 112 years. A total of 3 (three) worship services are now held throughout the year - Palm Sunday, Thanksgiving and Christmas. Thus, our resources are limited. The church does have varying revenue annually from sale of plots but the above MPS costs are very significant to our small rural church.

Your kind consideration for reimbursement of the above costs would be greatly appreciated.

[REDACTED]
Carolyn Bajer, Trustee for Agnes Memorial Mosside United Church

[REDACTED]
Bernice Kastelic, Trustee

[REDACTED]
Neil Meunier, Trustee

In support of application from Agnes Memorial Mosside United Church

Dear County of Barrhead Council

My name is Trevor Strawson. I am a third generation landowner here in the county of Barrhead, and I am writing today to ask the county to consider forgiving the fees for the subdivision of the land that has been donated in the past and the present to the Mosside United Church (Agnes Memorial) .

Many years ago, when my grandfather purchased this quarter section of land from Mr. Albert Larter, the Mosside united church was already in place. The story I have been told over the years was that Mr Larter lost his first wife, Agnes, (1918?) and buried her on the hill overlooking this quarter, and that was the beginning of the Agnes Memorial Church which was later built in or around 1920.

We can only assume that the initial donation was noted and stepped out by church members and volunteers. Documents were drawn up and that's what for the following years, everyone went by. A few years later the cemetery that surrounded the church was growing. My grand father Bert Strawson donated another portion of land to the church for the cemetery expansion. Again, the volunteers stepped out the additional space and the documents were drawn up. He and my grandmother are buried there today as well.

My mother and father raised my sister and I on this quarter and we had many amazing years here. We grew up with a sense of pride in the small but beautiful resting place that was the center of our home quarter. My father is buried there, overlooking the land he grew up on.

Only recently, with the addition of surrounding new builds did it come to light, by Nate at Wilson Survey, the map that land titles were using, was incorrect and didn't encompass the entire cemetery. Of course, they did not have the technology we have today back when the map was originally created, so the Mosside church hired Nate to preform a survey so that the map could encompass all the graves, old and new.

My mother and I still live here on this section of land, and we have continued to look towards the future. While the new documents were being drawn up, we have donated another $\frac{3}{4}$ of an acre so that the future generation of this community can also be buried here.

I want to thank the country board for taking time to hear our story, and for considering our request. If there are any questions, I would be more than happy to discuss these with you.

Trevor Strawson

[REDACTED]

Redacted FOIP Sec. 17 Personal Information

County of Barrhead

TO: COUNCIL

**RE: RECOMMENDATION FOR TENDER AWARD – BF74538 & BF74974
BRIDGE REPLACEMENT & OTHER WORK**

ISSUE:

Administration requires Council to award the contract for Bridge Culvert Replacement and Other Work for Bridge File 74538 on Township Road 594 south of SW 25-59-7-W5 and Bridge File 74974 on Township Road 603A south of SE 24-60-3-W5.

BACKGROUND:

- Bridge Files 74538 & 74974 were tendered out as 1 contract to increase potential for better pricing.
- **BF 74538**, existing structure consists of a 1499 mm rise by 2057 mm span corrugated arch culvert with an invert length of 15.8 m. Culvert structure was built on a 9-degree right-hand forward (LHF) skew to the road with a 7 m wide clear roadway and was constructed in 1960 (64 years old).
 - Recommended option is to replace the existing structure with a 2000 mm CSP culvert x 27 m invert length. Structure would be installed on a 9-degree right hand forward skew (similar location and skew to the existing structure) via open cut installation.
- **BF 74974**, existing structure consists of a 1524 mm CSP culvert with an invert length of 16.5 m. Culvert structure was built on a 24-degree right hand forward skew to the road with a 7m wide clear roadway and was constructed in 1958 (66 years old)
 - Recommended option is to replace the existing structure with an 1800 mm x 26 m invert length. Structure would be installed on a 24-degree right hand forward skew (similar location and skew to the existing structure) via open cut installation.
- Government of Alberta (GOA) through the Local Road Bridge component of the STIP program may provide funding for up to 75% of the costs of project construction.
 - County applied for grant funding for the 2 culverts under the STIP program for a total project cost of \$740,000 (excluding ROW costs of \$2,000) including engineering costs of approximately \$140,000.
 - May 2024 - County was successful in receiving the 75% grant funding under the STIP program for a total of \$555,000 with the balance coming from reserves.
 - BF74538 – grant funding of \$300,000
 - BF74974 – grant funding of \$255,000
- Project was publicly tendered requesting electronic bids through MPA Engineering Ltd.'s portal ("on-line bidding system").
 - Submissions were opened on May 29, 2025.

ANALYSIS:

- Received tenders from 6 contractors.
- MPA Engineering Ltd. recommends that the contract be awarded to Plains Constructors Canada Ltd.
 - Plains Constructors Canada Ltd. was the lowest bid at a cost of \$513,660, including site occupancy, and GST.
- Summary of tenders received is below:

Bidder	Total Bid <i>(includes site occupancy, includes GST)</i>
Plains Constructors Canada Ltd.	\$513,660.00
Terrapro Inc.	\$590,289.62
K-Rite Construction Ltd	\$597,008.04
Boss Bridgeworks	\$605,692.50
Avid Energy Services inc.	\$616,899.15
Unsurpassable Construction Ltd.	\$713,553.75

- MPA has worked with Plains Constructors Canada Ltd. in the past and they have always completed projects in a satisfactory manner.
- Total estimated project cost of \$703,048 is \$38,952 under budget and includes:
 - Engineering costs of approximately \$155,428
 - Plains Constructors Canada Ltd. contract of \$489,200 (incl. site occupancy, excluding GST)
 - 10% contingency of \$48,920
 - Other costs of \$7,500 for fish capture and release
 - Acquisition of extra ROW of \$2,000
- It is anticipated that site occupancy cost and contingency will be lower than quoted for further savings to the budget.

STRATEGIC ALIGNMENT:

Council review and approval of contracts aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 2 Municipal Infrastructure & Services

Outcome 2 County has the necessary tools & information to deliver programs and services efficiently.

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

PILLAR 4 Governance & Leadership

Outcome 4 Council is transparent & accountable

Goal 4.2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council awards construction contract for Bridge Culvert Replacement & Other Work for BF74538 & BF74974 to Plains Constructors Canada Ltd. for \$489,200, including site occupancy, excluding GST.



REQUEST FOR DECISION

JUNE 17, 2025



TO: COUNCIL

RE: GRANT AGREEMENT WITH ALBERTA TRANSPORTATION & ECONOMIC CORRIDORS FOR STIP FUNDING FOR BRIDGE FILE 74972 & 76144

ISSUE:

Council authorization is required for Reeve to sign Grant Agreements between Alberta Transportation & Economic Corridors and County of Barrhead for STIP funding for BF 74972 and BF 76144.

BACKGROUND:

- Local Road Bridge Program is one of 4 funding streams of the Strategic Transportation Infrastructure Program (STIP). It provides funding to municipalities for local bridge projects, including engineering, maintenance, rehabilitation, and replacement.
- STIP Program for Local Road Bridge Program contributes a maximum of 75% of submitted costs or actual costs, whichever is less.
- County submitted an application to STIP Program for Bridge Project funding for the following:
 - BF 74972 (Culvert on Rge Rd 35 south of Hwy 654) and includes an updated total cost estimate of \$540,000, requesting \$405,000 in grant funds.
 - BF 76144 (Culvert on Twp Rd 605A in NE 33-60-7-W5) and includes an updated total cost estimate of \$540,000, requesting \$405,000 in grant funds.
- May 20, 2025 – Alberta Transportation & Economic Corridors notified the County we were successful in our submission for STIP funds for BF 74972 & BF 76144 (attached)

ANALYSIS:

- An agreement with Alberta Transportation & Economic Corridors is required before grant funds can be allocated.
- STIP funding agreement is a standard grant agreement and includes the bridge replacement cost at \$540,000, with STIP contribution being the lesser of \$405,000 or 75% of actual costs for each of the BF projects.
- Council's authorization is required for the Reeve to sign the grant agreements.

□ **STRATEGIC ALIGNMENT:**

Council approval aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 2 Municipal Infrastructure & Services

Outcome 2 County has the necessary tools & information to deliver programs and services efficiently.

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

ADMINISTRATION RECOMMENDS THAT:

Council authorizes the Reeve to sign the Grant Agreement between Alberta Transportation & Economic Corridors and the County of Barrhead to access grant funds to a maximum of \$405,000 each under the STIP Local Road Bridge Component for BF 74972 & BF 76144 Culvert Replacements.



ALBERTA

TRANSPORTATION and ECONOMIC CORRIDORS

*Office of the Minister
MLA, Innisfail-Sylvan Lake*

May 20, 2025

AR 102434

Mr. Douglas Drozd
Reeve
County of Barrhead No. 11
5306 – 49 Street
Barrhead, AB T7N 1N5
ddrozd@countybarrhead.ab.ca

Dear Reeve Drozd:

I am pleased to advise you and your council the following projects will be funded under the Transportation and Economic Corridors' Strategic Transportation Infrastructure Program (STIP).

STIP – Local Road Bridge

BF 74972 Culvert Replacement, maximum grant of \$405,000

BF 76144 Culvert Replacement, maximum grant of \$405,000

The final grant amount will be based on the actual eligible costs at the time of project completion, up to the approved maximum grant amount. Please note, as a condition of this grant, no cost increases will be considered.

Although I know you are looking forward to sharing this important announcement, I request your confidentiality at this time. I ask you do not publicly communicate these project approvals until provincial announcements are made.

Our government continues to make investments in developing and maintaining transportation, water and wastewater infrastructure to support municipalities in improving critical local transportation infrastructure, creating jobs and stimulating the economy.

Sincerely,

Honourable Devin Dreeshen, ECA
Minister of Transportation and Economic Corridors

cc: Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock
Michael Botros, Regional Director, Transportation and Economic Corridors

GRANT AGREEMENT

BETWEEN

HIS MAJESTY IN RIGHT OF ALBERTA,
as represented by the Minister of Transportation and Economic Corridors
(**"Alberta "**)

- and -

County of Barrhead No. 11
in the Province of Alberta
(the "Municipality")

for the

Strategic Transportation Infrastructure Program

Local Road Bridge Program

for

Culvert Replacement BF74972

GRANT AGREEMENT made as of the _____ of _____, 2025

BETWEEN:

HIS MAJESTY IN RIGHT OF ALBERTA

as represented by Minister of Transportation and Economic Corridors
(“Alberta”)

-and-

County of Barrhead No. 11

in the Province of Alberta
(the “Municipality”)

WHEREAS the Municipality has proposed to undertake **Culvert Replacement** of **BF74972** (in this document referred to as the “Project”);

WHEREAS ownership of the said **Culvert** is vested in the Crown in right of Alberta;

WHEREAS Alberta may enter into a grant agreement with a municipality for the payment of a grant pursuant to the *Ministerial Grants Regulation*, Alta. Reg. 215/2022; and

AND WHEREAS Alberta, as a condition to the use of provincial funds for the construction of the **BF74972**, under the Strategic Transportation Infrastructure Program – **Local Road Bridge Program**, deems it necessary to enter into an agreement with the Municipality to ensure the preservation and protection of the Project.

NOW THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, and subject to the terms and conditions of this Agreement, the parties agree as follows:

1. DEFINITIONS AND INTERPRETATIONS

1.1. Definitions – In this Agreement, the following expressions have the following meanings:

- (a) “**Agreement**” means this agreement between the parties, including the recitals attached schedules, and any amendment thereto.
- (b) “**Applicable Law or Laws**” means any Act of the Legislature of the Province of Alberta or of the Parliament of Canada in force or enacted at any time and any regulations enforceable from time to time under any such Acts, and any bylaw of any municipal government in the Province of Alberta which the Municipality is lawfully subject to and that applies to the Municipality in respect of this Agreement.
- (c) “**Confidential Information**” means all information developed or acquired as a result of carrying out this Agreement, including without limitation, technical, financial and Project information, which is designated as confidential in writing, is disclosed in circumstances of confidence, or would generally be understood by a person exercising reasonable business

judgment to be confidential.

- (d) “**Eligible Project Expenditure**” means those actual, reasonable and necessary expenditures incurred by the Municipality in completing the Project.
- (e) “**Grant**” means the proposed grant described in clause 4.2.
- (f) “**Grant Proceeds**” means all amounts paid to the Recipient under this Agreement and includes all interest and other income earned from investment of these amounts.
- (g) “**Grant Regulation**” means the *Ministerial Grants Regulation* AR 215/2022, as amended from time to time.
- (h) “**Project**” has the meaning given to it in the Recital and more specifically described in the attached Schedule C, Project Information, including any modifications approved by the Minister in writing.
- (i) “**Project Implementation**” means any and all steps taken to commence the Project, including any preparatory steps and expenditures.
- (j) “**Project Information**” means the document titled *Project Information*, which the Municipality is required to submit to Alberta in applying for the Grant.
- (k) “**Project Completion**” means the date on which all activities and deliverables required under this Agreement have been fully performed, completed and accepted by Alberta, as determined in accordance with the program guidelines issued by or on behalf of Alberta from time to time for the Local Road Bridge Program.
- (l) “**Term**” means the period from the date at the beginning of this Agreement to Project Completion.

1.2 **Schedules** – The following schedules are incorporated into and form part of this Agreement:

Schedule A – Schedule of Costs
Schedule B – Schedule of Payments
Schedule C – Project Information.

2. **GRANTS REGULATION**

2.1. Nothing in this Agreement impacts the interpretation or application of or in any way relieves the Municipality from compliance with Applicable Law, including but not limited to the Grant Regulation.

3. **INDEPENDENT STATUS**

3.1. The Municipality is an independent legal entity and nothing in this Agreement is to be construed as creating a relationship of employment, agency or partnership between Alberta and the

Municipality. No party shall allege or assert for any purpose that this Agreement constitutes or creates a relationship of employment, partnership, agency or joint venture.

3.2. The Municipality shall ensure that every agreement it enters with another party in completion of the Project maintains Alberta's independent status, as set out in 3.1.

4. PAYMENT OF GRANT

4.1. The Municipality shall undertake the Project in accordance with the detailed plan and specifications as approved by Alberta.

4.2. The maximum contribution by Alberta shall be limited to the lesser of **Four Hundred Five Thousand dollars (\$405,000) or Seventy-Five Percent (75%)** of the actual shareable costs, for eligible project expenditures as shown in the **Schedule of Costs**, in "**Schedule A**", attached to this document and forming part of this Agreement. No additional funding will be provided under this Agreement.

4.3. Alberta may, in its sole discretion advance a portion or all of the funds specified in Clause 4.2 in trust or provide payments upon submission of invoices by the Municipality based on actual expenditures incurred on the Project.

4.4. Without limiting any other provisions of this Agreement, Alberta may withhold payments if the Municipality fails to submit or provide information as required.

4.5. In the sole opinion of Alberta acting reasonably, if the Municipality does not proceed with or does not complete the Project as identified in this Agreement or does not adhere to the terms and conditions of this Agreement, Alberta, in its sole discretion, may require the Municipality to return or reimburse some or all of the Grant Proceeds.

4.6. Nothing in this Agreement will preclude the Municipality from using other sources of funding to complete the Project agreed upon.

5. PURPOSE OF GRANT

5.1 The Municipality shall use the Grant Proceeds solely for:

- a. the purpose of carrying out and completing the Project;
- b. if the purpose is varied by Alberta in accordance with the Grants Regulation, then only for the varied purpose; or
- c. as may be mutually agreed by the parties in writing.

6. FINANCIAL RESPONSIBILITIES OF THE MUNICIPALITY

6.1. Where the Municipality enters into any other contracts funded in whole or part by the Grant, the Municipality shall ensure that such contracts are consistent with but are no less favourable to

Alberta than the relevant provisions of this Agreement.

- 6.2. In the event that the Project is cancelled, where the Municipality has funded any other contracts in whole or part by the Grant, the Municipality shall require any recipients of the Grant to repay to the Municipality any and all disallowed costs, surpluses, unexpended contributions, and overpayments made under and according to the terms and conditions of this Agreement. The Municipality shall pay this amount to Alberta.
- 6.3. the Municipality shall maintain a separate accounting for costs incurred on the project and all funds granted by Alberta;
- 6.4. the Municipality will ensure expenditures accounted for against the principal funding amount of any advance and the interest earned is only for the Project accepted by Alberta under this Agreement;
- 6.5. any interest earned on the provincial funds held by the Municipality will only be applied to the total eligible project expenditures so as to reduce the total sharable cost;
- 6.6. The Municipality shall invest any portion of the Grant Proceeds paid to the Municipality, but not immediately required for the Project, in a separate interest-bearing account or other prudent investment with a reasonable return in such a manner that is readily reportable to Alberta. All interest earned must be reported on the detailed final report of the Project
- 6.7. All funds advanced conditionally, and accumulated interest not expended prior to December 31st in any year, will be retained conditionally by the Municipality and expended on the Project in the following year(s). The Municipality agrees that any funds and accrued interest unexpended on completion or termination of the Project will be returned to Alberta within 30 days of Alberta's request unless, on application by the Municipality, Alberta in writing varies the purpose or conditions of the Grant so as to allow the use of the remainder of the Grant Proceeds under the varied purpose or conditions.
- 6.8. The Municipality shall maintain adequate financial records relating to the Grant Proceeds, keep full, accurate and complete books, accounts and records of the cost of the materials, services or resources funded under this Agreement, and otherwise relating to the receipt and expenditure of the Grant Proceeds, in accordance with Public Sector Accounting Board Standards (PSAS), and have them available to Alberta at all times during the Term of this Agreement and for a period of seven years after the termination or conclusion of the Project.
- 6.9. The Municipality agrees that Alberta shall have the right at all times to inspect the cost records of the Municipality, the Project, works related to the Project, and any and all materials supplied or used in connection with the Project, and shall have the right to require any modification or alteration of any part of the Project to ensure its completion in accordance with the specifications forming part of this Agreement.

7. PROJECT RESPONSIBILITIES OF THE MUNICIPALITY

7.1. The Municipality agrees that:

- a) it is responsible for all costs of the Project, including cost overruns, if any; and
- b) it will utilize competent engineering consultants registered and licensed to practice in the Province of Alberta, in this Agreement referred to as the "Engineer", for the design including preparation of the plans and specifications and for the quality control activities and supervision of the contract during construction;
- c) it will undertake the construction on a contract basis, and shall invite tenders; and where the Municipality recommends that any tender other than the low tender be accepted, shall submit to Alberta for its written approval its recommendation respecting such awarding, together with details of all tenders received;
- d) it will ensure that the Project is carried out in accordance with the rules, regulations and laws governing such works and in accordance with the best general practice, and in a manner agreeable to Alberta;
- e) it will satisfy itself that the costs proposed and submitted by the Engineer for their services are considered fair and reasonable; and
- f) it will provide Alberta with confirmation of construction completion; and a certified financial statement of all costs incurred; and revenues received with respect to the Project; along with copies of all relevant invoices.

7.2. Upon completion of the Project, the Municipality shall allow free and complete use of the said **BF74972** to and by any lawfully licensed vehicle operated in accordance with the *Traffic Safety Act*.

7.3. The Municipality agrees that it shall at its own expense perform subsequent maintenance on the **BF74972** including upkeep of signage and pavement markings, as required.

8. PROJECT MONITORING, REPORTING AND EVALUATION

8.1. Without limiting any provision in this Agreement, the Municipality agrees to provide the following, in a form and with the content as may be determined by Alberta:

- (a) Annual reports or quarterly reports or reports at such intervals as required by Alberta, up to Completion of the Project, including the following information as a minimum:
 - (i) project milestone dates,
 - (ii) projected cash-flow requirements and timing relative to the Project,
 - (iii) project management and contracting scheme,

- (iv) summary of major contract awards related to the Project during the respective reporting period, and
- (v) standard (projected) versus actual comparison of budget and Project progress;
- (b) a detailed final report no later than one month after Completion of the Project containing sufficient information to inform Alberta of the outcomes of the Project;
- (c) any additional reports or submissions as reasonably requested by Alberta;
- (d) Alberta shall review the final report and any other reports or submissions to verify that the Project objectives have been met in accordance with the terms of this Agreement. Alberta may request additional information or clarification from the Municipality as needed; and
- (e) Project Completion shall be deemed accepted upon written confirmation from Alberta.

8.2 As provided in this Agreement, Alberta may withhold payments if the Municipality fails to provide reports as required by clause 8.1.

9 INDEMNITY

9.1 The Municipality shall indemnify and hold harmless Alberta, its employees, and agents from any and all claims, demands, actions and costs or whatever may arise, directly or indirectly, out of any act or omission of the Municipality, its employees or agents, in the performance by the Municipality of this Agreement. Such indemnification shall survive the termination of the Agreement.

10 CONFIDENTIALITY AND ACCESS TO INFORMATION

10.1 The Municipality shall keep and cause to be kept in strict confidence all Confidential Information and shall only disclose such Confidential Information to other Project participants on a need to know basis, or as otherwise permitted by the terms and conditions of contracts among any of the Project participants or as required by law.

10.2 The Municipality acknowledges that this Agreement, including without limitation the name of the Municipality, the Grant, terms and conditions, and details of the Project may be subject to disclosure under the *Freedom of Information and Protection of Privacy Act (Alberta)* as amended from time to time.

10.3 The Municipality shall not make any announcements or release any information related to the Project, including media releases or public statements, to third parties without the prior written approval of Alberta as to the contents and timing of the announcement or release.

11 DEFAULT AND TERMINATION

11.1 The following events constitute events of default under this Agreement (“Event(s) of Default”):

- a) the Municipality has not complied with one or more of the terms and conditions of this Agreement;

- b) the Municipality has not completed the Project in accordance with the terms and conditions of this Agreement;
- c) the Municipality has submitted false or misleading information to Alberta or made a false or misleading representation in respect of the Project or in this Agreement, except for an error in good faith, demonstration of which is incumbent on the Municipality, to Alberta's satisfaction; and
- d) the Municipality has neglected or failed to pay Alberta any amount due in accordance with this Agreement.

11.2 Alberta may declare a default if:

- a) one or more of the Events of Default occurs;
- b) Alberta has given notice to the Municipality of an event which in Alberta's opinion constitutes an Event of Default; and
- c) the Municipality has failed, within thirty (30) days of receipt of the notice, either to remedy the Event of Default or to notify and demonstrate, to the satisfaction of Alberta, that it has taken such steps as are necessary to remedy the Event of Default.

11.3 In the event Alberta declares a default under clause 11.2, Alberta may exercise one or more of the following remedies, without limiting any remedy available to it at law:

- a) suspend any obligation by Alberta to contribute or continue to contribute funding to the Project, including any obligation to pay an amount owing prior to the date of such suspension;
- b) terminate any obligation of Alberta to contribute or continue to contribute funding to the Project, including any obligation to pay any amount owing prior to the date of such termination;
- c) require the Municipality to reimburse Alberta all or part of the funding paid by Alberta to the Municipality; and
- d) terminate the Agreement.

11.4 If this Agreement is terminated, the Municipality shall within thirty (30) days from the date of termination pay to Alberta any such part of the Grant Proceeds not actually used and applied or committed for the purpose of this Agreement as of the date of termination.

11.5 Upon such termination, Municipality shall submit to Alberta a financial report on all revenues and expenditures of the Grant Proceeds up to the date of termination certified by a senior financial officer of the Municipality.

12 CONFLICT OF INTEREST

12.1 The Municipality shall ensure that the Municipality and its officers, employees, and agents:

- a) conduct their duties related to this Agreement with impartiality and , if they exercise inspection or other discretionary authority over others in the course of those duties, disqualify themselves from dealing with anyone with whom a relationship between them could bring their impartiality into question;
- b) not influence, seek to influence, or otherwise take part in a decision of the Municipality, knowing that the decision might further their private interests;
- c) not accept any commission, discount, allowance, payment, gift or other benefit that is connected, directly or indirectly, with the performance of their duties related to this Agreement, that causes, or would appear to cause, a conflict of interest; and
- d) have no financial interest in the business of a third party that causes, or would appear to cause, a conflict of interest in connection with the performance of their duties related to this Agreement, and if such financial interest is acquired during the Term, the Municipality shall promptly declare it to Alberta.

12.2 Where the Municipality enters into any other contracts funded in whole or part by the Grant, the Municipality shall ensure that such parties agree to conflict of interest requirements that are consistent with, but are no less favourable to Alberta than the relevant provisions of this Agreement.

13 NOTICES

13.1 All notices, statements, invoices, payments or other communications required or permitted to be given or submitted by one party to the other under this Agreement shall be deemed to be given if in writing and either personally delivered to the office of the addressee or sent by pre-paid registered mail or email, but if a communication is sent by email, the recipient must confirm receipt for the communication to be deemed to be given, to the office of the addressee provided below:

For Alberta:
Attention: Michael Botros
PO BOX 4596
Barrhead, Alberta T7N 1A5
Michael.botros@gov.ab.ca

For the Municipality:
Attention: Mr. Douglas Drozd
5306 49 Street
Barrhead, Alberta T7N 1E5
ddrozd@countybarrhead.ab.ca

Notices, statements, invoices, payments or other communications required or permitted to be given or submitted under this Agreement to either Alberta or the Municipality alone shall be given at the respective addresses provided above.

13.2 Each party will give the other party notice in writing of any change in address.

14 GENERAL

14.1 In the case of conflicts or discrepancies between this Agreement and any schedules attached to this Agreement, the Agreement shall take precedence and govern in the following order:

- a) The body of this Agreement
- b) The schedules to this Agreement

14.2 The terms and conditions of this Agreement are severable to the extent that any one which may be contrary to the laws of Alberta will be deemed to be modified to comply with those laws, but every other term and condition will remain valid.

14.3 The Municipality may not assign this Agreement or any right or benefit under it without Alberta's prior written consent. The Municipality may contract with parties as it sees fit for the purpose of carrying out the Project. No contract entered into by the Municipality shall relieve the Municipality from any of its obligations under this Agreement

14.4 Time is of the essence of this Agreement.

14.5 This Agreement contains the entire agreement of the parties concerning the subject matter of this Agreement and except as expressed in this Agreement, there are no other understandings or agreements, verbal or otherwise, that exist between the parties.

14.6 Any waiver by either party of the performance by the other of an obligation under this Agreement must be in writing, and such waiver does not constitute a continuing waiver of the performance of that obligation unless a contrary intention is expressed in writing.

14.7 The rights and remedies of Alberta under this Agreement are cumulative and any one or more may be exercised.

14.8 Amendments to this Agreement, including changes to Schedules A, B or C, may be necessary from time to time and may be initiated by either Alberta or the Municipality. Amendments may only be made in writing and must be signed by duly authorized representatives of both parties. .

14.9 This Agreement shall be governed by and interpreted in accordance with the laws in force in Alberta, and the parties irrevocably attorn to the exclusive jurisdiction of courts in Alberta.

14.10 The headings in this Agreement are inserted for convenience of reference only and shall not affect the meaning or construction of this Agreement.

14.11 In this Agreement, words in the singular include the plural and words in the plural include the singular.

14.12 The parties agree to give this Agreement a fair and liberal interpretation and to negotiate with fairness and candor, any modification or alteration that may be rendered necessary by changing conditions.

14.13 This Agreement may be executed in counterparts, in which case (i) the counterparts together shall constitute one agreement, and (ii) communication of execution by e-mail in PDF shall constitute good delivery.

14.14 This Agreement will be effective as of the date of last signature.

IN WITNESS WHEREOF this Agreement has been duly executed by the parties hereto as of the date first above written.

SIGNED ON BEHALF OF

**His Majesty in right of
Alberta as represented by the
Minister of Transportation and
Economic Corridors**

SIGNED ON BEHALF OF

County of Barrhead No. 11
As represented by the Reeve:

Michael Botros, Regional Director

Reeve

Witness

Witness

Date Signed

Date Signed

Schedule "A"

Schedule of Costs

Project Information	
Municipality	County of Barrhead No. 11
Project Name:	Culvert Replacement
Project Detailed Location:	NW 08-58-03-W5M
Contractor:	(if known)
Consultant:	(if known)
Financial Information	
Project/Construction Cost	\$
Engineering Costs	\$
Total Eligible Cost	\$540,000
Other <i>(Please Specify)</i>	\$
Eligible Grant = 75%	\$405,000
Municipality Share	\$135,000

Schedule B
Schedule of Payments

1. Alberta hereby agrees to issue the following grant payments with respect to the Project:
 - a) An initial payment prior to March 31, 2026, in the amount to coincide with the progress of the Project.
 - b) A payment, representing the balance of the grant after receipt of the final statement of costs together with:
 - i) a certification that the Project is complete and that no additional costs will be submitted, and
 - ii) such other documentation as requested by Alberta.
2. Notwithstanding (1) (a) above, upon identifying available budget funds in any fiscal year, Alberta may issue at its discretion, any payment, including advance payments and/or payment in full.

Schedule C
Project Information

707196 - BF 74972 Culvert Replacement

County of Barrhead No. 11

Project Scope : Replacement of existing culvert because existing structure is nearing the end of its life cycle. Culvert is located at Range Road 35.



REQUEST FOR DECISION

JUNE 17, 2025

F

TO: COUNCIL

RE: MANOLA LAGOON SOUNDING AND ASSESSMENT PROJECT

ISSUE:

County received a proposal for the Manola Lagoon Sounding & Assessment Project that is significantly over budget. Council direction is required to determine how to move forward with this project.

BACKGROUND:

- 2025 Operating budget includes an allocation of \$17,000 for the Manola Lagoon Sounding & Assessment Project.
 - Project was previously proposed and delayed in 2023 and 2024 due to budget considerations.
- Associated Engineering carried out sounding and assessment studies on the Dunstable lagoon in 2021 (\$14,500) and Thunder Lake lagoon in 2022 (\$16,500).
- May 2025 - Associated Engineering provided a proposal to carry out the work at a cost of \$27,087.
 - Largest portion of this cost is \$11,565 for the sludge survey which is done by a third-party consultant.
 - In 2024, there was a merger/buy-out between the 2 companies that specialize in sludge surveys in Alberta. As a result, prices have increased significantly.
- Associated Engineering is currently carrying out a capital project for the County for Manola Pumphouse Upgrades. They have informed us that this project will likely be at least \$10,000 below budget.

ANALYSIS:

- As per the County's Procurement Policy AD-007, projects that are 10% over budget require Council approval. As such, this project requires either a scope change, additional funding, or cancellation.
- Options for Council to consider for this project are as follows:
 1. Council approves the full cost of the project at \$27,087 with the additional funding of approximately \$10,000 to come from current year revenue from this department.
 - Impact - budgeted transfer to reserves in 2025 would be reduced by the same amount (\$10K). However, with the Pumphouse Upgrades expected to come in under budget, less will be withdrawn from reserves in 2025.
 2. Council direct Administration to split the project into 2 phases:
 - i. Visual assessment and wastewater sampling carried out in 2025
 - ii. Sludge survey and sampling carried out in 2026.

This would likely lead to a higher overall project cost due to inefficiencies, but would allow us to meet budget constraints in 2025.
 3. Cancel the project for 2025 and reconsider in future budget planning.

- Administration recommends Option #1 above (carry out project) for the following reasons:
 - All other lagoon facilities have been sounded and assessed in the last 5 years.
 - Assessments allow for Administration to properly plan and cost out facility maintenance activities, including high-cost items such as de-sludging.
 - Resolution 2022-166 – Council requested a consolidated report on the status of the County wastewater infrastructure that can not be completed until all assets have been assessed.
 - Assessment for the Manola lagoon includes chemical analysis of the sludge and wastewater which is important for planning future releases if required.
 - A line blockage/restriction in 2022 provided evidence of a substantial amount of solids being pumped into the Manola lagoon. Although the main wastewater line is now flushed every year to stop this problem from recurring in the future, the actual amount of solids that have made their way into the lagoon can only be determined by a sludge survey.
 - All the information collected in the lagoon assessment will help to inform our asset management program, which has been identified as a priority by Council.

STRATEGIC ALIGNMENT:

Council approval of this project aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 2 Municipal Infrastructure & Services

Outcome *2 County has the necessary tools & information to deliver programs and services efficiently.*

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

Strategy 2.1.1 Develop an Asset Management Plan to support capital planning of County infrastructure (roads, water, wastewater systems, lagoons).

Strategy 2.1.2 Conduct a service level review.

Strategy 2.1.3 Investigate strategies for enhanced infrastructure to support growth.

ADMINISTRATION RECOMMENDS THAT:

Council approves the full scope of the project in 2025 at a cost of \$27,087, with additional funds to come from current year revenue from this department.

TO: COUNCIL

RE: REQUEST TO UPGRADE UNDEVELOPED ROAD ALLOWANCE – SE 26-59-6-W5

ISSUE:

Landowner is requesting to maintain an existing trail in an undeveloped road allowance to provide vehicle access to SE 26-59-6-W5 for recreational use.

BACKGROUND:

- Title to all roads in the County is vested in the Crown (Albert). Under the MGA, the County has been given the jurisdiction to direct, control, and manage all roads in the municipality.
- Land parcel was developed many years ago, prior to Land Use Bylaw. Tax records state effective date of cabin placement as 1934. Cabin was removed from assessment in 1992 with records stating “very old and uninhabitable”.
- Land was placed under a Conservation Agreement in 2003 with the Alberta Conservation Association with conditions that the parcel is to remain in its natural state, except for maintenance of the yard, garden and cabin that currently exist (prevents new development).
- Landowners propose to use the land for recreational purposes and would like to bring in some RV’s for personal use.
 - 2024 assessment is \$59,660 with associated taxes of \$541.82
- Road allowance is undeveloped and significantly removed from the local road system (see map).
- Access is from the West by a walk-in trail only or crossing the lake in the winter months.
- April 4, 2023 – Landowners’ request to develop a road was brought to Council for consideration and Council denied the request as it does not align with MDP principles for sustainable growth
- November 19, 2024 – Landowners appeared before Council as a delegation requesting permission to maintain the existing trail on the road allowance
 - Council directed Administration to bring back options on use of an undeveloped road allowance to address the landowner request to allow access to their recreational property at SE 26-59-6-W5.

ANALYSIS:

- Cost of developing and maintaining undeveloped road allowances for vehicle traffic is neither economically feasible nor desirable as it contradicts principles outlined in policy. Undeveloped road allowances are not intended to be travelled by passenger vehicles; not shown as a road plan or registered with land titles.
- Attached PDF shows photos of the current state of the ROW taken from the perspective of looking East from the corner of RGE 62 and TWP 594 towards the Southwest corner of SE 26-59-6-W5.

- Currently there appears to be an ATV trail which runs along the fenceline of NW-23-59-6-W5 within the County ROW. Trail is generally clear and continues past corner of SE 26-59-6-W5 along the fenceline of the next quarter section.
- There is a fairly large hill approximately 300 m into the trail, which would not be suitable for truck/car traffic due to steepness. Overall, the trail width will not allow for full size vehicle traffic as it is too narrow.
- Last photo shows where private property starts as indicated by the 'Private Property, No Trespassing' signs.
- RR 62 that connects to the ROW to the west is a machinery road that is not an all-weather road and in wet conditions is not likely accessible by passenger vehicles

Consideration of the County Policies, Bylaws & Liability

- MDP provides guidance to support sustainable development of the County. Sustainable development attempts to encourage development in areas in close proximity to already developed areas in order to leverage existing infrastructure.
 - Request is for the landowner to maintain the access for recreational use of the property with no further development of the property.
 - Costs to construct or upgrade infrastructure to support new development is the responsibility of the developer, however the cost of ongoing maintenance and repair falls to the County
- Policy 32.04 – Road Construction Standards:
 - Farm Access/Machinery Road means a road that only provides access to properties that are used for farming or temporary industrial purposes.
 - Proposed use for the undeveloped road allowance does not qualify or meet the requirements of a farm access/machinery road.
- Policy 32.05 – Road Closures &/or Leases and Sales
 - Council has agreed that abandoned and unused road allowances should be left in their natural state as animal and bird habitats.
 - Council has agreed to not encourage a practice of leasing road allowances.
- Policy 32.24 – Roads to Isolated Parcels:
 - A landowner is required to upgrade the road allowance to increase access and/or service standard of the existing road
 - Once a road is upgraded to a road standard that exceeds the undeveloped road allowance, the County is required/liable for maintaining that road; however, in this case, the cost to upgrade the road to permit vehicular access is prohibitive
- General Liability
 - While allowing public use of undeveloped road allowances may offer benefits, the County is liable for the maintenance of roads and needs to consider the risk of granting public to a higher standard than the undeveloped road allowance is built for.

- General public access is permissible on undeveloped road allowances, however, access via passenger vehicles is not supported by the road standard.
- Without further consideration of the associated risks, and implementation of measures to protect the County from potential liability this request should be denied.

STRATEGIC ALIGNMENT:

Council consideration of this request aligns with the County 2022-2026 Strategic Plan as follows:

PILLAR 2: MUNICIPAL INFRASTRUCTURE & SERVICES

GOAL 1 - Infrastructure & services balance County capacity with ratepayers needs

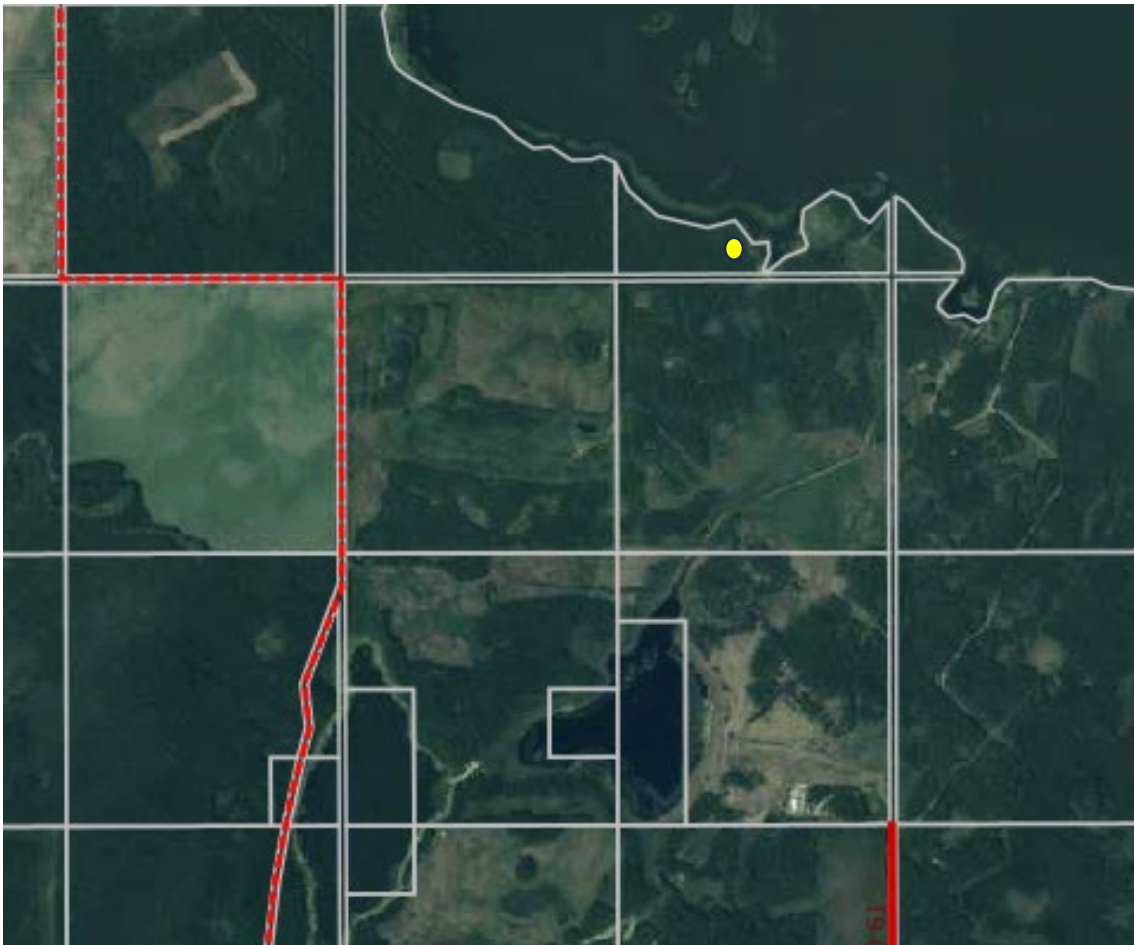
PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 1 – County improves risk management

GOAL 2 - County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council denies the request from the landowner to increase the standard of the undeveloped road allowance as it does not align with policy and creates potential liability for the County.





















PRIVATE
PROPERTY
NO
TRESPASSING



REQUEST FOR DECISION

JUNE 17, 2025



TO: COUNCIL

RE: ENFORCEMENT SERVICES - SERVICE LEVELS

ISSUE:

Committee of the Whole directed Administration to bring an RFD to Council regarding the expansion of the Enforcement Services department, including the required capital investment and operating impact for such expansion.

BACKGROUND:

- 2023 Budget included transition to a full-time in-house CPO program. December 2023 – full-time CPO hired and became operational.
- 2024 – County CPO actioned 1,363 files and received 309 complaints from the public.
- Between January 2025 and May 2025, County CPO has actioned 694 files and 163 complaints from the public. This is projecting a year-end total of over 1,500 files and 370 complaints.
- May 1, 2025 – Committee of the Whole received information in relation to the current service level being provided by the Enforcement Services department, including statistics from comparable neighbouring agencies.
 - Committee of the Whole provided direction to Administration to bring an RFD to Council regarding the expansion of the Enforcement Services department.

ANALYSIS:

- Information collected from nine other municipalities to compare:
 - Call volume/total file count,
 - Total number of Peace Officers,
 - Number of Peace Officers per capita, and
 - Hours of service.
- Average Peace Officer handles 351 files and hours of service begin as early as 6 am and go as late as 1:30 am. Highest file average is 536 per officer, and the lowest is 232 per officer.
 - In 2024, our Peace Officer handled 1,363 files with standard hours of service being from 8 am to 10 pm.
- Multiple challenges have been identified which will further strain capacity and impact the ability to maintain service levels:
 - Limited department resources,
 - Potential changes to the Peace Officer program (provincial), and
 - Legislated changes to Emergency Management.
- Expanding the Enforcement Services department with the addition of an FTE and associated equipment will take approximately 6-8 months (2025-2026) to implement.

- Existing FTE will have split responsibilities between Enforcement Services & Emergency Management to ensure progress is being made in key legislated areas of our Emergency Management Program as well as also increasing capacity for our Peace Officer program.
 - 0.25 FTE earmarked for Emergency Management (approx. 43 hours/month)
 - 0.75 FTE earmarked for Enforcement Services & Supervision (approx. 130 hours/month)
- OPERATING (2026)** - If this initiative is approved, it is anticipated that the additional FTE would be posted in Q4 of 2025 with an anticipated start date of Q1 of 2026.
 - Additional NET operating cost of the 2nd FTE (2nd CPO) amounts to \$142,797, which would be included in the 2026 operating budget which includes:
 - an increase of \$23,000 in reserve contributions to support the Capital Plan
 - additional revenue generated of approximately \$40,000
- CAPITAL (2025/2026)** - If this initiative is approved, it is anticipated that the patrol vehicle would be purchased 1st, along with some of the equipment to ensure the vehicle could be operational by February of 2026. Equipment would be purchased based on lead time and projected “need by” date.
- Capital cost required for the vehicle purchase was determined as below:

Dealership	Availability of 2025 Model	Price (excl. GST)
Grizzly Trail GMC (Barrhead)	Not available	N/A
Northgate GMC (Edmonton)	Not available	N/A
Wolfe Chevrolet (Edmonton)	Chevy Silverado SSV (2)	\$57,359
	Chevy Tahoe SSV (2)	\$72,414
Grant Miller Motors (Vegreville)	Chevy Silverado SSV (1)	\$58,280

- Should Council decide to delay implementation including the capital purchase of a patrol unit, it is expected that the cost of the patrol unit will increase by approximately 3-7% after September 2025.
 - Therefore, if Council’s intent is to have a 2nd CPO start Q1 of 2026, Administration recommends that Council award the contract to Wolfe Chevrolet for the purchase of a 2025 Chevy Silverado SSV at a cost of \$57,359 excluding GST to be funded by the Bylaw Reserve.

STRATEGIC ALIGNMENT:

Council approval of this initiative aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR **2 Municipal Infrastructure & Services**

Outcome *2 County has the necessary tools & information to deliver programs and services efficiently.*

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

PILLAR **3 Rural Lifestyle**

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

Goal 3.3 Rural character and community safety is preserved by providing protective & enforcement services.

Strategy 3.3.1 Enhance enforcement of bylaws by expanding CPO Program

ADMINISTRATION RECOMMENDS THAT:

Council approve the additional CPO FTE and direct Administration to include the position in the 2026 Operating budget, and further

Council award the contract to Wolfe Chevrolet for the purchase of a 2025 Chevy Silverado SSV at a cost of \$57,359 excluding GST, and further

Council authorizes Administration to proceed with the acquisition of related vehicle & officer equipment up to \$77,141 to be funded by unrestricted reserves.

(NOTE – Total vehicle and officer related equipment is approximately \$134,500 as presented in the PowerPoint presentation to Council)



Additional Peace Officer FTE

Description of Initiative (Purpose, Benefits and Approach):

- 2023 - Council approved bringing Enforcement Services in-house, which required the hiring of 1 full-time equivalent (FTE) Community Peace Officer (CPO). Prior service was only part-time at up to 80 hours per month and provided through contract with Lac Ste. Anne County and later, the Town of Morinville.
- December 2023 - a full-time CPO was hired and began working for the County. In 2024, County CPO actioned 1,363 files and received 309 complaints from the public.
- In the first 5 months of 2025, County CPO has actioned 694 files and received 163 complaints from the public. This is on pace for a YTD value of over 1,500 files and 370 complaints.
- Enforcement Services department is responsible for:
 - All County bylaw related enforcement (including Land Use enforcement),
 - Proactive/complaint-based traffic enforcement,
 - Enforcement of Off-Highway Vehicles and Golf Carts,
 - Limited co-response with the Barrhead Regional Fire Department,
 - Assistance to County departments regarding enforcement issues/known risk issues,
 - Working with agency partners to further public safety through targeted enforcement initiatives and Joint-Force Operations,
 - Implementing the Traffic Safety Plan, and
 - Assisting with the development and implementation of Emergency Management plans and adhering to training requirements.
- Among ICF partners and other comparable County Enforcement Services departments, CPOs action an average of 350 files per year. County CPO actioned a total of 1,363 files in 2024.
- The need for a more consistent enforcement presence within the County has been clearly demonstrated by the number of complaints received by the public, support requested from other departments as well as what the CPO has found during proactive patrols. Consistent enforcement is impossible to provide with 1 FTE and is further impacted by training requirements, vacation time, and any unexpected absence.
- This operating project sheet outlines the potential costs of an additional FTE in 2026, should the need continue to exist, and Council approve the additional FTE.

Link to 2022 – 2026 Strategic Plan:

Pillar	2 Municipal Infrastructure & Services
OUTCOME	<i>2 County has the necessary tools & information to deliver programs and services efficiently.</i>
Goal	2.1 Infrastructure & services balance County capacity with ratepayer needs.
Pillar	3 Rural Lifestyle
OUTCOME	<i>3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.</i>
Goal	3.3 Rural character and community safety is preserved by providing protective & enforcement services.
Strategy	3.3.1 Enhance enforcement of bylaws by expanding CPO program.

Project Scope (what is included and what is not):

- Addition of 1 CPO FTE (Supervisor of Enforcement Services and Emergency Management) and 1 vehicle to the Enforcement Services department.

Critical Success Factors:

- Hiring a qualified candidate that fits the team and the community.
- Timing of vehicle purchase (delay will result in later start date/impact to operations).
- Purchasing a suitable vehicle with the required equipment and features for rural work.

Constraints:

- Budget.
- Lack of qualified candidates.
- Timeline to deliver equipment.

Benefits Analysis:

Proceed	Pros: <ul style="list-style-type: none">• Provide more consistent presence in rural areas to bolster crime prevention.• Provide more timely service & complaint response by increasing CPO availability.• Provide more consistent proactive enforcement services throughout the County.• Ensure service levels can be maintained appropriately by bringing officer workload more in-line with comparable agencies/municipalities.• Support officer safety by providing the opportunity to manage challenging files during a period of overlap between officers.• Provide more timely service to other departments (e.g. Development files, Road Bans, Campground patrols, County events, etc.) by increasing CPO availability which reduces need to continually triage calls for service response.• Potential to offset cost with revenue generation.• Potential to expand Commercial Vehicle Enforcement Program to improve road safety.• Enable appropriate time to be spent on Emergency Management to meet legislated requirements.
	Cons: <ul style="list-style-type: none">• Budget constraints.• Time to implement (6+ months).

	<ul style="list-style-type: none"> Public perception (some may think it is only for revenue generation).
Do Not Proceed	Pros: <ul style="list-style-type: none"> No impact to budget.
	Cons (including risks of not proceeding): <ul style="list-style-type: none"> Limited rural presence due to call volume and competing priorities, negatively impacting responsiveness, visibility and rural crime prevention. Reduces ability to conduct proactive patrols and community involvement. Reduces support for officer safety. Reduces public confidence in department ability to respond in a timely manner to resident complaints and public safety issues. Limited time to support other departments and initiatives. Limited time dedicated to Emergency Management, resulting in difficulty to maintain program at an appropriate level.

OPERATING Budget Estimates:

Description	2025	2026	Total Estimated Cost 2025-2026
Salary & Benefits	\$0	\$121,122	\$121,122
Materials/Goods/Supplies	\$0	\$21,107	\$21,107
Contracted/General Services	\$0	\$17,318	\$17,318
Reserve Contribution	\$0	\$23,000	\$23,000
TOTALS	\$0	\$182,547	\$182,547

CAPITAL Budget Estimates: OPTION #1 - Chevrolet TAHOE (SUV)

Description	2025	2026	Total Estimated Cost 2025-2026
Vehicle Purchase	\$76,000	\$0	\$76,000
Vehicle Outfitting & Radio	\$41,500	\$0	\$41,500
In-Car Camera & Body Camera	\$21,000	\$0	\$21,000
Officer Outfitting & Radio	\$10,000	\$6,000	\$16,000
TOTALS	\$148,500	\$6,000	\$154,500

CAPITAL Budget Estimates: OPTION #2 - Chevrolet SILVERADO (Truck)

Description	2025	2026	Total Estimated Cost 2025-2026
Vehicle Purchase	\$61,000	\$0	\$61,000
Vehicle Outfitting & Radio	\$36,500	\$0	\$36,500
In-Car Camera & Body Camera	\$21,000	\$0	\$21,000
Officer Outfitting & Radio	\$10,000	\$6,000	\$16,000
TOTALS	\$128,500	\$6,000	\$134,500

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets

As at May 31, 2025



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						a	b	c = a + b	d	e	f = d - e	d - c	d / c	TBD:Thresholds / Flag for concern:
Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date	Total Prior Years Spending	2025 Spending	Total Project Spending	Approved spending (all years)	GRANT FUNDING / OTHER	NET COST TO RATEPAYER	Total \$ Budget Variance	Total % Spent of Budget	Status / Comments
CAPITAL PROJECTS														
	Replace Welcome Sign	DEV/ PW	Jul-19	Dec-25		-	-	-	5,760				0%	Updated RFQs are being obtained. Plan to have the sign purchased and delivered in 2025. Installation will be weather dependent. Budget may need to be increased due to inflation and current costs.
BF# 74974	Bridge File #74974	PW	2024	15-Oct-25		18,761	19,450	38,211	342,000	256,500	85,500	303,789	11%	Project has been Tendered and going to Council to award the project June 17/25. Project completion date is Oct 15/25.
BF# 74538	Bridge File #74538	PW	2024	15-Oct-25		18,797	19,450	38,247	402,000	301,500	100,500	363,753	10%	Project has been Tendered and going to Council to award the project June 17/25. Project completion date is Oct 15/25.
BF# 77360	Bridge File #77360	PW	2024	31-Aug-25		33,719	18,675	52,394	467,000	350,250	116,750	414,606	11%	Project has been tendered and awarded. Pre construction meeting scheduled for June 18. Project completion date is Aug 31/25.
BF# 72815	Bridge File #72815	PW	2024	15-Dec-25		-	11,060	11,060	214,000	-	214,000	202,940	5%	Project has been tendered and awarded. Project completion date is Dec 15/25
24-640	TWP Rd 604A (Bear Lake West) & RR70 - 1.25 miles	PW	Jul-25	2025				-	240,009	240,009	-	240,009	0%	Agreements in place.
25-741	TWP RD 624A - 2 miles	PW	Sep-25	2025			255	255	435,156	435,156	-	434,901	0%	Agreements in place except for one back slope agreement left to obtain.
24-740	Thru 9 & S of SW 9-62-4-W5. TWP RD 622 / RGE RD 43 / TWP RD 622A (2024 - 1.5miles; 2025 - 2 miles for total of 3.5 miles)	PW	Jul-24 (Jun -25)	Aug-25		320,367	297	320,664	750,812	750,812		430,148	0%	Completed 1.5 miles in 2024. 2025 Construction started June 10 with estimated completion Aug 2025.
25-240	TWP RD 583 - 1 mile	PW	May-25	2025	June 2025 with fencing left to complete		136,467	136,467	192,129			55,662	71%	Construction completed June 10, 2025. Fencing remains to be completed.
24-241	West of 6 & 7-58-4-W5; Fencing to complete	PW	2024	2024	Oct - 24 with minor cleanup to do	528,764	5,690	534,454	538,764	428,930	109,834	4,310	99%	Fencing 60% complete as of June 10
	Salt/sand shed	PW	May-24	Sep-24	Oct - 24 with door left to install	375,987		375,987	400,000		400,000	24,013	94%	MOSTLY COMPLETE. Building construction was complete Oct 2024. Door originally to be stalled in Nov 2024; delayed and to be installed in 2025. Door frame out of square, contractor to correct and install door.
	Manola Pump House & Reservoir Upgrading	UTL	Apr-25	2025			34,675	34,675	69,350		69,350	34,675	50%	Draft report has been received from Associated Engineering. Staff will carry out a review of the draft and meet with Associated to go over the report and make any changes/edits as necessary.
	Lac La Nonne Regional Sanitary Sewer Collection System	UTL	TBD	TBD				-		-	-	-	#DIV/0!	Budget and funding sources TBD. Lac Ste. Anne County lead.
	ADM Building Renovation	ADM	TBD	2026				-	20,000	-	20,000	20,000	0%	Budget is for small amount of architect work for project planned in Q3 / Q4 and to develop budget.
CAPITAL PROJECTS						1,296,395	246,019	1,542,414	4,076,980	2,763,157	1,115,934	2,528,806		

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets



As at May 31, 2025

						a	b	c = a + b		d	e	f	g = e - f	d - b	d / b	TBD: Thresholds / Flag for concern:
Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date	Total Prior Years Spending	2025	Total Project Spending	Approved spending 2025	Total Approved Spending (All Years)	GRANT FUNDING / OTHER	NET BUDGETED COST TO RATEPAYER	Total \$ CY Budget Variance	Total % CY Spent of Budget	Status / Comments	
OPERATIONAL PROJECTS																
	Sanitary Pre-Treatment - Town of Barrhead Lagoon	UTL	2022	2023		-	-	-		1,500,000		1,500,000	-	0%	Project contingent on development of sold lots (1&6) by developer.	
	Broadband Scoping	DEV	Jul-21	Dec-22		18,000		18,000		18,000		18,000	-	100%	DRAFT Strategy complete; Working with TANGO, discovery document complete outlining current ISPs, infrastructure and gaps. COB Policy approved. Engaged ISPs. MCSnet partnership approved by Council. Strategy carried forward in Budget as efforts temporarily redirected to implementation.	
	Carryforward from 2023: AB Crime Prevention Activities (BARCC)	ADM	Jun-23	Mar-25	Mar-25	18,667	6,156	24,823	8,018	26,685	26,685	-	1,862	93%	COMPLETE - 2 out of 3 workshops held with approx. 60 participants, educational materials produced	
	Cybersecurity activities	ADM	2023	ongoing		2,277	2,277	4,554	2,277	6,830	6,830	-	-	67%	Cybersecurity training platform (Knowbe4) contract from Sept 2023 - Dec 2026. Proclamation October 2024 as Cybersecurity Awareness Month to Council Sept 17, 2024. Presentation to Council Jun 18/24; Funded from Riskpro insurance credits	
	Lagoon Capacity Review - Manola Lagoon Sounding & Report	UTL	2025	2025				-	17,000	17,000			17,000	0%	A proposal for this work was received in May; working with Associated Engineering on options to move forward as over budget due to a market change in sub-consultant that carries out sounding. Staff will bring forward to Council at an upcoming meeting.	
	Development Permitting system - Transition from PD to PLM	PD	Oct-25	Dec-26				-	9,900	9,900			9,900		Planned for Q3 or Q4 of 2025 when the new Development Officer has capacity to review and participate in design and implementation of software.	
	Rural Living Expo; Council Res #2025-064	EC DEV	Mar-25	May-25	May-25	-	2,042	2,042	2,900	2,900	-	2,900	858	70%	1st Open Skies - Rural Living expo held May 3 in conjunction with County Appreciation Dinner. Expo had 13 exhibitors & 3 presentations. Event provided networking opportunities and an opportunity to engage with public. Consider moving event to March or April in 2026.	
	2025 Ec Dev Event	EC DEV	Jun-25	Dec-25		-		-	24,728	24,728	-	24,728	24,728	0%	Planning for a business-to-business focused event started in June. Exploring partnerships with Town of Barrhead & CFYE.	
	Misty Ridge Strategic Planning Session	ADM	Jan-25	Apr-25	Apr-25	-	6,568	6,568	7,000	7,000	-	7,000	432	94%	COMPLETE - Strategic Plan	
	Misty Ridge Contribution - if conditions met	ADM	Apr-25	Nov-25		-		-	30,000	30,000	-	30,000	30,000	0%	Work continues on capital plan & revision of agreement	
OPERATIONAL PROJECTS						38,944	17,043	55,986	101,823	1,643,043	33,515	1,582,628	84,781			



presented to Council on June 17, 2025
(items shaded have changed since last meeting)



2025 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2025-174	Approved 2024 Annual Report	COMM/CAO	posted to website	Complete June 4/25
2025-173	Approved 2026 Budget Schedule	CS/CAO	meeting invites sent out	Complete June 4/25
2025-172	Cancel property taxes in the amount of \$7,464.70, owed by Government of Alberta	CS	Journal entry completed	Complete Jun 5/25
2025-171	Direct Policy Committee to review Policy FN-004 Collection of Accounts Receivable	CS/CAO	Scheduled for Jun 24/25	Underway
2025-170	Cancel finance charges for \$693.65 plus any accrued interest for account ALUSC0001.	CS/CAO	Journal entry completed	Complete Jun 5/25
2025-169	Set Dec 3 at 2:00pm for Public Auction and CAO to be auctioneer	CAO		Underway
2025-158	Apply for Roadside Dev Permit; upon receipt sign a Use Agreement with NSC for construction of a community baseball diamond on NE 28-61-3-W5 near Neerlandia Wastewater Lagoon	EA/CAO	Submitting application for Dev Permit; Inquiry made with GOA	Underway
2025-157	Awarded contract for BF 72815 to Griffin Contracting Ltd. for \$172,725	PW	Contractor notified	Underway
2025-156	Awarded shoulder pull program contract to Stuber's Cat Service Ltd. for \$116,150.00 to complete 11.5 miles of roadway	PW	Contractor notified	Underway
2025-153	Approved updated 2025 Capital Budget	CS/CAO	Complete	Complete May 20/25
2025-152	Adopted Rates & Fees Bylaw 5-2025	EA/CAO	Posted to website	Complete May 23/25
2025-148	Accepted Status Report for 2024 ASB Business Plan	RD	Complete	Complete May 20/25
2025-146-147	Appointment of Weed and Pest Inspectors	AG/CAO		Underway
2025-133-135	Apporove signing landowner agreements for construction projects 24-640, 24-740, and 25-240	PW/CAO	Fully executed	Complete May 7/25

2025-130	Approve contract with Marshall Lines 2014 for 2025 County roadway and airport line painting project for a total cost not to exceed \$ 89,711.70.	PW/CAO	Contract finalized; Contractor notified	Complete Jun 11/25
2025-129	Approve contract with Marshall Lines 2014 for 2025 Crack Sealing Program on County roadways and the airport for a total cost of \$107,010.	PW/CAO	Contract finalized; Contractor notified	Complete Jun 11/25
2025-128	Sign agreements BF 74538 land acquisition	PW/CAO	Fully executed	Complete May 7/25
2025-119	Direct Reeve to respond to committee concerns	CAO	Reeve sent email as directed	Complete Apr 15/25
2025-113	Awarded tender for BF 77360 to Plains Constructors for \$348,073 including site occupancy	PW/CAO	Contract Signed; Contractor notified	Complete May 21/25
2025-112	Adopted 2025 Property Tax Bylaw 4-2025	CS/EA	Posted to website	Complete Apr 16/25
2025-107-108	Approved 3-Year Financial Plan & 10-Year Capital Plan	CS/CAO	Posted to website April 22, 2025	Complete Apr 22/25
2025-106	Revised 2025 Capital Budget from \$6,408,757 to \$9,543,169	CS/CAO	Posted Operating Budget, Capital Budget, Budget Presentation and Budget Overview to website April 22, 2025	Complete Apr 22/25
2025-105	Adopt 2025 Operating Budget as presented with operating expenditures & revenue of \$21,124,510	CS/CAO		Complete Apr 22/25
2025-104	Approved agreement with PHSD for County to conduct 2025 elections on behalf of PHSD	RO	Fully executed	Complete Apr 23/25
2025-099	2025 Police Funding Model recalculation, to the EcDev Op Budget and IT Reserve and to bring back adjustments in the 2025 Draft budget - Apr 15	CS/CAO	Adjustments incorporated into 2025 DRAFT Budget for Council consideration	Complete Apr 15/25
2025-094	Agreement for bee hives on County land	EA/CAO	Fully executed; applicant notified of need for all hives to be included in agreement	Complete Apr 10/25
2025-091,152	Bring back Rates & Fees Bylaw to incorporate golf cart permit fees	CPO/CAO	To Council May 20, 2025; Revisions to be brought back with 3rd reading	Complete May 20/25
2025-089-090, 123	Gave first 2 readings to Golf Cart Pilot Project Bylaw and submit to AT for approval	CPO/CAO	May 6 - gave 3rd reading and sent back to AT; AT feedback received; Return to Council May 6; Waiting for AT approval before bringing back for 3rd reading	Complete May 6/25
2025-086, 124-126	1st reading of Community Standards bylaw; bring back in May	CPO/CAO	May 6 - Adopted amended bylaw; Return to Council May 6; Open to public comment	Complete May 6/25

2025-084	Appointment of Fire Guardians	EA/CAO	Fire Chief & Guardians notified & website updated	Complete Apr 3/25
2025-081	Appoint Greilach Lussier LLP as Auditor for 2025-29	CS	Auditor informed of decision	Complete Apr 1/25
2025-080	Approve 2024 audited financial statements(FS) & FIR; post FS to website	CS/COMM	Signed and posted to website	Complete Apr 22/25
2025-070	Submit topic of Challenges with Gravel Pit Provincial Approval & Renewal Process to RMA Mayors & Reeves meeting; CAO to draft statement to be presented by Reeve at the RMA Ministerial Bear Pit session	CAO	Topic presented at RMA Mayors & Reeves's mtg Mar 17/25, and statement made by Reeve at RMA Ministerial Bear Pit session to Minister Schultz Mar 18/25	Complete Mar 18/25
2025-065	Cancel finance charges in amount of \$218.86 for customer RIVER0002.	CS	Cancelled finance charges	Complete Mar 21/25
2025-064	Amend 2025 Operating Budget to include \$2,900 for a Rural Living Expo, event to be Apr 26 or May 3 (admin decides); offered in conjunction with County Appreciation Dinner.	CS/CAO	Amount included in budget	Complete Mar 6/25
2025-057	Uphold Order to Remedy Contravention for file #2024-162-1032 and varied deadline to comply with Order to April 30, 2025.	CPO/CAO	Follow up notification in writing was sent to appellant	Complete Feb 20/25
2025-051	Accepted all yr-end financial reports subject to audit adjustments & yr end finalizations	CS	Prepared for audit	Complete Feb 20/25
2025-049-050	Appoint Assessor & approve 3-year contract	CS/CAO	Contract fully executed; Waiting for signatures	Complete Mar 6/25
2025-047	Approve update to Policy PS-012 CPO Uniform & Equipment Standards	CPO/EA	Policy updated & submitted to Provincial Peace Officer Program	Complete Feb 20/25
2025-046, 167	Approve \$2,500 community grant to Barrhead Golf & Recreation Club	EA/CAO	Final report received; Letter send to recipient and cheque initiated	Complete Feb 25/25
2025-043-045	Appoint ARB Chair, Clerk, and panelists	EA	CRASC notified	Complete Feb 19/25
2025-042	Approved right-of-way agreements for BF 77360	EA/CAO	Agreements signed	Complete Feb 18/25
2025-034	Release 2024 funding to Barrhead Historical Society	CS	Cheque issued	Complete Mar 4/25
2025-033, 093	Approves forwarding Bylaw 9-2024 road closure package to AT in accordance with legislated process for Road Closures.	EA/CAO	AT approved closure & Council approved bylaw; Documents have been submitted electronically for approval	Complete Apr 1/25

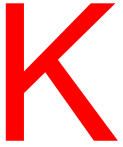
2025-032	Approve 2024 reserve transactions as presented in 2024 Reserve Report	CS	Transaction complete	Complete Feb 4/25
2025-029	Approve becoming a municipal member of Northwest of 16 Regional Tourism Association for 2025 at an annual fee of \$1,000	RD/CAO	Admin attended AGM; Application form completed, signing under new Director, vendor being set up in accounting	Complete Mar 24/25
2025-027, 030	Approve additional funding sources for 2024 capital & operational projects	CS	Transactions complete	Complete Feb 4/25
2025-025	Approve marketing sponsorship opportunity request from Western Directives Inc & Nature Alive Adventures Inc in the amount of \$5,000.	EA/CAO	Payment submitted, project confirmed	Complete Feb 11/25
2025-024	Purchase 2025 Ford F-550 crew cab 4x4 truck from Barrhead Ford for \$87,965.00	AG	Truck received & being outfitted with sprayer; Unit has been ordered (4 month delivery)	Underway
2025-023	Purchase steamer & trailer unit from Pumps & Pressure for a cost of \$44,744.50	PW	Received; Unit has been ordered, estimated delivery May 2025	Complete May 30/25
2025-013	Write-off one outstanding AR account for \$1,965.02 as this account is uncollectable	CS	Journal entry completed	Complete Jan 8/25
2025-011	Cancel existing certificates of title for 2 parcels of lands not sold at Dec 4/24 Public Auction; issue in name of County	Tax Clerk/CAO	Documentation submitted to land titles	Complete Jan 9/25
2025-008-010	Approve COPTER exemptions	CS	Entries made	Complete Jan 9/25
2025-006	Appoint Library member-at-large	EA/CAO	Library director notified	Complete Jan 9/25
2024-504-505	1st reading of Road Closure bylaw; Set public hearing for Feb 4/25 at 1:00 pm	EA/CAO	Feb 4/25 - Public Hearing	Complete Feb 4/25
2024-503	Admin to research details on marketing sponsorship opportunity; bring back report to Feb 4/25 Council meeting.	COMM/CAO	Feb 4/25 - presented to Council for decision	Complete Feb 4/25
2024-502	Received correspondence regarding Fire Invoice #00004415 for information.	EA/CAO	Email drafted to landowner regarding decision	Underway
2024-501	Approved lease agreement renewal in SE 16-59-2-W5	EA/CAO	Lease finalized; Mailed to leaseholder for signature	Complete Jan 22/25
2024-457-460	Municipal Election Resolutions	EA/CAO	Website updated	Complete Jan 2/25
2024-449	Bring back options/recommendations on use of sand/salt on County roads in Thunder Lake.	PW/CAO	Draft report submitted to CAO for review; Preliminary discussions with staff	Underway

2024-410	Bring back options on use of an undeveloped road allowance to allow access to recreational property at SE 26-59-6-W5.	CAO/PW/DEV	To Council Jun 17/25; Cross departmental review underway	Underway
2024-398	Directs CAO to move forward with exploring/negotiating options with GOA to become anchor tenant of ADLC.	CAO	Reeve & CAO engaged Minister Infrastructure at RMA, followed up requested by Minister; Mtg rescheduled Feb 25/25; Preliminary contact made with GOA to schedule mtg in new year; Draft Concept Floor Plans complete	Underway
2024-343	Include discussion on the condition of Twp Rd 604 leading to Clear Lake Campground in the 2025 budget workshops.	CS/CAO	Patching, blading, & gravel budgeted in 2025; Further discussion during Nov 27&28 budget workshop; Council reminded of topic on Oct 10/24 budget mtg; will bring back for further discussion once Rural Road Study completed by consultants	Complete Apr 15/25
2024-301	Form an IAC with Town and CAO to work with Town Admin to develop a draft bylaw to establish and define the function of an IAC	CAO	DRAFT Bylaw shared w Town CAO; Apr 30/25 met Sturgeon County to discuss models; Jan 7/25 CAOs met to discuss next steps; Sept 10/24 Town Council accepted recommendation from ICF Committee to establish forum for elected officials to exchange info of mutual interest	Underway
2024-270	Approved purchase of 2025 Caterpillar 150 AWD motor grader from Finning for \$574,500 & trade-in Unit #219, a 2019 Caterpillar 140M3 motor grader, to Finning for \$305,000.	PW/CAO	New grader delivered; Suppliers have been notified	Complete May 22/25
2024-269	Approved purchase of 2025 Caterpillar D2 LGP dozer from Finning for \$277,173 & trade-in Unit #305, a 2019 Caterpillar D4K LGP dozer to Finning for \$95,000	PW/CAO	New dozer delivered; Suppliers have been notified	Complete May 22/25
2024-225	Flag Agriculture, Small Scale Operation for future discussion	CAO		Not started
2024-149, 179	Approved purchase salt/sand storage building incl installation from Coverco Buildings Ltd. for the price of \$395,426.65 excluding GST.	PW	Complete except for door installation; Contractor currently building structure; Pad constructed by COB; Contracts awarded for paving, building; Company notified	Underway
2024-070	Dispose of Unit 542, Unit 533 along with its plow attachments, which are Units 535, 536, and 537, as well as the plow attachments from Unit 543, which are Units 544 and 540.	PW/CS		Underway

2024-062	Council approved signing the land exchange agreement and to cancel the portion of Road Plan 2000MC north of NW 2-62-4-W5 containing approximately 0.938 ha (2.32 acres).	EA/DEV	Submitted to Land Titles for Registration; Approval received and sent to surveyor to finalize road plan; Alberta Transportation contacted for permission to close portion of road plan	Underway
2023-296	Negotiate Use Agreement with NSC to construct a ball diamond near Neerlandia Lagoon and bring back to Council for final consideration.	CAO/DEV	Pending Roadside Dev Permit; To Council May 20/25; NSC signed Apr 21/25; to be returned to Council; Resent to NSC March 24/25 ; Agreement shared with NSC; project likely put on hold until 2025; Draft agreement being prepared to support discussions	Underway
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Revisions made & resent to pit owner; Letter of Intent sent to pit owner; Discussion with owner to confirm specifications, letter drafted; Gravel pit owner notified verbally of County's intent	Underway
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Community Standards Bylaw adopted; 1st rdng to Council Apr 1/25; Admin review Feb 26/25, tentative date for Council is Apr 1/25; Reviewed with Council at Dec 5/24 Committee of Whole; Bylaw is drafted, timeline to be discussed with Council; Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Complete May 6/25
2017-245	Policy for Special Events	CAO/Dev	Discussion with Council at Dec 5/24 Committee of Whole; Reviewing policies from neighbouring municipalities	Underway



COUNTY OF BARRHEAD NO.11
CASH, INVESTMENTS, & TAXES RECEIVABLE
May 31, 2025



	May YTD 2025	May YTD 2024
CASH:		
On Hand	\$300	\$300
Deposits	104,368	140,323
Disbursements	354,052	357,938
Savings	5,407,895	1,886,294
Tax Trust	90,316	23,801
Municipal Reserve	580,973	542,401
CCBF Account	801,320	-
SHORT TERM DEPOSITS:		
31 day Notice	1,058,249	11,559
60 day Notice	1,073,950	1,022,136
90 day Notice	5,349,945	7,695,698
Total Cash and Temporary Investments	14,821,367	11,680,450
INVESTMENTS		
Term Deposits	-	2,234,394
Funds Held In Trust	-	1,606,027
Other Investments	22,492	21,283
Total Investments	22,492	3,861,704
TAXES AND GRANTS IN LIEU RECEIVABLE:		
Current	12,888,533	(1,201,414)
Arrears	545,327	404,110
Forfeited Land	26,066	4,719
	13,459,926	(792,585)
Allowance for Uncollectible Taxes	(145,000)	(100,000)
Total Taxes & Grants in Lieu Receivable	13,314,926	(892,585)
# of Tax Rolls on TIPP	325	316
DEFERRED REVENUE		
MSI	-	748,821
CCBF	801,320	771,197
Others	25,625	66,173
	826,945	1,586,191
RESERVES		
Unrestricted	927,510	2,527,487
Current YTD Budget	8,579,203	(3,253,985)
Operating	1,879,767	1,702,768
Capital	14,528,239	9,533,365
	25,914,719	10,509,635

Payment Issued
For Month ended May 31, 2025



Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
9700001	970022 Alberta Ltd.	2025-05-05	911976	46,462.50	No
AARS001	James Aarsen	2025-05-05	911977	50.00	No
BARR055	Barrhead 1st Scouts	2025-05-05	911978	96.00	No
BUTL001	Jenna Butler	2025-05-05	911979	200.00	No
DAME001	DAMet Services Ltd.	2025-05-05	911980	1,312.50	No
FLOC001	Marilyn Flock	2025-05-05	911981	393.45	No
FROS001	Frost Valuations Inc.	2025-05-05	911982	1,207.50	No
GOVE004	Government of Alberta - Forestry & Parks	2025-05-05	911983	60.38	No
GREI003	Greilach Lussier LLP	2025-05-05	911984	21,525.00	No
JOHN001	John Deere Financial	2025-05-05	911985	5,694.28	No
LEMP001	Lemp, Clinton & Laurie	2025-05-05	911986	2,842.78	No
NCRE001	NC Region Golf	2025-05-05	911987	360.00	No
NORT007	North-west Region Association of Alberta Agricultu	2025-05-05	911988	220.00	No
RAYM002	Raymond, Richard	2025-05-05	911989	170.00	No
SHIE001	Shield, Audrey Ruth	2025-05-05	911990	32.81	No
BARR001	Barrhead Agricultural Society	2025-05-16	911991	420.00	No
BARR004	Barrhead & District Historical Society	2025-05-16	911992	4,940.00	No
BARR011	Barrhead Bakery (2008) Ltd.	2025-05-16	911993	8.50	No
BART003	Bartholow, Kyle	2025-05-16	911994	21.00	No
BEND001	Bender, Miranda	2025-05-16	911995	10.50	No
BIZO001	Bizon, Martin	2025-05-16	911996	10.50	No
BIZU001	Bizuns, Steve	2025-05-16	911997	10.50	No
BOUC002	Boucher, Diana	2025-05-16	911998	10.50	No
BRIN001	Brinsky, Travis	2025-05-16	911999	400.00	No
CARB001	Carbol, Bonnie	2025-05-16	912000	31.50	No
CARR002	Carr, Harvey & Brenda	2025-05-16	912001	10.50	No
COMM001	Community Futures Yellowhead East	2025-05-16	912002	250.00	No
DEGE002	Degen, Dwayne	2025-05-16	912003	10.50	No
DREI001	Dreilich, Michael	2025-05-16	912004	10.50	No
FLIE001	Flieger, Cathy	2025-05-16	912005	10.50	No
FRIE001	Friesen, Amber	2025-05-16	912006	10.50	No
GEOR0001	George, Dorie	2025-05-16	912007	10.50	No
GLEA001	Gleason, Kimberly	2025-05-16	912008	10.50	No

Payment Issued
For Month ended May 31, 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
GOLB002	Golby, Tara	2025-05-16	912009	21.00	No
GRIE001	Griens, Lonneke	2025-05-16	912010	10.50	No
JENS001	Jensen, Cherie	2025-05-16	912011	10.50	No
JOHN001	John Deere Financial	2025-05-16	912012	2,385.70	No
JORD001	Jordan, Danielle	2025-05-16	912013	10.50	No
KAPL001	Kapler, Alvin & Cheryl	2025-05-16	912014	10.50	No
KUBI001	Kubinec, Maureen	2025-05-16	912015	1,135.00	No
LEIB001	Leibel, Chad	2025-05-16	912016	57.75	No
LUDL001	Ludlow, Denise	2025-05-16	912017	10.50	No
MCCU002	Mcculloch, Ruth	2025-05-16	912018	10.50	No
MCEW001	McEwen's Fuels and Fertilizers	2025-05-16	912019	1,113.93	No
MURR001	Murray, Daryl	2025-05-16	912020	5.25	No
REGL001	Reglin, Alan	2025-05-16	912021	10.50	No
RNCM001	RNC Mast Farms Inc.	2025-05-16	912022	315.00	No
SCHU005	Schuurman, Josephine	2025-05-16	912023	10.50	No
SOKU001	Sokul, Dennis& Debbie	2025-05-16	912024	10.50	No
WILL002	Williams, Dustin	2025-05-16	912025	10.50	No
XERO100	Xerox Canada Ltd.	2025-05-02	EFT0000000002756	361.27	Yes
DIRE001	Direct Energy Business	2025-05-02	EFT0000000002758	4,877.52	No
BARR024	Barrhead Home Hardware Building Centre	2025-05-07	EFT0000000002759	14.25	No
BARR032	Barrhead Regional Water Commission	2025-05-07	EFT0000000002760	11,182.35	No
CHUB002	Chubb Fire & Security Canada Inc	2025-05-07	EFT0000000002761	1,215.55	No
CORE001	CorePoint Solutions Inc.	2025-05-07	EFT0000000002762	341.26	No
DIAM001	Diamond International Trucks	2025-05-07	EFT0000000002763	1,493.54	No
DROZ001	Drozd, Doug	2025-05-07	EFT0000000002764	129.60	No
EAGL001	Eagle Alloys Ltd.	2025-05-07	EFT0000000002765	724.00	No
ECON002	Econo-Chem	2025-05-07	EFT0000000002766	661.50	No
GREG001	Gregg Distributors Ltd.	2025-05-07	EFT0000000002767	1,943.62	No
GRIZ001	Grizzly Trail Motors Ltd.	2025-05-07	EFT0000000002768	151.25	No
IMPR001	Improve Consulting Group Inc.	2025-05-07	EFT0000000002769	945.00	No
JESP001	Jespersen, Lorrie	2025-05-07	EFT0000000002770	343.38	No
JETP001	JetPro Consultants Inc.	2025-05-07	EFT0000000002771	4,725.00	No
KLEI002	Kleinfeldt, Ronald	2025-05-07	EFT0000000002772	142.56	No

Payment Issued
For Month ended May 31, 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
LANE001	Lane, William	2025-05-07	EFT000000002773	60.48	No
LAWS001	Lawson Products Inc.	2025-05-07	EFT000000002774	1,645.71	No
LUKE001	Luke's Contract Hauling	2025-05-07	EFT000000002775	4,300.01	No
MARK001	Mark'em Line Locating Services Ltd.	2025-05-07	EFT000000002776	380.36	No
MCEA002	McEachern, Dennis	2025-05-07	EFT000000002777	350.00	No
MERL001	Merlin Shredding	2025-05-07	EFT000000002778	84.00	No
MPAE001	MPA Engineering Ltd	2025-05-07	EFT000000002779	18,475.28	No
PEMB002	Pembina Hills School Division	2025-05-07	EFT000000002780	1,099.41	No
PREU001	Preugschas, Walter	2025-05-07	EFT000000002781	161.28	No
PROP002	Properzi, Paul	2025-05-07	EFT000000002782	164.16	No
QUED003	Quedenbaum, Nadine	2025-05-07	EFT000000002783	321.78	No
REDL002	Red Lion Express Inc.	2025-05-07	EFT000000002784	140.21	No
SCHA001	Schatz, Marvin	2025-05-07	EFT000000002785	148.32	No
SHAZ001	Shazel Cleaning	2025-05-07	EFT000000002786	441.00	No
STEP001	Stephani Motors Ltd.	2025-05-07	EFT000000002787	301.89	No
STIN002	Stingray Radio Inc.	2025-05-07	EFT000000002788	105.00	No
STON001	Stone Blue Enterprises	2025-05-07	EFT000000002789	14,115.15	No
TOOL002	Tool Solutions Ltd.	2025-05-07	EFT000000002790	1,898.40	No
TOWN001	Town of Barrhead	2025-05-07	EFT000000002791	7,809.73	No
WEST007	Western Star Trucks	2025-05-07	EFT000000002792	424.85	No
MYHS100	MYHSA	2025-05-07	EFT000000002793	153.31	No
LOCA001	Local Authorities Pension Plan	2025-05-05	EFT000000002794	44,683.95	No
RECE001	Receiver General For Canada	2025-05-05	EFT000000002795	98,608.57	No
BENE0001	Benefits By Design	2025-05-01	EFT000000002796	21,050.89	No
WORK001	Workers Compensation Board	2025-05-01	EFT000000002797	8,287.50	No
CANO001	Canoe Procurement Group of Canada	2025-05-13	EFT000000002798	21,170.14	No
NEER003	Neerlandia Co-op Association	2025-05-13	EFT000000002799	1,474.98	No
PEMB004	Pembina West Co-op	2025-05-13	EFT000000002800	32,790.60	No
MYHS100	MYHSA	2025-05-14	EFT000000002801	433.41	No
1737001	1737069 Alberta Ltd.	2025-05-21	EFT000000002802	4,242.00	No
5969001	596947 Alberta Ltd.	2025-05-21	EFT000000002803	84.00	No
ACKL001	Acklands Grainger Inc.	2025-05-21	EFT000000002804	167.45	No
ALBE013	Alberta Municipal Health and Safety Assoc.	2025-05-21	EFT000000002805	193.16	No

Payment Issued
For Month ended May 31, 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
AMSC002	AMSC (BMO PCARD)	2025-05-21	EFT000000002806	4,925.88	No
BARR024	Barrhead Home Hardware Building Centre	2025-05-21	EFT000000002807	90.62	No
BELV001	Belvedere Community Hall	2025-05-21	EFT000000002808	50.00	No
BRAV001	Brave Nose Septic Service Inc.	2025-05-21	EFT000000002809	367.50	No
BUCK001	Buck, Ron	2025-05-21	EFT000000002810	162.70	No
CAPI001	Capital Estate Planning Trust Account	2025-05-21	EFT000000002811	240.00	No
CATA002	Catalis Technologies Canada Ltd.	2025-05-21	EFT000000002812	1,785.00	No
CERT002	Certified Tracking Solutions	2025-05-21	EFT000000002813	452.34	No
GENE001	Genesis Reciprocal Insurance Exchange	2025-05-21	EFT000000002814	1,000.00	No
GREA001	Great West Newspapers LP	2025-05-21	EFT000000002815	698.25	No
KNMSA0001	KNM Sales & Service Ltd.	2025-05-21	EFT000000002816	64.34	No
LOND001	London Life	2025-05-21	EFT000000002817	250.00	No
MEDC001	Medcke, Don	2025-05-21	EFT000000002818	209.99	No
MERL001	Merlin Shredding	2025-05-21	EFT000000002819	84.00	No
MOLZ001	Molzahn, Tamara	2025-05-21	EFT000000002820	316.80	No
MORI001	Morin, Joshua	2025-05-21	EFT000000002821	175.00	No
PEMB004	Pembina West Co-op	2025-05-21	EFT000000002822	290.71	No
REDL002	Red Lion Express Inc.	2025-05-21	EFT000000002823	56.98	No
RMAI001	RMA Insurance	2025-05-21	EFT000000002824	128.75	No
ROAD001	Roadata Services Ltd.	2025-05-21	EFT000000002825	151.20	No
SCHA004	Schaffrick, Cheryl	2025-05-21	EFT000000002826	10.50	No
SMAL001	Small Power Ltd.	2025-05-21	EFT000000002827	577.77	No
STIN003	Stingray Radio Inc/	2025-05-21	EFT000000002828	630.00	No
TOOL002	Tool Solutions Ltd.	2025-05-21	EFT000000002829	7,229.25	No
TOWN001	Town of Barrhead	2025-05-21	EFT000000002830	20,966.95	No
WSPC001	WSP Canada Inc.	2025-05-21	EFT000000002831	10,963.07	No
XERO100	Xerox Canada Ltd.	2025-05-21	EFT000000002832	623.42	No
COUN004	Country Comfort Consulting Ltd.	2025-05-21	EFT000000002833	109.20	No
JAEG001	Jaeger, George	2025-05-21	EFT000000002834	370.45	No
BELL001	Bell Canada	2025-05-21	EFT000000002835	698.88	No
UFAC001	UFA Co-operative Limited	2025-05-26	EFT000000002836	6,364.23	No
MYHS100	MYHSA	2025-05-23	EFT000000002837	1,034.04	No
MYHS100	MYHSA	2025-05-28	EFT000000002838	1,325.73	No

Payment Issued
For Month ended May 31, 2025

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
GOVE002	Government of Alberta Land Titles	2025-05-30	EFT000000002839	476.00	No
XERO100	Xerox Canada Ltd.	2025-05-27	EFT000000002840	361.27	No
MYHS100	MYHSA	2025-05-30	EFT000000002841	86.45	No
VOIDED Payments				-	361.27
Payments Issued				469,936.96	



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Summary of All Units
For the Five Months Ending May 31, 2025



	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	\$14,332,976	\$14,319,457	(\$13,519)	(0.09%)	-	\$13,314,139
Local improvement levy	21,885	21,885	-	0.00%	-	21,885
Aggregate levy	40,884	75,000	34,116	45.49%	2,525	112,571
User fees and sale of goods	356,820	980,653	623,833	63.61%	385,372	989,541
Rental income	37,229	85,786	48,557	56.60%	33,415	70,924
Allocation for in-house equip Rental	98,051	835,025	736,974	88.26%	68,923	841,570
Penalties and costs on taxes	28,487	150,000	121,513	81.01%	22,258	153,450
Licenses, permits and fees	40,018	44,500	4,482	10.07%	18,190	64,507
Returns on investment	221,683	531,333	309,650	58.28%	349,419	781,819
Other governments transfer for operating	12,438	1,213,938	1,201,500	98.98%	600,098	1,286,343
Other revenue	17,091	1,551,843	1,534,752	98.90%	20,712	51,241
Drawn from unrestricted reserves	947,108	1,124,271	177,164	15.76%	-	1,672,158
Drawn from operating reserves	124,793	188,319	63,526	33.73%	32,937	44,114
Contribution from capital program	1,991	2,500	509	20.36%	-	-
TOTAL REVENUE	16,281,452	21,124,509	4,843,057	22.93%	1,533,849	19,404,261
EXPENDITURES						
Salaries and benefits	1,973,304	4,986,346	3,013,042	60.43%	1,846,147	4,494,116
Materials, goods, supplies	707,759	3,221,902	2,514,144	78.03%	928,954	2,888,394
Utilities	49,811	143,110	93,299	65.19%	49,144	133,339
Contracted and general services	456,959	2,096,100	1,639,141	78.20%	509,222	1,918,834
Purchases from other governments	66,301	327,400	261,099	79.75%	78,053	246,142
Transfer to other governments	245,635	2,789,810	2,544,175	91.20%	249,697	1,265,984
Transfer to individuals and organizations	12,103	115,911	103,808	89.56%	16,151	95,766
Transfer to local boards and agencies	84,079	176,464	92,385	52.35%	81,642	170,784
Interest on long term debt	-	104,820	104,820	100.00%	-	109,598
Principal payment for debenture	-	177,154	177,154	100.00%	-	172,158
Provision for allowances	-	10,000	10,000	100.00%	-	45,000
Bank charges and short term interest	644	1,970	1,326	67.32%	716	1,606
Tax cancellations	-	18,800	18,800	100.00%	-	18,730
Other expenditures	0	30	30	100.44%	0	9,790
Requisitions	938,854	3,356,955	2,418,101	72.03%	905,783	3,007,765
Transfer to operating reserves	87,981	91,904	3,923	4.27%	17,662	255,151
Transfer to capital reserves	2,942,355	3,313,705	371,350	11.21%	21,057	3,584,376
Transfer to capital program	136,467	192,129	55,662	28.97%	83,606	142,098
TOTAL EXPENDITURES	7,702,249	21,124,509	13,422,260	63.54%	4,787,834	18,559,631
NET COST / (REVENUE):	(8,579,203)	0	8,579,203	(479285080	3,253,985	(844,630)
NET COST - OPERATING FUND	(10,672,115)	(2,282,648)	8,389,467	(367.53%)	3,164,596	(3,109,983)
NET COST - RESERVE FUND	1,958,436	2,093,019	134,583	6.43%	5,783	2,123,255
NET COST - CAPITAL FUND	134,476	189,629	55,153	29.08%	83,606	142,098



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
GENERAL GOVERNMENT
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	\$14,332,976	\$14,319,457	(\$13,519)	(0.09%)	-	\$13,314,139
Penalties and costs on taxes	28,487	150,000	121,513	81.01%	22,258	153,450
Returns on investment	211,200	412,000	200,800	48.74%	334,632	648,671
Other revenue	-	8,117	8,117	100.00%	-	-
Drawn from unrestricted reserves	942,168	1,119,321	177,154	15.83%	-	1,672,158
Drawn from operating reserves	115,725	125,725	10,000	7.95%	-	-
TOTAL REVENUE	15,630,555	16,134,620	504,065	3.12%	356,890	15,788,418
EXPENDITURES						
Provision for allowances	-	10,000	10,000	100.00%	-	45,000
Tax cancellations	-	18,800	18,800	100.00%	-	18,730
Other expenditures	-	30	30	100.00%	-	9,789
Requisitions	938,854	3,356,955	2,418,101	72.03%	905,783	3,007,765
Transfer to operating reserves	-	-	-	0.00%	-	172,158
Transfer to capital reserves	-	-	-	0.00%	-	1,500,000
TOTAL EXPENDITURES	938,854	3,385,785	2,446,931	72.27%	905,783	4,753,443
NET COST / (REVENUE):	(14,691,701)	(12,748,835)	1,942,866	(15.24%)	548,893	(11,034,975)
NET COST - OPERATING FUND	(13,633,809)	(11,503,789)	2,130,020	(18.52%)	548,893	(11,034,975)
NET COST - RESERVE FUND	(1,057,892)	(1,245,046)	(187,154)	15.03%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Municipal
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Penalties and costs on taxes	\$28,487	\$150,000	\$121,513	81.01%	\$22,258	\$153,450
Returns on investment	211,200	412,000	200,800	48.74%	334,632	648,671
Drawn from unrestricted reserves	942,168	1,119,321	177,154	15.83%	-	1,672,158
Drawn from operating reserves	115,725	115,725	0	0.00%	-	-
TOTAL REVENUE	1,297,579	1,797,046	499,467	27.79%	356,890	2,474,279
EXPENDITURES						
Transfer to operating reserves	-	-	-	0.00%	-	172,158
Transfer to capital reserves	-	-	-	0.00%	-	1,500,000
TOTAL EXPENDITURES	-	-	-	0.00%	-	1,672,158
NET COST / (REVENUE):	(1,297,579)	(1,797,046)	(499,467)	27.79%	(356,890)	(802,121)
NET COST - OPERATING FUND	(239,687)	(562,000)	(322,313)	57.35%	(356,890)	(802,121)
NET COST - RESERVE FUND	(1,057,892)	(1,235,046)	(177,154)	14.34%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Tax & Requisitions
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	\$14,332,976	\$14,319,457	(\$13,519)	(0.09%)	-	\$13,314,139
Other revenue	-	8,117	8,117	100.00%	-	-
Drawn from operating reserves	-	10,000	10,000	100.00%	-	-
TOTAL REVENUE	14,332,976	14,337,574	4,598	0.03%	-	13,314,139
EXPENDITURES						
Provision for allowances	-	10,000	10,000	100.00%	-	45,000
Tax cancellations	-	18,800	18,800	100.00%	-	18,730
Other expenditures	-	30	30	100.00%	-	9,789
Requisitions	938,854	3,356,955	2,418,101	72.03%	905,783	3,007,765
TOTAL EXPENDITURES	938,854	3,385,785	2,446,931	72.27%	905,783	3,081,284
NET COST / (REVENUE):	(13,394,122)	(10,951,789)	2,442,333	(22.30%)	905,783	(10,232,855)
NET COST - OPERATING FUND	(13,394,122)	(10,941,789)	2,452,333	(22.41%)	905,783	(10,232,855)
NET COST - RESERVE FUND	-	(10,000)	(10,000)	100.00%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
ADMINISTRATION & LEGISLATIVE
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$9,650	\$48,829	\$39,178	80.24%	\$10,207	\$49,279
Other governments transfer for operating	-	1,150	1,150	100.00%	4,900	33,744
Other revenue	4,381	10,000	5,619	56.19%	7,443	18,762
Drawn from operating reserves	-	15,833	15,833	100.00%	-	-
TOTAL REVENUE	14,031	75,812	61,781	81.49%	22,550	101,785
EXPENDITURES						
Salaries and benefits	577,122	1,373,866	796,744	57.99%	555,876	1,290,941
Materials, goods, supplies	42,728	75,993	33,265	43.77%	47,573	60,121
Utilities	6,698	17,800	11,102	62.37%	6,044	14,277
Contracted and general services	149,034	446,412	297,379	66.62%	153,171	454,690
Bank charges and short term interest	644	1,970	1,326	67.32%	716	1,606
Transfer to operating reserves	-	2,304	2,304	100.00%	-	4,429
Transfer to capital reserves	146,000	146,000	0	0.00%	-	70,000
TOTAL EXPENDITURES	922,226	2,064,345	1,142,119	55.33%	763,380	1,896,063
NET COST / (REVENUE):	908,195	1,988,533	1,080,338	54.33%	740,830	1,794,278
NET COST - OPERATING FUND	762,195	1,856,063	1,093,868	58.93%	740,830	1,719,849
NET COST - RESERVE FUND	146,000	132,470	(13,530)	(10.21%)	-	74,429



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Legislative
For the Five Months Ending May 31, 2025

	<u>May 2025 YTD</u>	<u>2025 Budget</u>	<u>Budget Variance</u>	<u>% Variance</u>	<u>May 2024 YTD</u>	<u>PY (2024)</u>
REVENUE						
Other revenue	\$2,634	\$5,000	\$2,366	47.31%	\$4,211	\$7,121
Drawn from operating reserves	-	3,333	3,333	100.00%	-	-
TOTAL REVENUE	<u>2,634</u>	<u>8,333</u>	<u>5,699</u>	<u>68.39%</u>	<u>4,211</u>	<u>7,121</u>
EXPENDITURES						
Salaries and benefits	118,053	310,917	192,864	62.03%	120,805	282,278
Materials, goods, supplies	1,047	4,143	3,097	74.74%	800	2,327
Contracted and general services	12,893	46,406	33,513	72.22%	13,829	28,707
Transfer to operating reserves	-	875	875	100.00%	-	-
TOTAL EXPENDITURES	<u>131,993</u>	<u>362,341</u>	<u>230,349</u>	<u>63.57%</u>	<u>135,433</u>	<u>313,312</u>
NET COST / (REVENUE):	129,358	354,008	224,650	63.46%	131,223	306,191
NET COST - OPERATING FUND	129,358	356,466	227,108	63.71%	131,223	306,191
NET COST - RESERVE FUND	-	(2,458)	(2,458)	100.00%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Administration
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$9,650	\$48,829	\$39,178	80.24%	\$10,207	\$49,279
Other governments transfer for operating	-	-	-	0.00%	4,900	33,744
Other revenue	1,747	5,000	3,253	65.06%	3,232	11,641
Drawn from operating reserves	-	2,500	2,500	100.00%	-	-
TOTAL REVENUE	11,397	56,329	44,932	79.77%	18,340	94,664
EXPENDITURES						
Salaries and benefits	459,069	1,055,749	596,680	56.52%	435,071	1,008,663
Materials, goods, supplies	41,682	69,850	28,168	40.33%	46,774	57,794
Utilities	6,698	17,800	11,102	62.37%	6,044	14,277
Contracted and general services	131,927	394,457	262,530	66.55%	139,342	425,982
Bank charges and short term interest	644	1,970	1,326	67.32%	716	1,606
Transfer to operating reserves	-	1,429	1,429	100.00%	-	1,929
Transfer to capital reserves	146,000	146,000	0	0.00%	-	70,000
TOTAL EXPENDITURES	786,020	1,687,254	901,234	53.41%	627,947	1,580,251
NET COST / (REVENUE):	774,623	1,630,925	856,303	52.50%	609,607	1,485,587
NET COST - OPERATING FUND	628,623	1,485,997	857,374	57.70%	609,607	1,413,658
NET COST - RESERVE FUND	146,000	144,929	(1,071)	(0.74%)	-	71,929



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Elections & Plebiscites
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	-	\$1,150	\$1,150	100.00%	-	-
Drawn from operating reserves	-	10,000	10,000	100.00%	-	-
TOTAL REVENUE	-	11,150	11,150	100.00%	-	-
EXPENDITURES						
Salaries and benefits	-	7,200	7,200	100.00%	-	-
Materials, goods, supplies	-	2,000	2,000	100.00%	-	-
Contracted and general services	4,214	5,550	1,336	24.07%	-	-
Transfer to operating reserves	-	-	-	0.00%	-	2,500
TOTAL EXPENDITURES	4,214	14,750	10,536	71.43%	-	2,500
NET COST / (REVENUE):	4,214	3,600	(614)	(17.06%)	-	2,500
NET COST - OPERATING FUND	4,214	13,600	9,386	69.01%	-	-
NET COST - RESERVE FUND	-	(10,000)	(10,000)	100.00%	-	2,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PROTECTIVE SERVICES
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$23,595	\$68,000	\$44,405	65.30%	\$26,189	\$52,151
Licenses, permits and fees	31,518	30,250	(1,268)	(4.19%)	7,940	47,757
Other governments transfer for operating	-	180,202	180,202	100.00%	11,197	188,596
Other revenue	6,327	7,946	1,620	20.38%	5,508	5,508
Drawn from operating reserves	-	3,500	3,500	100.00%	1,937	5,292
TOTAL REVENUE	61,439	289,898	228,459	78.81%	52,771	299,303
EXPENDITURES						
Salaries and benefits	66,451	178,366	111,915	62.74%	59,155	138,398
Materials, goods, supplies	15,592	38,929	23,337	59.95%	14,360	32,149
Contracted and general services	14,192	66,861	52,669	78.77%	30,702	45,743
Purchases from other governments	28,500	195,000	166,500	85.38%	41,296	105,872
Transfer to other governments	182,995	733,120	550,125	75.04%	185,263	743,768
Transfer to individuals and organizations	-	7,500	7,500	100.00%	-	8,250
Transfer to operating reserves	33,327	34,946	1,620	4.63%	5,508	32,508
Transfer to capital reserves	127,000	127,000	-	0.00%	-	151,944
TOTAL EXPENDITURES	468,057	1,381,722	913,665	66.13%	336,284	1,258,632
NET COST / (REVENUE):	406,618	1,091,824	685,206	62.76%	283,513	959,329
NET COST - OPERATING FUND	246,291	933,378	687,087	73.61%	279,942	780,169
NET COST - RESERVE FUND	160,327	158,446	(1,880)	(1.19%)	3,571	179,160



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Police Funding Model
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$90,924	\$365,000	\$274,076	75.09%	\$88,397	\$353,764
Transfer to individuals and organizations	-	-	-	0.00%	-	750
TOTAL EXPENDITURES	90,924	365,000	274,076	75.09%	88,397	354,514
NET COST / (REVENUE):	90,924	365,000	274,076	75.09%	88,397	354,514
NET COST - OPERATING FUND	90,924	365,000	274,076	75.09%	88,397	354,514



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Fire Services
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$23,595	\$68,000	\$44,405	65.30%	\$23,800	\$49,610
Other governments transfer for operating	-	169,012	169,012	100.00%	-	174,406
TOTAL REVENUE	23,595	237,012	213,417	90.04%	23,800	224,016
EXPENDITURES						
Salaries and benefits	(10)	510	520	102.05%	7	448
Materials, goods, supplies	1,405	-	(1,405)	0.00%	-	-
Contracted and general services	-	2,090	2,090	100.00%	-	59
Purchases from other governments	28,500	195,000	166,500	85.38%	41,296	105,872
Transfer to other governments	92,071	368,120	276,049	74.99%	96,866	390,004
Transfer to operating reserves	25,000	25,000	-	0.00%	-	25,000
Transfer to capital reserves	97,000	97,000	-	0.00%	-	134,944
TOTAL EXPENDITURES	243,966	687,720	443,754	64.53%	138,169	656,326
NET COST / (REVENUE):	220,371	450,708	230,337	51.11%	114,369	432,310
NET COST - OPERATING FUND	98,371	328,708	230,337	70.07%	114,369	272,366
NET COST - RESERVE FUND	122,000	122,000	-	0.00%	-	159,944



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Emergency Management
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$5,375	\$12,644	\$7,269	57.49%	\$2,903	\$11,573
Materials, goods, supplies	223	500	277	55.44%	339	1,022
Contracted and general services	174	1,463	1,289	88.10%	280	366
Transfer to operating reserves	2,000	2,000	-	0.00%	-	2,000
TOTAL EXPENDITURES	7,771	16,607	8,835	53.20%	3,523	14,961
NET COST / (REVENUE):	7,771	16,607	8,835	53.20%	3,523	14,961
NET COST - OPERATING FUND	5,771	14,607	8,835	60.49%	3,523	12,961
NET COST - RESERVE FUND	2,000	2,000	-	0.00%	-	2,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
By-Law Enforcement
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	\$2,389	\$2,389
Licenses, permits and fees	31,518	30,250	(1,268)	(4.19%)	7,940	47,757
TOTAL REVENUE	31,518	30,250	(1,268)	(4.19%)	10,329	50,146
EXPENDITURES						
Salaries and benefits	49,579	110,334	60,755	55.06%	41,893	95,761
Materials, goods, supplies	9,699	26,357	16,658	63.20%	11,277	23,082
Contracted and general services	7,441	32,443	25,002	77.06%	16,543	22,950
Transfer to capital reserves	30,000	30,000	-	0.00%	-	17,000
TOTAL EXPENDITURES	96,719	199,134	102,415	51.43%	69,712	158,793
NET COST / (REVENUE):	65,202	168,884	103,682	61.39%	59,383	108,647
NET COST - OPERATING FUND	35,202	138,884	103,682	74.65%	59,383	91,647
NET COST - RESERVE FUND	30,000	30,000	-	0.00%	-	17,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ambulance Services
For the Five Months Ending May 31, 2025

	<u>May 2025 YTD</u>	<u>2025 Budget</u>	<u>Budget Variance</u>	<u>% Variance</u>	<u>May 2024 YTD</u>	<u>PY (2024)</u>
REVENUE						
EXPENDITURES						
Transfer to individuals and organizations	-	\$7,500	\$7,500	100.00%	-	\$7,500
TOTAL EXPENDITURES	-	7,500	7,500	100.00%	-	7,500
NET COST / (REVENUE):	-	7,500	7,500	100.00%	-	7,500
NET COST - OPERATING FUND	-	7,500	7,500	100.00%	-	7,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Safety Program
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$152
Other revenue	6,327	7,946	1,620	20.38%	5,508	5,508
Drawn from operating reserves	-	3,500	3,500	100.00%	1,937	5,292
TOTAL REVENUE	6,327	11,446	5,120	44.73%	7,444	10,952
EXPENDITURES						
Salaries and benefits	11,509	54,879	43,370	79.03%	12,312	28,577
Materials, goods, supplies	893	11,572	10,679	92.28%	1,740	7,042
Contracted and general services	5,441	17,589	12,148	69.06%	5,551	9,551
Transfer to operating reserves	6,327	7,946	1,620	20.38%	5,508	5,508
TOTAL EXPENDITURES	24,170	91,986	67,816	73.72%	25,111	50,677
NET COST / (REVENUE):	17,843	80,540	62,696	77.85%	17,666	39,726
NET COST - OPERATING FUND	11,516	76,093	64,577	84.87%	14,095	39,509
NET COST - RESERVE FUND	6,327	4,446	(1,880)	(42.29%)	3,571	216



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Barrhead and Regional Crime Coalition (BARCC)
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	-	\$11,190	\$11,190	100.00%	\$11,197	\$14,190
TOTAL REVENUE	-	11,190	11,190	100.00%	11,197	14,190
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	2,040	2,040
Materials, goods, supplies	3,372	500	(2,872)	(574.41%)	1,004	1,004
Contracted and general services	1,135	13,276	12,141	91.45%	8,328	12,817
TOTAL EXPENDITURES	4,507	13,776	9,269	67.28%	11,372	15,861
NET COST / (REVENUE):	4,507	2,586	(1,921)	(74.28%)	175	1,671
NET COST - OPERATING FUND	4,507	2,586	(1,921)	(74.28%)	175	1,671



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
TRANSPORTATION SERVICES
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Aggregate levy	\$40,884	\$75,000	\$34,116	45.49%	\$2,525	\$112,571
User fees and sale of goods	150,399	258,000	107,601	41.71%	119,973	258,651
Rental income	9,858	11,395	1,538	13.49%	9,698	11,235
Allocation for in-house equip Rental	98,051	835,025	736,974	88.26%	68,923	841,570
Returns on investment	-	18,412	18,412	100.00%	-	23,271
Other governments transfer for operating	12,438	559,875	547,438	97.78%	539,886	548,533
Other revenue	-	-	-	0.00%	40	2,969
TOTAL REVENUE	311,630	1,757,707	1,446,077	82.27%	741,044	1,798,801
EXPENDITURES						
Salaries and benefits	996,090	2,464,401	1,468,311	59.58%	945,761	2,314,642
Materials, goods, supplies	468,608	2,787,315	2,318,707	83.19%	759,737	2,598,784
Utilities	34,217	94,050	59,833	63.62%	33,825	91,545
Contracted and general services	170,012	1,101,229	931,217	84.56%	165,451	1,011,352
Transfer to capital reserves	2,406,738	2,635,071	228,333	8.67%	2,223	1,417,056
Transfer to capital program	136,467	192,129	55,662	28.97%	83,606	134,207
TOTAL EXPENDITURES	4,212,131	9,274,195	5,062,064	54.58%	1,990,602	7,567,585
NET COST / (REVENUE):	3,900,502	7,516,488	3,615,987	48.11%	1,249,558	5,768,785
NET COST - OPERATING FUND	1,357,297	4,689,288	3,331,991	71.06%	1,163,730	4,217,522
NET COST - RESERVE FUND	2,406,738	2,635,071	228,333	8.67%	2,223	1,417,056
NET COST - CAPITAL FUND	136,467	192,129	55,662	28.97%	83,606	134,207



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Public Works
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Aggregate levy	\$40,884	\$75,000	\$34,116	45.49%	\$2,525	\$112,571
User fees and sale of goods	150,399	258,000	107,601	41.71%	119,973	258,651
Allocation for in-house equip Rental	98,051	835,025	736,974	88.26%	68,923	841,570
Returns on investment	-	18,412	18,412	100.00%	-	23,271
Other governments transfer for operating	-	535,000	535,000	100.00%	531,226	531,226
Other revenue	-	-	-	0.00%	40	2,969
TOTAL REVENUE	289,335	1,721,437	1,432,102	83.19%	722,687	1,770,258
EXPENDITURES						
Salaries and benefits	995,553	2,461,091	1,465,538	59.55%	945,236	2,312,542
Materials, goods, supplies	464,090	2,778,815	2,314,725	83.30%	758,538	2,587,745
Utilities	32,484	89,600	57,116	63.75%	32,070	86,784
Contracted and general services	155,837	1,056,344	900,507	85.25%	156,039	983,339
Transfer to capital reserves	2,388,738	2,617,071	228,333	8.72%	2,223	1,399,056
Transfer to capital program	136,467	192,129	55,662	28.97%	83,606	134,207
TOTAL EXPENDITURES	4,173,169	9,195,050	5,021,881	54.62%	1,977,711	7,503,673
NET COST / (REVENUE):	3,883,835	7,473,613	3,589,779	48.03%	1,255,024	5,733,415
 NET COST - OPERATING FUND	 1,358,630	 4,664,413	 3,305,783	 70.87%	 1,169,196	 4,200,152
NET COST - RESERVE FUND	2,388,738	2,617,071	228,333	8.72%	2,223	1,399,056
NET COST - CAPITAL FUND	136,467	192,129	55,662	28.97%	83,606	134,207



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Airport Services
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Rental income	\$9,858	\$11,395	\$1,538	13.49%	\$9,698	\$11,235
Other governments transfer for operating	12,438	24,875	12,438	50.00%	8,660	17,307
TOTAL REVENUE	22,295	36,270	13,975	38.53%	18,358	28,542
EXPENDITURES						
Salaries and benefits	538	3,310	2,773	83.76%	525	2,100
Materials, goods, supplies	4,517	8,500	3,983	46.86%	1,199	11,038
Utilities	1,733	4,450	2,717	61.06%	1,756	4,761
Contracted and general services	14,175	44,885	30,710	68.42%	9,412	28,013
Transfer to capital reserves	18,000	18,000	-	0.00%	-	18,000
TOTAL EXPENDITURES	38,962	79,145	40,183	50.77%	12,891	63,912
NET COST / (REVENUE):	16,667	42,875	26,208	61.13%	(5,466)	35,370
NET COST - OPERATING FUND	(1,333)	24,875	26,208	105.36%	(5,466)	17,370
NET COST - RESERVE FUND	18,000	18,000	-	0.00%	-	18,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
UTILITIES AND WASTE MANAGEMENT
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Local improvement levy	\$21,885	\$21,885	-	0.00%	-	\$21,885
User fees and sale of goods	159,624	416,074	256,450	61.64%	157,025	428,296
Rental income	15,182	49,131	33,949	69.10%	11,703	34,399
Returns on investment	-	88,038	88,038	100.00%	-	80,532
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
TOTAL REVENUE	196,691	2,075,128	1,878,437	90.52%	168,728	565,113
EXPENDITURES						
Salaries and benefits	42,540	103,719	61,180	58.99%	38,423	106,741
Materials, goods, supplies	4,735	50,051	45,316	90.54%	8,962	41,731
Utilities	8,895	26,260	17,365	66.13%	9,265	25,712
Contracted and general services	53,449	185,191	131,742	71.14%	70,924	141,936
Purchases from other governments	37,801	132,400	94,599	71.45%	36,757	140,270
Transfer to other governments	24,065	1,596,260	1,572,195	98.49%	25,860	76,831
Transfer to operating reserves	5,000	5,000	-	0.00%	-	5,000
Transfer to capital reserves	198,885	323,634	124,749	38.55%	-	349,348
TOTAL EXPENDITURES	375,371	2,422,515	2,047,145	84.50%	190,191	887,570
NET COST / (REVENUE):	178,680	347,387	168,707	48.56%	21,463	322,457
NET COST - OPERATING FUND	(25,206)	18,753	43,958	234.41%	21,463	(31,891)
NET COST - RESERVE FUND	203,885	328,634	124,749	37.96%	-	354,348



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Water & Sewer Utility Holders
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Local improvement levy	\$21,885	\$21,885	-	0.00%	-	\$21,885
User fees and sale of goods	123,706	317,586	193,880	61.05%	122,790	306,092
Rental income	15,182	49,131	33,949	69.10%	11,703	34,399
Returns on investment	-	63,038	63,038	100.00%	-	46,005
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
TOTAL REVENUE	160,773	1,951,640	1,790,867	91.76%	134,493	408,381
EXPENDITURES						
Salaries and benefits	34,097	72,831	38,734	53.18%	29,587	68,860
Materials, goods, supplies	3,620	29,651	26,031	87.79%	5,918	13,595
Utilities	7,066	19,500	12,434	63.76%	7,211	20,094
Contracted and general services	10,879	64,196	53,317	83.05%	23,562	36,016
Purchases from other governments	34,161	117,352	83,191	70.89%	33,912	126,544
Transfer to other governments	-	1,500,000	1,500,000	100.00%	-	-
Transfer to capital reserves	95,885	156,885	61,000	38.88%	-	139,623
TOTAL EXPENDITURES	185,708	1,960,415	1,774,707	90.53%	100,190	404,731
NET COST / (REVENUE):	24,936	8,775	(16,161)	(184.16%)	(34,303)	(3,649)
NET COST - OPERATING FUND	(70,950)	(148,110)	(77,161)	52.10%	(34,303)	(143,273)
NET COST - RESERVE FUND	95,885	156,885	61,000	38.88%	-	139,623



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Truck Fill
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$11,218	\$37,488	\$26,270	70.08%	\$6,387	\$35,141
TOTAL REVENUE	11,218	37,488	26,270	70.08%	6,387	35,141
EXPENDITURES						
Salaries and benefits	557	1,332	775	58.16%	497	1,146
Materials, goods, supplies	-	1,000	1,000	100.00%	-	1,593
Utilities	716	1,700	984	57.86%	769	1,970
Contracted and general services	380	613	233	38.05%	319	545
Purchases from other governments	3,640	12,048	8,409	69.79%	2,845	10,726
Transfer to capital reserves	-	20,795	20,795	100.00%	-	19,162
TOTAL EXPENDITURES	5,293	37,488	32,195	85.88%	4,429	35,141
NET COST / (REVENUE):	(5,925)	0	5,925	207899749	(1,958)	-
NET COST - OPERATING FUND	(5,925)	(20,795)	(14,870)	71.51%	(1,958)	(19,162)
NET COST - RESERVE FUND	-	20,795	20,795	100.00%	-	19,162



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Lagoons
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$24,700	\$61,000	\$36,300	59.51%	\$27,848	\$87,063
TOTAL REVENUE	24,700	61,000	36,300	59.51%	27,848	87,063
EXPENDITURES						
Salaries and benefits	3,224	9,606	6,382	66.44%	4,306	12,224
Materials, goods, supplies	-	1,200	1,200	100.00%	588	2,615
Utilities	1,113	5,060	3,947	78.00%	1,285	3,648
Contracted and general services	146	24,180	24,034	99.40%	7,349	12,541
Purchases from other governments	-	3,000	3,000	100.00%	-	3,000
Transfer to capital reserves	-	17,954	17,954	100.00%	-	53,035
TOTAL EXPENDITURES	4,483	61,000	56,517	92.65%	13,528	87,063
NET COST / (REVENUE):	(20,217)	0	20,217	156719699	(14,320)	-
NET COST - OPERATING FUND	(20,217)	(17,954)	2,263	(12.60%)	(14,320)	(53,035)
NET COST - RESERVE FUND	-	17,954	17,954	100.00%	-	53,035



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Utility Services
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Materials, goods, supplies	\$375	-	(\$375)	0.00%	\$1,485	\$8,434
Contracted and general services	-	-	-	0.00%	7,043	10,767
Transfer to capital reserves	50,000	50,000	-	0.00%	-	50,000
TOTAL EXPENDITURES	50,375	50,000	(375)	(0.75%)	8,528	69,201
NET COST / (REVENUE):	50,375	50,000	(375)	(0.75%)	8,528	69,201
NET COST - OPERATING FUND	375	-	(375)	0.00%	8,528	19,201
NET COST - RESERVE FUND	50,000	50,000	-	0.00%	-	50,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Waste Management
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Returns on investment	-	\$25,000	\$25,000	100.00%	-	\$34,528
TOTAL REVENUE	-	25,000	25,000	100.00%	-	34,528
EXPENDITURES						
Salaries and benefits	4,661	19,950	15,289	76.63%	4,034	24,512
Materials, goods, supplies	740	18,200	17,460	95.93%	971	15,495
Contracted and general services	42,045	96,202	54,157	56.30%	32,652	82,068
Transfer to other governments	24,065	96,260	72,195	75.00%	25,860	76,831
Transfer to operating reserves	5,000	5,000	-	0.00%	-	5,000
Transfer to capital reserves	53,000	78,000	25,000	32.05%	-	87,528
TOTAL EXPENDITURES	129,511	313,612	184,101	58.70%	63,516	291,433
NET COST / (REVENUE):	129,511	288,612	159,101	55.13%	63,516	256,906
NET COST - OPERATING FUND	71,511	205,612	134,101	65.22%	63,516	164,378
NET COST - RESERVE FUND	58,000	83,000	25,000	30.12%	-	92,528



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
COMMUNITY SUPPORT SERVICES
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$38,575	\$77,149	\$38,575	50.00%	\$38,575	\$77,149
TOTAL EXPENDITURES	38,575	77,149	38,575	50.00%	38,575	77,149
NET COST / (REVENUE):	38,575	77,149	38,575	50.00%	38,575	77,149
NET COST - OPERATING FUND	38,575	77,149	38,575	50.00%	38,575	77,149



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Family and Community Support Services (FCSS)
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$38,575	\$77,149	\$38,575	50.00%	\$38,575	\$77,149
TOTAL EXPENDITURES	38,575	77,149	38,575	50.00%	38,575	77,149
NET COST / (REVENUE):	38,575	77,149	38,575	50.00%	38,575	77,149
NET COST - OPERATING FUND	38,575	77,149	38,575	50.00%	38,575	77,149



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PLANNING & DEVELOPMENT
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Rental income	\$12,190	\$17,260	\$5,070	29.37%	\$12,015	\$17,290
Licenses, permits and fees	8,500	14,250	5,750	40.35%	10,250	16,750
Returns on investment	7,599	10,000	2,401	24.01%	11,707	26,264
Other governments transfer for operating	-	-	-	0.00%	44,115	44,115
Other revenue	6,383	21,000	14,617	69.60%	7,721	18,603
TOTAL REVENUE	34,673	62,510	27,837	44.53%	85,808	123,022
EXPENDITURES						
Salaries and benefits	80,129	292,811	212,682	72.63%	102,463	229,908
Materials, goods, supplies	36,668	38,093	1,425	3.74%	1,163	35,370
Contracted and general services	27,579	117,021	89,442	76.43%	22,793	103,929
Transfer to individuals and organizations	-	-	-	0.00%	1,000	1,000
Transfer to operating reserves	10,000	10,000	-	0.00%	-	10,000
Transfer to capital reserves	13,733	30,000	16,267	54.22%	18,835	43,674
TOTAL EXPENDITURES	168,109	487,926	319,817	65.55%	146,255	423,881
NET COST / (REVENUE):	133,436	425,416	291,980	68.63%	60,447	300,859
NET COST - OPERATING FUND	109,704	385,416	275,712	71.54%	41,612	247,185
NET COST - RESERVE FUND	23,733	40,000	16,267	40.67%	18,835	53,674



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land Use Planning & Dev
For the Five Months Ending May 31, 2025

	<u>May 2025 YTD</u>	<u>2025 Budget</u>	<u>Budget Variance</u>	<u>% Variance</u>	<u>May 2024 YTD</u>	<u>PY (2024)</u>
REVENUE						
Licenses, permits and fees	\$8,500	\$14,250	\$5,750	40.35%	\$10,250	\$16,750
Returns on investment	7,599	10,000	2,401	24.01%	11,707	26,264
Other revenue	6,383	21,000	14,617	69.60%	7,721	18,603
TOTAL REVENUE	<u>22,483</u>	<u>45,250</u>	<u>22,767</u>	<u>50.31%</u>	<u>29,677</u>	<u>61,617</u>
EXPENDITURES						
Salaries and benefits	43,937	163,518	119,581	73.13%	61,269	137,450
Materials, goods, supplies	35,984	37,093	1,109	2.99%	929	29,740
Contracted and general services	11,054	58,437	47,383	81.08%	9,526	45,272
Transfer to operating reserves	10,000	10,000	-	0.00%	-	10,000
Transfer to capital reserves	13,733	30,000	16,267	54.22%	18,835	43,674
TOTAL EXPENDITURES	<u>114,708</u>	<u>299,048</u>	<u>184,340</u>	<u>61.64%</u>	<u>90,560</u>	<u>266,137</u>
NET COST / (REVENUE):	92,225	253,798	161,573	63.66%	60,883	204,520
NET COST - OPERATING FUND	68,493	213,798	145,305	67.96%	42,048	150,845
NET COST - RESERVE FUND	23,733	40,000	16,267	40.67%	18,835	53,674



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Economic Development
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	\$44,115	\$44,115
TOTAL REVENUE	-	-	-	0.00%	44,115	44,115
EXPENDITURES						
Salaries and benefits	36,192	129,293	93,102	72.01%	41,194	92,459
Materials, goods, supplies	684	1,000	316	31.59%	234	5,630
Contracted and general services	16,242	58,301	42,059	72.14%	13,267	58,373
Transfer to individuals and organizations	-	-	-	0.00%	1,000	1,000
TOTAL EXPENDITURES	53,118	188,595	135,477	71.83%	55,695	157,462
NET COST / (REVENUE):	53,118	188,595	135,477	71.83%	11,580	113,346
NET COST - OPERATING FUND	53,118	188,595	135,477	71.83%	11,580	113,346



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Subdivision & Land Development
For the Five Months Ending May 31, 2025

	<u>May 2025 YTD</u>	<u>2025 Budget</u>	<u>Budget Variance</u>	<u>% Variance</u>	<u>May 2024 YTD</u>	<u>PY (2024)</u>
REVENUE						
EXPENDITURES						
Contracted and general services	<u>\$283</u>	<u>\$283</u>	<u>\$0</u>	<u>0.01%</u>	<u>-</u>	<u>\$283</u>
TOTAL EXPENDITURES	<u>283</u>	<u>283</u>	<u>0</u>	<u>0.01%</u>	<u>-</u>	<u>283</u>
NET COST / (REVENUE):	283	283	0	0.01%	-	283
NET COST - OPERATING FUND	283	283	0	0.01%	-	283



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land, Housing & Building Rentals
For the Five Months Ending May 31, 2025

	<u>May 2025 YTD</u>	<u>2025 Budget</u>	<u>Budget Variance</u>	<u>% Variance</u>	<u>May 2024 YTD</u>	<u>PY (2024)</u>
REVENUE						
Rental income	<u>\$12,190</u>	<u>\$17,260</u>	<u>\$5,070</u>	<u>29.37%</u>	<u>\$12,015</u>	<u>\$17,290</u>
TOTAL REVENUE	<u>12,190</u>	<u>17,260</u>	<u>5,070</u>	<u>29.37%</u>	<u>12,015</u>	<u>17,290</u>
EXPENDITURES	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET COST / (REVENUE):	(12,190)	(17,260)	(5,070)	29.37%	(12,015)	(17,290)
NET COST - OPERATING FUND	(12,190)	(17,260)	(5,070)	29.37%	(12,015)	(17,290)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
AGRICULTURAL SERVICES
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$12,566	\$179,750	\$167,184	93.01%	\$70,663	\$189,549
Rental income	-	8,000	8,000	100.00%	-	8,000
Other governments transfer for operating	-	296,247	296,247	100.00%	-	300,284
Other revenue	-	1,000	1,000	100.00%	-	2,002
Drawn from operating reserves	-	21,261	21,261	100.00%	-	12,572
Contribution from capital program	1,991	2,500	509	20.36%	-	-
TOTAL REVENUE	14,557	508,758	494,201	97.14%	70,663	512,408
EXPENDITURES						
Salaries and benefits	206,977	555,182	348,206	62.72%	140,500	391,389
Materials, goods, supplies	138,087	219,021	80,934	36.95%	95,766	113,188
Utilities	-	5,000	5,000	100.00%	10	1,805
Contracted and general services	33,276	150,518	117,242	77.89%	50,573	129,869
Transfer to other governments	-	2,500	2,500	100.00%	-	3,222
Transfer to individuals and organizations	-	59,261	59,261	100.00%	864	51,268
Transfer to operating reserves	-	-	-	0.00%	-	18,901
Transfer to capital reserves	50,000	52,000	2,000	3.85%	-	52,353
TOTAL EXPENDITURES	428,339	1,043,482	615,143	58.95%	287,713	761,996
NET COST / (REVENUE):	413,783	534,724	120,942	22.62%	217,050	249,589
NET COST - OPERATING FUND	365,774	506,485	140,712	27.78%	217,050	190,906
NET COST - RESERVE FUND	50,000	30,739	(19,261)	(62.66%)	-	58,683
NET COST - CAPITAL FUND	(1,991)	(2,500)	(509)	20.36%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ag Services
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$10,727	\$29,750	\$19,023	63.94%	\$23,178	\$35,072
Rental income	-	8,000	8,000	100.00%	-	8,000
Other governments transfer for operating	-	169,247	169,247	100.00%	-	169,214
Other revenue	-	1,000	1,000	100.00%	-	2,002
Drawn from operating reserves	-	-	-	0.00%	-	36
TOTAL REVENUE	10,727	207,997	197,270	94.84%	23,178	214,324
EXPENDITURES						
Salaries and benefits	135,453	425,823	290,371	68.19%	83,833	262,128
Materials, goods, supplies	102,329	167,489	65,160	38.90%	60,445	75,852
Utilities	-	5,000	5,000	100.00%	10	1,805
Contracted and general services	25,898	92,622	66,724	72.04%	46,777	80,536
Transfer to other governments	-	2,500	2,500	100.00%	-	3,222
Transfer to individuals and organizations	-	13,000	13,000	100.00%	864	11,864
Transfer to capital reserves	50,000	50,000	-	0.00%	-	50,000
TOTAL EXPENDITURES	313,679	756,434	442,755	58.53%	191,929	485,407
NET COST / (REVENUE):	302,953	548,437	245,485	44.76%	168,751	271,083
NET COST - OPERATING FUND	252,953	498,437	245,485	49.25%	168,751	221,119
NET COST - RESERVE FUND	50,000	50,000	-	0.00%	-	49,964



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Alus (ALUS)
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$1,839	\$150,000	\$148,161	98.77%	\$47,485	\$154,477
Other governments transfer for operating	-	127,000	127,000	100.00%	-	131,070
Drawn from operating reserves	-	21,261	21,261	100.00%	-	12,536
Contribution from capital program	1,991	2,500	509	20.36%	-	-
TOTAL REVENUE	3,830	300,761	296,931	98.73%	47,485	298,084
EXPENDITURES						
Salaries and benefits	71,524	129,359	57,835	44.71%	56,667	129,261
Materials, goods, supplies	35,758	51,532	15,774	30.61%	35,321	37,336
Contracted and general services	7,378	57,896	50,518	87.26%	3,796	49,333
Transfer to individuals and organizations	-	46,261	46,261	100.00%	-	39,404
Transfer to operating reserves	-	-	-	0.00%	-	18,901
Transfer to capital reserves	-	2,000	2,000	100.00%	-	2,353
TOTAL EXPENDITURES	114,660	287,048	172,388	60.06%	95,784	276,589
NET COST / (REVENUE):	110,830	(13,713)	(124,543)	908.21%	48,299	(21,495)
NET COST - OPERATING FUND	112,821	8,048	(104,773)	(1301.86%)	48,299	(30,213)
NET COST - RESERVE FUND	-	(19,261)	(19,261)	100.00%	-	8,719
NET COST - CAPITAL FUND	(1,991)	(2,500)	(509)	20.36%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
RECREATION & CULTURE
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$986	\$10,000	\$9,014	90.14%	\$1,314	\$11,614
Returns on investment	2,883	2,883	-	0.00%	3,080	3,080
Other governments transfer for operating	-	176,464	176,464	100.00%	-	171,070
Other revenue	-	3,780	3,780	100.00%	-	3,397
Drawn from unrestricted reserves	4,940	4,950	10	0.20%	-	-
Drawn from operating reserves	9,068	22,000	12,932	58.78%	31,000	26,250
TOTAL REVENUE	17,877	220,077	202,200	91.88%	35,395	215,412
EXPENDITURES						
Salaries and benefits	3,995	18,000	14,005	77.81%	3,968	22,097
Materials, goods, supplies	1,340	12,500	11,160	89.28%	1,392	7,051
Contracted and general services	9,417	28,867	19,450	67.38%	15,608	31,315
Transfer to other governments	-	380,781	380,781	100.00%	-	365,015
Transfer to individuals and organizations	12,103	49,150	37,047	75.38%	14,287	35,248
Transfer to local boards and agencies	84,079	176,464	92,385	52.35%	81,642	170,784
Interest on long term debt	-	104,820	104,820	100.00%	-	109,598
Principal payment for debenture	-	177,154	177,154	100.00%	-	172,158
Transfer to operating reserves	39,654	39,654	-	0.00%	12,154	12,154
Transfer to capital program	-	-	-	0.00%	-	7,892
TOTAL EXPENDITURES	150,588	987,390	836,802	84.75%	129,051	933,312
NET COST / (REVENUE):	132,711	767,313	634,602	82.70%	93,657	717,900
NET COST - OPERATING FUND	107,065	754,609	647,544	85.81%	112,502	724,104
NET COST - RESERVE FUND	25,646	12,704	(12,942)	(101.87%)	(18,846)	(14,096)
NET COST - CAPITAL FUND	-	-	-	0.00%	-	7,892



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Recreation
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$986	\$10,000	\$9,014	90.14%	\$1,314	\$11,614
Returns on investment	2,883	2,883	-	0.00%	3,080	3,080
Other revenue	-	3,780	3,780	100.00%	-	3,397
Drawn from operating reserves	9,068	7,000	(2,068)	(29.55%)	2,500	2,500
TOTAL REVENUE	12,937	23,663	10,726	45.33%	6,895	20,592
EXPENDITURES						
Salaries and benefits	3,995	18,000	14,005	77.81%	3,968	22,097
Materials, goods, supplies	1,340	12,500	11,160	89.28%	1,392	7,051
Contracted and general services	9,417	28,867	19,450	67.38%	1,208	16,915
Transfer to other governments	-	376,431	376,431	100.00%	-	362,951
Transfer to individuals and organizations	2,500	12,000	9,500	79.17%	-	15,961
Interest on long term debt	-	104,820	104,820	100.00%	-	109,598
Principal payment for debenture	-	177,154	177,154	100.00%	-	172,158
Transfer to operating reserves	39,654	39,654	-	0.00%	12,154	12,154
Transfer to capital program	-	-	-	0.00%	-	7,892
TOTAL EXPENDITURES	56,906	769,426	712,520	92.60%	18,722	726,777
NET COST / (REVENUE):	43,969	745,763	701,794	94.10%	11,828	706,185
NET COST - OPERATING FUND	13,383	713,109	699,726	98.12%	2,174	688,639
NET COST - RESERVE FUND	30,586	32,654	2,068	6.33%	9,654	9,654
NET COST - CAPITAL FUND	-	-	-	0.00%	-	7,892



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Culture
For the Five Months Ending May 31, 2025

	May 2025 YTD	2025 Budget	Budget Variance	% Variance	May 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	-	\$176,464	\$176,464	100.00%	-	\$171,070
Drawn from unrestricted reserves	4,940	4,950	10	0.20%	-	-
Drawn from operating reserves	-	15,000	15,000	100.00%	28,500	23,750
TOTAL REVENUE	4,940	196,414	191,474	97.48%	28,500	194,820
EXPENDITURES						
Contracted and general services	-	-	-	0.00%	14,400	14,400
Transfer to other governments	-	4,350	4,350	100.00%	-	2,064
Transfer to individuals and organizations	9,603	37,150	27,547	74.15%	14,287	19,287
Transfer to local boards and agencies	84,079	176,464	92,385	52.35%	81,642	170,784
TOTAL EXPENDITURES	93,682	217,964	124,282	57.02%	110,329	206,535
NET COST / (REVENUE):	88,742	21,550	(67,192)	(311.80%)	81,829	11,715
NET COST - OPERATING FUND	93,682	41,500	(52,182)	(125.74%)	110,329	35,465
NET COST - RESERVE FUND	(4,940)	(19,950)	(15,010)	75.24%	(28,500)	(23,750)

County of Barrhead
May 2025 YTD Capital Report

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	Admin & General	Emerg. Mgmt	Enforce.	Fire & ERC	Public Works	Airport	Waste Mgmt	Utilities	Planning & Dev.	Subdiv & Land Dev.	Ag Services	Rec & Culture	Total - May 2025 YTD	2025 BUDGET
1 CAPITAL APPLIED														
2 Land & Land Improvements					-		-		5,085				5,085	30,760
3 Buildings	-			-	-								-	55,463
4 Machinery & Equipment	5,263		10,164		874,245		-	34,675			28,958		953,305	1,141,104
5 Engineered Structures														
6 Sidewalks													-	
7 Road Construction					142,709								142,709	1,308,050
8 Paving & Overlays					-									
9 Bridges					68,635								68,635	1,353,723
10 Neerlandia Lagoon														
11 Vehicles				-	308,322						88,215		396,537	909,899
Subtotal: Capital Assets														
13 Purchased/Constructed	5,263	-	10,164	-	1,393,912	-	-	34,675	5,085		117,173	-	1,566,272	4,798,999
14 Transfer to Individuals													-	-
15 Transfer to Local Governments													-	-
16 Transfer to Operating	-		-	-	-	-	-	-	-	-	-	-	-	1,502,500
17 Transfer to Capital Reserves	146,000		30,000	97,000	2,388,738	18,000	53,000	145,885	13,733	-	50,000	-	2,942,355	3,313,705
18 TOTAL CAPITAL APPLIED	151,263	-	40,164	97,000	3,782,649	18,000	53,000	180,560	18,818	-	167,173	-	4,508,628	
19 BUDGETED CAPITAL APPLIED:	206,436		568,450		6,632,334	18,000	115,500	314,984	30,000	-	227,000	-	8,112,704	9,615,204
20														
21 CAPITAL ACQUIRED														
22 Sale of Land													-	-
23 Sale of Buildings													-	-
24 Sale of Machinery & Equipment					400,000		-						400,000	405,000
25 Sale of Vehicles								-			-		-	46,000
26 Contributions from Individuals - TCA									5,085				5,085	-
27 Contributions from Individuals - Reserves													-	-
28 Insurance Proceeds													-	-
29 Federal Grants					-								-	-
30 Provincial Grants Capital-Bridges					43,181								43,181	850,292
31 Provincial Grants Capital-LGFF					6,242								6,242	1,108,421
32 Local Governments Contributions													-	-
33 Contributions from Operating					136,467								136,467	192,129
34 Contributions from Operating to Capital Reserves	146,000	-	30,000	97,000	2,388,738	18,000	53,000	145,885	13,733	-	50,000	-	2,942,355	3,313,705
35 Contributions from Reserves to Operating	-	-	-	-	-	-	-	-	-	-	-	-	-	1,502,500
36 Contributions from Reserves for Capital	5,263		10,164	-	808,021	-	-	34,675	-	-	117,173	-	975,297	2,197,157
37 TOTAL CAPITAL ACQUIRED	151,263	-	40,164	97,000	3,782,649	18,000	53,000	180,560	18,818	-	167,173	-	4,508,628	
38 BUDGETED CAPITAL ACQUIRED:	206,436	-	568,450	-	6,632,334	18,000	115,500	314,984	30,000	-	227,000	-	8,112,704	9,615,204

County of Barrhead
May 2025 YTD Capital Report

CF - denotes carry forward

	EXPENDITURE YTD May 2025	FUNDING SOURCE						2025 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
ADMINISTRATION								
Renovations - architect only (CF)								20,000
Telephone System (CF)								15,000
Servers, IT Infrastructure (Year 1 of 3)	5,263		5,263					25,436
	5,263	-	5,263	-	-	-	-	60,436
FIRE								
2025 Rosenbauer Commercial Crew Cab Rear Mount Pumper (50%)								425,000
OnSite Training Facility (50%) (CF)								5,950
	-	-	-	-	-	-	-	430,950
ENFORCEMENT								
Portable Truck Scales	6,000		6,000					6,000
LIDAR Equipment	4,164		4,164					4,500
	10,164	-	10,164	-	-	-	-	10,500

County of Barrhead
May 2025 YTD Capital Report

CF - denotes carry forward

		EXPENDITURE YTD May 2025	FUNDING SOURCE						2025 BUDGET
			GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
TRANSPORTATION	# miles								
Bridges									
BF 74974 (STIP 75%/reserves 25%)		19,450		4,863		14,588			323,239
BF 74538 (STIP 75%/reserves 25%)		19,450		4,863		14,588			383,203
BF 77360 (STIP 75%/reserves 25%)		18,675		4,669		14,006			433,281
BF 72815 Reserves 100%		11,060		11,060					214,000
Road Construction									
24-640 Twp Rd 604A (Bear Lake West)	1.25								240,009
25-741 Twp Rd 624A	2	255				255			435,156
24-740 Twp Rd 622/RR 43/Twp Rd 622A	2	297				297			430,756
25-240 Twp Rd 583	1	136,467	136,467						192,129
24-241; Fencing		5,690				5,690			10,000
Equipment									
2025 Grader 150AWD - Council Res #2024-270		574,500		269,500			305,000		574,500
2025 Caterpillar D2 LGP - Council Res #2024-269		277,173		182,173			95,000		277,173
Portable Steamer & Trailer Unit (NEW - keeping old unit) - Council Res #2025-023		22,572		22,572					44,745
Equipment Scan Tool NEW		-							20,000
AC Recovery Unit NEW		-							6,900
2024 Tandem Truck with Hoist, Plow, Snow Wing & hydraulics (CF)		164,609		164,609					143,713
2024 Plow Truck - Sander/Oil (CF)		143,713		143,713					251,186
Buildings, Land, & Land Improvements									
Shop Floor Repair at overhead door		-							5,500
Salt Shed - overhead door O/S (CF)		-							24,013
County welcome sign (CF)		-							5,760
	6.25	1,393,912	136,467	808,021	-	49,423	400,000	-	4,015,263

County of Barrhead
May 2025 YTD Capital Report

CF - denotes carry forward

	EXPENDITURE YTD May 2025	FUNDING SOURCE						2025 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
AIRPORT								
	-	-	-	-		-	-	-
WASTE MANAGEMENT								
Netting (CF)	-							12,500
Non-Compliance Rehab (Well Drilling, etc)	-							25,000
	-	-	-	-		-	-	37,500
UTILITIES								
Manola Pump House & Reservoir Upgrade (engineering)	34,675		34,675					69,350
Lac La Nonne Regional Sanitary Sewer Collection System	-							?
	34,675	-	34,675	-	-	-	-	69,350
AGRICULTURAL SERVICES								
2 ton spray truck	88,215		88,215					90,000
Spray system for 2 ton truck	-							48,000
Pasture sprayer (rental program)	13,443		13,443					15,000
Rental Quad Tank Sprayer	-							1,000
Plastic mulch applicator (rental program)	15,515		15,515					21,000
	117,173	-	117,173	-	-	-	-	175,000
PLANNING & DEVELOPMENT								
Environmental Reserve Plan 252 0617; 0.8476 acres	5,085						5,085	-
								-
	5,085	-	-	-	-	-	5,085	-
TOTAL	1,566,272	136,467	975,297	-	49,423	400,000	5,085	4,798,999

County of Barrhead
May 2025 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 May	2025 BUDGET	YTD 2025 May	2025 BUDGET	YTD 2025 May	2025 BUDGET
ADMINISTRATION & GENERAL						
Computer & Equipment Reserve	96,000	96,000			(5,263)	(40,436)
Office	50,000	50,000				(20,000)
ERP System						
	146,000	146,000	-	-	(5,263)	(60,436)
FIRE						
ERC Equipment Reserve						
Fire Equipment Reserve	87,000	87,000				(428,450)
Emergency Response Bldg.	10,000	10,000				
Disaster						
	97,000	97,000	-	-	-	(428,450)
ENFORCEMENT						
CPO Equipment	30,000	30,000			(10,164)	(10,500)
	30,000	30,000	-	-	(10,164)	(10,500)
TRANSPORTATION						
P.W. Graders	527,769	527,769			(269,500)	(269,500)
P.W. Equipment	697,256	697,256			(513,068)	(607,717)
Aggregate Reserve	40,820	75,000				-
P.W. - Local Roads & Bridge Construction	1,057,892	1,235,046			(25,454)	(513,431)
Public Works Shop	50,000	50,000				(29,513)
Land Right of Way Reserve		-				(5,760)
Gravel Pit Reserve	15,000	32,000				-
	2,388,738	2,617,071	-	-	(808,021)	(1,425,921)

County of Barrhead
May 2025 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 May	2025 BUDGET	YTD 2025 May	2025 BUDGET	YTD 2025 May	2025 BUDGET
AIRPORT						
Airport	18,000	18,000				
	18,000	18,000	-	-	-	-
WASTE MANAGEMENT						
Landfill Equipment Reserve	25,000	25,000				(12,500)
Landfill	28,000	53,000				(25,000)
	53,000	78,000	-	-	-	(37,500)
UTILITIES						
Utility Officer Truck	7,000	7,000				
Offsite Levy Reserve - Neerlandia		-				
Offsite Levy Reserve - Manola		-				
Water & Sewer Capital Reserve	67,000	103,000			(34,675)	(69,350)
Regional Water & Sewer Lines / Future W&S Development	50,000	50,000				
Truck Fill		20,795				
Lagoons		17,954				
Future Development - Fire Suppression	21,885	21,885				
Kiel Sanitary		25,000		(1,500,000)		
	145,885	245,634	-	(1,500,000)	(34,675)	(69,350)
PLANNING & DEVELOPMENT						
Money in Lieu (of Municipal Reserve)	13,733	30,000				
	13,733	30,000	-	-	-	-

County of Barrhead
May 2025 YTD Capital Report

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 May	2025 BUDGET	YTD 2025 May	2025 BUDGET	YTD 2025 May	2025 BUDGET
SUBDIVISION & LAND DEVELOPMENT						
Future Development		-				
	-	-	-	-	-	-
AGRICULTURAL SERVICES						
Ag Vehicle & Equipment	40,000	40,000			(117,173)	(165,000)
Ag Building	10,000	10,000				-
Ag Grain Bag Roller		2,000		(2,500)		
	50,000	52,000	-	(2,500)	(117,173)	(165,000)
TOTAL	2,942,355	3,313,705	-	(1,502,500)	(975,297)	(2,197,157)



COUNTY OF BARRHEAD NO.11
Elected Official Remuneration Report
For the Five Months Ending May 31, 2025



	May 2025 YTD	2025 Budget	Budget Variance	% Variance
Division 1 - Doug Drozd (Reeve)				
<i># of per diems</i>	<i>19.50</i>	<i>50.50</i>	<i>31.00</i>	<i>0.61</i>
Base salary	12,980.50	31,153.20	18,172.70	58.33%
Per diems	5,853.51	15,159.09	9,305.58	61.39%
Taxable mileage	761.76	1,700.00	938.24	55.19%
Benefits	4,144.48	9,132.79	4,988.31	54.62%
Salary and benefits	23,740.25	57,145.08	33,404.83	58.46%
Training and conventions	1,733.95	4,680.00	2,946.05	62.95%
	25,474.20	61,825.08	36,350.88	58.80%
Division 2 - Marvin Schatz (Deputy Reeve)				
<i># of per diems</i>	<i>17.50</i>	<i>64.50</i>	<i>47.00</i>	<i>0.73</i>
Base salary	9,978.80	23,949.12	13,970.32	58.33%
Per diems	5,253.15	19,361.61	14,108.46	72.87%
Taxable mileage	345.60	1,000.00	654.40	65.44%
Benefits	3,184.02	8,926.69	5,742.67	64.33%
Salary and benefits	18,761.57	53,237.42	34,475.85	64.76%
Training and conventions	1,722.90	5,800.00	4,077.10	70.29%
	20,484.47	59,037.42	38,552.95	65.30%
Division 3 - Ron Kleinfeldt				
<i># of per diems</i>	<i>18.00</i>	<i>52.50</i>	<i>34.50</i>	<i>0.66</i>
Base salary	6,977.05	16,744.92	9,767.87	58.33%
Per diems	5,403.24	15,759.45	10,356.21	65.71%
Taxable mileage	475.20	1,300.00	824.80	63.45%
Benefits	2,982.40	8,121.19	5,138.79	63.28%
Salary and benefits	15,837.89	41,925.56	26,087.67	62.22%
Training and conventions	1,812.19	5,000.00	3,187.81	63.76%
	17,650.08	46,925.56	29,275.48	62.39%
Division 4 - Bill Lane				
<i># of per diems</i>	<i>23.00</i>	<i>51.50</i>	<i>28.50</i>	<i>0.55</i>
Base salary	6,977.05	16,744.92	9,767.87	58.33%
Per diems	6,904.14	15,459.27	8,555.13	55.34%
Taxable mileage	662.40	2,250.00	1,587.60	70.56%
Benefits	1,740.33	2,961.36	1,221.03	41.23%
Salary and benefits	16,283.92	37,415.55	21,131.63	56.48%
Training and conventions	1,495.08	5,500.00	4,004.92	72.82%
	17,779.00	42,915.55	25,136.55	58.57%
Division 5 - Paul Properzi				
<i># of per diems</i>	<i>14.00</i>	<i>41.00</i>	<i>27.00</i>	<i>0.66</i>
Base salary	6,977.05	16,744.92	9,767.87	58.33%
Per diems	4,202.52	12,307.38	8,104.86	65.85%
Taxable mileage	485.28	1,500.00	1,014.72	67.65%
Benefits	2,905.43	7,947.09	5,041.66	63.44%
Salary and benefits	14,570.28	38,499.39	23,929.11	62.15%
Training and conventions	1,782.02	4,500.00	2,717.98	60.40%
	16,352.30	42,999.39	26,647.09	61.97%
Division 6 - Walter Preugschas				
<i># of per diems</i>	<i>20.50</i>	<i>57.50</i>	<i>37.00</i>	<i>0.64</i>
Base salary	6,977.05	16,744.92	9,767.87	58.33%
Per diems	6,153.69	17,260.35	11,106.66	64.35%
Taxable mileage	518.40	1,350.00	831.60	61.60%
Benefits	2,289.63	6,160.18	3,870.55	62.83%
Salary and benefits	15,938.77	41,515.45	25,576.68	61.61%
Training and conventions	807.57	5,000.00	4,192.43	83.85%
	16,746.34	46,515.45	29,769.11	64.00%
Division 7 - Jared Stoik				
<i># of per diems</i>	<i>8.00</i>	<i>47.00</i>	<i>39.00</i>	<i>0.83</i>
Base salary	6,977.05	16,744.92	9,767.87	58.33%
Per diems	2,401.44	14,108.46	11,707.02	82.98%
Taxable mileage	745.92	2,200.00	1,454.08	66.09%
Benefits	2,795.77	8,125.17	5,329.40	65.59%
Salary and benefits	12,920.18	41,178.55	28,258.37	68.62%
Training and conventions	283.92	4,340.00	4,056.08	93.46%
	13,204.10	45,518.55	32,314.45	70.99%



Graders

- Blading gravel roads & spreading gravel (dry conditions impacting quality of road surfaces)
- Working up and relaying damaged portions of oiled roads.

Gravel Haul

- Utilizing County and contract equipment, gravelling 2025 maintenance projects out of the Fort Assiniboine pit. Currently working in Divisions 1 - 4.

Dust Control

- Spraying dust controls with MG30 started June 9. Project requires 2 graders, 2 water trucks, 1 tractor and wobble wheel packer, and 1 County staff to work with suppliers' spray truck. Contractor supplies 1 truck and trailer spray truck and 2 Super B supply trailers.

Road Construction

- Job #25-240 road reconstruction is complete. Equipment has moved and started on Job #24-740 (Misty Ridge ski hill corners). Staff are completing fencing on project #25-240.

Drainage

- Replacing and repairing culverts utilizing the backhoe and gravel truck and building and extending approaches.

Road Bans

- Effective June 16, all oiled roads went from 75% to 90% with the exception of the Lac La Nonne ring roads, subdivisions and hamlets.

Labour

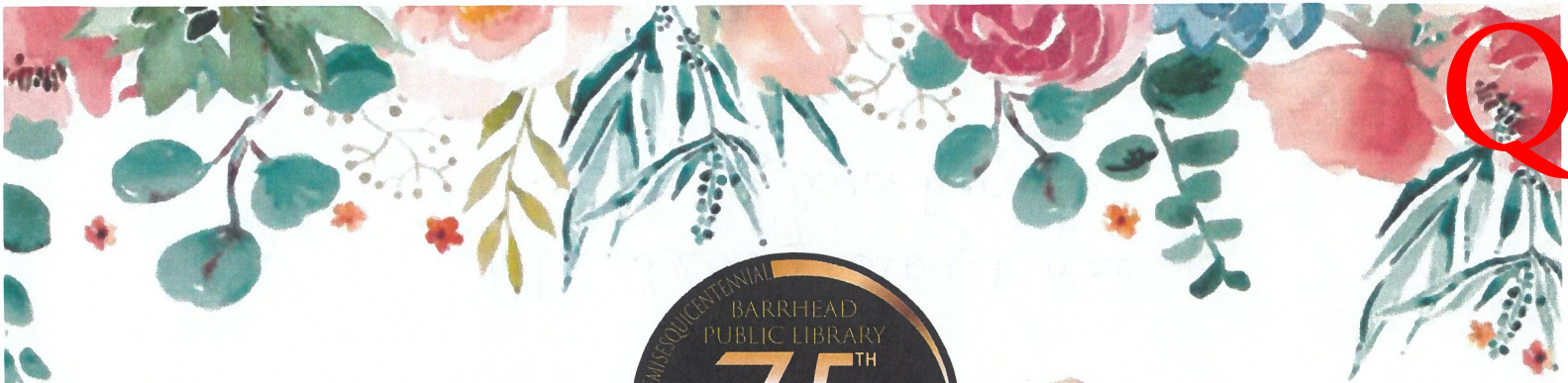
- Fencing, campground and transfer station maintenance, sign repairs, rock and root picking, culvert delivery and assembly for drainage and construction projects.

Shop

- New gravel truck rig up, and all other repair and maintenance as required.

Utilities

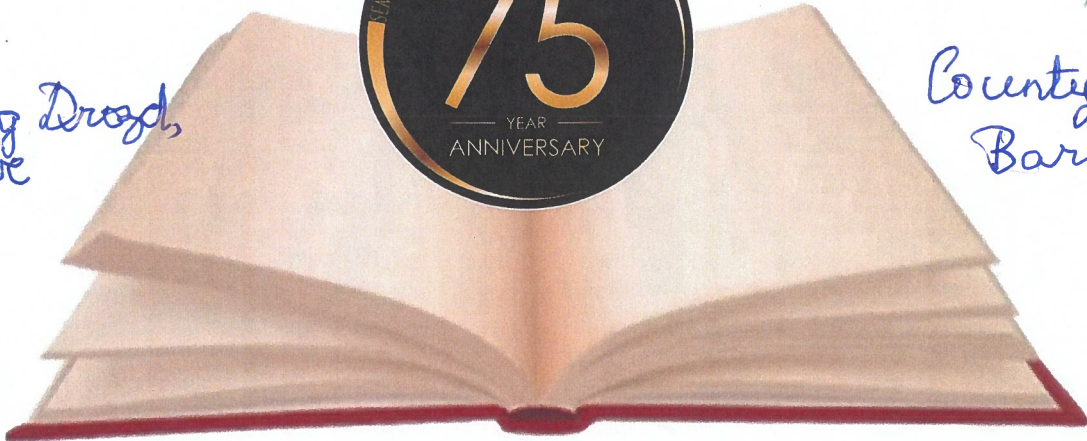
- Met with Kamstrup representatives to review their new water meter options. Current meters are 20+ years old and may require replacing in the next few years.
- Flowpoint was on site to carry out replacements on several backflow prevention devices at County facilities.
- Received draft report for the Manola pumphouse upgrade project from Associated Engineering. Will be carrying out a review and follow up meeting with the engineers in the next week.
- Dunstable lagoon was re-opened on June 16. Staff will monitor incoming volumes and levels to ensure we stay in compliance and do not exceed the yearly limit of 3,236 m³.
- All other testing and monitoring are being carried out as per normal operations.



Q

Mr. Doug Drogd
Reeve

County of
Barrhead



Join us for a

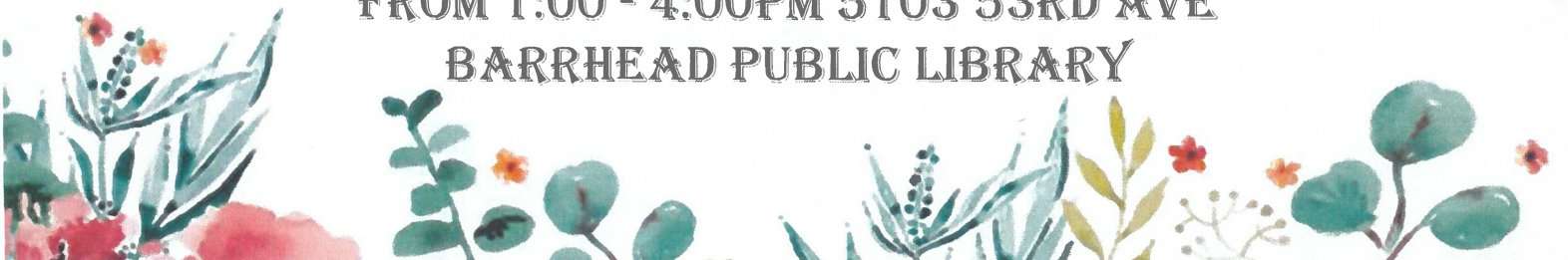
RETIREMENT PARTY



ELAINE DICKIE
LIBRARIAN, BARRHEAD PUBLIC LIBRARY



RETIREMENT CELEBRATION
THURSDAY, JUNE 19TH, 2025
FROM 1:00 - 4:00PM 5103 53RD AVE
BARRHEAD PUBLIC LIBRARY



Barrhead Public Library

5103 – 53 Avenue

Barrhead AB T7N 1N9

May 22, 2025

Mr. Doug Drozd, Reeves

County of Barrhead

5306 49 St.

Barrhead, AB T7N 1N5



Dear Mr. Drozd:

On behalf of the members of the Barrhead Public Library Board, I would like to thank you, and our County Councillors, for the annual grant you give our library. This grant is essential in providing library service for The Town of Barrhead, County of Barrhead, and the surrounding areas.

It is an added bonus to have a County representative participate in our various fund raisers, as well as attend our monthly Board meetings. We appreciate Ron Kleinfeldt's representation on the Yellowhead Regional Library Board, his excellent participation at library functions, and his barbecue and pancake flipping skills! Last October Ron was even one of the announcers for our Wine Survivor evening.

It is also important to have someone as knowledgeable as Ron is to assist us in planning, financial reporting, budgeting, and representing us to the residents of Barrhead County. We enjoy his sense of humor, and his willingness to promote library services to the public he serves.

This past twelve months has again been a challenge for public libraries. Inflation continues to affect many of the areas of library service. Funding, staffing, and budgeting are always foremost in our minds. Your support makes this aspect of what we do, as a Board, much easier.

As we celebrate the 75th anniversary of Barrhead Public Library, we continue to grow in programs, services, and community outreach. I'd like to share just a few of the many activities our library has presented, or is currently running.

We offer Scholastic Book Fairs every year, where children, parents and the public are welcome to purchase books and posters designed for elementary aged children.

We visit Hillcrest twice a month for book deliveries, requests, returns, and socializing with the senior residents. In addition, the seniors are taught to use their technical skills more confidently, as well as receive minor repairs to their devices, such as cell phones. Visiting and listening to residents, telling stories, and laughter are as important as the technical aspects!

We sponsor a very successful LEGO CLUB, that has had one of our members recently become a national champion, and Kyle Hughes, the club instructor, has appeared on the television show BRICK MASTERS, which is a rarity for libraries, bringing recognition to our area. We even lend our LEGO KITS out for individual use.

We currently provide the public with games and puzzles, as well as print and audio-visual material, and we've started a Game Night for families, which continues to grow in popularity.

The library also helps organize Volunteer Appreciation Week, and offers Junior and Adult Book Club meetings for readers who like to share their favorite authors. We're also promoting a Teen Art Club, that, for a small charge, allows the students to develop their creative expression.

We've started a 'Music for Teens' session, which is sponsored by Driessen De Rudder Law, and the recently undertaken Junior Book Club, accompanied by pizza, has proved to be very popular with local teens, especially those who may be marginalized or reluctant readers.

Barrhead is a busy place, and naturally the library takes every opportunity to promote itself at various Town and County sponsored events. This year we were at the County Rural Living Expo, Barrhead Senior Expo, Barrhead Street Fair, Make the Connection Night, and we sponsored a School Year Kickoff Barbecue. Of course, we also ran the ever-popular pancake breakfast. Way to flip those cakes, Ron!

Douglas Specialties allows us to use their printing facilities at no charge. Barrhead Sound lends us audio equipment, if needed, and we are currently selling tickets for a "Fly with Captain Shawn" flight, donated by Stephani Motors. We are very grateful for all our Town and County partners, who make our programs and activities possible.

Other local businesses partnering with us and showing their support for the library include Savory Bliss, who provided pizzas for Wine Survivor, and numerous liquor stores that offered us discounts and prizes for the event. Pembina Hills Co-op provided a cheese plate and Neerlandia Co-op provided a fruit platter.

Delivering service to our patrons has meant every dollar has been critical for reaching our goals. Without our County grant, we would not be able to deliver materials and books patrons request, present online programming, supervise educational testing, offer audio and visual assistance to the physically challenged, provide technical centres and printing services for the public, or answer the many questions received during daily operation.

It has been rewarding to hear from the community how much they appreciate our efforts. Whether it is activity kits for children, the latest best seller, technical support for phones, computers, tablets etc., a good magazine, or just a friendly face and a safe space to relax, learn, and share common experiences, the role of the public library has never been more important. A library membership continues to be the one item that has remained a wise and inexpensive investment over the past year. With one large print book now costing over \$70.00, it is amazing to see the amount each patron saves by using their library card, rather than having to purchase their own titles!

We are still participating in activities such as Storytelling for Pre-schoolers, Summer Reading Club, Summer Arts Camps, used book sales, and developing specialized collections, such as Talking Books, Large Print editions, and areas of special interest, such as mysteries and westerns.

None of this would be possible without the monetary assistance provided to libraries through grants. We have faced serious budget adjustments, but, thanks to the assistance of you and the Council, we have been able to meet our patrons' needs.

So, on behalf of the Barrhead Public Library Board, and all the people we serve, thank you. We look forward to continuing our relationship with you in the years ahead.

Sincerely,



Susan McLaren, Board Member

Barrhead Public Library

May 29, 2025

Good afternoon

We are pleased to extend our support to your Community Food Bank with a cash donation to help with addressing food insecurity. Through this donation we hope this will assist in expanding your efforts for your community.

The Genesis Insurance Reciprocal is a member-owned, non-profit insurance agency with one central goal: to help our members gain the safety and service they need, while helping them control and reduce long-term risk-related costs.

Genesis is a non-profit entity focused on its members. It is comprised of organizations that share similar risk and come together for a mutually beneficial insurance relationship. Genesis has been recognized as Canada's oldest reciprocal by the Canadian Association of Insurance Reciprocals.

Our Environmental, Social, and Governance (ESG) Committee has committed to supporting our members through current and relevant challenges experienced in their areas. For 2025, we are focusing on helping to alleviate food insecurity across the province.

We recognize the difficulties endured and overcome by our members and, as such, the Genesis ESG Committee has pledged to support the local community food banks with a donation of \$5,000.

Please let me know if there is a specific time in the next few weeks that could work for drop-off.

Sincerely,

Natalie Bartlett

Natalie Bartlett

**Executive Assistant to the CEO and Board of Directors
Rural Municipalities of Alberta (RMA)**