1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD DECEMBER 6, 2022

Schedule A

4.0 ACTION ITEMS:

4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-586 NE 28-59-6-W5 (KON)

Administration recommends that Council approve subdivision application 22-R-586 proposing to create a 3.74 ha (8.57 acre) farmstead separation out of NE 28-59-6-W5 with the conditions as presented.

Schedule B

4.2 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-611 SE 12-61-5-W5 (1164733 BC LTD./STEVE MIKULASIK)

Administration recommends that Council approve subdivision application 22-R-611 proposing to create 14.8 ha (36.6 acre) fragmented parcel out of SE 12-61-5-W5 with the conditions as presented.

Schedule C

4.3 2022 PROJECT DASHBOARD

Administration recommends that Council accepts the 2022 Project Dashboard for information.

Schedule D

4.4 2023 PAVING PROJECT TENDER

Administration recommends that Council considers the options presented with the required resolutions.

Schedule E

4.5 2023 INTERIM OPERATING BUDGET & 2023 CAPITAL BUDGET

Administration recommends that:

1. Council approve the 7 step pay grid as recommended by Improve Consulting Group Inc. and as included in the 2023 INTERIM Operating Budget
2. Council approve the 2023 INTERIM Operating Budget of $18,673,478 as presented.
3. Council approve the 2023 Capital Budget of $14,775,734 as presented.

Schedule F

4.6 3 YEAR FINANCIAL PLAN AND 10 YEAR CAPITAL PLAN

Administration recommends that Council approve the 3-Year Financial Plan and the 10-Year Capital Plan for the County of Barrhead as presented.

Schedule G

4.7 2023 FT. ASSINIBOINE BICENTENNIAL VOYAGEUR CANOE BRIGADE - DELEGATION

Administration recommends that after hearing from delegation scheduled for 11:30 a.m., Council consider the request from the 2023 Ft. Assiniboine Bicentennial Committee.

Schedule H

4.8 MTM AGRICULTURAL SOCIETY - COMMUNITY GRANT FINAL REPORT

Administration recommends that Council receive for information the final report from MTM Agricultural Society as a grant recipient of $550 under the Community Grants Policy.

Schedule I

4.9 2023 MEMBER-AT-LARGE APPOINTMENTS TO LIBRARY BOARD

Administration recommends that Council appoint 4 members-at-large to the Barrhead Library Board for a term from January 1, 2023 to December 31, 2025.

Schedule J

4.10 2023 APPOINTMENT MEMBERS TO ALUS PARTNERSHIP ADVISORY COMMITTEE (PAC)

Administration recommends that Council extends the term of membership for the current PAC members to December 31, 2023.

Schedule K

4.11 OUTSTANDING OIL AND GAS PROPERTY TAX ACCOUNTS – PERC / DIRC FUNDING

Administration recommends that Council direct Administration to apply under the Provincial Education Requisition Credit (PERC) and the Designated Industrial Requisition Credit (DIRC) program for an estimated amount of $388.34 and $7.42, respectively which equals the outstanding uncollectible education and designated industrial property tax requisitions for 2022 tax year.

Schedule L

4.12 APPROVE 2022 CANCELLED TAXES

Administration recommends that Council approve 2022 cancelled tax transactions as presented.

Schedule M

4.13 TAXATION OF DESIGNATED MANUFACTURED HOMES IN MANUFACTURED HOME PARKS BYLAW (BYLAW NO. 8-2022)

Administration recommends that:

- Council consider 2nd reading of the Taxation of Designated Manufactured Homes in Manufactured Parks Bylaw No. 8-2022.
- If approved, Council consider going into 3rd reading of the Taxation of Designated Manufactured Homes in Manufactured Parks Bylaw No. 8-2022.

Schedule N

4.14 IN-CAMERA

4.14.1 C1 BAND SALARY GRID – *FOIPP Sec. 17 Disclosure harmful to personal privacy*

Schedule (to be provided under separate cover)

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

Schedule O

5.2 PUBLIC WORKS REPORT (9:15 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

Schedule P

5.3 DIRECTOR OF FINANCE & ADMINISTRATION REPORT

Administration recommends that Council accept the Director of Finance & Administration's report for information.

- Cash, Investments, & Taxes Receivable as of November 30, 2022

  Schedule Q

- Payments Issued for the month of November 2022

  Schedule R

- YTD Budget Report for 11 months ending November 30, 2022

  Schedule S

- YTD Capital Recap for period ending November 30, 2022

  Schedule T

- Elected Official Remuneration Report as at November 30, 2022

  Schedule U

5.4 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS:

6.1 Letter from LSAC to GROWTH Alberta RE: Termination of GROWTH membership – November 24, 2022

Schedule V

6.2 Letter from Minister of Public Safety and Emergency Services – Hon. Mike Ellis RE: Victim Services Redesign – December 2022

Schedule W

6.3 Memo from Alberta Precision Laboratories – RE: Community Lab Services Transition – December 2022

Schedule X

6.4 Misty Ridge Ski Club Minutes – October 25, 2022

Schedule Y

7.0 PUBLIC HEARING

7.1 1:00 P.M. PUBLIC HEARING FOR TAXATION OF DESIGNATED MANUFACTURED HOMES IN MANUFACTURED HOME PARKS BYLAW (BYLAW NO. 8-2022) in order to levy property taxes to the owner of the manufactured home community/park.

(See Schedule N)

8.0 DELEGATIONS

8.1 11:30 a.m. 2023 FT. ASSINIBOINE BICENTENNIAL VOYAGEAUR CANOE BRIGADE

(See Schedule H)

9.0 ADJOURNMENT

A

REGULAR MEETING OF COUNCIL - HELD DECEMBER 6, 2022

Regular Meeting of the Council of the County of Barrhead No. 11 held December 6, 2022 was called to order by Reeve Drozd at 9:03 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi
Councillor Walter Preugschas
Councillor Jared Stoik (departed at 12:01 p.m.)

THESE MINUTES ARE UNOFFICIAL AS THEY HAVE NOT BEEN APPROVED BY THE COUNCIL.

STAFF

Debbie Oyarzun, County Manager
Pam Dodds, Executive Assistant
Tamara Molzahn, Director of Finance & Administration
Ken Hove, Director of Infrastructure
Jenny Bruns – Development Officer
Adam Vanderwekken, Development & Communications Coordinator

ATTENDEES

Karen Gariepy – Barrhead FCSS (Delegation)
Fire Chief Hove – Barrhead Regional Fire Services (Delegation)
Barry Kerton - Town and Country Newspaper

APPROVAL OF AGENDA

2022-480 Moved by Councillor Lane that the agenda be approved as presented.

Carried Unanimously.

MINUTES OF REGULAR MEETING HELD NOVEMBER 15, 2022

2022-481 Moved by Councillor Preugschas that the minutes of the Regular Meeting of Council held November 15, 2022, be approved as circulated.

Carried Unanimously.

Councillor Stoik departed the meeting at 9:08 a.m.

SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-601 PT. SE 5-62-3-W5 (KRIKKE)

2022-482 Moved by Councillor Kleinfeldt that Council approve subdivision application 22-R-601 proposing to create a 2.438 ha (6.02 ac) parcel out of Pt. SE 5-62-3-W5 with the conditions as presented.

Carried 6-0.

Councillor Stoik rejoined the meeting at 9:13 a.m.

SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-607 NW 13-62-4-W5 (SMIT)

2022-483 Moved by Councillor Properzi that Council approve subdivision application 22-R-607 proposing to create a 5.65 ha (14 ac) farmstead separation out of the NW 13-62-4-W5 with the conditions as presented.

Carried Unanimously.

Jenny Bruns departed the meeting at 9:15 a.m.

DRAFT

COMMUNITY HALLS STRATEGY - STAKEHOLDER ENGAGEMENT "WHAT WE HEARD" REPORT

2022-484 Moved by Councillor Preugschas that Council accept the Community Halls Strategy Stakeholder Engagement Session "What We Heard" Report for information.

Carried Unanimously.

Adam Vanderwekken departed the meeting at 9:24 a.m.

REAFFIRM HEALTH & SAFETY POLICY AD-001

2022-485 Moved by Deputy Reeve Schatz that Council reaffirms the Health & Safety Policy AD-001 as presented.

Carried Unanimously.

2023 MEMBER-AT-LARGE APPOINTMENTS TO COUNCIL COMMITTEES

2022-486 Moved by Councillor Properzi that Council move in-camera at this time being 9:35 a.m. under *FOIPP s. 19 Confidential Evaluations* for evaluation of member-at-large appointments.

Carried Unanimously.

2022-487 Moved by Councillor Properzi that Council move out of in-camera at this time being 10:07 a.m.

Carried Unanimously.

2022-488 Moved by Councillor Preugschas that Uwe Quedenbaum, Ken Anderson, Valerie Ehrenholz, and Lorrie Jespersen be appointed as public members-at-large on the **Agricultural Service Board**, for the term commencing January 1, 2023 and expiring December 31, 2023.

Carried Unanimously.

2022-489 Moved by Councillor Preugschas that Colleen Stein and Gunnar Kronstedt be appointed as public members-at-large on the **Economic and Community Development Committee** for the term commencing January 1, 2023 and expiring December 31, 2023.

Carried Unanimously.

2022-490 Moved by Councillor Kleinfeldt that Valerie Ehrenholz, Rick Mueller, Jim Greilach, Wayne Visser, and Brian Geis each be appointed to the **Agricultural Pests Appeal Committee** for the term commencing January 1, 2023 and expiring December 31, 2023.

Carried Unanimously.

2022-491 Moved by Councillor Stoik that Valerie Ehrenholz, Rick Mueller, Jim Greilach, Wayne Visser, and Brian Geis each be appointed to the **Weed Control Appeal Panel** for the term commencing January 1, 2023 and expiring December 31, 2023.

Carried Unanimously.

2022-492 Moved by Deputy Reeve Schatz that Ivan Kusal be appointed as public member-at-large on the **Barrhead Regional Fire Services Committee** for the term commencing January 1, 2023 and expiring December 31, 2023.

Carried Unanimously.

2022-493 Moved by Councillor Lane that Wade Evans and Pete Stupniski be appointed as public members-at-large on the **Barrhead Regional Airport Committee** for the term commencing January 1, 2023 and expiring December 31, 2023.

Carried Unanimously.

DRAFT

2023 MEMBER-AT-LARGE APPOINTMENTS TO LIBRARY BOARD

2022-494 Moved by Councillor Kleinfeldt that Council table appointments to the Library Board until recommendation for appointments is received from the Library Board.

Carried Unanimously.

DELEGATION – FCSS

Karen Gariepy, Executive Director of Barrhead FCSS, met with Council at this time being 10:13 a.m. to discuss the proposed FCSS budget for 2023.

2022-495 Moved by Councillor Lane that Council accepts the report from Barrhead FCSS as information.

Carried Unanimously.

Council thanked Karen Gariepy for her presentation, and she departed the meeting at 10:25 a.m.

RECESS

Reeve Drozd recessed the meeting at 10:25 a.m.

Reeve Drozd reconvened the meeting at 10:38 a.m.

Adam Vanderwekken rejoined the meeting at 10:38 a.m.

COMMUNITY DESIGNATION - ALBERTA ADVANTAGE IMMIGRATION PROGRAM, RURAL RENEWAL STREAM

2022-496 Moved by Councillor Kleinfeldt that Council accept for information, notification that the "Barrhead Community" received the Community Designation under the province's AAIP's Rural Renewal stream.

Carried Unanimously.

Adam Vanderwekken departed the meeting at 10:54 a.m.

Tamara Molzahn joined the meeting at 10:56 a.m.

Ken Hove joined the meeting at 11:00 a.m.

WATER & SEWER UTILITY RATES AMENDMENT BYLAW NO. 9-2022 (AMENDING BYLAW 14-2020, SCHEDULE A)

2022-497 Moved by Deputy Reeve Schatz that first reading be given to Water & Sewer Utility Rates Amendment Bylaw No. 9-2022 (Amending Bylaw 14-2020).

Carried Unanimously.

2022-498 Moved by Councillor Lane that Bylaw 9-2022 be given second reading.

Carried Unanimously.

2022-499 Moved by Councillor Properzi that Bylaw 9-2022 be considered for third and final reading.

Carried Unanimously.

2022-500 Moved by Councillor Stoik that Bylaw 9-2022 – Water & Sewer Utility Rates Amendment Bylaw No. 9-2022 (Amending Bylaw 14-2020) be given third reading.

Carried Unanimously.

Tamara Molzahn departed the meeting at 11:04 a.m.

DRAFT

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works and Utilities and answered questions from Council.

2022-501 Moved by Deputy Reeve Schatz that the report from the Director of Infrastructure be received for information.

Carried Unanimously.

Ken Hove departed the meeting at 11:22 a.m.

AGENDA INFORMATION ITEMS

2022-502 Moved by Councillor Kleinfeldt that the following agenda items be received as information:

- Letter from Town of Ponoka to Minister of Health Re: Fire Dept response to Emergency Services – dated November 23, 2022
- Letter from Minister of Municipal Affairs Re: 2022/23 Fire Services Training Program Grant – dated November 23, 2022
- Ag Society Minutes – November 22, 2022
- Misty Ridge Minutes – October 26, 2022
- BDSHA Minutes – September 26, 2022

Carried Unanimously.

DELEGATION – BARRHEAD REGIONAL FIRE SERVICES

Fire Chief Gary Hove of Barrhead Regional Fire Services, met with Council at this time being 11:24 a.m. to discuss the quarterly statistics for emergency responses.

2022-503 Moved by Councillor Properzi that Council accepts the report from Fire Chief Gary Hove as information.

Carried Unanimously.

Tamara Molzahn joined the meeting at 11:37 a.m.

2023 JOINT BUDGET – BARRHEAD REGIONAL FIRE SERVICES & EMERGENCY RESPONSE CENTRE

2022-504 Moved by Deputy Reeve Schatz that Council approves the 2023 Fire Services Operating Budget of $963,950 as recommended by Fire Services Committee which includes County estimated operational contribution of $526,080 be incorporated into the County's 2023 Operating Budget.

Carried Unanimously.

2022-505 Moved by Councillor Preugschas that Council approves the 2023 ERC Operating Budget of $52,820 as recommended by Fire Services Committee which includes a contribution from each municipality of $26,410 be incorporated into County's 2023 operating budget.

Carried Unanimously.

2022-506 Moved by Councillor Lane that Council approves the 2023 Fire Services Capital Budget of $145,000 as recommended by Fire Services Committee which includes a contribution from each municipality of $65,500 be incorporated into County's 2023 capital budget.

Carried Unanimously.

DRAFT

2022-507 Moved by Councillor Properzi that Council approves the 2023 ERC Capital Budget of $11,900 as recommended by Fire Services Committee which includes a contribution from each municipality of $5,950 be incorporated into the County's 2023 Capital Budget.

Carried Unanimously.

2022-508 Moved by Councillor Preugschas that Council approves the 3-year Financial Plan for Fire Services for incorporation into the County's 3-Year Financial Plan.

Carried Unanimously.

2022-509 Moved by Councillor Kleinfeldt that Council approves the 3-year Financial Plan for Emergency Response Centre for incorporation into the County's Financial Plan.

Carried Unanimously.

2022-510 Moved by Councillor Properzi that Council approves the 10-year Capital Plan for Fire and Emergency Response Centre for incorporation into the County's Capital Plan.

Carried Unanimously.

Councillor Stoik and Fire Chief Hove departed the meeting at 12:01 p.m.

LUNCH RECESS

Reeve Drozd recessed the meeting at 12:01 p.m.

Reeve Drozd reconvened the meeting at 1:01 p.m.

WRITE OFF UNCOLLECTIBLE OIL & GAS ACCOUNTS

2022-511 Moved by Deputy Reeve Schatz that Council write-off tax roll 221005868 in the amount of $6,177.32 and tax roll 221006510 in the amount of $388.53.

Carried 6-0.

INVESTMENT OF CAMP CREEK DONATED FUNDS

2022-512 Moved by Deputy Reeve Schatz that Council authorize administration to invest at the highest interest rate for an 18-month term in an account that holds the donated funds from Camp Creek Community Club.

Carried 6-0.

2023 JOINT BUDGET – FCSS BUDGET

2022-513 Moved by Councillor Properzi that Council approves the 2023 FCSS operating budget of $561,192 with the County contribution of $75,500 to be included in the County 2023 Interim Operating budget.

Carried 6-0.

2023 JOINT BUDGET – BARRHEAD REGIONAL LANDFILL

2022-514 Moved by Councillor Lane that Council approves the 2023 Barrhead Regional Landfill Operating Budget in the amount of $280,880 as recommended by the Barrhead Regional Landfill Committee, which includes a contribution of $85,040 from each municipality to be incorporated into the County's 2023 operating budget.

Carried 6-0.

2022-515 Moved by Councillor Kleinfeldt that Council approves the Barrhead Regional Landfill 2024-2026 3-year Financial Plan as recommended by the Committee for incorporation into the County's Financial Plan.

Carried 6-0.

DRAFT

2022-516 Moved by Councillor Lane that Council approves the 2023 Barrhead Regional Landfill Capital Budget in the amount of $690,000 as recommended by the Barrhead Regional Landfill Committee which includes a contribution of $332,500 from each municipality to be incorporated into the County's 2023 capital budget.

Carried 6-0.

2022-517 Moved by Councillor Properzi that Council approves the Barrhead Regional Landfill 10-year Capital Plan as recommended by the Barrhead Regional Landfill Committee for incorporation into the County's Capital Plan.

Carried 6-0.

2023 JOINT BUDGET – BARRHEAD JOHNSON AIRPORT

2022-518 Moved by Deputy Reeve Schatz that Council approves the 2023 Airport Operating Budget in the amount of $45,095 as recommended by the Barrhead Johnson Airport Committee, which includes a contribution of $17,010 from each municipality to be incorporated into the County's 2023 operating budget.

Carried 6-0.

2022-519 Moved by Councillor Preugschas that Council approves the 2024-2026 Barrhead Johnson Airport 3-year Financial Plan as recommended by the Committee for incorporation into the County's Financial Plan.

Carried 6-0.

2022-520 Moved by Councillor Kleinfeldt that Council approves the 2023 Barrhead Johnson Airport Capital Budget in the amount of $nil as recommended by the Committee which includes a contribution of $nil from each municipality to be incorporated into the County's 2023 capital budget.

Carried 6-0.

2022-521 Moved by Councillor Properzi that Council approves the Barrhead Johnson Airport 10-year Capital Plan as recommended by the Committee for incorporation into the County's Capital Plan.

Carried 6-0.

2023 JOINT BUDGET – BARRHEAD & DISTRICT TWINNING COMMITTEE

2022-522 Moved by Councillor Preugschas that Council approves the 2023 Barrhead & District Twinning Committee operating budget in the amount of $7,800 as recommended by the Barrhead & District Twinning Committee which includes a contribution of $3,900 from each municipality.

Carried 5-1.

2022-523 Moved by Councillor Preugschas that Council approves the 2024-2026 Barrhead & District Twinning Committee proposed 3-year Financial Plan for incorporation into the County's Financial Plan.

Carried 6-0.

Tamara Molzahn departed the meeting at 1:49 p.m.

DRAFT

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2022 Council Resolution Tracking List and provided updates to Council:

- Budget Workshop scheduled for December 8, 2022
- All Councillors successfully completed Asset Management 101 training (certificate presented)
- Public auction not required as all properties have paid the outstanding tax arrears
- Participation in CFYE Strategy Session – celebrating and promoting agriculture

2022-524 Moved by Councillor Properzi to accept the County Manager's report as information.

Carried 6-0.

COUNCILLOR REPORTS

Councillor Lane reported on his attendance at the BDSHA meeting, Misty Ridge meeting, Ag Society meeting, Landfill meeting, Land Use Bylaw Review, Budget Workshops, and Committee of the Whole meeting on Asset Management.

Deputy Reeve Schatz reported on his attendance at the Seed Cleaning Plant AGM and regular meeting, County Long Service Awards Banquet, Land Use Bylaw Review, Budget Workshops, Committee of the Whole meeting on Asset Management, Fire Committee pre-meeting and joint meeting, Meadowview Lutheran Historical Society Christmas Concert, and Shepherds Care Christmas Party.

Councillor Kleinfeldt reported on his attendance at a Library meeting, BARCC meeting, BRWC meeting, County Long Service Awards Banquet, Land Use Bylaw Review, Budget Workshops, Committee of the Whole meeting on Asset Management, Fire Services pre-meeting and joint meeting and YRL meeting.

Councillor Preugschas reported on his attendance at the ASB Provincial Committee meeting, Provincial Agricultural Plastics Committee Tour, Physician Attraction and Retention Appreciation event, GROWTH/WILD meeting, County Long Service Awards Banquet, Land Use Bylaw review, Budget Workshops, Committee of the Whole meeting on Asset Management, Ft. Assiniboine 200th Anniversary committee meeting, International Day for Persons with Disability Breakfast, Meadowview 4-H 65th Anniversary event, and Bloomsbury Family Christmas Event.

Councillor Properzi reported on his attendance at the Land Use Bylaw review, Budget Workshops, Committee of the Whole meeting on Asset Management, and Fire Services pre-meeting.

Reeve Drozd reported on his attendance at the Meadowview 4-H 65th Anniversary event, Landfill meeting, BRWC meeting, County Long Service Awards Banquet, Land Use Bylaw Review, Budget Workshops, Committee of the Whole meeting on Asset Management, Fire Services pre-meeting, and time spent on County office duties.

IN-CAMERA

2022-525 Moved by Councillor Properzi that the meeting move in-camera at this time being 2:46 p.m. for discussion on:

4.16.1 Peace Officer Services Agreement with LSA County – *FOIPP Sec. 24 Advice from Officials*

Carried 6-0.

2022-526 Moved by Councillor Properzi that the meeting move out of in-camera at this time being 3:06 p.m.

Carried 6-0.

DRAFT

Reeve **County Manager**

ADJOURNMENT

2022-527 Moved by Deputy Reeve Schatz that the meeting adjourn at 3:06 p.m.

Carried 6-0.

DRAFT

Reeve **County Manager**

B

REQUEST FOR DECISION

DECEMBER 20, 2022

TO: **COUNCIL**

RE: **SUBDIVISION APPLICATION – NE 28-59-6-W5**
KON, MUNICIPAL PLANNING FILE NO 22-R-586

ISSUE:

An application has been received to create a 3.74 ha (8.57 acre) farmstead separation out of NE 28-59-6-W5.

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 5-2010.
- Municipal Development Plan requires farmstead separations be normally a maximum of 10 acres in size.
- Land was previously unsubdivided.
- Proposed parcel is developed with house and outbuildings.

ANALYSIS:

- Size of the proposed parcel meets the requirements of both the LUB and MDP.
- Municipal Reserves are not required as this is the 1st parcel out of the quarter.
- Access to proposed parcel is from Range Road 63.
    - Approach to remainder requires improvements in the amount of $2,654.63 + GST.
    - Existing approach to proposed parcel is built to County standard.
    - Road widening is required on the eastern boundary.
- Private septic inspection will be required.
- Wetlands impact the remainder however a suitable building site appears to exist.
    - AEP is requesting a 30 m environmental reserve on the creek and small lakes. County Planner recommends requiring a 30 m Environmental Reserve Easement (ERE), as the remainder does not qualify for the requirement of an Environmental Reserve.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority Officer, be granted to the County of Barrhead No. 11. The plan to be used to describe the Easement shall include all of the lands within the water bodies and extend 30 m from the legal bank of the unnamed water bodies within Pt. NE 28-59-6-W5, throughout the quarter section, and further, shall include all the lands extending from and within 15 m of the west and east banks of the unnamed creek within the proposed lot and the remainder of Pt. NE 28-59-6-W5 which is generally all of the land outlined in RED in the approved Tentative Plan of Subdivision, and shall be reviewed by the Subdivision Authority Officer prior to being finalized.

2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.

3. That prior to endorsement of an instrument affecting this plan, the County of Barrhead receive certification from an accredited inspector confirming that the function and location of the existing sewage disposal system(s) within the proposed Lot 1 and the remainder will satisfy the Provincial *Private Sewage Disposal Systems Regulation*, AR 229/1997, and is suitable for the intended subdivision.

4. That prior to endorsement of an instrument effecting this plan, the Subdivision Authority Officer, and the County of Barrhead No. 11 receive a Real Property Report or a building site certificate prepared by an Alberta Land Surveyor which indicates the distances between the buildings and shelter belts and above-ground appurtenances, including the location of the private sewage disposal system and discharge point on the subject lands and the existing and proposed property boundaries. Should there be structures on the site to be demolished or relocated, we recommend that they be demolished or relocated prior to the preparation of the Real Property Report.

5. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

ADMINISTRATION RECOMMENDS THAT:

Council approve subdivision application 22-R-586 proposing to create a 3.74 ha (8.57 acre) farmstead separation out of NE 28-59-6-W5 with the conditions as presented.

FORM 1 | APPLICATION FOR SUBDIVISION **MPS FILE NO.** 22-R-586

DATE RECEIVED: AUG 16 2022 **DEEMED COMPLETE:** Sept 1, 2022

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. **Name of registered owner of land to be subdivided**
   Johannis Pieter Kon [redacted]

   Address, Phone Number, and Fax Number
   [redacted]

2. **Name of person authorized to act on behalf of owner (if any)**
   Nate Wilson of Don Wilson Surveys Ltd.

   Address, Phone Number, and Fax Number
   Box 4120, Barrhead, AB T7N 1A1

3. **LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED**

   ALL ☐ PART ☑ of the NE ¼ SEC. 28 TWP. 59 RANGE 6 WEST OF 5 MERIDIAN.

   Being ALL ☐ PART ☐ of LOT _____ BLOCK _____ REG. PLAN NO. _____ C.O.T. NO. _____

   Area of the above parcel of land to be subdivided 52.58 hectares (129.94 acres)

   Municipal address (if applicable) 6231 Twp. Rd. 595

4. **LOCATION OF LAND TO BE SUBDIVIDED**

   a. The land is situated in the municipality of: County of Barrhead

   b. Is the land situated immediately adjacent to the municipal boundary? YES ☐ NO ☒

   If 'YES', the adjoining municipality is _____

   b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES ☐ NO ☒

   If 'YES', the Highway # is: _____

   d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES ☒ NO ☐

   If 'YES', the name of the water body/course is: Unnamed lake in SE 33-59-6-W5M, two ~~crown land parcel~~ non-patent land with water bodies

   e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES ☐ NO ☒

5. **EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED** (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
Agricultral	Country Residential	Agricultural

6. **PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED** (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
Mixed	Open with the two water bodies that is ~~crown land~~ non-patent land	Mixed

7. **STRUCTURES AND SERVICING**

Describe any buildings/structures on the land and whether they are to be demolished or moved.	Describe the manner of providing water and sewage disposal.
House, Garage, Portable Sheds, Old Granaries,Barn & Equipment Shed Moved or removed: 3 barns and hay shed	Water Well, Pump Out-Open Discharge sewer system

8. **REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF**

   I Nate Wilson of Don Wilson Surveys Ltd. hereby certify that ☐ I am the registered owner OR ☑ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

   * THE PERSON NAMED ABOVE IS NOT THE REGISTERED OWNER, PLEASE COMPLETE FORM *

   Signature _____ Date Aug 3/2022

FURTHER INFORMATION MAY BE PROVIDED AS AN ATTACHMENT

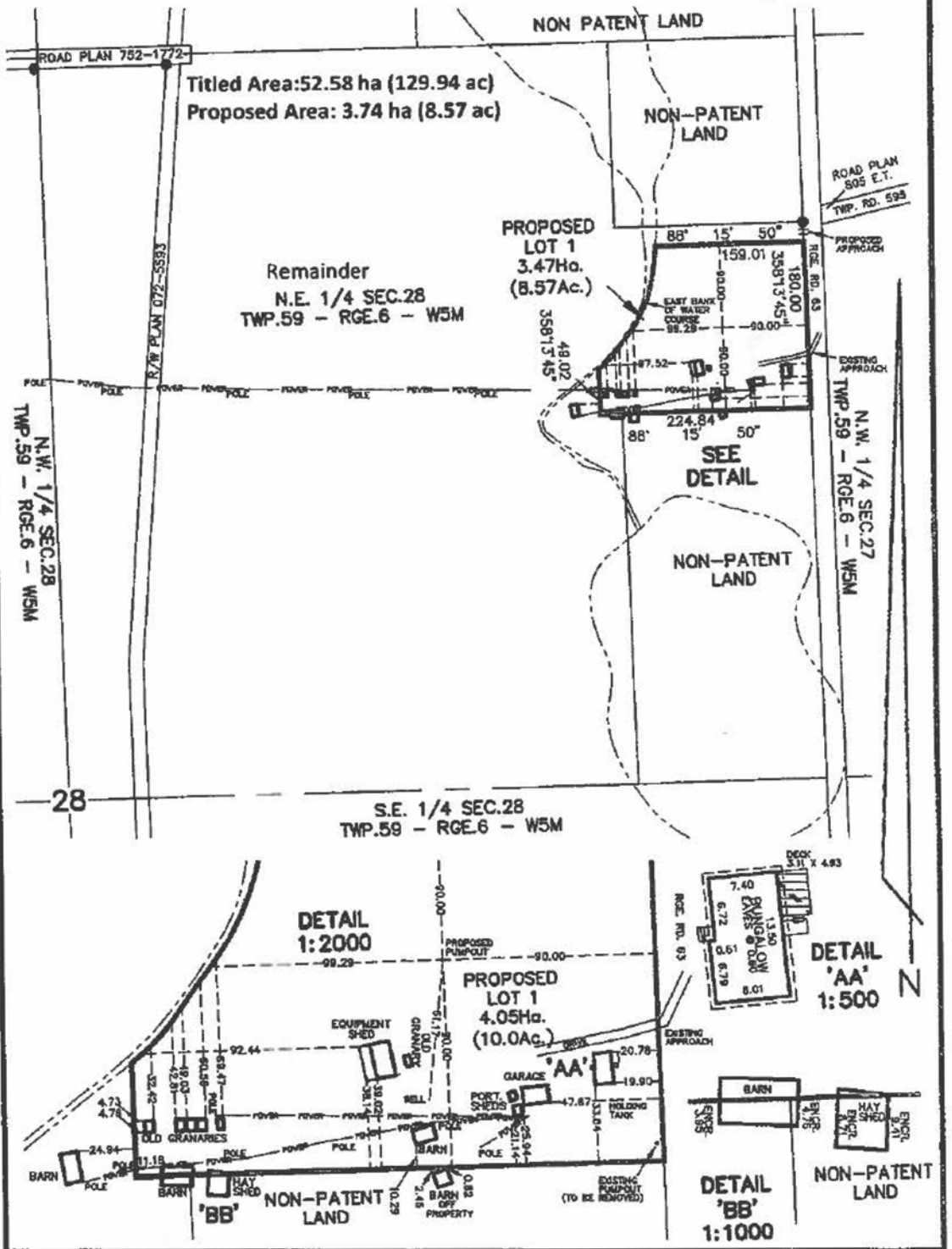
MPS FILE 22-R-586

PLAN SHOWING PROPOSED SUBDIVISION OF

PART OF N.E. 1/4 SEC.28 – TWP.59 – RGE.6 – W5M

6231 TWP. RD. 595 – COUNTY of BARRHEAD No.11

SCALE: 1:5000 2022 D. WILSON, A.L.S



NOTES: DISTANCES ARE IN METRES AND DECIMALS THEREOF
STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS . . . . . .●
PROPOSED SUBDIVISION OUTLINED THUS
TREED AREAS OUTLINED THUS
WATER OUTLINED THUS

DON WILSON SURVEYS LTD.
BOX 4120, BARRHEAD, ALBERTA
T7N 1A1 PHONE: (780) 674-2287

FILE: 22107.creek DATE: MAY 5, 2022

Subdivision Report

FILE INFORMATION

File Number: 22-R-586
Municipality: County of Barrhead No. 11
Legal: Pt. NE 28-59-6-W5
Applicants: Nate Wilson
Owners: Jonannis Pieter Kon

Date Acknowledged: September 1, 2022
Referral Date: September 1, 2022
Decision Due Date: October 31, 2022
Revised Decision Date: December 31, 2022
Date of Report: December 1, 2022

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 4.5%, 6.5%, & 42%

Gross Area of Parcel: 52.58 ha (129.94 ac.)
Net Area of Lot: 3.74 ha (8.57 ac.)
Reserve Status: Not required

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide a developed 3.74 ha (8.57 ac.) country residential parcel from an undersized and previously unsubdivided quarter section (Pt. NE 28-59-6-W5), in the County of Barrhead No. 11. The quarter section contains areas of non-patent (Crown) land which reduces the area of the quarter section is 52.58 ha (129.94 ac.). The non-patent lands appear to correspond with areas of open water and wetlands which affect the quarter section.

The site is in the western portion of the County of Barrhead, approximately 0.8 km (0.5 miles) north of the boundary between the County of Barrhead and Lac Ste. Anne County.

The site is adjacent to the intersection of Range Road 63 and Township Road 595 (Road Plan 805 ET) along the eastern boundary. The site is approximately 0.8 km (0.5 miles) north of the government road allowance for Township Road 594. Range Road 63 is partially constructed adjacent to the subject site. Access to the proposed parcel and the remainder is from Range Road 63. Access requirements can be met from the local road.

From a review of the provincial data, the subject site is not affected by:

- an abandoned well;
- an identified historic resource; or
- Flood hazards lands;

The site may be affected by:

- active oil/gas facilities;
- wetlands, areas of open water, and a watercourse; and
- an approval, license or registration issued under an Act for which the Minister of Environment & Protected Areas is responsible (Registration for Traditional Agricultural Use).

From the application, the proposed use is “CR- Country Residential.”

The proposed lot contains a single detached dwelling and accessory structures. The Tentative Plan of Subdivision dated 5 May 2022 submitted with the application identified several structures that were located on the non-patent lands. Alberta Environment indicated that they objected to the proposed subdivision until the structures were removed or relocated to be within the proposed

lot. A revised Tentative Plan of Subdivision was provided by the applicant on 1 December 2022 which showed that the encroaching structures have been relocated (verified by a site visit completed by Don Wilson Surveys on 4 November 2022). Upon receipt of the revised information, Alberta Environment no longer objected to the proposed subdivision and has requested that an ERE be provided adjacent to the creek within the proposed lot and adjacent to the small bodies of water. AEP originally requested a 30 m ER but revised their comments as noted below. The proposed western boundary appears to follow the east bank of the unnamed creek within the with quarter section. In addition, a 21.14 m strip of land is located north of the proposed lot, in order to provide access to the remainder. The lot is serviced by a drilled water well and private sewage disposal system (open discharge, which must be relocated). Typically, where the proposed lot is less than 2.02 ha (10 ac.) in area, the County of Barrhead does not require that a Real Property Report be provided, however due to the existing structures which encroach into the non-patent land, the planner recommends that an RPR be required as a condition of subdivision authority approval. There appears to be a suitable building site a on the proposed parcel.

The remainder is undeveloped and contains agricultural structures (barn, cattle shelter), cultivated lands, treed areas near the water bodies, pasture lands, an ephemeral watercourse, and wetlands. Alberta Environment has requested an ERE adjacent to the unnamed creek and water bodies within the proposed remainder. Alberta Environment did not object to a "break" in the required ERE in order that access to the remainder may continue to come from Range Road 63. Alternatively, access may be from Road Plan 752-1772, however the road is not constructed in this location. Construction of a driveway across the ERE to access the balance of the remainder may require approval from AEP. There are also areas of non-patent land within the quarter section which contain areas of open water. The remainder appears suitable for agricultural use.

The County assessment sheets show the subject quarter section as containing 12.94 acres at 4.5%, 12 acres at 6.5%, and 102 acres at 42%The proposed parcel is developed. In the opinion of the planner, the proposed subdivision of the existing yard site should not significantly impact the agricultural capability of the balance of the quarter section.

The proposed subdivision appears reasonable. There appears to be reasonable building sites on the proposed parcel and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead	• Development Agreement is required for road widening (eastern boundary). • Reserves are not required. • Property taxes are not outstanding. • The proposal conforms to the County's LUB and MDP. • Site is not within 1.5 km of sour gas facility. • Site is not within 2 miles of an existing or proposed CFO. • Private sewage inspection required.
2. Alberta Energy Regulator	• No comments provided. • The applicant has indicated that the site is not affected by a sour gas facility. • There is an abandoned well and facilities with AER licences within the quarter section.
3. Alberta Environment & Parks	• No objections, upon receipt of the revised Tentative Plan of Subdivision dated provided by the applicant on 1 December 2022 which showed that encroaching structures have been relocated. • AEP requests that a 30 m Environmental Reserve (ER) on the code of practice creek and the small lakes.

	• *The planner notes that the proposed subdivision is for the first parcel out of the quarter section and Reserves, including ER, cannot be required by the Subdivision Authority. To provide a development setback between the creek and the small lakes, the planner recommends that the Subdivision Authority require an Environmental Reserve Easement (ERE), extending 30 m from the banks of the small, unnamed lakes (wetlands) within the quarter section and 15 m from the east and west banks (totaling 30 m in width) of the code of practice creek within the quarter section.*
4. Canada Post	• No response.
5. Lac Ste. Anne County	• No response.
6. Long Run Explorations Ltd.	• No response.
7. FortisAlberta	• No objections. • Easements is required. • Please contact Diana Pounall at dianapounall@fortisalberta.com to initiate the process of securing an easement. • FortisAlberta is requesting that the County defer subdivision approval until such time as the easement process is complete and the developer has entered into an appropriate easement agreement with FortisAlberta and the easement has been properly registered at the Land Titles Office. • FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make application for electrical services.
8. Telus Communications	• No objections.
9. Apex Utilities	• No objections. • Please notify Alberta One Call at 1 (800) 242-3447 to arrange for "field locating" should excavations be required within the described area. • Any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
10. Pembina Hills School Division	• No objections. • No Reserves requested.
11. Alberta Health Services	• No response. • MPS notes that development on the subject site must be carried out in a manner that does not create a nuisance, as defined in the *Public Health Act*, R.S.A. 2000, c. P-37, as amended and the *Nuisance and General Sanitation Regulation*, AR 243/2003. Further, setback distances outlined in ss. 15(1) and 15(2) of the *Nuisance and General Sanitation Regulation* must be met.

Adjacent landowners were notified on 1 September 2022. ***No comments or objections from adjacent landowners were received.***

3. STATUTORY ANALYSIS

MDP, AND LUB REQUIREMENTS

The subject site is designated "Agriculture" in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. Table 1 in **Section 3.2.3(15)** of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. The subdivision creates the third parcel within the quarter section. It will subdivide 3.74 ha (8.57 ac.) from the quarter section. The total area of country residential parcels within the quarter section to 3.74 ha (8.57 ac.). The country residential parcel does not exceed 6.06 ha (15.0 ac.). **Therefore the proposed parcel may conform to the County MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 5-2010* (LUB). Single detached dwellings are allowed. The minimum parcel area is 0.4 ha (1.0 ac.). The maximum parcel area for a developed CR use parcel is 6.07 ha (15.0 ac.). The proposed parcel is 3.74 ha (8.57 ac.) and less than the maximum area. **Therefore, this subdivision conforms to the County's Land Use Bylaw.**

MGA AND MRSDR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of the *Matters Related to Subdivision and Development Regulation* are satisfied.

The proposed subdivision will create the first country residential use parcel within the quarter section. In the opinion of the planner, section 663(a) of the *Municipal Government Act* applies to the proposed lot and Reserves are not due.

Since the subject site is affected by wetlands and contains facilities with AER licences, appeal of the decision is to the Land and Property Rights Tribunal.

<u>Reserves</u>

The ability to take Reserves is noted above.

4. SUMMARY

The proposed subdivision is for country residential use, and may conform to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Environmental Reserve Easement
2. Accesses and approaches
3. Private Sewage Inspection

4. Real Property Report, including PSDS location
5. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority Officer, be granted to the County of Barrhead No. 11. The plan to be used to describe the Easement shall include all of the lands within the water bodies and extend 30 m from the legal bank of the unnamed water bodies within Pt. NE 28-59-6-W5, throughout the quarter section, and further, shall include all the lands extending from and within 15 m of the west and east banks of the unnamed creek within the proposed lot and the remainder of Pt. NE 28-59-6-W5 which is generally all of the land outlined in RED on the approved Tentative Plan of Subdivision, and shall be reviewed by the Subdivision Authority Officer prior to being finalized.

2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.

3. That prior to endorsement of an instrument affecting this plan, the County of Barrhead receive certification from an accredited inspector confirming that the function and location of the existing sewage disposal system(s) within the proposed Lot 1 and the remainder will satisfy the Provincial *Private Sewage Disposal Systems Regulation*, AR 229/1997, and is suitable for the intended subdivision.

4. That prior to endorsement of an instrument effecting this plan, the Subdivision Authority Officer, and the County of Barrhead No. 11 receive a Real Property Report or a building site certificate prepared by an Alberta Land Surveyor which indicates the distances between the buildings and shelter belts and above-ground appurtenances, including the location of the private sewage disposal system and discharge point on the subject lands and the existing and proposed property boundaries. Should there be structures on the site to be demolished or relocated, we recommend that they be demolished or relocated prior to the preparation of the Real Property Report.

5. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

Attachments:
1. Application
2. Location map
3. Site plan
4. Proposed Tentative Plan of Subdivision

C

REQUEST FOR DECISION

DECEMBER 20, 2022

TO: **COUNCIL**

RE: **SUBDIVISION APPLICATION – SE 12-61-5-W5**
1164733 BC LTD./STEVE MIKULASIK, MUNICIPAL PLANNING FILE NO 22-R-611

ISSUE:

An application has been received to create a 14.8 ha (36.6 acre) fragmented parcel out of SE 12-61-5-W5.

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 5-2010.
- Municipal Development Plan has no maximum size requirements for fragmented parcels.
- Land was previously unsubdivided.
- Proposed parcel is undeveloped.

ANALYSIS:

- Size of the proposed parcel meets the requirements of both the LUB and MDP.
- Municipal Reserves are not required as this is the 1st parcel out of the quarter.
- Access to proposed parcel is from Range Road 50.
    - Approach to remainder and proposed parcels require improvements in the amount of $3,137.13 + GST.
    - Road widening is required on the eastern boundary.
    - Alberta Transportation has no objections however does require a 30 meter service road caveat.
- Private septic inspection will not be required as parcels are vacant.
- Wetlands impact the remainder however a suitable building site appears to exist.
    - AEP is requesting a 20 m environmental reserve on the creek. County Planner recommends requiring a 20 m Environmental Reserve Easement (ERE), as the remainder does not qualify for the requirement of an Environmental Reserve.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority Officer, be granted to the County of Barrhead No. 11. The plan to be used to describe the Easement shall include all of the lands extending from and within 10 m of the left and right banks of Camp Creek within SE 12-61-5-W5, throughout the quarter section, which is generally all of the land outlined in **RED** on the approved Tentative Plan of Subdivision, and shall be reviewed by the Subdivision Authority Officer prior to being finalized.

2. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide future road widening on the eastern boundary of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.

3. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.

4. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into an agreement with Alberta Transportation for the provision of a 30 m wide service road right of way adjacent to the right of way of Highway 33 throughout proposed Lot 1 adjacent to the southern boundary of Road Plan 3262 PX. To this respect, a Caveat shall be registered against the Certificate of Title by Alberta Transportation concurrently with the registration of the instrument effecting this plan of subdivision**.**

   Alternatively,

   That the Plan of Survey implementing the proposed plan of subdivision provide a 30 m wide service road throughout proposed Lot 1 adjacent to the southern boundary of Road Plan 3262 PX.

5. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

ADMINISTRATION RECOMMENDS THAT:

Council approve subdivision application 22-R-611 proposing to create 14.8 ha (36.6 acre) fragmented parcel out of SE 12-61-5-W5 with the conditions as presented.

☐

FORM 1 | APPLICATION FOR SUBDIVISION **MPS FILE NO.** 22-R-611

DATE RECEIVED: OCT 13 2022 **DEEMED COMPLETE:** Nov 1, 2022

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided
1164733 B.C. Ltd.C/OSteve Mikulasik[redacted]

Address, Phone Number, and Fax Number
[redacted]

2. Name of person authorized to act on behalf of owner (if any)
Don Wilson Surveys Ltd.C/O Nate Wilson

Address, Phone Number, and Fax Number
Box 4120,Barrhead,AB,T7N1A1780-674-2287

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL☑ PART☐ of the SE ¼ SEC. 12 TWP. 61 RANGE 5 WEST OF 5 MERIDIAN.

Being ALL☐ PART☐ of LOT ____ BLOCK ____ REG. PLAN NO. ____ C.O.T. NO. ____

Area of the above parcel of land to be subdivided 14.8 hectares (36.6 acres)

Municipal address (if applicable) N/A

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of: County of Barrhead

b. Is the land situated immediately adjacent to the municipal boundary? YES☐ NO☒

If 'YES', the adjoining municipality is ____

b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES☒ NO☐

If 'YES', the Highway # is: 33

d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES☒ NO☐

If 'YES', the name of the water body/course is: Camp Creek

e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES☐ NO☒

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
Agricultural	Country Residential	Agricultural

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
Mixed	Brush, Treed, Woodlots, Treestands	Gray Wooded

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.	Describe the manner of providing water and sewage disposal.
None	N/A

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I Nate Wilson For: Don Wilson Surveys Ltd. hereby certify that ☐ I am the registered owner OR

☑ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

Signature Date Oct 11/22

FURTHER INFORMATION MAY BE PROVIDED AS AN ATTACHMENT

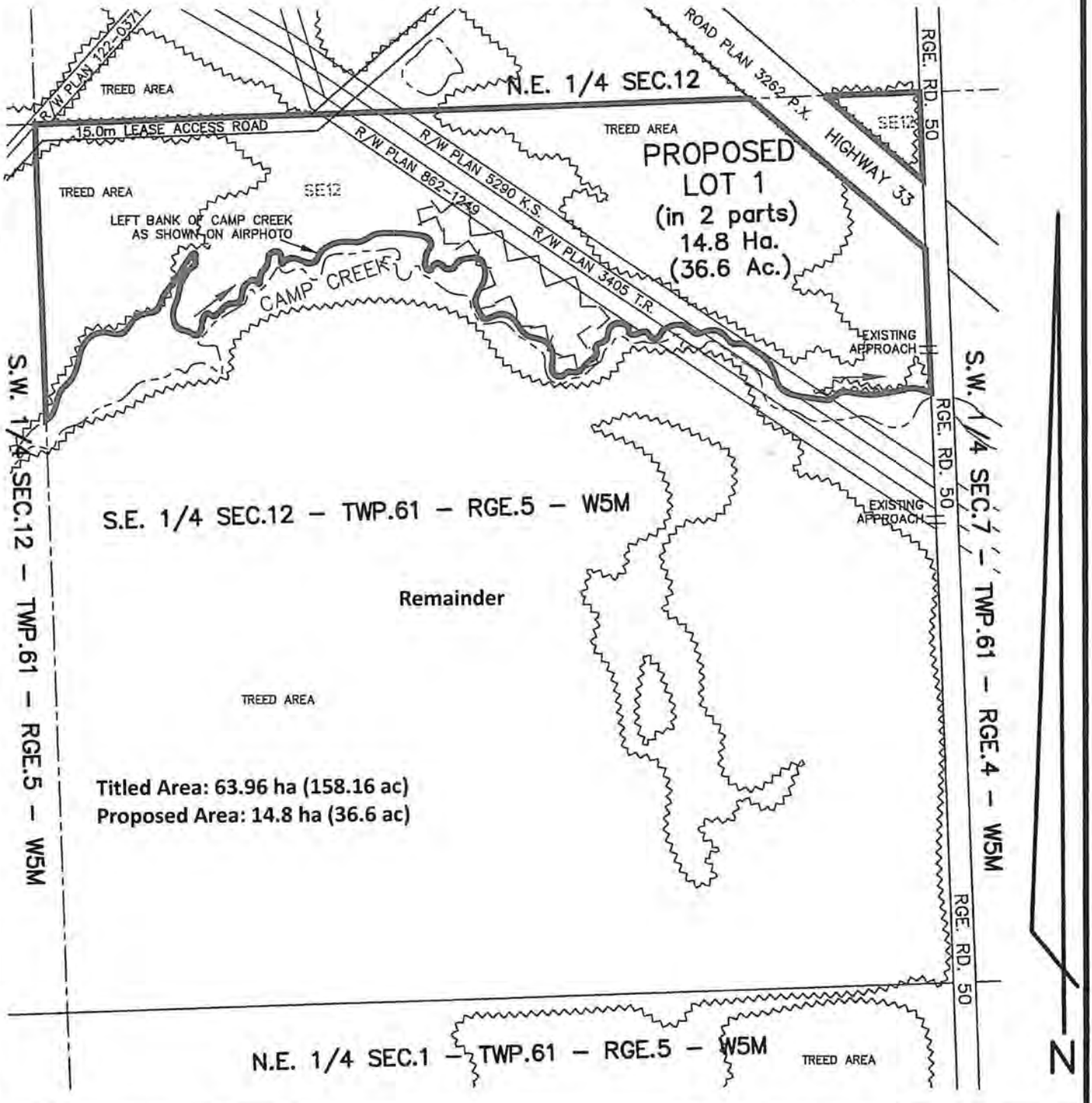
MPS FILE 22-R-611

PLAN SHOWING PROPOSED SUBDIVISION OF

S.E. 1/4 SEC.12 – TWP.61 – RGE.5 – W5M

COUNTY of BARRHEAD No.11

SCALE: 1:5000 **2022** **D. WILSON, A.L.S**



NOTES: DISTANCES ARE IN METRES AND DECIMALS THEREOF
STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS
PROPOSED SUBDIVISION OUTLINED THUS
TREED AREAS OUTLINED THUS
WATER OUTLINED THUS

DON WILSON SURVEYS LTD.
BOX 4120, BARRHEAD, ALBERTA
T7N 1A1 PHONE: (780) 674–2287

FILE: 22196 DATE: JUNE 10, 2022

Subdivision Report

FILE INFORMATION

MUNICIPAL PLANNING SERVICES

File Number: 22-R-611
Municipality: County of Barrhead No. 11
Legal: SE 12-61-5-W5
Applicants: Nate Wilson
Owners: 1164733 BC Ltd/Steve Mikulasik

Date Acknowledged: November 1, 2022
Referral Date: November 1, 2022
Decision Due Date: December 31, 2022
Revised Decision Date: n/a
Date of Report: December 12, 2022

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 5.5%

Gross Area of Parcel: 63.96 ha (158.16 ac.)
Net Area of Lot: 14.8 ha (36.6 ac.)
Reserve Status: Not required

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide a vacant, fragmented 14.8 ha (36.6 ac.) agricultural parcel from a previously unsubdivided quarter section (SE 12-61-5-W5), in the County of Barrhead No. 11. The proposed parcel is fragmented from the quarter section by Camp Creek.

The site is in the northern portion of the County of Barrhead, approximately 6.25 km (4.0 miles) south of the Athabasca River, which is the boundary between Woodlands County and the County of Barrhead No. 11.

The site is adjacent to Range Road 50 (western boundary) and is 0.8 km (0.5 miles) south of the road allowance for Township Road 612. The site is fragmented by Camp Creek and Highway 33. Access to the proposed parcel and the remainder is from Range Road 50. Access requirements can be met from the local road.

From a review of the provincial data, the subject site is not affected by:

- abandoned wells;
- an identified historic resource;
- an approval, license or registration issued under an Act for which the Minister of Environment & Protected Areas is responsible;
- flood hazards lands;

The site may be affected by:

- pipeline right of way (Plans 5290 KS, Plan 3405 TR, and Plan 862-1249);
- active oil/gas facilities;
- wetlands identified on the Merged Wetland Inventory;

From the application, the proposed use is “CR- Country Residential.”

The proposed parcel is fragmented from the quarter section by Camp Creek and is the northern portion of the quarter section. The proposed parcel is also fragmented by Highway 33 and will be a lot in two parts. The proposed parcel is not serviced by a drilled water well or private sewage disposal system. There are wetlands identified within the proposed lot on the Merged Wetland Inventory and the aerial photograph shows the northern portion of the quarter section as being treed, however the applicant has indicated that the trees within the northern portion of the quarter section have been logged and the terrain is rolling.

The remainder is undeveloped and contains treed lands. The remainder appears suitable for agricultural use.

The County assessment sheets show the subject quarter section as containing 158.16 acres at 5.5% The proposed parcel is vacant and does not appear to include cultivated lands.

In the opinion of the planner, the proposed subdivision of the fragmented portion of SE 12-61-5-W5 should not significantly impact the agricultural capability of the quarter section. The proposed subdivision appears reasonable. There appears to be reasonable building sites on the proposed parcel and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead	• Development Agreement is required for road widening (along Range Road 50 east boundary). • Reserves are not required. • Property taxes are not outstanding. • The proposal conforms to the County's LUB and MDP. • Site is **not** within 1.5 km of sour gas facility. • Site is within 2 miles of a CFO.
2. Alberta Energy Regulator	• No response. • The applicant has indicated that the site is not affected by sour gas facilities or abandoned wells. • Facilities with AER licences are located within the quarter section.
3. Alberta Environment	• No objections. • AEP recommends an ER on Camp Creek and notes that there are potential wetlands within the quarter section. • *The planner notes that the proposed parcel is the 1st parcel out of the quarter section and the subdivision authority is unable to require Reserves, including Environmental Reserves.* • *The planner recommends that an ERE be provided adjacent to the left and right banks of Camp Creek, extending 10 m from the left and right bank of Camp Creek (for a total width of ERE being 20 m)*
4. Alberta Transportation	• No objections. • This will acknowledge receipt of your circulation regarding the above noted proposal. The subsequent subdivision application would be subject to the requirements of ss. 18 and 19 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, due to the proximity of Highway 33. • The requirements of s. 18 are met, therefore no variance is required. While no variance is required, the department expects the municipality will mitigate the impacts from this proposal to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 648(2)(c.2) of the *Municipal Government Act*. • The requirements of s. 19 of the Regulation are not met. To ensure future access management requirements are met a service road is required. • Pursuant to Section 20(1) of the Regulation, Alberta Transportation does not grant approval for the subdivision authority to vary the requirements of s. 19 of the *Regulation*, Alberta Transportation will accept service road dedication as described below: • To satisfy s. 19 of the *Regulation*, dedication of a 30 meter service road right of way by caveat is required along the highway frontage as shown on the attached plan.

	• Details on preparing and registering the service road agreement and caveat can be found on Alberta Transportation's website, at https://www.alberta.ca/service-road-agreement-and-caveat.aspx. • Alberta Transportation requires that any appeal of this subdivision be referred to the Land and Property Rights Tribunal in accordance with s. 678(2) of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended.
5. Canada Post	• No response.
6. Woodlands County	• No objections.
7. Pembina Pipeline Corp.	• No objections.
8. Taqa North Ltd.	• No response.
9. Axiom Oil & Gas Inc.	• No objections.
10. West Lake Energy Corp.	• No response.
11. FortisAlberta	• No objections. • No easement is required. • FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make application for electrical services.
12. Telus Communications	• No objections.
13. Apex Utilities	• No response. • Please notify Alberta One Call at 1 (800) 242-3447 to arrange for "field locating" should excavations be required within the described area.
14. Pembina Hills School Division	• No objections. • No Reserves requested.
15. Alberta Health Services	• No response. • MPS notes that development on the subject site must be carried out in a manner that does not create a nuisance, as defined in the *Public Health Act*, R.S.A. 2000, c. P-37, as amended and the *Nuisance and General Sanitation Regulation*, AR 243/2003. Further, setback distances outlined in ss. 15(1) and 15(2) of the *Nuisance and General Sanitation Regulation* must be met.

Adjacent landowners were notified on 1 November 2022. ***No comments or objections from adjacent landowners were received.***

3. STATUTORY ANALYSIS

MDP AND LUB REQUIREMENTS

The subject site is designated "Agriculture" in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. Section 3.1.3(6) states that subdivision of the quarter section for country residential use based on an equal split of the quarter section (commonly called an 80-ac. split) or subdivision of the quarter section on the basis of a natural or man-made fragmentation by a river, railroad, or road is allowed without requiring an amendment to the Land Use Bylaw. Table 1 in Section 3.2.3(15) of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. The subdivision would create a total of 1 fragmented agricultural parcel for and 1 agricultural parcel. It will subdivide a total area of 14.8 ha (36.6 ac.) for CR use from the quarter section. The proposed subdivision will create a 2nd titled area on the quarter section. **Therefore, the proposed subdivision conforms to Section 3.2.3(15) of the County MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 5-2010* (LUB). Single detached dwellings are allowed. For agricultural use the minimum parcel area shall be 32.4 hectares (80.0 acres) except where a parcel has been, or may be, subdivided in accordance with this Bylaw or applicable statutory plan(s). The maximum parcel area shall be at the discretion

of the Subdivision Authority. The proposed subdivision is for a fragmented parcel in accordance with the provisions of the MDP and LUB, and is consistent with Section 8.2(3)(a)(i). The proposed parcel is 14.8 ha (36.6 ac.) and is fragmented from the quarter section by Camp Creek. **Therefore, this subdivision conforms to the County's Land Use Bylaw.**

MGA AND MRSDR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of the *Matters Related to Subdivision and Development Regulation* are satisfied.

The proposed subdivision will subdivide the first parcel out within the quarter section. In the opinion of the planner, section 663(a) of the *Municipal Government Act* applies to the proposed lot and Reserves are not due.

The subject site is affected by wetlands and contains facilities with licences issued by the AER, appeal of the decision is to the Land and Property Rights Tribunal.

<u>Reserves</u>

The ability to take Reserves is noted above.

4. SUMMARY

The proposed subdivision is for country residential use, and may conform to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Environmental Reserve Easement
2. Land Acquisition re: Road Widening
3. Accesses and approaches
4. Service Road Caveat

5. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority Officer, be granted to the County of Barrhead No. 11. The plan to be used to describe the Easement shall include all of the lands extending from and within 10 m of the left and right banks of Camp Creek within SE 12-61-5-W5, throughout the quarter section, which is generally all of the land outlined in **RED** on the approved Tentative Plan of Subdivision, and shall be reviewed by the Subdivision Authority Officer prior to being finalized.

2. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide future road widening on the eastern boundary of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.

3. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.

4. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into an agreement with Alberta Transportation for the provision of a 30.0 metre wide service road right of way adjacent to the right of way of Highway 33 throughout proposed Lot 1 adjacent to the southern boundary of Road Plan 3262 PX. To this respect, a Caveat shall be registered against the Certificate of Title by Alberta Transportation concurrently with the registration of the instrument effecting this plan of subdivision.

   Alternatively,

   That the Plan of Survey implementing the proposed plan of subdivision provide a 30.0 metre wide service road throughout proposed Lot 1 adjacent to the southern boundary of Road Plan 3262 PX.

5. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

Attachments:
1. Application
2. Location map
3. Site plan
4. Proposed Tentative Plan of Subdivision

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets

As at November 30, 2022

D

TBD:Thresholds / Flag for concern:

Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date	Total Prior Years Spending (a)	2022 Spending (b)	Total Project Spending (c = a + b)	Approved spending (all years) (d)	GRANT FUNDING / OTHER (e)	NET COST TO RATEPAYER (f = d - e)	Total $ Budget Variance (d - c)	Total % Spent of Budget (d / c)	Status / Comments
CAPITAL PROJECTS														
	Replace Welcome Sign	DEV/ PW	Jul-19	TBD		-	-	-	5,760				0%	Project included in Budget 2023.
BF# 73046	Bridge BF 73046 Rge Rd 42 (STIP approved)	PW	Mar-22	*2022-03-31*	Mar-22	1,643	161,251	**162,894**	167,000	125,250	41,750	4,106	98%	Project work complete; holdback released, FAC issued. Project completion submitted to Province for payment of grant .
BF# 78033	Bridge BF 78033 SW 17-62-3-W5 (STIP approved)	PW	2022	2023			815	**815**	310,000	232,500	77,500	309,185	0%	Engineering started, however permitting can take up to 8 months. Expected for 2023 construction season.
BF# 70370	Bridge BF 70370 Rge Rd 51 Funding Source - STIP denied	PW	2022	2023				-	136,400	102,300	34,100	136,400	0%	STIP funding was denied. Will look to secure alternative funding sources in 2023.
2020-140 2021-140	West of 14 & 23-57-2-W5 (Dunstable South/Nakamun North)	PW	Jun-21	2021 / Fencing - June 30, 2022	2021-09-01 / June 2022	1,521,482	17,453	**1,538,935**	1,467,274	981,295	485,979	(71,661)	105%	Project was completed in 2021, however fencing completed in June 2022. Cost for fencing ($13,118) was not carried forward in 2022 Capital Budget, will require Council approval. Also includes $4,335 of engineering work for 2023 paving.
2021-740	TWP Rd 614 Grosschmidt East 1 mile	PW	Sep-21	2021 / Fencing - June 30, 2022	2021-09-01 / June 2022	148,621	11,488	**160,109**	174,335		174,335	14,226	92%	Project was completed in 2021, however fencing completed in June 2022. Cost for fencing ($11,488) was not carried forward in 2022 Capital Budget, will require Council approval.
2022-340	Autoparts Road 2 miles	PW	Jul-22	*2023*		-	894,786	**894,786**	740,800	740,800	-	(153,986)	121%	Remaining section of the road project at channel realignment was completed Nov 4 after environmental permits were obtained. Fencing is 90% completed, with remainder to be done in 2023. Minor clean up work such as power pole mound removal and channel rip rap will also be completed in 2023. Revised cost of road reconstruction- $1.04M
2022-440	D.Mackenzie West TWP RD592A 1mile	PW	*Jul-22*	*2022*		-	-	-	186,771	-	186,771	186,771	0%	Delayed to 2023
2021-740	Rge Rd 32 Mast North 1mile	PW	*Oct-22*	*end of 2022 or next season*		-	-	-	196,833		196,833	196,833	0%	Delayed to 2023
	Power at Airport Hangar Street	PW	May-22	*May-22*	May-22		23,552	**23,552**	25,000	12,500	12,500	1,448	94%	Project complete.
	Records Management System	ADM	02-Mar-22	*Dec-22*			36,014	**36,014**	55,000	-	55,000	18,987	65%	Project is progressing well, however behind schedule. Council approved additional labour in 2022 for scanning and cataloging of physical records (Res #2022-285).
	Parking lot upgrades	ADM	Jul-22	*Jul-22*	Aug-22		30,142	**30,142**	35,000		35,000	4,858	86%	Complete August 12, 2022.
	Other Admin building upgrades	ADM	Jul-22	*Jul-22*	Nov-22		24,233	**24,233**	25,500		25,500	1,267	95%	Completed fall 2022.
	Richardson Land Exchange	REC	2017	*Jun-21*	Sep-22	1,035	13,725	**14,760**	18,725	13,725	5,000	3,965	79%	Complete. Title has been registered and property is now in County of Barrhead's name.
	Neerlandia Lagoon Funding Source - Gas Tax / AMMWP / Reserves	UTL	Dec-19	*15-Jul-22*	17-Aug-22	510,399	1,116,326	**1,626,725**	1,731,900	1,514,600	217,300	105,175	94%	Lagoon construction completed August 17, 2022. Final billing and some engineering invoices to come.
	Manola Payment System	UTL	May-21	*Jan-22*	15-Jan-22		22,788	**22,788**	22,788	22,788	-	-	100%	Project complete.
	SCADA - County Portion Total project = $262,143	UTL	May-21	*Jan-22*	Oct-22	106,882	11,339	**118,221**	124,883	124,883	-	6,662	95%	Project is complete. All hardware and software have been completed, communications have been set up for all sites.
	SCADA - BRWC Portion Total project = $262,143	UTL	May-21	*Jan-22*	Oct-22	122,570	14,691	**137,261**	137,260	137,260	-	(1)	100%	
CAPITAL PROJECTS						2,412,631	2,378,603	4,791,233	5,561,228	4,007,901	1,547,567	764,235		

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets

As at November 30, 2022

Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date	Total Prior Years Spending (a)	2022 Spending (b)	Total Project Spending (c = a + b)	Approved spending 2022 (d)	Total Approved Spending (All Years) (e)	GRANT FUNDING / OTHER (f)	NET BUDGETED COST TO RATEPAYER (g = e - f)	Total $ CY Budget Variance (d - b)	Total % CY Spent of Budget (d / b)	Status / Comments
OPERATIONAL PROJECTS															
	Technology Upgrades - Virtual Meetings	ADM	May-21	*Dec-21*	Apr-22	-	4,130	**4,130**	4,999	-		-	869	83%	Complete.
	Strategic Plan Facilitator	ADM	Jan-22	*Jan-22*	Jan-22		3,168		5,000				1,832	63%	Complete.
	Total Compensation Review	ADM	May-22	*Dec-22*	21-Oct-22	-	14,650	**14,650**	30,000	-		-	30,000	49%	Complete. Met with Council on Oct 5, 2022 to review results, and impact on 2023 budget.
	Gravel Pit Volume Testing - Fort Assiniboine	PW	Summer 2022	*Sep-22*	01-Nov-22		4,488	**4,488**	15,000	15,000		15,000	10,512	30%	Testing was carried out at Fort Pit during first 2 weeks of Nov 2022 utilizing County excavator.
	10.5 miles Shoulder Pulls Funding Source - MSP $100K	PW	Summer/ Fall 2022	*Sep-22*	26-Aug-22		194,250	**194,250**	194,250	194,250	100,000	94,250	-	100%	Council Res 2022-194 - miles udpated, price updated. Completed August 26, 2022.
	Fort Assiniboine Pit - Gravel Crushing	PW	May-22	*Nov-22*	13-Dec-22		1,490,344	**1,490,344**	1,500,000	1,500,000		1,500,000	9,656	99%	Crushing project was completed on Nov 29/2022. Total of 278,500 tonnes were crushed, fulfilling the contract.
	Thunder Lake Lagoon Sounding	UTL	Aug-22	*December, 2022*			3,000	**3,000**	15,000	15,000		15,000	12,000	20%	Work plan approved with Associated Engineering, sounding took place on August 24, 2022, report to be issued in November. Draft report has been issued by Associated Engineering for review, some minor changes are required. Final report to be issued by the end of December 2022.
	Sanitary Pre-Treatment - Town of Barrhead Lagoon	UTL	*2022*	*2023*			-	**-**	1,500,000	1,500,000		1,500,000	1,500,000	0%	Project contigent on Kiel Industrial Park needs. Construction on Lot 1&6 planned for 2023, which will delay requirement for expenditure.
	Purchase of Drone	AG	May-21	*Jun-21*	07-Sep-22	1,299	15	**1,314**	-	4,500		4,500	(15)		Pilot's license aquired. Drone is also registered with Transport Canada (September 7, 2022).
	Lac La Nonne Water Levels/Weir	AG	May-20	Sep-22			-	**-**	1,200	1,200		1,200	1,200	0%	Monitored water levels in 2020. Workplan to be completed in 2021. Compiling required resources during summer 2021. Meeting with government and lake groups in spring 2022. 1st public forum completed (June 2022). Project moving to operations. Acquiring costs and requirements needed by Alberta AEP before proceeding.
	Broadband Scoping	DEV	Jul-21	Dec-21		3,000	8,500	**11,500**	15,000	18,000		18,000	6,500	57%	Working with TANGO, discovery document complete outlining current ISPs, infrastructure and gaps. COB Policy approved. Engaged ISPs. Draft Strategy reviewed. MCSnet partnership presented to Council. Carried forward in 2022 Budget as efforts temporarily redirected to implementation.
	Broadband Implementation	DEV	May-22	Dec-22	Nov-22		10,980	**10,980**	10,980	10,980		10,980	-	100%	Complete; QA/QC complete, all project drawings and documents have been transferred to COB's custody. Council Res #2022-197; support implementation of MCSnet partnership project

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets

As at November 30, 2022

						a	b	c = a + b	d	e	f	g = e - f	d - b	d / b	TBD: Thresholds / Flag for concern:
	Broadband Contribution to MSCNET for 58km of Fibre in COB.	DEV	May-22	Dec-22			-	-	583,250	583,250		583,250	583,250	0%	Council Res #2022-205; Contribution agreement signed and joint press release issued June 2, 2022; dashboard posted on website with FAQs, project underway; payment is not released until project complete; TANGO will manage QA/QC (complete), final hardware installation nearing completion.
	Lake Management Plan	DEV	2020	Dec-22			-	-	3,000	3,000		3,000	3,000	0%	Enforcement undertaken, 1-on-1 education and compliance efforts. Workplan created. Survey is in draft stage. Engagement of residents at Thunder Lake/LLN re use of MR, placement of docks, etc. Project moving to operations.
	Business Licensing	DEV	2020	Dec-21			-	-	-	-		-	-	N/A	Reviewed with ECDC; draft bylaw to be presented to Council. Project moving to operations, included in Economic Development Workplan.
	LandUse Bylaw Amendments	DEV	2022	2022			-	-	20,000	20,000		20,000	20,000		Mtg with Council scheduled for Nov 18/22; Project launched with initial meeting with MPS, along with submission of administrative requested changes to LUB. Next steps to provide policies and bylaws to review - ensuring no incompatabilities exist. Project will continue into 2023.
	Printing of County maps	~~DEV~~ ADM	May-21	May-21	Wall Map - Oct 2022		1,522	**1,522**	5,000	5,000		5,000	3,478	30%	Wall maps received October 20/22. Waitlist have been contacted. Glovebox map will not be available until spring/summer 2023.
OPERATIONAL PROJECTS						4,299	1,735,047	1,736,178	3,902,679	3,870,180	100,000	3,770,180	2,182,282		

REQUEST FOR DECISION

December 20, 2022

E

TO: **COUNCIL**

RE: **2023 PAVING PROJECT TENDER**

ISSUE:

County tendered the following base paving projects – Range Road 22, Range Road 40 and pavement overlay on Thunder Lake which were identified in the Capital Plan to take place in 2023. To proceed with these paving projects in the 2023 construction season Council is required to award the paving contract.

BACKGROUND:

- 2020-2021 construction season - County forces reconstructed Range Road 22 from Highway 651 to Township Road 570 to a highway standard.
- 2022 construction season – County forces reconstructed Range Road 40 to a highway standard from Highway 18 to Highway 33.
- 2005 - Hamlet of Thunder Lake was paved over the previously oiled roadway. The pavement has reached the end of its useful life with multiple areas of failure and requires an overlay.
- WSP Engineering (formerly Wood) was retained to develop a tender for this paving work as they were the design engineer for the road base construction projects.
    - Tender was posted to Alberta Purchasing Connection (APC) and closed on November 24, 2022 with 8 tenders received.
- Costs reflected for the paving projects identified in the 10-year Capital Plan for 2023 are as follows:

Project	Approved Capital Plan
Autoparts Road (RGE RD 40) Base Paving	$ 1,500,000
Dunstable South (RGE RD 22) Base Paving	$ 3,100,000
Thunder Lake Hamlet Pavement Overlay	$ 417,053
TOTAL	**$ 5,017,053**

ANALYSIS:

- During budget discussions, engineering consultants advised that the County should anticipate increased costs for the paving projects due to general price escalations in the industry. Rough estimates with a total of $9.6 million were provided.
- Submitted tenders were reviewed for completeness by the County and WSP Engineering to ensure that the required specifications were met. All tenders were found to be complete and met all requirements. Summary of the tender pricing is as follows:

Contractor	Amount	Rank
Central City Asphalt Ltd.	$6,327,384.30	1
Carmacks Enterprises Ltd.	$6,625,036.80	2
Ledcor Highways Ltd.	$6,731,596.37	3
Allied Paving Co Ltd.	$6,996,526.35	4
E Construction	$7,281,643.24	5
TBL Construction Ltd.	$7,467,216.00	6
Border Paving Ltd.	$7,883,178.00	7
Kneslen Sand & Gravel Ltd.	$7,997,955.02	8

- Detailed breakdown of the lowest bid from Central City Asphalt Ltd. is attached to this RFD as provided by WSP Engineering. Summary of the bid breakdown from Central City Asphalt Ltd. is as follows:

Project Items	Costs
Construction	$6,199,384.30
Contingency (10%)	$619,938.43
Potential EPS Bonus	$67,300.00
Potential Site Occupancy Bonus (5 days at $4,000 /day)	$20,000.00
Engineering (estimated)	$426,000.00
Total Project Estimated Costs	**$7,332,622.73**

- Currently Council has approved and allocated $5,625,729 in funding to the 3 paving projects in the following manner leaving a shortfall of $1,706,894 to award the paving contract for all 3 projects in 2023:

Funding Source	Amount
MSI	$3,040,133
Canada Community Building Fund	$2,134,900
Aggregate Reserve	$450,696
Total Funding Approved	$5,625,729
Project Estimated Costs	$7,332,623
Additional Funding Required	**$1,706,894**

- To update the 2023 Capital Budget and reflect the full cost of $7,332,623 to support the 3 paving projects in the Capital Plan, Administration identified the following potential funding sources:

Grant Dollars Available*	$1,353,196
Aggregate Reserve	$353,698
Total	**$1,706,894**

- Alternative funding sources could also include Local Roads & Bridge Construction reserve with an estimated $1,000,000 available, Unrestricted Surplus, debt, an increase to taxes, or a combination of any of these potential funding sources.
- Future costs of maintenance for paved roads are not being considered at this time. A draft Pavement Strategy was previously shared with Council. The final version of the Pavement Strategy will be brought to Council for final adoption at a later date.
- To award the paving projects in 2023 Council is required to direct Administration on how to fund the shortfall. Council has several options to consider regarding awarding the paving contract for these projects.

OPTIONS TO CONSIDER:

A. Award the full paving contract to Central City Paving at their bid price of $6,327,384.30 with a full project cost of $7,331,622.73 and further that grant dollars of $1,353,196 and aggregate reserve of $353,698 be used to cover the shortfall from the original Capital Budget

   - Council has previously indicated that the Landfill Access Road is not a priority to be paved by the County and has expressed a desire to cancel the Landfill Access Road planned for reconstruction in 2026 and paving in 2028

     - Landfill Access Road Project has been removed from the Capital Plan; however, a formal Council decision is required before Administration can cancel the project. Budget 2023 also considers that this project is being cancelled to fund 2023 operating projects such as $195,000 for Shoulder Pulls and $265,000 for Oiling Program
     - MSI Grant funding for the Landfill Access Road Project was previously approved by Municipal Affairs in the amount of $1,039,842 with the balance of the project to come from reserves or future grant allocation (Municipal Affairs allows projects to be amended or canceled based on Council priorities and needs).
     - MSI grant funds remaining are currently allocated to Naples Road enhancements in 2024 in the amount of total $1,078,000. Municipal Affairs has accepted the project.

B. Negotiate with Central City Paving for a reduced project scope by dropping either Range Road 22 or Range Road 40 from the paving contract.

   - Initial conversations with Central City Paving indicate that changing the scope would result in price escalations of $800,000 - $1,000,000 depending on which section of roadway was cancelled.

- This option would utilize the existing grant funding allocated although less paving would be completed than originally identified in the Capital Plan

C. Defer the paving projects to a later date.
   - With the uncertainty of future grant funding and economic conditions, and the existing need to use MSI Capital to fund existing road construction or rehabilitation on existing roads, such as Shoulder Pulls and Road Re-Oiling, this option would allow Council additional time to evaluate and develop a more accurate 3-year financial plan.

D. Any other option or combination of options that Council sees fit.

ADMINISTRATION RECOMMENDS THAT:

Council considers the options presented below with the required resolutions:

If Council selects option A (award full paving contract for 2023)

Following resolutions are required:

1. Council awards the full paving contract to Central City Paving at their bid price of $6,327,384.30 with a full project cost of $7,332,622.73 and further that grant dollars of $1,353,196 and aggregate reserve of $353,698 be used to cover the shortfall from the original Capital Budget
2. Council directs Administration to cancel the Landfill Access Road Project under the MSI Grant Program.
3. Council directs Administration to amend MSI application for Range Road 22 to increase funding required by $709,404.
4. Council directs Administration to submit a Canada Community Building Fund application for Range Road 22 for $614,980.
5. Council directs Administration to allocate $353,698 of Aggregate Reserve for Range Road 22.
6. Council directs Administration to allocate an additional $28,812 of Canada Community Building Fund to Range Road 40.

If Council selects option B (negotiate reduced project scope for 2023):

Following resolution is required:

1. Council directs Administration to negotiate a reduced project scope with Central City Paving which includes _____ and _____ paving projects and the new proposal is brought back to Council for approval.

If Council selects option C (defer project for consideration in 2024 or beyond):

Following resolution is required:

1. Council directs Administration to cancel the tender for the 3 paving projects in 2023 and bring back for consideration in 2024 (or a future date).

If Council selects option D (any other options):

Following resolution is required:

1. Council directs Administration to _____

2022-11-25

Confidential

Mr. Ken Hove
Director of Infrastructure
County of Barrhead No. 11
5306 – 49 Street
Barrhead, AB T7N 1N5

Subject: **Tender Results**
Granular Base Course, Asphalt Concrete Pavement and Other Work
Range Road 22, Range Road 40 and Thunder Lake Subdivision (approx. 11.73 km)
In the County of Barrhead No. 11

Dear Mr. Hove:

The sealed tenders received by the County of Barrhead No. 11 (County) were opened publicly at the County office on Thursday, November 24, 2022 at 11 a.m.

Enclosed is a complete summary of all tenders received on the project. A total of eight tenders were received. The lowest tender was submitted by Central City Asphalt Ltd. of Blackfalds, Alberta with a bid of $6,327,384.30 which includes 32 days for site occupancy at $128,000. The tendered amount minus the site occupancy is $6,199,384.30. All necessary documentation has been provided with the tender submission. WSP E&I Canada Limited's (WSP) estimated cost for construction of this project prior to tendering was $7,417,210.

The bid submitted by Central City Asphalt Ltd. Meets all the requirements of the tender. Central City Asphalt Ltd's commencement date for construction is August 3, 2022.

The following is the estimated construction cost for the project based on the lowest tender.

Part A – Range Road 22	
Construction	$4,009,467.50
Contingency (10%)	$400,946.75
Potential EPS Bonus	$40,800.00
Potential Site Occupancy Bonus (2 days at $4,000/day)	$8,000.00
Engineering (estimated)	$259,000.00
Part A Subtotal	**$4,718,214.25**

WSP E&I Canada Limited
5681 70 St NW
Edmonton AB
T6B 3P6

T+ 1 780-436-2152
F+ 1 780-435-8425

wsp.com

Part B – Range Road 40	
Construction	$1,824,556.80
Contingency (10%)	$182,455.68
Potential EPS Bonus	$19,700.00
Potential Site Occupancy Bonus (2 days at $4,000/day)	$8,000.00
Engineering (estimated)	$129,000
Part B Subtotal	**$2,163,712.48**

Part C – Thunder Lake Subdivision	
Construction	$365,360.00
Contingency (10%)	$36,536.000
Potential EPS Bonus	$6,800.00
Potential Site Occupancy Bonus (1 days at $4,000/day)	$4,000.00
Engineering (estimated)	$38,000
Part C Subtotal	**$450,696.00**

Total Project (Parts A, B & C)	
Construction	$6,199,384.30
Contingency (10%)	$619,938.43
Potential EPS Bonus	$67,300.00
Potential Site Occupancy Bonus (5 days at $4,000/day)	$20,000.00
Engineering (estimated)	$425,000.00
Total Project Estimated Project Costs	**$7,331,622.73**

A complete summary of the tenders received is attached for your reference. Upon the County's approval to award the tender to Central City Asphalt Ltd., WSP will proceed with the execution of the Contract between the Contractor and the County.

Please note that the estimated engineering costs in the above tables include construction supervision, contract administration and post construction engineering and is based on a construction duration of 56 days. As Central City Asphalt Ltd's site occupancy days bid to complete the work is 32 days, WSP will prepare a detailed engineering estimate based on this number of site days bid and provide a construction engineering daily rate for reference should the work take longer to complete.

Should you have any questions or require further information, please contact our office.

Yours sincerely,

Gordon J. Holman, C.E.T.
Project Director
WSP E&I Canada Limited

cc: Travis Wierenga, County of Barrhead
Erwin Miranda, WSP E&I Canada Limited

WSP Project No.: ET22-0021

Tender Opening Results

Tender Opening
11:00am, Thursday, November 24, 2022
At the County of Barrhead's office

Project: **Rge Rd 22, Rge Rd 40 and Thunder Lake Subdivision** **WSP Project No.:** **ET22-0021**
Owner: **County of Barrhead**

Contractor	Bid Bond Received	Amount of Bid	Rank
Central City Asphalt Ltd.	Y	$6,327,384.30	1
Carmacks Enterprises Ltd.	Y	$6,625,036.80	2
Ledcor Highways Ltd.	Y	$6,731,596.37	3
Allied Paving Co Ltd.	Y	$6,996,526.35	4
E Construction	Y	$7,281,643.24	5
TBL Construction Ltd.	Y	$7,467,216.00	6
Border Paving Ltd.	Y	$7,883,178.00	7
Knelsen Sand & Gravel Ltd.	Y	$7,997,955.02	8

Result of Tenders
24 November 2022

Project: Rge Rd 22, Rge Rd 40 and Thunder Lake Subdivision
From:
To:

WSP Project No.: ET22-0021
Owner: County of Barrhead
Lowest Bidder: Central City Asphalt Ltd.

Bidders				Central City Asphalt Ltd.		Carmacks Enterprises Ltd.		Ledcor Highways Ltd.		Allied Paving Co Ltd.		E Construction		TBL Construction Ltd.	
Bid Item	Description	Unit	Estimated Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
	PART A - Range Road 22 (approx 6.70 km)														
1	Mobilization	LS	1	396,810.00	396,810.00	262,800.00	262,800.00	637,776.48	637,776.48	430,000.00	430,000.00	740,444.00	740,444.00	847,500.00	847,500.00
2	Site Occupancy	days	4,000.00	20	80,000.00	28	112,000.00	25	100,000.00	50	200,000.00	35	140,000.00	36	144,000.00
3	Supply of Aggregate - With Option	t	71,000.00	1.10	78,100.00	1.10	78,100.00	1.10	78,100.00	1.10	78,100.00	1.10	78,100.00	1.10	78,100.00
4	Subgrade Excavation	m^3	300	9.65	2,895.00	6.00	1,800.00	35.53	10,659.00	30.00	9,000.00	37.00	11,100.00	17.50	5,250.00
5	Preparing Subgrade Surface - First Layer	m^2	86,000	2.00	172,000.00	0.75	64,500.00	1.40	120,400.00	0.20	17,200.00	2.25	193,500.00	2.20	189,200.00
6	Preparing Subgrade Surface - Second Layer	m^2	40,200	0.01	402.00	0.90	36,180.00	0.91	36,582.00	1.71	68,742.00	2.25	90,450.00	0.79	31,758.00
7	Granular Fill - (Des 6 Class 80)	t	700.00	21.00	14,700.00	25.00	17,500.00	47.74	33,418.00	30.60	21,420.00	24.00	16,800.00	27.65	19,355.00
8	Granular Base Course (Des 2 Class 25)	t	50,800.00	25.10	1,275,080.00	25.00	1,270,000.00	28.21	1,433,068.00	30.60	1,554,480.00	25.50	1,295,400.00	26.75	1,358,900.00
9	Asphalt Concrete Pavement Mix Type M1, PG 52-34	t	19,500.00	104.65	2,040,675.00	116.00	2,262,000.00	86.13	1,679,535.00	113.09	2,205,255.00	118.00	2,301,000.00	107.00	2,086,500.00
10	Removal and Reinstallation or Disposal of Existing Signs	sign	8	86.00	688.00	80.00	640.00	159.15	1,273.20	170.50	1,364.00	168.00	1,344.00	150.00	1,200.00
11	Supply of Signs, Aluminum	m^2	8.20	180.00	1,476.00	280.00	2,296.00	219.35	1,798.67	268.40	2,200.88	232.00	1,902.40	290.00	2,378.00
12	Install New Signs (less than 1 sq.m.)	sign	20	56.00	1,120.00	55.00	1,100.00	59.25	1,185.00	48.40	968.00	62.50	1,250.00	100.00	2,000.00
13	Supply and Install Wooden Posts	post	18	271.00	4,878.00	210.00	3,780.00	243.51	4,383.18	268.40	4,831.20	257.00	4,626.00	335.00	6,030.00
14	Roadway Lines - Supplying Paint and Painting	km	6.70	1,055.00	7,068.50	1,100.00	7,370.00	1,055.00	7,068.50	1,193.50	7,996.45	1,115.00	7,470.50	1,155.00	7,738.50
15	Pavement Messages - Stop Bar	message	1	175.00	175.00	190.00	190.00	175.00	175.00	275.00	275.00	185.00	185.00	275.00	275.00
16	Broadcast Seeding	ha	6.70	2,000.00	13,400.00	1,100.00	7,370.00	1,000.00	6,700.00	1,980.00	13,266.00	5,943.00	39,818.10	3,000.00	20,100.00
	Subtotal Part A				**4,089,467.50**		**4,127,626.00**		**4,152,122.03**		**4,615,098.53**		**4,923,390.00**		**4,800,284.50**
	PART B - Range Road 40 (approx 3.20 km)														
17	Mobilization	LS	1	246,385.00	246,385.00	180,000.00	180,000.00	478,919.82	478,919.82	195,000.00	195,000.00	80,357.00	80,357.00	326,728.00	326,728.00
18	Site Occupancy	days	4,000.00	10	40,000.00	18	72,000.00	15	60,000.00	25	100,000.00	19	76,000.00	28	112,000.00
19	Supply of Aggregate - With Option	t	34,600.00	1.10	38,060.00	1.10	38,060.00	1.10	38,060.00	1.10	38,060.00	1.10	38,060.00	1.10	38,060.00
20	Subgrade Excavation	m^3	200	9.65	1,930.00	6.00	1,200.00	35.53	7,106.00	30.00	6,000.00	37.00	7,400.00	17.50	3,500.00
21	Preparing Subgrade Surface - First Layer	m^2	41,200	2.00	82,400.00	0.75	30,900.00	1.40	57,680.00	0.01	412.00	2.25	92,700.00	2.20	90,640.00
22	Preparing Subgrade Surface - Second Layer	m^2	19,200	0.01	192.00	0.90	17,280.00	0.91	17,472.00	0.01	192.00	2.25	43,200.00	0.79	15,168.00
23	Granular Fill - (Des 6 Class 80)	t	350.00	21.00	7,350.00	20.00	7,000.00	47.74	16,709.00	24.50	8,575.00	19.00	6,650.00	22.75	7,962.50
24	Granular Base Course (Des 2 Class 25)	t	24,500.00	17.60	431,200.00	20.00	490,000.00	22.56	552,720.00	24.50	600,250.00	21.00	514,500.00	22.00	539,000.00
25	Asphalt Concrete Pavement Mix Type M1, PG 52-34	t	9,500.00	102.65	975,175.00	116.00	1,102,000.00	83.00	788,500.00	103.50	983,250.00	110.00	1,045,000.00	107.76	1,023,720.00
26	Asphalt Mix for Others	t	250.00	108.00	27,000.00	116.00	29,000.00	66.30	16,575.00	100.00	25,000.00	86.50	21,625.00	97.50	24,375.00
27	Removal and Reinstallation or Disposal of Existing Signs	sign	2	86.00	172.00	80.00	160.00	143.81	287.62	170.50	341.00	152.00	304.00	250.00	500.00
28	Supply of Signs, Aluminum	m^2	3.36	180.00	604.80	280.00	940.80	211.97	712.22	268.40	901.82	224.00	752.64	300.00	1,008.00
29	Install New Signs (less than 1 sq.m.)	sign	6	56.00	336.00	55.00	330.00	59.95	359.70	48.40	290.40	63.50	381.00	100.00	600.00
30	Supply and Install Wooden Posts	post	6	271.00	1,626.00	210.00	1,260.00	245.17	1,471.02	268.40	1,610.40	259.00	1,554.00	335.00	2,010.00
31	Roadway Lines - Supplying Paint and Painting	km	3.20	1,055.00	3,376.00	1,100.00	3,520.00	1,055.00	3,376.00	1,193.50	3,819.20	1,115.00	3,568.00	1,155.00	3,696.00
32	Pavement Messages - Stop Bar	message	2	175.00	350.00	190.00	380.00	175.00	350.00	275.00	550.00	185.00	370.00	275.00	550.00
33	Milled Rumble Strips for Stop Conditions	set	1	2,000.00	2,000.00	6,000.00	6,000.00	4,500.00	4,500.00	1,980.00	1,980.00	4,754.00	4,754.00	4,000.00	4,000.00
34	Broadcast Seeding	ha	3.20	2,000.00	6,400.00	1,100.00	3,520.00	1,000.00	3,200.00	1,980.00	6,336.00	5,943.00	19,017.60	3,000.00	9,600.00
	Subtotal Part B				**1,864,556.80**		**1,983,550.80**		**2,047,998.38**		**1,972,567.82**		**1,956,193.24**		**2,203,117.50**
	PART C - Thunder Lake Subdivision (approx 1.83 km)														
36	Mobilization	LS	1	5,000.00	5,000.00	45,000.00	45,000.00	119,729.96	119,729.96	35,000.00	35,000.00	40,000.00	40,000.00	29,750.00	29,750.00
36	Site Occupancy	days	4,000.00	2	8,000.00	6	24,000.00	4	16,000.00	5	20,000.00	4	16,000.00	8	32,000.00
37	Supply of Aggregate - With Option	t	2,600.00	1.10	2,860.00	1.10	2,860.00	1.10	2,860.00	1.10	2,860.00	1.10	2,860.00	1.10	2,860.00
38	Asphalt Concrete Pavement Mix Type M1, PG 52-34	t	2,600.00	137.50	357,500.00	170.00	442,000.00	151.11	392,886.00	135.00	351,000.00	132.00	343,200.00	153.54	399,204.00
	Subtotal Part C				**373,360.00**		**513,860.00**		**531,475.96**		**408,860.00**		**402,060.00**		**463,814.00**
	Total Bid Price (Part A + B + C)				**6,327,384.30**		**6,625,036.80**		**6,731,596.37**		**6,996,526.35**		**7,281,643.24**		**7,467,216.00**

Result of Tenders
24 November 2022

Project: Rge Rd 22, Rge Rd 40 and Thunder Lake Subdivision
From:
To:

WSP Project No.: ET22-0021
Owner: County of Barrhead
Lowest Bidder:

Bidders				Border Paving Ltd.		Knelsen Sand & Gravel Ltd.									
Bid Item	Description	Unit	Estimated Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
	PART A - Range Road 22 (approx 6.70 km)														
1	Mobilization	LS	1	###########	1,167,226.00	495,816.46	495,816.46		0.00		0.00		0.00		0.00
2	Site Occupancy	days	4,000.00	38	152,000.00	80	320,000.00		0.00		0.00		0.00		0.00
3	Supply of Aggregate - With Option	t	71,000.00	1.10	78,100.00	1.10	78,100.00		0.00		0.00		0.00		0.00
4	Subgrade Excavation	m^3	300	17.50	5,250.00	35.33	10,599.00		0.00		0.00		0.00		0.00
5	Preparing Subgrade Surface - First Layer	m^2	86,000	2.20	189,200.00	3.41	293,260.00		0.00		0.00		0.00		0.00
6	Preparing Subgrade Surface - Second Layer	m^2	40,200	0.79	31,758.00	2.58	103,716.00		0.00		0.00		0.00		0.00
7	Granular Fill - (Des 6 Class 80)	t	700.00	30.90	21,630.00	40.23	28,161.00		0.00		0.00		0.00		0.00
8	Granular Base Course (Des 2 Class 25)	t	50,800.00	29.95	1,521,460.00	32.33	1,642,364.00		0.00		0.00		0.00		0.00
9	Asphalt Concrete Pavement Mix Type M1, PG 52-34	t	19,500.00	100.90	1,967,550.00	108.32	2,112,240.00		0.00		0.00		0.00		0.00
10	Removal and Reinstallation or Disposal of Existing Signs	sign	8	160.00	1,280.00	177.67	1,421.36		0.00		0.00		0.00		0.00
11	Supply of Signs, Aluminum	m^2	8.20	220.00	1,804.00	244.87	2,007.93		0.00		0.00		0.00		0.00
12	Install New Signs (less than 1 sq.m.)	sign	20	60.00	1,200.00	66.14	1,322.80		0.00		0.00		0.00		0.00
13	Supply and Install Wooden Posts	post	18	244.00	4,392.00	271.83	4,892.94		0.00		0.00		0.00		0.00
14	Roadway Lines - Supplying Paint and Painting	km	6.70	1,060.00	7,102.00	1,177.72	7,890.72		0.00		0.00		0.00		0.00
15	Pavement Messages - Stop Bar	message	1	175.00	175.00	195.36	195.36		0.00		0.00		0.00		0.00
16	Broadcast Seeding	ha	6.70	3,000.00	20,100.00	1,116.32	7,479.34		0.00		0.00		0.00		0.00
	Subtotal Part A				**5,170,227.00**		**5,109,466.91**		**0.00**		**0.00**		**0.00**		**0.00**
	PART B - Range Road 40 (approx 3.20 km)														
17	Mobilization	LS	1	514,574.00	514,574.00	367,647.84	367,647.84		0.00		0.00		0.00		0.00
18	Site Occupancy	days	4,000.00	25	100,000.00	50	200,000.00		0.00		0.00		0.00		0.00
19	Supply of Aggregate - With Option	t	34,600.00	1.10	38,060.00	1.10	38,060.00		0.00		0.00		0.00		0.00
20	Subgrade Excavation	m^3	200	17.50	3,500.00	35.33	7,066.00		0.00		0.00		0.00		0.00
21	Preparing Subgrade Surface - First Layer	m^2	41,200	2.20	90,640.00	3.37	138,844.00		0.00		0.00		0.00		0.00
22	Preparing Subgrade Surface - Second Layer	m^2	19,200	0.79	15,168.00	2.34	44,928.00		0.00		0.00		0.00		0.00
23	Granular Fill - (Des 6 Class 80)	t	350.00	26.00	9,100.00	47.06	16,471.00		0.00		0.00		0.00		0.00
24	Granular Base Course (Des 2 Class 25)	t	24,500.00	25.25	618,625.00	27.13	664,685.00		0.00		0.00		0.00		0.00
25	Asphalt Concrete Pavement Mix Type M1, PG 52-34	t	9,500.00	94.70	899,650.00	105.28	1,000,160.00		0.00		0.00		0.00		0.00
26	Asphalt Mix for Others	t	250.00	80.00	20,000.00	82.82	20,705.00		0.00		0.00		0.00		0.00
27	Removal and Reinstallation or Disposal of Existing Signs	sign	2	144.00	288.00	160.54	321.08		0.00		0.00		0.00		0.00
28	Supply of Signs, Aluminum	m^2	3.36	300.00	1,008.00	236.63	795.08		0.00		0.00		0.00		0.00
29	Install New Signs (less than 1 sq.m.)	sign	6	60.00	360.00	66.92	401.52		0.00		0.00		0.00		0.00
30	Supply and Install Wooden Posts	post	6	246.00	1,476.00	273.69	1,642.14		0.00		0.00		0.00		0.00
31	Roadway Lines - Supplying Paint and Painting	km	3.20	1,060.00	3,392.00	1,177.72	3,768.70		0.00		0.00		0.00		0.00
32	Pavement Messages - Stop Bar	message	2	175.00	350.00	195.36	390.72		0.00		0.00		0.00		0.00
33	Milled Rumble Strips for Stop Conditions	set	1	3,300.00	3,300.00	5,023.44	5,023.44		0.00		0.00		0.00		0.00
34	Broadcast Seeding	ha	3.20	3,000.00	9,600.00	1,116.32	3,572.22		0.00		0.00		0.00		0.00
	Subtotal Part B				**2,329,091.00**		**2,514,481.74**		**0.00**		**0.00**		**0.00**		**0.00**
	PART C - Thunder Lake Subdivision (approx 1.83 km)														
36	Mobilization	LS	1	10,000.00	10,000.00	58,910.37	58,910.37		0.00		0.00		0.00		0.00
36	Site Occupancy	days	4,000.00	5	20,000.00	6	24,000.00		0.00		0.00		0.00		0.00
37	Supply of Aggregate - With Option	t	2,600.00	1.10	2,860.00	1.10	2,860.00		0.00		0.00		0.00		0.00
38	Asphalt Concrete Pavement Mix Type M1, PG 52-34	t	2,600.00	135.00	351,000.00	110.86	288,236.00		0.00		0.00		0.00		0.00
	Subtotal Part C				**383,860.00**		**374,006.37**		**0.00**		**0.00**		**0.00**		**0.00**
	Total Bid Price (Part A + B + C)				**7,883,178.00**		**7,997,955.02**		**0.00**		**0.00**		**0.00**		**0.00**

F

REQUEST FOR DECISION

DECEMBER 20, 2022

TO: COUNCIL

RE: 2023 INTERIM OPERATING BUDGET & 2023 CAPITAL BUDGET

ISSUE:

Section 242, *MGA*, Council is required to adopt an operating budget for each calendar year.

Section 245, *MGA*, Council is required to adopt a capital budget for each calendar year.

BACKGROUND:

- *MGA* (s. 242) also permits Council to adopt an interim budget for part of a year.
    - An interim operating budget ceases to have any effect when the operating budget for that year is adopted.
- County of Barrhead generally approves the annual operating budget by the end of April of each year once as much information as possible is available to inform budget decisions. The following information is generally not available until after year end:
    - Grant funding
    - Property Assessment
    - Public Engagement
- Budget workshops were held in accordance with the Council approved budget schedule in September, November and December 2022 at which time Council reviewed the following:
    - Status report on 2022 projects
    - 2022-2026 Strategic Plan
    - 2023 priorities and projects
    - Reserve contributions and balances
    - Grant allocations and balances
    - Financial and Capital Plans
    - Total Compensation Review recommendations from consultant
- Public engagement on the 2023 budget occurred in October 2022. Council received a "What we Heard Report" during the Council meeting on November 15, 2022.
- Property Tax Bylaw is approved following adoption of annual Operating and Capital Budgets (not interim budgets).

ANALYSIS:

- County of Barrhead budget process requires Council to approve an interim operating budget for 2023 for Administration to continue to perform the basic day-to-day operations until the final operating budget for 2023 is established.

- Passing an interim budget at this time allows for budgeting to occur based on actuals from the previous year and provides increased certainty with respect to grants and assessment before passing a final budget.
- An interim budget can be presented as fiscally responsible as adequate time is available for Council to hear public input, discuss priorities and align spending with revenues to minimize the impact on taxes prior to adopting the final budget.
- Interim Operating Budget presented for 2023 is $18,673,478 and includes the recommendation from Improve Consulting Group Inc. to introduce a new 7 step salary and wages grid to replace the 13-step grid developed in 2000 with the last market adjustment in 2006.
- Capital Budget presented for 2023 is $14,775,734 and includes the following:
    - purchase or construction of capital assets of $12,988,748,
    - contributions of $1,781,124 from 2023 operating budget to reserves for future asset replacements, and
    - $5,652 of capital reserves transferred to 2023 operating budget.
- Council will have the opportunity to further refine the operating budget before final approval in April 2023, however, Council also has the authority to amend the interim operating, operating, or capital budgets at any time during the year.
- Attached are the following documents:
    - 2023 Interim Operating Budget
        - Summary by Department
        - Summary by Category
    - 2023 Capital Budget – Summary by Department
- Administration will also provide a presentation on December 20, 2022, as an overview of the 2023 Operating and Capital Budgets. The presentation will be posted to the County website following Council's deliberation.

STRATEGIC ALIGNMENT:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates an open & accountable government

ADMINISTRATION RECOMMENDS THAT:

1. Council approve the 7 step pay grid as recommended by Improve Consulting Group Inc. and as included in the 2023 INTERIM Operating Budget
2. Council approve the 2023 INTERIM Operating Budget of $18,673,478 as presented.
3. Council approve the 2023 Capital Budget of $14,775,734 as presented.

2023 OPERATING BUDGET

County of Barrhead

DEPARTMENT SUMMARY	Expenditures	Revenue	Net Cost	$100 of Taxes Collected Used for:
A-General Government Services				
01-General Municipal	167,305	1,435,210	(1,267,905)	(11)
05-Taxation	53,000	12,025,883	(11,972,883)	
06-Requisitions	2,839,316	239	2,839,077	24
11-Council & Legislative	355,742	6,881	348,861	3
12-Administration	1,468,512	19,657	1,448,855	12
15-Elections & Plebiscites	2,500	-	2,500	0
Total A-General Government Services	4,886,375	13,487,870	(8,601,495)	29
B-Protective Services				
21-Enhancing Policing Services	368,318	-	368,318	3
23-Fire Fighting	677,090	94,987	582,103	5
24-Disaster Services	15,477	-	15,477	0
25-Ambulance (STARS)	7,500	-	7,500	0
26-By-Law Enforcement	144,552	4,329	140,223	1
27-Safety	63,533	7,000	56,533	0
28-Barrhead & Area Regional Crime Coalition	4,995	2,663	2,332	0
Total B-Protective Services	1,281,465	108,979	1,172,486	8
C-Transportation Services				
32-Public Works	7,743,345	2,242,653	5,500,692	47
33-Airport	63,095	28,085	35,010	1
Total C-Transportation Services	7,806,440	2,270,738	5,535,702	43
D-Utilities & Waste Management Services				
41&42 W&S Utility / Truck Fill	1,937,956	1,888,982	48,974	0
48-Lagoons	45,000	45,000	-	-
43-Waste Management	304,273	5,652	298,621	3
44-Utility Services -General	90,434	-	90,434	1
Total D-Utilities & Waste Management Services	2,377,663	1,939,634	438,029	3
E-Community Support Services				
51-FCSS	75,500	-	75,500	1
Total E-Community Support Services	75,500	-	75,500	1
F-Planning & Development				
61-Land Use Planning & Development	265,394	42,350	223,044	2
63-Economic Development	121,584	-	121,584	1
66-Subdivision & Land Development	263,158	262,858	300	0
69-Land,Housing and Leases	-	12,790	(12,790)	(0)
Total F-Planning & Development	650,136	317,998	332,138	3
G-Agricultural Services				
62-Agricultural Services	718,810	379,727	339,083	3
Total G-Agricultural Services	718,810	379,727	339,083	3
H-Recreational & Cultural Services				
72-Recreation	697,716	26,202	671,514	6
74-Culture	179,373	142,330	37,043	0
Total H-Recreational & Cultural Services	877,089	168,532	708,557	6
2023 OPERATING BUDGET	**18,673,478**	**18,673,478**	**- $**	**100**

2023 OPERATING BUDGET

SUMMARY BY CATEGORY

	2019 Actual	2020 Actual	2021 Actual	2022 Budget	2023 Budget	Dollar Change	% Change
Revenues							
Municipal taxes	8,749,655	8,776,157	8,791,533	8,948,480	9,139,629	191,149	2%
Requisitioned taxes	2,668,837	2,684,745	2,653,019	2,836,254	2,836,254	-	0%
Local improvement levy	21,885	21,885	21,885	21,885	21,885	-	0%
Aggregate levy	148,611	100,632	96,077	100,000	100,000	-	0%
User fees and sale of goods	770,399	589,154	825,853	1,094,402	1,087,894	(6,508)	-1%
Rental income	87,312	79,333	77,542	77,942	78,585	643	1%
Allocation of in-house equip rental	719,941	735,580	856,265	544,204	804,486	260,282	48%
Penalties and costs on taxes	379,941	299,849	325,645	300,000	175,000	(125,000)	-42%
Licenses, permits and fee revenue	28,564	19,557	23,731	17,329	16,579	(750)	-4%
Returns on investment	403,872	230,643	151,592	208,591	326,483	117,892	57%
Other governments transfer for operating	1,163,759	1,797,034	1,543,403	1,250,608	1,487,623	237,015	19%
Other revenue	29,612	19,181	58,186	44,594	45,507	913	2%
Drawn from operating reserves	924,822	769,471	176,876	242,604	310,359	67,755	28%
Drawn from unrestricted reserves	484,404	153,545	273,251	279,517	737,303	457,786	164%
Debenture proceeds	-	-	-	1,500,000	1,500,000	-	0%
Contribution from capital source	149,153	195,842	85,977	15,000	5,652	(9,348)	-62%
Gain/loss on disposal of assets	-	-	-	-	-	-	
Over/Under Levy income	33,237	4,116	1,988	30	239	209	697%
Total Revenue	**16,764,004**	**16,476,724**	**15,962,823**	**17,481,440**	**18,673,478**	**1,192,038**	**7%**
Expenditures							
Salaries and benefits	3,798,840	3,568,325	3,645,063	3,904,800	4,258,700	353,900	9%
Materials, goods and supplies	2,334,147	2,108,648	2,434,318	2,732,611	2,937,626	205,015	8%
Utilities	123,190	115,883	115,295	129,690	132,590	2,900	2%
Contracted and general services	1,518,385	1,302,243	1,806,645	2,048,342	2,097,163	48,821	2%
Purchases from other governments	232,730	279,595	359,359	296,845	300,240	3,395	1%
Transfers to other governments	848,373	958,128	1,049,106	2,689,339	2,768,950	79,611	3%
Transfers to individuals and organizations	89,163	25,738	148,763	107,738	110,450	2,712	3%
Transfer to local boards and agencies	150,173	149,304	149,744	156,916	165,523	8,607	5%
Interest on long term debt	132,570	128,234	123,772	119,388	114,671	(4,717)	-4%
Principal payment for debenture	149,215	153,545	158,001	162,586	167,303	4,717	3%
Provision for allowances	1,512,924	1,121,473	(309,575)	80,425	80,425	-	0%
Bank charges and short term interest	939	986	789	1,970	1,970	-	0%
Tax cancellations	11,818	232	-	3,000	3,000	-	0%
Other expenditures (over/under levy)	1,266	33,184	4,116	2,000	3,063	1,063	53%
Requisitions	2,668,837	2,684,745	2,653,019	2,836,254	2,836,254	-	0%
Transfer to operating reserves	978,915	827,724	340,509	315,422	222,261	(93,161)	-30%
Transfer to capital reserve	1,589,015	1,458,333	1,670,692	1,707,343	1,771,125	63,782	4%
Transfer to capital program	343,936	914,746	512,622	186,771	702,164	515,393	276%
Total Expenditures	**16,484,436**	**15,831,067**	**14,862,238**	**17,481,440**	**18,673,478**	1,192,038	**7%**

Expenditures	16,484,436	15,831,067	14,862,238	17,481,440	18,673,478	1,192,038	8%
Net Cost (Revenue)	(279,568)	(645,657)	(1,100,585)	-	-	-	0%

2023 CAPITAL BUDGET

	Capital Assets Acquired	Contributions to Reserves	Total
General Government Services			
01-General Municipal	-	-	-
11-Council & Legislative	-	-	-
12-Administration	124,718	70,000	194,718
Total -General Government Services	124,718	70,000	194,718
Protective Services			
21-Enhancing Policing Services	-	-	-
23-Fire Fighting	78,450	97,000	175,450
24-Disaster Services	-	-	-
25-Ambulance (STARS)	-	-	-
26-By-Law Enforcement	85,000	10,000	95,000
27-Safety	-	-	-
28-Barrhead & Area Regional Crime Coalition	-	-	-
Total -Protective Services	163,450	107,000	270,450
Transportation Services			
32-Public Works	12,282,580	1,167,726	13,450,306
33-Airport	-	18,000	18,000
Total -Transportation Services	12,282,580	1,185,726	13,468,306
Utilities & Waste Management Services			
41&42-W&S Utility	-	88,885	88,885
43-Waste Management	345,000	40,000	385,000
44-Utility Services -General	-	50,000	50,000
48-Lagoons	38,000	24,647	62,647
Total -Utilities & Waste Management Services	383,000	203,532	586,532
Community Support Services			
51-FCSS	-	-	-
Total -Community Support Services	-	-	-
Planning & Development			
61-Land Use Planning & Development	-	29,600	29,600
63-Economic Development	-	-	-
66-Subdivision & Land Development	-	145,266	145,266
69-Land,Housing and Leases	-	-	-
Total -Planning & Development	-	174,866	174,866
Agricultural Services			
62-Agricultural Services	35,000	40,000	75,000
Total - Agricultural Services	35,000	40,000	75,000
Recreational & Cultural Services			
72-Recreation	-	-	-
74-Culture	-	-	-
Total -Recreational & Cultural Services	-	-	-
TOTAL - 2023 CAPITAL BUDGET	**12,988,748**	**1,781,124**	**14,769,872**

Capital Assets Acquired	12,988,748
Contributions from Operating for Future Reserves	1,781,124
Subtotal	**14,769,872**
Contributions from Reserves to Current Year Operating	5,862
	14,775,734

CF - denotes carry forward	2022 and prior years PROJECT COST	2023 PROJECT COST	Funding Source: GENERAL REVENUES	RESERVES	GRANTS	SALE OF EQUIP	OTHER / UNKNOWN
ADMINISTRATION							
Projector for Council chambers		8,800		8,800			
Interior upgrades		39,418		34,418		5,000	
Carpet (CF)		19,000		19,000			
Telephone system (CF)		20,000		20,000			
CAMAlot Assessment Software		37,500		37,500			
		124,718	-	119,718	-	5,000	-
FIRE							
Command 1 (50%)		62,500		55,500		7,000	
Radios (50%)		10,000		10,000			
OnSite Training Facility (50%) (CF)		5,950		5,950			
		78,450	-	71,450	-	7,000	-
BYLAW							
New Peace Officer vehicle		85,000		85,000			
		85,000	-	85,000	-	-	-

CF - denotes carry forward		2022 and prior years PROJECT COST	2023 PROJECT COST	Funding Source: GENERAL REVENUES	RESERVES	GRANTS	SALE OF EQUIP	OTHER / UNKNOWN
TRANSPORTATION	**# miles**							
Bridges								
BF 78033 SW 17-62-3-W5 (STIP approved) (CF)		*815*	310,000		77,500	232,500		
BF 70370 RGE RD 51 (STIP Funding Pending) (CF)			150,000		37,500	112,500		
BF 70917 RGE RD 20 (STIP funding pending)			385,000		96,250	288,750		
Road Construction								
22-340 Completion (CF)		*1,026,895*	14,000		14,000			
23-640 WofNW5,8,17-61-4-W5 (Buruma North)	2.25		429,478	429,478				
23-440 NE&NW 16-59-4-W5 (D.Mackenzie West) (CF) - O/S Council res. to put to reserves for 2022	1		186,771		186,771			
23-740 - RGE RD 32 (Mast North) (CF)	1		191,763		191,763			
23-741 - RGE RD 32 (Visser North)	1.5		272,686	272,686				
Paving								
2022/3-340 W of 25 & 36 59-4-W5 (Autoparts Road) - PAVING (2 miles)			2,163,712			2,163,712		
Rge Rd 22 Paving (4 miles)			4,718,214		353,698	4,364,516		
Thunder Lake Overlay			450,696		450,696			
Equipment Replacement								
2 x 2022 Scrapers (CF)			2,604,000		2,034,000		570,000	
2023 Dozer (purchased in 2022, sell old in 2023)					(300,000)		300,000	
2023 Pintle Hitch Tri-Axle Trailer			60,000		50,000		10,000	
2023 Post Pounder			20,000		16,000		4,000	
2023 Steamer Pressure Washer			18,000		17,800		200	
2023 Pick Up Truck			60,000		58,000		2,000	
Buildings, Land, & Land Improvements								
Concrete pad & foundation & eavestroves			42,500		42,500			
Salt shed			200,000		200,000			
County welcome sign (CF)			5,760		5,760			
	5.75	*1,027,710*	12,282,580	702,164	3,532,238	7,161,978	886,200	-

CF - denotes carry forward	2022 and prior years PROJECT COST	2023 PROJECT COST	Funding Source: GENERAL REVENUES	RESERVES	GRANTS	SALE OF EQUIP	OTHER / UNKNOWN
AIRPORT							
		-	-	-	-	-	-
WASTE MANAGEMENT							
Track Loader Waste Handler (50%)		330,000		317,500		12,500	
Non-Compliance Rehab Work (50%) (CF)		15,000		15,000			
		345,000	-	332,500	-	12,500	-
UTILITIES							
Neerlandia lagoon power & access		38,000		38,000			
	-	38,000	-	38,000	-	-	-
AGRICULTURAL SERVICES							
Building repairs		20,000		20,000			
Concrete pad repairs		15,000		15,000			
		35,000	-	35,000	-	-	-
ECONOMIC DEVELOPMENT							
		-	-	-	-	-	-
RECREATION							
		-	-	-	-	-	-
TOTAL	***1,027,710***	**12,988,748**	**702,164**	**4,213,906**	**7,161,978**	**910,700**	**-**

REQUEST FOR DECISION

DECEMBER 20, 2022

G

TO: **COUNCIL**

RE: **3 YEAR FINANCIAL PLAN AND 10 YEAR CAPITAL PLAN**

ISSUE:

Section 283.1 of the *MGA* requires Council to annually review and update its Capital Plan.

BACKGROUND:

- Changes to the *MGA* require a written financial plan and a written capital plan starting in 2019.
    - Financial plan – must cover a minimum of the next 3 years
    - Capital plan – must cover a minimum of the next 5 years
- Primary benefit of longer-term planning is to identify future financial challenges and opportunities, allowing Council to plan and develop strategies to minimize or eliminate challenges and to capitalize on opportunities.
- Financial and capital plans do not have to be financially balanced.

ANALYSIS:

- County of Barrhead 3-year Financial Plan meets the requirements of the *MGA Sec. 283.1(2)*.
- County of Barrhead 10-year Capital Plan exceeds the requirements of the *MGA Sec 283.1(3)*.

Financial Plan

- 3-year financial plan was prepared by Administration with workshops held with Council during preparation.
- 3-year financial plan includes estimates of revenues and expenditures.
    - Where actuals are known, such as contracted amounts, actuals were used.
    - Road Construction Plan is incorporated into the financial plan.
- 3-year financial plan includes 2024, 2025 and 2026 and shows projected deficits for the 3 years as follows: $777,007, $2,270,499, $2,434,748
    - A plan can be unbalanced, however a budget must be balanced.
    - Council reviews annually the strategies to balance the budget. These strategies include:
        - reducing expenditures or services,
        - increasing taxes and user fees,
        - reducing annual reserve contributions,
        - using grants and using reserves.

- 2023 Draft Operating Budget includes a one-time $1.5M in revenue (debenture proceeds) with corresponding expense for Sani-Pretreatment at Town lagoon. This has been carried over from Budget 2022.
    - Expenditure for servicing debenture has not been included in the 2024-2026 plan nor has revenue projected due to projected increased water and wastewater volumes.
- 2023 Draft Capital Budget includes 3 paving projects. Added costs related to maintaining pavement or contribution to reserves for future maintenance activities for pavement have not been included in the 2024-2026 plan.
- In 2022, a Total Compensation Review was undertaken to develop internal and external equity in pay. A new grid was established and is proposed in Budget 2023 and the financial plan. Cost of living adjustments are not included in 2024-2026 financial plan.
- No increase in mill rate or assessment is contemplated in the financial plan. 2023 projected tax revenue is used in the 2024 – 2026 financial plan.

Compare 2024 to 2023:

- Projected revenue decrease for 2024 compared to 2023 is primarily due to:
    - Removal of one-time debenture proceeds of $1.5M for Town of Barrhead Sani-Pretreatment.
    - Removal of use of unrestricted reserve and tax stabilization reserve to cover budget shortfall. Decision on reserve use is discussed annually with Council during budget process.
    - No projected sale of Kiel lots for 2024-2026
- Projected expense decrease in 2024 compared to 2023 includes a total decrease of $2.2M:
    - Where actuals are known, such as contracted amounts, actuals were used.
    - Removal of one-time contribution of $1.5M for Town of Barrhead Sani-Pretreatment.
    - Decrease in utilities due to one-time expense for utility hookups at Kiel Industrial Park budgeted for in 2023.
    - No projected sale of Kiel lots for 2024-2026 so no selling expenses or contribution to reserves
    - Road reconstruction program - planned use of grant funding in 2024 so a decrease in operating cost for the capital program is planned.
    - Provincial Police Costing Model fully phased in

Compare 2025 to 2024:

- Projected decrease in revenue for Ag Services Department as grant funding from the province only confirmed until 2024.
- Projected increase in expenses as no planned use of grant funding in 2025 for road reconstruction program, oiling program, or shoulder pulls.

Capital Plan

- 10-year Capital Plan was prepared by Administration with workshops held with Council during preparation.
- Highlights of the 10-year Capital Plan include:
    - Gravel road reconstruction of 4-7 miles per year. Annual cost of $1.16 million
    - 1 bridge structure reconstructed annually, dependent on condition rating of structure and grant funding
    - New paving of Kiel Industrial Park Road (2028)
    - Pavement overlay of Elks Beach Road (2026)
    - Correction line chip seal (2032)
    - Graders and road reconstruction equipment replacement based on warranty/buyback period
    - Major repairs and maintenance for buildings (Admin, Public Works, and Ag) included based on Building Condition Assessment Reports prepared by consultant.
- Canada Community Building Fund (formerly Gas Tax) and Municipal Sustainability Initiative (MSI) have been estimated until 2024 due to unknown future of programs.
    - MSI is being transitioned to LGFF and funding formulas are still being confirmed.
    - CCBF program runs until 2024.
- 10-year projection of capital reserves show adequate reserves to cover planned expenditures except for Admin, Fire and Bylaw.
- Grant funding or debentures could be used to cover any planned expenditures that exceed capital reserves. Council can also consider delaying planned expenditures until adequate reserves are in place or reconsider any planned expenditure.

STRATEGIC ALIGNMENT:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates and open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council approve the 3-Year Financial Plan and the 10-Year Capital Plan for the County of Barrhead as presented.

Budget + 3 Year Financial Plan

	BUDGET	FINANCIAL PLAN		
Costing Center	**2023**	**2024**	**2025**	**2026**
- 01-General Municipal	1,435,211	654,158	659,154	664,294
- 05-General Taxation	12,025,883	12,025,883	12,025,883	12,025,883
- 06-Requisitions	239	239	239	239
- 11-Council & Legislative	6,881	4,500	4,500	4,500
- 12-General Administration	19,657	15,129	17,629	15,129
- 15-Elections and Plebiscites	-	-	7,650	-
Total A General Government Services	13,487,870	12,699,908	12,715,054	12,710,044
- 23-Fire Fighting	94,987	94,987	94,987	94,987
- 26-By-Law Enforcement - Special Constable	4,329	4,329	4,329	4,329
- 27-Safety Program	7,000	7,000	7,000	7,000
- 28-Barrhead & Area Regional Crime Coalition	2,663	32,663	2,663	2,663
Total B Protective Services	108,979	138,979	108,979	108,979
- 32-Public Works	2,242,653	1,784,808	1,783,430	1,682,018
- 33-Airport Services	28,085	28,265	32,445	27,925
Total C Transportation Services	2,270,738	1,813,073	1,815,875	1,709,943
- 41-Utility Services - Water	336,026	331,267	331,088	330,910
- 42-Utilitiy Services - Wastewater	1,552,955	52,955	52,955	52,955
- 43-Waste Management	5,652	-	-	-
- 48-Lagoons	45,000	45,000	45,000	45,000
Total D Utilities and Waste Management	1,939,633	429,222	429,043	428,865
- 61-Land Use Planning & Development	42,350	37,750	38,250	37,750
- 63-Economic Development	-	-	-	-
- 66-Subdivision & Land Development	262,858	-	-	-
- 69-Land, Housing, Leases	12,790	6,400	6,400	25
Total F Planning and Development Services	317,998	44,150	44,650	37,775
- 62-Agricultural Services	379,728	365,319	242,161	240,827
Total G Agricultural Services	379,728	365,319	242,161	240,827
- 72-Recreation	26,202	26,160	25,963	25,760
- 74-Culture	142,330	142,330	142,330	142,330
Total H Recreational and Cultural Services	168,532	168,490	168,293	168,090
Total Revenues	18,673,477	15,659,141	15,524,055	15,404,524
Percent Increase		(19.25%)	(0.87%)	(0.78%)
- 01-General Municipal	167,303	172,158	177,154	182,294
- 05-General Taxation	53,000	53,000	53,000	53,000
- 06-Requisitions	2,839,316	2,839,316	2,839,316	2,839,316
- 11-Council & Legislative	355,742	355,416	352,966	357,986
- 12-General Administration	1,468,512	1,504,458	1,538,617	1,601,443
- 15-Elections and Plebiscites	2,500	2,500	7,650	2,500
Total A General Government Services	4,886,373	4,926,848	4,968,703	5,036,539
- 21-Enhanced Policing Service formerly SRO	368,319	401,764	401,764	409,780
- 23-Fire Fighting	677,090	690,820	688,610	708,710
- 24-Disaster Services	15,477	16,754	16,227	16,459

Budget + 3 Year Financial Plan

	BUDGET	FINANCIAL PLAN		
- 25-Ambulance Services (Stars)	7,500	7,500	7,500	7,500
- 26-By-Law Enforcement - Special Constable	144,552	144,917	149,501	154,283
- 27-Safety Program	63,533	63,968	72,241	66,528
- 28-Barrhead & Area Regional Crime Coalition	4,995	35,015	5,035	5,055
Total B Protective Services	1,281,466	1,360,738	1,340,878	1,368,315
- 32-Public Works	7,743,345	7,193,345	8,506,135	8,460,469
- 33-Airport Services	63,095	63,295	71,495	62,295
Total C Transportation Services	7,806,440	7,256,640	8,577,630	8,522,764
- 41-Utility Services - Water	375,055	361,622	355,413	359,679
- 42-Utilitiy Services - Wastewater	1,562,900	32,900	32,900	32,900
- 43-Waste Management	304,273	287,455	289,332	291,085
- 44-Utility Services - General	90,434	93,799	85,444	85,449
- 48-Lagoons	45,000	45,000	45,000	45,000
Total D Utilities and Waste Management	2,377,662	820,775	808,088	814,112
- 51-FCSS	75,500	75,500	75,500	75,500
Total E Community Support Services	75,500	75,500	75,500	75,500
- 61-Land Use Planning & Development	265,394	251,430	257,586	256,334
- 63-Economic Development	121,584	125,362	129,285	127,868
- 66-Subdivision & Land Development	263,158	-	-	-
- 69-Land, Housing, Leases	-	-	-	-
Total F Planning and Development Services	650,137	376,792	386,871	384,202
- 62-Agricultural Services	718,811	734,482	749,245	749,575
Total G Agricultural Services	718,811	734,482	749,245	749,575
- 72-Recreation	697,716	699,475	702,152	702,182
- 74-Culture	179,373	184,899	185,485	186,082
Total H Recreational and Cultural Services	877,088	884,374	887,637	888,264
Total Expenses	18,673,477	16,436,148	17,794,553	17,839,271
Percent Increase		(13.61%)	7.63%	0.25%
Net Total	**(0)**	**(777,007)**	**(2,270,499)**	**(2,434,748)**

County of Barrhead No. 11
10 Year Capital Plan
DEPARTMENT RECAP

EXPENDITURES RECAP	2023	2024	2025	2026	2027	2028	2029	2030	2031 +
	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Administration	119,718	1,275,602	60,000	41,314	10,357	112,925	-	14,986	70,000
Fire (County - 50%)	65,750	20,000	400,000	-	875,000	-	-	227,500	575,000
Public Works - Graders & Equipment (less trade-in)	1,875,800	757,000	1,339,000	2,912,000	515,000	976,500	448,000	1,508,000	1,830,000
Public Works - Roads & Bridges	8,528,411	1,508,400	1,528,000	2,054,719	1,694,200	2,200,000	1,550,000	1,550,000	1,550,000
Public Works - Building & Land	242,500	42,156	-	16,971	-	-	6,092	64,941	-
Airport (County - 50%)	-	-	-	-	-	-	-	-	-
Disaster Services	-	-	-	-	-	-	-	-	-
Bylaw Enforcement / CPO	85,000	-	-	-	-	-	-	-	-
Utilities	38,000	40,000	-	-	-	-	-	-	10,550,000
Utilities - Lagoon Sounding	-								
Landfill (County - 50%)	330,000	51,500	-	15,000	-	-	-	-	212,500
Transfer Stations	5,652	-	-	-	-	-	-	-	-
Development, including Broadband	-	-	-	-	-	-	-	-	-
AG - Building & Equipment	35,000	-	70,000	50,913	50,000	-	50,000	70,000	26,200
Subdivision & Land Dev. - Kiel Industrial Park					-	-	-	-	-
Recreation (incl. Money in Lieu Reserve)	-	-	-	-	-	-	-	-	-
Planned Expenditures	$11,325,831	$3,694,658	$3,397,000	$5,090,917	$3,144,557	$3,289,425	$2,054,092	$3,435,427	$14,813,700

RESERVES CONTRIBUTIONS RECAP	2023	2024	2025	2026	2027	2028	2029	2030	2031 +
	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Administration	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
Fire	97,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000
Public Works - Graders & Equipment	1,017,726	1,038,081	1,058,842	1,080,019	1,101,619	1,123,652	1,146,125	1,169,047	1,192,428
Public Works - Roads & Bridges	802,164	165,400	1,263,000	1,268,600	1,414,200	1,275,000	1,275,000	1,275,000	1,275,000
Public Works - Building	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Airport	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Disaster Services	-	-	-	-	-	-	-	-	-
Bylaw Enforcement / CPO	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Utilities	163,532	162,853	163,403	163,343	163,343	163,343	163,343	163,343	163,343
Landfill	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Transfer Stations	-	-	-	-	-	-	-	-	-
Development	-	-	-	-	-	-	-	-	-
AG - Building & Equipment	30,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Subdivision & Land Dev. - Kiel Industrial Park	145,266								
Recreation (incl. Money in Lieu Reserve)	29,600	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Annual Contribution	$2,473,288	$1,716,334	$2,835,246	$2,861,962	$3,029,163	$2,911,995	$2,934,468	$2,957,391	$2,980,772
Transfer to Capital Reserve	1,777,278	1,665,934	1,687,246	1,708,362	1,729,963				
Transfer to Capital Program	702,164	50,400	1,148,000	1,153,600	1,299,200				
	2,479,442	1,716,334	2,835,246	2,861,962	3,029,163				

10 Year Capital Plan
DEPARTMENT RECAP

GRANT FUNDING - STIP (BRIDGES)	2023	2024	2025	2026	2027	2028	2029	2030	2031 +
	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Opening Balance	-	-	-	-	-	-	-		
Funding - contingent on project acceptance	298,950	285,000	285,000	273,750	296,250	292,500	292,500	292,500	292,500
Capital Projects - Bridges	(298,950)	(285,000)	(285,000)	(273,750)	(296,250)	(292,500)	(292,500)	(292,500)	(292,500)
Ending Balance	$5,441	$5,441	$5,441	$5,441	$5,441	$5,441	$5,441	$5,441	$5,441

GRANT FUNDING - MSI CAPITAL	2023	2024	2025	2026	2027	2028	2029	2030	2031 +
	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Opening Balance	-	-	-	-	-	-	-		
Transfer from Province	366,043	-	-	-	-	-	-	-	-
Tranfser from Province - LGFF Funding	-	-	-	-	-	-	-	-	-
Interest Income	50,000	-	-	-	-	-	-	-	-
Range Road 22 Nakamun	(3,749,536)	-	-	-	-	-	-	-	-
Range Rd 43 Landfill Access- to be cancelled	-	-	-	-	-	-	-	-	-
Naples Road Range Road 25	-	(1,078,000)	-	-	-	-	-	-	-
Shoulder pulls	(195,000)	-	-	-	-	-	-	-	-
Oiling Program	(265,000)								
Ending Balance	$1,078,000	$0	$0	$0	$0	$0	$0	$0	$0

GRANT FUNDING - Canada Community Building Fund (formerly Federal Gas Tax)	2023	2024	2025	2026	2027	2028	2029	2030	2031 +
	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Opening Balance	-	-	-	-	-	-	-		
Transfer from Province (agreement ends 2024)	753,628	376,000	-	-	-	-	-	-	-
Interest Income	50,000	-	-	-	-	-	-	-	-
Range Rd 40 - Autoparts	(2,163,712)	-	-	-	-	-	-	-	-
RR22	(614,980)	-	-	-	-	-	-	-	-
Neerlandia Lagoon, submitted	-	-	-	-	-	-	-	-	-
SCADA									
Manola Truck Fill payment system									
Neerlandia Lagoon - Contingency	321,432	-	-	-	-	-	-	-	-
Ending Balance	-$1	$375,999	$375,999	$375,999	$375,999	$375,999	$375,999	$375,999	$375,999

OTHER FUNDING	2023	2024	2025	2026	2027	2028	2029	2030	2031 +
	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
AMWWP Received									
AMWWP Used									
Water for Life - Thunder Lake water project currently	**Not Eligible**								
Debenture Funding (Broadband 2022, UTL 2031+)									(9,593,000)
Ending Balance	$0	$0	$0	$0	$0	$0	$0	$0	$0

10 Year Capital Plan
DEPARTMENT RECAP

RESERVE BALANCE (ending balance in Reserve Account at YE)	2023 Budget	2024 Estimate	2025 Estimate	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	2030 Estimate	2031 + Estimate
Administration	635,168	(570,434)	(560,434)	(531,748)	(472,104)	(515,029)	(445,029)	(390,015)	(390,015)
Fire	664,989	741,989	438,989	535,989	(242,011)	(145,011)	(48,011)	(178,511)	(656,511)
Public Works - Graders & Equipment	1,143,628	1,424,708	1,144,550	(687,431)	(100,811)	46,341	744,465	405,513	(232,059)
Public Works - Roads & Bridges, incl Agg. Levy	1,292,562	1,312,562	1,332,562	820,193	836,443	203,943	221,443	238,943	256,443
Public Works - Building	344,455	352,299	402,299	435,328	485,328	535,328	579,236	564,295	614,295
Airport	145,174	163,174	181,174	199,174	217,174	235,174	253,174	271,174	289,174
Disaster Services									
Bylaw Enforcement / CPO	10,000	20,000	30,000	40,000	50,000	60,000	70,000	80,000	90,000
Utilities	2,236,351	2,359,205	2,522,608	2,685,951	2,849,295	3,012,638	3,175,981	3,339,325	2,545,668
Landfill	308,711	297,211	337,211	362,211	402,211	442,211	482,211	522,211	349,711
Transfer Stations	()	()	()	()	()	()	()	()	()
Development									
AG - Building & Equipment	251,737	291,737	261,737	250,824	240,824	280,824	270,824	240,824	254,624
Subdivision & Land Dev. - Kiel Industrial Park	648,765	648,765	648,765	648,765	648,765	648,765	648,765	648,765	648,765
Recreation (incl. Money in Lieu Reserve)	513,789	538,789	563,789	588,789	613,789	638,789	663,789	688,789	713,789
Ending Balance	$8,195,329	$7,580,005	$7,303,250	$5,348,046	$5,528,902	$5,443,972	$6,616,848	$6,431,312	$4,483,884

REQUEST FOR DECISION

DECEMBER 20, 2022

H

TO: **COUNCIL**

RE: **2023 FT. ASSINIBOINE BICENTENNIAL VOYAGEUR CANOE BRIGADE - DELEGATION**

ISSUE:

Representatives from the Fort Assiniboine Bicentennial Committee are requesting assistance from the County of Barrhead during their Voyageur Canoe Brigade (delegation on December 20, 2022, see attached).

BACKGROUND:

- Fort Assiniboine (Woodlands County) will be celebrating their bicentennial (200-year anniversary) in 2023.
- Part of their celebration activities includes a 7-day canoe excursion named the Voyageur Canoe Brigade.
    - Last held in 2017 to celebrate Canada's 150th birthday
- Voyage will depart from Whitecourt and finish in Athabasca with one of the stops being at Klondyke Ferry Campground on Monday July 10, 2023, for 1 night.
- Estimating 15-20 canoes taking part with approximately 40 participants
- The canoe brigade is requesting to use the Klondyke Ferry Campground at no charge on Monday July 10, 2023, for 1 night.
- Also requesting additional porta-potties be placed at the campground.

ANALYSIS:

- Request from the Fort Assiniboine Bicentennial Committee does not qualify under the Community Grant Policy and is therefore required to come directly to Council for consideration.
- Klondyke Ferry Campground has 13 camping sites and 1 group area
    - Operates on a first-come, first-serve basis with self-registration at $15.00 per night
    - Typically, not a busy campground on a Monday
    - A double outhouse is located on site
- County has 2 porta-potties which are used by Public Works and Ag Services, however, at least one if not both are unavailable during construction season in July.
    - Cost estimate for rental of 2 units for 1 night is approximately $300.

STRATEGIC ALIGNMENT:

PILLAR 3: RURAL LIFESTYLE

GOAL 2 County promotes & celebrates success/achievements

Strategy 1 Create and maintain partnerships that focus on the promotion of tourism

ADMINISTRATION RECOMMENDS THAT:

- After hearing from delegation scheduled for 11:30 a.m., Council consider the request from the 2023 Ft. Assiniboine Bicentennial Committee

Delegation Request Form

Name of persons or organization requesting to appear before Council	
2023 Ft. Assiniboine Bicentennial Voyageur Canoe Brigade	
Council Meeting Date Requested (please provide 1st and 2nd choice)	
Dec 20/2022	
Contact Information	
Name	Quentin Olson
Address	[redacted]
Email	[redacted]
Phone	[redacted]
Purpose of Delegation / Presentation	
☐ Information sharing	
☑ Request for action, funds, consideration	
☐ Other (provide details)	
Topic of discussion (include title and background information)	
permission to camp at Klondyke Ferry campsite on July 10/2023 with porta-potties if possible at no cost to Brigade	
Technical Requirements	
☐ Computer (for use with memory stick)	
☐ Other (what's needed?)	

For Office Use Only			
☒ Added to Agenda	Dec 20, 2022	☐ Referred to:	
Other Departments required to be in attendance?		No	
In Camera?	☐ Yes	☒ No	

2023 Fort Assiniboine Bicentennial Voyageur Brigade
Box 237 Fort Assiniboine Alberta
T0G 1A0

Dear Sir/Madam:

This letter is to inform you of our intentions to hold a Voyageur Canoe Brigade on the Athabasca River for seven days beginning on July 7th in Whitecourt and ending on July 13th in Athabasca. The Brigade will cover a total of 343 kilometres with anticipated participation from teams from all parts of western Canada. The Brigade is being organized to celebrate the founding of Fort Assiniboine as a Hudson Bay Post in 1823. The 200 year celebration will not only recognize the founding of Fort Assiniboine and its importance as a stop in the Columbia Express but also provide an opportunity for the present generation to reconnect to an important part of Canadian history. The 25 foot voyageur canoes that will take part in this event are replicas of the craft used by the original fur traders and will feature up to eight paddlers dressed in period costumes returning once again to our historic river.

The participants will represent all age classes, first nations representation and hopefully have a cross section of the individuals representing the ethnic diversity of modern day Canada. It is important that all participants have a chance to visit our beautiful part of the world with the realization that they are reconnecting to Canada's history. The Athabasca River at one time was the major artery joining all communities along the river and this event will provide that opportunity for everyone locally and from other places to reconnect once again on the Athabasca.

Scheduled stops are Blue Ridge on July 6th and 7th, Fort Assiniboine on July 8th and 9th, Vega on July 10th, Smith on July 11th, Athabasca Riverbend Lodge on July 12th and ending on July 13th in Athabasca. Events such as People in Boats allowing local citizens to experience paddling in a voyageur canoe with modern day voyageurs are planned during the Brigade. Other events such as parades, banquets and games will be organized locally in conjunction with the Brigade organizers.

It should be noted than in 2017 to celebrate Canada's 150th birthday paddlers in 15 voyageur canoes took part in a six day Voyageur Canoe Brigade that ran from Jasper to Fort Assiniboine covering a total of 333 kilometres. The Brigade was incredibly successful culminating with a grand entrance, parade and dinner with over 1000 guests taking part in this marvelous gala in Fort Assiniboine. Some of the people that helped organize this event in 2017 are involved in coordinating the upcoming Brigade with the goal of showcasing our area, our history and our river once again. We have representation from the Canadian Voyageur Brigade Society, a national body dedicated to explaining Canadian history with people getting the opportunity to paddle voyageur canoes all across Canada. We are very excited to be part of such a monumental event and hope that your community will get involved in helping to make this a tremendous success.

Thank you for your time and please feel free to contact us in regards to any questions or ideas that you have in regards to this event. Our contact people are Quentin Olson [redacted] or Teresa Olson at [redacted]

Respectfully,

2023 Fort Assiniboine Voyageur Canoe Brigade Organizing Committee

REQUEST FOR DECISION

Topic:	5:45pm - Delegation - Fort Assiniboine Bicentennial Committee Representatives
Meeting:	Regular Council Meeting - 23 Nov 2022
Meeting Date:	November 23, 2022
Department:	Administration
Prepared By:	Bert Roach, Economic Development Officer
Presenter:	Bert Roach, Economic Development Officer
Attachments:	Fort Assiniboine Friendship Club Invite Voyageur Brigade Contact Letter Fort Assiniboine BiCentennial Committee Funding Request Letter Bicentennial Draft Budget

RECOMMENDATION:

That Council accepts the Fort Assiniboine Bicentennial Committee update as information.

STRATEGIC ALIGNMENT:

Regional Collaboration
Strategic Economic Development and Tourism

BACKGROUND:

The Fort Assiniboine Friendship Club appointed Dale Kluin as Chair of the Bicentennial Committee. The Committee has held several meetings and set the schedule and scope for the events to be held in 2023. Their delegation will be updating Council about their planning efforts. The delegation consists of Dale Kluin and Voyageur Canoe Brigade Representatives, Quentin and Teresa Olson.

The committee plans to do the following :

The week of June 5th - 9th our local museum group will be hosting schools from all over the area. Their plan is to educate the students on how people lived in 1823. Volunteers will show students such things as fur trapping, rope making, homemaking, etc. We have approached Indigenous groups to show the students how they lived 200 years ago and hope to have a small native village set up on site.

The week of July 6th - 9th, various activities are being planned but we are in the early stages of those events. July 8th a large canoe brigade which will be on a 5 - 6 day voyage will be stopping at Fort Assiniboine to help us in our celebration. Approximately 15 - 20; 22 foot voyageur canoes will be participating in the voyage. They will be arriving at the Fort at approximately 3 pm at a Marina just to the East of Fort Assiniboine and will be welcomed by visiting dignitaries. That evening we will be holding a welcoming supper, presentations of dignitaries, entertainment including native dancing and drumming, fiddle playing, etc.

Reviewed & Approved for Agenda
Gordon Frank, Chief Administrative Officer

The Club has applied for a provincial grant and is exploring a number of other grant opportunities as well as corporate partnerships.

Woodlands County Council has also been asked to consider providing a maximum of $75,000 in funding for the event as part of the 2023 Operating Budget. Depending on the success of grant applications, only a portion of these funds may required.

RATIONALE FOR RECOMMENDATION:

At the June 22, 2022, regular Council meeting, Council passed the following motion to have Administration to support the Fort Assiniboine Friendship Club in the creation of the 2023 Fort Assiniboine Bicentennial Committee.

COST & SOURCE OF FUNDING:

2023 budget - $75,000.00

Fort Assiniboine Friendship Center and Museum
Box32
Fort Assiniboine, Alberta
780-674-0563

November 17, 2022
Woodlands County
P,O, Box 60, #1 Woodlands Lane
Whitecourt, AB T7S 1N3

To Woodlands County Council:

As the Chair of the Fort Assiniboine Bicentennial Committee, it my pleasure to inform you of the events that our Committee is planning in 2023, our Bicentennial year.

On June 22,2022, Woodlands County Council appointed the Fort Assiniboine Friendship Club as the lead organization to plan the Bicentennial. We have held several planning meetings so far and have reached out to a wide range of community, government and indigenous groups in order to invite them to be part of the Committee and participate in the upcoming events.

We all know that events are only as strong as their finances can make them. Our Committee is exploring a number of grant applications. We are also working on a corporate partnership program so that any area business or group can be recognized and can contribute to the event. Until we have certainty that we have secured funds from other sources, we seek the support and assistance of Woodlands County, for this once in a lifetime event, which will help us to celebrate our sense of community, our history and our future.

Our CIP grant application required a budget estimate and so, at the very early stages of our event planning, we compiled a budget totalling $75,000 in expenditures. As our planning advances, we are working to further define all the costs that we expect will have to be covered as part of the event. In the coming months, we will have further certainty, but, we expect that a maximum amount of $75,000 would be needed from Woodlands County in order to make sure that expenses are covered, should no other grant funding or revenue be realized.

As the Chair for the Fort Assiniboine Bicentennial Committee, on behalf of the Committee, please consider a request to budget a maximum of $75,000 towards this event in 2023.

Sincerely,

Dale Kluin

Chair

Fort Assiniboine Bicentennial Committee

CIP Project-Based - Section E - Budget

Project Funding Details - Please identify all sources of funding for the project			
			Total Amount
CIP Project-Based Funding Grant Request - please fill in the funding request for this application (Maximum request $75,000)			$ 75,000.00
Additional Revenues to complete the project:	Confirmed Amount	Pending Amount	
Organization's Cash Contribution to the project	$ -	$ -	$ -
Municipal Funding	$ -	$ -	$ -
Provincial Funding (other Government of Alberta sources)	$ -	$ -	$ -
Federal Funding	$ -	$ -	$ -
Other Funding Sources	$ -	$ -	$ -
Donated-In-Kind (including all labour, equipment, material)*	$ -	$ -	$ -
Total Project Funding (This amount must equal the Total Project Cost)			$ 75,000

NOTE: To add add additional information, attach a separate sheet in the same format.

Anticipated Project Expenses - Detailed list of all the expenses for the project - cash costs only		
Detailed item description	Quote Source	Total Cost
Entertainment		$ 15,000.00
Advertising		$ 25,000.00
Accomodations - Food/Lodging		$ 25,000.00
Marketing		$ 10,000.00
		$ -
		$ -
		$ -
		$ -
		$ -
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		$ -
		$ -
		$ -
		$ -
		$ -
	Total A	$ 75,000

*** Please see Page 2 for donated-in kind template**

Fort Assiniboine Friendship Center and Museum
Box32
Fort Assiniboine, Alberta
780-674-0563
Irenewilliams60@outlook.com

October 22, 2022

Alexander First Nation
Kipohtakaw Alexander First Nation Education Center
1 Kec Dr,
Alexander 134, Alberta
T0G 1Y0
Coryarcand@gmail.com

To whom it may concern:

The Fort Assiniboine Friendship Center and Museum is a Senior group between ages of 50 onward, we have spearheaded the Pioneer Days for the last 2 years as a way to teach our children the history of how thing were years ago, within the Fort Assiniboine Museum to represent the Hudson Bay Fort of 1823, and community history

We will be hosting our yearly Pioneer Days June 5th to June 9th 2023.
Currently we are slotting classes from different schools in from Kindergarten to Grade 7 to attend, to coni side with the school curriculum & history of social classes.

In past years we have had stations set up for the classes to have hands on experience's of what it was like years ago.
When the class arrives we tour the museum, where the teacher & students view the history of the Fort , along with the Hudson Bay Fur Trade , routes from the east to west information boards, and artifacts. From there we have several stations, Old School House with an acting teacher, Trapper to speak at the Fur Shed with full mounts, furs, including trapping equipment, Other volunteers demonstrating Gold panning, Rope making, Clothes washing, Carding, Spinning, Weaving, Crafts and Leather work. Students have hands on experience at different stations implemented by many Volunteers.

In 2023 we would like to embrace the culture and teaching of the Indigenous peoples. We believe you are an important part of our history and would like for you join us in 2023, with hopes continued support in future years.

We would like a station including an a Teepee or Teepees set up as it would have been years ago, With an Elder, or whomever would the teaching of your cultural history along with traditions of that time. We hoping for a day for drummers and dancers to perform at our Fort Assiniboine School during this week also. We are in our planning process at this time. At the moment we have different schools wanting to return with their classes. The schools and students coming in will vary in the numbers , requiring us to have varied time slots for each station to present to each group. Time slots are at minimum 20 minute sessions for largest groups, smaller groups, time can be added. Lunch time will be between 11:40 to 12:40. Our

center will be providing lunch to all Presenters and Volunteers, the teachers and students bring an bag lunch with them.

We will know more once we have your confirmation to attend and the different schools confirmation, along with the number of students attending. Our scheduling also will depend on your availability to participate to allow for another station.

Sincerely

Irene Williams
Bicentennial Committee Member

REQUEST FOR DECISION

DECEMBER 20, 2022

I

TO: **COUNCIL**

RE: **MTM AGRICULTURAL SOCIETY - COMMUNITY GRANT FINAL REPORT**

ISSUE:

MTM Agricultural Society provided their final report as required under the Community Grant Policy AD-002.

BACKGROUND:

- February 2, 2021 – Council approved the Community Grants Policy setting a maximum of $2,500 per applicant pending availability of funds.
- November 15, 2022 – Council approved the MTM Agricultural Society for a $550 grant to assist with improvements of the community ice rink.

ANALYSIS:

- MTM Ag Society has complied with the recipient's responsibilities as stated in Section 3 of the Community Grants Policy.
    - Completed their event within 1 year of receipt of the funds.
    - Provided a final report form no more than 90 days after completion.
    - Used the funds in the manner set forth in the application.
    - There were no unused funds to return to the County
- MTM Ag Society provided a detailed financial statement of completed project (attached).

ADMINISTRATION RECOMMENDS THAT:

Council receive for information the final report from MTM Agricultural Society as a grant recipient of $550 under the Community Grants Policy.

Grant Application #:_____

Resolution #:_____

Community Grant Final Report

Report Information:

This report must be submitted no more than 90 days after completion of project or event and prior to any new application.

Please submit completed reports to: County of Barrhead
5306-49 Street
Barrhead, AB T7N 1N5

or email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca

Project Report:

Name of Project or Event: Community Skating Rink

Number of Participants: open to all Community

Has the project or event met the goals set out in the Community Grant Application? Please comment.

Yes. the plastic, boards + post have all been installed + the first flood has been completed on the rink.

Were there any complications in the execution of the project or event?

No complications

Describe the benefits seen in the community as a result of the completion of the project or event.

we have had many families come out + skate in the past 2 yrs. this plastic tarp will help in maintaining + flooding the rink all winter.

Financial Report:

Funding:

Total Grant Amount: $ 550.00

Total Own Funding: $ 627.50

Total Funding: $ 1177.50
(Grant + Own Funding)

COUNTY OF Barrhead

Grant Application #:
Resolution #:

Community Grant Final Report

Project Costs:
(When available, please attach item receipts or other supporting documents)

Materials / Items:	
Silage tarp for rink	$
Canadian Hay & Silage Ltd	$ 550.00
550.00+GST	$ 27.50
	$
Installation of boards,	$
Post & tarp	$
5 people @ 6 hrs	$
30 hrs.	$
	$
	$
	$
	$
	$
	$
In-Kind (please specify):	$
	$
Volunteer Hours: $20 / Hr x 30 Hours =	$ 600.00
Total Project Costs:	$ 1177.50

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

Jenny Sepfer — Nov 28, 2022
Signature — Date

Secretary
Print Name and Title

[illegible] — Nov 28 2022
Signature — Date

Everett Burton President (Past)
Print Name and Title

CH&S
CANADIAN HAY & SILAGE LTD.

INVOICE

Canadian Hay & Silage Ltd.
RR 1 Site 6 Box 7
Barrhead, AB T7N 1N2
Canada

780 206 4666
www.canadianhayandsilage.com

BILL TO
MTM Ag Society
Lennard Spitzer

Invoice Number: *24754*
Invoice Date: *November 16, 2022*
Payment Due: *December 16, 2022*
Amount Due (CAD): ***$0.00***

Items	Quantity	Price	Amount
Rink Liner 65 x 130 6 mil	1	$550.00	$550.00

Cheque # 146

Subtotal:	$550.00
GST 5%:	$27.50
Total:	$577.50
Payment on November 16, 2022 using a cheque:	$577.50
Amount Due (CAD) :	**$0.00**

Notes / Terms

We accept E-transfers, please email to:
etransfer@canadianhayandsilage.com

Payments by Credit Card are subject to a 3% processing fee.

GST No. 831525126 All amounts of goods and services are due and payable net 30 days after delivery or pickup.
Interest @ 2% (24% per year) will be charged on overdue accounts.

REQUEST FOR DECISION

DECEMBER 20, 2022

J

TO: COUNCIL

RE: 2023 MEMBER-AT-LARGE APPOINTMENTS TO LIBRARY BOARD

ISSUE:

Current term is expiring for 4 members-at-large for the Barrhead Library Board and new appointments are required.

BACKGROUND:

- Advertising for member-at-large position was posted on the County website, in the Barrhead Leader, and by a BARRC Alert.
- Town and County of Barrhead entered into an agreement for an Intermunicipal Library Board on February 14, 2012.
    - Requires 7 members at large who may be residents of either the County of Barrhead or the Town of Barrhead, one of which shall be from the Neerlandia Library Society.
    - 4 positions will be vacant as of December 31, 2022 due to the resignations and current term ending.
- New committee appointments are for a 3-year term expiring December 31, 2025.

ANALYSIS:

- 5 applications were received for the board positions.
- Council's consideration of the applications will require Council to move to an in-camera session under *FOIPP s. 19 Confidential Evaluations* during the December 6, 2022 regular meeting of Council (list of applicants and letter of interest will be provided separately, and documents reviewed during in-camera)
- December 6, 2022 – Council tabled appointments to the Library Board until recommendation for appointments is received from the Library Board.
- December 8, 2022 – Barrhead Public Library Board held a special meeting and submitted their recommendations to Administration for applicant appointments.

ADMINISTRATION RECOMMENDS THAT:

Council appoint 4 members-at-large to the Barrhead Library Board for a term from January 1, 2023 to December 31, 2025.

REQUEST FOR DECISION

DECEMBER 20, 2022

K

TO: COUNCIL

RE: 2023 APPOINTMENT MEMBERS TO ALUS PARTNERSHIP ADVISORY COMMITTEE (PAC)

ISSUE:

PAC membership term is set to expire on December 31, 2022 in accordance with the Terms of Reference.

BACKGROUND:

- It is a requirement to have a PAC in place to participate in the ALUS program, as stated in the Memorandum of Understanding (MOU) signed November 12, 2021
- January 2022 – County of Barrhead Council, as the administrative partner for the ALUS program, approved the Terms of Reference (TOR) for PAC (see attached).
- TOR s. 3.4 states that the term of the membership will initially be for up to 1 year ending December 31, 2022
- TOR s. 3.5 states that the term of membership beyond the 1st year will be discussed by PAC with recommendations made to Council for revisions to the TOR.
- PAC meeting scheduled for December 12, 2022, to discuss the term of membership was cancelled due to unforeseen circumstances.

ANALYSIS:

- Rescheduled PAC meeting is January 24, 2023, with the term of membership identified as an agenda item.
- Membership term length varies across the other ALUS communities.
- Barrhead-Athabasca-Westlock ALUS program set the PAC term initially as 1 year to provide time to consider the process.
    - PAC has held 4 meetings in 2022 to establish program guidelines and review projects
    - 15 projects were approved, with 13 completed in 2022
        - 4 projects in County of Barrhead
        - Total of 259 ac enrolled (ALUS Canada target for 1st year was 30 ac)
            - 143 ac or approximately 55% of ac enrolled were in the County of Barrhead
        - $97,715 in total project costs
        - $41,848 going to producers for the next 5 years in annual payments
    - Plan for advertising and promoting ALUS program through individual participant signage and highway frontage signage

- All current members of PAC have informally expressed interest to continue until a new term is set. Current members appointed to PAC are as follows:

County	Members Appointed
Athabasca	Elected Official Rob Minns
	Kelly Olson
Westlock	ASB member Mike Montgomery
	Dean Weigand
Barrhead	ASB member Lorrie Jespersen
	Nadine Quedenbaum

- Current PAC has been active and successful.
    - Extending the term of membership an additional year (December 31, 2023), will give the members the opportunity to complete a full cycle of grant application, programming and reporting leaving them in a better position to provide recommendations on the program and TOR.

ADMINISTRATION RECOMMENDS THAT:

- Council extends the term of membership for the current PAC members to December 31, 2023.

Terms of Reference

County of Barrhead, Westlock County, and Athabasca County

Alternative Land Use Services - Partnership Advisory Committee

1. Purpose:

The Alternative Land Use Services (ALUS) Partnership Advisory Committee (PAC) will guide the ALUS program in the County of Barrhead, Westlock County and Athabasca County ("the Counties"). It is a requirement to have a PAC in place, as per stated in the Memorandum of Understanding (MOU) signed November 12, 2021.

The Barrhead/Westlock/Athabasca ALUS program is run through Highway 2 Conservation (H2C) program. The County of Barrhead is the administrative partner of the H2C program and the ALUS program.

PAC members will provide advice and community input into the decision-making process that shapes ALUS delivery in "the Counties".

2. Definitions:

2.1 "*Administrative Partner"* – means the municipality that provides the administrative function for the ALUS program in accordance with the MOU; County of Barrhead

2.2 *"ALUS"* – means Alternative Land Use Services Program

2.3 *"ASB member"* – means a member of an Agricultural Service Board. As membership varies across "the Counties" either a public member or an elected official appointed by respective Councils to the ASB is permitted to be appointed to the PAC.

2.4 *"Elected Official"* – means a member of Council duly elected from within the respective boundaries of "the Counties".

2.5 *"MOU"* – means the Memorandum of Understanding between the Administrative Partner and ALUS Canada

2.6 *"PAC"* – means Partnership Advisory Committee that guides the ALUS program on behalf of the municipal partners and as required under the ALUS program

2.7 *"The Counties"*– means the County of Barrhead, Westlock County and Athabasca County

3. Membership:

3.1 The PAC will be a standing committee of the County of Barrhead and ALUS Canada as identified in the MOU.

3.2 The PAC shall consist of 6 voting members:

a) One (1) producer and one (1) ASB member or elected official from the County of Barrhead,

b) One (1) producer and one (1) ASB member or elected official from Westlock County,

c) One (1) producer and one (1) ASB member or elected official from Athabasca County

3.3 The PAC will include the following non-voting members:

a) Maximum of 2 representatives from relevant non-government organizations

b) ALUS Coordinator for "the Counties"

c) ALUS Canada Representative

3.4 Term of membership will initially be for up to one (1) year ending December 31, 2022.

3.5 Term of membership beyond the first year will be discussed by PAC with recommendations made for revisions to the Terms of Reference.

4. PAC Roles & Responsibilities:

Issues requiring oversight and guidance by the PAC will include, but are not limited to, the following:

4.1 Reviewing and deciding on potential agricultural producer/landowner projects based on ALUS principles.

4.2 Establishing payment structure/amounts for each agricultural producer/landowner project.

4.3 Deciding on the participation of external organizations, businesses, and other individuals.

4.4 Communicating with external organizations.

4.5 Acting as a liaison between "the Counties" (Council and Administration) and the producer community.

4.6 Promoting ALUS in "the Counties."

4.7 Hearing, collecting, recording, and acting on public feedback where and when appropriate.

4.8 Monitoring projects to ensure continued conformance with landowner agreements.

4.9 Elect a Chair and Vice Chair on an annual basis from among the voting members.

5. PAC Chair & Vice Chair Responsibilities:

5.1 Chair in consultation with the ALUS Coordinator will support the development of the agenda

5.2 Chair will officiate and conduct meetings in accordance with the terms of reference and other meeting procedure bylaws of the Administrative Partner

5.3 Chair will vote when decisions are to be decided

5.4 Vice Chair will assume the responsibilities of the Chair in the absence of the Chair

6. ALUS Coordinator Responsibilities:

6.1 ALUS Coordinator will be directly responsible to the Administrative Partner and to the PAC

6.2 ALUS Coordinator is responsible for

a) preparation of the agenda in consultation with the PAC Chair

b) preparation and distribution of minutes, agenda and materials to the PAC

c) ensuring that actions are carried out to deliver the ALUS program in accordance with the MOU

d) ensuring administrative tasks for the operation of PAC are completed including but not limited to the development and maintenance of a PAC manual, meeting logistics and remuneration of members

7. Meetings & Rules of Procedure

7.1 Meetings will be held as required, with a minimum of three (3) meetings held per year.

7.2 Meetings may be added, cancelled or postponed by a resolution of the PAC or by the Chair.

7.3 Meetings may be held in-person or virtually using an online platform.

7.4 Quorum shall consist of a simple majority of the voting members of the PAC.

7.5 All decisions of the PAC shall be determined by simple majority vote. In the event of a tie vote, the motion will be deemed defeated.

7.6 Meetings will be held in accordance with the Administrative Partners current Meeting Procedural Bylaw, except for as may be varied by this Terms of Reference.

7.7 Minutes will be taken at each meeting by the ALUS Coordinator and circulated to all PAC members in a timely fashion.

7.8 Approved minutes will be made available to the public and may be posted on "the Counties'" and ALUS Canada websites.

8. Support Resources:

8.1 A PAC manual accessible to all PAC members is to be developed using a template provided by ALUS Canada

8.2 The PAC will be supported by ALUS Coordinator and staff from "the Counties" as required.

8.3 The Administrative Partner will provide financial administration of revenues and the expenditures for the PAC and disbursements to the agricultural producer/landowner partner projects.

8.4 Representatives of interested groups or organizations with specific expertise may be invited to attend meetings as non-voting guests and provide input or assistance.

9. Remuneration

9.1 Remuneration for voting members to attend meetings including a per diem and mileage shall be paid in accordance with the current Councillor Remuneration Policy for elected officials from the Administrative Partner

9.2 Remuneration will be paid directly to "the Counties" from which the voting members represent

9.3 Partner municipalities will be responsible for providing remuneration to their voting members in accordance with their respective policies.

10. Conflict of Interest & Confidentiality:

10.1 All potential projects will be kept in confidence until approved.

10.2 Committee members must declare any conflict of interest and refrain from discussing or voting on any matter before the Committee that the member has a pecuniary interest or conflict of interest.

11. Enactment & Amendments

11.1 Terms of Reference require the approval by resolution of the Council of the Administrative partner (County of Barrhead).

11.2 Terms of Reference will be reviewed annually by the PAC.

11.3 Amendments considered to be "housekeeping" amendments or changes that add clarity or improve the express intent without materially changing any aspect of the Terms of Reference can be approved by the PAC; all other amendments require approval by resolution of Council of the Administrative partner (County of Barrhead).

12. Dissolution:

12.1 The PAC will exist as long as the ALUS MOU between the Administrative Partner and ALUS Canada remains in force.

12.2 Dissolution of the PAC will occur if either ALUS Canada or the Administrative Partner in consultation with “the Counties” decides to end their participation in the ALUS Program pursuant to the dissolution clauses contained in the MOU.

12.3 Should dissolution of the PAC occur as a result of the above, each member will be provided with written notification in advance of the dissolution of the PAC.

12.4 Upon receipt of the notice of dissolution, the Chair of the PAC may call for a final “wrap-up” meeting to resolve any outstanding business that may exist

REQUEST FOR DECISION

DECEMBER 20, 2022

TO: **COUNCIL**

RE: **OUTSTANDING OIL AND GAS PROPERTY TAX ACCOUNTS – PERC / DIRC FUNDING**

ISSUE:

Provincial funding is available for the school and designated industrial tax amounts outstanding on oil and gas property tax accounts.

Provincial funding that was previously received for outstanding oil and gas property tax accounts that was recovered from the debtor is required to be repaid to the Province.

BACKGROUND:

- Government of Alberta recognizes that uncollectable property taxes from oil and gas companies continue to be an issue for some municipalities.
    - County is still required to pay to the province the requisitioned amounts for school and designated industrial taxes even if the oil and gas companies do not pay.
- Government of Alberta previously introduced 2 programs, the Provincial Education Requisition Credit (PERC) and the Designated Industrial Requisition Credit (DIRC) program to provide municipalities a means to collect a portion of the taxes outstanding.
- Municipalities can apply to be provided with a credit equal to the provincial education or designated industrial requisition associated with the delinquent properties.

Program Extension

- PERC/DIRC was scheduled to conclude after the 2021 tax year intake; however, the program has been extended through the 2023 tax year as tax recovery challenges continue.

Program Funding

- Annual credits are being increased to $30 million for the 2021/22 intake and $15 million for each of 2022/23 and 2023/24.

Program Changes

- Municipalities are no longer required to write off uncollectable property taxes as bad debt to qualify for PERC credits.
- Municipalities can now submit PERC and DIRC applications for all oil and gas companies, including those that are operational but have stopped paying taxes.
    - For submission years prior to 2022, the program was only available if:
        - Oil and gas company was insolvent
        - Council must cancel the taxes for the delinquent oil and gas company.

- It is expected that municipalities will continue efforts to collect any unpaid amount and where the unpaid taxes have not been written off, the municipality will be required to report the status of tax recovery on an annual basis.
- If the uncollectable taxes are eventually recovered in whole or in part, this must be reported and the recovered amounts must be remitted to the Province.
- Claims are eligible for tax years retroactively to 2015 for PERC and 2018 for DIRC.
- Application deadline for both programs is January 15, 2023 with acceptance of the PERC/DIRC applications contingent on available funds.

ANALYSIS:

- December 2021 - Eleven (11) oil and gas companies have outstanding taxes at December 16, 2021 for a total of $1,019,070.
    - Four (4) were making payments to tax accounts and Administration is not recommending a PERC/DIRC application be submitted on these accounts.
    - One (1) has a small penalty balance outstanding for penalties.
    - Six (6) have balances outstanding and Administration proposes a PERC/DIRC application be submitted.
- Summary of the **2022** PERC & DIRC submitted and received ($30,607.69):

Company	Corporate Status	Tax Years	Outstanding Taxes	Municipal Portion	Penalties	PERC Application Education Requisition	DIRC Application Designated Industrial Requisition
Incipient Exploration Ltd.	Operating	2020	5,288.22	3,234.96	1,257.68	781.49	14.09
Long Run Exploration Ltd.	Operating	2020-2021	199,603.91	136,730.16	36,707.99	25,567.02	598.74
MAGA Energy Operations Ltd.	Operating	2020-2021	2,951.36	5,705.78	1,587.38	946.54	24.96
Procyon Energy Corp.	Operating	2017-2021	10,420.58	5,406.94	3,769.64	1,206.36	37.64
Tidewater Midstream and Infrastructure Ltd.	Operating	2021	6,877.62	4,992.21	754.38	1,109.03	22.00
Trident Exploration (Alberta) Ltd.	Insolvent	2021	8,347.23	7,131.86	915.58	268.36	31.43
			233,488.92	**163,201.91**	**44,992.65**	**29,878.80**	**728.86**

- 2022 PERC submission was received in June 2022 in the amount of $29,835, and an additional $49.83 to be received in 2023
- 2022 DIRC submission to be received in 2023 with final reconciliation of 2022 DI Requisition

- The table below summarizes the County's PERC/DIRC applications for previous tax years:

Calendar Year of Write Off / Collection	Write-Off	Write Off for Tax Years	Education/DI Taxes Recovered (PERC/DIRC)
2022	$6,566	2019-2020	*$30,607.87 LESS $27,596.59 recovered = $3,011.28* *+ 2021 DIRC application of $1,424.01 =* **$4,435**
2021			$83,504
2020	$451,048	2017-2020	$244,698
2019	$2,025,142	2017-2019	$5,489
2018	$41,641	2015-2017	
Total	**$2,524,397**		**$338,126**

- In 2022, taxes were recovered for Long Run Exploration, Tidewater & Trident (now N7 Energy).
  - Outstanding tax rolls were paid in full or put on TIPP program.
  - County to report $26,944.41 PERC that was recovered in 2022, which will be added to 2023 education requisition.
  - County to report and remit $652.18 DIRC that was recovered in 2022
- December 7, 2022 – Five (5) oil and gas companies have outstanding taxes for a total of $358,617.71.
  - Three (3) have been making regular payments or registered on the TIPP program.
    - $115,475.27 will be collected December 31, 2022 through TIPP.
  - Two (2) have balances outstanding and Administration proposes a PERC/DIRC application be submitted.
- Summary of the **2023** PERC & DIRC proposed to be submitted:

Company	Corporate Status	Tax Years	PERC Application 2022 Education Requisition	DIRC Application 2022 Designated Industrial
MAGA Energy Operations Ltd.	Operating	2022	305.43	5.84
Procyon Energy Corp.	Operating	2022	82.91	1.58
			388.34	**7.42**

- Administration does not recommend Council write off any of the taxes on oil and gas companies that are operating.

STRATEGIC ALIGNMENT:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates and open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council direct Administration to apply under the Provincial Education Requisition Credit (PERC) and the Designated Industrial Requisition Credit (DIRC) program for an estimated amount of $388.34 and $7.42, respectively which equals the outstanding uncollectible education and designated industrial property tax requisitions for 2022 tax year.

M

REQUEST FOR DECISION

DECEMBER 20, 2022

TO: **COUNCIL**

RE: **APPROVE 2022 CANCELLED TAXES**

ISSUE:

Council is required to approve any cancellation of taxes.

BACKGROUND:

- *MGA* regulates the process for Taxation to ensure a consistent process is implemented across the province.
- *MGA s. 347(1)*: If a council **considers it equitable** to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:
    a) Cancel or reduce tax arrears;
    b) Cancel or refund all or part of a tax;
    c) Defer the collection of a tax

ANALYSIS:

- The following taxes highlighted below require a resolution of Council to be cancelled in 2022:

Roll #	Amount Cancelled	Reason for Cancelling	Council Resolution
528363010	$371.59	Council decision (penalties)	2022-342
551153007	$176.53	Council decision (penalties)	2022-423
221005868	$6,177.32	O&G linear taxes– unable to locate company	2022-511
221006510	$388.53	O&G linear taxes– unable to locate company	2022-511
530253000	$577.86	Non-Residential Tax Incentive Bylaw	
559312008	$595.59	Tax Forfeiture 15 years, Property is now owned by COB	
529161015	$1,541.45	Tax Forfeiture 15 years, Property is now owned by COB	
100000009	$60.70	Lease expired in 2020. Taxes were charged in error for 2021.	

STRATEGIC ALIGNMENT:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates and open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council approve 2022 cancelled tax transactions as presented.

REQUEST FOR DECISION

DECEMBER 20, 2022

TO: **COUNCIL**

RE: **2ND & 3RD READING OF BYLAW 8-2022 - TAXATION OF DESIGNATED MANUFACTURED HOMES IN MANUFACTURED HOME PARKS BYLAW**

ISSUE:

Council is being asked to consider 2nd reading of proposed Bylaw 8-2022 following the Public Hearing held on December 20, 2022 for Taxation of Designated Manufactured Homes in Manufactured Home Parks Bylaw.

BACKGROUND:

- *MGA 304 (1)* governs who the assessed person is based on the type of assessed property.
- In accordance with the *MGA s. 304(1)(j)(ii)*, a municipality has 2 choices for levying property taxes on a designated manufactured home located in a manufactured home community/park.
    1. Levied on the owner of the designated manufactured home; or
    2. Levied on the owner of the manufactured home community/park if the municipality passes a bylaw to that effect.
- In accordance with the *MGA s. 304(6)*, a bylaw passed under subsection *MGA 304 (1)(j)(ii)*
    (a) must be advertised
    (b) has no effect until the beginning of the year commencing at least 12 months after the bylaw is passed
    (c) must indicate the criteria used to designate the assessed person, and
    (d) may apply to one or more manufactured home communities.
- November 15, 2022 – Council gave 1st reading to Bylaw 8-2022 (attached)
- December 20, 2022 – Public hearing was held for Bylaw 8-2022 in the County of Barrhead
    - Advertised on the County website and in the Barrhead Leader on November 29, 2022 & December 6, 2022.

ANALYSIS:

- Benefit of taxing the owner of the mobile home community/park:
    - Risk of uncollectible taxes and the effort of collecting taxes lies with the business owner.
    - When taxes are levied on the owner of a manufactured home within a manufactured home community/park and those taxes are unpaid, there is a cost to the County which may not be recouped from tax sale, as the underlying land is not part of the assessment or tax sale.
    - In 2019 there was a cost to the County of $5,000 to dispose of a mobile home that went to tax sale and was not sold.

- There is currently only 1 manufactured home community/park in the County of Barrhead. The draft Bylaw is intended to encompass this manufactured home community/park and any future manufactured home communities/parks Council approves.
- If Bylaw is passed December 20, 2022 the bylaw will be effective for the tax year starting January 1, 2024.
    - This allows the owner of the mobile home community/park time to amend any Agreements in place with existing tenants.

STRATEGIC ALIGNMENT:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 1 County improves risk management

ADMINISTRATION RECOMMENDS THAT:

- Council consider 2nd reading of the Taxation of Designated Manufactured Homes in Manufactured Parks Bylaw No. 8-2022.
- If approved, Council consider going into 3rd reading of the Taxation of Designated Manufactured Homes in Manufactured Parks Bylaw No. 8-2022.

COUNTY OF BARRHEAD NO. 11

Province of Alberta

BYLAW NO. 8-2022

TAXATION OF DESIGNATED MANUFACTURED HOMES IN MANUFACTURED HOME PARKS BYLAW

A BYLAW OF THE COUNTY OF BARRHEAD NO.11, in the Province of Alberta, to provide for the assessment and taxation of designated manufactured homes located in a manufactured home park to the owner of the manufactured home park.

WHEREAS Section 304(1)(j)(ii) of the *Municipal Government Act*, RSA 2000, c.M-26, as amended from time to time, permits a Council of a municipality to pass a bylaw authorizing assessment of the owner of a manufactured home park for all designated manufactured homes in a given park;

AND WHEREAS the County must prepare annually an assessment roll for assessed property in the County and the name of the assessed person is the person liable to pay property tax;

AND WHEREAS certain properties designated as manufactured home parks are situated in the County and are subject to assessment by the County for the purposes of property taxation.

NOW THEREFORE, the Council of the County of Barrhead No. 11 in the Province of Alberta, and under the authority of the *Municipal Government Act*, as amended, enacts as follows:

1.0 TITLE

1.1 This Bylaw may be cited as the Taxation of Designated Manufactured Homes in Manufactured Home Parks Bylaw.

2.0 DEFINITIONS

2.1 *"Assessed person"* means the owner of the manufactured home community.

2.2 *"Assessed property"* means property in respect of which an assessment has been prepared.

2.3 *"Designated manufactured home"* means a manufactured home, mobile home, modular home or travel trailer

2.4 *"Improvement"* means a structure, anything attached or secured to a structure, or a designated manufactured home

2.5 *"Manufactured home community"* means a parcel of land that is designated in the land use bylaw of a municipality as a manufactured home community and includes at least 3 designated manufactured home sites that are rented or available for rent

2.6 *"Manufactured home park"* means the same as a manufactured home community.

3.0 ASSESSMENT OF DESIGNATED MANUFACTURED HOMES

3.1 When the County assesses a designated manufactured home and any other improvements on a site in a manufactured home park within the County, the registered owner of the manufactured home park shall be the assessed person with respect to each designated manufactured home within the particular manufactured home community and that owner shall be responsible for payment of taxes as the assessed person.

4.0 FORCE & EFFECT

4.1 This Bylaw shall come into force on January 1, 2024.

FIRST READING GIVEN THE 15TH DAY OF NOVEMBER 2022.

SECOND READING GIVEN THE ___ DAY OF _____ 2022.

THIRD READING GIVEN THE __ DAY OF _____ 2022.

_____
Reeve

_____
County Manager

ADVERTISED in Barrhead Leader on:

November 29, 2022, and

December 6, 2022.

PUBLIC HEARING held on December 20, 2022.

presented to Council on December 20, 2022
(items shaded have changed since last meeting)

2022 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2022-522,523	Approved Twinning budgets	FIN/CAO	Incorporated into County budgets & plans	Complete Dec 6/22
2022-518-521	Approved Airport budgets	FIN/CAO	Incorporated into County budgets & plans	Complete Dec 6/22
2022-514-517	Approved Landfill budgets	FIN/CAO	Incorporated into County budgets & plans	Complete Dec 6/22
2022-513	Approved FCSS budget	FIN/CAO	Incorporated into County budgets & plans	Complete Dec 6/22
2022-512	Invest at highest interest rate for an 18-month term for donated funds from Camp Creek Community Club.	FIN/CAO	Account opened at Scotia Bank (local branch) at 5.4% for 18 months	Complete Dec 14/22
2022-511	Write-off Oil & Gas tax roll 221005868 in the amount of $6,177.32 and tax roll 221006510 in the amount of $388.53.	FIN	Journal Entries Complete	Complete Dec 7/22
2022-504-510	Approved Fire/ERC budgets	FIN/CAO	Incorporated into County budgets & plans	Complete Dec 6/22
2022-500	Adopted Water & Sewer Utility Rates Amendment Bylaw 9-2022	CAO/FIN	Signed and posted to website; Rates to be updated for 2023 on Jan 1	Complete Dec 8/22
2022-494	Library member at large appointments tabled until further information received	CAO/EA	Recommendation received; Library contacted for information	Underway
2022-486-493	Member at large appointments to committee	CAO/EA	Applicants being notified	Complete Dec 9/22
2022-478	Submit application to maximum under ACP for feasibility study of ADLC bldg as joint municipal facility	CAO	ACP grant application submitted to GOA Dec 16/22; Supporting resolution received from Town Council	Complete Dec 16/22
2022-474,475	Lifted restrictions on C. Lane and cost of training to be paid from Div 4 2023 training budget	FIN/CAO	2023 Div 4 training budget to be set Dec 20/22 and reconciled with 2022 costs	Underway
2022-468	Approved 2023 Library Budget with County contribution of $136,807	FIN/CAO	Included in interim budget	Complete Nov 16/22
2022-467	Budget Priorities Survey - What we Heard Report	COMM	Posted on County website	Complete Nov 16/22

2022-463,464	1st reading bylaw 8-2022 Taxation of Manufactured Home Park and public hearing set Dec 20	FIN/EA	Advertised and put on website	Underway
2022-462	Submit nominee to CFYE for Queens Jubilee medal	CAO/EA	Submitted to Community Futures & CFYE	Complete Nov 24/22
2022-458, 459	Approved reserve bids and Terms & Conditions for public auction	COMM	Advertised and put on website	Complete Nov 16/22
2022-457	Approved MTM Ag Society Community Grant of $550	CAO/EA	Letter sent to recipient	Complete Nov 18/22
2022-452	Provide letter of support to LSAC for funding submission under WFL for the Regional Sewer Collection project	CAO	Letter submitted to LSAC	Complete Nov 7/22
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA		Underway
2022-442	Approved revision to 2023 Budget Cycle	CAO	What we heard report will be presented to Council on Nov 15	Complete Nov 15/22
2022-440,441	Amend appointments of Council members to County & Town of Barrhead ICF Committee	CAO/EA	Updated	Complete Nov 2/22
2022-432	Directed CAO to engage HR Proactive Inc. to provide training to Councillor Lane as per sanctions	CAO	Report to Council on Nov 15/22; HR Proactive Inc engaged to provide training on Oct 27/22 with Close-out report to Council to follow	Complete Nov 15/22
2022-431	Directed CAO to fwd letters from Councillor Lane to the complainants as per sanctions	CAO	Letters sent to complainants	Complete Oct 26/22
2022-428	Invite MP Viersen and MLA van Dijken to future Council meeting	CAO		Underway
2022-425	Execute donation agreement with Camp Creek Community Club	CAO	Contract signed; Contacted Camp Creek Club	Complete Nov 2/22
2022-423	Approved cancelling penalty on tax roll 551153007 for $176.53	EA/FIN	Letter sent; Adjustment entries complete	Complete Oct 25/22
2022-422	Apporved Meadowview Community Centre community grant of $2,500	CAO/EA	Letter sent to recipient	Complete Oct 24/22
2022-415-417	Cancel & Reschedule council meetings for 2023	CAO/EA	Calendar had been updated	Complete Oct 20/22
2022-411	Tabled appointments to Regional Admin Bldg committee pending update	CAO	Discussion with Superintendant	Underway

2022-363,364	Decision re Council Code of Conduct matters and direction to Reeve to provide letter of reprimand on behalf of Council	CAO	Letter of reprimand sent on behalf of Council	Complete Oct 5/22
2022-368	Draft resolution on cellular coverage in the County with timeline to support advocacy efforts at RMA 2023 Spring Convention	CAO	Research being conducted	Underway
2022-367	Initiate the ICF process with the Town regarding feasibility of ADLC as a municipal building.	CAO	ICF meeting Nov 14, 2022; ICF Contacted Town CAO to initiate discussion	Complete Nov 14/22
2022-366	Cancel property taxes in the amount of $13,927.30, owed by GOA, in the name of Alberta Municipal Affairs and AEP	FIN	Adjustment entries complete	Complete Oct 11/22
2022-364	Admin to provide further info on Alberta Carbon Grid - Agreement with GOA	CAO		Not Started
2022-359	Reduce fire invoice IVC00002540 for fire fighting services from $750 to $400.	CAO/EA	Letter sent to owner informing of decision	Complete Oct 11/22
2022-357	Deny the request for cancellation of penalties on tax roll 330019000.	CAO/EA	Letter sent; Letter drafted	Complete Oct 25/22
2022-356	Deny the request for cancellation of penalties on tax roll 520264017.	CAO/EA	Letter sent; Letter drafted	Complete Oct 25/22
2022-349,350	Directed CAO to schedule future date to conclude incamera discussion; postpone Sept 20/22 items to next mtg	CAO	Sept 20/22 remaining brought to Council on Oct 4/22 and incamera item concluded; Next suitable time for all parties was Oct 4/22	Complete Oct 4/22
2022-345,346,496	Approved Economic Development Plan and provide letter of endorsement for application under AAIP Rural Renewal Stream	CAO	Application SUCCESSFUL; Application for Community Designation under AAIP Rural Stream was submitted	Complete Sep 29/22
2022-344	Approved PEP to support development of Community Hall Strategy	CAO/COM	With Council approval, PEP is being implemented	Complete Sep 20/22
2022-343	Deny request to cancel taxes roll 531311008	CAO/EA	Letter sent; Letter drafted	Complete Sep 30/22
2022-342	Cancel penalties on tax roll 528363010.	FIN/CAO	Letter sent & adjustment done; Letter drafted	Complete Sep 30/22
2022-340	Adopted new Rates & Fees Bylaw 7-2022	CAO/EA	New bylaw signed & posted to website	Complete Sep 27/22
2022-335	Approved community grant to Community Pumpkin Walk for $1,500	CAO/EA	Approval letter sent	Complete Sep 23/22

2022-326, 336	Provide letter of support; Invesigate & provide further info regarding request by GROWTH for letter of support for funding under TRF	CAO/EA	Letter Sent; Summary obtained from GROWTH chairperson; presented to Council on Sept 20/22	Complete Sep 30/22
2022-325	Register Reeve & Councillor Lane for in-person engagement in Edm with Min of Justice for APPS	EA/CAO	Registered for Sept 13, 2022 session	Complete Sep 7/22
2022-321	Authorized signing Emerg Mgmt Mutual Aid Agreement with LSAC	CAO	Awaiting Signatures from LSAC	Underway
2022-319,320	Approved new AG-002 Eqpt Rental Policy & rescinded Policy 62.09 Rental of Ag Eqpt	AG/EA	Policies Updated	Complete Sep 9/22
2022-314	Disperse 16,000 yards topsoil and 10,000 yards clay as excess material at Kiel & Neerlandia Lagoon to interested local parties at $1 per yard & hold harmless agreement	PW	Hauling has begun out of Neerlandia Lagoon site. This will be ongoing until material is removed.	Complete Sep 7/22
2022-308	Council Code of Conduct	CAO	3rd party independent investigator R. Smith from Neuman & Thompson retained	Complete Aug 26/22
2022-302-303	Council Code of Conduct	CAO	4 options brought to Council	Complete Aug 25/22
2022-295-297	Council Code of Conduct	CAO	Written response received, special mtg held Aug 19/22	Complete Aug 19/22
2022-291,318	Directed CAO to start work on application process for Queen Elizabeth II Platinum Jubilee Medal (Alberta) and submit Marilyn Flock	CAO	Nomination submitted; Council selected Marilyn Flock; List of potential nominees provided to Council Sep 6/22	Complete Sep 22/22
2022-285	Approved employment of municipal clerk on temp basis to assist with records mgmt	DF/CAO	Informed clerk of extension of employment	Complete Aug 17/22
2022-284	Approved 2023 draft budget schedule	DF/CAO	Meeting requests sent	Complete Aug 19/22
2022-281-283	Apply for asset management cohort program	DF/CAO	Application submitted Aug 18/22, waiting for decision	Complete Aug 18/22
2022-280	Approved Property Tax Penalty Exempt List for the 298 tax rolls	DF	Complete	Complete Aug 16/22
2022-279	Convert property assessment system from PAVIS to CAMAlot system at cost of $37,500 in 2023 budget	DF/CAO	Reviewing contract received contract Aug 29/22	Complete Sep 3/22
2022-278	Deny request to cancel/reduce taxes roll # 569322014	DF/CAO	Letter mailed to ratepayer; Letter drafted	Complete Sep 26/22
2022-277	Deny community grant request for Shepherd's Care Foundation	EA/CAO	Informed of decision	Complete Aug 19/22

2022-276	Deny community grant request for Meadowview 4-H club	EA/CAO	Informed of decision	Complete Aug 19/22
2022-273	Reduce fire invoice IVC00002362 to $750 and cancel $250	EA/CAO	Letter mailed to resident and adjustment made; Letter drafted	Complete Sep 26/22
2022-272	Grazing Lease S1/2 4-60-2-W5 to Sutherland (2023-2025)	EA/CAO	Lease signed; Tenant to sign lease	Complete Sep 26/22
2022-262	Engage AE for the assessment of TL lagoon for a maximum cost of $16,500	PW/CAO	Contract with AE is finalized	Complete Jul 25/22
2022-254	Bring back recommendations for disposing of Unit #306 2018 Caterpillar D6T XL	PW/CAO	Not suitable for Landfill, report to Council prior to disposal as per policy	Underway
2022-253	Purchase 2023 Komatsu Dozer for $575,000 from SMS Equipment	PW/EA	Letters sent to dealerships informing them of decision.	Complete Jul 7/22
2022-240	Contract with Improve Consulting Group Inc. to complete a Compensation Review at a cost of $14,650 plus GST.	DF/CAO	Contract signed	Complete June 23/22
2022-235, 484	Community Hall Strategy identified in the 2022-2026 Strategic Plan be escalated to begin in 2022.	CAO/PD	"What we heard" report to Council Dec 6/22; Oct 5/22 selected; PEP to Council Sept 20/22; Stakeholder input on selecting date almost complete; Project management sheets drafted	Underway
2022-234	Work with Camp Creek Community Hall delegation to explore opportunity	CAO/PD	Donation Agreement approved by Council Oct 18/22; To Council Oct 18/22; DRAFT a agreeement being reviewed by legal; Private sale has closed; Private agreement closing postponed; Discussed conditions of agreement to hold funds; General comments provided re agreements	Complete Oct 18/22
2022-228	Send letter to church & Assn regarding request to declare as an essential service	CAO	Letter sent to church advising comments to be shared with MLA; Letter drafted	Complete Oct 11/22
2022-226,227	Development & Lease agreement with Benedict Pipeline for laydown yard at Kiel	CAO/PD	Agreements signed by County & Tenant	Complete Jun 10/22
2022-225	LGFF Engagement Survey (GOA)	CAO/DF	Complete and submitted	Complete Jun 9/22
2022-221	Award Line Painting project to Line King Highways to not exceeed $39,500	PW	Agreement Finalized; MOA sent to contractor for signing	Complete Jul 6/22
2022-220	Award Gravel Crushing Tender Ft Assiniboine pit to Surmont Sand & Gravel for $1,487,300 to crush 278,000 tonnes & allocate $8,000 to quality testing	PW/EA	Contract finalized; Contracts provided to contractor to sign	Complete June 21/19

2022-217	Submit applications to MSI Capital for 3 projects (RR 25 in 2024, Rd regravel 2023, Landfill Access Rd upgrade in 2026)	DF	Submitted	Complete Jun 15/22
2022-216	MOA with AT for STIP funding (BF 78033)	CAO/EA	Contract finalized; Signed by County & sent to AT	Complete June 23/22
2022-215	Set Date, Time, Place - Tax Sale (Public Auction)	CAO	Set for Dec 7/22; process as per *MGA*	Complete Jun 7/22
2022-214, 354	Barrhead Street Festival - Community Grant $1,500	CAO/EA	Receive final report; Approval letter sent	Complete Jun 10/22
2022-213	Barrhead Golf - Community Grant Final Report	CAO/EA	Report filed	Complete Jun 7/22
2022-207	Send letter to resident regarding dust control at RR 25 & Twp Rd 571A	CAO/EA	Letter sent	Complete Jun 15/22
2022-204	Approved 2021 Annual Report	CAO/COMM	Posted to Website	Complete May 18/22
2022-199	Approved Admin bldg repairs with County contribution to be a max of $25,500	CAO/DF/EA	Pembina Hills School Division informed of Council decision	Complete May 17/22
2022-198	Denied request from Long Run Exploration Ltd to cancel taxes	DF	Letter sent	Complete May 18/22
2022-197	Approved agreement with Tango Network for $10,980 for Broadband project implementation	CAO	Contractor notified	Complete May 18/22
2022-195	Approved Diesel Fuel Surcharge Rate effective May 23, 2022	PW	New process implemented	Complete May 30/22
2022-194	Awarded shoulder pull contract to B&B Wilson for project cost of $194,250 and identified additional funding source	PW	Contract fully executed; Contractor notified, will send contract	Complete Jul 5/22
2022-193, 355	Approved community grant to Bhd Ag Society	CAO/EA	Receive final report; Approval letter sent	Complete May 20/22
2022-192	Approved Ducks Unlimited professional services agreement	AG	Agreement signed; Gov't employee retired, looking at finalizing agreement; Agreement sent to Ducks Unlimited for signing	Complete Oct 19/22
2022-191	Appointed Chelsea Jaeger as weed inspector	AG	Officially appointed by Council; ID to be provided	Complete May 17/22
2022-190	Declared June 6-14 as Seniors Week	CAO/EA	Declaration posted on website, and Ministry of Seniors & Housing notified	Complete May 20/22
2022-205	Broadband Partnership - Option #2 approved with funds from reserves	CAO/DF/PD	Agreement fully executed; Finalizing Contribution Agreement	Complete June 1/22

2022-200	Approved Project #440 Road Construction agreements	CAO/EA	Agreements signed & awaiting completion of project	Complete May 4/22
2022-197	Approved Enforcement Services Agreement with LSAC	CAO/EA	Agreement finalized; Sent to LSAC May 16 waiting return; Awaiting signature	Complete Jun 7/22
2022-196	Proclaim May 1-7 Emergency Preparedness Week	CAO/COMM	Posted to website, posted at office	Complete May 4/22
2022-195	Proclaim 2022 Year of the Garden & June 18, 2022 Garden Day	CAO/EA	Posted to website, CIB & Garden Canada notified	Complete May 4/22
2022-194	Proclaim May 30-Jun 3 Alberta Rural Health Week	CAO/COMM	Posted to website	Complete May 4/22
2022-193	Grass cutting contract - MacGill Estates	CAO/EA	Finalized; Contractor notified, waiting for signatures	Complete May 12/22
2022-184	GFR - Option to Purchase (on 3rd lot)	CAO	Signed by County & sent to lawyer Apr 22/22	Complete Apr 22/22
2022-180	Adopted 2022 Property Tax Bylaw	DF/EA	Bylaw signed & posted to website	Complete Apr 21/22
2022-175	Approved 3-yr Financial Plan & 10-yr Capital Plan	DF	Signed & posted to website	Complete Apr 20/22
2022-173, 174	Approved 2022 Operating & 2022 Capital Budget	DF	Signed & posted to website	Complete Apr 20/22
2022-167	Approved Reserve Report	DF	Council approved	Complete Apr 19/22
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2022-165	Appointed new fire guardians	EA	Applicants and Fire Chief have been notified	Complete Apr 20/22
2022-160, 161,202,203	Bylaw 6-2022 (Removal of MR designation) 1st reading; set public hearing date, 2nd, 3rd reading (relates to resolution 2020-358)	PD/EA	Bylaw signed, forms sent to Land Titles; Public hearing for May 17, 2022; Advertising submitted to local paper and to be posted on site	Complete May 19/22
2022-150	Denied request to cancel Axiom Oil & Gas Inc taxes	CAO/DF	Decision sent	Complete Apr 12/22
2022-149	Approved Library special funding request to a max County contribution of $3,650 (total 4% COLA)	CAO/DF	Decision sent	Complete Apr 13/22
2022-144-147	Approved 2022 Joint Landfill budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-140-143	Approved 202 Joint Airport budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22

2022-138,39	Approved 2022 Joint Twinning budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-131-137	Approved 2022 Joint Fire Services & ERC budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-129	Renewal of Fire Services Agreement	CAO	Agreement signed	Complete Apr 22/22
2022-128	Budget Priorities Survey - What we Heard Report	CAO/EA	Posted to website	Complete Apr 11/22
2022-127	Letter of support for Rossman's commercial timber permit application	PD	Letter provided to Mr. Rossman	Complete Apr 12/22
2022-126	Renew GROWTH membership for 2022	PD	Invoice submitted to Finance	Complete Apr 12/22
2022-125	Adopted Bylaw 3-2022 Dog Control Bylaw Amendment	CAO/EA	Signed by Reeve	Complete Apr 12/22
2022-121	Accepted priorities for RCMP Annual Performance Plan	CAO	Signed by Reeve & returned; Waiting for final plan for Reeve's signature	Complete Aug 11/22
2022-120	Set Dunstable lagoon volume allotment program; 1st come 1st served	PW	Notified; Updating list of users	Complete May 12/22
2022-118	Nominate director for BRWC	CAO/EA	BRWC notified	Complete Apr 6/22
2022-115	Appoint member-at-large to Library Board	CAO/EA	Library notified	Complete Apr 6/22
2022-114	Adopted Rates & Fees Bylaw 4-2022	CAO/EA	Signed and posted to website	Complete Apr 6/22
2022-110	Approve 2022/23 ACP Grant Agreement for Municipal Intern	CAO/EA	Agreement signed and sent to Municipal Affairs	Complete Apr 6/22
2022-109	Approve 2022-2026 Strategic Plan	CAO	Posted public version to website; Drafting public version for website	Complete Jun 15/22
2022-108	Publish 2021 audited financial statements to website	DF/COMM	Posted to website	Complete Apr 8/22
2022-098,99	Move CAO to Step 12 on salary grid and vacation entitlement to 4 weeks effective Jan 1/22	FIN	Payroll notified	Complete Mar 10/22
2022-089	Schedule Special Council meeting March 3	CAO	CAO performance evaluation	Complete Mar 1/22
2022-088	Proclaim May 9-13 Economic Development Week	PD/EA	Notification sent and posted to website	Complete Mar 10/22
2022-087	Barrhead Golf - Community Grant $2,500	EA/FIN	Applicant has been notified and payment sent	Complete Mar 17/22

2022-086	Appointment of Fire Guardians	CAO/EA	Fire Chief notified	Complete Mar 10/22
2022-084,85	Plan Appreciation Dinner April 28 and invite ICF partners	AG/EA	Event held Apr 28/22; Invitations sent to Minister and MLA, planning underway	Complete Apr 28/22
2022-079	Bring back info on WILD Alberta requests re: establishing DMO	CAO/PD	Scheduled to bring to Council April 5/22	Complete Apr 5/22
2022-078	Request meeting w/Min of Transportation at RMA re: condition/safety of Hwy 769	CAO	Meeting requested	Complete Feb 15/22
2022-077	Authorized signing of MSI amending MOA	CAO/EA	Signed and returned to GOA	Complete Feb 22/22
2022-076	Approved Indixio as the EDRMS provider	DF	Contract finalized	Complete Mar 3/22
2022-074,154	Bring back a report on the costs and process for expropriation of land related to Project 340	CAO/DF	Expropriation was not required	Rescinded Apr 5/22
2022-073,219	Approved landowner compensation for Project 340 road ROW acquisition	PW	Going to Council June 7; 1 left to sign; 3 still to sign; Have agreements with 2 main landowners; Negotiations have commenced	Complete Jun 8/22
2022-070	Creation of new reserve Ag-H2C Conservation Landowner Conservation	DF	Created	Complete Feb 15/22
2022-069	Approved 2021 reserve transactions	DF	Transactions complete	Complete Feb 15/22
2022-066	Awarded contract to Pembina West Co-op to supply diesel fuel for 3 years	DF/PW	Contract finalized; Contract signed and sent to Co-op for execution.	Complete Feb 15/22
2022-060	Awarded Tender for 3/4 Ton Truck to Barrhead Ford	PW	Letter sent to Barrhead Ford confirming purchase	Complete Feb 22/22
2022-058	Award Ag Lease by Manola truck fill	CAO	Lease finalized; Lease sent to landowner	Complete Feb 28/22
2022-057	Denied request to cancel Town Rec portions of taxes	CAO	Letter sent to landowner	Complete Mar 9/22
2022-054,55,56	ARB Officials Appointments	DF/EA	CRSAC notified of appointments	Complete Feb 17/22
2022-053	Rescind Policy 62.06 - Partners in Conservation	AG/EA	Policy rescinded	Complete Feb 18/22
2022-049,50,51	Appointed members to PAC (ALUS)	AG	Applicants have been notified	Complete Feb 16/22
2022-038	Approved Rural Broadband Policy	CAO/PD	Policy sent to consultant to continue work on project	Complete Feb 7/22

2022-035	Approved funding sources for overbudget 2021 operational projects	DF	Transactions done	Complete Feb 3/22
2022-034	Approved funding sources for overbudget 2021 capital projects	DF	Transactions done	Complete Feb 3/22
2022-033	Approved purchase of 2022 Excavator with implements	PW	Letter sent to Finning approving excavator purchase; letters sent to unsuccesful bids	Complete Feb 8/22
2022-032	Approved purchse of 2 - 2022 Motor Scrapers as per Capital Budget/Plan	PW	Letter sent to Finning approving purchase	Complete Feb 8/22
2022-031	Approved purchase of 2 - 2022 UTVs as per Capital Budget/Plan	PW/AG	CC Cycle contacted to confirm purchase	Complete Feb 2/22
2022-028	Approved Bylaw 2-2022 Emergency Management	CAO	Included in Municipal Emerg Plan (MEP)	Complete Feb 4/22
2022-022	Public Hearing for Lakeview Estates ASP (LUB amendment) - March 1, 2022 at 1:15 pm, Multipurpose Rm	PD/EA	Public hearing held in person and virtual on March 1/22; Advertising requirements underway, facility booked	Complete Mar 1/22
2022-021,090-092, 212	LUB amendment re: Lakeview Estates ASP	PD/CAO	3rd reading to Council on Jun 7/22; 2nd reading with recommended amendments to Council May 3/22; 3rd reading to be scheduled for Council consideration (June 7/22). Will return to Council for further consideration following Public Hearing; 1st reading to Council	Complete Jun 10/22
2022-006	BF73046-21 Awarded to Griffin Contracting	PW	Notification sent to MPA to award contract to Griffin	Complete Jan 19/22
2022-005	Approved ALUS PAC TOR	AG	PAC TOR posted and advertising underway	Complete Jan 20/22
2022-004	Community Grant of $2,500 - Misty Ridge Ski Club	CAO/EA	Letter sent awarding grant	Complete Jan 20/22
2021-536	Approved purchase 2022 Motor Grader Replacement as per Capital Budget	PW/DF	Letters sent to dealerships informing them of decision.	Complete Jan 7/22
2021-534	Approved 10 YR Capital Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-533	Approved 3 YR Financial Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-532	Approved 2022 Capital Budget of $8,087,326	CAO/DF	Posted to Website	Complete Jan 12/22
2021-531	Approved 2022 Interim Operating Budget of $17,518,554	CAO/DF	Posted to Website	Complete Jan 12/22

2021-530	Approved application for PERC/DIRC ($29,878.80 & $728.86)	DF	Sent to GOA.	Complete Jan 11/22
2021-529	Approved Water & Sewer Utility Rates Bylaw 11-2021	CAO/DF	New rates inputted to system and first utility bills to be sent out Jan 31, 2022	Complete Jan 7/22
2021-523	Approved MOA with CRASC Jan 1, 2022 to Dec 31, 2024	CAO	Received finalized agreement; Sent to CRASC for signing Jan 13	Complete Feb 9/22
2022-024; 2021-496	Request report with options & recommendations to consider compensation for Newton Creek flooding	CAO/DF	Council accepted insurance adjusters conclusion and denied claim; To Council Feb 1/22; RMA Genesis Reciprocal Insurance has been contacted; appt with legal counsel	Complete Feb 1/22
2021-488	Cancel 50% 2021 taxes for GOA re: GIPOT	DF	Received Payment; Journal entry done and expect payment March 31, 2022	Complete Mar 15/22
2021-481	Draft proposal for holding annual Agriculture/County dinner in 2022 in alignment with public health restrictions	CAO/AG	RFD to Council Mar 1/22; Minister confirmed; Checking availability of site, MLA, Minister etc.; Preliminary discussions re potential dates	Complete Mar 1/22
2021-474	Authorized Admin to enter into Ag Plastics Recycling Agreement with CleanFarms	CAO/AG	Agreement signed and returned; On hold until April 2022; Awaiting agreement from CleanFarms	Complete Apr 4/22
2021-471	Approved streetlight in Neerlandia	EA/CAO/PW	Construction complete; Permits complete, estimate Mar 7 completion; Fortis has been notified, indicated new year	Complete Mar 4/22
2021-452	Contract for Neerlandia Lagoon Construction awarded to PME Inc.	PW	Fully executed Contract sent to AE for distribution; Contract signed by PME and being returned to County to fully execute. Associated Eng to be in contact with PME to determine work schedule.	Complete Jan 19/22
2021-353	Develop policy for volume allotment program for Dunstable Lagoon (Q1-2022)	CAO/PW	RFD to Council April 5 for further direction	Complete Apr 5/22
2022-040; 2021-291	Use of Barrhead Johnson Airport Terminal for Aviation Ground School Training	EA/CAO	Council rescinded on Feb 1/22 as session was not held; Postponed until Oct 2021	Rescinded Feb 1/22
2021-190	Scada Project - Additional Work approved with $25K FGT funding	CAO/PW	99% complete with Northplex done; Working on Communications 90% complete; Completed - instrument and piping at Manola pump house and Booster station and Neerlandia Scada upgrade. Contractors working on updating programming and communications. Application for FGT to be updated when project fully complete.	Complete Nov 3/22

2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Rough draft prepared	Underway
2020-468	Approved disposal of Fire Dept equipment with funds used to reduce capital contribution	DF	Sold in 2021 and proceeds were deducted from amount due for new fire engine; Not sold in 2020; Waiting for 2021 final capital budget reconciliation in late January 2022.	Complete Jan 10/22
2020-358	Land exchange - begin process re securing road ROW (requires bylaw to dispose of MR & public hearing - relates to resolution 2022-160,161,202,203)	PD/CAO	Bylaw approved May 17/22 forms sent to Land Titles; 1st reading Apr 19/22, public hearing set for May 17/22; Bylaw to Council Apr 19/22; Landowner signed agreement, starting process for land exchange; Prelimary survey work done and waiting for landowner to review sketch plan; Landowner is reviewing; Working on agreement	Complete May 19/22
2020-165	Letter - AB Transportation re prov. Hwy concerns for consideration for GOA 2020 Capital Maintenance Projects	EA/CAO	Hwy 33; Obtained input from Council, PW.	Underway
2019-427	Release County share of deposit for fire engine; approved cost share of $317,748.50 for purchase of 2020 engine incl 10% deposit of $31,775 to be pd in 2019	DF	Received final inv Jan 10 to be paid next cheque run; Town indicates waiting for final payment date and will invoice us full cost share in 2022; waiting for docs from Town at year-end to transfer funds ($31,775)	Complete Jan 17/22
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2019-009	RMA Charitable Gaming Committee - support and inform	EA/CAO	GOA postponed this initiative indefinetly, tone of letter will change; Letter drafted to MLA etc.; Shared with Town & orgs; Report posted to website, compiling email distribution list	Underway
2018-029	Service Contract Review	EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Reviewing policies from neighbouring muncipalities	Underway

In Force or Date Effective	MGA Change	Responsible	Comments	Status
Oct 26/17	**Public Notification Methods:** To use alternative advertising requires an Advertisement Bylaw	CAO/EA	Only required if Council wants to use alternative advertising methods	Not started
Oct 26/17	**Conservation Reserve:** Council may designate land for a new type of reserve to protect enviro significant features.	CAO/PD/Ag	Requires policies to be incl in MDP and ASPs.	Not started
Oct 26/17	**Off-Site Levies**: Scope expanded AND opportunity to create joint intermunicipal off-site levy bylaws for projects	CAO/DF/PD/PW	Permitted to revise bylaw to expand scope; Describe infrastructure, benefitting area, technical data, estimated costs, keep calculations current, agreement as needed	Not started
	More to be added - as time permits			

Public Works Director of Infrastructure Report
December 20, 2022

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Snow and Ice Removal

- Utilizing graders and snowplow trucks, the removal of snow and sanding on icy areas have been taking place on paved surfaces, airport, subdivisions, hamlets, gravel and oiled surfaces.

Brushing

- Excavator and mulcher are currently brushing on Range Road 62A north of Township Road 605. This section of road is windy and mulching on the curves will improve site distances and safety.

Year End

- Inventory is taking place on all consumables and tools.

Engineering

- Preliminary engineering for Bridge File #78033 has been completed.

Labour

- Sign repairs, hand brushing and shop repairs.

Shop

- 627G motor scraper repairs, repining grader front mount and dozer, lowboy trailer deck replacement.

Utilities

- County utilities staff have continued to facilitate the installation of MCSNet hardware at the Manola pumphouse and airport terminal building.
- Year-end utilities reports are being compiled for submission in January 2023.
- All other testing and monitoring are being carried out as per normal operations.

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COUNTY OF BARRHEAD NO.11
CASH, INVESTMENTS, & TAXES RECEIVABLE
November 30, 2022

	November YTD 2022	November YTD 2021
CASH:		
On Hand	$300	$300
Deposits	232,120	105,911
Payroll and Disbursements	223,480	133,517
Savings	1,001,596	2,092,494
Tax Trust	22,057	21,631
Municipal Reserve	482,959	443,021
SHORT TERM DEPOSITS:		
31 day Notice	3,097,262	2,063,691
60 day Notice	3,546,269	3,222,302
90 day Notice	14,100,774	13,616,129
Total Cash and Temporary Investments	22,706,816	21,698,997
INVESTMENTS		
Term Deposits	2,055,393	2,000,000
Other Investments	6,469	29,406
Total Investments	2,061,861	2,029,406
TAXES AND GRANTS IN LIEU RECEIVABLE:		
Current	758,596	1,106,726
Arrears	275,336	595,492
Forfeited Land	4,719	6,856
	1,038,652	1,709,075
Allowance for Uncollectible Taxes	(140,000)	(940,000)
Total Taxes & Grants in Lieu Receivble	898,652	769,075
# of Tax Rolls on TIPP	193	154

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Payments Issued
For Month Ending November 30, 2022

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
RECE001	Receiver General For Canada	2022-11-03	910671	74,501.60	No
ALBE014	Alberta Municipal Services Corporation	2022-11-14	910672	1,037.31	No
BARR009	Barrhead Auto Parts & Salvage Ltd.	2022-11-14	910673	99.00	No
BERG001	Berg, Daniel W. and Deborah J.	2022-11-14	910674	420.55	No
BOWI001	Bowick, Robert S. and Stephanie L.	2022-11-14	910675	170.09	No
CARD001	Card, Lisa	2022-11-14	910676	418.05	No
DROZ001	Drozd, Doug	2022-11-14	910677	139.24	No
ECON003	Economic Developers' Association	2022-11-14	910678	278.25	No
FOTT001	Fott, Harvey A. and Joyce C.	2022-11-14	910679	141.27	No
GOVE002	Government of Alberta Land Titles	2022-11-14	910680	81.00	No
HENS001	Henschel, Harry	2022-11-14	910681	2,996.00	No
JAEG001	Jaeger, George	2022-11-14	910682	200.00	No
JOHN003	Johnson, Stephen	2022-11-14	910683	816.55	No
JSPL001	J's Place Ltd.	2022-11-14	910684	246.12	No
KLEI002	Kleinfeldt, Ronald	2022-11-14	910685	100.30	No
KOBE002	Kobes, James H. and Renee A.	2022-11-14	910686	195.00	No
LINE001	Line King Highways Corp.	2022-11-14	910687	41,475.00	No
MAGI001	Magill, Kristopher	2022-11-14	910688	150.00	No
MAST001	Mast, Curtis	2022-11-14	910689	200.00	No
MCEA002	McEachern, Dennis	2022-11-14	910690	84.26	No
MCEL001	McElhanney Land Surveys (Alta) Ltd.	2022-11-14	910691	4,252.50	No
MECH001	MechJager Mechanical Ltd.	2022-11-14	910692	8.00	No
MOLZ002	Molzan, Kenneth E. & Joanne G.	2022-11-14	910693	171.00	No
PREU001	Preugschas, Walter	2022-11-14	910694	162.25	No
SAFE001	Safeguard Business Systems Ltd.	2022-11-14	910695	525.37	No
THOM004	Thoma, Alvin	2022-11-14	910696	5,212.00	No
TIEM001	Tiemstra Tyler and Kelsey	2022-11-14	910697	3,024.17	No
TOIV001	Toivonen, Jeffrey T. & Daren F.	2022-11-14	910698	660.54	No
FINN002	Finning (Canada)	2022-11-14	910699	20,562.03	No
AMSC002	AMSC (BMO PCARD)	2022-11-15	910700	19,508.63	No
5969001	596947 Alberta Ltd.	2022-11-01	EFT000000000578	168.00	No
BARR026	Barrhead Machine & Welding Ltd.	2022-11-01	EFT000000000579	88.08	No
COUN004	Country Comfort Consulting Ltd.	2022-11-01	EFT000000000580	1,934.89	No
DIAM001	Diamond International Trucks	2022-11-01	EFT000000000581	8,073.82	No
GREG001	Gregg Distributors Ltd.	2022-11-01	EFT000000000582	761.46	No
IMPR001	Improve Consulting Group Inc.	2022-11-01	EFT000000000583	4,672.50	No
OBAT001	ObaTel Inc.	2022-11-01	EFT000000000584	934.50	No
QUES001	Questica Software Inc.	2022-11-01	EFT000000000585	3,370.50	No
SMAL001	Small Power Ltd.	2022-11-01	EFT000000000586	556.51	No

Payments Issued
For Month Ending November 30, 2022

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
THOM003	Thomas Trenching Services Ltd.	2022-11-01	EFT000000000587	10,154.18	No
TOWN001	Town of Barrhead	2022-11-01	EFT000000000588	14,142.39	No
WEST007	Western Star Trucks	2022-11-01	EFT000000000589	174.24	No
WOOD001	Wood Environment & Infrastructure Solutions Canada Lin	2022-11-01	EFT000000000590	7,038.68	No
WSPC001	WSP Canada Inc.	2022-11-01	EFT000000000591	740.25	No
LOCA001	Local Authorities Pension Plan	2022-11-03	EFT000000000592	39,307.54	No
VICT001	Victor Insurance Managers Inc.	2022-11-01	EFT000000000593	17,172.77	No
ROOT001	Rootin Tootin Boutin's Catering	2022-11-07	EFT000000000594	1,122.19	No
1737001	1737069 Alberta Ltd.	2022-11-15	EFT000000000595	3,469.20	No
BARR019	Barrhead Electric Ltd.	2022-11-15	EFT000000000596	286.13	No
BARR026	Barrhead Machine & Welding Ltd.	2022-11-15	EFT000000000597	403.38	No
BARR030	Barrhead Public Library	2022-11-15	EFT000000000598	4,483.96	No
BARR032	Barrhead Regional Water Commission	2022-11-15	EFT000000000599	8,336.86	No
BUMP001	Bumper to Bumper Anderson Auto and Supplies Ltd.	2022-11-15	EFT000000000600	116.15	No
CANO001	Canoe Procurement Group of Canada	2022-11-15	EFT000000000601	25,466.19	No
CERT002	Certified Tracking Solutions	2022-11-15	EFT000000000602	452.34	No
COUN004	Country Comfort Consulting Ltd.	2022-11-15	EFT000000000603	4,086.08	No
DIAM001	Diamond International Trucks	2022-11-15	EFT000000000604	914.41	No
GREG001	Gregg Distributors Ltd.	2022-11-15	EFT000000000605	15.59	No
INDI001	Indixio	2022-11-15	EFT000000000606	9,030.00	No
LOND001	London Life	2022-11-15	EFT000000000607	250.00	No
LUKE001	Luke's Contract Hauling	2022-11-15	EFT000000000608	4,102.12	No
MAST002	Mast, Shelby	2022-11-15	EFT000000000609	400.00	No
NEER003	Neerlandia Co-op Association	2022-11-15	EFT000000000610	6,588.32	No
PEMB002	Pembina Hills School Division	2022-11-15	EFT000000000611	1,099.41	No
REDL002	Red Lion Express Inc.	2022-11-15	EFT000000000612	438.08	No
RIVE001	River Valley Crushing	2022-11-15	EFT000000000613	53,474.99	No
ROAD001	Roadata Services Ltd.	2022-11-15	EFT000000000614	898.28	No
SCHA001	Schatz, Marvin	2022-11-15	EFT000000000615	374.65	No
SMAL001	Small Power Ltd.	2022-11-15	EFT000000000616	1,701.82	No
STEP001	Stephani Motors Ltd.	2022-11-15	EFT000000000617	78.73	No
THOM003	Thomas Trenching Services Ltd.	2022-11-15	EFT000000000618	1,349.25	No
TOTA001	Total Plumbing & Heating	2022-11-15	EFT000000000619	158.55	No
TOWN001	Town of Barrhead	2022-11-15	EFT000000000620	1,349.29	No
VECT001	Vector Electric and Controls	2022-11-15	EFT000000000621	1,653.76	No
XERO100	Xerox Canada Ltd.	2022-11-15	EFT000000000622	235.16	No
PEMB004	Pembina West Co-op	2022-11-15	EFT000000000623	2,761.75	No
MYHS100	MYHSA	2022-11-16	EFT000000000624	743.26	No
PEMB004	Pembina West Co-op	2022-11-16	EFT000000000625	99,358.53	No

Payments Issued
For Month Ending November 30, 2022

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
CAMP002	Campus Energy	2022-11-21	EFT000000000626	7,767.48	No
MYHS100	MYHSA	2022-11-23	EFT000000000627	484.72	No
MYHS100	MYHSA	2022-11-25	EFT000000000628	13.57	No
XERO100	Xerox Canada Ltd.	2022-11-29	EFT000000000629	361.27	No
VICT001	Victor Insurance Managers Inc.	2022-11-29	EFT000000000630	17,172.77	No
MYHS100	MYHSA	2022-11-30	EFT000000000631	474.85	No
	Voided Payments			-	
	Payments Issued			**548,599.48**	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Summary of All Units
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Municipal taxes	$11,839,692	$11,784,734	($54,958)	(0.47%)	$11,458,564	$11,444,551
Local improvement levy	21,885	21,885	-	0.00%	21,885	21,885
Aggregate levy	93,102	100,000	6,898	6.90%	75,035	96,077
User fees and sale of goods	1,044,431	1,094,402	49,971	4.57%	780,364	825,854
Rental income	70,394	77,942	7,548	9.68%	57,408	77,542
Allocation for in-house equip Rental	479,919	544,204	64,285	11.81%	747,455	856,265
Penalties and costs on taxes	167,712	300,000	132,288	44.10%	325,645	325,645
Licenses, permits and fees	17,171	17,329	158	0.91%	16,882	23,731
Returns on investment	380,767	208,590	(172,177)	(82.54%)	126,769	151,593
Other governments transfer for operating	721,031	1,265,609	544,578	43.03%	959,063	1,543,404
Other revenue	87,421	1,544,623	1,457,202	94.34%	52,956	60,174
Drawn from unrestricted reserves	80,711	279,517	198,806	71.12%	78,435	273,251
Drawn from operating reserves	119,133	242,605	123,472	50.89%	176,876	176,876
Contribution from capital program	-	-	-	0.00%	35,977	85,977
TOTAL REVENUE	15,123,369	17,481,440	2,358,071	13.49%	14,913,315	15,962,824
EXPENDITURES						
Salaries and benefits	3,684,029	3,904,800	220,771	5.65%	3,345,130	3,645,065
Materials, goods, supplies	2,635,704	2,732,611	96,907	3.55%	1,964,306	2,434,318
Utilities	95,911	129,690	33,780	26.05%	94,388	115,296
Contracted and general services	1,642,668	2,048,342	405,674	19.80%	1,662,966	1,806,644
Purchases from other governments	256,895	296,845	39,950	13.46%	306,855	359,359
Transfer to other governments	858,690	2,689,339	1,830,649	68.07%	790,539	1,049,105
Transfer to individuals and organizations	79,556	107,738	28,182	26.16%	141,763	148,763
Transfer to local boards and agencies	156,355	156,916	561	0.36%	148,445	149,744
Interest on long term debt	60,276	119,388	59,112	49.51%	62,552	123,773
Principal payment for debenture	80,711	162,586	81,875	50.36%	78,435	158,001
Provision for allowances	(324,531)	80,425	404,956	503.52%	-	(309,575)
Bank charges and short term interest	1,163	1,970	807	40.95%	746	788
Tax cancellations	3,324	3,000	(324)	(10.79%)	0	0
Other expenditures	2,227	2,000	(228)	(11.38%)	4,116	4,116
Requisitions	2,083,961	2,836,254	752,293	26.52%	1,971,867	2,653,019
Transfer to operating reserves	138,790	315,422	176,632	56.00%	167,883	340,510
Transfer to capital reserves	1,688,497	1,707,343	18,845	1.10%	1,448,727	1,670,693
Transfer to capital program	11,488	186,771	175,283	93.85%	507,622	512,622
TOTAL EXPENDITURES	13,155,715	17,481,440	4,325,725	24.74%	12,696,341	14,862,240
NET COST / (REVENUE):	(1,967,654)	0	1,967,654	131176952	(2,216,974)	(1,100,584)
NET COST - OPERATING FUND	(3,606,586)	(1,687,414)	1,919,172	(113.73%)	(4,049,917)	(3,088,304)
NET COST - RESERVE FUND	1,627,443	1,500,643	(126,800)	(8.45%)	1,361,298	1,561,075
NET COST - CAPITAL FUND	11,488	186,771	175,283	93.85%	471,645	426,645

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
GENERAL GOVERNMENT
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Municipal taxes	$11,839,692	$11,784,734	($54,958)	(0.47%)	$11,458,564	$11,444,551
Penalties and costs on taxes	167,712	300,000	132,288	44.10%	325,645	325,645
Returns on investment	363,092	197,000	(166,092)	(84.31%)	117,885	130,782
Other governments transfer for operating	32,030	81,189	49,159	60.55%	83,504	83,504
Other revenue	2,051	30	(2,021)	(6818.83%)	-	1,988
Drawn from unrestricted reserves	80,711	279,517	198,806	71.12%	78,435	273,251
Drawn from operating reserves	-	50,000	50,000	100.00%	-	-
TOTAL REVENUE	12,485,288	12,692,471	207,183	1.63%	12,064,034	12,259,721
EXPENDITURES						
Provision for allowances	(324,531)	50,000	374,531	749.06%	-	(340,000)
Tax cancellations	3,324	3,000	(324)	(10.79%)	0	0
Other expenditures	2,227	2,000	(227)	(11.38%)	4,116	4,116
Requisitions	2,083,961	2,836,254	752,293	26.52%	1,971,867	2,653,019
Transfer to operating reserves	82,134	243,775	161,641	66.31%	78,435	158,001
TOTAL EXPENDITURES	1,847,115	3,135,028	1,287,914	41.08%	2,054,418	2,475,135
NET COST / (REVENUE):	(10,638,173)	(9,557,443)	1,080,731	(11.31%)	(10,009,616)	(9,784,586)
NET COST - OPERATING FUND	(10,639,596)	(9,471,700)	1,167,896	(12.33%)	(10,009,616)	(9,669,336)
NET COST - RESERVE FUND	1,422	(85,742)	(87,165)	101.66%	-	(115,250)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Municipal
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Penalties and costs on taxes	$167,712	$300,000	$132,288	44.10%	$325,645	$325,645
Returns on investment	363,092	197,000	(166,092)	(84.31%)	117,885	130,782
Other governments transfer for operating	32,030	81,189	49,159	60.55%	83,504	83,504
Drawn from unrestricted reserves	80,711	279,517	198,806	71.12%	78,435	273,251
TOTAL REVENUE	643,545	857,707	214,161	24.97%	605,470	813,181
EXPENDITURES						
Transfer to operating reserves	82,134	243,775	161,641	66.31%	78,435	158,001
TOTAL EXPENDITURES	82,134	243,775	161,641	66.31%	78,435	158,001
NET COST / (REVENUE):	(561,412)	(613,932)	(52,520)	8.55%	(527,034)	(655,181)
NET COST - OPERATING FUND	(562,834)	(578,189)	(15,355)	2.66%	(527,034)	(539,931)
NET COST - RESERVE FUND	1,422	(35,742)	(37,165)	103.98%	-	(115,250)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Tax & Requisitions
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Municipal taxes	$11,839,692	$11,784,734	($54,958)	(0.47%)	$11,458,564	$11,444,551
Other revenue	2,051	30	(2,021)	(6818.83%)	-	1,988
Drawn from operating reserves	-	50,000	50,000	100.00%	-	-
TOTAL REVENUE	11,841,742	11,834,764	(6,979)	(0.06%)	11,458,564	11,446,540
EXPENDITURES						
Provision for allowances	(324,531)	50,000	374,531	749.06%	-	(340,000)
Tax cancellations	3,324	3,000	(324)	(10.79%)	0	0
Other expenditures	2,227	2,000	(227)	(11.38%)	4,116	4,116
Requisitions	2,083,961	2,836,254	752,293	26.52%	1,971,867	2,653,019
TOTAL EXPENDITURES	1,764,981	2,891,253	1,126,272	38.95%	1,975,983	2,317,134
NET COST / (REVENUE):	(10,076,762)	(8,943,511)	1,133,251	(12.67%)	(9,482,582)	(9,129,405)
NET COST - OPERATING FUND	(10,076,762)	(8,893,511)	1,183,251	(13.30%)	(9,482,582)	(9,129,405)
NET COST - RESERVE FUND	-	(50,000)	(50,000)	100.00%	-	-

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
ADMINISTRATION & LEGISLATIVE
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$11,490	$8,929	($2,561)	(28.69%)	$12,375	$13,218
Other governments transfer for operating	34,333	27,666	(6,667)	(24.10%)	50,953	50,953
Other revenue	10,060	9,500	(560)	(5.90%)	13,771	14,558
Drawn from operating reserves	6,604	12,856	6,252	48.63%	952	952
TOTAL REVENUE	62,487	58,951	(3,536)	(6.00%)	78,052	79,681
EXPENDITURES						
Salaries and benefits	1,087,460	1,179,543	92,083	7.81%	964,370	1,065,031
Materials, goods, supplies	48,497	55,807	7,310	13.10%	48,242	49,018
Utilities	11,886	18,000	6,114	33.97%	11,697	14,693
Contracted and general services	358,369	464,097	105,728	22.78%	301,534	389,363
Bank charges and short term interest	1,163	1,970	807	40.95%	746	788
Other expenditures	0	-	0	0.00%	1	1
Transfer to operating reserves	875	2,304	1,429	62.02%	1,652	7,995
Transfer to capital reserves	70,000	70,000	-	0.00%	70,000	70,000
TOTAL EXPENDITURES	1,578,250	1,791,721	213,471	11.91%	1,398,242	1,596,888
NET COST / (REVENUE):	1,515,763	1,732,770	217,007	12.52%	1,320,190	1,517,207
NET COST - OPERATING FUND	1,451,492	1,673,323	221,831	13.26%	1,249,490	1,440,165
NET COST - RESERVE FUND	64,271	59,447	(4,823)	(8.11%)	70,700	77,042

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Legislative
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Other revenue	$4,220	$4,500	$280	6.22%	$3,857	$4,397
Drawn from operating reserves	5,082	7,856	2,774	35.31%	952	952
TOTAL REVENUE	9,302	12,356	3,054	24.72%	4,810	5,349
EXPENDITURES						
Salaries and benefits	261,446	323,358	61,913	19.15%	234,119	259,397
Materials, goods, supplies	5,724	8,478	2,754	32.48%	1,992	1,992
Contracted and general services	63,452	45,295	(18,157)	(40.09%)	16,106	21,786
Transfer to operating reserves	875	875	-	0.00%	1,652	6,651
TOTAL EXPENDITURES	331,497	378,006	46,510	12.30%	253,869	289,826
NET COST / (REVENUE):	322,195	365,650	43,456	11.88%	249,059	284,476
NET COST - OPERATING FUND	326,402	372,631	46,230	12.41%	248,359	278,777
NET COST - RESERVE FUND	(4,207)	(6,981)	(2,774)	39.73%	700	5,699

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Administration
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$11,490	$8,929	($2,561)	(28.69%)	$12,375	$13,218
Other governments transfer for operating	34,333	27,666	(6,667)	(24.10%)	31,817	31,817
Other revenue	5,840	5,000	(840)	(16.80%)	9,614	9,861
Drawn from operating reserves	1,522	5,000	3,478	69.56%	-	-
TOTAL REVENUE	53,185	46,595	(6,590)	(14.14%)	53,806	54,896
EXPENDITURES						
Salaries and benefits	826,014	856,185	30,171	3.52%	723,501	798,829
Materials, goods, supplies	42,773	47,329	4,556	9.63%	44,507	45,283
Utilities	11,886	18,000	6,114	33.97%	11,697	14,693
Contracted and general services	294,826	418,687	123,861	29.58%	283,094	365,243
Bank charges and short term interest	1,163	1,970	807	40.95%	746	788
Other expenditures	0	-	0	0.00%	1	1
Transfer to operating reserves	-	1,429	1,429	100.00%	-	1,343
Transfer to capital reserves	70,000	70,000	-	0.00%	70,000	70,000
TOTAL EXPENDITURES	1,246,663	1,413,599	166,937	11.81%	1,133,545	1,296,180
NET COST / (REVENUE):	1,193,478	1,367,005	173,527	12.69%	1,079,739	1,241,284
NET COST - OPERATING FUND	1,125,000	1,300,576	175,577	13.50%	1,009,739	1,169,941
NET COST - RESERVE FUND	68,478	66,429	(2,049)	(3.09%)	70,000	71,343

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Elections & Plebiscites
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	$19,136	$19,136
Other revenue	-	-	-	0.00%	300	300
TOTAL REVENUE	-	-	-	0.00%	19,436	19,436
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	6,750	6,804
Materials, goods, supplies	-	-	-	0.00%	1,744	1,744
Contracted and general services	91	115	24	21.14%	2,334	2,334
TOTAL EXPENDITURES	91	115	24	21.14%	10,828	10,882
NET COST / (REVENUE):	91	115	24	21.14%	(8,608)	(8,554)
NET COST - OPERATING FUND	91	115	24	21.14%	(8,608)	(8,554)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PROTECTIVE SERVICES
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$95,632	$60,281	($35,351)	(58.64%)	$89,455	$100,138
Licenses, permits and fees	1,571	4,079	2,508	61.49%	2,932	3,081
Other governments transfer for operating	37,938	37,650	(288)	(0.77%)	35,408	38,071
Other revenue	9,127	9,095	(32)	(0.35%)	-	2,532
Drawn from operating reserves	85,776	88,500	2,724	3.08%	-	-
TOTAL REVENUE	230,045	199,605	(30,440)	(15.25%)	127,795	143,822
EXPENDITURES						
Salaries and benefits	44,002	50,949	6,947	13.63%	42,271	45,920
Materials, goods, supplies	3,389	4,870	1,481	30.42%	3,065	3,065
Contracted and general services	12,750	18,716	5,966	31.88%	4,583	8,632
Purchases from other governments	144,356	175,000	30,644	17.51%	185,099	230,022
Transfer to other governments	378,233	684,554	306,322	44.75%	327,101	533,545
Transfer to individuals and organizations	7,288	7,288	-	0.00%	7,288	7,288
Transfer to operating reserves	36,127	36,095	(32)	(0.09%)	27,000	29,532
Transfer to capital reserves	182,000	182,000	0	0.00%	97,000	97,000
TOTAL EXPENDITURES	808,144	1,159,472	351,328	30.30%	693,408	955,005
NET COST / (REVENUE):	578,100	959,867	381,767	39.77%	565,613	811,183
NET COST - OPERATING FUND	445,749	830,272	384,523	46.31%	441,613	684,651
NET COST - RESERVE FUND	132,350	129,595	(2,755)	(2.13%)	124,000	126,532

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Enhanced Policing Services / Prior Year SRO
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfer to other governments	$50,918	$250,334	$199,416	79.66%	$33,934	$184,221
Transfer to individuals and organizations	1,000	1,000	-	0.00%	1,000	1,000
TOTAL EXPENDITURES	51,918	251,334	199,416	79.34%	34,934	185,221
NET COST / (REVENUE):	51,918	251,334	199,416	79.34%	34,934	185,221
NET COST - OPERATING FUND	51,918	251,334	199,416	79.34%	34,934	185,221

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Fire Services
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$95,632	$60,000	($35,632)	(59.39%)	$89,455	$100,138
Licenses, permits and fees	-	-	-	0.00%	221	221
Other governments transfer for operating	35,408	34,987	(421)	(1.20%)	35,408	35,408
TOTAL REVENUE	131,040	94,987	(36,053)	(37.96%)	125,084	135,767
EXPENDITURES						
Salaries and benefits	-	507	507	100.00%	-	-
Contracted and general services	-	2,090	2,090	100.00%	-	-
Purchases from other governments	144,356	175,000	30,644	17.51%	185,099	230,022
Transfer to other governments	256,515	349,260	92,745	26.55%	245,167	291,724
Transfer to operating reserves	25,000	25,000	-	0.00%	25,000	25,000
Transfer to capital reserves	97,000	97,000	-	0.00%	97,000	97,000
TOTAL EXPENDITURES	522,871	648,857	125,986	19.42%	552,266	643,746
NET COST / (REVENUE):	391,831	553,870	162,039	29.26%	427,182	507,980
NET COST - OPERATING FUND	269,831	431,870	162,039	37.52%	305,182	385,980
NET COST - RESERVE FUND	122,000	122,000	-	0.00%	122,000	122,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Disaster Services
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Salaries and benefits	$10,477	$10,231	($246)	(2.40%)	$10,092	$10,938
Materials, goods, supplies	110	150	40	26.83%	-	-
Contracted and general services	806	2,160	1,354	62.69%	838	892
Transfer to operating reserves	2,000	2,000	-	0.00%	2,000	2,000
TOTAL EXPENDITURES	13,392	14,541	1,148	7.90%	12,930	13,830
NET COST / (REVENUE):	13,392	14,541	1,148	7.90%	12,930	13,830
NET COST - OPERATING FUND	11,392	12,541	1,148	9.16%	10,930	11,830
NET COST - RESERVE FUND	2,000	2,000	-	0.00%	2,000	2,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
By-Law Enforcement
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	-	$281	$281	100.00%	-	-
Licenses, permits and fees	1,571	4,079	2,508	61.49%	2,711	2,860
Drawn from operating reserves	85,000	85,000	0	0.00%	-	-
TOTAL REVENUE	86,571	89,360	2,789	3.12%	2,711	2,860
EXPENDITURES						
Materials, goods, supplies	-	50	50	100.00%	-	-
Contracted and general services	565	3,211	2,646	82.42%	517	517
Transfer to other governments	70,800	84,960	14,160	16.67%	48,000	57,600
Transfer to capital reserves	85,000	85,000	0	0.00%	-	-
TOTAL EXPENDITURES	156,365	173,221	16,856	9.73%	48,517	58,117
NET COST / (REVENUE):	69,794	83,861	14,067	16.77%	45,806	55,257
NET COST - OPERATING FUND	69,794	83,861	14,067	16.77%	45,806	55,257

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ambulance Services
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfer to individuals and organizations	$6,288	$6,288	-	0.00%	$6,288	$6,288
TOTAL EXPENDITURES	6,288	6,288	-	0.00%	6,288	6,288
NET COST / (REVENUE):	6,288	6,288	-	0.00%	6,288	6,288
NET COST - OPERATING FUND	6,288	6,288	-	0.00%	6,288	6,288

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Safety Program
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Other revenue	$9,127	$9,095	($32)	(0.35%)	-	$2,532
Drawn from operating reserves	776	3,500	2,724	77.82%	-	-
TOTAL REVENUE	9,903	12,595	2,692	21.37%	-	2,532
EXPENDITURES						
Salaries and benefits	33,525	40,211	6,686	16.63%	32,179	34,982
Materials, goods, supplies	3,279	4,150	871	20.99%	3,065	3,065
Contracted and general services	7,265	6,740	(525)	(7.78%)	2,914	2,914
Transfer to operating reserves	9,127	9,095	(32)	(0.35%)	-	2,532
TOTAL EXPENDITURES	53,195	60,196	7,000	11.63%	38,158	43,493
NET COST / (REVENUE):	43,292	47,601	4,309	9.05%	38,158	40,961
NET COST - OPERATING FUND	34,942	42,006	7,064	16.82%	38,158	38,429
NET COST - RESERVE FUND	8,350	5,595	(2,755)	(49.25%)	-	2,532

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Barrhead and Regional Crime Coalition (BARCC)
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Other governments transfer for operating	$2,530	$2,663	$133	4.99%	-	$2,663
TOTAL REVENUE	2,530	2,663	133	4.99%	-	2,663
EXPENDITURES						
Materials, goods, supplies	-	520	520	100.00%	-	-
Contracted and general services	4,115	4,515	400	8.86%	314	4,309
TOTAL EXPENDITURES	4,115	5,035	920	18.27%	314	4,309
NET COST / (REVENUE):	1,585	2,372	787	33.19%	314	1,646
NET COST - OPERATING FUND	1,585	2,372	787	33.19%	314	1,646

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
TRANSPORTATION SERVICES
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Aggregate levy	$93,102	$100,000	$6,898	6.90%	$75,035	$96,077
User fees and sale of goods	273,186	344,702	71,516	20.75%	283,302	342,379
Rental income	10,915	10,915	-	0.00%	10,755	10,755
Allocation for in-house equip Rental	479,919	544,204	64,285	11.81%	747,455	856,265
Returns on investment	5,448	5,448	-	0.00%	6,729	6,729
Other governments transfer for operating	113,493	649,216	535,724	82.52%	325,553	887,880
Other revenue	23,659	-	(23,659)	0.00%	-	911
Drawn from operating reserves	5,067	30,000	24,933	83.11%	-	-
TOTAL REVENUE	1,004,788	1,684,485	679,697	40.35%	1,448,830	2,200,996
EXPENDITURES						
Salaries and benefits	1,938,428	2,004,599	66,171	3.30%	1,730,860	1,886,215
Materials, goods, supplies	2,167,537	2,222,521	54,984	2.47%	1,760,243	2,228,295
Utilities	64,382	81,589	17,207	21.09%	62,786	76,086
Contracted and general services	940,408	1,049,968	109,560	10.43%	1,025,502	1,036,525
Transfer to capital reserves	1,158,872	1,165,770	6,898	0.59%	1,023,202	1,224,457
Transfer to capital program	11,488	186,771	175,283	93.85%	507,622	507,622
TOTAL EXPENDITURES	6,281,115	6,711,218	430,103	6.41%	6,110,216	6,959,200
NET COST / (REVENUE):	5,276,328	5,026,733	(249,594)	(4.97%)	4,661,386	4,758,204
NET COST - OPERATING FUND	4,111,034	3,704,192	(406,842)	(10.98%)	3,130,562	3,026,124
NET COST - RESERVE FUND	1,153,805	1,135,770	(18,035)	(1.59%)	1,023,202	1,224,457
NET COST - CAPITAL FUND	11,488	186,771	175,283	93.85%	507,622	507,622

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Public Works
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Aggregate levy	$93,102	$100,000	$6,898	6.90%	$75,035	$96,077
User fees and sale of goods	273,186	344,702	71,516	20.75%	283,302	342,379
Allocation for in-house equip Rental	479,919	544,204	64,285	11.81%	747,455	856,265
Returns on investment	5,448	5,448	-	0.00%	6,729	6,729
Other governments transfer for operating	100,000	631,226	531,226	84.16%	312,416	872,593
Other revenue	23,659	-	(23,659)	0.00%	-	911
Drawn from operating reserves	5,067	30,000	24,933	83.11%	-	-
TOTAL REVENUE	980,380	1,655,580	675,199	40.78%	1,424,938	2,174,954
EXPENDITURES						
Salaries and benefits	1,938,428	2,001,748	63,320	3.16%	1,726,147	1,879,557
Materials, goods, supplies	2,166,706	2,217,807	51,101	2.30%	1,754,545	2,213,707
Utilities	61,160	77,589	16,430	21.18%	59,685	72,214
Contracted and general services	917,617	1,014,638	97,021	9.56%	1,009,386	1,020,314
Transfer to capital reserves	1,140,872	1,147,770	6,898	0.60%	1,005,202	1,206,457
Transfer to capital program	11,488	186,771	175,283	93.85%	507,622	507,622
TOTAL EXPENDITURES	6,236,270	6,646,323	410,053	6.17%	6,062,587	6,899,870
NET COST / (REVENUE):	5,255,890	4,990,743	(265,146)	(5.31%)	4,637,649	4,724,916
NET COST - OPERATING FUND	4,108,596	3,686,202	(422,394)	(11.46%)	3,124,825	3,010,837
NET COST - RESERVE FUND	1,135,805	1,117,770	(18,035)	(1.61%)	1,005,202	1,206,457
NET COST - CAPITAL FUND	11,488	186,771	175,283	93.85%	507,622	507,622

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Airport Services
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Rental income	$10,915	$10,915	-	0.00%	$10,755	$10,755
Other governments transfer for operating	13,493	17,990	4,498	25.00%	13,137	15,287
TOTAL REVENUE	24,408	28,905	4,498	15.56%	23,892	26,042
EXPENDITURES						
Salaries and benefits	-	2,851	2,851	100.00%	4,713	6,658
Materials, goods, supplies	832	4,714	3,882	82.36%	5,698	14,588
Utilities	3,223	4,000	778	19.44%	3,102	3,872
Contracted and general services	22,791	35,330	12,539	35.49%	16,115	16,211
Transfer to capital reserves	18,000	18,000	-	0.00%	18,000	18,000
TOTAL EXPENDITURES	44,846	64,895	20,049	30.90%	47,629	59,329
NET COST / (REVENUE):	20,438	35,990	15,552	43.21%	23,737	33,287
NET COST - OPERATING FUND	2,438	17,990	15,552	86.45%	5,737	15,287
NET COST - RESERVE FUND	18,000	18,000	-	0.00%	18,000	18,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
UTILITIES AND WASTE MANAGEMENT
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Local improvement levy	$21,885	$21,885	-	0.00%	$21,885	$21,885
User fees and sale of goods	333,081	355,555	22,474	6.32%	307,880	331,555
Rental income	34,792	47,112	12,320	26.15%	31,178	45,157
Returns on investment	-	2,685	2,685	100.00%	-	11,720
Other governments transfer for operating	-	15,000	15,000	100.00%	-	-
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
Contribution from capital program	-	-	-	0.00%	15,182	15,182
TOTAL REVENUE	389,758	1,942,237	1,552,479	79.93%	376,124	425,500
EXPENDITURES						
Salaries and benefits	117,859	122,127	4,268	3.49%	114,144	120,630
Materials, goods, supplies	34,802	45,726	10,925	23.89%	49,055	53,143
Utilities	18,891	23,900	5,009	20.96%	19,043	23,475
Contracted and general services	129,425	243,412	113,987	46.83%	138,732	149,219
Purchases from other governments	112,539	121,845	9,306	7.64%	121,756	129,337
Transfer to other governments	57,833	1,577,110	1,519,278	96.33%	51,255	101,826
Provision for allowances	-	30,425	30,425	100.00%	-	30,425
Transfer to capital reserves	178,885	210,472	31,587	15.01%	178,885	198,489
Transfer to capital program	-	-	-	0.00%	-	5,000
TOTAL EXPENDITURES	650,233	2,375,017	1,724,784	72.62%	672,870	811,544
NET COST / (REVENUE):	260,475	432,780	172,305	39.81%	296,746	386,044
NET COST - OPERATING FUND	81,590	222,308	140,718	63.30%	133,043	197,737
NET COST - RESERVE FUND	178,885	210,472	31,587	15.01%	178,885	198,489
NET COST - CAPITAL FUND	-	-	-	0.00%	(15,182)	(10,182)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Water & Sewer Utility Holders
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Local improvement levy	$21,885	$21,885	-	0.00%	$21,885	$21,885
User fees and sale of goods	276,867	290,855	13,988	4.81%	261,808	280,611
Rental income	34,792	47,112	12,320	26.15%	31,178	45,157
Returns on investment	-	2,685	2,685	100.00%	-	11,720
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
TOTAL REVENUE	333,544	1,862,537	1,528,993	82.09%	314,871	359,374
EXPENDITURES						
Salaries and benefits	70,271	76,506	6,234	8.15%	66,446	72,443
Materials, goods, supplies	17,616	24,050	6,434	26.75%	13,554	16,287
Utilities	16,497	19,874	3,378	17.00%	16,132	19,935
Contracted and general services	37,192	110,415	73,223	66.32%	47,621	50,991
Purchases from other governments	105,758	112,920	7,162	6.34%	110,516	118,097
Transfer to other governments	-	1,500,000	1,500,000	100.00%	-	-
Transfer to capital reserves	88,885	88,885	-	0.00%	88,885	97,718
TOTAL EXPENDITURES	336,219	1,932,650	1,596,431	82.60%	343,154	375,472
NET COST / (REVENUE):	2,675	70,113	67,438	96.18%	28,283	16,097
NET COST - OPERATING FUND	(86,210)	(18,772)	67,438	(359.24%)	(60,602)	(81,621)
NET COST - RESERVE FUND	88,885	88,885	-	0.00%	88,885	97,718

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Truck Fill
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$20,981	$19,525	($1,456)	(7.45%)	$23,531	$23,728
TOTAL REVENUE	20,981	19,525	(1,456)	(7.45%)	23,531	23,728
EXPENDITURES						
Salaries and benefits	1,045	1,154	109	9.42%	1,003	1,088
Materials, goods, supplies	2,536	1,000	(1,536)	(153.59%)	-	-
Utilities	1,122	1,500	378	25.21%	1,248	1,491
Contracted and general services	720	1,800	1,080	60.00%	171	171
Purchases from other governments	6,781	5,925	(856)	(14.44%)	8,240	8,240
Transfer to capital program	-	-	-	0.00%	-	5,000
TOTAL EXPENDITURES	12,204	11,379	(825)	(7.25%)	10,662	15,991
NET COST / (REVENUE):	(8,777)	(8,146)	631	(7.74%)	(12,869)	(7,736)
NET COST - OPERATING FUND	(8,777)	(8,146)	631	(7.74%)	(12,869)	(12,736)
NET COST - CAPITAL FUND	-	-	-	0.00%	-	5,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Lagoons
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$35,234	$45,175	$9,941	22.01%	$22,540	$27,216
Other governments transfer for operating	-	15,000	15,000	100.00%	-	-
TOTAL REVENUE	35,234	60,175	24,941	41.45%	22,540	27,216
EXPENDITURES						
Salaries and benefits	4,364	3,722	(642)	(17.24%)	3,383	3,660
Materials, goods, supplies	183	600	418	69.58%	559	559
Utilities	1,273	2,526	1,253	49.61%	1,662	2,049
Contracted and general services	12,716	18,740	6,024	32.14%	14,849	14,849
Purchases from other governments	-	3,000	3,000	100.00%	3,000	3,000
Transfer to capital reserves	-	31,587	31,587	100.00%	-	10,770
TOTAL EXPENDITURES	18,536	60,175	41,639	69.20%	23,453	34,887
NET COST / (REVENUE):	(16,698)	0	16,698	(406281895	913	7,671
NET COST - OPERATING FUND	(16,698)	(31,587)	(14,889)	47.14%	913	(3,100)
NET COST - RESERVE FUND	-	31,587	31,587	100.00%	-	10,770

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Utility Services
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Salaries and benefits	$21,520	$20,795	($725)	(3.49%)	$18,663	$18,790
Materials, goods, supplies	1,911	4,076	2,165	53.12%	2,925	4,280
Contracted and general services	1,961	16,616	14,656	88.20%	2,267	2,332
Transfer to capital reserves	50,000	50,000	-	0.00%	50,000	50,000
TOTAL EXPENDITURES	75,392	91,487	16,096	17.59%	73,855	75,403
NET COST / (REVENUE):	75,392	91,487	16,096	17.59%	73,855	75,403
NET COST - OPERATING FUND	25,392	41,487	16,096	38.80%	23,855	25,403
NET COST - RESERVE FUND	50,000	50,000	-	0.00%	50,000	50,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Waste Management
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Contribution from capital program	-	-	-	0.00%	$15,182	$15,182
TOTAL REVENUE	-	-	-	0.00%	15,182	15,182
EXPENDITURES						
Salaries and benefits	20,658	19,950	(708)	(3.55%)	24,649	24,649
Materials, goods, supplies	12,557	16,000	3,443	21.52%	32,018	32,018
Contracted and general services	76,836	95,841	19,005	19.83%	73,824	80,875
Transfer to other governments	57,833	77,110	19,278	25.00%	51,255	101,826
Provision for allowances	-	30,425	30,425	100.00%	-	30,425
Transfer to capital reserves	40,000	40,000	-	0.00%	40,000	40,000
TOTAL EXPENDITURES	207,883	279,326	71,443	25.58%	221,745	309,792
NET COST / (REVENUE):	207,883	279,326	71,443	25.58%	206,563	294,610
NET COST - OPERATING FUND	167,883	239,326	71,443	29.85%	181,745	269,792
NET COST - RESERVE FUND	40,000	40,000	-	0.00%	40,000	40,000
NET COST - CAPITAL FUND	-	-	-	0.00%	(15,182)	(15,182)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
COMMUNITY SUPPORT SERVICES
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfer to other governments	$68,500	$68,500	-	0.00%	$61,000	$61,000
TOTAL EXPENDITURES	68,500	68,500	-	0.00%	61,000	61,000
NET COST / (REVENUE):	68,500	68,500	-	0.00%	61,000	61,000
NET COST - OPERATING FUND	68,500	68,500	-	0.00%	61,000	61,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Family and Community Support Services (FCSS)
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfer to other governments	$68,500	$68,500	-	0.00%	$61,000	$61,000
TOTAL EXPENDITURES	68,500	68,500	-	0.00%	61,000	61,000
NET COST / (REVENUE):	68,500	68,500	-	0.00%	61,000	61,000
NET COST - OPERATING FUND	68,500	68,500	-	0.00%	61,000	61,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PLANNING & DEVELOPMENT
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$278,160	$278,160	-	0.00%	-	-
Rental income	19,287	14,515	(4,772)	(32.88%)	15,475	16,230
Licenses, permits and fees	15,600	13,250	(2,350)	(17.74%)	13,950	20,650
Returns on investment	8,770	-	(8,770)	0.00%	2,154	2,361
Other governments transfer for operating	-	-	-	0.00%	3,150	3,150
Other revenue	33,788	21,000	(12,788)	(60.90%)	39,185	40,185
Drawn from operating reserves	8,500	35,000	26,500	75.71%	56,424	56,424
Contribution from capital program	-	-	-	0.00%	16,850	16,850
TOTAL REVENUE	364,105	361,925	(2,180)	(0.60%)	147,188	155,851
EXPENDITURES						
Salaries and benefits	181,671	196,902	15,232	7.74%	190,251	204,451
Materials, goods, supplies	258,615	257,291	(1,324)	(0.51%)	3,937	4,073
Contracted and general services	109,147	132,805	23,658	17.81%	142,305	153,555
Transfer to operating reserves	10,000	10,000	-	0.00%	16,850	31,850
Transfer to capital reserves	68,741	49,101	(19,640)	(40.00%)	39,639	40,747
TOTAL EXPENDITURES	628,173	646,099	17,926	2.77%	392,982	434,675
NET COST / (REVENUE):	264,068	284,174	20,106	7.08%	245,794	278,825
NET COST - OPERATING FUND	193,827	260,073	66,246	25.47%	262,579	279,502
NET COST - RESERVE FUND	70,241	24,101	(46,140)	(191.44%)	65	16,173
NET COST - CAPITAL FUND	-	-	-	0.00%	(16,850)	(16,850)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land Use Planning & Dev
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Licenses, permits and fees	$15,600	$13,250	($2,350)	(17.74%)	$13,950	$20,650
Returns on investment	8,770	-	(8,770)	0.00%	2,154	2,361
Other governments transfer for operating	-	-	-	0.00%	3,150	3,150
Other revenue	33,788	21,000	(12,788)	(60.90%)	39,185	40,185
Drawn from operating reserves	-	20,000	20,000	100.00%	56,424	56,424
Contribution from capital program	-	-	-	0.00%	16,850	16,850
TOTAL REVENUE	58,158	54,250	(3,908)	(7.20%)	131,713	139,621
EXPENDITURES						
Salaries and benefits	109,775	118,147	8,373	7.09%	118,364	126,718
Materials, goods, supplies	34,756	32,732	(2,024)	(6.18%)	3,898	4,013
Contracted and general services	27,988	63,124	35,136	55.66%	101,607	104,585
Transfer to operating reserves	10,000	10,000	-	0.00%	16,850	16,850
Transfer to capital reserves	38,831	20,000	(18,831)	(94.15%)	39,639	40,747
TOTAL EXPENDITURES	221,349	244,004	22,655	9.28%	280,357	292,913
NET COST / (REVENUE):	163,191	189,754	26,563	14.00%	148,644	153,293
NET COST - OPERATING FUND	114,360	179,754	65,394	36.38%	165,428	168,970
NET COST - RESERVE FUND	48,831	10,000	(38,831)	(388.31%)	65	1,173
NET COST - CAPITAL FUND	-	-	-	0.00%	(16,850)	(16,850)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Economic Development
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Drawn from operating reserves	$8,500	$15,000	$6,500	43.33%	-	-
TOTAL REVENUE	8,500	15,000	6,500	43.33%	-	-
EXPENDITURES						
Salaries and benefits	71,896	78,755	6,859	8.71%	71,887	77,733
Materials, goods, supplies	301	1,000	699	69.92%	39	59
Contracted and general services	38,029	43,486	5,457	12.55%	18,130	22,450
Transfer to operating reserves	-	-	-	0.00%	-	15,000
TOTAL EXPENDITURES	110,226	123,241	13,015	10.56%	90,056	115,242
NET COST / (REVENUE):	101,726	108,241	6,515	6.02%	90,056	115,242
NET COST - OPERATING FUND	110,226	123,241	13,015	10.56%	90,056	100,242
NET COST - RESERVE FUND	(8,500)	(15,000)	(6,500)	43.33%	-	15,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Subdivision & Land Development
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$278,160	$278,160	-	0.00%	-	-
TOTAL REVENUE	278,160	278,160	-	0.00%	-	-
EXPENDITURES						
Materials, goods, supplies	223,559	223,559	-	0.00%	-	-
Contracted and general services	42,924	25,795	(17,129)	(66.41%)	22,569	26,520
Transfer to capital reserves	29,910	29,101	(809)	(2.78%)	-	-
TOTAL EXPENDITURES	296,392	278,454	(17,938)	(6.44%)	22,569	26,520
NET COST / (REVENUE):	18,232	294	(17,938)	(6101.49%)	22,569	26,520
NET COST - OPERATING FUND	(11,677)	(28,807)	(17,129)	59.46%	22,569	26,520
NET COST - RESERVE FUND	29,910	29,101	(809)	(2.78%)	-	-

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land, Housing & Building Rentals
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Rental income	$19,287	$14,515	($4,772)	(32.88%)	$15,475	$16,230
TOTAL REVENUE	19,287	14,515	(4,772)	(32.88%)	15,475	16,230
EXPENDITURES						
Contracted and general services	206	400	194	48.50%	-	-
TOTAL EXPENDITURES	206	400	194	48.50%	-	-
NET COST / (REVENUE):	(19,081)	(14,115)	4,966	(35.18%)	(15,475)	(16,230)
NET COST - OPERATING FUND	(19,081)	(14,115)	4,966	(35.18%)	(15,475)	(16,230)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
AGRICULTURAL SERVICES
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$42,581	$37,800	($4,781)	(12.65%)	$23,191	$24,391
Rental income	5,400	5,400	-	0.00%	-	5,400
Other governments transfer for operating	355,907	317,557	(38,350)	(12.08%)	323,165	342,515
Other revenue	5,437	4,999	(438)	(8.75%)	-	-
Drawn from operating reserves	2,135	11,248	9,113	81.02%	-	-
TOTAL REVENUE	411,460	377,005	(34,456)	(9.14%)	346,357	372,307
EXPENDITURES						
Salaries and benefits	290,764	334,719	43,955	13.13%	287,549	307,123
Materials, goods, supplies	107,460	139,896	32,436	23.19%	97,321	94,280
Utilities	752	6,201	5,449	87.88%	862	1,041
Contracted and general services	75,536	118,162	42,626	36.07%	23,209	42,250
Transfer to other governments	2,500	4,000	1,500	37.50%	2,500	3,912
Transfer to individuals and organizations	43,343	69,000	25,657	37.18%	10,025	17,025
Transfer to operating reserves	-	13,594	13,594	100.00%	10,000	79,187
Transfer to capital reserves	30,000	30,000	-	0.00%	40,000	40,000
TOTAL EXPENDITURES	550,354	715,573	165,219	23.09%	471,466	584,819
NET COST / (REVENUE):	138,893	338,568	199,675	58.98%	125,110	212,512
NET COST - OPERATING FUND	111,029	306,222	195,194	63.74%	75,110	93,325
NET COST - RESERVE FUND	27,865	32,346	4,481	13.85%	50,000	119,187

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ag Services
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$26,648	$26,600	($48)	(0.18%)	$15,846	$17,046
Rental income	5,400	5,400	-	0.00%	-	5,400
Other governments transfer for operating	125,407	130,057	4,650	3.58%	130,207	130,207
Other revenue	5,437	4,999	(438)	(8.75%)	-	-
Drawn from operating reserves	2,135	1,248	(887)	(71.04%)	-	-
TOTAL REVENUE	165,027	168,305	3,277	1.95%	146,053	152,653
EXPENDITURES						
Salaries and benefits	219,998	252,413	32,415	12.84%	224,065	238,734
Materials, goods, supplies	74,641	121,438	46,797	38.54%	81,104	77,827
Utilities	752	6,201	5,449	87.88%	862	1,041
Contracted and general services	57,588	83,820	26,232	31.30%	20,269	31,267
Transfer to other governments	2,500	4,000	1,500	37.50%	2,500	3,912
Transfer to individuals and organizations	1,000	9,000	8,000	88.89%	3,000	10,000
Transfer to operating reserves	-	-	-	0.00%	10,000	10,000
Transfer to capital reserves	30,000	30,000	-	0.00%	40,000	40,000
TOTAL EXPENDITURES	386,479	506,873	120,394	23.75%	381,800	412,781
NET COST / (REVENUE):	221,452	338,568	117,117	34.59%	235,747	260,128
NET COST - OPERATING FUND	193,587	309,817	116,230	37.52%	185,747	210,128
NET COST - RESERVE FUND	27,865	28,752	887	3.08%	50,000	50,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Highway 2 Conservation (H2C)
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$15,933	$11,200	($4,733)	(42.26%)	$7,345	$7,345
Other governments transfer for operating	230,500	187,500	(43,000)	(22.93%)	192,958	212,308
Drawn from operating reserves	-	10,000	10,000	100.00%	-	-
TOTAL REVENUE	246,433	208,700	(37,733)	(18.08%)	200,304	219,654
EXPENDITURES						
Salaries and benefits	70,766	82,306	11,540	14.02%	63,484	68,389
Materials, goods, supplies	32,819	18,458	(14,361)	(77.80%)	16,217	16,453
Contracted and general services	17,948	34,341	16,394	47.74%	2,940	10,984
Transfer to individuals and organizations	42,343	60,000	17,657	29.43%	7,025	7,025
Transfer to operating reserves	-	13,594	13,594	100.00%	-	69,187
TOTAL EXPENDITURES	163,875	208,700	44,825	21.48%	89,667	172,038
NET COST / (REVENUE):	(82,558)	0	82,558	215556772	(110,637)	(47,616)
NET COST - OPERATING FUND	(82,558)	(3,594)	78,964	(2196.85%)	(110,637)	(116,803)
NET COST - RESERVE FUND	-	3,594	3,594	100.00%	-	69,187

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
RECREATION & CULTURE
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$10,300	$8,975	($1,325)	(14.76%)	$64,161	$14,172
Returns on investment	3,458	3,458	-	0.00%	-	-
Other governments transfer for operating	147,330	137,330	(10,000)	(7.28%)	137,330	137,330
Other revenue	3,300	-	(3,300)	0.00%	-	-
Drawn from operating reserves	11,050	15,000	3,950	26.33%	119,500	119,500
Contribution from capital program	-	-	-	0.00%	3,945	53,945
TOTAL REVENUE	175,438	164,763	(10,675)	(6.48%)	324,935	324,947
EXPENDITURES						
Salaries and benefits	23,845	15,960	(7,885)	(49.40%)	15,685	15,695
Materials, goods, supplies	15,404	6,500	(8,904)	(136.99%)	2,443	2,443
Contracted and general services	17,034	21,183	4,149	19.58%	27,101	27,101
Transfer to other governments	351,625	355,175	3,550	1.00%	348,683	348,823
Transfer to individuals and organizations	28,925	31,450	2,525	8.03%	124,450	124,450
Transfer to local boards and agencies	156,355	156,916	561	0.36%	148,445	149,744
Interest on long term debt	60,276	119,388	59,112	49.51%	62,552	123,773
Principal payment for debenture	80,711	162,586	81,875	50.36%	78,435	158,001
Transfer to operating reserves	9,654	9,654	-	0.00%	33,945	33,945
TOTAL EXPENDITURES	743,830	878,813	134,982	15.36%	841,739	983,975
NET COST / (REVENUE):	568,393	714,050	145,657	20.40%	516,804	659,028
NET COST - OPERATING FUND	569,789	719,396	149,607	20.80%	606,304	798,528
NET COST - RESERVE FUND	(1,396)	(5,346)	(3,950)	73.89%	(85,555)	(85,555)
NET COST - CAPITAL FUND	-	-	-	0.00%	(3,945)	(53,945)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Recreation
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$10,300	$8,975	($1,325)	(14.76%)	$64,161	$14,172
Returns on investment	3,458	3,458	-	0.00%	-	-
Other revenue	3,300	-	(3,300)	0.00%	-	-
Drawn from operating reserves	9,550	10,000	450	4.50%	117,000	117,000
Contribution from capital program	-	-	-	0.00%	3,945	53,945
TOTAL REVENUE	26,608	22,433	(4,175)	(18.61%)	185,105	185,117
EXPENDITURES						
Salaries and benefits	23,845	15,960	(7,885)	(49.40%)	15,685	15,695
Materials, goods, supplies	8,050	6,500	(1,550)	(23.85%)	2,443	2,443
Contracted and general services	15,399	21,183	5,784	27.31%	27,101	27,101
Transfer to other governments	351,625	351,625	-	0.00%	348,683	348,683
Transfer to individuals and organizations	22,475	21,500	(975)	(4.54%)	117,000	117,000
Interest on long term debt	60,276	119,388	59,112	49.51%	62,552	123,773
Principal payment for debenture	80,711	162,586	81,875	50.36%	78,435	158,001
Transfer to operating reserves	9,654	9,654	-	0.00%	33,945	33,945
TOTAL EXPENDITURES	572,036	708,396	136,361	19.25%	685,844	826,641
NET COST / (REVENUE):	545,428	685,964	140,536	20.49%	500,739	641,524
NET COST - OPERATING FUND	545,324	686,310	140,986	20.54%	587,739	778,524
NET COST - RESERVE FUND	104	(346)	(450)	130.10%	(83,055)	(83,055)
NET COST - CAPITAL FUND	-	-	-	0.00%	(3,945)	(53,945)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Culture
For the Eleven Months Ending November 30, 2022

	November 2022 YTD	2022 Budget	Budget Variance	% Variance	November 2021 YTD	PY (2021)
REVENUE						
Other governments transfer for operating	$147,330	$137,330	($10,000)	(7.28%)	$137,330	$137,330
Drawn from operating reserves	1,500	5,000	3,500	70.00%	2,500	2,500
TOTAL REVENUE	148,830	142,330	(6,500)	(4.57%)	139,830	139,830
EXPENDITURES						
Materials, goods, supplies	7,354	-	(7,354)	0.00%	-	-
Contracted and general services	1,635	-	(1,635)	0.00%	-	-
Transfer to other governments	-	3,550	3,550	100.00%	-	140
Transfer to individuals and organizations	6,450	9,950	3,500	35.18%	7,450	7,450
Transfer to local boards and agencies	156,355	156,916	561	0.36%	148,445	149,744
TOTAL EXPENDITURES	171,795	170,416	(1,378)	(0.81%)	155,895	157,334
NET COST / (REVENUE):	22,965	28,086	5,122	18.24%	16,065	17,504
NET COST - OPERATING FUND	24,465	33,086	8,622	26.06%	18,565	20,004
NET COST - RESERVE FUND	(1,500)	(5,000)	(3,500)	70.00%	(2,500)	(2,500)

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF November 30, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
ASSET VALUATIONS RECAP					
Assets Acquired					
5-01-00-00-5310	Debenture Proceeds		400,000	-	
	Sale of:				
5-01-00-00-5640	Land	50,000	13,725	13,973	
5-01-00-00-6620	Buildings	-	-	-	
5-01-00-00-6630	Equipment & Furnishings	1,001,100	780,500	210,500	
5-01-00-00-6650	Vehicles	8,999	2,000	8,231	
5-01-00-00-5570	Insurance Proceeds	23,337		66,721	
5-01-00-00-5590	Contributions from Other Capital Revenue	22,000	-	22,490	
5-01-00-00-5830	Federal Grants	198,057	1,202,245	1,195,584	
5-01-00-00-5840	Provincial Grants Capital-Bridges	1,232	460,050	121,549	
5-01-00-00-5840	Provincial Grants Capital-MSI	726,503	363,654	377,607	
5-01-00-00-5840	Provincial Grants Capital-AMWWP	305,655	583,545	586,357	
5-01-00-00-5850	Local Governments Contributions	-	-		
5-01-00-00-5930	Contributions from Operating	512,622	186,771	11,488	
5-01-00-00-5931	Contributions from Operating to Capital Reserves	1,670,692	1,707,343	1,688,498	
5-01-00-00-5920	Contributions from Reserves to Operating	15,182	15,000	-	
5-01-00-00-5920	Contributions from Reserves for Capital	1,741,309	3,646,675	1,816,801	
		$ 6,276,688	$ 9,361,508	6,119,799	
Assets Applied					
	Land				
	Public Works	*38,503*			6,975
	Utilities - Neerlandia Lagoon	*290,000*			-
	Tax Forfeiture		-		2,137
	Recreation		18,725		14,760
	Buildings				
	Administration		19,000		-
			20,500		-
	Public Works	*28,337*			-
	Utilities				-
	Landfill				-
	Ag				
	Equipment & Furnishings				
	Administration		98,000		43,208
	Fire				-
	ERC				-
	Public Works	*2,253,290*	3,912,144		1,879,484
	Airport				-
	Utilities	*24,653*	22,788		22,788
	Landfill		9,000		-
	Ag		31,058		38,831
	Engineering Structures				
	Sidewalks				
	Road Construction	*1,520,628*	1,124,404		923,726
	Base Paving				
	SCADA	*106,882*	18,001		26,031
	Kiel Industrial Park Water & Sewer		-		-
	Neerlandia Lagoon	*106,830*	1,221,501		1,116,326
	Neerlandia Lagoon Contingency		-		-
	Bridges	*545,251*	613,400		162,066
	Broadband		400,000		-
	Vehicles				
	Fire	*289,112*	-		-
	Public Works		57,384		119,461
	Utilities				
	Development				
	Ag	*49,250*	-		-
	Land Improvements				
	Administration		35,000		52,516
	Public Works		5,760		
	Airport		12,500		11,776
	Landfill		20,000		
	Total	*5,252,736*	7,639,165		4,420,085
	Transfer to Individuals				-
	Transfer to Operating	*65,182*	15,000		-
6-01-00-00-6763	Transfer to Capital Reserves	*1,679,693*	1,707,343		1,699,714
Total		*6,997,611*	$ 9,361,508	6,119,799	6,119,799

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF November 30, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
11	**Legislative**				
		-	-	-	-
12	**Administration**				
	Other Revenue from Individuals				
	Tax Forfeiture NW 31-59-5-5			(596)	
	Tax Forfeiture NE 16-59-2-5			(1,541)	
	Contributions from Capital Reserve				
	Building Reserve		(54,000)	(52,515)	
	Computer Equipment Reserve		(98,000)	(43,209)	
	Contributions from Operations		-		
	Contributions from Operations for Capital Reserves	*(70,000)*	(70,000)	(70,000)	
	Land				
	Tax Forfeiture NW 31-59-5-5				596
	Tax Forfeiture NE 16-59-2-5				1,541
	Land Improvements - Parking Lot		35,000		52,516
	Buildings & Renovations -				
	New Carpet (2021 carryforward)		19,000		
	Furnishings & Equipment				
	IT Infrastructure per plan - NAS Storage Enclosure, Backup Battery & Drives		15,000		
	Phone System (carryfoward from 2021)		20,000		
	Folding Machine (2022 Priority Project)		8,000		7,195
	EDRMS (2022 Priority Project)		55,000		36,013
	Transfer to Operating				
	Transfer to Capital Reserve				
	Computer & IT Reserve	*20,000*	20,000		20,000
	Office Building Reserve	*50,000*	50,000		50,000
		-	-	(167,861)	167,861
23	**Fire Fighting**				-
	Contributions from Equipment Reserve	*(275,862)*	-	-	
	Contributions from ERC Bldg Reserve		(20,500)	-	
	Contributions from Operations to Reserve	*(97,000)*	(97,000)	(97,000)	
	Buildings & Renovation			-	
	Flooring		13,000		
	On-Site Training Facility		7,500		
	Machinery & Equip.		-	-	
	Vehicles	*289,112*	-	-	
	Land Improvements		-	-	-
	Transfer to Reserve			-	-
	ERC Bldg Equipment Reserve	*10,000*	10,000	-	10,000
	Fire Equipment Reserve	*87,000*	87,000	-	87,000
		-	-	(97,000)	97,000
26	**By-law**				
	Contributions from Operations		(85,000)	(85,000)	
	Furnishings & Equipment				
	Transfer to By-Law Equipment Reserve		85,000		85,000
		-	-	(85,000)	85,000

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF November 30, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
32	**Public Works**				
	Other Revenue from Individuals/Organizations	*(22,000)*	-		
	Donated Road Plan 222-1530			(2,677)	
	Plan 2221706 Road (Chalifoux)		-	(248)	
	Other Revenue - Insurance proceeds			(62,077)	
	Sale of equipment	*(1,001,100)*	-	-	
	Unit 218 - 2017 Cat 160M Grader		(210,500)	(210,500)	
	Unit 312 - 2011 Cat 627G		(285,000)	-	
	Unit 313 - 2015 Cat 627G		(285,000)	-	
	Sale of Vehicles	*(9,000)*	-	-	
	Unit 116 - 2006 Dodge Ram 2500		(2,000)	-	
	Federal Grant - Federal Fuel Tax Grant			-	
	Project 340 - Autoparts Road		(740,800)	(740,800)	
	Provincial Grant - MSI Capital	*(726,503)*	(363,654)	(17,453)	
	Excavator Purchase & Mulcher Head			(360,154)	
	Provincial Grant Hamlet Street Asst		-	-	
	Provincial Grant - MSP Funds	*(416,850)*		-	
	Provincial Grant- Bridges	*(290,822)*		-	
	Bridge BF 73046 RGE RD 42 (STIP approved)	*(1,232)*	(125,250)	(120,938)	
	Bridge BF 78033 SW 17-62-03-W5 (STIP approved)		(232,500)	(611)	
	Bridge BF 70370 SE 26-58-05-W5 (RGE RD 51) - denied (July 25, 2022)		(102,300)		
	Contributions from Capital Reserves		-	-	
	from Equip. Reserve	-	(2,105,442)	(648,282)	
	from Grader Reserve	*(1,252,190)*	(717,932)	(717,932)	
*	from Local Construction Reserve	*(104,051)*	(350,183)	(198,552)	
	from Building Land Reserve	*(35,303)*	(5,760)		
	from Aggregate Levy Reserve			-	
*	Contributions from Operations for Capital	*(507,622)*	(186,771)	(11,488)	
	Contributions from Operations for Capital Reserves	*(1,206,457)*	(1,147,770)	(1,140,872)	
	Land Purchase	*38,503*			
	Land Improvements - County Welcome Sign		5,760		
	Engineered Structures		-		
	Bridges	*545,251*	-		
	Bridge BF 73046 RGE RD 42 (STIP approved)		167,000		161,251
	Bridge BF 78033 SW 17-62-03-W5 (STIP approved)		310,000		815
	Bridge BF 70370 RGE RD 51 - denied (July 25, 2022)		136,400		-
	Road Construction	*1,520,628*			-
	Project 2021-140 West of 14 & 23-57-2-W5 (Nakamun North) (MSI)				17,453
	Project 2021-740 TWP RD 614 Grosschmidt East - 1 mile				11,488
	Project 2022-740 - RGE RD 32 Mast North - 1 mile (2021 Carryforward Reserve Funded)		196,833		
	Project 2022-340 W of 25 & 36 59-4-W5 (Autoparts Road - 2 miles) (FGTF)/Reserve		740,800		894,785
	Project 2022-440 NE & NW 16-59-4-W5 (D. Mackenzie West) - 1 mile		186,771		-
	Machinery & Equipment	*2,253,290*			
	1 X 2021 Motor Graders - 2021 caryforward		404,995		404,995
	1 X 2022 Motor Graders (less $210,550 buyback) Council resolution 2021-536		523,437		523,437
	2 X 2022 Motor Scraper, Council resolution 2022-032		2,604,000		575,000
	1 X 2022 UTV, Council resolution 2022-032		16,058		15,898
	1 X 2022 Excavator, Council resolution 2022-033 (MSI)		322,985		322,985
	1 X 2022 Mulcher Head, Council resolution 2022-033 (MSI)		40,669		37,169
	Vehicles		-		-
	1 x 2022 Ford Super Duty F-250 XLT, Council resolution 2022-060		57,384		57,384
	1 x 2022 Ford F150 #32-211 replace #32-102 totalled				62,077
	Transfer to Operating				
	Transfer to Capital Reserve				
	Land				
	Plan 2221706 Road (Chalifoux)				4,298
	Road Plan 222-1530				2,677
	Equipment Reserve	*450,610*	500,442		500,442
	Local Road & Bridge Reserve (741)	*180,213*			-
	Grader Reserve	*438,557*	497,328		497,328
	PW Building Reserve	*50,000*	50,000		50,000
	Aggregate Paving Reserve	*96,078*	100,000		93,102
		-	-	(4,232,584)	4,232,584

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF November 30, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
33	**Airport**				-
	Contributions from Individuals		-		
	Contributions from Operations		-		
	Contributions from Operations to Capital Reserve	*(18,000)*	(18,000)	(18,000)	
	Local Governments		-		
	Contributions from Reserve		(12,500)	(11,776)	
	Land Improvement - Install Power For New Hangars		12,500		11,776
	Equipment		-		
	Transfer to Airport Reserve	*18,000*	18,000		18,000
	Transfer to Other Local Governments		-		
		-	-	(29,776)	29,776
41-42, 44	**Utilities**				
	From Individuals & Organizations		-	-	
	Other Revenue - Insurance proceeds	*(23,337)*	-	-	
	Offsite Levy - Water & Sewer Reserve			(2,985)	
	Sale of Vehicles		-	-	
	Federal Grants	*(198,057)*	(461,445)	(454,784)	
	Provincial Grants (AMWWP)	*(305,655)*	(583,545)	(586,357)	
	Local Government Transfer BRWC		-	(14,691)	
	Contributions from Operations for Capital	*(5,000)*	-	-	
	Contributions from Operations for Capital Reserves	*(158,488)*	(170,472)	(138,885)	
	Contributions from Reserve	*(24,653)*	(217,300)	(109,313)	
	Contributions from Reserve for Operations		(15,000)		
	Machinery & Equipment	*24,653*			
	Manola Payment System		22,788		22,788
	Buildings				
	Manola Truck Fill Building	*28,337*	-		-
	Transfer To Operations				
	Thunder Lake Lagoon Sounding		15,000		
	Land Improvements				-
	Engineering SCADA System				-
	Engineered Structures		-		-
	Neerlandia Lagoon Upgrade FGTF/AMWWP/Reserves	*396,830*	1,221,501		1,116,326
	SCADA (2021 carryforward)	*106,882*	18,001		26,031
	Transfer to Regional Water & Sewer Line Reserve	*50,000*	50,000		50,000
	Transfer to Future Development Reserve	*21,885*	21,885		21,885
	Transfer to Water & Sewer Acct Holder Infrastructure Reserve	*55,833*	47,000		47,000
	Transfer to Neerlandia Lagoon Reserve	*20,000*	20,000		20,000
	Transfer to Lac La Nonne Lagoon Reserve		23,661		-
	Transfer to Thunder Lake Lagoon Reserve	*10,770*	7,926		-
	Transfer To Offsite Levy Reserve				2,985
			-	(1,307,015)	1,307,015
		-			-
43	**Waste Management**				
	Sale of (Land)				
	Sale of Building				
	Sale of Equipment				
	Provincial Grant				
	Local Government-Provincial Grant (Town)				
	Contributions from Local Governments				
	Contributions from Insurance Proceeds				
	Contributions from Reserves		(29,000)		
	Contributions from Reserves to Operations	*(15,182)*		-	
	Contributions from Operations				
	Contributions from Operations to Capital Reserves	*(40,000)*	(40,000)	(40,000)	
	Land				
	Building & Renovations				
	Machinery & Equipment				
	Landfill - Camera/Security System (2021 carryforward)		9,000		
	Vehicles				
	Land Improvements				
	Non Compliance Rehab (well-drilling, etc)		20,000		
	Transfer to Operations				
	Bins	*15,182*			-
	Transfer to Landfill Equipment Reserve		25,000		25,000
	Transfer to Landfill Reserve	*25,000*	15,000		15,000
	Transfer to Blg Reserve	*15,000*			-
	Transfer To Capital reserve				
		-	-	(40,000)	40,000

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF November 30, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
61	**Land Use Planning & Development**				
*	Contributions from Operations to Capital Reserve	*(40,747)*	(20,000)	(38,831)	
	Transfer to MR Reserve	*40,747*	20,000		38,831
		-	-	(38,831)	38,831
62	**Agricultural Services**				
	Sale of Equipment-		-		
	Honda Foreman #1 400 4x4 Quad + sprayer			(4,295)	
	Honda Foreman #2 400 4x4 Quad + sprayer			(3,936)	
	Other Revenue - Insurance proceeds			(4,644)	
	Contributions from Building Reserve		-		
	Contributions from Equipment Reserve	*(49,250)*	(31,058)	(34,187)	
	Contributions from Operations		-		
	Contributions from Operations to Capital Reserves	*(40,000)*	(30,000)	(30,000)	
	Building & Renovations				
	Furnishings & Equipment		-		
	Machinery & Equipment		-		
	UTV, Council resolution 2022-031		16,058		15,898
	Sprayer for UTV		3,000		1,555
	Grain bag roller		12,000		12,734
	Replacement Sprayer Stolen 2021				8,644
	Vehicles	*49,250*			-
	Transfer to Building Reserve	*10,000*	10,000		10,000
	Transfer to Equipment Reserve	*30,000*	20,000		28,231
		-	-	(77,062)	77,062
63	Economic Development				
	Debenture proceeds (or Grant? Or Reserves?)	-	(400,000)	-	
	Engineered Structures				-
	Broadband		400,000		
		-	-	-	-
66	**Subdivision & Land Development**				
	Contributions from Operations for Capital Reserve		(29,101)	(29,910)	
	Transfer to Capital Reserve - Net Sales		29,101		29,910
		-	-	(29,910)	29,910
72-74	**Recreation & Parks & Culture**				
	Sale of Land		(13,725)	(13,725)	
	Contribution from Capital Reserve		(5,000)	(1,035)	
	Land		18,725		14,760
	Transfers to Operating	*50,000*	-		-
		-	-	(14,760)	14,760
		-		**(6,119,799)**	**6,119,799**

COUNTY OF BARRHEAD NO.11
Elected Official Remuneration Report
For the Eleven Months Ending November 30, 2022

U

	November 2022 YTD	2022 Budget	Budget Variance	% Variance
Division 1 - Doug Drozd (Reeve)				
# of per diems	*41.00*	*72.00*	*31.00*	*0.43*
Base salary	25,881.79	28,234.70	2,352.91	8.33%
Per diems	11,154.09	19,587.60	8,433.51	43.06%
Mileage	1,624.36	1,600.00	(24.36)	(1.52%)
Benefits	7,570.75	8,716.46	1,145.71	13.14%
Salary and benefits	46,230.99	58,138.76	11,907.77	20.48%
Training and conventions	2,394.37	4,000.00	1,605.63	40.14%
	48,625.36	62,138.76	13,513.40	21.75%
Division 2 - Marvin Schatz (Deputy Reeve)				
# of per diems	*52.00*	*72.00*	*20.00*	*0.28*
Base salary	19,896.69	21,705.50	1,808.81	8.33%
Per diems	14,146.63	19,587.60	5,440.97	27.78%
Mileage	1,665.34	900.00	(765.34)	(85.04%)
Benefits	7,313.36	8,180.78	867.42	10.60%
Salary and benefits	43,022.02	50,373.88	7,351.86	14.59%
Training and conventions	1,286.32	4,000.00	2,713.68	67.84%
	44,308.34	54,373.88	10,065.54	18.51%
Division 3 - Ron Kleinfeldt				
# of per diems	*50.50*	*72.00*	*21.50*	*0.30*
Base salary	13,911.48	15,176.18	1,264.70	8.33%
Per diems	13,738.55	19,587.60	5,849.05	29.86%
Mileage	820.66	600.00	(220.66)	(36.78%)
Benefits	6,778.44	7,628.49	850.05	11.14%
Salary and benefits	35,249.13	42,992.27	7,743.14	18.01%
Training and conventions	1,165.00	4,000.00	2,835.00	70.88%
	36,414.13	46,992.27	10,578.14	22.51%
Division 4 - Bill Lane				
# of per diems	*64.50*	*72.00*	*7.50*	*0.10*
Base salary	13,911.48	15,176.18	1,264.70	8.33%
Per diems	17,547.24	19,587.60	2,040.36	10.42%
Mileage	2,459.18	1,800.00	(659.18)	(36.62%)
Benefits	5,438.68	5,659.98	221.30	3.91%
Salary and benefits	39,356.58	42,223.76	2,867.18	6.79%
Training and conventions	4,999.66	4,000.00	(999.66)	(24.99%)
	44,356.24	46,223.76	1,867.52	4.04%
Division 5 - Paul Properzi				
# of per diems	*39.50*	*72.00*	*32.50*	*0.45*
Base salary	13,911.48	15,176.18	1,264.70	8.33%
Per diems	10,746.02	19,587.60	8,841.58	45.14%
Mileage	1,228.55	1,300.00	71.45	5.50%
Benefits	6,646.24	7,726.59	1,080.35	13.98%
Salary and benefits	32,532.29	43,790.37	11,258.08	25.71%
Training and conventions	2,364.23	4,000.00	1,635.77	40.89%
	34,896.52	47,790.37	12,893.85	26.98%
Division 6 - Walter Preugschas				
# of per diems	*59.50*	*72.00*	*12.50*	*0.17*
Base salary	13,911.48	15,176.18	1,264.70	8.33%
Per diems	16,187.00	19,587.60	3,400.60	17.36%
Mileage	1,612.82	1,100.00	(512.82)	(46.62%)
Benefits	5,397.40	5,648.01	250.61	4.44%
Salary and benefits	37,108.70	41,511.79	4,403.09	10.61%
Training and conventions	2,126.52	4,000.00	1,873.48	46.84%
	39,235.22	45,511.79	6,276.57	13.79%
Division 7 - Jared Stoik				
# of per diems	*30.50*	*72.00*	*41.50*	*0.58*
Base salary	13,911.48	15,176.18	1,264.70	8.33%
Per diems	8,297.56	19,587.60	11,290.04	57.64%
Mileage	2,002.07	1,800.00	(202.07)	(11.23%)
Benefits	6,519.59	7,763.64	1,244.05	16.02%
Salary and benefits	30,730.70	44,327.42	13,596.72	30.67%
Training and conventions	228.58	4,000.00	3,771.42	94.29%
	30,959.28	48,327.42	17,368.14	35.94%

LAC STE. ANNE COUNTY

V

November 24, 2022

GROWTH Alberta
5306 – 49 Street
Barrhead, Alberta T7N 1N7

To whom it may concern,

Re: Termination of GROWTH Membership – Lac Ste. Anne County

At the County Council held November 24, 2022, County Council resolved to terminate our membership with Growth. In recent months we have struggled seeing the value our GROWTH Alberta membership brings to our municipality, and therefore provide notification that the County will not be providing funding, nor participating in this initiative moving forward.

We wish you success but feel the need to refocus our efforts.

Regards,

Joe Blakeman
Reeve

c.c. County Council
WILD Alberta

ALBERTA
PUBLIC SAFETY AND EMERGENCY SERVICES

Office of the Minister
MLA, Calgary-West

W

AR 53295

Dear Community Leader:

Over the last number of weeks, many of our Alberta municipalities have been in contact with government, requesting further information and clarification on a number of items related to the provincial changes to victim services announced July 19, 2022, and scheduled for implementation by April 1, 2024.

I have heard from the many of you about your concerns with the redesign initiative. I am writing to provide clarification on a number of points.

I would like to reassure you the move to a regional governance model for police-based victim services units has always been intended to improve the consistency, stability, and continuity of services received by victims of crime across all regions of the province - municipal, rural and remote. It was also designed to ensure that all victims would continue to be supported locally, by dedicated workers and volunteers from within and around their own communities. While board governance is moving toward integration, all front-line services remain local. I appreciate this opportunity to provide further information about the ongoing redesign work that has occurred to date as it relates to your community and others like it.

Is victim services being removed from your community?
In short, no. The new governance model will empower more than 130 paid, front-line victim caseworkers (full and part-time equivalents), each of them living and working in the communities they serve now. Our new model never contemplated centralizing front-line victim caseworkers in a regional office. They will continue to be co-located with RCMP members in their local detachments, work alongside their volunteer advocates, and be supported not only by their regional boards but also by a new, full-time centralized professional support staff (CPSS); one CPSS for each region. These CPSS teams will consist of, at minimum: an executive director; human resources professional; regional operations manager; regional court support coordinator; cultural safety specialist; admin/office manager; qualified financial management professional; and a retained legal resource.

404 Legislature Building, Edmonton, Alberta T5K 2B6 Canada Telephone 780-415-9550
Unit 234, 333 Aspen Glen Landing SW Calgary, AB T3H 0N6 Canada Telephone 403-216-5439 Fax 403-216-5441

Classification: Protected A

For smaller, rural and remote communities in Alberta, the new regional governance model for police-based victim services means all areas of the province will have uniform, flexible and sustainable victim services. The new layer of full-time, professional support staff for front-line victim caseworks will stabilize and improve programs above and beyond what is offered under the current governance structure. Front-line caseworkers will have more time to focus on working alongside volunteer advocates and with their local RCMP officers to support victims in the immediate aftermath of a crime, to provide court support within an integrated and coordinated court support program, and for engaging with local and community partners.

How will our communities be represented at the regional level?
As stated, front-line staff will work in the same detachment areas in which they live, as will their cadre of volunteer advocates. The new regional governance boards themselves will be virtual in nature, and will consist of members from communities all across the region. While every detachment area will not necessarily be represented at the board level, no more than one board member per detachment area will be selected.

Did the MLA-led review ever seek to engage municipalities, and did it engage local victim services units (VSUs)?
The MLA-led review of victims services took place over 2020/21 and included participants from the Rural Municipalities of Alberta and the Alberta Municipalities. Other individuals and organizations engaged during this period included MLAs from across the political spectrum, volunteers and staff at police-based VSUs, victim-serving community organizations, a variety of police service representatives, the RCMP, legal experts and Indigenous organizations. Alberta held about 40 engagement sessions, with around 150 stakeholders and organizations attending. The Victim Service Redesign is based on feedback received during these engagements and reflects the final report and recommendations of the MLA-led review. The Victims Services Redesign team continues to meet with affected and/or interested groups and municipalities to gather any outstanding questions, concerns and suggestions. These meetings have already been instrumental in informing improvements to the model.

Will there be a reduction in scope of services provided by the new victim services model, and will this new model serve Albertans who have been traumatized by non-criminal and tragic events?
As Minister of Public Safety and Emergency Services, I recognize that services other than those provided solely to victims of crime, such as for victims of non-criminal trauma, are incredibly important to Albertans. As such, Albertans will not experience a reduction in services currently available, now nor when the new zonal model is implemented. If legislative amendments to the Victims of Crime and Public Safety Act are required to assure this, then our government will pursue those.

Are program managers and other staff guaranteed jobs or do they have to re-apply for positions within the new zonal model?

The hiring of the victim caseworker positions will be the responsibility of each new executive director and respective support staff group. GOAVS will collaborate with the support staff groups, preferring a process that honours the skills and experience of the current cadre of police-based victim services workers. We will be recommending that current VSU employees be invited into a stream-lined on-boarding process prior to any positions being advertised publicly.

These changes to victim services in Alberta are an exciting step forward to ensure victims in our province have the help they need when they need it most. Over the next year, we will continue to work closely with municipalities and Indigenous communities to design and implement the new service delivery model. To ensure that you continue to have the most accurate and up to date information about the new victim services redesign, I encourage you to maintain direct contact with the Director of Victim Services Trent Forsberg at Trent.Forsberg@gov.ab.ca. He would be happy meet with you should you have any future questions, concerns, or suggestions. We look forward to continuing to engage Alberta municipalities on this important initiative.

Thank you for your ongoing commitment to ensuring the needs of victims in your community continue to be met.

Sincerely,

Honourable Mike Ellis, ECA
Minister

cc: Trent Forsberg, Director, Victims Services, Strategy, Support and Integrated Initiatives

ALBERTA PRECISION LABORATORIES
Leaders in Laboratory Medicine

MEMORANDUM

DATE:	December 5, 2022
TO:	Municipal Partners and MLA's
FROM:	Tammy Hofer, Chief Operating Officer, Alberta Precision Laboratories Dr. Carolyn O'Hara, Interim Chief Medical Laboratory Officer, Alberta Precision Laboratories
RE:	Community Lab Services Transition

Today, community lab services in larger urban centres in the North, Edmonton, Central and Calgary Zones of the province have transitioned from Alberta Precision Laboratories to DynaLIFE Medical Labs.

In addition, DynaLIFE labs are now testing specimens from hospitals throughout the province.

This is the first of three phases of the provincial transition that will improve lab services for Albertans and create savings that will be reinvested into other healthcare services.

About two-thirds of provincial lab work, or 50 million tests per year, is generated from the community and will be delivered by DynaLIFE under contract to AHS. The contract includes operating community labs and mobile collection facilities in urban centres and large rural communities who have more than 25,000 patient visits per year.

APL in-hospital laboratories will continue to serve patients who have a requisition generated at a hospital or urgent care site, either through inpatient, emergency or ambulatory clinics. Hospital labs in rural areas that do not have a stand-alone community lab will also continue to serve rural community clients.

DynaLIFE has built and is continuing to develop additional capacity in Calgary and Edmonton, which will enable increased volume of tests to be processed every day. New community labs are also opening in several communities across the province

Albertans will see an improvement to the online appointment booking system with the launch of the new Q.Me centralized online appointment system that is mobile friendly and provides additional options for Albertans accessing lab services. This includes options for pre-booked or same day appointments using "Save My Place", a queue management feature that informs patients when their appointment time is becoming available. Albertans can book appointments online at qme.dynalife.ca, can call the DynaLIFE appointment booking line at 1-877-702-4486, or walk into a DynaLIFE lab.

South Zone community laboratory services in Brooks, Lethbridge and Medicine Hat will transition in Phase 2, beginning Feb. 28, 2023.

We appreciate your understanding through the lab transition process. If you are hearing anything in your community, or have any questions now or in the future, please feel free to reach out to us any time communications@albertaprecisionlabs.ca

Y

Misty Ridge Ski Hill

Date
16/Nov/2022

Meeting Minutes

Attendance: Matthew, Daniella, Greg, Bruce, Brad, Bill, Tanya, Brett, Curtis, Louise, Danny
Call to Order: Matthew called the meeting to order at 7:38 pm.
Approval of Agenda: Bill approved the agenda. All in favor.
Approval of Minutes: Louise approved the minutes. All in favor.
Secretary Report: Mike Gravel finished the first aid door, just waiting on the weather stripping. He did not do the work to the roof that needs to be done and says he doesn't have the time to anymore. Daniella will contact some other contractors to see if we can find someone to do it asap. Greg asked if we could also get a quote for a covered porch out the west door of the chalet too. Daniella has not been able to get ahold of Arlen Stocking for a garage door quote. Will keep trying.
Treasurer Report: Shelley unable to attend meeting. But emailed Matthew with account balances. Regular: $67, 700.69. Casino: $3, 725.90.
Operator's report: Greg fired up the lifts and the generator. All worked great. He will put the T's on the the lift this week. He packed the bunny hill. He needs some flexible 3" hose or drill stem (approx. 80-100 ft) to reach the river. Bruce might have some. Will let Greg know. The shop door is crooked. May need a tractor to straighten it a little. Also needs a tractor to get the shelters into place.
Old Business:

-funds/projects/grants:
-Tanya mentioned the Community Incentive Program (CIP). She states there is a significant amount of money that can be received. We can apply in January. She is willing to help Louise apply for this grant. Ideas for what we could ask for were discussed: upgrades to bathrooms, wheelchair accessible deck, generator, power to bottom of hill, garage door, new equipment.
-Tanya also said that the Camp Creek hall has sold to the pipeline company. They have the money currently sitting in the County, they allocate it based on camp creek board approval. We could also write a proposal to that board asking for some money to. Could cover the cost of a generator potentially. Tanya and Louise will work together on this.
-the grant for the generator that Louise applied for was denied.
-electrical work: Stahlwart had a inspection done today as upgrades are completed. Once stahlwart has sent the bill to Shelley, Louise will send it in to get reimbursed for half of it.
-sign project: Shelley sent out invoices. Should generate approx. $7400. New sign for Loni Baron. Murray Greilach changed company name, Danny will ask if he wants a new sign.
-Casino March 12-13, 2023: will discuss at future meetings. Save the date.

New Business:

-generator: Danny picking up this weekend from Swan Hills
-Snow cat repairs: belting was cut for track. May be working on it this week
-**assistant manager:** Greg received zero responses to ad. Will post again.
-**Snow making:** Curtis willing to help again. Another guy from the county also willing to help. May have to wait a week or two before its cold enough to make snow.
-racing poles: Greg found some for $30/pole. Shorter, flexible ones. Daniella motioned we buy 12. All in Favor.

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-**new helmets:** we need Large and Small sizes. If anyone from the board finds them for under $50 please buy.

-school dates: Erna unable to attend meeting but emailed Matthew. Erna is sending out letters to the schools.

-workers: Erna said she has 18 workers.

-**kitchen:** Daniella mentioned Janelle DeVries would be interested. But Tanya said her and Lpni Baron were speaking to Erna already about it. Daniella will let Janelle know its covered.

-**Meeting with Cynthis from CWSSA-** Greg emailed her, they will connect next week.

-**prices:** we will keep lift passes, season passes and flex cards the same price. Will offer 10% off season passes until Christmas. Daniella will advertise n social media.

-other: Greg thinks we need a couple more fire extinguishers. AED-Shelley checks it. We need to get the water filled. There is one window in chalet that fogs up inbetween the panes. Danny has a dehumidifier he can donate the use of. Let Louise know if we want the window replaces.

Next Meeting Date: Dec 14, 2022 @ 7:30 pm.

Adjournment: Brad moved to adjourn at 8:25 pm. All in favor.