

**1.0 CALL TO ORDER**

**2.0 APPROVAL OF AGENDA**

**3.0 MINUTES**

**3.1 REGULAR MEETING HELD AUGUST 16, 2022**

[Schedule A](#)

**3.2 SPECIAL MEETING HELD AUGUST 19, 2022**

[Schedule B](#)

**3.3 SPECIAL MEETING HELD AUGUST 25, 2022**

[Schedule C](#)

**4.0 ACTION ITEMS:**

**4.1 COUNTY PROJECTS EXCESS SOIL DISPERSAL**

Administration recommends that Council directs Administration to disperse approximately 16,000 yards of topsoil and approximately 10,000 yards of clay that make up the excess material at Kiel Industrial Park and Neerlandia Lagoon to interested local parties at the price of \$1.00 per yard and requiring hold harmless agreements.

[Schedule D](#)

**4.2 QUEEN ELIZABETH II'S PLATINUM JUBILEE MEDAL**

Administration recommends that Council reviews potential nominees and selects 1 for nomination to RMA.

[Schedule E](#)

**4.3 EQUIPMENT RENTAL PROGRAM POLICY AG-004**

Administration recommends that:

1. Council approve new AG-002 Equipment Rental Program Policy as recommended by the ASB.
2. Council rescind Policy 62.09 Rental of Agricultural Equipment.

[Schedule F](#)

**4.4 EMERGENCY MANAGEMENT MUTUAL AID ASSISTANCE AGREEMENT – LSAC**

Administration recommends that Council authorizes the Reeve and CAO to sign the Emergency Management Mutual Aid Assistance Agreement with Lac Ste. Anne County (LSAC).

[Schedule G](#)

**5.0 REPORTS**

**5.1 COUNTY MANAGER REPORT**

Administration recommends that Council accept the County Manager's report for information.

[Schedule H](#)

**5.2 PUBLIC WORKS REPORT**

**(9:00 a.m.)**

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule I](#)

**5.3 COUNCILLOR REPORTS**

**6.0 INFORMATION ITEMS:**

**6.1 Media Release from Walk to Breathe 2022 – dated August 28, 2022**

[Schedule J](#)

**6.2 Provincial Health Tour Whitecourt – What We Heard Summary**

[Schedule K](#)

**6.3 Letter from Commanding Officer Alberta RCMP Re: Public Safety – dated August 30, 2022**

[Schedule L](#)

**6.4 Letter from Min. of Justice Re: APPS – dated August 30, 2022**

[Schedule M](#)

**6.5 Letter from GROWTH Alberta RE: Letter of support for grant funding – dated August 30, 2022**

[Schedule N](#)

**6.6 Minutes**

**6.6.1 Ag Society Minutes – August 23, 2022**

[Schedule O](#)

**7.0 DELEGATIONS**

**7.1 11:00 a.m. Terry Finch - Re: Weed Management (via video conference)**

[Schedule P](#)

**7.2 11:15 a.m. Don Copeland, Olive Branch Outreach Society**

[Schedule Q](#)

**7.3 11:30 a.m. Fire Chief Gary Hove, Barrhead Regional Fire Services – Quarterly Report**

[Schedule R](#)

**8.0 ADJOURNMENT**

**REGULAR MEETING OF COUNCIL - HELD AUGUST 16, 2022**

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Regular Meeting of the Council of the County of Barrhead No. 11 held August 16, 2022 was called to order by Reeve Drozd at 9:02 a.m.

**PRESENT**

Reeve Doug Drozd  
Deputy Reeve Marvin Schatz  
Councillor Ron Kleinfeldt  
Councillor Bill Lane  
Councillor Paul Properzi  
Councillor Walter Preugschas  
Councillor Jared Stoik

**THESE MINUTES ARE  
UNOFFICIAL AS THEY  
HAVE NOT BEEN  
APPROVED BY THE  
COUNCIL.**

**STAFF**

Debbie Oyarzun, County Manager	Ken Hove, Director of Infrastructure
Pam Dodds, Executive Assistant	Erika Head, Municipal Intern
Tamara Molzahn, Director of Finance & Administration	Jenny Bruns, Development Officer
Doug Smith, County Assessor	Adam Vanderwekken, Development & Communications Coordinator

**ATTENDEES**

Sgt Bob Dodds – Barrhead RCMP Detachment (Delegation)  
Barry Kerton - Town and Country Newspaper

**RECESS**

Reeve Drozd recessed the meeting at 9:02 a.m.

Reeve Drozd reconvened the meeting at 9:26 a.m.

**APPROVAL OF AGENDA**

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- 2022-268 Moved by Councillor Properzi that the agenda be approved as presented.  
Carried Unanimously.

**MINUTES OF REGULAR MEETING HELD JULY 19, 2022**

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- 2022-269 Moved by Councillor Preugschas the minutes of the Regular Meeting of Council held July 19, 2022, be approved as circulated.  
Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-538  
PT. SW 5-57-1-W5 (AYYOBI)**

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- 2022-270 Moved by Councillor Kleinfeldt that Council approve subdivision application 22-R-538 proposing a farmstead separation of 4.05 ha (10.0 ac) out of the Pt. SW 5-57-1-W5 with the conditions as presented.  
Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-544  
NE 9-59-2-W5 (BECK)**

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- 2022-271 Moved by Councillor Kleinfeldt that Council approve subdivision application 22-R-544 proposing a farmstead separation out of NE 9-59-2-W5 with the conditions as presented.  
Carried Unanimously.

Jenny Bruns and Adam Vanderwekken depart the meeting at 9:41 a.m.

**REGULAR MEETING OF COUNCIL - HELD AUGUST 16, 2022**

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**GRAZING LEASE BIDS – SOUTH ½ 4-60-4-W5**

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- 2022-272 Moved by Councillor Lane that Council award the Grazing Lease for South ½ of 4-60-4-W5 to Mr. Cliff Sutherland at a yearly rate of \$10,100 plus property taxes from June 1, 2023 and ending on October 31, 2025.

Carried Unanimously.

**FIRE FIGHTING SERVICES – REQUEST TO REDUCE INVOICE**

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- 2022-273 Moved by Councillor Stoik that Council move in-camera under *FOIP Sec. 24 – Advice from Officials* at 9:58 a.m.

Carried Unanimously.

- 2022-274 Moved by Councillor Stoik that Council move out of in-camera at 10:04 a.m.

Carried Unanimously.

- 2022-275 Moved by Councillor Properzi that Council reduce invoice #IVC00002362 to \$750 and cancel the balance of \$250.

Carried Unanimously.

Councillor Stoik departed the meeting at 10:10 a.m.

**MEADOWVIEW MULTI 4-H CLUB - COMMUNITY GRANT REQUEST**

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- 2022-276 Moved by Councillor Kleinfeldt that Council denies the application from Meadowview Multi 4-H Club for \$2,500 under s. 5.5 of the Community Grants Policy due to it being a private event.

Carried 6-0.

Councillor Stoik rejoined the meeting at 10:17 a.m.

**SHEPHERD'S CARE FOUNDATION (BARRHEAD) - COMMUNITY GRANT REQUEST**

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- 2022-277 Moved by Councillor Lane that Council denies the application from Shepherd's Care Foundation for \$2,500 under s. 4.2 of the Community Grants Policy due to the organization falling under the responsibility of another level of government.

Carried Unanimously.

**PROPERTY TAXES – REQUEST TO CANCEL TAXES**

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- 2022-278 Moved by Councillor Properzi that Council denies the request to cancel or reduce property taxes in the amount of \$50.00 on tax roll # 569322014.

Carried Unanimously.

**RECESS**

Reeve Drozd recessed the meeting at 10:30 a.m.

Reeve Drozd reconvened the meeting at 10:39 a.m.

Tamara Molzahn and Doug Smith joined the meeting at 10:39 a.m.

**PROPERTY ASSESSMENT SYSTEM**

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- 2022-279 Moved by Councillor Preugschas that Council authorize Administration to convert the Property Assessment System from PAVIS to CAMA lot system at an estimated capital cost of \$37,500 with funding source to be confirmed in 2023 budget.

Carried Unanimously.

Doug Smith departed the meeting at 10:57 a.m.

**PROPERTY TAX PENALTY EXEMPT LIST**

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- 2022-280 Moved by Deputy Reeve Schatz that Council approves the Property Tax Penalty Exempt List for the 298 tax rolls as identified.

Carried Unanimously.

**REGULAR MEETING OF COUNCIL - HELD AUGUST 16, 2022**

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**ASSET MANAGEMENT COHORT PROGRAM**

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2022-281 Moved by Councillor Lane that Council directs staff to apply for the asset management cohort program opportunity from the RMA, AB Munis, and IAMA.

Carried Unanimously.

2022-282 Moved by Councillor Preugschas that Council commits staff to participate in the asset management cohort program to advance the County asset management program.

Carried Unanimously.

2022-283 Moved by Councillor Properzi that Council commits financial support from its budget toward the costs of this initiative for staff travel and accommodation.

Carried Unanimously.

**2023 DRAFT BUDGET SCHEDULE**

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2022-284 Moved by Councillor Properzi that Council approves the 2023 Budget Schedule as presented.

Carried Unanimously.

**RECORDS MANAGEMENT LABOUR**

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2022-285 Moved by Deputy Reeve Schatz that Council authorize the CAO to continue to employ a Municipal Clerk on a temporary basis for a cost not to exceed \$14,500 with funding to come from the 2022 Records Management capital budget (Admin – Computer & Equipment Reserve) and the balance to come from current year surplus.

Carried Unanimously.

Tamara Molzahn departed the meeting at 11:34 a.m.

**DELEGATION – BARRHEAD RCMP DETACHMENT**

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Sergeant Bob Dodds of the Barrhead RCMP Detachment, met with Council at this time being 11:34 a.m. to discuss the quarterly statistics and give an update on policing in the municipality. Sgt Dodds indicated that the RCMP will be hosting another town hall meeting during the 3<sup>rd</sup> week of October in Neerlandia.

Councillor Preugschas departed the meeting at 12:09 p.m.

2022-286 Moved by Councillor Lane that Council accept the report from Sgt Dodds as information.

Carried 6-0.

Councillor Preugschas rejoined the meeting at 12:11 p.m.

**LUNCH RECESS**

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Reeve Drozd recessed the meeting at 12:11 p.m.

Reeve Drozd reconvened the meeting at 1:17 p.m.

Tamara Molzahn joined the meeting at 1:17 p.m.

**ADDITION TO AGENDA**

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2022-287 Moved by Councillor Lane that Council approves the following addition to the agenda:

Item 4.13 **Council Code of Conduct (Bylaw 3-2017)** – *FOIPP s. 24 – Advice from Officials*

Carried Unanimously.

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**REGULAR MEETING OF COUNCIL - HELD AUGUST 16, 2022**

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**APPOINTMENT OF ACTING CAO**

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Debbie Oyarzun, CAO, appointed Tamara Molzahn as Acting CAO until D. Oyarzun's return to the meeting.

Debbie Oyarzun departed the meeting at 1:19 p.m.

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**DIRECTOR OF FINANCE & ADMINISTRATION REPORT**

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2022-288 Moved by Councillor Properzi that Council accept the following Director of Finance & Administration's reports for information:

- Cash, Investments, & Taxes Receivable as of July 31, 2022
- Payments Issued for the month of July 2022
- YTD Budget Report for the 7 months ending July 31, 2022
- YTD Capital Recap for period ending July 31, 2022
- YTD Elected Officials Remuneration Report ending July 31, 2022

Carried Unanimously.

Ken Hove joined the meeting at 1:26 p.m.

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**PUBLIC WORKS REPORT**

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Ken Hove, Director of Infrastructure, reviewed the written report for Public Works and Utilities and answered questions from Council.

Debbie Oyarzun joined the meeting at 1:42 p.m. and resumed CAO responsibilities.

Tamara Molzahn departed the meeting at 1:42 p.m.

2022-289 Moved by Deputy Reeve Schatz that the report from the Director of Infrastructure be received for information.

Carried Unanimously.

Ken Hove departed the meeting at 1:49 p.m.

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**REPORT – COUNTY MANAGER**

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Debbie Oyarzun, County Manager, reviewed the 2022 Council Resolution Tracking List and provided updates to Council;

- Application to province for Alberta Days grant funding to hold Alberta Day Celebration on September 3, 2022, for the community in coordination with the Town of Barrhead, pending grant funding
- Launching project and selecting dates for Land Use Bylaw Review
- Update on Community Hall Strategy project with Public Engagement Plan to be presented (tentatively) to Council on September 6, 2022
- Successful County Tour on August 10, 2022 – full report to be provided to Council
- Discussed in person and online opportunities for Elected Officials to take asset management training in preparation for the development of an Asset Management Policy and Strategy.

2022-290 Moved by Councillor Lane to accept the County Manager's report as information.

Carried Unanimously.

**REGULAR MEETING OF COUNCIL - HELD AUGUST 16, 2022**

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**COUNCILLOR REPORTS**

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Councillor Stoik had nothing to report.

Councillor Properzi reported on his attendance at the Pembina Zone meeting, the County Tour, and local parade.

Councillor Preugschas reported on his attendance at the ASB meeting, a GRO tour, visiting local hosts for Alberta Open Farm Days, GROWTH/WILD meeting, Pembina Zone meeting, and the County Tour.

Councillor Kleinfeldt reported on his attendance at the Pembina Zone meeting, the County Tour, and volunteering at the Blue Heron Fair.

Councillor Lane reported on his attendance at the Pembina Zone meeting, BDSHA meeting, County Tour, local parade, and volunteering at the Demolition Derby and Blue Heron Fair.

Deputy Reeve Schatz reported on his attendance at the Pembina Zone meeting, ASB meeting, the County Tour, local parades, visiting local hosts for Alberta Open Farm Days, and volunteering at the Demolition Derby.

Reeve Drozd provided an update on the annual report from the Orphan Well Association, meeting with the new RCMP district commander, Provincial Health Tour in Whitecourt, Neerlandia Co-op 100<sup>th</sup> anniversary celebration, the County Tour, local parades, visiting local hosts for Alberta Open Farm Days and time spent on County office duties.

**AGENDA INFORMATION ITEMS**

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2022-291 Moved by Councillor Preugschas that Council authorize CAO to start work on the application process for the Queen Elizabeth II Platinum Jubilee Medal (Alberta).

Carried Unanimously.

2022-292 Moved by Councillor Kleinfeldt that the following agenda items be received as information:

- Letter from Ukrainian Canadian Congress Re: Ukrainian Independence Day – dated July 22, 2022
- Letter from Orphan Well Association Re: Updated Letter – dated July 26, 2022
- Letter from RMA Re: Queen Elizabeth II's Platinum Jubilee Medal – dated August 11, 2022
- Letter from Victim Services Re: Thank You & Annual Report – dated July 7, 2022
- Letter from Barrhead & District Historical Society Re: Funding Thank You – dated July 8, 2022
- Letter from STARS Foundation Re: Thank You – dated July 14, 2022
- Summary of Provincial Health Tour Summer 2022 (Whitecourt) July 28, 2022
- Yellowhead Regional Library – 2021 Annual Report
- Yellowhead Regional Library – 2023-25 Strategic Plan
- Neerlandia Public Library – 2021 Return on Investment Report
- BDSHA Minutes – June 29, 2022
- Pembina Zone Minutes – July 25, 2022
- Ag Society Minutes – July 26, 2022

Carried Unanimously.



**REGULAR MEETING OF COUNCIL - HELD AUGUST 16, 2022**

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**IN-CAMERA**

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- 2022-293 Moved by Councillor Properzi that the meeting move in-camera at this time being 2:38 p.m. for discussion on:
- 4.13 Council Code of Conduct (Bylaw 3-2017) – *FOIPP s. 24 – Advice from Officials*
- Carried Unanimously.
- Pam Dodds, Erika Head, and Barry Kerton departed the meeting at 2:38 p.m.
- Councillor Lane departed the meeting at 2:39 p.m.
- 2022-294 Moved by Councillor Kleinfeldt that the meeting move out of in-camera at this time being 3:25 p.m.
- Carried 6-0.
- Councillor Lane rejoined the meeting at 3:25 p.m. and departed at 3:26 p.m.

**COUNCIL CODE OF CONDUCT**

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- 2022-295 Moved by Councillor Properzi that Council direct Councillor Lane to provide a written response to the CAO by noon on August 19, 2022 in accordance with Council Code of Conduct Bylaw No. 3-2017 s. 9(3).
- Carried 6-0.
- 2022-296 Moved by Councillor Preugschas that Council set a Special Meeting for August 19, 2022 at 3:00 pm in Council Chambers with the item to be discussed being Council Code of Conduct Bylaw No. 3-2017.
- Carried 6-0.
- 2022-297 Moved by Deputy Reeve Schatz that Council impose sanction 10(e) of the Council Code of Conduct Bylaw No. 3-2017 on Councillor Lane, restricting access to all County owned facility unless attending a Council or Committee meeting.
- Carried 6-0.

**ADJOURNMENT**

- 2022-298 Moved by Councillor Stoik that the meeting adjourn at 3:27 p.m.
- Carried 6-0.



**SPECIAL MEETING OF COUNCIL - HELD AUGUST 19, 2022**

Special Meeting of the Council of the County of Barrhead No. 11 held August 19, 2022 was called to order by Reeve Drozd at 3:00 p.m.

**PRESENT**

Reeve Doug Drozd  
Deputy Reeve Marvin Schatz  
Councillor Ron Kleinfeldt  
Councillor Bill Lane (joined at 3:01 p.m)  
Councillor Paul Properzi  
Councillor Walter Preugschas  
Councillor Jared Stoik

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COUNCIL.**

**STAFF**

Debbie Oyarzun, County Manager

**APPROVAL OF AGENDA**

2022-299 Moved by Councillor Kleinfeldt that the agenda be approved as presented.

Carried 6-0.

Councillor Lane joined the meeting at this time being 3:01 p.m.

**IN-CAMERA**

2022-300 Moved by Deputy Reeve Schatz that the meeting move in-camera at this time being 3:01 p.m. for discussion on:

3.1 Council Code of Conduct (Bylaw 3-2017) – *FOIPP s. 24 – Advice from Officials*

Carried Unanimously.

Councillor Lane departed the meeting at this time being 3:02 p.m.

2022-301 Moved by Councillor Properzi that the meeting move out of in-camera at this time being 3:38 p.m.

Carried 6-0.

Councillor Lane rejoined the meeting at this time being 3:40 p.m. and departed at 3:41 p.m.

**COUNCIL CODE OF CONDUCT**

2022-302 Moved by Councillor Kleinfeldt that in accordance with the Council Code of Conduct Bylaw 3-2017, and having reviewed the information before them, Council has determined that there are sufficient grounds to further investigate the complaint against Councillor Lane and that the investigation will be conducted by an independent investigator.

Carried 6-0.

2022-303 Moved by Deputy Reeve Schatz that Council directs the CAO to provide Council with options to consider for the appointment of an independent investigator in accordance with the Council Code of Conduct Bylaw 3-2017.

Carried 6-0.

**ADJOURNMENT**

2022-304 Moved by Councillor Stoik that the meeting adjourn at 3:42 p.m.

Carried 6-0.

**SPECIAL MEETING OF COUNCIL - HELD AUGUST 25, 2022**

Special Meeting of the Council of the County of Barrhead No. 11 held August 25, 2022 was called to order by Reeve Drozd at 12:45 p.m.

**PRESENT**

Reeve Doug Drozd  
Deputy Reeve Marvin Schatz  
Councillor Ron Kleinfeldt  
Councillor Paul Properzi  
Councillor Walter Preugschas

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COUNCIL.**

**ABSENT**

Councillor Bill Lane  
Councillor Jared Stoik

**STAFF**

Debbie Oyarzun, County Manager

**OFFICIAL NOTICE FOR SPECIAL COUNCIL MEETING**

Reeve Drozd stated as per MGA s. 194(1)(a) the Reeve may call a special council meeting whenever he considers it appropriate to do so, and

MGA s. 194(4) A special council meeting may be held with less than 24 hours' notice to all councillors and without notice to the public if at least 2/3 of the whole council agrees to this in writing before the beginning of the meeting.

The Councillors in attendance signed a waiver of official notice (attached).

**APPROVAL OF AGENDA**

- 2022-305 Moved by Councillor Preugschas that the agenda be approved as presented.  
Carried Unanimously.

**IN-CAMERA**

- 2022-306 Moved by Councillor Properzi that the meeting move in-camera at this time being 12:45 p.m. for discussion on:  
3.1 Council Code of Conduct (Bylaw 3-2017) – *FOIPP s. 24 – Advice from Officials*  
Carried Unanimously.
- 2022-307 Moved by Councillor Kleinfeldt that the meeting move out of in-camera at this time being 1:02 p.m.  
Carried Unanimously.

**COUNCIL CODE OF CONDUCT**

- 2022-308 Moved by Councillor Preugschas that Council directs the CAO to retain Mr. Ryan Smith of Neuman Thompson as an independent third-party investigator regarding the complaint against Councillor Lane in accordance with the Council Code of Conduct Bylaw 3-2017.  
Carried Unanimously.

**ADJOURNMENT**

- 2022-309 Moved by Deputy Reeve Schatz that the meeting adjourn at 1:03 p.m.  
Carried Unanimously.



**WAIVER OF NOTICE  
SPECIAL MEETING OF COUNCIL OF  
COUNTY OF BARRHEAD NO. 11**

As provided for under Section 194 of the *Municipal Government Act*, RSA 2000, and amendments thereto, we, the undersigned, hereby waive official notice for a special meeting of the Council of the County of Barrhead called for:

- August 25, 2022 at 12:30 p.m.
- To be held in County of Barrhead Council Chambers, for the following matter to be transacted:

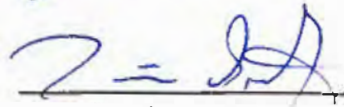
**1. Council Code of Conduct (Bylaw 3-2017)**

**SPECIAL MEETING OF COUNCIL OF THE COUNTY OF BARRHEAD NO. 11**

Date: 25 AUG '22

  
\_\_\_\_\_  
Doug Drozd, Reeve

Date: 25 Aug '22

  
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Marvin Schatz, Deputy Reeve

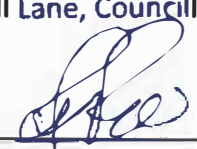
Date: 25 Aug 22

  
\_\_\_\_\_  
Ron Kleinfeldt, Councillor

Date: 

\_\_\_\_\_  
Bill Lane, Councillor

Date: 25 / Aug 22

  
\_\_\_\_\_  
Paul Properzi, Councillor

Date: 25 Aug 22

  
\_\_\_\_\_  
Walter Preugschas, Councillor

Date: \_\_\_\_\_

\_\_\_\_\_  
Jared Stoik, Councillor



# REQUEST FOR DECISION

SEPTEMBER 6, 2022

D

**TO: COUNCIL**

**RE: COUNTY PROJECTS EXCESS SOIL DISPERSAL**

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**ISSUE:**

County of Barrhead has had several projects in the past couple years that have generated excess soil stockpiles, specifically at the Kiel Industrial Park and the Neerlandia Lagoon.

County has received multiple requests to access this stockpiled material.

**BACKGROUND:**

- **Kiel Industrial Park** (approximately 20,000 yards topsoil and 15,000 yards of clay stockpiled)
  - County carried out topsoil salvage on several of the Kiel Industrial Park lots in the fall of 2020.
  - Benedict pipelines carried out further topsoil salvage on the lot they are currently using during the summer of 2022.
  - One of the topsoil stockpiles is located on a purchased lot and will need to be relocated to accommodate proposed development.
  - County stockpiled excess clay material from construction of the stormwater management pond.
- **Neerlandia Lagoon Expansion** (approximately 6,000 yards of topsoil and 14,000 yards of clay stockpiled)
  - During construction of the Neerlandia Lagoon expansion, topsoil and clay were stockpiled.
- County has received multiple (12+) informal requests to utilize excess clay and topsoil materials stockpiled at these sites and a specific inquiry from T&L Aggregates to purchase approximately 1,000 yards of topsoil at \$1.00 per yard from the Neerlandia Lagoon site.

**ANALYSIS:**

- Stockpiles on site limit the amount of useable space and make it challenging for the County to control vegetation and weeds.
- While it is advantageous to keep some material available for building approaches and other small jobs, Public Works does not foresee utilizing such a large volume of clay and topsoil from these locations.
  - County road construction is carried out with motor scrapers that utilize local clay to keep costs low. Hauling clay becomes very cost prohibitive and requires significant loading and trucking resources to do effectively.
  - Some clay stockpiles should be kept at the Neerlandia lagoon for future approach building and other small jobs that may arise.
  - Significant clay volumes may be needed to construct additional roadways or lot grading within the Kiel Industrial Park, so it is not recommended at this time to disperse the clay stockpile from this site.

- Public Works does not have the capacity to load and haul excess material if Council were to decide to disperse it and therefore loading and hauling would have to be carried out by private contractors or individuals at a cost.
- As Kiel Industrial Park and Neerlandia Lagoon are owned and controlled by the County, any activity taking place must be carried out in accordance with County standards.
  - A holds harmless agreement must be put in place with any person or business wishing to access materials on site to ensure dispersal is carried out in a safe and efficient manner.
- Material would be sold “as is” and removed from County property (no screening or weed free guarantee).
- Administration recommends dispersal of the following approximate volumes from the 2 locations:

Location	Topsoil (yards)		Clay (yards)	
	Disperse	Remaining	Disperse	Remaining
Kiel Industrial Park	10,000	10,000	0	15,000
Neerlandia Lagoon	6,000	0	10,000	4,000
<b>Totals</b>	<b>16,000</b>	<b>10,000</b>	<b>10,000</b>	<b>19,000</b>

#### **OPTIONS FOR DISPERSAL:**

##### **A. Sell excess materials to local ratepayers at a rate of \$1.00 per yard.**

###### **Pros/Benefits:**

- Relatively fair access to local ratepayers and businesses
- Short process resulting in much of the excess material being removed quickly
- Reduces on site limitation and weed management for the County
- Some financial gain to the County

###### **Cons/Risks:**

- Administrative resources required to manage process
- Potentially not the highest financial return

##### **B. Tender out excess material and sell to highest bidder.**

###### **Pros/Benefits:**

- Easier to administer/manage on site once tendering process is complete
- Reduces on site limitations and weed management for the County
- Potential highest financial gain to the County

###### **Cons/Risks:**

- Only 1 successful bidder reduces access to ratepayers looking for material
- Due to the large volumes, it may take a long time for the successful bidder to move any significant amount of material
- Due to the large volumes, there may not be interest in bidding

- Longer process that requires administrative resources to manage the tender process including developing the tender package, site inspections by potential bidders, develop RFD with recommendation that goes to Council (tentatively Oct 4, 2022)

<b>C. Do not sell any material - keep for potential future use.</b>
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**Pros/Benefits:**

- Material will be available if needed in the future for County projects (keep in mind the added costs for hauling if projects are off site)
- No additional Administration resources required

**Cons/Risks:**

- Material may never be used with stockpiles remaining with ongoing site limitations
- Weed control will be required on existing stockpiles until material is used
- Local ratepayers are excluded from accessing material that was created with their tax dollars.

<b>D. Any other option or combination of options that Council sees fit.</b>
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- As proposed by Council

**STRATEGIC ALIGNMENT:**

- Reducing excess stockpiles in the County of Barrhead aligns with the 2022-2026 Strategic Plan in the following areas:
  - PILLAR 2: MUNICIPAL INFRASTRUCTURE & SERVICES
    - GOAL 1 Infrastructure & services balance County capacity with ratepayers needs
  - PILLAR 4: GOVERNANCE & LEADERSHIP
    - GOAL 2 County demonstrates open & accountable government

**ADMINISTRATION RECOMMENDS THAT:**

Council directs Administration to disperse approximately 16,000 yards of topsoil and approximately 10,000 yards of clay that make up the excess material at Kiel Industrial Park and Neerlandia Lagoon to interested local parties at the price of \$1.00 per yard and requiring hold harmless agreements.



## REQUEST FOR DECISION

SEPTEMBER 6, 2022

E

**TO: COUNCIL**

**RE: QUEEN ELIZABETH II'S PLATINUM JUBILEE MEDAL**

**ISSUE:**

Resolution 2022-291 directed CAO to start work on the application process for the Queen Elizabeth II Platinum Jubilee Medal (Alberta) with the 1<sup>st</sup> step being to compile potential nominees for Council consideration.

**BACKGROUND:**

- A new commemorative medal has been created as a symbolic recognition of Her Majesty's 70<sup>th</sup> anniversary of accession to the Throne as Queen of Canada.
- Permission has been sought from the Government of Canada to have the Queen Elizabeth II's Platinum Jubilee Medal listed in the Order of Precedence with the other commemorative medals of the Canadian Honours System.
- 7,000 Albertans will receive the medal in recognition of significant contributions to the province
  - RMA has been asked to partner with the province to acknowledge worthy Albertans and award 155 of these medals.
- August 11, 2022 – RMA sent out a request to receive nominations from municipalities on a 1<sup>st</sup> come, 1<sup>st</sup> serve basis until all the medals are distributed.
- Deadline for nominations to RMA is November 1, 2022.
- Public nominations are not accepted.

**ANALYSIS:**

- Eligibility criteria for this medal is intentionally broad so it can recognize a wide range of accomplishments in many areas
- ***Nominee Criteria:***
  - be a Canadian citizen or permanent resident with a tangible link to Alberta at the time the medal is granted
  - have made a significant contribution to Canada, Alberta, or to a particular Alberta region or community
  - have been alive on February 6, 2022, the 70<sup>th</sup> anniversary of Her Majesty's accession to the throne
- ***Focus Areas:***
  - Achievements of persons who have helped to build the Alberta of today



- Through their achievements and sustained contribution, candidates have distinguished themselves from others volunteering/employed in the same field
- Recipients should be highly respected individuals within their community
- Awarded to individuals only
- Self-nominations are not permitted
- Care should be taken to avoid any perception of conflict of interest
- Nominators should not submit names of their spouse, partner, family members, political associates, or close friends
- A list of potential nominees that were submitted will be provided to Council for discussion in-camera under *FOIPP s.24 Advice from Officials*.

**STRATEGIC ALIGNMENT:**

- Nominating a deserving individual for the Queen’s Elizabeth’s II Platinum Jubilee medal aligns with the 2022-2026 Strategic Plan in the following areas:
  - PILLAR 3: RURAL LIFESTYLE
    - GOAL 2 County promotes & celebrates success/achievements

**ADMINISTRATION RECOMMENDS THAT:**

Council reviews potential nominees and selects 1 for nomination to RMA.



# REQUEST FOR DECISION

SEPTEMBER 6, 2022

F

**TO: COUNCIL**

**RE: EQUIPMENT RENTAL PROGRAM POLICY AG-002**

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**ISSUE:**

Equipment Rental Program Policy requires updating to address requirements of Rural Municipalities of Alberta (RMA) Insurance.

**BACKGROUND:**

- County of Barrhead has had an Equipment Rental program in place since 1991.
  - Policy 62.09 Rental of Agricultural Equipment was last revised on April 16, 1997 (attached).
- Equipment Rental Program was put in place to assist producers with accessing affordable equipment not normally available through rental companies.
- RMA Insurance has requested that municipalities update their Equipment Rental Program Policy to address loss control and implement risk management best practices.
- August 9, 2022 – ASB reviewed the NEW Equipment Rental Program Policy and has recommended it to Council for approval.

**ANALYSIS:**

- Current Policy 62.09 and rental agreement do not meet standards set by RMA Insurance as the provider for the County.
- 1997 Policy was outdated and therefore a completely new policy using the County's updated policy format was drafted.
- New Equipment Rental Program Policy (attached) includes a revised rental agreement, addresses liability concerns, and outlines the role of Council, ASB, administration and renters.
- Deadline for submission of the new policy to RMA Insurance is September 21, 2022.
- With the approval of the new AG-002 Equipment Rental Program Policy, Council will be required to rescind Policy 62.09.
- Rates & Fees Bylaw will also need to be amended to align with the updated Equipment Rental List and associated rental periods (Schedule A of the new policy).
  - Updates to Rates & Fees Bylaw will include deposit, cleaning fees, regular rates, and weekend rates for all equipment identified in Schedule A is expected to be brought to Council on September 20, 2022

**ADMINISTRATION RECOMMENDS THAT:**

1. Council approve new AG-002 Equipment Rental Program Policy as recommended by the ASB.
2. Council rescind Policy 62.09 Rental of Agricultural Equipment.



# POLICY

Policy Title: Equipment Rental Program

Policy Number: AG-002

Functional Area: AG

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## PURPOSE

To provide County of Barrhead ratepayers access to specialized farm equipment.

## POLICY STATEMENT

Equipment Rental Program will be available to County ratepayers only, except in the instance that the County has an agreement with a neighbouring municipality.

County of Barrhead will make every reasonable effort to have equipment available on a 1<sup>st</sup> come 1<sup>st</sup> served basis.

County of Barrhead will make every reasonable effort to avoid competing with local private industry.

## SCOPE

This policy applies to County staff in the administration of the rental program, and County residents and residents of neighboring municipalities in which the County of Barrhead has an agreement.

## DEFINITIONS

- a) *"Agricultural Fieldman"* means an individual appointed by Council to implement agricultural policies and programs and to manage the agricultural resources of the County.
- b) *"Chief Administrative Officer"* or *"CAO"* means the individual appointed by Council to the position of CAO, or their designate.
- c) *"County"* means the municipality of the County of Barrhead No. 11
- d) *"Private Industry"* means any company within the County or Town of Barrhead that rents equipment for profit.
- e) *"Rates & Fees Bylaw"* means the bylaw approved by Council to establish rates and fees for the provision of goods and services provided by or on behalf of the County.
- f) *"Rental Equipment"* means equipment owned by the County listed in Schedule A and made available for rent.
- g) *"Renter"* means a ratepayer in the County using rental equipment for personal use, or a ratepayer in a neighboring municipality that holds a current agreement with the County.

## RESPONSIBILITIES

### 1. Council shall:

- a) Approve the Equipment Rental Program Policy and any amendments to this Policy except for the Schedules which will be maintained by the CAO.
- b) Annually approve the Rates & Fees Bylaw

### 2. Agricultural Service Board (ASB) will:

- a) Review and recommend to Council the Equipment Rental Program Policy

### **3. Administration will:**

- a) Ensure that the Equipment Rental Program is being managed and maintained in accordance with policy.
  - i. Agriculture & Environment staff will be responsible for maintenance, repairs, inspections, and rental activity
  - ii. Finance staff will be responsible for receiving payments and documentation of equipment rental activity on behalf of Agriculture & Environment Services
- b) Ensure that collection of personal information shall be managed in accordance with the *Freedom of Information and Protection of Privacy Act (FOIPP)*.

### **4. Renters shall:**

- a) Enter into an Equipment Rental Agreement (Schedule B) prior to pick up and use of the rental equipment
- b) Pay the deposit and rental fee as outlined in the Rates & Fees Bylaw
- c) Pick up and return rental equipment between the hours of 8:30 am and 3:30 pm from Monday to Friday from the County Agricultural Services yard
- d) Clean all rented equipment prior to returning it to the County or be subject to a cleaning fee
- e) Return rented equipment on time or be subject to additional rental fees as per the Equipment Rental Agreement unless alternate arrangements have been made with the Agricultural Fieldman
- f) Be responsible for and assume all risks and costs associated with the operation, loading, unloading and transport of the rented equipment as outlined in the Rental Agreement
- g) Indemnify and save harmless the County, its employees and agents from any and all claims, demands, actions and costs, including legal costs (on a solicitor/client basis) as well as claims from the Renter and any 3<sup>rd</sup> parties for any loss arising out of any Equipment Rental Agreement, excluding any loss resulting from the negligence of the County or its employees or agents

## **GUIDELINES**

### **1. Rates**

- a) Rental rates including deposit and cleaning fees will be reviewed annually and reflected in the Rates & Fees Bylaw.
- b) Deposit to be refunded to Renter, provided the rented equipment is returned to the County in accordance with the Equipment Rental Agreement.
- c) Weekend rates may apply when equipment is picked up on Friday afternoon and returned Monday morning.

### **2. Maintenance & Inspection**

- a) All maintenance and repairs to rental equipment shall be coordinated by the County. Renters of equipment must not attempt to undertake repairs or alterations on their own without 1<sup>st</sup> obtaining permission from the Agricultural Fieldman or designate.
- b) All rental equipment will be subject to an outgoing and incoming inspection by County staff. As per the rental agreement, renters will be responsible for the cost of replacing missing, lost or damaged equipment, and repair and cleaning costs.

### 3. General

- a) Renters of equipment must be ratepayers of the County of Barrhead unless there is a mutual agreement with a neighbouring municipality.
- b) All rentals are for personal use only.
- c) Rental periods vary for each piece of equipment as listed in Schedule A.
- d) A County representative must accompany the renter during:
  - i. pickup of the rental equipment to inspect and provide information on the operation of the rented equipment
  - ii. return of the rental equipment to inspect for cleaning and damages of the rented equipment
- e) If a piece of equipment is returned damaged, the County will require payment for actual cost of repairs from the Renter. Funds from the deposit will be used until equipment is fully repaired, any further cost will be invoiced to the Renter.
- f) If a piece of equipment is returned and requires cleaning, an added cleaning charge shall be applied as outlined in the Rates & Fees Bylaw.
- g) Equipment Rental Program is generally 1<sup>st</sup> come 1<sup>st</sup> served, but for clarification, in the case that a ratepayer wants to rent a piece of equipment, but it is not in stock, they may be added to a waiting list to be contacted once equipment is available for rental.
- h) County reserves the right to refuse a rental request based on, but not limited to, the following: past rental history, intended use of equipment, renter unable to provide proper/safe transport of equipment, renter misconduct and outstanding account balances.
- i) Any dispute on billing will be determined by the CAO or their designate.

## REVIEW CYCLE

This policy shall be reviewed every five (5) years or when Administration becomes aware of legislation changes that would affect this policy.

## CROSS-REFERENCE

- 1. Rates & Fees Bylaw
- 2. *Freedom of Information & Protection of Privacy Act*

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Effective: xxxxxx, 2022

Approved by: Council

Resolution No:

Replaces: Policy 62.09

Last Review: N/A

Next Review: August 1, 2027

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## EQUIPMENT RENTAL LIST

(Policy AG-002, Schedule A)

Equipment	Size	Rental Period
<b>Sprayers</b>		
Sprayer – backpack	3 gallon	Daily
Sprayer – quad mount	15 gallon	Daily
Sprayer – towable estate	30 gallon	Daily
Sprayer – towable pasture	150 gallon	Daily
<b>Seeders</b>		
Seeder – belly grinder	20 lbs	Daily
Seeder - quad	3 bushel	Daily
Seeder – towable broadcast	12 bushel	Daily
<b>Scales</b>		
Scale – bale	-	Daily
Scale - cattle	-	Daily
<b>Pest Control</b>	-	
Gopher Foamer (Rocon Machine) <i>Foam Chemical provided at cost</i>	200 litres	Daily
Trap – squirrel	-	Weekly
Trap - magpie	-	Weekly
Trap – Skunk	-	Weekly
Trap - Fox	-	Weekly
<b>Other Items</b>		
Tree Planter	-	Daily
Plastic Mulch Applicator	-	Daily
Grain Bag Roller	-	Daily
Soil Sampler	-	Daily



# EQUIPMENT RENTAL AGREEMENT (Policy AG-002, Schedule B)

## County of Barrhead No. 11

(herein after called "the Owner")  
and

(herein after called "the Renter")

**I. EQUIPMENT DESCRIPTION** - Owner hereby rents to the Renter the following equipment:

**II. DEPOSIT** – Renter shall be required to leave a secured deposit prior to taking possession of the rental equipment. Rental deposits vary for each piece of equipment as outlined in the Rates & Fees Bylaw. Deposit will be refunded to the Renter pending final inspection of rented equipment and payment of rental fees and any other applicable charges for damages, cleaning, or late fees.

Deposit required: \$\_\_\_\_\_ Paid by: ( ) Cash, ( ) Debit, ( ) Cheque Receipt #\_\_\_\_\_

**III. RENTAL PERIOD** – Term of the rent under this Agreement will be from \_\_\_\_\_, 20\_\_\_\_ to \_\_\_\_\_, 20\_\_\_\_ for a period of \_\_\_\_\_ days / weeks.

At the end of the Term and no renewal is made, the Renter must return the Equipment to the Owner. For clarification, this Agreement shall not expire, and the rental rate will continue to be applied, until the equipment has been returned to and accepted by the Owner.

**IV. RENTAL RATE** - Renter agrees to pay Owner the following rental rate plus GST for the equipment rented:  
\$\_\_\_\_\_ ☐ - per Week ☐ - Weekend (pickup Friday pm; return Monday am)  
☐ - per Day ☐ - Other \_\_\_\_\_

### OFFICE USE ONLY:

Date Returned: \_\_\_\_\_

Received By: \_\_\_\_\_

☐ - On time ☐ - Additional Fees \$\_\_\_\_\_

☐ - Clean ☐ - Cleaning Fee \$\_\_\_\_\_

☐ - No repairs ☐ - Repairs Req. \$\_\_\_\_\_

Total Amount Charged: \$\_\_\_\_\_

Paid by: ( ) Cash, ( ) Debit, ( ) Cheque,  
( ) Deposit, or ( ) Other

☐ - Deposit Returned \$\_\_\_\_\_

☐ - Amount Outstanding \$\_\_\_\_\_

Receipt # \_\_\_\_\_

Dated \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
County of Barrhead No. 11 Representative (signature)

\_\_\_\_\_  
RENTER (signature)

\_\_\_\_\_  
RENTER (print)

\_\_\_\_\_  
RENTER ADDRESS

\_\_\_\_\_  
RENTER PHONE NUMBER



## **TERMS & CONDITIONS OF RENTAL**

Renter hereby agrees to rent the equipment from the Owner on the following terms and conditions:

### **1. RESIDENCY**

By entering into this agreement, the Renter hereby confirms residency or land ownership in the County of Barrhead or in a neighboring municipality that holds an agreement with the County. Renter further confirms that the rented equipment will not be removed from the County, unless renter is from a municipality that holds an agreement with the County.

### **2. RETURN & PICKUP**

Rental equipment shall be picked up and returned between the hours of 8:30 am and 3:30 pm from Monday to Friday from the Agricultural Services yard.

### **3. REPAIRS & MAINTENANCE**

Except with prior written consent of the Owner, the Renter shall not make any modifications or alterations to the equipment. All modifications, parts, repairs whether conducted with or without consent of the Owner, shall immediately belong to and become the property of the Owner at no expense or cost to the Owner unless explicitly agreed to in writing.

### **4. ACCEPTANCE OF EQUIPMENT**

Renter shall inspect rented equipment upon pickup and will have twenty-four (24) hours from the pickup time to inform the Owner of any operational issues. Renter will be able to return the Equipment if equipment is deemed inoperable by the Agricultural Fieldman (or designate) and obtain a refund for any Rent, Deposit, and any other payments made to the County.

### **5. OPERATION, LOADING/UNLOADING & TRANSPORT OF EQUIPMENT**

Renter shall be responsible for and assume all risks in the operation, loading, unloading and transport of the rented equipment.

### **6. RISK OF LOSS OR DAMAGE**

Renter assumes all risk of loss or damage to the rented equipment from any cause and agrees to return it to the Owner in the condition received, except for reasonable wear and tear, unless otherwise provided in this Agreement.

- a) In the event the rented equipment is damaged, destroyed or lost, the Renter assumes full responsibility for the Owners reasonable costs to repair or replace the rented equipment.
- b) Renter shall notify the Owner as soon as reasonably practicable in the event the rented equipment is damaged, destroyed or lost.

### **7. INDEMNITY & SAVE HARMLESS**

Renter shall be liable for, and shall indemnify and save harmless the Owner, its officers, employees and agents from any claim, damages, liability, cost, fee, penalty, action, cause of action, demand, damage to property, injury to person, or death resulting directly or indirectly from, attributable to, by reason of, arising out of, or in any way related to the transportation, operation, maintenance, repair, use, misuse, or nonuse of the equipment by the Renter or any other person during the Term, whether or not the Renter has permitted the person to use the equipment, or from any breach of this Agreement.

### **8. ASSIGNMENT**

Renter is strictly prohibited from assigning or subletting the Equipment in any manner.

### **9. SEVERABILITY**

If any portion of this Agreement or the application thereof is deemed invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable.

### **10. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the Owner and Renter. No modification or amendment of this Agreement shall be effective unless in writing and signed by both the Owner and Renter.

# OLD POLICY

**No. 62.09**

## **COUNTY OF BARRHEAD NO. 11**

<b><u>SECTION:</u></b>	<b>AGRICULTURAL SERVICE BOARD</b>	<b><u>EFFECTIVE DATE:</u></b>	<b>APRIL 16, 1991</b>
<b><u>SUBJECT:</u></b>	<b>RENTALS OF AGRICULTURAL EQUIPMENT:</b>	<b><u>REVISION DATES:</u></b>	February 2, 1996 April 16, 1997

**PAGE NO.** 1 OF 5 PAGES

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The Agricultural Service Board of the County of Barrhead No. 11 will provide agricultural equipment that are of a specialized nature or is not readily available at reasonable costs.

### **1. DUGOUT FILLING EQUIPMENT**

- (a) The Agricultural Service Board will cost share and jointly purchase dugout filling equipment with the Neerlandia Co-op and Alberta Agriculture.
- (b) Equipment repairs related to wear and tear of the equipment will be cost shared 50/50 with the Neerlandia Co-op.
- (c) The Neerlandia Co-op is responsible for the collecting of all fees from the various renters and will ensure that a Co-op employee will accompany the dugout filling equipment when being rented.
- (d) The costs of transporting the equipment to and from the farmers will be borne by the renter and should the renter wish to transport the equipment themselves, the towing vehicle used shall not be lighter than a one(1) ton truck.
- (e) The equipment may be rented by any ratepayer or elector in the County of Barrhead No. 11.
- (f) The equipment shall not be operated below 4 degrees celcius.
- (g) Proceeds from the rental of the equipment shall be split 50/50 with the Co-op, after administrative costs and repairs are deducted.

### **2. WEIGH SCALES**

- (a) Weigh Scales will be provided for rent to various livestock producers, provided that they have demonstrated their ability to use same in a safe and proper manner.

**COUNTY OF BARRHEAD NO. 11**

<b><u>SECTION:</u></b>	<b>AGRICULTURAL SERVICE BOARD</b>	<b><u>EFFECTIVE DATE:</u></b>	<b>APRIL 16, 1991</b>
<b><u>SUBJECT:</u></b>	<b>RENTALS OF AGRICULTURAL EQUIPMENT:</b>	<b><u>REVISION DATES:</u></b>	February 2, 1996 April 16, 1997

**PAGE NO.** 2 OF 5 PAGES

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- (b) A weigh scale will be provided for rent to ratepayers for grain and hay weighing. This scale shall be transported by a Regional Specialist or Agricultural Fieldman or Assistant. Rental shall include scale and man.
- (c) The Regional Specialist and the Agricultural Fieldman retain the right to restrict the rental of one of the scales so that it may be used exclusively by the Regional Specialists and Agricultural Fieldman for demonstrations and special projects.
- (d) These scales will be transported to and from the various renters of land by the Regional Specialist or the Agricultural Fieldmen unless the renter has demonstrated that he/she has the ability and proper equipment for transporting the scales.

**3. SPRAYING EQUIPMENT**

Various spraying equipment will be made available to the ratepayers from small back packs to the 250 gallon sprayer. The Agricultural Service Board encourages the use of the sprayers for the control of weeds and custom spraying may be arranged through the Agricultural Fieldman should it be feasible to work it into the spraying program and secondly, if custom spraying service from the private industry cannot be arranged.

**4. LIVESTOCK EQUIPMENT**

- (a) The following livestock equipment will be available for rent:
  - i) Cattle Squeeze;
  - ii) Weigh Scale;
  - iii) Other equipment as deemed necessary by the Agricultural Service Board

**5. PREDATOR CONTROL EQUIPMENT**

- (a) The following control equipment will be available for rent:
  - i) Magpie Trap;

**COUNTY OF BARRHEAD NO. 11**

<b><u>SECTION:</u></b>	<b>AGRICULTURAL SERVICE BOARD</b>	<b><u>EFFECTIVE DATE:</u></b>	<b>APRIL 16, 1991</b>
<b><u>SUBJECT:</u></b>	<b>RENTALS OF AGRICULTURAL EQUIPMENT:</b>	<b><u>REVISION DATES:</u></b>	February 2, 1996 April 16, 1997

**PAGE NO.**     3 OF 5 PAGES

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- ii) Other predator control equipment as deemed necessary from time to time by the Agricultural Service Board

**6. HORTICULTURAL EQUIPMENT**

- (a) The following horticultural equipment will be available for rent:
  - i) Electric Cyclone Seeders;
  - ii) Tree Planter;
  - iii) Mechanical Cyclone Seeders;
  - iv) Other horticultural equipment as deemed necessary from time to time by the Agricultural Service Board.

**COUNTY OF BARRHEAD NO. 11**

<b><u>SECTION:</u></b>	<b>AGRICULTURAL SERVICE BOARD</b>	<b><u>EFFECTIVE DATE:</u></b>	<b>APRIL 16, 1991</b>
<b><u>SUBJECT:</u></b>	<b>RENTALS OF AGRICULTURAL EQUIPMENT:</b>	<b><u>REVISION DATES:</u></b>	February 2, 1996 April 16, 1997

**PAGE NO.** 4 OF 5 PAGES

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**7. SOIL SAMPLER**

- (a) Soil Sampling is available through the Agricultural Service Board with the Agricultural Service Board providing the administration of same and receiving the various samples from the labs.
8. Any person renting Agricultural Service Board Equipment will be required to sign a rental agreement and pay the rental fee before taking the equipment. If equipment is found by the renter to be in unsatisfactory condition, contact must be made with an ASB representative to determine what repairs may be required. Any Equipment having left the ASB equipment yard will be considered used and the rental fee will not be refunded.
9. When any Agricultural Service Board equipment that has been either rented or loaned out has been returned damaged or dirty, the person (s) who damaged the equipment or failed to adequately clean the equipment will be sent a billing for the repair or cleaning of same, and also those renters will not be able to rent or borrow any equipment until the invoices have been paid in full.
10. The rental for the equipment will be set from time to time by the Agricultural Service Board and shall be attached to this policy under Schedule A.

- COUNTY OF BARRHEAD NO. 11**

**COUNTY OF BARRHEAD NO. 11**

<b><u>SECTION:</u></b>	<b>AGRICULTURAL SERVICE BOARD</b>	<b><u>EFFECTIVE DATE:</u></b>	<b>APRIL 16, 1991</b>
<b><u>SUBJECT:</u></b>	<b>RENTALS OF AGRICULTURAL EQUIPMENT:</b>	<b><u>REVISION DATES:</u></b>	February 2, 1996 April 16, 1997

**PAGE NO.** 6 OF 5 PAGES

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**SCHEDULE "A"**

PAGE 2

**3. PEST CONTROL**

(a)	Magpie Traps	\$10.00/3 weeks
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**4. HORTICULTURE/FIELD EQUIPMENT**

(a)	Cyclone Seeder (Hand Held)	\$5.00/day
(b)	Tractor & Pull Cyclone Seeder	\$10.00/day
(c)	Tree Planter	No Charge
(d)	Chipper (includes man)	\$40.00/hour
(e)	Tractor and Various Attachments	\$25.00/hour includes one man

**5. SOIL SAMPLING**

The costs will depend on the lab costs. Usually, \$30.00 per sample and a \$20.00 flat charge will be levied if the farmers do not assist the fieldmen with the taking of the soil samples.





## REQUEST FOR DECISION

SEPTEMBER 6, 2022



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**TO: COUNCIL**

**RE: EMERGENCY MANAGEMENT MUTUAL AID ASSISTANCE AGREEMENT – LAC STE ANNE COUNTY**

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**ISSUE:**

Council is requested to enter into an Emergency Management Mutual Aid Assistance Agreement with Lac Ste. Anne County (LSAC) to replace the 2014 Mutual Fire Aid Agreement.

**BACKGROUND:**

- October 2014 – County of Barrhead entered into a Mutual Fire Aid Agreement with LSAC to formalize rights and obligations for the supply of fire protection services outside of their municipal jurisdiction.
- LSAC has recently entered into Emergency Management Mutual Aid Assistance Agreements with Woodlands County, Yellowhead County, Town of Mayerthorpe, Town of Onoway and the Village of Alberta Beach using the same template.

**ANALYSIS:**

- A major emergency or disaster could affect a municipality to such a degree that their resources would be inadequate to cope with the situation
- Agreement outlines a formal process for requesting Mutual Aid Assistance and responding to a request for Mutual Aid Assistance
- Requests for Mutual Aid Assistance shall be restricted to services, equipment and Municipal Employees which are, at the time of the request for Mutual Aid Assistance, under the exclusive control of the responding municipality
- Costs incurred for Mutual Aid Assistance resources will be borne by the requesting municipality. Mutual Aid Assistance resources shall be invoiced to the requesting municipality at cost.
- Agreement will be in effect for eight (8) years from date of signing, or until terminated by giving ninety (90) days' written notice of termination to the other municipality.

**ADMINISTRATION RECOMMENDS THAT:**

Council authorizes the Reeve and CAO to sign the Emergency Management Mutual Aid Assistance Agreement with Lac Ste. Anne County (LSAC).

# EMERGENCY MANAGEMENT MUTUAL AID ASSISTANCE AGREEMENT

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20 \_\_\_\_\_

## BETWEEN:

**County of Barrhead**  
5306 – 49 Street  
Barrhead, Alberta T7N 1N5

OF THE FIRST PART

-AND-

**Lac Ste. Anne County**  
Box 219  
Sangudo, Alberta T0E 2A0

OF THE SECOND PART

**WHEREAS** the parties to this Agreement are Municipal Corporations within the Province of Alberta, incorporated pursuant to the *Municipal Government Act* as amended;

**WHEREAS** a major emergency or disaster could affect a party to this Agreement to such a degree that their resources would be inadequate to cope with the situation;

**AND WHEREAS** the municipalities that are a party to this Agreement wish to make pre-arrangements for immediate emergency action in support of the other party, should it be affected or threatened by an emergency or disaster and require assistance;

**NOW THEREFORE** this Agreement witnesseth that in consideration of the mutual covenants, agreements and premises set out herein, the parties hereto hereby agree as follows:

1. In this Agreement, the following words and terms shall have the following meaning:
  - a) “Cost” shall mean the deployment, mobilization or movement of equipment, and include salaries, wages, and out-of-pocket expenses, but shall not include rental rates for equipment or any indirect or overhead charges;
  - b) “Director of Emergency Management” shall mean an individual appointed or designated by the municipality to take the lead role in an emergency or disaster;

- c) "Disaster" shall mean an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property;
  - d) "Emergency" shall mean an event that requires prompt co-ordination of action or special regulations of persons or property to protect the safety, health or welfare of people or to limit damage to property;
  - e) "Emergency Services" shall mean first responder assistance provided by a party's fire department or other municipal employees;
  - f) "Municipal Employee" shall mean employees of the parties to this Agreement, including recognized members of the volunteer fire departments of the parties;
  - g) "Mutual Aid Assistance" shall mean help or aid by way of emergency management assistance or support by a Responding Party to a Requesting Party under this Agreement;
  - h) "Requesting Party" shall mean that party to this Agreement which requests Mutual Aid Assistance from the other party to this Agreement;
  - i) "Responding Party" shall mean a party to this Agreement which responds to the request for Mutual Aid Assistance made by a Requesting Party;
  - j) The word "shall" is to be read and interpreted as mandatory;
  - k) The word "may" is to be read and interpreted as permissive; and
  - l) The words "Party" or "Parties" shall be read and interpreted as meaning those parties to this Agreement and such party's successors and permitted assigns.
2. This Agreement is not inclusive of a regional emergency management plan, and as such any potential for a regional unified command will be contemplated during a regional Emergency or Disaster.
3. It is the expectation of each Party that communication between the Parties is of utmost importance, and as such it is paramount that a Party notify the other Party of the potential of an Emergency or Disaster that has potential to impact to the other Party. Formal communication, where it is reasonable to assume that such an Emergency or Disaster may affect people, property or the environment outside of the impacted municipality, should result. Formal communication shall mean via telephone, radio, face-to-face or electronic communication between the Directors of Emergency Management for the Parties.
4. Either Party to this Agreement, if and when in need of help to combat an Emergency or Disaster, may request Mutual Aid Assistance from the other Party, subject to the following conditions:
- a) Any calls for Mutual Aid Assistance shall be made by the appointed Director of Emergency Management, or designate, of the Requesting Party, and must be directed to the appointed Director of Emergency Management of the Responding Party;
  - b) Requests for Mutual Aid Assistance shall be restricted to services, equipment and Municipal Employees which are, at the time of the request for Mutual Aid Assistance, under the exclusive control of the Responding Party;
  - c) Parties to this Agreement may, at any time, request Mutual Aid Assistance in accordance with the provisions of this Agreement. For greater clarity, the provision of Mutual Aid Assistance

- is intended to apply to emergent circumstances, and will not be requested to compensate for service level or resource shortfalls in either Party's normal course of business;
- d) Upon receipt of a request for Mutual Aid Assistance, the extent of Mutual Aid Assistance given will be at the discretion of the Responding Party, having regard to its own local situation at the time;
  - e) Any cost incurred for Mutual Aid Assistance resources will be borne by the Requesting Party. Mutual Aid Assistance resources shall be invoiced to the Requesting Party at cost. Cost shall be calculated as follows:
    - equipment depreciation (from the Parties' respective Tangible Capital Assets {TCA} Depreciation Policy) + labour (labour includes hourly wage plus 25% in the form of employer contributions and other benefits) + consumables, and
    - will not include rental or any other indirect overhead costs;
  - f) Any loss, equipment or other assets as identified by the Responding Party, shall be replaced on a cost-recovery basis by the Requesting Party, unless the loss is as a result of negligence on the part of the Responding Party;
  - g) The Requesting Party shall implement its Municipal Emergency Management Plan and program for the duration of the emergency operations, and will assume command over equipment and manpower contributed by the Responding Party; and
  - h) Furthermore, the municipalities that are party to this Agreement will provide resource listings either annually or upon request.
5. The Responding Party is responsible to provide supporting financial documentation for any costs invoiced for the provision of resources for Mutual Aid Assistance, as outlined in Clause 4. Payment terms for invoicing of costs associated with a Mutual Aid Assistance response under this Agreement shall be sixty (60) days, or as agreed to by both Parties.
6. Schedules, hereto attached, are outlined as follows:
- a) Schedule "A" – Authorized Representatives; and
  - b) Schedule "B" – Mutual Aid Assistance Request Form.
7. The Responding Party may, even after commencement of providing Mutual Aid Assistance, withdraw Mutual Aid Assistance where it is necessary or desirable that the Responding Party's Municipal Employees or equipment be reassigned, or it is deemed to be unsafe to provide or continue providing Mutual Aid Assistance, and the Requesting Party shall have no claim for damages, compensation or indemnity arising out of the withdrawal of Mutual Aid Assistance.
8. This Agreement may be amended by the mutual consent of the Parties hereto. Changes or additions will be introduced by way of a new agreement.

9. This Agreement shall come into force and effect upon the date of its signing, and shall remain in full force and effect for eight (8) years, or until one of the Parties hereto terminates this Agreement in accordance with the provisions of this Agreement.
10. This Agreement may be terminated by either Party, giving ninety (90) days' written notice of termination to the other Party. Any notices under this Agreement shall be conclusively deemed to be sufficiently given if personally delivered, sent by prepaid registered mail addressed or sent by electronically as per:

Lac Ste. Anne County  
56521 Range Road 65  
Box 219  
Sangudo, Alberta T0E 2A0

ATTN: Director of Emergency Management

County of Barrhead  
5306 – 49 Street  
Barrhead, Alberta T7N 1N5

ATTN: Director of Emergency Management

11. In the event that a dispute arises pursuant to invoicing, as per Clause 4 (e) and 4 (f), the Parties shall make good faith efforts to reach a resolution of the dispute and may mutually agree to engage in a formal mediation process. Failing any agreement, either Party may refer the dispute for binding arbitration to be decided by a single arbitrator under the arbitration rules of the *Arbitration Act* of Alberta, as amended from time to time.
12. Nothing in this Agreement, or in any acts of either Party hereto pursuant to this Agreement, shall be construed, implied or deemed to create an agency, partnership, joint venture or employer and employee relationship between the Parties hereto, and neither Party has the authority to bind the other to any obligation of any kind.
13. It is understood and agreed that the Responding Party shall not be liable for any penalty, damages or losses whatsoever for delay or for failure to respond to any call for Mutual Aid Assistance, or for any breach of this Agreement committed by the Responding Party.
14. The Requesting Party shall indemnify and save harmless the Responding Party from and against all losses, costs, damages, injury or expense to person or property of every nature or kind whatsoever arising out of, or in any way attributable to the provision of Mutual Aid Assistance, except where the same are due to the negligence of any employee of the Responding Party.
15. The Requesting Party hereby remises, releases and discharges the Responding Party, its successors and assigns of all and from all manner of actions, causes of action or claims and demands of every nature of kind which the Requesting Party may have against the Responding Party by reason of any breach of the Agreement on the part of the Responding Party.
16. Notwithstanding anything to the contrary in the Agreement, no Party to this Agreement shall have any liability to the other Party whatsoever for any losses, claims, demands, actions, payment,

judgments, costs or expenses whatsoever that a Party may incur due to the other Party's refusal or inability to provide Mutual Aid Assistance upon request.

17. During the term of this Agreement, the Parties hereto shall each, at its respective cost and expense, maintain in full force and effect General Liability insurance in an amount not less than Five Million Dollars (\$5,000,000.00) per occurrence for personal injury and / or property damage and any other insurance that is mutually agreed to by the Parties hereto and reasonably obtainable by both.
18. The Parties hereto acknowledge and agree that the Parties may have entered into other agreements for fire services and emergency management aid, and that this Agreement is not dependent upon any other agreements, but rather is independent thereof, and contains separate and distinct agreements which are intended to operate notwithstanding the provision of any such other agreements. Similarly, this Agreement does not affect the same on other agreements.
19. No Party shall assign this Agreement.
20. This Agreement shall supersede all previous Disaster and Emergency Agreements.

**IN WITNESS WHEREOF**, the Parties hereto have set their seals and hand of their proper officials in that behalf on the day herein first above written.

**County of Barrhead No. 11**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



**Lac Ste. Anne County**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
County Manager

## **SCHEDULE "A"**

### **AUTHORIZED REPRESENTATIVES – EMERGENCY MANAGEMENT MUTUAL AID ASSISTANCE AGREEMENT**

<b>County of Barrhead</b>		<b>Telephone: 780-674-3331</b>		<b>Facsimile: 780-674-2777</b>		
<b>Name</b>	<b>Title</b>	<b>Office #</b>	<b>Cell #</b>	<b>Home #</b>	<b>E-mail Address</b>	
Debbie Oyarzun	Director of Emergency Management	780- 674-3331			doyarzun@countybarrhead.ab.ca	

Lac Ste. Anne County Administrative Office – Telephone: 780-785-3411					Toll Free: 1-866-880-5722	
Facsimile: 780-785-2359						
Name	Title	Office #	Cell #	Home #	E-mail Address	
Carole Marciszyn-Peacock	Director of Emergency Management	780-785-3411	[REDACTED]	[REDACTED]	cpeacock@LSAC.ca	
Trista Court	Deputy Director of Emergency Management	780-785-3411	[REDACTED]	[REDACTED]	tcourt@LSAC.ca	



## SCHEDULE "B"

### EMERGENCY MANAGEMENT MUTUAL AID ASSISTANCE AGREEMENT

#### MUTUAL AID ASSISTANCE REQUEST FORM

(Must be completed for any Mutual Aid Assistance Request)

EVENT LOG #: \_\_\_\_\_

DATE OF REQUEST: \_\_\_\_\_

NATURE OF EMERGENCY OR DISASTER:

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LOCATION:

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As per the Emergency Management Mutual Aid Assistance Agreement, Mutual Aid Assistance is requested for the above-noted Emergency or Disaster.

**This document MUST be e-mailed to the RECEIVING PARTY to whom a verbal request is made.**

RESOURCES REQUESTED:

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**\*\*\* Required\*\*\***

Requesting Party (Municipality)	
Authorized Personnel Name	
Authorized Signature	

**\*\*\* Documentation Required \*\*\***

Confirmation / Commitment

Time Approved (24hr)

Signature

<b>Approved</b> or <b>Not Approved</b> (circle one)		
Confirm to Requesting Party of Mutual Aid Assistance		
Mobilization of Mutual Aid Assistance		



presented to Council on September 6, 2022  
(items shaded have changed since last meeting)

## 2022 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2022-308	Council Code of Conduct	CAO	3rd party independent investigator R. Smith from Neuman & Thompson retained	Complete Aug 26/22
2022-302-303	Council Code of Conduct	CAO	4 options brought to Council	Complete Aug 25/22
2022-295-297	Council Code of Conduct	CAO	Written response received, special mtg held Aug 19/22	Complete Aug 19/22
2022-291	Directed CAO to start work on application process for Queen Elizabeth II Platinum Jubilee Medal (Alberta)	CAO	List of potential nominees provided to Council Sep 6/22	Underway
2022-285	Approved employment of municipal clerk on temp basis to assist with records mgmt	DF/CAO	Informed clerk of extension of employment	Complete Aug 17/22
2022-284	Approved 2023 draft budget schedule	DF/CAO	Meeting requests sent	Complete Aug 19/22
2022-281-283	Apply for asset management cohort program	DF/CAO	Application submitted Aug 18/22, waiting for decision	Complete Aug 18/22
2022-280	Approved Property Tax Penalty Exempt List for the 298 tax rolls	DF	Complete	Complete Aug 16/22
2022-279	Convert property assessment system from PAVIS to CAMA lot system at cost of \$37,500 in 2023 budget	DF/CAO	Reviewing contract received contract Aug 29/22	Underway
2022-278	Deny request to cancel/reduce taxes roll # 569322014	DF/CAO	Letter drafted	Underway
2022-277	Deny community grant request for Shepherd's Care Foundation	EA/CAO	Informed of decision	Complete Aug 19/22
2022-276	Deny community grant request for Meadowview 4-H club	EA/CAO	Informed of decision	Complete Aug 19/22
2022-273	Reduce fire invoice IVC00002362 to \$750 and cancel \$250	EA/CAO	Letter drafted	Underway
2022-272	Grazing Lease S1/2 4-60-2-W5 to Sutherland (2023-2025)	EA/CAO	Tenant to sign lease	Underway

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2022-262	Engage AE for the assessment of TL lagoon for a maximum cost of \$16,500	PW/CAO	Contract with AE is finalized	Complete Jul 25/22
2022-254	Bring back recommendations for disposing of Unit #306 2018 Caterpillar D6T XL	PW/CAO		Underway
2022-253	Purchase 2023 Komatsu Dozer for \$575,000 from SMS Equipment	PW/EA	Letters sent to dealerships informing them of decision.	Complete Jul 7/22
2022-240	Contract with Improve Consulting Group Inc. to complete a Compensation Review at a cost of \$14,650 plus GST.	DF/CAO	Contract signed	Complete June 23/22
2022-235	Community Hall Strategy identified in the 2022-2026 Strategic Plan be escalated to begin in 2022.	CAO/PD	Stakeholder input on selecting date almost complete; Project management sheets drafted	Underway
2022-234	Work with Camp Creek Community Hall delegation to explore opportunity	CAO/PD	Private agreement closing postponed; Discussed conditions of agreement to hold funds; General comments provided re agreements	Underway
2022-228	Send letter to church & Assn regarding declaring as an essential service	CAO	Letter drafted	Underway
2022-226,227	Development & Lease agreement with Benedict Pipeline for laydown yard at Kiel	CAO/PD	Agreements signed by County & Tenant	Complete Jun 10/22
2022-225	LGFF Engagement Survey (GOA)	CAO/DF	Complete and submitted	Complete Jun 9/22
2022-221	Award Line Painting project to Line King Highways to not exceed \$39,500	PW	Agreement Finalized; MOA sent to contractor for signing	Complete Jul 6/22
2022-220	Award Gravel Crushing Tender Ft Assiniboine pit to Surmont Sand & Gravel for \$1,487,300 to crush 278,000 tonnes & allocate \$8,000 to quality testing	PW/EA	Contract finalized; Contracts provided to contractor to sign	Complete June 21/19
2022-217	Submit applications to MSI Capital for 3 projects (RR 25 in 2024, Rd reg gravel 2023, Landfill Access Rd upgrade in 2026)	DF	Submitted	Complete Jun 15/22
2022-216	MOA with AT for STIP funding (BF 78033)	CAO/EA	Contract finalized; Signed by County & sent to AT	Complete June 23/22
2022-215	Set Date, Time, Place - Tax Sale (Public Auction)	CAO	Set for Dec 7/22; process as per MGA	Complete Jun 7/22
2022-214	Barrhead Street Festival - Community Grant \$1,500	CAO/EA	Approval letter sent	Complete Jun 10/22
2022-213	Barrhead Golf - Community Grant Final Report	CAO/EA	Report filed	Complete Jun 7/22

2022-207	Send letter to resident regarding dust control at RR 25 & Twp Rd 571A	CAO/EA	Letter sent	Complete Jun 15/22
2022-204	Approved 2021 Annual Report	CAO/COMM	Posted to Website	Complete May 18/22
2022-199	Approved Admin bldg repairs with County contribution to be a max of \$25,500	CAO/DF/EA	Pembina Hills School Division informed of Council decision	Complete May 17/22
2022-198	Denied request from Long Run Exploration Ltd to cancel taxes	DF	Letter sent	Complete May 18/22
2022-197	Approved agreement with Tango Network for \$10,980 for Broadband project implementation	CAO	Contractor notified	Complete May 18/22
2022-195	Approved Diesel Fuel Surcharge Rate effective May 23, 2022	PW	New process implemented	Complete May 30/22
2022-194	Awarded shoulder pull contract to B&B Wilson for project cost of \$194,250 and identified additional funding source	PW	Contract fully executed; Contractor notified, will send contract	Complete Jul 5/22
2022-193	Approved community grant to Bhd Ag Society	CAO/EA	Letter sent notifying Ag Society	Complete May 20/22
2022-192	Approved Ducks Unlimited professional services agreement	AG	Agreement sent to Ducks Unlimited for signing	Underway
2022-191	Appointed Chelsea Jaeger as weed inspector	AG	Officially appointed by Council; ID to be provided	Complete May 17/22
2022-190	Declared June 6-14 as Seniors Week	CAO/EA	Declaration posted on website, and Ministry of Seniors & Housing notified	Complete May 20/22
2022-205	Broadband Partnership - Option #2 approved with funds from reserves	CAO/DF/PD	Agreement fully executed; Finalizing Contribution Agreement	Complete June 1/22
2022-200	Approved Project #440 Road Construction agreements	CAO/EA	Agreements signed & awaiting completion of project	Complete May 4/22
2022-197	Approved Enforcement Services Agreement with LSAC	CAO/EA	Agreement finalized; Sent to LSAC May 16 waiting return; Awaiting signature	Complete Jun 7/22
2022-196	Proclaim May 1-7 Emergency Preparedness Week	CAO/COMM	Posted to website, posted at office	Complete May 4/22
2022-195	Proclaim 2022 Year of the Garden & June 18, 2022 Garden Day	CAO/EA	Posted to website, CIB & Garden Canada notified	Complete May 4/22
2022-194	Proclaim May 30-Jun 3 Alberta Rural Health Week	CAO/COMM	Posted to website	Complete May 4/22
2022-193	Grass cutting contract - MacGill Estates	CAO/EA	Finalized; Contractor notified, waiting for signatures	Complete May 12/22

2022-184	GFR - Option to Purchase (on 3rd lot)	CAO	Signed by County & sent to lawyer Apr 22/22	Complete Apr 22/22
2022-180	Adopted 2022 Property Tax Bylaw	DF/EA	Bylaw signed & posted to website	Complete Apr 21/22
2022-175	Approved 3-yr Financial Plan & 10-yr Capital Plan	DF	Signed & posted to website	Complete Apr 20/22
2022-173, 174	Approved 2022 Operating & 2022 Capital Budget	DF	Signed & posted to website	Complete Apr 20/22
2022-167	Approved Reserve Report	DF	Council approved	Complete Apr 19/22
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF		Underway
2022-165	Appointed new fire guardians	EA	Applicants and Fire Chief have been notified	Complete Apr 20/22
2022-160, 161,202,203	Bylaw 6-2022 (Removal of MR designation) 1st reading; set public hearing date, 2nd, 3rd reading (relates to resolution 2020-358)	PD/EA	Bylaw signed, forms sent to Land Titles; Public hearing for May 17, 2022; Advertising submitted to local paper and to be posted on site	Complete May 19/22
2022-150	Denied request to cancel Axiom Oil & Gas Inc taxes	CAO/DF	Decision sent	Complete Apr 12/22
2022-149	Approved Library special funding request to a max County contribution of \$3,650 (total 4% COLA)	CAO/DF	Decision sent	Complete Apr 13/22
2022-144-147	Approved 2022 Joint Landfill budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-140-143	Approved 202 Joint Airport budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-138,39	Approved 2022 Joint Twinning budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-131-137	Approved 2022 Joint Fire Services & ERC budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-129	Renewal of Fire Services Agreement	CAO	Agreement signed	Complete Apr 22/22
2022-128	Budget Priorities Survey - What we Heard Report	CAO/EA	Posted to website	Complete Apr 11/22
2022-127	Letter of support for Rossman's commercial timber permit application	PD	Letter provided to Mr. Rossman	Complete Apr 12/22
2022-126	Renew GROWTH membership for 2022	PD	Invoice submitted to Finance	Complete Apr 12/22

2022-125	Adopted Bylaw 3-2022 Dog Control Bylaw Amendment	CAO/EA	Signed by Reeve	Complete Apr 12/22
2022-121	Accepted priorities for RCMP Annual Performance Plan	CAO	Signed by Reeve & returned; Waiting for final plan for Reeve's signature	Complete Aug 11/22
2022-120	Set Dunstable lagoon volume allotment program; 1st come 1st served	PW	Notified; Updating list of users	Complete May 12/22
2022-118	Nominate director for BRWC	CAO/EA	BRWC notified	Complete Apr 6/22
2022-115	Appoint member-at-large to Library Board	CAO/EA	Library notified	Complete Apr 6/22
2022-114	Adopted Rates & Fees Bylaw 4-2022	CAO/EA	Signed and posted to website	Complete Apr 6/22
2022-110	Approve 2022/23 ACP Grant Agreement for Municipal Intern	CAO/EA	Agreement signed and sent to Municipal Affairs	Complete Apr 6/22
2022-109	Approve 2022-2026 Strategic Plan	CAO	Posted public version to website; Drafting public version for website	Complete Jun 15/22
2022-108	Publish 2021 audited financial statements to website	DF/COMM	Posted to website	Complete Apr 8/22
2022-098,99	Move CAO to Step 12 on salary grid and vacation entitlement to 4 weeks effective Jan 1/22	FIN	Payroll notified	Complete Mar 10/22
2022-089	Schedule Special Council meeting March 3	CAO	CAO performance evaluation	Complete Mar 1/22
2022-088	Proclaim May 9-13 Economic Development Week	PD/EA	Notification sent and posted to website	Complete Mar 10/22
2022-087	Barrhead Golf - Community Grant \$2,500	EA/FIN	Applicant has been notified and payment sent	Complete Mar 17/22
2022-086	Appointment of Fire Guardians	CAO/EA	Fire Chief notified	Complete Mar 10/22
2022-084,85	Plan Appreciation Dinner April 28 and invite ICF partners	AG/EA	Event held Apr 28/22; Invitations sent to Minister and MLA, planning underway	Complete Apr 28/22
2022-079	Bring back info on WILD Alberta requests re: establishing DMO	CAO/PD	Scheduled to bring to Council April 5/22	Complete Apr 5/22
2022-078	Request meeting w/Min of Transportation at RMA re: condition/safety of Hwy 769	CAO	Meeting requested	Complete Feb 15/22
2022-077	Authorized signing of MSI amending MOA	CAO/EA	Signed and returned to GOA	Complete Feb 22/22
2022-076	Approved Indixio as the EDRMS provider	DF	Contract finalized	Complete Mar 3/22

2022-074,154	Bring back a report on the costs and process for expropriation of land related to Project 340	CAO/DF	Expropriation was not required	Rescinded Apr 5/22
2022-073,219	Approved landowner compensation for Project 340 road ROW acquisition	PW	Going to Council June 7; 1 left to sign; 3 still to sign; Have agreements with 2 main landowners; Negotiations have commenced	Complete Jun 8/22
2022-070	Creation of new reserve Ag-H2C Conservation Landowner Conservation	DF	Created	Complete Feb 15/22
2022-069	Approved 2021 reserve transactions	DF	Transactions complete	Complete Feb 15/22
2022-066	Awarded contract to Pembina West Co-op to supply diesel fuel for 3 years	DF/PW	Contract finalized; Contract signed and sent to Co-op for execution.	Complete Feb 15/22
2022-060	Awarded Tender for 3/4 Ton Truck to Barrhead Ford	PW	Letter sent to Barrhead Ford confirming purchase	Complete Feb 22/22
2022-058	Award Ag Lease by Manola truck fill	CAO	Lease finalized; Lease sent to landowner	Complete Feb 28/22
2022-057	Denied request to cancel Town Rec portions of taxes	CAO	Letter sent to landowner	Complete Mar 9/22
2022-054,55,56	ARB Officials Appointments	DF/EA	CRSAC notified of appointments	Complete Feb 17/22
2022-053	Rescind Policy 62.06 - Partners in Conservation	AG/EA	Policy rescinded	Complete Feb 18/22
2022-049,50,51	Appointed members to PAC (ALUS)	AG	Applicants have been notified	Complete Feb 16/22
2022-038	Approved Rural Broadband Policy	CAO/PD	Policy sent to consultant to continue work on project	Complete Feb 7/22
2022-035	Approved funding sources for overbudget 2021 operational projects	DF	Transactions done	Complete Feb 3/22
2022-034	Approved funding sources for overbudget 2021 capital projects	DF	Transactions done	Complete Feb 3/22
2022-033	Approved purchase of 2022 Excavator with implements	PW	Letter sent to Finning approving excavator purchase; letters sent to unsuccessful bids	Complete Feb 8/22
2022-032	Approved purchase of 2 - 2022 Motor Scrapers as per Capital Budget/Plan	PW	Letter sent to Finning approving purchase	Complete Feb 8/22
2022-031	Approved purchase of 2 - 2022 UTVs as per Capital Budget/Plan	PW/AG	CC Cycle contacted to confirm purchase	Complete Feb 2/22
2022-028	Approved Bylaw 2-2022 Emergency Management	CAO	Included in Municipal Emerg Plan (MEP)	Complete Feb 4/22

2022-022	Public Hearing for Lakeview Estates ASP (LUB amendment) - March 1, 2022 at 1:15 pm, Multipurpose Rm	PD/EA	Public hearing held in person and virtual on March 1/22; Advertising requirements underway, facility booked	Complete Mar 1/22
2022-021,090-092, 212	LUB amendment re: Lakeview Estates ASP	PD/CAO	3rd reading to Council on Jun 7/22; 2nd reading with recommended amendments to Council May 3/22; 3rd reading to be scheduled for Council consideration (June 7/22). Will return to Council for further consideration following Public Hearing; 1st reading to Council	Complete Jun 10/22
2022-006	BF73046-21 Awarded to Griffin Contracting	PW	Notification sent to MPA to award contract to Griffin	Complete Jan 19/22
2022-005	Approved ALUS PAC TOR	AG	PAC TOR posted and advertising underway	Complete Jan 20/22
2022-004	Community Grant of \$2,500 - Misty Ridge Ski Club	CAO/EA	Letter sent awarding grant	Complete Jan 20/22
2021-536	Approved purchase 2022 Motor Grader Replacement as per Capital Budget	PW/DF	Letters sent to dealerships informing them of decision.	Complete Jan 7/22
2021-534	Approved 10 YR Capital Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-533	Approved 3 YR Financial Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-532	Approved 2022 Capital Budget of \$8,087,326	CAO/DF	Posted to Website	Complete Jan 12/22
2021-531	Approved 2022 Interim Operating Budget of \$17,518,554	CAO/DF	Posted to Website	Complete Jan 12/22
2021-530	Approved application for PERC/DIRC (\$29,878.80 & \$728.86)	DF	Sent to GOA.	Complete Jan 11/22
2021-529	Approved Water & Sewer Utility Rates Bylaw 11-2021	CAO/DF	New rates inputted to system and first utility bills to be sent out Jan 31, 2022	Complete Jan 7/22
2021-523	Approved MOA with CRASC Jan 1, 2022 to Dec 31, 2024	CAO	Received finalized agreement; Sent to CRASC for signing Jan 13	Complete Feb 9/22
2022-024; 2021-496	Request report with options & recommendations to consider compensation for Newton Creek flooding	CAO/DF	Council accepted insurance adjusters conclusion and denied claim; To Council Feb 1/22; RMA Genesis Reciprocal Insurance has been contacted; appt with legal counsel	Complete Feb 1/22
2021-488	Cancel 50% 2021 taxes for GOA re: GIPOT	DF	Received Payment; Journal entry done and expect payment March 31, 2022	Complete Mar 15/22



2021-481	Draft proposal for holding annual Agriculture/County dinner in 2022 in alignment with public health restrictions	CAO/AG	RFD to Council Mar 1/22; Minister confirmed; Checking availability of site, MLA, Minister etc.; Preliminary discussions re potential dates	Complete Mar 1/22
2021-474	Authorized Admin to enter into Ag Plastics Recycling Agreement with CleanFarms	CAO/AG	Agreement signed and returned; On hold until April 2022; Awaiting agreement from CleanFarms	Complete Apr 4/22
2021-471	Approved streetlight in Neerlandia	EA/CAO/PW	Construction complete; Permits complete, estimate Mar 7 completion; Fortis has been notified, indicated new year	Complete Mar 4/22
2021-452	Contract for Neerlandia Lagoon Construction awarded to PME Inc.	PW	Fully executed Contract sent to AE for distribution; Contract signed by PME and being returned to County to fully execute. Associated Eng to be in contact with PME to determine work schedule.	Complete Jan 19/22
2021-353	Develop policy for volume allotment program for Dunstable Lagoon (Q1-2022)	CAO/PW	RFD to Council April 5 for further direction	Complete Apr 5/22
2022-040; 2021-291	Use of Barrhead Johnson Airport Terminal for Aviation Ground School Training	EA/CAO	Council rescinded on Feb 1/22 as session was not held; Postponed until Oct 2021	Rescinded Feb 1/22
2021-190	Scada Project - Additional Work approved with \$25K FGT funding	CAO/PW	99% complete with Northplex done; Working on Communications 90% complete; Completed - instrument and piping at Manola pump house and Booster station and Neerlandia Scada upgrade. Contractors working on updating programming and communications. Application for FGT to be updated when project fully complete.	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Rough draft prepared	Underway
2020-468	Approved disposal of Fire Dept equipment with funds used to reduce capital contribution	DF	Sold in 2021 and proceeds were deducted from amount due for new fire engine; Not sold in 2020; Waiting for 2021 final capital budget reconciliation in late January 2022.	Complete Jan 10/22

2020-358	Land exchange - begin process re securing road ROW (requires bylaw to dispose of MR & public hearing - relates to resolution 2022-160,161,202,203)	PD/CAO	Bylaw approved May 17/22 forms sent to Land Titles; 1st reading Apr 19/22, public hearing set for May 17/22; Bylaw to Council Apr 19/22; Landowner signed agreement, starting process for land exchange; Preliminary survey work done and waiting for landowner to review sketch plan; Landowner is reviewing; Working on agreement	Complete May 19/22
2020-165	Letter - AB Transportation re prov. Hwy concerns for consideration for GOA 2020 Capital Maintenance Projects	EA/CAO	Hwy 33; Obtained input from Council, PW.	Underway
2019-427	Release County share of deposit for fire engine; approved cost share of \$317,748.50 for purchase of 2020 engine incl 10% deposit of \$31,775 to be pd in 2019	DF	Received final inv Jan 10 to be paid next cheque run; Town indicates waiting for final payment date and will invoice us full cost share in 2022; waiting for docs from Town at year-end to transfer funds (\$31,775)	Complete Jan 17/22
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2019-009	RMA Charitable Gaming Committee - support and inform	EA/CAO	GOA postponed this initiative indefinitely, tone of letter will change; Letter drafted to MLA etc.; Shared with Town & orgs; Report posted to website, compiling email distribution list	Underway
2018-029	Service Contract Review	EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Reviewing policies from neighbouring municipalities	Underway

In Force or Date Effective	MGA Change	Responsible	Comments	Status
Oct 26/17	<b>Public Notification Methods:</b> To use alternative advertising requires an Advertisement Bylaw	CAO/EA	Only required if Council wants to use alternative advertising methods	Not started
Oct 26/17	<b>Conservation Reserve:</b> Council may designate land for a new type of reserve to protect enviro significant features.	CAO/PD/Ag	Requires policies to be incl in MDP and ASPs.	Not started
Oct 26/17	<b>Off-Site Levies:</b> Scope expanded AND opportunity to create joint intermunicipal off-site levy bylaws for projects	CAO/DF/PD/PW	Permitted to revise bylaw to expand scope; Describe infrastructure, benefitting area, technical data, estimated costs, keep calculations current, agreement as needed	Not started
	More to be added - as time permits			



### ***Graders***

- Blading roads and oiled road sections as needed

### ***Gravel Haul***

- Working out of the Moosewallow gravel pit, working on 2022 road program projects and private sales

### ***Construction***

- Project #340 (Auto Parts Road) is under construction with one mile completed. Landowners are cooperating and job is on track.

### ***Drainage***

- Backhoe and tandem gravel truck are building approaches, replacing and repairing culverts and cleaning ditches

### ***Mowing***

- Roadside mower is working in the Dunstable area

### ***Labour***

- Removing and building fence, culvert delivery, sign repairs, transfer station and campground maintenance

### ***Contracts***

- B&B Wilson completed the shoulder pull program on August 26, 2022
- Surmont Sand and Gravel are crushing gravel at the County Fort Assiniboine gravel pit. 36,000 tons of 1 1/2" gravel has been crushed and are now working on crushing the 7/8" gravel.

### ***Shop***

- 627 motor scraper hydraulic pump rebuild, loader transmission oil leak, commercial truck service and detailed inspections

### ***Utilities***

- Neerlandia lagoon expansion project has been completed by PME Construction. New system is fully functional and operating as designed. With increased capacity it is unlikely that the lagoon will require a release for 2 years as the new cells need to fill. County staff are carrying out some minor site clean up from the old trailer site as well as some additional fencing to secure the lot.
- MCSNet fibre optic project has been mostly completed in the County, with a contractor running the line through the conduit that has been installed on the new routes.
- Utility Officer has been dealing with some minor leaks on the Manola regional line as well as customer wastewater issues within the hamlet of Manola.
- All other testing and monitoring is being carried out as per normal operations.

### ***Keyera Pipeline Project***

- Progressing through the County. Right of way stripping and grading continues and road crossing drilling is active.

**MEDIA RELEASE**

WALK TO BREATHE 2022  
FOR IMMEDIATE RELEASE  
August 28, 2022 [www.ablung.ca](http://www.ablung.ca)

**EDMONTON MAN ASKS FOR 12 MINUTES A DAY TO HELP SAVE LIVES ACROSS ALBERTA**

Money and awareness to support First-of-its-Kind facility in Canada – Right here in Alberta

As we approach Pulmonary Fibrosis Awareness month, this September, Edmonton's Chris Sadleir is at a crucial point in asking Albertans to help get him across the finish line this year. Over the past 2 years, Sadleir has walked over 840km across Alberta, and raised over \$90k with the WALK TO BREATHE, in honour of his Father (a 6-year Double Lung Transplant survivor), in support of Alberta Lung and the nearly 1-million Albertans who struggle to breathe every single day. Although Sadleir's Walk has been delayed, as a result of personal injury, he hopes to continue the crucial message, to help save lives.

"Our participation is very low this year, and while it's disappointing that I can't physically drum up involvement walking from town to town across Alberta, I do have faith in the 'tremendous Alberta spirit to rise up to any occasion', and I'm confident that we can still make a difference as we go virtual for this year" said Sadleir.

- Join us Sept 7-17, 2022, as we hope to get 840 people to commit to walk 10 kilometres over a 10-day period (average of 12 minutes per day), and raise \$100 each . . . That's only \$10 a day to help save lives across Alberta!
- All funds raised will go to support Breathing Space, and other programs that support Albertans with lung disease and respiratory ailments.

**Register as an INDIVIDUAL or a TEAM below, to do something positive for yourself and others!**

[https://secure3.convio.net/ablung/site/TR?fr\\_id=1060&pg=entry](https://secure3.convio.net/ablung/site/TR?fr_id=1060&pg=entry)

**Sept 7<sup>th</sup> is the day for stretching and encouragement to all, as that is the final day before the 10-day push . . . but for anyone with questions before then, Chris Sadleir can be reached at the number below, or follow on SOCIAL:**

**FB:** Ck Sadleir

**IG:** Sads216

**Twitter:** @SadleirChris

**ONLINE:** <https://www.ablung.ca/how-you-can-help/fundraising-events>

-30-

For Interviews and further event details, contact:

Chris Sadleir

780-233-9941

[Sads.chris@gmail.com](mailto:Sads.chris@gmail.com)

PO Box 4500, Station South, Edmonton, AB T6E 6K2 | 1.888.774.5864 [ablung.ca](http://ablung.ca)  
Charitable #13031 8041 RR0001

# Provincial Health Tour | Summer 2022

## Whitecourt – July 28, 2022

### What We Heard Summary



The Government of Alberta and Alberta Health Services are jointly hosting a series of engagement conversations across Alberta over summer 2022. The Provincial Health Tour was designed to allow Alberta Health and Alberta Health Services to engage with healthcare staff, partners and stakeholders in communities across the province; to share current approaches and priorities, discuss current state and future opportunities, celebrate our successes and to work together to identify strategies to address challenges within the healthcare system.

#### Whitecourt

**15** Stakeholders participated, representing municipal and community leaders



MLA Martin Long welcomed stakeholders to the session.

Minister of Health Jason Copping provided an update on healthcare, including sharing successes and an update on Government investment and areas of focus.

AHS Vice President, People and Technology, Sean Chilton shared the AHS Health Plan and priority areas, as well as the challenges and opportunities for our future vision.

#### The power of partnerships

Healthcare is all about partnerships - with advisory councils, health foundations, social agencies, community organizations and businesses, as well as private citizens that can help make a positive difference.

- Friends of Whitecourt provides comfort and hope to patients of the Whitecourt Healthcare Center. The Friends have provided significant support to advance the Whitecourt Hospital, including funding a state-of-the-art scope cabinet to support the endoscopy program.
- Christenson's Manor, which is opening soon, will allow more Whitecourt residents to stay in their home community when they need additional support. The development is being supported by a group that will be furnishing the new palliative care spaces with additional comforts for residents.

# What We Heard – Provincial Tour Summer 2022

## Whitecourt

### Alberta Health Highlights

#### Budget

Alberta Health's budget is \$22B, and anticipated to increase by \$600M a year over the next three years including key investments as follows:

- \$64M increase to EMS budget
- \$60M in new funding over three years to expand recovery-oriented support for people experiencing addiction and mental health issues
- \$3.7B for continuing care, community care and home care programs
- \$3.5B over three years in capital funding for health facilities, equipment and IT systems across the province.
- The Health Capital plan also includes \$45M over three years for the Rural Health Facilities Revitalization Program.

#### Physician Recruitment

Approximately \$90M is being spent in 2022 including:

Rural Remote Northern Program:	~\$57M	Rural Medical Education:	~\$6M
Rural Integrated Community Clerkship Program:	~\$4M	Rural Health Professions Action Plan (RhPAP):	~\$9M
Locum Program:	~\$3M	Rural Physician On-Call program:	~\$12M

Alberta Health is working with RhPAP on its Rural Education Supplement and Integrated Doctor Experience (RESIDE) program to help address challenges in rural and remote areas.

#### System Recovery

Over the next three years, AHS will perform between 20 and 23 per cent more surgeries compared to 2018-19 to reduce surgical wait lists.

AHS will return to pre-pandemic surgery wait list status by the end of 2022-23.

AHS is resuming many regular public health activities in 2022-23.

AHS will add 50 permanent, fully staffed ICU spaces by the second quarter of 2022-23.

Government is providing funding for more ground ambulances and additional EMS staff.

In each of the next three years, AHS will add about 1,000 new continuing care spaces and increase the number of unique home care clients by four per cent.

# What We Heard – Provincial Tour Summer 2022

## Whitecourt

### AHS Health Plan 2022-25

AHS is entering a new era of transformation and innovation. The Health Plan 2022-25 is the roadmap for this exciting journey. At the heart of this plan are the 10 priorities that align with direction from the Minister of Health and reflect feedback from patients, clients and families who have received care from AHS.

The 10 priorities are:

- |   |  |   |   |
|---|--|---|---|
|    | <b>1. Alberta Surgical Initiative</b><br>Implementation of the Alberta Surgical Initiative, ensuring that, by 2025, all Albertans receive their scheduled surgeries within clinically approved wait times.   |    | <b>6. Rural Initiatives and Engagement</b><br>Rural engagement and rural initiatives, to strengthen partnerships with rural communities, to better support the rural healthcare workforce and to better meet the unique needs of Albertans living in non-urban communities. |
|   | <b>2. EMS 10-Point Plan</b><br>Implementation of the EMS 10-Point Plan, designed to improve EMS services and availability, especially in rural and remote communities.   |   | <b>7. Continuing Care</b><br>Continuing care, increasing the numbers of continuing care spaces and living options, expanding home care hours, and shifting reliance from facility – to home-based care when appropriate.  |
|  | <b>3. Mental Health and Substance Use Recovery</b><br>Mental health and opioid recovery, which includes adding AHS-managed treatment spaces, and expanding in-person and virtual recovery-oriented programs and services.  |  | <b>8. Workforce Recruitment and Retention</b><br>Workforce recruitment and retention, which involved supporting our current workforce following more than two years of pandemic response, as well as recruiting and retaining needed healthcare workers.                    |
|  | <b>4. Pandemic Response and Recovery</b><br>Pandemic recovery, which involves adding acute care spaces (ICE beds), supporting continued access to vaccines and treatments to COVID-19, and establishing specialty clinics to support Albertans with ongoing COVID-19 symptoms. |  | <b>9. Quality of Patient Outcomes</b><br>Quality of Patient Outcomes, ensuring patient safety and high-quality care are maintained and enhanced during a period of transformative change in the organization.   |
|  | <b>5. Digital Health Evolution and Innovation</b><br>Digital health evolution and innovation, including the ongoing rollout of Connect Care and continued expansion of virtual health to support more community – and home-based care, programs and services.                  |  | <b>10. Sustainability</b><br>Financial sustainability, ensuring that AHS is run efficiently, with Albertans getting full value for every health dollar.   |



# What We Heard – Provincial Tour Summer 2022

## Whitecourt

The event included a working session where participants reflected on the following questions:

- *What is our healthcare system doing well?*
- *What challenges currently exist within the system?*
- *In addition to what is currently being done, how can we better address challenges?*
- *What can you do to improve the provision of health care in your community?*



Here's a sampling of what we heard in Whitecourt.

### What we are doing well

- Patient Care: once a patient is in the system they are well cared for by dedicated staff who provide patient-centred care.
- Virtual care and technology: participants indicated appreciation for how AHS is embracing technology.
- Incentives and community support for new physicians were noted.

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*"Once you are in the system, it works well! Urgent needs are looked after. Great nurses. Screening done well."*

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### Top healthcare challenges and opportunities

- Workforce recruitment and retention was the most significant challenge identified. Whitecourt and the region faces gaps in physician coverage, and limited access to both family doctors and allied health professionals. The need to accommodate for work-life balance for healthcare workers; to incentivize rural recruitment; and to support the families of physicians and healthcare workers were highlighted.
- Aging infrastructure, which is small and not meeting the needs of current patients, was highlighted as a particular local challenge.
- Participants highlighted the unique needs of rural communities, including lack of mental health supports, and the work of community partners to provide health services (including Fire & Rescue and small municipalities).
- Scope of practice of healthcare workers and challenges with recruiting international medical graduates (such as policy barriers for international physicians) were highlighted as

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*"Recruit to live, support the long term integration of not only physician but their family."*

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# What We Heard – Provincial Tour Summer 2022

## Whitecourt

challenges for government to address.

- Opportunities identified included working with local partners to encourage healthcare careers, such as educators; incentivizing local providers; and integrating technology systems to better meet the needs of patients and providers, and to improve the referral process.

## Evaluation of event

- Of the 26 individuals who completed a survey (both internal and external events):
  - 23 (88%) responded that the topic was highly relevant, and something they wanted to know more about (14 ranked as 5 out of 5; 9 as 4)
  - 23 (88%) felt strongly that the session was a good use of their time (16 ranked as 5 out of 5; 7 as 4)
- Many respondents indicated that the most valuable part of the meeting was the opportunity for open dialogue, and to hear the perspective of other community members.
- Participants indicated a desire for more time to discuss the questions, and more local discussions.

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*“[The most valuable part was] the opportunity to generate ideas and speak openly & honestly with AHS Senior Leaders and political leaders.”*

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## Next steps

- All notes and partnership ideas generated from the Provincial Health tour will be shared with Alberta Health and Alberta Health Services leadership.
- A report and recommendations will be produced by Alberta Health.

## Thank you

We are grateful to all who took the time to meet with Alberta Health and Alberta Health Services leadership to discuss the future of healthcare in Alberta. Your experience and personal insights will inform future planning and changes that will improve healthcare for all Albertans.

Contact us: [community.engagement@ahs.ca](mailto:community.engagement@ahs.ca)

Royal Canadian Mounted Police

Commanding Officer  
Alberta



Gendarmerie royale du Canada

Commandant  
de l'Alberta

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August 30, 2022

To all local Alberta government and community leaders:

Over the past weeks, there has been extensive news coverage regarding the independent inquiry created to examine the April 2020 mass casualty in Nova Scotia. Many different testimonies have been heard to date, and the commission will continue its work in to the coming month. While much debate takes place on public platforms and in the media across the county, it is important to me to assure you the first priority of the Alberta RCMP is, and will always be, without exception, public safety. The communities and citizens you represent can be confident and trust in the police services provided by the Alberta RCMP.

Each Alberta police officer has mandatory advanced training to respond to significant events in the first instance. Additionally, each frontline Alberta RCMP officer is provided supplementary training on managing dynamic critical incidents. Detachments have local protocols in place that are reviewed and updated regularly, ensuring specific community needs are addressed within the management of critical incidents.

In Alberta, we are well positioned to escalate our response should circumstances require it. Our critical incident response includes highly skilled, specialized teams trained in both rural and urban settings, prepared to rapidly deploy anywhere in the province. This response includes our Division Emergency Operations Center, Emergency Response Teams, Special Tactical Operations Team, Air Services and Police Dog Services, to name a few. We have implemented the latest technology available to enable situational awareness when managing public safety events and have invested in equipment such as Unmanned Aerial Vehicles and surveillance platforms to enhance our response.

The Alberta RCMP has strong working relationships with the municipal police services in Alberta. We undertake joint investigations and have engaged in a number of joint operations. Our specialized critical incident teams often train together, and we have developed our systems to enable the ability to share our situational awareness tools with other police agencies during public safety events. Interoperability and cooperation is a priority for the Alberta RCMP and it remains an important part of policing in the province.

Any time an incident occurs in Alberta RCMP jurisdiction we undertake a review, assessing our response and actions, implementing best practices and addressing lessons learned. We also review findings from inquiries, inquests and major events in the province, country and internationally to evaluate our readiness to respond to similar situations and to consider recommendations from lessons learned in those events. This continuous evaluation has resulted in the adaptation of training and implementation of processes, technology and equipment to better position us to respond to dynamic incidents.

As an example, the Alberta RCMP has had senior police officers assigned to our dispatch center to oversee and provide guidance on public safety events. Investment through the Police Funding Model has afforded us an opportunity to expand this response by establishing an Alberta RCMP Real Time Operations Center (RTOC). The RTOC will provide active monitoring of events throughout the province, determine and coordinate the

appropriate resources needed, and enhance communications both internally and with the public. In addition to senior police officers, the RTOC will be staffed with criminal analysts, communications strategists and other resources to assist frontline police officers in identifying appropriate local or regional support.

In early 2020, the Alberta RCMP recognized the need for a police-initiated public alert system, specifically designed to address public safety events such as an active shooter. We approached the Ministry of Justice and Solicitor General, who is responsible for the Alberta Emergency Alert System, proposing the development of this system. Working with the ministry and other police services in Alberta, the Police-Initiated Public Alert system was developed and has been implemented. This system has been used by the Alberta RCMP since it became operational, allowing for immediate notification of residents in a localized area.

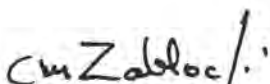
Public safety needs, along with new and emerging threats and crime trends, call for police services to evolve and adapt to address those challenges. My management team and I meet regularly with representatives from the Ministry of Justice and Solicitor General to articulate our need for resources, technology and equipment, ensuring our service is equipped to respond to public safety events. Our team routinely updates the ministry with respect to operational and administrative matters, as required and when appropriate.

It is the responsibility of my leadership team and I to ensure your community leadership, as well as your citizens, know the policing services in their jurisdiction are prepared, modern, flexible and ready to respond to any critical event they may face. I encourage you to reach out to your local detachment commanders to discuss critical response, or any other policing concerns, directly. They are your local Chiefs of Police and I know they will be happy to hear from community leaders and citizens alike.

You may also reach out to me directly at 780-412-5444 or [Curtis.zablocki@rcmp-grc.gc.ca](mailto:Curtis.zablocki@rcmp-grc.gc.ca). I am always happy to hear from community leaders.

Thank you for your continued support. We are proud to serve as your provincial and municipal police service.

Yours truly,



C. M. (Curtis) Zablocki / M.O.M.  
Deputy Commissioner  
Commanding Officer Alberta RCMP

11140 - 109 Street  
Edmonton, AB T5G 2T4

Telephone: 780-412-5444  
Fax: 780-412-5445





ALBERTA  
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister  
MLA, Calgary-Acadia*



August 30, 2022

Dear Mayor/Reeve,

I am writing to you to invite your municipality's participation in an upcoming engagement opportunity regarding Alberta's ongoing consideration of re-establishing a provincial police service.

At the Spring 2022 conventions of both the Rural Municipalities of Alberta (RMA) and Alberta Municipalities (AM), I committed to having further discussions with municipal leaders on the topic of the provincial government's exploration of a made-in-Alberta provincial police service. Since making that commitment, I have met with well over a hundred municipalities as well as the Board of Directors of both RMA and AM. We have also launched a new website [www.futureofabpolicing.ca](http://www.futureofabpolicing.ca) to provide Albertans with further information on the topic of provincial policing, and on August 16, 2022, we publically released a provincial police deployment model that would see an Alberta police service greatly increase the number of front line police officers serving rural and smaller detachments. See the following link for more details:

<https://www.alberta.ca/release.cfm?xID=8441787ED317B-026D-6A3C-A617AA3F3CB5A842>

I am committed to continuing this discussion and I am pleased to offer additional engagement opportunities for municipal leaders throughout the month of September. During this time, the Ministry of Justice and Solicitor General will be facilitating a series of in-person engagement meetings for municipal leaders and myself. Each meeting will be an opportunity for focused dialogue between municipal leaders and myself on the topic of provincial policing, as well as, any other justice and public safety topic important to municipal leaders.

Dates/Locations:

- September 13 (Edmonton)
- September 14 (Edmonton)
- September 16 (Grande Prairie)
- September 19 (Cold Lake)
- September 27 (Lethbridge)
- September 28 (Calgary)
- September 29 (Calgary)

Venues:

- Venue locations and addresses will be provided and updated via the registration process.

Meetings Format:

- There will be six (6) meeting timeslots available per day.
  - 9:00am to 9:50am

- 10:00am to 10:50am
- 11:00am to 11:50am
- 1:00pm to 1:50pm
- 2:00pm to 2:50pm
- 3:00pm to 3:50pm
- Each meeting will be between 50-60 minutes in length.
- Each meeting will have up to twenty (20) attendees from various municipalities to enable focused discussions on local issues, or other items of interest to municipalities.
- Municipalities are requested to register a maximum of two (2) attendees per municipality. This is to ensure that all municipalities are provided with an opportunity to participate.
- There is no set agenda for the meetings, discussion will be guided by items of interest to municipalities.

Government of Alberta attendees:

- Honourable Tyler Shandro, Minister of Justice and Solicitor General
- Staff members, Ministry of Justice and Solicitor General

Registration Details

- All registration will be through Eventbrite, which is an online registration system. Please choose the location/date/time most convenient for your municipality's attendees, and then use the links below to complete the registration process.

Date	Location	Timeslot	Eventbrite Registration Link
September 13, 2022	Edmonton	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409942658527">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409942658527</a>
		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409963510897">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409963510897</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409968716467">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409968716467</a>
		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409977613077">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409977613077</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409977613077">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409977613077</a>

			<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409980732407">jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409980732407</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409982176727">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409982176727</a>
September 14, 2022	Edmonton	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409983791557">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409983791557</a>
		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409989107457">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409989107457</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409992567807">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-409992567807</a>
		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410000722197">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410000722197</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410002286877">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410002286877</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410004894677">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-edmonton-tickets-410004894677</a>
September 16, 2022	Grande Prairie	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410009438267">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410009438267</a>

		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410010330937">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410010330937</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410019127247">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410019127247</a>
		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410021363937">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410021363937</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410023089097">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410023089097</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410051684627">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-grande-prairie-tickets-410051684627</a>
September 19, 2022	Cold Lake	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410052567267">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410052567267</a>
		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410057271337">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410057271337</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410058866107">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410058866107</a>
		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410058866107">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410058866107</a>



			<a href="#">410061072707</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410061955347">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410061955347</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410071674417">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-cold-lake-tickets-410071674417</a>
September 27, 2022	Lethbridge	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410073028467">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410073028467</a>
		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410074001377">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410074001377</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410074723537">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410074723537</a>
		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410075766657">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410075766657</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410076990317">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410076990317</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410078073557">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-lethbridge-tickets-410078073557</a>

September 28, 2022	Calgary	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410078534937">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410078534937</a>
		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410078885987">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410078885987</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410079949167">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410079949167</a>
		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410080771627">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410080771627</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410081684357">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410081684357</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410082356367">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410082356367</a>
September 29, 2022	Calgary	9:00am to 9:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410083078527">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410083078527</a>
		10:00am to 10:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410083559967">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410083559967</a>
		11:00am to 11:50am	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410085224947">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410085224947</a>

		1:00pm to 1:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410085716417">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410085716417</a>
		2:00pm to 2:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410086197857">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410086197857</a>
		3:00pm to 3:50pm	<a href="https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410086599057">https://www.eventbrite.ca/e/minister-jsg-alberta-police-service-municipal-engagement-calgary-tickets-410086599057</a>

Alberta's government is continuing to listen to a wide variety of viewpoints on this topic, and I look forward to speaking with you, or other representatives from your municipality as we work together to ensure that all Albertans feel safe, secure, and protected in their communities, no matter where they live.

Sincerely,



Honourable Tyler Shandro, QC, ECA  
Minister

cc: Honourable Ric McIver, ECA

30 August 2022

Hello,

Thank you for your continued support of Growth Alberta. As a valued municipal supporter, your contributions enable the REDA to leverage its finances and its voice to ensure we continue to represent and promote the region.

As you may know, Growth Alberta has applied for funding under the federal Tourism Relief Fund (TRF). We've been refining our application for several weeks with the help of our representative, Shawna Lawson, at PrairiesCan.

Our application for funding would hopefully see about \$200,000 added to the REDA's budget in support of the efforts of our tourism brand, WILD Alberta. The additional funding would enable us to continue the vital work of supporting and promoting regional tourism. In addition to relaunching our regional tourism guide, recent efforts include the relaunch of the WILD Alberta website and the development of experiential/promotional videos and podcasts. The digital material will all be embedded in the new website, along with links to attraction and provider websites.

The refinements to our application have included modifying the budget and narrowing the scope. In a recent email communication, Ms. Lawson asked if we'd be able to obtain letters of support from our municipal supporters.

On behalf of the Board of Directors for Growth Alberta, please consider providing a letter of support for our TRF application. The application is time sensitive as any funding must be expended by March 31, 2023.

Thank you



Janet Jabush, Chair

Barrhead Exhibition Association and Agricultural Society  
Board Meeting  
August 23, 2022

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Meeting called to order by V/President Steve Zunti at 7:30 pm.

Attendance: Steve Zunti, Brenda Visser, Ken Anderson, Ashley Mast, Shauna Abernathy, Neil Branden, Steve Properzi, Bill Lane, Anthony Oswald, Lynn Down

ADOPTION OF AGENDA

Moved by K Anderson to adopt amended agenda. Seconded B Lane. Carried.

ADOPTION OF MINUTES

Moved by B Visser to adopt minutes of Board Meeting of July 26, 2022. Seconded N Branden. Carried.

REPORTS

1. Financial Report – attached. B Visser some fair expenses outstanding. Sponsor and In-Kind report included. **Moved by B Visser to accept report as presented. Seconded A Mast. Carried.**
2. Facilities Report – attached. **Moved by K Anderson to accept report as presented. Seconded B Lane. Carried.**
3. Fair Report – attached. Parade, Fair, Rodeo and Cabaret all successful. Better signage needed to inform the public where handicapped parking is available. **Moved by B Visser to accept report as presented. Seconded S Properzi. Carried.**
4. Rodeo Report – (attached) WRA Finals admission prices confirmed. **Moved by N Branden to accept report as presented. Seconded K Anderson. Carried.**

NEW BUSINESS

1. County of Barrhead Request: Alberta Day Events – Request rental of Bablitz Hall and provide bar service for the event. Due to lack of manpower Ag Society will not be provide bar service.
2. Regarding Our Facilities – Received letter of concern regarding difficulties for handicapped persons and wheeled mobilities on the loose graveled area, and access to bleachers. Ag Society will investigate solutions i.e.: paved walking path, lower bleachers hand rails, provide shuttle, handicapped parking awareness.

ADJOURNMENT

Moved by B Lane to adjourn meeting at 9:30 pm. Seconded S Properzi. Carried

1:04 PM

## Barrhead Exhibition Association and Agricultural Society

08/23/22

## Balance Sheet

Accrual Basis

As of August 23, 2022

	Aug 23, 22
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
100 · Servus Credit Union - Chequing	102,868.35
101 · Servus Credit Union - Savings	10.59
102 · Servus Rewards #2	93.05
105 · Servus Credit Union - Shares	1.44
107 · Servus Credit Union - CASINO	21,855.15
109 · Term 9 Rodeo Grant 1 Yr Redeem	14,485.48
110 · Leonard's Memorial 1 Yr Redeem	9,265.87
Total Chequing/Savings	148,579.93
Accounts Receivable	
115 · Accounts Receivable	1,000.00
Total Accounts Receivable	1,000.00
Other Current Assets	
106 · Undeposited Funds	150.00
Total Other Current Assets	150.00
Total Current Assets	149,729.93
Fixed Assets	
170 · Land	152,541.86
172 · Show Barn	849,506.90
173 · Equipment	327,996.45
174 · Grounds Improvement	151,989.03
175 · Bablitz Exhibition Hall	308,480.06
Total Fixed Assets	1,790,514.30
Other Assets	
186 · Other Assets	725.00
Total Other Assets	725.00
<b>TOTAL ASSETS</b>	<b>1,940,969.23</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · Accounts Payable	6,551.41
Total Accounts Payable	6,551.41
Other Current Liabilities	
201 · Accrued Liabilities	1,775.00
205 · Stabilize Alberta Funding	14,435.00
250 · GST/HST Payable	
251 · GST Collected	1,506.60
250 · GST/HST Payable - Other	717.96
Total 250 · GST/HST Payable	2,224.56
Total Other Current Liabilities	18,434.56
Total Current Liabilities	24,985.97
Total Liabilities	24,985.97
Equity	
195 · Pembina West Co-operative	-3,858.77
300 · Retained Earnings	-31,679.08
32000 · *Retained Earnings	94,040.55
350 · Equity in Capital Property	1,681,663.68
360 · Capital excess (deficit)	559.94

1:04 PM

# Barrhead Exhibition Association and Agricultural Society

08/23/22

## Balance Sheet

Accrual Basis

As of August 23, 2022

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	Aug 23, 22
Net Income	175,256.94
Total Equity	1,915,983.26
TOTAL LIABILITIES & EQUITY	1,940,969.23

1:04 PM

**Barrhead Exhibition Association and Agricultural Society**

08/23/22

**Profit & Loss**

Accrual Basis

November 1, 2021 through August 23, 2022

	Nov 1, '21 - Aug 23, 22
<b>Income</b>	
<b>FACILITY RENTALS</b>	
1099 · Arena Rental	110.00
1100 · Barn	14,344.76
1101 · Exhibition Hall Rental	
1101A · Alberta Health Services Rental	44,000.00
1101 · Exhibition Hall Rental - Other	300.00
<b>Total 1101 · Exhibition Hall Rental</b>	<b>44,300.00</b>
1103 · Heat in Barn	425.70
1106 · Meeting Room Rental	2,010.00
1107 · Open Riding	6,998.09
1111 · Electronic Timer Rental	80.00
<b>Total FACILITY RENTALS</b>	<b>68,268.55</b>
<b>FAIR INCOME</b>	
1400 · Ball Tournament	7,225.00
1401 · Bar	10,525.96
1401A · Cabaret	
1401B · Cabaret Door	5,472.35
1401C · Cabaret Bar	6,551.90
<b>Total 1401A · Cabaret</b>	<b>12,024.25</b>
1404 · Concession	2,255.54
1408 · Gates	29,477.34
1409 · Gymkana Entries	886.00
1410 · Horse Show Entries	2,275.00
1411 · Horse Show Sponsorship	1,100.00
1413 · Miscellaneous	0.57
1415 · Rodeo Sponsorship	
1415A · Mini Chuckwagons	3,800.00
1415 · Rodeo Sponsorship - Other	8,050.00
<b>Total 1415 · Rodeo Sponsorship</b>	<b>11,850.00</b>
1417 · Vendor Fees	473.10
1418 · General Sponsorship	2,500.00
1460 · BBQ Cookoff	
1461 · Raffle	1,620.00
1462 · Entry Fee	400.00
1463 · BBQ Cookoff Sponsorship	2,900.00
1464 · BBQ Cookoff Taster's Choice	255.00
<b>Total 1460 · BBQ Cookoff</b>	<b>5,175.00</b>
<b>FAIR INCOME - Other</b>	<b>0.00</b>
<b>Total FAIR INCOME</b>	<b>85,767.76</b>
<b>FUNDRAISING</b>	
1201 · Bar (County of Barrhead)	234.29
1202 · Bar (Town of Barrhead)	969.54
1203 · Bar (Grad)	25,097.39
1205 · Casino	15,142.07
1208 · 50/50 Raffle	2,976.28
1210 · Family FUNdraiser	
Raffle	463.00
1210 · Family FUNdraiser - Other	950.00
<b>Total 1210 · Family FUNdraiser</b>	<b>1,413.00</b>
<b>Total FUNDRAISING</b>	<b>45,832.57</b>
<b>1600 · DERBY</b>	



**Barrhead Exhibition Association and Agricultural Society**

08/23/22

**Profit & Loss**

Accrual Basis

November 1, 2021 through August 23, 2022

	Nov 1, '21 - Aug 23, 22
1601 · Derby Entries	2,205.00
1602 · Derby Sponsorship	4,100.00
1603 · Derby DVD	400.00
1604 · Vendor Fee	175.00
1605 · Derby Bar Sales	32,878.90
1606 · Derby Gate Fees	28,575.50
1607 · Derby Concession	1,577.43
1608 · 50/50	4,818.00
<b>Total 1600 · DERBY</b>	<b>74,729.83</b>
399 · Grant - Alberta Agriculture	52,533.00
400 · Misc Income	1,208.88
401 · Other Revenue	0.04
402 · Patronage Dividends	12.11
410 · Memberships	118.00
430 · On Target Bull Sale	590.00
435 · Donations (A)	25,503.00
440 · Farmers Market Insurance	288.00
450 · Interest Earned	60.77
460 · Sponsorship (General)	
460B · Gold Sponsorship	2,500.00
460C · Silver Sponsorship	5,700.00
460D · Bronze Sponsorship	1,750.00
460 · Sponsorship (General) - Other	1,250.00
<b>Total 460 · Sponsorship (General)</b>	<b>11,200.00</b>
710 · Alberta Stabilization Grant	
710A · Stabiliation Matching Grant	25,000.00
<b>Total 710 · Alberta Stabilization Grant</b>	<b>25,000.00</b>
<b>Total Income</b>	<b>391,112.51</b>
<b>Gross Profit</b>	<b>391,112.51</b>
<b>Expense</b>	
2100 · SHO. BARN EXPENSES	
2101 · Barn & Grounds Repairs & Maint	9,025.82
2102 · Fuel, oil, etc	901.18
2104 · MEETING ROOM EXPENSES	
2105 · Janitorial	4,166.00
2106 · Supplies - Meeting Room/Kitchen	944.14
2104 · MEETING ROOM EXPENSES - Other	5.84
<b>Total 2104 · MEETING ROOM EXPENSES</b>	<b>5,115.98</b>
2107X · Utilities	
2107 · Natural Gas	
2107A · Carbon Tax	2,509.12
2107 · Natural Gas - Other	10,538.65
<b>Total 2107 · Natural Gas</b>	<b>13,047.77</b>
2108 · Power	6,328.94
2109 · Water & Sewer	
2109A · Ag Barn Water and Sewer	697.55
<b>Total 2109 · Water &amp; Sewer</b>	<b>697.55</b>
21110 · Internet Service	449.00
<b>Total 2107X · Utilities</b>	<b>20,523.26</b>
2110 · Kitchen Maintenance	1,189.32
2111 · Equipment Maintenance & Repairs	3,633.78
2120 · General Operating Expenses	21.26

**Barrhead Exhibition Association and Agricultural Society**

08/23/22

**Profit & Loss**

Accrual Basis

November 1, 2021 through August 23, 2022

	Nov 1, '21 - Aug 23, 22
Total 2100 · SHOW BARN EXPENSES	40,410.60
2200 · FUNDRAISING EXPENSES	
2202 · Graduation Bar	9,104.81
2203 · Town of Barrhead	524.48
2208 · 50/50 Raffle	1,755.60
2209 · Family FUNdraiser	338.22
Total 2200 · FUNDRAISING EXPENSES	11,723.11
2400 · FAIR EXPENSES	
Entertainment	
2410 · Bouncy Activities	2,300.00
2460 · Face Painters, Balloon Artists	4,646.58
2461 · Global FM Motocross	13,477.60
2462 · Heavy Horse Pull	2,500.00
2463 · Fitset Ninja	3,750.00
2464 · Mini Golf	400.00
Total Entertainment	27,074.18
2401 · Advertising	4,807.40
2403 · Slo-Pitch Tournament	
2403A · Prize Money	4,250.00
2403B · Umpires	750.00
2403 · Slo-Pitch Tournament - Other	695.71
Total 2403 · Slo-Pitch Tournament	5,695.71
2404 · Bar	
2404A · Liquor License	300.00
2404 · Bar - Other	5,933.99
Total 2404 · Bar	6,233.99
2416 · Gymkana	1,109.36
2417 · Horse Show	
2417B · Pri. es/Prize Money	3,431.30
2418 · Judging	900.00
Total 2417 · Horse Show	4,331.30
2419 · Miscellaneous - Fair	
2419A · Set-up/clean up costs for Fair	35.96
2419B · Tent Rental	1,750.00
2419 · Miscellaneous - Fair - Other	357.55
Total 2419 · Miscellaneous - Fair	2,143.51
2421 · Parade	577.77
2422 · Rodeo	
2422A · Stock Contractor	12,190.48
2422B · Added Prizes	7,050.00
2422C · Other prizes	580.00
2422D · Misc Costs	2,050.00
2422E · Mini Chuckwagon Races	4,219.40
Total 2422 · Rodeo	26,089.88
2435 · Cabaret	3,400.00
2470 · BBQ Cookoff	
2475 · Raffle Expense	182.80
2476 · BBQ Cookoff Prize Money	3,225.00
2470 · BBQ Cookoff - Other	42.52
Total 2470 · BBQ Cookoff	3,450.32
2480 · Security	1,397.50

**Barrhead Exhibition Association and Agricultural Society**

08/23/22

**Profit & Loss**

Accrual Basis

November 1, 2021 through August 23, 2022

	Nov 1, '21 - Aug 23, 22
Total 2400 · FAIR EXPENSES	86,310.92
2500 · WILDROSE FINALS EXPENSES	
2500A · Advertising & Promotion	525.00
2503 · Bar	
2504 · Deposit on liquor & pop/enviro	22.94
2506 · Liquor	458.85
2508 · Mix	600.00
Total 2503 · Bar	1,081.79
2513 · Miscellaneous - Finals	715.08
2535 · Saturday Night Cabaret	2,500.00
Total 2500 · WILDROSE FINALS EXPENSES	4,821.87
2600 · BABLIT. EXHIBITION HALL EXPENSE	
2602 · Paper Prod & Cleaning Supplies	497.34
2603 · Repairs & Maintenance	1,450.57
2604 · Water & Sewer	419.20
2605 · Other expenses	36.27
2606 · Alberta Health Services	5,010.76
Total 2600 · BABLITZ EXHIBITION HALL EXPENSE	7,414.14
2800 · DEMOLITION DERBY	
2801 · Advertising	1,654.96
2802 · Bar	13,955.75
2804 · Misc Expenses	4,070.38
2805 · Prize Money	12,550.00
2806 · Security	4,750.00
Total 2800 · DEMOLITION DERBY	36,981.09
501 · Advertising	112.02
508 · Convention Expenses	
Registration	3,297.00
Travel and accomodation	1,885.08
508 · Convention Expenses - Other	0.00
Total 508 · Convention Expenses	5,182.08
514 · Interest pd of overdue accounts	10.70
515 · Donations	815.89
516 · Float	0.00
517 · Sundry	403.33
518 · Secretary Expenses	99.98
520 · Sponsorship	100.00
530 · Office Supplies	92.00
531 · Website	780.00
532 · Professional Fees	1,700.00
533 · Insurance	
533A · Farmers Market Insurance	288.00
533 · Insurance - Other	13,782.00
Total 533 · Insurance	14,070.00
534 · Bank Charges	65.90
535 · AAAS Membership	300.00
536 · Memberships and Fees	290.00
537 · Line of Credit Interest	173.69
540 · Equipment Repairs & Maintenance	1,293.00
555 · Miscellaneous	2,705.25
80000 · CASINO	
80500 · Misc Expenses	1,995.00
80000 · CASINO - Other	-1,995.00
Total 80000 · CASINO	0.00

1:04 PM

# Barrhead Exhibition Association and Agricultural Society

08/23/22

## Profit & Loss

Accrual Basis

November 1, 2021 through August 23, 2022

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	Nov 1, '21 - Aug 23, 22
Total Expense	215,855.57
Net Income	<b>175,256.94</b>

1:07 PM

# Barrhead Exhibition Association and Agricultural Society

08/23/22

## Derby Report 2022

Accrual Basis

November 1, 2021 through August 23, 2022

	Nov 1, '21 - Aug 23, 22
Income	
1600 · DERBY	
1601 · Derby Entries	2,205.00
1602 · Derby Sponsorship	4,100.00
1603 · Derby DVD	400.00
1604 · Vendor Fee	175.00
1605 · Derby Bar Sales	32,878.90
1606 · Derby Gate Fees	28,575.50
Total 1600 · DERBY	68,334.40
Total Income	68,334.40
Gross Profit	68,334.40
Expense	
2800 · DEMOLITION DERBY	
2801 · Advertising	1,654.96
2802 · Bar	13,955.75
2804 · Misc Expenses	4,070.38
2805 · Prize Money	12,550.00
2806 · Security	4,750.00
Total 2800 · DEMOLITION DERBY	36,981.09
Total Expense	36,981.09
Net Income	31,353.31

## Fair Committee Report

August 23, 2022

**Parade:** very well attended and well organized. Thank you to Jordy and Mike McCaw from Ravenscrest Agencies for a job well done. They want to take on the job of organizing the parade again for next year. Ravenscrest paid for the awesome banner that was used at the beginning of the parade. The banner was carried by local minor ball players and read: "Barrhead Agricultural Society welcomes you to the Barrhead Parade"

**Gates:** After numerous pleas and phone calls, we were able to find enough volunteers to man 3 gates each day: North Gate: where trailers, contestants, etc. enter; South Gate: South side of Ag Barn: basically, the main gate; East Gate: east side of Bablitz Hall – between hall and bleachers. With the size and area of our grounds + the Sports Grounds, it is very hard to control the different entry points.

**Attendance:** Both days were very well attended:

**Saturday:** 1600 + wristbands used – number does not include 5 & under

**Sunday:** 1200 + wristbands used – number does include 5 & under

**Pre-Sale Tickets:** 712 passes sold and only 650 scanned

**Parking Lot:** thank you to Steve Zunti for "lining" the parking lot. Unfortunately, the rain Saturday night "erased" the lines for Sunday, and the parking was not as efficient as on Saturday.

**Advertising:** Radio advertising – worth the cost, Barrhead Leader: still not sure it is the most effective form of advertising - \$900/week for one page - did not get the changes done before the first week. Printed flyers given at Co-op and Freson Bros – 3000 copies made for \$360.00. Value?

Social Media – Facebook, Instagram – no cost and very effective.

**Events: Horse Show** – Evelyn reported that entries were up from previous years – almost 3X

**Gymkhana** – entries down from previous years

**Rodeo** – well attended both days

**Global FMX Motocross** – well attended both days – received lots of positive comments – have tentatively booked them again for next year – they haven't different "shows" that can be presented – will be in contact with them over the winter months

**Mini Chuckwagon Races** – were a big hit with the crowds. We did receive \$600 sponsorship for all 6 teams. There was an added cost for sponsor banners – some sponsors have also contributed to the cost of the banners, and some of that cost will be part of our expenses

**Heavy Horse Pull** – had 8 (or 9) teams compete. There were quite a few people in the stands (150 to 200) to watch the event. It is hard to say if any people came specifically to watch this or not. Thank you to the Branden boys, Grady, Quentin and Brett for helping out with adding the "weight" to the sleds.

**Bouncy Castles:** are always a hit – maybe we could have more next year? Thank you to Barrhead Community Chapel Youth Group for "manning" the castles.

**Balloon Fairies:** Face Painters, Balloon Artists, Glitter Tattoos – were amazing – had long line ups both days, but people were very impressed and happy with what they did

**Fitset Ninja Obstacle Course** – somewhat disappointed in this – it was used by quite a lot by the kids, but I would not recommend booking them again.

**BBQ Cookoff** – Saturday only – set up on the street as far west as possible, which in hindsight, was not the best place. It would have been better for them if they had set up closer to the Bablitz Hall and bleachers. They had only 4 competitors – they thought they were going to have as many as 11 or 12, and then most of them withdrew from the competition, just days before. The organizers, Dennis Ranger, Roland VanHecke, and Kim Sax were very helpful in canvassing for sponsorship monies, not only for the Cookoff, but for the Society, as a whole. THANK YOU!

**Mini Golf** – Sunday only – set up on the street and was used steadily. For next year, I would recommend we get it again, (a very economical addition), and have it set up on the main grounds if possible.

**Concession:** The Barrhead Community Chapel Youth Group – Barb Almost, and crew had a very successful concession. They were very easy to work with, and willing to help as much as possible. They stacked tables and chairs in the meeting room, and cleaned it up nicely. One of their young people, helped me out in the Beer Tent to clear tables as well. They left the kitchen very clean – (Barb was even down on her hands and knees washing the floor!)

**Food Vendors:** **Dutch Wharf Fish & Chips** – food was great, a bit pricey, maybe. I think they were somewhat disappointed – not sure though. **Mini Donuts** – always a hit. **Cruizy Smoothies** – Saturday only – had a long line up all day! **Anderson Kids Lemonade Stand** – had a great weekend. **Justin Weisinger family:** candy stand – Saturday only -had a good day.

**CABARET:** 285 people in attendance. Very successful – a good time was had by all! Fire Fighters did a good job of bartending and cleaning up after.

1:05 PM

# Barrhead Exhibition Association and Agricultural Society Fair 2022

08/23/22

Accrual Basis

November 1, 2021 through August 23, 2022

	Nov 1, '21 - Aug 23, 22
<b>Income</b>	
<b>FAIR INCOME</b>	
1400 · Ball Tournament	7,225.00
1401 · Bar	10,525.96
1401A · Cabaret	
1401B · Cabaret Door	5,472.35
1401C · Cabaret Bar	6,551.90
<b>Total 1401A · Cabaret</b>	<b>12,024.25</b>
1404 · Concession	2,255.54
1408 · Gates	29,477.34
1409 · Gymkana Entries	886.00
1410 · Horse Show Entries	2,275.00
1411 · Horse Show Sponsorship	1,100.00
1413 · Miscellaneous	0.57
1415 · Rodeo Sponsorship	
1415A · Mini Chuckwagons	3,800.00
1415 · Rodeo Sponsorship - Other	8,050.00
<b>Total 1415 · Rodeo Sponsorship</b>	<b>11,850.00</b>
1417 · Vendor Fees	473.10
1418 · General Sponsorship	2,500.00
1460 · BBQ Cookoff	
1461 · Raffle	1,620.00
1462 · Entry Fee	400.00
1463 · BBQ Cookoff Sponsorship	2,900.00
1464 · BBQ Cookoff Taster's Choice	255.00
<b>Total 1460 · BBQ Cookoff</b>	<b>5,175.00</b>
<b>FAIR INCOME - Other</b>	<b>0.00</b>
<b>Total FAIR INCOME</b>	<b>85,767.76</b>
<b>Total Income</b>	<b>85,767.76</b>
<b>Gross Profit</b>	<b>85,767.76</b>
<b>Expense</b>	
<b>2400 · FAIR EXPENSES</b>	
<b>Entertainment</b>	
2410 · Bouncy Activities	2,300.00
2460 · Face Painters, Balloon Artists	4,646.58
2461 · Global FMX Motocross	13,477.60
2462 · Heavy Horse Pull	2,500.00
2463 · Fitset Ninja	3,750.00
2464 · Mini Golf	400.00
<b>Total Entertainment</b>	<b>27,074.18</b>
2401 · Advertising	4,807.40
2403 · Slo-Pitch Tournament	
2403A · Prize Money	4,250.00
2403B · Umpires	750.00
2403 · Slo-Pitch Tournament - Other	695.71
<b>Total 2403 · Slo-Pitch Tournament</b>	<b>5,695.71</b>
2404 · Bar	
2404A · Liquor License	300.00
2404 · Bar - Other	5,933.99
<b>Total 2404 · Bar</b>	<b>6,233.99</b>
2416 · Gymkana	1,109.36
2417 · Horse Show	



1:05 PM

# Barrhead Exhibition Association and Agricultural Society Fair 2022

08/23/22

Accrual Basis

November 1, 2021 through August 23, 2022

	Nov 1, '21 - Aug 23, 22
2417B · Prizes/Prize Money	3,431.30
2418 · Judging	900.00
<b>Total 2417 · Horse Show</b>	<b>4,331.30</b>
2419 · Miscellaneous - Fair	
2419A · Set-up/clean up costs for Fair	35.96
2419B · Tent Rental	1,750.00
2419 · Miscellaneous - Fair - Other	357.55
<b>Total 2419 · Miscellaneous - Fair</b>	<b>2,143.51</b>
2421 · Parade	577.77
2422 · Rodeo	
2422A · Stock Contractor	12,190.48
2422B · Added Prizes	7,050.00
2422C · Other prizes	580.00
2422D · Misc Costs	2,050.00
2422E · Mini Chuckwagon Races	4,219.40
<b>Total 2422 · Rodeo</b>	<b>26,089.88</b>
2435 · Cabaret	3,400.00
2470 · BBQ Cookoff	
2475 · Raffle Expense	182.80
2476 · BBQ Cookoff Prize Money	3,225.00
2470 · BBQ Cookoff - Other	42.52
<b>Total 2470 · BBQ Cookoff</b>	<b>3,450.32</b>
2480 · Security	1,397.50
<b>Total 2400 · FAIR EXPENSES</b>	<b>86,310.92</b>
<b>Total Expense</b>	<b>86,310.92</b>
<b>Net Income</b>	<b>-543.16</b>

Rodeo Report  
August 23, 2022

Blue Heron Fair Rodeo went well. Saturday rodeo took about 4 hours and Sunday took about 3 hours. Chuckwagons started the rodeo and people loved them. Both days were well attended.

Had a WRA Finals meeting to finalize our plans.

1. We have some new organizers helping out.
  - a. Katelyn Branden is taking over the security/door
  - b. Joanne Dunbar is taking over the ticketing.
2. We are having a Saturday night cabaret featuring Drew Gregory. Ticket prices @ \$20.
3. Ticket prices are as follows and will be sold online through Showpass and at the door:
  - a. Adult @ \$20/performance or \$80/5 pack
  - b. Youth (6-17) @ \$10/performance or \$40/5 pack
  - c. 5 & under free
4. Trying something new this year. Thursday night 12 & under get in free (no ticket required) and Saturday afternoon elementary school kids get in free with school ticket.
5. 40 Free tickets to Blue Heron for Thursday
6. 20 Free tickets to Hillcrest for Sunday afternoon
7. Drinks are the standard price of \$6
8. This year there will be no ice in the arena, but the dirt crew has a plan on how to make the ground safe.
  - a. Will not need wood chips this year
  - b. May need a little more dirt or clay
9. Shavings required for the barn & set up of stalls. Usually Ken, Laurie and 4-H organize.

# **Barn Report**

**Aug 23 2022**

Since the July meeting the facilities have been used 9 times by other groups 4 times by the ag society, and 3 outside for a total of 16 times. The arena has been worked 8 times and watered 4 times this month. The building committee met on Aug 3 to discuss Troock parking lot and Barrhead Fair. Neerlandia Co-op borrowed our snow fence and posts for their August 1 event. Monica Kippers and crew picked up left over parts after the demo derby. Rookie plumbing has repaired our 2 deep fryers. Steve Zunti repaired the water leak in our office and marked out our parking lot. Ken Anderson cut the grass by our dirt pile and Troock property and repaired one picnic table and removed the unfixable one. KNM rolled the Troock property and donated a tractor for the Barrhead fair. Art Wierenga hauled our manure pile away. Laurie Messmer and Visser crew set up and took down the fence around Troock property. Brenda Visser purchased 2 pop up tents. Brave Nose cleaned our portable toilets before the fair and after. Parson Auctions has booked the Bablitz Hall for September 1 for a sale. County of Barrhead has called and asked for a price to rent our facilities on Alberta day September 3. They have also asked if the Ag Soc would do a bar service that day. Facility Rental Rates will be reviewed for changes at November meeting

## **WORK TO BE DONE**

Need new barrels for rodeo 2023  
Leonard Schmidt memorial  
Repair downspouts on Bablitz Hall  
Need to repair rodeo bleachers  
Need to lift cement pads in front of Bablitz Hall  
Need to repair roof in barn and meeting room  
Need to straighten beams in meeting room

## **BOOKINGS**

Parsons Auctions – Bablitz Hall – September 1  
County of Barrhead September 3  
Lazy Daze – October 2022– April 2023 – Saturday and Wednesday evenings Sept 24 & 25  
Drop in Riding – Monday & Friday October – April, 2023 - Book 2-hour time slots per cohort group  
Barrhead Light Horse –Aug 23, 27 & 28, 30, Thursday - October – April  
Lazy daze – October 1&2  
Lazy Daze – Barn & outside grounds – October 1&2, Wednesday & Saturday October – April 202  
Whitecourt Hockey – camping August 21- 27  
Beef show – September 24, 2022  
Wildrose Rodeo Finals – September 14-18, 2022  
Freedom Naples & T&M 4-H – Sundays 1-4 Meadowview 4-H – Saturdays 9:30-11:30 am  
Camp Creek 4-H – Saturdays 11:30-1:30 pm  
Canine 4-H – last Monday of the month  
Barrhead Light Horse – Thursday October – April 2023  
DM Branden – Breakaway roping -Tuesdays November 22 – April 4, 2023 – (except for On Target Bull Sale March 14), & January 13, February 17, March 10, March 31  
On Target Bull sale – March 14, 2023



# ADMINISTRATIVE BACKGROUNDER

SEPTEMBER 6, 2022

P

**TO: COUNCIL**

**RE: DELEGATION REGARDING WEED CONTROL**

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**PURPOSE:**

To provide preliminary background information to Council on weed control and Environmental Protection Plans (EPP) as related to topics for discussion listed on the Delegation Request Form for September 6, 2022 as stated:

- County Weed Mandates
- Obligation of County in Weed Management
- Accountability of industry in regard to weed management under EPP (Environment Protection Plan) of Pembina Pipeline F2N Project (Geoffery Lake Project)

**WEED CONTROL:**

- *Alberta Weed Control Act* and associated Weed Control Regulation are provincial legislation that identifies:
  - Noxious or prohibited noxious weeds that present significant economic, social, or ecological risks.
  - Duties of individuals, local authorities, municipalities and the Crown as it relates to prevention, control and destruction of weeds
  - Appointment and powers of inspectors who enforce the Act
  - Offences related to and penalties for contravention of the Act
  - Appeal process for weed notices
- Municipalities who have an Agricultural Service Board, and have appointed an Agricultural Fieldman, assume the administrative responsibilities of the *Weed Control Act*, which includes the role of enforcement within the municipal borders on behalf of the Province.
- *Weed Control Act* requires that weeds that are declared as Prohibited Noxious are to be destroyed on sight, and Noxious are to be controlled.
  - Weed control of noxious weeds may take several years to achieve control
  - County encourages integrated weed management and undertakes chemical, mechanical, cultural and biological control of noxious weeds
- County Agriculture Services Department Resources:
  - 1 full-time employee (Agricultural Fieldman; weed inspector)
  - 1 seasonal weed inspector employed from April to September 30
  - 4 seasonal field staff employed from May to August 31
- Staff training includes but is not limited to topics such as safety, weed identification, applicator training, equipment training, and mapping.
- County Agriculture Services Department is required to inspect and control regulated weeds on County roads (approximately 1,456 km):

- Cover all County roads twice with large spray trucks - 1st pass is for brush; 2nd pass is for Canada Thistle
- Spot spray program - monitor County ditches for all other noxious and prohibited noxious species and spot spray rather than blanket spray (generally from road shoulder to property line only when regulated weeds found); reduces costs and reduces impact on non-target species allowing beneficial native species to grow
- Private Land – County appoints weed inspector(s) to inspect private land in accordance with the *Weed Control Act*.
  - Through this process weed inspectors meet with landowners to educate them regarding obligations under the *Weed Control Act*, provide guidance on weed management and offer assistance to control the infestation.
  - Most landowners cooperate and manage the infestation on their own without County intervention.
- Weed Inspections & Notices
  - Weed inspector has completed 124 inspections in 2022, some of which were follow up inspections from years past. All inspections are logged/mapped in Munisight.
  - Weed notices are not automatically given to landowners.
  - Landowners are 1st contacted by phone or letter to be informed of the infestation and possible solutions to rectify the situation.
  - If no action is taken, a Non-Compliance Letter is sent to the landowner outlining a deadline for action (1 Non-Compliance Letter was issued in 2022)
  - If no action is taken by that time, a Weed Notice is issued with a new deadline for action (No Weed Notices were issued in 2022)
  - If still no action is taken, the municipality has the authority under the Weed Control Act to control the infestation with the costs associated with the work to be billed to the landowner.
  - Letters and notices of weed inspections are addressed to the landowner, and are the landowner's responsibility to provide control, regardless of whether the land is rented or leased.
- County Equipment Rental Program provides Landowners who lack the required application equipment the ability to rent sprayers ranging from a 3-gallon backpack to a 150-gallon pasture sprayer.
- County Hired Spray Program provides Landowners who lack the required equipment or experience to control weeds on their land the ability to hire the County to undertake the work
  - 25 landowners hired the County to spray their land in 2022.
- County partners with the Town of Barrhead to help control the spread of weeds along waterways in the Town's jurisdiction which lead to waterbodies in the County.
- County works with Alberta Transportation by inspecting provincial highways and reporting the findings to the area's Maintenance Contract Inspector to arrange for weed control on provincial right of ways. Crown is the landowner in this situation and is therefore responsible for weed management in accordance with the *Weed Control Act*.

#### **ENVIRONMENTAL PROTECTION PLAN (EPP):**

Alberta Environment & Parks has the legislative authority over pipeline activities and in 2013 created Alberta Energy Regulator (AER) to ensure that energy related activities were "safe, environmentally responsible and closely managed."

AER was granted the authority to:

- Review and make decisions on proposed energy developments
- Oversee all aspects of energy resource activities in accordance with government policies
- Regularly inspect energy activities to ensure that all applicable requirements are met
- Penalize companies that fail to comply with AER requirements, and
- Hold hearings on proposed energy develops

AER's authority includes the following legislation (for energy related development only):

- *Environmental Protection & Enhancement Act*
- *Water Act*
- *Public Lands Act*
- *Mines and Minerals Act*

AER's record of enforcement can be found on their "Compliance Dashboard" at

<https://www1.aer.ca/compliancedashboard/index.html>. AER enforcement tools can include the following:

- More frequent and detailed inspections
- More stringent planning requirements
- Enforcement orders
- Shutting down operations
- Levying of administrative penalties, and
- Prosecution

Companies are required to provide an EPP as part of the regulatory process under AER.

- An EPP describes the environmental protection measures and commitments to be carried out by the Company and contractors to avoid or minimize potential environmental effects of the project during the construction, reclamation, maintenance, and post-construction reclamation phases.
- Includes both general and site-specific environmental protection measures based on past project experience, input from stakeholders and regulators during consultation and current industry best management practices.

Complaints regarding energy related industries should be made directly to the AER.

#### **ADMINISTRATION RECOMMENDS THAT:**

1. Council accepts the Delegates presentation for information with no further action required.

**OR**

2. Council refers the presentation to Administration and that Administration brings back a recommendation to Council at a future Council meeting



# Delegation Request Form

Page 1 of 2

Name of persons or organization requesting to appear before Council

TERRY FINCH

Council Meeting Date Requested (please provide 1<sup>st</sup> and 2<sup>nd</sup> choice)

September 6, 2022

September 20, 2022

Contact Information

Name

TERRY FINCH

Address

Box 30 ONOWAY AB T0E1N0

Email

thefarmtube-inc@gmail.com

Phone

780 243 0651

Cell

Purpose of Delegation / Presentation



Information sharing



Request for action, funds, consideration



Other (provide details)

Topic of discussion (include title and background information)

- county weed management mandates
- obligation of county in weed management
- accountability of industry in regards to weed management under EPP (Environment Protection Plan) of Pembina Pipeline F2N Project (Geoffrey Lake Project)

Technical Requirements



Computer (for use with memory stick)



Other (what's needed?)

For Office Use Only



Added to Agenda



Referred to:

Other Departments required to be in attendance?

In Camera?



Yes



No





Name of persons or organization requesting to appear before Council			
Olive Branch Outreach Society			
Council Meeting Date Requested (please provide 1 <sup>st</sup> and 2 <sup>nd</sup> choice)			
August 16, 2022 or September 6, 2022			
Contact Information			
Name	Donald (Don) Copeland		
Address	Box 463 Dnaway, AB T0E 1V0		
Email	DCopeland@Olivebranchoutreach.com		
Phone	780-967-4539	Cell	780-236-1642
Purpose of Delegation / Presentation			
<input checked="" type="checkbox"/> Information sharing <input checked="" type="checkbox"/> Request for action, funds, consideration <input type="checkbox"/> Other (provide details)			
Topic of discussion (include title and background information)			
See attached letter.			
Technical Requirements			
<input type="checkbox"/> Computer (for use with memory stick) <input type="checkbox"/> Other (what's needed?)			
For Office Use Only			
<input checked="" type="checkbox"/> Added to Agenda		<input type="checkbox"/> Referred to:	
Other Departments required to be in attendance?		None	
In Camera?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	



The Olive Branch Christian Outreach Society

Box 463

Onoway, AB

T0E 1V0

April 22, 2022

Doug Drozd

Reeve

County of Barrhead

5306-49 Street

Barrhead, AB

T7N 1N5

Dear Reeve Drozd,

Please allow me to introduce myself, my name is Donald (Don) Copeland, and I am the Board Chair and CEO for The Olive Branch Outreach Society. The Olive Branch Outreach Society is a newly formed non-profit organization that provides family and community service programs, for vulnerable Albertans who need a "Hand up." Some of the services that we provide are advocacy, job search, resume writing, assistance with filing government documents such as AISH, CPP, and SFI benefits, locating affordable housing and much more. How is The Olive Branch Outreach Society different from family and community service organizations? The answer is a simple one. When you come to The Olive Branch Outreach Society, for help, you become a part of an ever-growing family. A family of God's children. A family as vast as the world it's self. The Olive Branch Outreach Society, it's executive, staff and volunteers will never turn anyone away, we guarantee that once you become a part of our family that you will always be a part of the family.

The reason for this letter is to request an audience with you, and the members of county council, to further explain the society, its mission and how it can benefit the citizens of the County of Barrhead and surrounding areas. As well as how the County of Barrhead can work with The Olive Branch Outreach Society in a manner that would not only benefit the citizens of the County of Barrhead, but the county as well.

If you have any questions, regarding the society, please feel free to contact me, any time, either by telephone at 780-236-1642 (cell) or by email at [DCopeland.olivebranch@outlook.com](mailto:DCopeland.olivebranch@outlook.com) and I will be more than happy to assist you.

I look forward to hearing from you regarding my request, and would like to Thank you for your time, and attention, to my request.

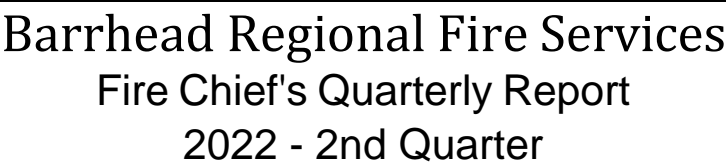
Kind Regards,

A handwritten signature in black ink, appearing to read "Donald Copeland", with a large, sweeping flourish extending to the right.

Donald (Don) Copeland

Board Chair/CEO

The Olive Branch Christian Outreach Society



**R**

## 2022 - 2nd Quarter Fire Services Incidents

<b>Q#2 GRAND TOTAL Incidents</b>	<b>87</b>
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