

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD FEBRUARY 1, 2022

[Schedule A](#)

4.0 ACTION ITEMS:

4.1 ALUS – PAC MEMBERSHIP APPOINTMENTS

Administration recommends that (as recommended by the ASB):

- Council appoints Lorrie Jespersen as the ASB member on the PAC as recommended by the ASB
- Council appoints a public member from the candidates
- Council accepts the nominations from Westlock and Athabasca Counties

[Schedule B](#)

**4.2 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 21-R-460
NW & PT. SW 35-58-5-W5 (PARSONS – DUSZA)**

Administration recommends that Council approve the subdivision application proposing to create a 32.4 ha (80 ac) parcel, a 19.0 ha (47 ac) parcel and the remainder of a 74.8 ha (184.88 ac) parcel out of the NW & Pt. SW 35-58-5-W5 with the conditions as presented.

[Schedule C](#)

4.3 RESCIND POLICY 62.06 – PARTNERS IN CONSERVATION PROGRAM

Administration recommends that Council rescind Policy 62.06 Partners in Conservation as recommended by the ASB.

[Schedule D](#)

**4.4 ASSESSMENT REVIEW BOARD (ARB) OFFICIALS APPOINTMENT – CAPITAL REGION
ASSESSMENT SERVICES COMMISSION (CRASC)**

Administration recommends that:

1. Council appoint Raymond Ralph as ARB Chairman of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2022 with remuneration to be paid as specified by CRASC.
2. Council appoint Gerryl Amorin as ARB Clerk of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2022 with remuneration to be paid as specified by CRASC.
3. Council appoint the following Certified Panelists as Members of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2022 with remuneration to be paid as specified by CRASC:
 - Darlene Chartrand
 - Tina Groszko
 - Stewart Hennig
 - Richard Knowles
 - Raymond Ralph

[Schedule E](#)

4.5 PROPERTY TAXES – REQUEST TO CANCEL TOWN REC TAXES

Administration recommends that Council considers the request for cancellation of Town Rec portion of resident's taxes.

[Schedule F](#)

4.6 LEASE AGREEMENT RENEWAL - 4.0 ACRE PARCEL WITHIN SE 16-59-2-W5

Administration recommends that Council authorize the new lease agreement with Robert Abernathy for 4.0 acres within SE 16 59 2-W5 for the term January 1, 2022 to December 31, 2024 at an annual rate of \$25.00 per acre.

[Schedule G](#)

**4.7 TENDER FOR 2022 PUBLIC WORKS 3/4-TON TRUCK PURCHASE
2022 CAPITAL PURCHASE**

Administration recommends that Council award the tender for supplying a 3/4-ton crew cab 4x4 Truck (as per specifications) to Barrhead Ford Sales at a purchase price of \$57,384.25 plus GST and to reflect the changes in the 2022 Capital budget.

[Schedule H](#)

4.8 PUBLIC WORKS DIESEL FUEL CONTRACT

Administration recommends that Council direct Administration to enter into a contract with Pembina Co-op to supply the County's diesel fuel needs for a three (3) year term based on Option #2.

[Schedule I](#)

4.9 2021 RESERVE TRANSACTIONS

Administration recommends that:

- Council approves the 2021 reserve transactions as presented in 2021 Reserve Report.
- Council approves the creation of a new reserve "Ag – H2C Conservation Landowner Compensation".

[Schedule J](#)

4.10 2021 YEAR END OPERATING SURPLUS

Administration recommends that Council accepts the year-end financial reports as presented and subject to audit adjustments and year end finalizations.

[Schedule K](#)

4.11 ELECTRONIC DOCUMENT & RECORDS MANAGEMENT SYSTEM CONTRACT AWARD

Administration recommends that Council approve Indixio Inc. as the EDRMS provider with a fixed cost implementation fee of \$43,000 and annual licensing and support fees of \$8,580 for a 5-year term.

[Schedule L](#)

4.12 INCAMERA

4.12.1 Project 340 Negotiations - FOIPP Sec. 24 Advice from Officials

Schedule (to be provided under separate cover)

4.12.2 Offer to Purchase – FOIPP Sec. 24 Advice from Officials and FOIPP Sec. 27 Privileged information

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

[Schedule M](#)

5.2 DIRECTOR OF FINANCE & ADMINISTRATION REPORT

Administration recommends that Council accept the Director of Finance & Administration's report for information.

- Cash, Investments, & Taxes Receivable as of January 31, 2022

[Schedule N](#)

- Payments Issued for the month of January 2022

[Schedule O](#)

- YTD Budget Report for 1 month ending January 31, 2022

[Schedule P](#)

5.3 PUBLIC WORKS REPORT

(10:30 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule Q](#)

5.4 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS:

- 6.1 News Release from Minister of Health Re: Rural Communities will Attract New Doctors – dated January 31, 2022

[Schedule S](#)

- 6.2 Letter from Town of Gibbons to Minister of Justice Re: Bill 21 – Provincial administrative Penalties Act – dated January 25, 2022

[Schedule T](#)

- 6.3 Letter from National Police Federation Re: GOA APPS Presentations – dated February 9, 2022

[Schedule U](#)

6.4 MINUTES/HIGHLIGHTS

- 6.4.1 Pembina River District 3 Organization Meeting Minutes – January 24, 2022

[Schedule V](#)

- 6.4.2 Pembina River District 3 Regular Meeting Minutes – January 24, 2022

[Schedule W](#)

7.0 DELEGATIONS

- 7.1 11:00 a.m. WILD PRESENTATION (via video conference)

[Schedule X](#)

8.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 1, 2022

The Regular Meeting of the Council of the County of Barrhead No. 11 held February 1, 2022 was called to order by Reeve Drozd at 9:02 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt (departed at 3:04 p.m.)
Councillor Bill Lane (left at 1:40 p.m. and rejoined at 2:22 p.m.)
Councillor Paul Properzi
Councillor Walter Preugschas
Councillor Jared Stoik

**THESE MINUTES ARE
UNOFFICIAL AS THEY
HAVE NOT BEEN
APPROVED BY THE
COUNCIL.**

STAFF

Debbie Oyarzun, County Manager
Pam Dodds, Executive Assistant
Erika Head, Municipal Intern (via video conference)
Jenny Bruns, Development Officer
Jane Dauphinee – Municipal Planner (via video conference)

Ken Hove, Director of Infrastructure
Travis Wierenga, Public Works Manager
Tamara Molzahn, Director of Finance & Administration
Adam Vanderwekken, Development & Communications Coordinator

DELEGATION

Aime Stewart, Planning Manager of Scheffer Andrew Ltd.
Denis St. Andre of RTD Property Development Inc. (via video conference)
Karen Gariepy & Rae Whiting, Barrhead FCSS
Sgt Bob Dodds & Cst Tyler Holick, Barrhead RCMP Detachment
Sarah Hirst, Manager of Claims, RMA Insurance (via video conference)

Barry Kerton - Town and Country Newspaper

APPROVAL OF AGENDA

- 2022-012 Moved by Councillor Properzi that the agenda be approved as presented.
Carried Unanimously.

MINUTES OF REGULAR MEETING HELD JANUARY 18, 2022

- 2022-013 Moved by Councillor Preugschas that the minutes of the Regular Meeting of Council held January 18, 2022, be approved as circulated.
Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 21-R-446
LOT 1 BLOCK 1 PLAN 0423219 (SE 26-58-5-W5) (ROGERS)**

- 2022-014 Moved by Councillor Properzi that Council approve the subdivision application proposing to create a 5.17 ha (14.0 acre) farmstead separation out of the SE 26-58-5-W5 with the conditions as presented.
Carried Unanimously.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 21-R-448
SE 16-61-5-W5 (JOHNSON)**

- 2022-015 Moved by Deputy Reeve Schatz that Council approve the subdivision application proposing to create 6.07 ha (15.0 acres) out of SE 16-61-5-W5 with the conditions as presented.
Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 1, 2022

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 21-R-458
NE 8-59-3-W5 (THOMPSON)**

- 2022-016 Moved by Councillor Lane that Council approve the subdivision application proposing to create a 2.49 ha (6.15 acre) farmstead separation out of NE 8-59-3-W5 with the conditions as presented.

Carried Unanimously.

Denis St. Andre joined the meeting at 9:19 a.m. via video conference.

LAKEVIEW ESTATES ASP

Aime Stewart and Denis St. Andre addressed Council and presented the Area Structure Plan (ASP) for Lakeview Estates for consideration to amend the Land Use Bylaw.

Tamara Molzahn joined the meeting at this time being 9:58 a.m.

Sarah Hirst joined the meeting at this time being 10:00 a.m. via video conference.

- 2022-017 Moved by Councillor Lane that Council table the discussion until later in the meeting.

Carried Unanimously.

Barry Kerton, Adam Vanderwekken, Aime Stewart, Denis St. Andre, Jenny Bruns, and Jane Dauphinee left the meeting at this time being 10:05 a.m.

IN-CAMERA

- 2022-018 Moved by Councillor Properzi that the meeting move in-camera at this time being 10:05 a.m. for discussion on:

4.5.1 Genesis Reciprocal Insurance Exchange (Sarah Hirst) – *FOIPP Sec. 24 Advice from Officials*

Carried Unanimously.

Sarah Hirst and Tamara Molzahn left the meeting at this time being 10:32 a.m.

- 2022-019 Moved by Deputy Reeve Schatz that the meeting move out of in-camera at this time being 10:33 a.m.

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at this time being 10:33 a.m.

Reeve Drozd reconvened the meeting at this time being 10:39 a.m.

Barry Kerton, Aime Stewart, Denis St. Andre, Jenny Bruns, and Jane Dauphinee rejoined the meeting at this time being 10:39 a.m.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 1, 2022

FIRST READING OF BYLAW 1-2022 – LAKEVIEW ESTATES AREA STRUCTURE PLAN (ASP) LOT 1, BLOCK 1, PLAN 1022082, NW 18-57-2-W5

2022-020 Moved by Councillor Properzi to lift the Lakeview Estates ASP from the table.

Carried Unanimously.

2022-021 Moved by Deputy Reeve Schatz that Council give 1st reading of Bylaw 1-2022, for the Lakeview Estates Area Structure Plan within Lot 1, Block 1, Plan 1022082, NW 18-57-2-W5.

Carried Unanimously.

2022-022 Moved by Councillor Preugschas that Council set the public hearing for the Lakeview Estates ASP for March 1, 2022, at 1:15 pm to be held at the Multi-purpose Room at the Agrena in the Town of Barrhead.

Carried Unanimously.

Aime Stewart, Denis St. Andre, Jenny Bruns, and Jane Dauphinee departed the meeting at this time being 10:56 a.m.

DELEGATION – BARRHEAD & DISTRICT FCSS SOCIETY

FCSS Executive Director Karen Gariepy and Community Development & Volunteer Coordinator Rae Whiting, met with Council at this time being 10:57 a.m. to give an update on programs and services offered by FCSS.

2022-023 Moved by Deputy Reeve Schatz that Council accepts the report from FCSS representatives as information.

Carried Unanimously.

Council thanked Karen Gariepy and Rae Whiting for their presentation, and they departed the meeting at this time being 11:12 a.m.

NEWTON CREEK FLOODING – COMPENSATION REQUEST

2022-024 Moved by Councillor Properzi that Council accept the insurance adjuster's conclusion that the County was not negligent and therefore not legally liable and denied compensation request from claimant regarding flooding of lands.

Carried Unanimously.

BYLAW 2-2022 EMERGENCY MANAGEMENT

2022-025 Moved by Councillor Lane that first reading be given to Emergency Management Bylaw 2-2022.

Carried Unanimously.

2022-026 Moved by Councillor Kleinfeldt that Bylaw 2-2022 be given second reading.

Carried Unanimously.

2022-027 Moved by Councillor Properzi that Bylaw 2-2022 be considered for third and final reading.

Carried Unanimously.

2022-028 Moved by Deputy Reeve Schatz that Bylaw 2-2022 – Emergency Management Bylaw be given third reading.

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 1, 2022

DELEGATION – BARRHEAD RCMP DETACHMENT

Sergeant Bob Dodds and Constable Tyler Holick of the Barrhead RCMP Detachment, met with Council at this time being 11:27 a.m. to discuss the quarterly statistics and give an update on policing in the municipality. Cst Holick was introduced as the newest member of Barrhead Detachment.

2022-029 Moved by Councillor Kleinfeldt that Council accept the report from Sgt Dodds as information.

Carried Unanimously.

Council thanked Sgt Dodds and Cst Holick for the presentation, and they left the meeting at this time being 12:06 p.m.

LUNCH RECESS

Reeve Drozd recessed the meeting at this time being 12:07 p.m.

Reeve Drozd reconvened the meeting at this time being 1:00 p.m.

Ken Hove and Travis Wierenga joined the meeting at this time being 1:00 p.m.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, and Travis Wierenga, Public Works Manager, met with Council and reviewed the written report for Public Works and Utilities and answered questions from Council.

2022-030 Moved by Councillor Lane that the report from the Director of Infrastructure and Public Works Manager be received for information.

Carried Unanimously.

2022 UTV PURCHASES

2022-031 Moved by Councillor Preugschas that Council directs Administration to purchase two 2022 Polaris Ranger 570 UTV's from CC Cycle for a total cost of \$32,115.40 and as identified in the 10-year Capital Equipment Plan.

Carried Unanimously.

2022 MOTOR SCRAPER PURCHASE

2022-032 Moved by Councillor Preugschas that Council directs Administration to purchase two 2022 Caterpillar 627K motor scrapers, with 5-year / 5,000-hour warranty coverage from Finning Canada Ltd. at a cost of \$1,302,000 per unit, and to confirm and compare pricing from Finning and relevant Auctioneers for Units # 312 and #313 nearer to the delivery dates of the new replacement units.

Carried 5-2.

Councillor Lane left the meeting at this time being 1:40 p.m.

2022 EXCAVATOR AND MULCHER PURCHASE

2022-033 Moved by Councillor Stoik that Council directs Administration to purchase one 2022 Caterpillar 317 GC excavator, with a twist wrist bucket, brush rake, auxiliary engine heating system, and 5-year / 5,000-hour warranty coverage at a total cost of \$322,985 from Finning Canada Ltd. and to purchase a FAE UML/HY-150VT mulcher at a total cost of \$40,669 from KNM Sales & Service.

Carried 6-0.

Ken Hove and Travis Wierenga departed the meeting at this time being 1:45 p.m.

Tamara Molzahn rejoined the meeting at this time being 1:47 p.m.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 1, 2022

2021 PROJECT DASHBOARD

2022-034 Moved by Deputy Reeve Schatz that Council approve the following funding sources for the overbudget 2021 capital projects:

- Road project 2021-140 Dunstable South - \$54,208 from MSI funding
- Road project 2019-640 - \$66,053 from current year operational budget
- Road project 2021-742 - \$3,502 from LRB Construction Reserve
- Rebuild Distribution Pump (Neerlandia) - \$8,653 from Water & Sewer Capital Reserve
- Manola Truck Fill Building - \$5,000 from current year operational budget

Carried 6-0.

2022-035 Moved by Councillor Preugschas that Council approve the following funding sources for the overbudget 2021 operational projects:

- Gravel Pit Volume Testing - \$3,129 from current year operational budget
- Pavement Repairs - \$24,424 from current year operational budget

Carried 6-0.

2022-036 Moved by Councillor Properzi that Council accepts the Capital & Operational Dashboards as at December 31, 2021 for information.

Carried 6-0.

DIRECTOR OF FINANCE & ADMINISTRATION REPORT

2022-037 Moved by Deputy Reeve Schatz that Council accept the following Director of Finance & Administration's reports for information:

- Cash, Investments, & Taxes Receivable as of December 31, 2021
- Payments Issued for the month of December 2021
- YTD Budget Report for the 12 months ending December 31, 2021
- YTD Capital Recap for period ending December 31, 2021

Carried 6-0.

Tamara Molzahn left the meeting at this time being 2:22 p.m.

Councillor Lane rejoined the meeting at this time being 2:22 p.m.

RURAL BROADBAND POLICY

2022-038 Moved by Councillor Kleinfeldt that Council approve the Rural Broadband Policy as recommended by the Policy Committee.

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 1, 2022

AGENDA INFORMATION ITEMS

- 2022-039 Moved by Councillor Lane that the following agenda items be received as information:
- Email from Statistics Canada Re: Findings from the 2021 Census are coming soon! – dated January 27, 2022
 - Alberta News Release Re: SafeRoads Alberta – dated January 26, 2022
 - Email from AHS Re: EMS System Pressure and Mitigation – dated January 24, 2022
 - News Release from Minister of Health Re: Addressing Emergency Medical Services Pressures – dated January 24, 2022
 - Letter from County of Minburn to FCM Re: Federal Climate Policy – dated January 24, 2022
 - Ag Society Meeting Minutes – January 25, 2022
 - LEPA Meeting Minutes – January 12, 2022
 - FCSS Meeting Minutes – December 16, 2021
 - Misty Ridge Meeting Minutes – December 15, 2021

Carried Unanimously.

RESCIND RESOLUTION 2021-291

- 2022-040 Moved by Deputy Reeve Schatz that Council rescind the following resolution as it is no longer actionable:
- 2021-291 – Approved Sky-High Flight Training's request to conduct a six-week ground school based out of the Barrhead Johnson Airport, commencing September 1, 2021, conditional upon Sky High Flight Training, c/o Robert Dunham's acceptance of the terms and conditions of the agreement presented by Administration.

Carried Unanimously.

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2022 Council Resolution Tracking List and provided updates to Council;

- Demonstration of County of Barrhead website and where public can find the complete Council meeting agenda package with schedules. Council packages to be posted Monday prior to Council meeting.
- Budget Survey posted January 25 – February 14, 2022; What We Heard Report scheduled for March 1, 2022 regular meeting of Council
- Policy Committee met on January 28, 2022 to review Broadband Policy which was recommended to Council and the Respectful Workplace Policy

- 2022-041 Moved by Councillor Properzi to accept the County Manager's report as information.

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 1, 2022

COUNCILLOR REPORTS

Councillor Kleinfeldt reported on his attendance at the Public Library meeting, Pembina Zone meeting, Policy Committee meeting, and Strategic Planning Session.

Councillor Kleinfeldt departed the meeting at this time being 3:04 p.m.

Councillor Preugschas reported on his attendance at the Provincial ASB Convention, Provincial ASB Committee meeting and opportunity to meet the Minister of Agriculture, Pembina Zone meeting, GROWTH meeting, Policy Committee meeting, and Strategic Planning Session.

Councillor Properzi reported on his attendance at the FCSS meeting, Pembina Zone meeting, and Strategic Planning Session.

Councillor Stoik reported on his attendance at the Seed Cleaning Plant meeting and the Strategic Planning Session.

Deputy Reeve Schatz reported on his attendance at the Seed Cleaning Plant meeting, CFYE meeting, Pembina Zone meeting, Policy Committee meeting, and the Strategic Planning Session.

Reeve Drozd reported on his attendance at a LEPA meeting, Pembina Zone meeting, Policy Committee meeting, Strategic Planning Session, and County office duties and shared some information on broadband.

Councillor Lane reported on his attendance at a Misty Ridge meeting, FCSS meeting, Ag Society meeting, BDSHA meeting, Pembina Zone meeting, and Strategic Planning Session.

Barry Kerton left the meeting at this time being 3:30 p.m.

IN-CAMERA

2022-042 Moved by Councillor Stoik that the meeting move in-camera at this time being 3:30 p.m. for discussion on:

4.5.2 Offer to Purchase – *FOIPP Sec. 24 Advice from Officials and FOIPP Sec. 27 Privileged information*

Carried 6-0.

2022-043 Moved by Councillor Lane that the meeting move out of in-camera at this time being 3:55 p.m.

Carried 6-0.

ADJOURNMENT

2022-044 Moved by Councillor Stoik that the meeting adjourn at this time being 3:55 p.m.

Carried 6-0.



REQUEST FOR DECISION

FEBRUARY 15, 2022

B

TO: COUNCIL

RE: 2022 APPOINTMENT OF CANDIDATES TO ALUS PARTNERSHIP ADVISORY COMMITTEE (PAC)

ISSUE:

Representatives from the County of Barrhead needs to be appointed to the ALUS Partnership Advisory Committee and the PAC appointments from the partnering municipalities' need to be accepted.

BACKGROUND:

- It is a requirement to have a PAC in place to participate in the ALUS program, as stated in the Memorandum of Understanding (MOU) signed November 12, 2021
- January 2022 – County of Barrhead Council, as the administrative partner for the ALUS program, approved the Terms of Reference (TOR) for PAC.
- Section 3.2 of the TOR states that the PAC structure shall consist of 6 voting members with representation from each municipal partner as follows:
 - One (1) producer and one (1) ASB member or elected official from the County of Barrhead,
 - One (1) producer and one (1) ASB member or elected official from Westlock County,
 - One (1) producer and one (1) ASB member or elected official from Athabasca County.
- Section 3.3 of the TOR states that the PAC will include the following non-voting members:
 - Maximum of 2 representatives from relevant non-government organizations
- New committee appointments will initially end December 31, 2022. Term of membership beyond the first year will be discussed by PAC with recommendations made for revisions to the TOR.
- January 19 -31, 2022 - Public member vacancies for PAC were advertised in the local paper, County website, BARCC alert, and the Highway 2 Conservation Facebook page.

ANALYSIS:

- February 8, 2022 – ASB nominated Lorrie Jespersen as the ASB member to sit on the PAC.
- Two (2) County of Barrhead ratepayers have expressed interest in sitting on the PAC as the public member.
- PAC should be representative of the diversity of farming operations within the ALUS group and experience with community engagement is considered to be a valuable asset.
- PAC will be making decisions on the ALUS Barrhead-Westlock-Athabasca program that will significantly impact its first year and set priorities for projects that will take place in the immediate future.

- All members of PAC should be familiar with agriculture and environmental/conservation issues.
- Representation from the partnering municipalities and the potential candidates from the County of Barrhead are as follows

County	Nomination
Athabasca	Councillor Rob Minns
	Kelly Olson
Westlock	ASB member Mike Montgomery
	Dean Weigand
Barrhead	Lorrie Jespersen (as recommended by the ASB)
	2 applicants for public member (need to go in-camera)

- Kerri O'Shaughnessy, Riparian Specialist from the Alberta Riparian Habitat Management Society (Cows and Fish) will be on the PAC as non-voting member.

ADMINISTRATION RECOMMENDS THAT (as recommended by the ASB):

- Council appoints Lorrie Jespersen as the ASB member on the PAC as recommended by the ASB
- Council appoints a public member from the candidates
- Council accepts the nominations from Westlock and Athabasca Counties



REQUEST FOR DECISION

FEBRUARY 15, 2022

C

TO: COUNCIL

**RE: SUBDIVISION APPLICATION – NW & PT. SW 35-58-5-W5
PARSONS (DUSZA), MUNICIPAL PLANNING FILE NO 21-R-460**

ISSUE:

An application has been received to create a 32.4 ha (80 ac) parcel, a 19.0 ha (47 ac) parcel and the remainder of a 74.8 ha (184.88 ac) parcel out of the NW & Pt. SW 35-58-5-W5.

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 5-2010.
- Municipal Development Plan requires Agricultural parcels normally be 80 acres in size, less any Country Residential parcels and is not applicable to fragmented parcels.
- Land was previously unsubdivided.
- Land is developed, and contains several outbuildings, dwelling and shops.

ANALYSIS:

- Size of the proposed parcels meet the requirements of both the LUB and MDP.
- Municipal Reserves are not required as all parcels are larger than 16.0 ha (40 ac) and therefore not eligible under the *MGA*.
- County has been requiring an ERE as a condition of subdivision approval adjacent to smaller watercourses and an ER for larger significant water bodies. Because the watercourse is the Paddle River it is recommended that an ERE not be required to enable the County to require the provision of ER at a later date when Reserves are eligible.
- Due to the irregular boundaries a real property report is required to ensure improvements are located on the appropriate lot and setback requirements relating to the Land Use Bylaw will be met.
- Access to proposed parcel is from Township Road 590.
- Access to the remainder is from Range Road 52.
 - Range Road 52 is built to a fair-weather standard at this time and would require upgrading should a residential use be applied for, as a part of the development permit process.
- Approaches are built to County standard.
- Road widening required on the western boundary.
- Private septic inspection required.
- Wetlands impact the remainder however suitable building sites appears to exist.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That the instrument effecting this tentative plan of subdivision have the effect of consolidating the portion of NW 35-58-5-W5 being subdivided with SW 35-58-5-W5 in such a manner that the resulting titles cannot be further subdivided without Subdivision Authority approval.
2. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide future road widening on the western boundary of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.
3. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No 11.
4. That prior to endorsement of an instrument affecting this plan, the Subdivision Authority Officer and the County of Barrhead No. 11 receive a Real Property Report or a building site certificate prepared by an Alberta Land Surveyor which indicates the location of the buildings, shelter belts and above-ground appurtenances, (including the private sewage disposal system, and any structure(s) which may be encroaching into proposed Lot 1 from Lot 2 and the distances from these improvement to existing and proposed property boundaries. Should there be structures to be demolished or relocated, we recommend that they be demolished or relocated prior to the finalization of the Real Property Report.
5. Further to **Condition #4**, if the Real Property Report or building site certificate identifies any encroachments between Lot 1 and Lot 2 the landowner shall relocate the structures to the satisfaction of the County of Barrhead No. 11 in such a manner that they are located entirely within the boundaries of the proposed Lot and meet the required side yard setback or demolish the structures. Confirmation that the structures have been demolished or relocated to the satisfaction of the County of Barrhead No. 11 shall be provided to the County and, the Subdivision Authority Officer, by the applicant prior to endorsement.
6. That prior to endorsement of an instrument affecting this plan, the County of Barrhead No. 11 receive certification from an accredited inspector confirming that the function and location of the existing sewage disposal system(s) within the proposed Lot 1 will satisfy the Provincial *Private Sewage Disposal Systems Regulation*, AR 229/1997, and is suitable for the intended subdivision.
7. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

ADMINISTRATION RECOMMENDS THAT:

Council approve the subdivision application proposing to create a 32.4 ha (80 ac) parcel, a 19.0 ha (47 ac) parcel and the remainder of a 74.8 ha (184.88 ac) parcel out of the NW & Pt. SW 35-58-5-W5 with the conditions as presented.

DATE RECEIVED: NOV 29 2021DEEMED COMPLETE: Dec 8/21

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided Address, Phone Number, and Fax Number

Karen E. Dusza

2. Name of person authorized to act on behalf of owner (if any) Address, Phone Number, and Fax Number

Jeff Parsons780-305-4328 cell Box 4468 Barrhead, AB780-674-5373 faxT1N1A3

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL ☒ PART ☐ of the NW $\frac{1}{4}$ SEC. 35 TWP. 58 RANGE 5 WEST OF 5 MERIDIAN.

Being ALL ☐ PART ☐ of LOT _____ BLOCK _____ REG. PLAN NO. _____ C.O.T. NO. _____

Area of the above parcel of land to be subdivided 16.5919.02 hectares (41 + or - 0 acres)

Municipal address (if applicable) 5117 Twp Rd 590

(Amalgamation
and creation of
80 acre parcel
as well)

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of:

County of Barrhead

b. Is the land situated immediately adjacent to the municipal boundary?

YES ☐NO ☒

If 'YES', the adjoining municipality is _____

b. Is the land situated within 1.6 KM of a right-of-way of a highway?

YES ☒NO ☐

If 'YES', the Highway # is: 764

d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel?

YES ☒NO ☐

If 'YES', the name of the water body/course is:

Paddle River

e. Is the proposed parcel within 1.5 KM of a sour gas facility?

YES ☐NO ☐

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use
of the Land
Country Residential Home
and Ag Land

Proposed Use
of the Land
Country Residential
Acreage w/ balance
Agricultural Land

Land Use District Designation
(as identified in the Land Use Bylaw)
Agricultural District

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography
(e.g. flat, rolling, steep, mixed)
Generally Flat with
slight rolls and some
slight hills.

Nature of the Vegetation and Water
(e.g. brush, shrubs, trees, woodlots)
Light block of trees by
Home and Acreage

Soil Conditions
(e.g. sandy, loam, clay)
clay base with loam
top soil.

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.

Modern 2012 built home w/ walk out
basement. Supporting shop and livestock
shelter + storage buildings. All to stay

Describe the manner of providing water and sewage disposal.

Current Drilled well, surface discharge
septic (Falls within current regulations
for the new parcel size)

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

George Frieser, 974538 Alberta Ltd

hereby certify that ☒ I am the registered owner OR

☒ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

Karen Dusza
Signature

Karen Dusza

JP Parsons
Signature

Jeff Parsons

Date

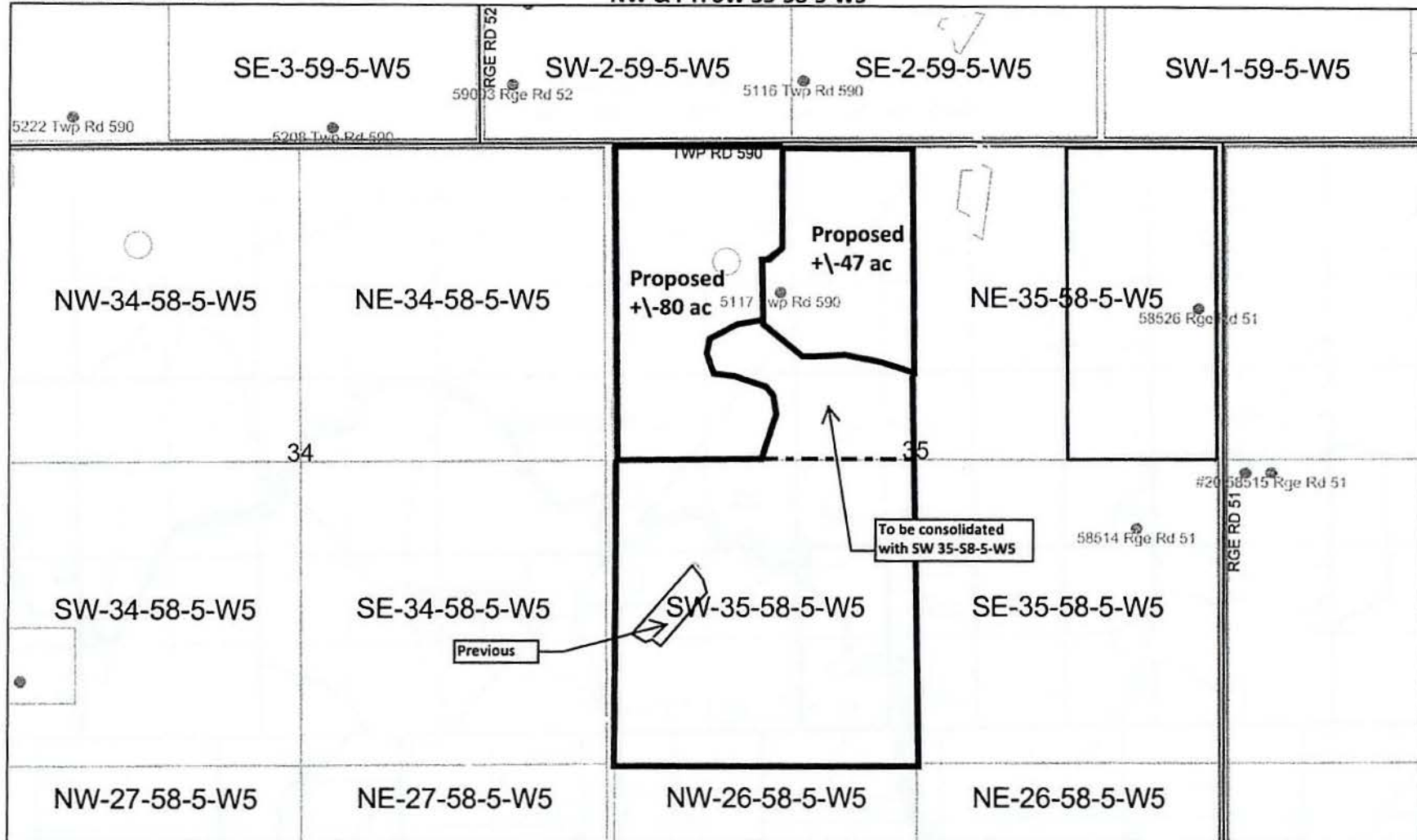
February 15, 2021

FURTHER INFORMATION MAY BE PROVIDED AS AN ATTACHMENT

1 Dusza

MPS FILE#21-R-460

TENTATIVE PLAN
NW & PT. SW 35-58-5-W5



Scale 1: 14,636



Titled Area: 129.525 (320.12 ac)

Proposed Area: 129.525 ha (320.12 ac)

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Subdivision Report



FILE INFORMATION

File Number: 21-R-460	Date Acknowledged: December 8, 2021
Municipality: Co. of Barrhead	Referral Date: December 8, 2021
Legal: NW & Pt. SW 35-58-5-W5	Decision Due Date: February 6, 2022
Applicants: Jeff Parsons	Revised Decision Date: n/a
Owners: Karen Dusza and Brian & Kim Geis	Date of Report: January 24, 2022

Existing Use: Agriculture	Gross Area of Parcel: 129.525 ha (320.06 ac.)
Proposed Use: Country Residential	Net Area of Lot 1: 32.4 ha (80 ac.)
District: Agriculture (A)	Net Area of Lot 2: 19.0 ha (47 ac.)
Soil Rating: 9%, 33%, 46%, 51%, 53%, 60%	Reserve Status: Not required – >40 ac.

1. SITE DESCRIPTION AND ANALYSIS

This proposal will subdivide NW 35-58-5-W5, creating an 80 ac. developed parcel and a developed 47 ac. parcel, both of are located north of the Paddle River. The remainder of NW 35-58-5-W5 will be consolidated with Pt. SW 35-58-5-W5.

The proposed parcels are irregularly shaped to include the existing farmstead improvements and follow the banks of the Paddle River. Portions of the subject site are affected by works constructed by Alberta Environment & Parks for the purpose of flood control. A review of the historic flood photos indicates that the existing yardsite is outside of the historic flood plain of the Paddle River. Due to the public significance of the Paddle River, an Environmental Reserve (ER) parcel would be preferable to an Environmental Reserve Easement (ERE), in order to secure public access to the Paddle River. As the proposed parcels each exceed 16.0 ha (40.0 ac.), the Subdivision Authority may not require ER, in accordance with s. 663(b) of the *Municipal Government Act*. Taking ERE would restrict the ability of the subdivision authority to require ER in the future. The County's practice has been to require ER at time of subdivision adjacent to the Pembina River, the Paddle River and lakes. The County has been requiring ERE as a condition of subdivision approval adjacent to smaller watercourses. In this case, because the watercourse is the Paddle River we recommend that an ERE not be required to enable the County to require the provision of ER at a later date when Reserves can be required.

The subject site is in the western portion of the County of Barrhead, approximately 9.6 km (6.0 mile) east of Lac Ste. Anne County.

The subject site is adjacent to Range Road 52 (western boundary) and Township Road 590. Access to the proposed parcels is from Township Road 590. Access to the remainder is from Range Road 52, which is adjacent to the western boundary of the subject site. The County's public works department has indicated that Range Road 52 is a fair weather road that can accommodate emergency vehicles during the farm use season. Access requirements can be met, however upgrades to Range Road 52 may be required as a condition of development permit approval for a more intensive use in the future.

From a review of the provincial data, the subject site is not affected by:

- an identified historic resource;
- Provincially identified flood hazards lands; or
- Abandoned wells

The site may be affected by:

- wetlands;
- active oil/gas facilities and pipelines; and
- an approval, license or registration issued by the Minister of Environment (*Water Act* – operating and maintaining works for the purpose of flood control and registration for traditional agriculture use);

From the application, the proposed use is Agricultural and Country Residential. Due to the irregular boundary between Lot 1 & Lot 2 and the existing development on the site, MPS recommends that the Subdivision Authority require a Real Property Report to ensure no encroachments exist.

Proposed Lot 1 contains a cattle pole shed and a cattle barn, and cultivated lands. Lot 1 is the western ± 80 acres of NW 35-58-5-W5, which are north and west of the Paddle River. An active oil/gas well (Licence 0207299) and natural gas pipeline (Licence 39731) is located on Lot 1, and is to the northwest of the established yardsite. The pipeline may be located outside of the registered right of way (Plan 042-3530). The OneStop Map notes that the well is drilled and cased, is not sour, and is currently suspended. There appears to be a suitable building site a on Lot 1 and the proposed parcel appears suitable for agricultural use.

Proposed Lot 2 contains a single detached dwelling, shop, shed, and a garage. Lot 2 is the eastern ±48 acres of NW 35-58-5-W5 which are north of the Paddle River. Lot 2 is serviced by a drilled water well and private sewage disposal system (open discharge). A Dyke adjacent to the north bank of the Paddle River has been constructed and is located with Plan 792-2258. There appears to be a suitable building site a on Lot 2 and the proposed parcel appears suitable for agricultural use.

The remainder is vacant and contains pasture and cultivated lands, oil and gas facilities. From the provincial data there appears there may also be wetlands in the remainder. A Dyke adjacent to the south bank of the Paddle River has been constructed and is located with Plan 792-2258, in addition to a River Diversion right of way (Plan 772-0778). The remainder appears suitable for agricultural use.

The County assessment sheets shows NW 35-58-5-W5 as containing 65.0 ac. at 9%, 38 ac. at 33.0%, 16 ac. at 53%, and 42 ac. at 60%. Within Pt. SW 35-58-5-W5, there are 66.12 ac. at 9%, 24 ac. at 33%, 41 ac. at 46%, and 25 ac. at 51%. Both of the proposed parcels are developed. In the opinion of the planner, the subdivision of an existing farm site and an 80 ac. agricultural parcel should not significantly impact the agricultural capability of the balance of the site. While the result of the subdivision is the creation of three (3) agricultural parcels, Lot 2 includes the existing, spread out yard and the required private sewage disposal system setbacks. In this instance, due of the size of the yard and low agricultural capability rating of the lands we have no concerns with the larger parcel size.

The proposed subdivision appears reasonable. There appears to be reasonable building sites on the proposed parcel and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead	<ul style="list-style-type: none">• Development Agreement required for road widening (western boundary).

	<ul style="list-style-type: none"> • MPS notes that Road Plan 6259 NY has been registered along Township Road 590 and road widening is not required for the northern boundary. • Accesses and approaches required. • MR is not required. • Property taxes are not outstanding. • The proposal conforms to the County's LUB and MDP. • A private sewage inspection is required. • Site is not within 1.5 km of sour gas facility. • Site is within not 2 miles of a CFO.
2. Alberta Energy Regulator	<ul style="list-style-type: none"> • No comments provided. • The applicant has indicated that the site is not affected by a sour gas facility. • Applicant has indicated that there are no abandoned wells on the site.
3. Alberta Environment & Parks	<ul style="list-style-type: none"> • No objections.
4. Water Act Approval – Capital	<ul style="list-style-type: none"> • No response.
5. Alberta Transportation	<ul style="list-style-type: none"> • The subject site appears to be greater than 1.6 km from the centre line of Highway 764 and therefore appears to be outside of the referral distance.
6. Canada Post	<ul style="list-style-type: none"> • No response.
7. Desmarais Energy Corp.	<ul style="list-style-type: none"> • No response.
8. Taqa North	<ul style="list-style-type: none"> • No response.
9. Wildrose REA	<ul style="list-style-type: none"> • No response.
10. FortisAlberta	<ul style="list-style-type: none"> • No objections. • No easement is required. • FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make application for electrical services.
11. Telus Communications	<ul style="list-style-type: none"> • No objections.
12. Ste Anne Gas Co-op	<ul style="list-style-type: none"> • No response.
13. Apex Utilities	<ul style="list-style-type: none"> • No objections. • Please notify Alberta One Call at 1 (800) 242-3447 to arrange for "field locating" should excavations be required within the described area. • Any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
14. Pembina Hills School Division	<ul style="list-style-type: none"> • No objections. • No Reserves requested
15. Alberta Health Services	<ul style="list-style-type: none"> • No response.

Adjacent landowners were notified on December 9, 2021. *No comments or objections from adjacent landowners were received.*

3. STATUTORY ANALYSIS

MDP AND LUB REQUIREMENTS

The subject site is designated "Agriculture" in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. Section 3.1.3(6) states that subdivision of the quarter section based on an equal split of the quarter section (commonly called an 80-ac. split) or subdivision of the quarter section on the basis of a natural or man-made fragmentation by a river, railroad, or road. The proposed subdivision will have the effect of creating three parcels along a fragmenting feature, the Paddle River. Therefore, in the opinion of the planner, the application is consistent with Section 3.1.3.(6). Table 1 in Section 3.2.3(15) of the MDP indicates that up to 4 parcels are allowed within a quarter section, including a configuration of 3 agricultural parcels. The subdivision would create a total of 3 parcels for agricultural use.

The proposed subdivision will create a 3 titled areas within NW 35-58-5-W5, and consolidate the portion of NW 35 south of the Paddle River with Pt. SW 35-58-5-W5. **Therefore, the proposed subdivision conforms to the applicable sections of the County MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 5-2010* (LUB). Single detached dwellings are allowed. The minimum parcel for agricultural uses is 32.4 ha (80 ac.) except where a parcel has been, or may be, subdivided in accordance with this Bylaw or applicable statutory plan(s). The maximum parcel area shall be at the discretion of the Subdivision Authority. The subdivision will result in one 32.4 ha (80 ac.) parcel agricultural parcel, one fragmented 19.02 ha (47 ac.) agricultural parcel, and the fragmented 11.64 ha (28.76 ac.) of NW 35 south of the Paddle River being consolidated with Pt. SW 35, creating an agricultural parcel of 74.8 ha (184.88 ac.). **Therefore, this subdivision conforms to the County's Land Use Bylaw.**

MGA AND SDR REQUIREMENTS

Section 8 of the *Subdivision and Development Regulation*, AR 43/2002, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 7 of the *Regulation*. Section 7 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 9 through 16 of the *Subdivision and Development Regulation* are satisfied.

All parcels exceed 16 ha and therefore section 663 of the *Municipal Government Act* applies and Reserves are not due.

Since the subject site contains lands with approvals under the *Water Act*, facilities with licenses issued by the AER, and wetlands, appeal of the decision is to the Land and Property Rights Tribunal.

Reserves

The ability to take Reserves is noted above.

4. SUMMARY

The proposed subdivision is for country residential use, and may conform to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth

in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Consolidation
2. Land Acquisition Agreement (road widening)
3. Accesses and approaches to the satisfaction of the County
4. Real Property Report
5. Private Sewage Inspection
6. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That the instrument effecting this tentative plan of subdivision have the effect of consolidating the portion of NW 35-58-5-W5 being subdivided with SW 35-58-5-W5 in such a manner that the resulting titles cannot be further subdivided without Subdivision Authority approval.
2. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide future road widening on the western boundary of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.
3. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No 11.
4. That prior to endorsement of an instrument affecting this plan, the Subdivision Authority Officer and the County of Barrhead No. 11 receive a Real Property Report or a building site certificate prepared by an Alberta Land Surveyor which indicates the location of the buildings, shelter belts and above-ground appurtenances, (including the private sewage disposal system, and any structure(s) which may be encroaching into proposed Lot 1 from Lot 2 and the distances from these improvement to existing and proposed property boundaries. Should there be structures to be demolished or relocated, we recommend that they be demolished or relocated prior to the finalization of the Real Property Report.
5. Further to **Condition #4**, if the Real Property Report or building site certificate identifies any encroachments between Lot 1 and Lot 2 the landowner shall relocate the structures to the satisfaction of the County of Barrhead No. 11 in such a manner that they are located entirely within the boundaries of the proposed Lot and meet the required side yard setback or demolish the structures. Confirmation that the structures have been demolished or relocated to the satisfaction of the County of Barrhead No. 11 shall be provided to the County and, the Subdivision Authority Officer, by the applicant prior to endorsement.
6. That prior to endorsement of an instrument affecting this plan, the County of Barrhead No. 11 receive certification from an accredited inspector confirming that the function and location of the existing sewage disposal system(s) within the proposed Lot 1 will satisfy the Provincial *Private Sewage Disposal Systems Regulation*, AR 229/1997, and is suitable for the intended subdivision.

7. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

Attachments:

1. Application
2. Location map
3. Site plan
4. Proposed Tentative Plan of Subdivision



REQUEST FOR DECISION

FEBRUARY 15, 2022

D

TO: COUNCIL

RE: POLICY 62.06 – PARTNERS IN CONSERVATION PROGRAM

ISSUE:

ASB recommends removal of Policy 62.06 – Partners in Conservation

BACKGROUND:

- Policy 62.06 Partners in Conservation was first approved on July 24, 1990, with amendments made in 1994, 2000, 2001 and 2014,
- Partnership started between the County of Barrhead and Fish & Wildlife to enhance wildlife habitats.
 - Alberta Conservation Association (ACA) replaced Fish & Wildlife on the contract in 1997.
- County would pay an annual dollar amount per acre to the landowner, as per the contract, to ensure wildlife habitats would remain untouched.
 - Last amendment to the policy in 2014, the price was raised to \$1.00/acre.
- 2021 was the final year of the 5 remaining contracts that were signed at the end of 2016.
- February 8, 2022 – ASB passed a resolution recommending that Council rescind Policy 62.06

ANALYSIS:

- ACA has advised that the partnership had a 30-year agreement, which expired 2021.
- Funding is coming fully from ASB reserve fund as ACA no longer contributes (stopped in 2014).
- Only 5 landowners signed agreements for the last term, totaling \$1,522.65 in annual payments.
- Contract terms are for 5 years.
 - A couple landowners have asked about transfer of contracts to new landowners as the land has been passed on.
- Agreements that were put in place at the beginning of the program in 1990 are tied to the landowner and not the land with no option to transfer.
- New agreements would have the County of Barrhead as the sole partner, and all payments would be taken out of reserves.
- Initial purpose of the program was to maintain wildlife habitat during a time when land clearing was common. Forested areas now hold more value to landowners, so the program has served its purpose in conservation.
- Paying landowners for the small amount of land this program encompasses, compared to all the forested areas of the County, makes this an inefficient use of municipal funds.

ADMINISTRATION RECOMMENDS THAT:

Council rescind Policy 62.06 Partners in Conservation as recommended by the ASB.



REQUEST FOR DECISION

FEBRUARY 15, 2022

E

TO: COUNCIL

**RE: ASSESSMENT REVIEW BOARD (ARB) OFFICIALS APPOINTMENT – CAPITAL REGION
ASSESSMENT SERVICES COMMISSION (CRASC)**

ISSUE:

County of Barrhead, as a member of CRASC, is required to appoint ARB Officials and an ARB Clerk for 2022.

BACKGROUND:

- CRASC is governed by the *MGA*, Part 15.1 – Regional Services Commissions.
- January 31, 2022 - County of Barrhead renewed a Memorandum of Agreement with CRASC for 2022-2024.
- CRASC provides full ARB administration service for an independent process for hearing complaints; from receipt of complaints through to distribution of the hearing decisions.

ANALYSIS:

- Council is required to appoint the list of CRASC Panelists, chair of LARB/CARB, and ARB Clerk as provided by CRASC and in accordance with *MGA*, Sections 454.1, 454.2, 456.

ADMINISTRATION RECOMMENDS THAT:

1. Council appoint Raymond Ralph as ARB Chairman of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2022 with remuneration to be paid as specified by CRASC.
2. Council appoint Gerryll Amarin as ARB Clerk of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2022 with remuneration to be paid as specified by CRASC.
3. Council appoint the following Certified Panelists as Members of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2022 with remuneration to be paid as specified by CRASC:
 - Darlene Chartrand
 - Tina Groszko
 - Stewart Hennig
 - Richard Knowles
 - Raymond Ralph

DO/pd



REQUEST FOR DECISION

FEBRUARY 15, 2022

F

TO: COUNCIL

RE: PROPERTY TAXES – REQUEST TO CANCEL TOWN REC TAXES

ISSUE:

Administration has received a request to cancel a portion of County taxes on three 2021 property tax rolls (Roll # 538342011, 539063001, & 548114001) and requires direction from Council.

BACKGROUND:

- *MGA* regulates the process for Taxation to ensure a consistent process is implemented across the province.
- According to the *MGA*, s.333 (1) Tax Notices, each municipality must annually
 - a) prepare tax notices for all taxable property and businesses shown on the tax roll of the municipality, and
 - b) send the tax notices to the taxpayers.
- Taxes for the 3 tax rolls were paid in full on August 27, 2021
- February 1, 2022 – Town implemented Restriction Exemption Program (REP) for the Barrhead Aquatics Centre.
- October 2021 – Barrhead Curling Club as operators of the facility decided to implement REP.
- Arena has not implemented REP however the Barrhead Bombers have made it a requirement for their games.
- February 1, 2022 – Landowner associated with the 3 tax rolls phoned the County office to express their opinion about REP being implemented at the facility and asked how to be reimbursed that portion of their taxes.
- February 2, 2022 – Landowner associated with the 3 tax rolls met with County Manager and provides letter detailing request (attached).

ANALYSIS:

- County of Barrhead follows the taxation process set by the *MGA*.
- In addition, the Town Rec portion of County taxes is set in accordance with *MGA s. 570* and the resulting Arbitrator's Decision (*"I prefer and adopt the approach, funding model and edited recreation agreement proposed by the County for a ten-year period starting January 1, 2018*).)
- County of Barrhead tax notices identify the Town Rec portion of taxes separate from the other municipal taxes.
 - Town Rec portion has a tax rate of 0.6524
 - Town Rec portion includes a contribution from the County to the Town for 3 facilities (aquatic centre, arena, and curling club).
 - Town Rec portion applies to all classes of taxation – Farmland, Industrial, Machinery & Equipment and Residential
- *MGA s. 347*, if Council considers it equitable to do so, it may consider a request to cancel or refund all or part of a tax.
- A single request was received but applies to 3 tax rolls. Information and reason for request to cancel has been summarized below, with the original letter attached.

Roll #	Annual Amount of Town Rec Tax (pool, arena, curling club)	Reason for Request (Letter Attached)	County's Observations
538342011	\$0.60	<ul style="list-style-type: none"> • Landowner feels they cannot use the pool due to the Town of Barrhead implementing the REP. • Does not feel they should have to pay the Town Rec portion of taxes. 	<ul style="list-style-type: none"> • County of Barrhead was successful in achieving an arbitrated agreement with the Town for 2018-2027 requiring an annual contribution. • Town Rec portion of taxes includes access to the Pool, Curling Rink and Arena • As the situation changes, it is expected that the province and therefore the Town will be reviewing public health measures for public facilities
539063001	\$203.84		
548114001	\$12.00		
TOTAL	\$216.44		

ADMINISTRATION RECOMMENDS THAT:

Council considers the request for cancellation of Town Rec portion of resident's taxes.

February 1, 2022

Reeve & Council Members
County of Barrhead No. 11
5306-49 Street
Barrhead, AB T7N 1N5

I am a ratepayer and resident in the County of Barrhead. Due to the Town of Barrhead adopting the Province of Alberta's Restriction Exemption Program (REP) for recreation facilities on February 1, 2022, I am now barred from using the recreational facilities in the Town of Barrhead. You may default to the popular narrative by saying I'm not barred, but in fact yes, I am. To be "allowed" into these facilities I now have to pay an extra fee to obtain and produce a negative COVID-19 test on top of paying for that day's recreational activities at the Barrhead REGIONAL Aquatic Centre for example. When producing my papers showing my negative results this also identifies me as an identifiable group. Both of the latter are discriminatory as per the *Canadian Charter of Rights and Freedoms*.

Secondly, due to this act of segregation and discrimination, I as a rate payer in the County of Barrhead, am formally requesting an adjustment, refund and future exemption from the portion of my property taxes that goes to all recreational facilities that I am no longer able to access due to the implementation of the unconstitutional REP. Please be advised that silence is acquiescence.

Thirdly, I will also be inquiring into processing an Alberta Human Rights complaint naming all involved and responsible.

Before this letter is discarded, under the narrative of "The County has No say as to what the Town does with the recreational facilities". I would like to express my serious concern that the County expects their rate payers to fund facilities in the Town and the County is not part of any board or committee that would have a say in where and how these funds are allocated, this needs to change immediately. It is time for the County of Barrhead Council to stand up to both the Town of Barrhead and the Alberta Government Municipal Affairs and advocate for their ratepayers that elected them.

May I remind you that freedom is not only a choice, it is choice without discrimination, segregation or condemnation. Being on the right side of history has never included the side that supports segregation.





REQUEST FOR DECISION

FEBRUARY 15, 2022

G

TO: COUNCIL

RE: LEASE AGREEMENT RENEWAL - 4.0 ACRE PARCEL WITHIN SE 16-59-2-W5

ISSUE:

Lease agreement with Mr. Robert Abernathy for a 4.0 acre parcel within SE 16-59-2-W5 expired December 31, 2021 and requires renewal.

BACKGROUND:

- Tenant has leased the land since June 1, 2010, signing subsequent contracts for 3-year terms with the County of Barrhead.
- Current lease expired December 31, 2021 and the tenant has indicated his desire to renew for another term as per the renewal clause in the agreement.
- Tenant has previously leased the land at no cost and provided general maintenance including grass cutting and weed control for the adjacent grounds surrounding the water tank/truck fill facility, utility pipeline easement and lands lying south-east of the internal roadway.
- Tenant is responsible for paying property taxes assessed.

ANALYSIS:

- Administration is recommending that the lease agreement become an agricultural lease at the rate of \$25.00 per acre for 4 acres of arable land (not fenced).
 - This rate is comparable to other small parcels that the County leases
 - Tenant owns the adjacent property which is farmed
- Lease Agreement:
 - As there is liability to the County in allowing a tenant to perform maintenance without proper WCB or insurance coverage this will no longer be considered as part of the arrangement
 - Terms of the current lease agreement allow for renewal of the agreement.
 - Tenant will continue to be responsible for paying the property taxes.
 - Agreement may be terminated with 3-months written notice if required.
 - Renewal clause to be retained in the agreement should it need to be exercised as the 4 acres is directly adjacent to agricultural land owned and farmed by the tenant.
- Schedule "A" of the current lease agreement is attached for reference.

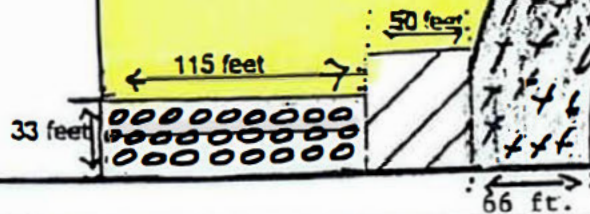
ADMINISTRATION RECOMMENDS THAT:

Council authorize the new lease agreement with Robert Abernathy for 4.0 acres within SE 16-59-2-W5 for the term January 1, 2022 to December 31, 2024 at an annual rate of \$25.00 per acre.



Schedule
"A"

Part SE 16-59-2-W5
4.0 acres arable land



Legend

Type



Easement for Utility Pipeline



Lease area for Water Truck Loading Facility



Lease for public right-of-way for access to & exit from Water Truck Loading Fac.



REQUEST FOR DECISION

FEBRUARY 15, 2022



TO: COUNCIL

**RE: TENDER FOR 2022 PUBLIC WORKS 3/4 TON TRUCK PURCHASE
2022 CAPITAL PURCHASE**

ISSUE:

Administration requires Council to award the tender for supplying a 3/4-ton crew cab 4x4 truck that was identified in the 2022 Capital Budget.

BACKGROUND:

- December 21, 2021 – Council approved the 2022 Interim Operational and Capital Budget.
- 2022 Capital budget has \$42,000 allocated to the purchase of a 3/4-ton crew cab 4x4 truck to replace an existing 3/4-ton truck.
- Local dealerships were asked to submit pricing for the replacement vehicle (threshold was below \$75,000)
- February 8, 2022 - Tenders were opened from Barrhead Ford Sales, Grizzly Trail Motors and Stephani Motors Ltd.

ANALYSIS:

- All 3 quotations exceeded the 2022 budgeted amount of \$42,000.
- 2022 capital purchases are funded from Capital Reserves.

Summary of the tenders received are as follows:

Barrhead Ford Sales 2022 Ford Super Duty F-250 XLT	\$57,384.25	6-month delivery
Grizzly Trail Motors 2022 Chevrolet Silverado 2500	\$63,150.00	6 – 8 month delivery
Stephani Motors Ltd. 2022 Ram 2500 Crew Cab Big Horn	\$67,139.25	Factory order is subject to any price increases, which have been on average over the last two years, about \$300 every four months

ADMINISTRATION RECOMMENDS THAT:

- Council award the tender for supplying a 3/4-ton crew cab 4x4 Truck (as per specifications) to Barrhead Ford Sales at a purchase price of \$57,384.25 plus GST and to reflect the changes in the 2022 Capital budget.



REQUEST FOR DECISION

FEBRUARY 15, 2022

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TO: COUNCIL
RE: PUBLIC WORKS DIESEL FUEL CONTRACT

ISSUE:

County is seeking to obtain the most cost effective and best service provider for County diesel fuel needs.

BACKGROUND:

- Diesel fuel is a significant budget item for the County. Budget for 2022 is 600,000 litres of diesel; estimated cost of fuel is budgeted at \$658,000.
- Pembina West Co-op has been the diesel supplier to the County for many years and has provided excellent service, including tank monitoring and management of inventory levels and auto filling with emphasis on price monitoring to keep actual fuel costs as low as possible.
- It is prudent to go out to market to ensure current suppliers are providing the best service and the best price.

ANALYSIS:

- Quotes were obtained from 3 local suppliers (Pembina West Co-op; Neerlandia Co-op; UFA) for a three (3) year contract for the County's diesel requirements.
- Evaluation was based on:
 - 1) Discount given from rack rate
 - 2) Early payment discount
 - 3) Past/potential dividend or patronage performance
 - 4) Customer service – includes delivery when required, monitoring and management of inventory levels and taking advantage on our behalf of price increases/decreases
- Details of the quotes received will be provided during an incamera session under *FOIPP s. 24 advice from officials*, to ensure that any commercial information intended to apply specifically to the County account is protected.
 - The decision of Council regarding the quotes from the 3 local suppliers will take place during the regular meeting.

ADMINISTRATION RECOMMENDS THAT:

- Council direct Administration to enter into a contract with Pembina Co-op to supply the County's diesel fuel needs for a three (3) year term based on Option #2.



REQUEST FOR DECISION

FEBRUARY 15, 2022



TO: COUNCIL

RE: 2021 RESERVE TRANSACTIONS

ISSUE:

Reserve transactions in 2021 require formal Council approval.

BACKGROUND:

- April 6, 2021 – Council approved Reserve Policy FN-002.
 - A Reserve Report will be presented to Council at least twice a year; during the budget cycle and as part of the year end financial reports.
 - Funding to and from the Reserve will be approved by Council via:
 - Municipal policies or bylaws,
 - Annual budget process,
 - Year-end request and approval process, and
 - Council resolution.

ANALYSIS:

- Attached Reserve Report shows budgeted reserves and variances between projected and actual reserve balances.
- Certain reserve names, purpose of reserve, and use of funds have been updated to reflect nature of the reserve; any changes are reflected in red ink.
- As the County formalizes the Reserve process, certain items on the Reserve Report remain outstanding and are highlighted in yellow (no change from previous report).
- Most reserve transactions have already been approved by Council through the budget or during the course of the year.
- There are 2 new reserves included in the Reserve Report:
 - **Safety Reserve** was created on approval of Policy AD-003 Safety Incentives by Council on September 7, 2021.
 - **Ag – H2C Conservation Landowner Compensation** is proposed and requires Council approval. The purpose of the reserve is to provide funds for landowner payments for projects under the ALUS program. This reserve will ensure there are funds set aside for H2C to sign multi-year agreements with landowners for payment of acres of lands set aside for conservation purposes. Funding for this reserve is H2C historical operating surplus of \$60,000.

- Funds for carryforward projects that are to be completed in 2022 have been included in reserves, and require Council approval, are:
 - Virtual Meeting Room Enhancements - \$4,999 put to Legislative Computer Reserve
 - Broadband Project – \$15,000 put to P&D Operating Contingency Reserve
 - Capital Project C21-741 - \$180,213 put to PW Local Roads & Bridge Construction Reserve
 - These projects were approved in the 2022 Capital Budget and 2022 Interim Operating Budget. Transferring these funds to reserves to fund these projects in 2022 ensures the County does not collect taxes for these projects twice.
- BRWC Water Line Lease Correction
 - It was discovered that the lease of the water lines to BWRC had been accounted for incorrectly in 2012 on inception of the lease. For accounting purposes, this transaction is considered a capital lease, rather than an operating lease.
 - On recognition of the Net Investment in Capital Lease, the leased assets are disposed with the amount receivable from BRWC included on the balance sheet and lease payments received reduce the amount of the Net Investment in Capital Lease.
 - The error is accounted retrospectively, meaning prior period financial statements are adjusted to reflect the change.
 - Net change to the 2020 financial statements was an increase of \$94,437 to accumulated surplus, and the Reserve Report has been updated to reflect the change.
- Subject to audit adjustments, the year end operating surplus is \$742,517 and will be put to Unrestricted Surplus.

ADMINISTRATION RECOMMENDS THAT:

Council approves the 2021 reserve transactions as presented in 2021 Reserve Report.

Council approves the creation of a new reserve “Ag – H2C Conservation Landowner Compensation”.

Attachments:

2021 Reserve Report

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New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Entitlement	Balance at Dec 31, 2020	Additions	Deletions	Reallocation	Preliminary Balance Dec 31, 2021	Dept	GL Reference	Budgeted Balance	Difference	Notes
	Admin - Computer & Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of existing equipment tangible capital assets or new equipment tangible capital assets. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	20,000		Capital expenditures for equipment at Admin office.	no	110,703.48	20,000.00			130,703.48	ADMIN	4-12-14-00-4704	95,703.48	35,000.00	Did not complete capital projects planned (IT, phone)
	Office	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of Admin Building. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	50,000		Capital expenditures for renovations of existing Admin building or construction/purchase of new Admin building.	no	556,877.73	50,000.00			606,877.73	ADMIN	4-12-14-00-4731	587,877.73	19,000.00	Did not complete planned capital project of carpet replacement.
	ERC Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of existing equipment or new equipment tangible capital assets required for Emergency Response Centre. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	-		County's contribution to capital expenditures for equipment at Emergency Response Centre (ERC).	no	51,378.59				51,378.59	FIRE	4-23-14-24-4704	51,378.59	-	
	Fire Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of existing or new Fire Trucks, Water Trucks, Chief Trucks, Rescue Van, and other tangible capital assets required to operate Regional Fire Department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	87,000		County's contribution to capital expenditures for Fire Vehicles & Equipment.	no	-	87,000.00	(275,861.90)	581,225.78	392,363.88	FIRE	4-23-14-00-4704	377,400.78	14,963.10	Sale of 2 vehicles (1999 Ford Rescue Truck and 2010 GMC 2055 Crew Cab) were used to fund purchase of Fire Engine.
CLOSED	Fire Trucks Reserve	Restricted - Capital Reserve	General equipment replacement		Tax Rate					330,470.81			(330,470.81)	-	FIRE	4-23-14-00-4704	-	-	
CLOSED	Fire Water Trucks Reserve	Restricted - Capital Reserve	General equipment replacement		Tax Rate					80,650.71			(80,650.71)	-	FIRE	4-23-14-00-4704	-	-	
CLOSED	Fire Chief Trucks	Restricted - Capital Reserve	General equipment replacement		Tax Rate					35,839.78			(35,839.78)	-	FIRE	4-23-14-00-4704	-	-	
CLOSED	Fire Rescue Van	Restricted - Capital Reserve	General equipment replacement		Tax Rate					73,639.77			(73,639.77)	-	FIRE	4-23-14-00-4704	-	-	
CLOSED	Fire Other Cty Equipment	Restricted - Capital Reserve	General equipment replacement		Tax Rate					60,624.71			(60,624.71)	-	FIRE	4-23-14-00-4704	-	-	
	Emergency Response Bldg.	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of ERC Building or additional buildings required for ERC/Fire Department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	10,000		County's contribution to capital expenditures for building replacement/refurbishment/expansion at Emergency Response Centre (ERC), including expansion of training facilities.	no	103,497.16	10,000.00			113,497.16	FIRE	4-23-14-24-4731	105,997.16	7,500.00	Budgeted \$7,500 in capital purchases that did not occur.
NEW (approved by Council Sept 7, 2021)	Safety Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	To provide for funds to promote safety awareness and to reward team and individual contribution to a safe workplace.	Annual PIR Refund			To fund the following safety initiatives identified in Policy AD-003 Safety Incentives, including the Annual Safety Event, and Safety Incentives.	no	-	2,532.13			2,532.13	SAFETY	4-27-13-00-4710	-	2,532.13	
	P.W. Graders	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of Graders. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate, sale of surplus assets	\$438K increases 2% per annum		Capital expenditure of Graders.	no	1,245,746.00	438,557.00	(1,252,190.00)		432,113.00	PW	4-32-14-00-4705	233,197.00	665,310.00	1 grader deferred until January 2022 due to delivery timeline. In addition, higher buyback on grader than expected.
	P.W. Equipment	Restricted - Capital Reserve	General equipment replacement	Provide funds for existing or new equipment tangible capital assets for Public Works department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate, sale of surplus assets	\$441K, increases 2% per annum		Capital expenditures for Public Works equipment, including but not limited to trucks, scrapers, dozers, backhoes, tractors, excavators, mowing equipment, and miscellaneous equipment that are tangible capital assets.	no	1,494,465.75	443,566.43			1,938,032.18	PW	4-32-14-00-4704	1,936,075.75	1,956.43	Sale of net 1 vehicle in 2020 that did not occur at net proceeds of \$2,000. Sold 3 vehicles and took 2 from Ag fleet for net vehicle sale of 1.
	Aggregate Reserve	Restricted - Capital Reserve	Roads	Provide funds for rehabilitating roads Contributions and usage supported by 10 yr Capital Plan.	Gravel Operators (Bylaw)	Est. \$115,000		For paving, overlays, chip seals, gravel crushing. Per MGA (409.1(2)) - used toward payment of infrastructure and other costs in municipality.	no	789,886.41	96,077.42			885,963.83	PW	4-32-14-00-4703	904,886.41	18,922.58	Economic activity in region lower than budgeted.
	P. W.- Local Roads & Bridge Construction	Restricted - Capital Reserve	Roads	Provide funds for scheduled replacement/re-construction of existing roads and bridges. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate (may also draw from Aggregate Reserve)			Bridges that are STIP funded, 25% of costs of bridges, and local roads as per Capital Plan.	no	1,889,954.77	180,213.00	(104,051.37)		1,966,116.40	PW	4-32-14-00-4769	1,693,254.77	272,861.63	Completed 2 STIP funded bridges rather than 4 planned.
	Public Works Shop	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of PW Shop and other Buildings. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	50,000		Capital expenditures for renovation of existing PW buildings or construction/purchase of new PW buildings.	no	436,955.18	50,000.00			486,955.18	PW	4-32-14-00-4731	486,955.18	-	

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New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr., unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Entitlement	Balance at Dec 31, 2020	Additions	Deletions	Reallocation	Preliminary Balance Dec 31, 2021	Dept	GL Reference	Budgeted Balance	Difference	Notes
	Land Right of Way Reserve	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for acquisition of Land ROW or for land under roads. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	-		Capital expenditures for Land Right-of-Way or for purchase of land under roads where a road re-alignment is required.	no	41,960.25		(35,303.00)		6,657.25	PW	4-32-14-00-4731	10,696.25	-	Additional land acquisitions from budgeted. Requires Council approval.
	Airport	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for replacement of Airport infrastrucure or to add capacity at Airport, such as new hangar streets. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	18,000		Capital expenditures on land improvements at the Airport.	no	102,949.48	18,000.00			120,949.48	AIR	4-33-14-00-4706	120,949.48	-	
	Transfer Station Bins	Restricted - Capital Reserve	General equipment replacement	Provide funds to replace existing Transfer Station Bins. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	-		Capital or operating expenditures for replacement of Transfer Station Bins.	no	20,833.62		(15,182.00)		5,651.62	WASTE	4-43-14-48-4704	5,333.62	318.00	
	Landfill Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Provide funds for scheduled replacement of Landfill Equipment. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	25,000		County's contribution to capital expenditures for Landfill Equipment	no	254,500.00	25,000.00			279,500.00	WASTE	4-43-14-47-4704	270,500.00	9,000.00	Budgeted \$9,000 of capital purchases that did not occur.
	Landfill	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for replacement/refurbishment of Landfill buildings. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	15,000		County's contribution to capital expenditures of Buildings at the Landfill.	no	280,711.42	15,000.00			295,711.42	WASTE	4-43-14-47-4731	295,711.42	-	
	Utility Officer Truck	Restricted - Capital Reserve	General equipment replacement	Provide funds for replacement of Utility Officer vehicle. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate, sale of surplus assets	-		Capital expenditure to replace Utility Officer vehicle.	no	46,367.28			913.35	47,280.63	UTL	4-44-14-00-4704	47,280.63	-	
CLOSED	Manola Equipment Reserve	Restricted - Capital Reserve	General equipment replacement	Close - consolidate to Utility Officer Truck		-		Close - consolidate to Utility Officer Truck	no	913.35			(913.35)	-	UTL	4-44-14-80-4704	-	-	
	Offsite Levy Reserve- Neerlandia	Restricted - Capital Reserve	Water & wastewater	Per Bylaw 21-89; A levy will be imposed on a residential off-site levy on undeveloped lands to provide for future expansion of water & sewer facilities that service Hamlet of Neerlandia and adjacent areas	Developer	\$1,850 / residential lot for water & sewer \$1,200 / for water service only, per residence where service is extended outside present Hamlet boundaries		Future expansion of wate & sewer facilities to service Hamlet of Neerlandia and adjacent areas.	no	33,300.00			40,735.00	74,035.00	UTL	4-44-14-81-4750	74,035.00	-	
CLOSED	Neerlandia Regional Line	Restricted - Capital Reserve	Water & wastewater		Developer					40,735.00			(40,735.00)	-	UTL	4-44-14-81-4754	-	-	
	Offsite Levy Reserve- Manola	Restricted - Capital Reserve	Water & wastewater	<p>Per Bylaw 20-90 - levy on application for Development Permit, upon application for subdivision of land not previously subject to offsite levies, or on application for service from Hamlet water supply line from Town of Barrhead. Levy charged for facilities requiring expansion - <u>water supply line from Town of Barrhead to Hamlet of Manola including upgrading of Water Treatment Plant at Manola</u>. Exclusions apply: replacement of existing single family dwelling, Bylaws No. 37-78 & 38-78, Lands Under By-Law 43-83</p> <p>Per Bylaw 19-90 - levy on application for Development Permit, upon application for subdivision of land not previously subject to offsite levies, or on application for service from Hamlet water supply line from Town of Barrhead. Levy for facilities requiring expansion - <u>Water Treatment Plant & Reservoir with Hamlet of Manola, in-line booster pumps on Manola water supply line, upgrade of pumping facilities at Town of Barrhead Reservoir</u>. Exclusions apply: replacement of existing single family dwelling, Bylaws No. 37-78 & 38-78, Lands Under By-Law 43-83</p>	Developer	For EACH Bylaw: \$1,135 for each unit of housing \$1,705 for each duplex \$2,270 for fourplex \$2,000 for new commercial or industrial for 1st 1,000 sq feet; \$400 per 1,000 sq ft thereafter MAX = \$800,000 (Bylaw 20-90) MAX = \$600,000 (Bylaw 19-90)		Water Supply line from Town of Barrhed to Hamlet of Manola, including upgrading Water Treatment Plant at Manola. Water Treatment Plant & Reservoir within Hamlet of Manola, In-line booster pumps on Manola water supply line, Upgrade of pumping facilities at Town of Barrhead Reservoir.	no	12,485.00				12,485.00	UTL	4-44-14-80-4750	12,485.00	-	

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New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Entitlement	Balance at Dec 31, 2020	Additions	Deletions	Reallocation	Preliminary Balance Dec 31, 2021	Dept	GL Reference	Budgeted Balance	Difference	Notes
New	Water & Sewer Capital Reserve	Restricted - Capital Reserve	Water & wastewater	For utility holders contribution to upkeep/replacement of water & sewer infrastructure. Contribution is historical contribution.	Utility Rate	47,000		Capital expenditures / major R&M to water & sewer assets. (Does not include capital expenditures related to growth. Growth to be funded out of Reserve with funding source as Tax Rate or through Debt.)	yes		55,833.00	(24,653.32)	802,999.55	834,179.23	UTL	4-44-14-00-4755	710,416.55	123,762.68	Distribution pump overbudget. Requires Council approval. Planned expenditure of \$107K for Neerlandia Lagoon did not occur. \$16K budgeted for Handheld reader and software not required but project was completed. Interest not budgeted for.
CLOSED	Neerlandia Water & Sewer	Restricted - Capital Reserve	Water & wastewater							446,600.00			(446,600.00)	-	UTL	4-44-14-81-4749	-	-	
CLOSED	MacGill Estates Utility Reserve	Restricted - Capital Reserve	Water & wastewater							27,550.00			(27,550.00)	-	UTL	4-44-14-84-4749	-	-	
CLOSED	Manola Water & Sewer	Restricted - Capital Reserve	Water & wastewater							328,849.55			(328,849.55)	-	UTL	4-44-14-80-4749	-	-	
	Regional Water & Sewer Lines / Future W&S Development	Restricted - Capital Reserve	Water & wastewater	Provide funds for future expansion of water & sewer throughout County. Reserve could include bringing line to LaLaNonne or Thunder Lake. Could also include alternative source of water for BRWC (such as Athabasca River)	Tax Rate	50,000		Capital Expenditures related to expansion of water & sewer in County. Augment with Grant Funding & Debt.	no	757,000.00	50,000.00			807,000.00	UTL	4-44-14-00-4754	807,000.00	-	
	Neerlandia Lagoon Reserve	Restricted - Capital Reserve	Water & wastewater	Provide funds for Neerlandia Lagoon replacement/refurbishment Contributions and usage supported by 10 yr Capital Plan.	Recommend Lagoon Fees - with Dump Site added	20,000		Neerlandia Lagoon replacement /refurbishment, and major R&M for lagoon. May also include operating expenditures such as Lagoon Sounding Reports.	no	150,000.00	20,000.00			170,000.00	UTL	4-42-14-81-4756	60,000.00	110,000.00	Neerlandia Lagoon planned reserve usage of \$110K did not happen in 2021. Project to be completed in 2022.
	Dunstable (Lac La Nonne) Lagoon	Restricted - Capital Reserve	Water & wastewater	Provide funds for Dunstable Lagoon replacement/refurbishment. Contributions and usage supported by 10 yr Capital Plan.	Operating Surplus in Department	was \$4,500- now net op surplus		Dunstable Lagoon replacement /refurbishment, and major R&M for lagoon.	no	43,000.00	-			43,000.00	UTL	4-42-14-85-4756	43,000.00	-	
	Thunder Lake Lagoon	Restricted - Capital Reserve	Water & wastewater	Provide funds for Thunder Lake Lagoon replacement/refurbishment. Contributions and usage supported by 10 yr Capital Plan.	Operating Surplus in Department	was \$4500 - now net operating surplus		Thunder Lake Lagoon replacement /refurbishment, and major R&M for lagoon.	no	39,600.00	10,770.49			50,370.49	UTL	4-42-14-86-4756	47,601.43	2,769.06	
	Future Development Fire Supression	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for replacement of fire supression system project for benefitting landowners that are levied the Local Improvement Tax.	Local Improvement Tax	21,885		Capital expenditures for replacement of fire supression system.	no	65,655.54	21,885.18		43,770.36	131,311.08	UTL	4-44-14-83-4731	131,310.90	0.18	
CLOSED	Development Officer Reserve	Restricted - Capital Reserve	General equipment replacement	Close - transfer to airphoto reserve	Tax Rate	-		Close - transfer to Airphoto reserve	no	16,850.00			(16,850.00)	-	P&D	4-61-14-00-4704	-	-	
	Future Development	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for development of Kiel Industrial Park	Sale of Land - net proceeds	As land is sold		Phase II of Kiel Industrial Park	no	540,399.31			(43,770.36)	496,628.95	P&D	4-66-14-00-4731	609,976.92	-113,347.97	No lot sales completed at Kiel in 2021.
	Money in Lieu (of Municipal Reserve)	Restricted - Capital Reserve	Land & Land Improvements	per MGA, money taken in place of reserve land must be accounted for separately, along with any interest accruing on funds. Contributions and usage supported by 10 yr Capital Plan.	Developer	Est. \$20,000		per MGA 376(2) - a public park, public recreation area	yes	403,381.82	40,746.51			444,128.33	P&D	4-61-14-00-4760	423,381.82	20,746.51	More subdivisions with higher MR requirements occurred than budgeted.
	Ag Vehicle & Equipment	Restricted - Capital Reserve	General equipment replacement	Provide funds to replace existing or new vehicle and equipment tangible capital assets in Ag department. Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	30,000		Vehicle & equipment capital expenditures for Ag deparment, including but not limited to trucks, quads, side-by-sides, spray equipment and the equipment used in the Ag Rental Program.	no	129,931.02	37,043.57	(49,250.00)		117,724.59	AG	4-62-14-00-4704	110,681.02	7,043.57	Two surplus vehicles were transferred to PW with NBV of \$7,043.57
	Ag Building	Restricted - Capital Reserve	Building replacement & renovations	Provide funds for scheduled replacement/refurbishment of Ag Buildings or New Ag Buildings Contributions and usage supported by 10 yr Capital Plan.	Tax Rate	10,000		Capital expenditures for replacement / refurbishment of existing Ag Buildings or construction of new Ag Buildings	no	124,968.39	10,000.00			134,968.39	AG	4-62-14-00-4731	134,968.39	-	
CLOSED	Recreation Equipment Reserve	Restricted - Capital Reserve	General equipment replacement		Tax Rate				no	3,944.74			(3,944.74)	-	REC	4-72-14-00-4704	-	-	
Recommend close after transaction complete	Recreation - Land Reserve	Restricted - Capital Reserve	Land & Land Improvements	Provide funds for Manola Land Exchange with Richardson's.	Historical		-	Manola Land Exchange. To be closed after transaction is completed.	no	5,000.00				5,000.00	REC	4-72-14-00-4731	-	5,000.00	Manola rec land exchange not completed in 2021.
CLOSED	Assessment	Restricted - Operating Reserve	Tax Rate Stabilization		Tax Rate					0.48			(0.48)	-	GEN		-	-	

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New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr., unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Entitlement	Balance at Dec 31, 2020	Additions	Deletions	Reallocation	Preliminary Balance Dec 31, 2021	Dept	GL Reference	Budgeted Balance	Difference	Notes
	General Tax Stabilization Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, one-time expenditures or losses of revenue that will not be built into base operating budget for future year (e.g. large drops in Assessment, increase in Uncollectible Taxes including O&G).	Tax Rate	MAX= 5% of annual operating expenditure budget (~\$800K)		Used to stabilize budgetary impacts from one time or unanticipated events. Examples include, but are not limited to uncollectible O&G or to fund temporary drops in Assessment.	no	787,024.29	158,000.84		0.48	945,025.61	TAX	4-05-13-00-4710	158,001.48	787,024.13	Anticipated additional allowance for O&G companies. Those allowed for in 2020 made progress payments on O/S property tax. Two Councillors exerised benefit in 2021, vs budgeted 7. In addition virtual meeting room enhancements didn't occur in 2021, moved to 2022.
	Legislative Computer Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Councillor device purchase which happens every 4 years and for other IT requiremnts for Council chambers.	Tax Rate	875	Max = \$3,500	Councillor device purchases to a maximum of \$500 per Councillor, per term and for other IT requirements for Council chambers.	no	1,847.62	6,651.38	(952.38)		7,546.62	LEG	4-11-13-00-4710	-	7,546.62	Map sales - Addition, as approved through Reserve report but was not included in budget. Did not print County maps in 2021.
	Administration County Map Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for printing of County maps that occur on an infrequent basis to minimize impacts of expenditure on tax. (Next print planned - 2021)	Sale of Maps	-	Max = TBD	Printing of County Maps.	no	8,300.00	1,343.19			9,643.19	ADMIN	4-12-13-00-4710	4,728.57	4,914.62	
CLOSED	Administration Computer Reserve	Restricted - Operating Reserve	Tax Rate Stabilization		Tax Rate	-			no	9,497.30			(9,497.30)	-	ADMIN	4-12-13-00-4710	-	-	
New	Admin Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, one-time expenditures or losses of revenue that will not be built into Admin base operating budget for future year. Promotes fiscal responsibility in budgeting.	Tax Rate / YE Operating Surplus		1% of operating \$13,654 Consider rounding Max = \$15,000	Any unexpected / unplanned expenditures in Admin department during the year.	no			-	9,497.30	9,497.30	ADMIN	4-12-13-00-4710	9,497.30	-	
	Elections & Plebiscite Reserves	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for future elections or plebiscites to minimize annual impact on tax.	Tax Rate	2,500		Applied against municipal election expenditures which occur every 4 years and plebiscite expenditures to reduce impact on taxes.	no	5,000.00				5,000.00	ELEC	4-15-13-00-4710	-	5,000.00	Grants received for administering the referendum/senate questions which also covered the County's regular costs for election.
	Fire Fighting Stabilization Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to buffer expense of large fire fighting expenditure.	Tax Rate	25,000	Max = \$TBD	Any large fire fighting expenditure where mutual aid or water bombers are required. To be applied against cost overruns for County's fire fighting expenditures.	no	283,000.00	25,000.00			308,000.00	FIRE	4-23-13-00-4710	308,000.00	-	
	Disaster Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to buffer expense of a disaster in the County.	Tax Rate	2,000	Max = \$TBD	On activation of EOC, expenditures related to a Disaster.	no	10,000.00	2,000.00			12,000.00	DIS	4-24-13-00-4710	12,000.00	-	
CLOSED	Public Works Computer Reserve	Restricted - Operating Reserve	Tax Rate Stabilization		Tax Rate				no	2,745.02			(2,745.02)	-	PW	4-32-13-00-4710	-	-	
	PW Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, one-time expenditures or losses of revenue that will not be built into PW base operating budget for future year. Promote fiscal responsibility in budgeting.			1% of operating = \$72,475.95 (Consider rounding to Max = \$75,000	Any unexpected / unplanned expenditures in PW department during the year.					2,745.02	2,745.02	PW	4-32-13-00-4710	2,745.02	-	
	P.W. Gravel Exploration	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stablize tax rate for activities relating to gravel exploration.	Tax Rate			Costs incurred for gravel exploration, including engineering and legal fees	no	12,387.32			23,299.00	35,686.32	PW	4-32-13-00-4710	35,686.32	-	
CLOSED	Dev.- Gravel Area Structure Plan	Restricted - Operating Reserve	Tax Rate Stabilization		Tax Rate				no	23,299.00			(23,299.00)	-	P&D	4-61-13-00-4710	-	-	
CLOSED	Current: Dev. - Gravel Legal Costs Discussion: P&D Legal Costs	Restricted - Operating Reserve	Tax Rate Stabilization		Tax Rate				no	8,038.88			(8,038.88)	-	P&D	4-61-13-00-4710	-	-	
CLOSED	Dev. - Computer Reserve	Restricted - Operating Reserve	Tax Rate Stabilization		Tax Rate				no	376.34			(376.34)	-	P&D	4-61-13-00-4710	-	-	
	Dev. - Air Photos Reserve	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for purchase of air photos that occur every 7 years to minimize impacts of expenditure on tax base.	Tax Rate	10,000	Max = \$70,000	Acquire digital aerial photography and orthophoto of County of Barrhead, currently every 7 years.	no	33,000.00		(56,424.00)	24,888.88	1,464.88	P&D	4-61-13-00-4710	888.88	576.00	
CLOSED	Dev. - GIS Reserve	Restricted - Operating Reserve	Tax Rate Stabilization		Tax Rate				no	5,000.00			(5,000.00)	-	P&D	4-61-13-00-4710	-	-	
New	P&D Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, one-time expenditures or losses of revenue that will not be built into the Planning or Development base operating budget for future year. Project carryforwards are also included in reserve so that taxes related to a project are only collected once.	Tax Rate / YE Operating Surplus		1% of operating = \$3,883.25 Consider rounding =Max \$5,000	Any unexpected / unplanned expenditures in Planning department during the year, and for any project carryforwards from one budget year to the next.	no		15,000.00		5,376.34	20,376.34	P&D	4-61-13-00-4710	5,376.34	15,000.00	Broadband project carryforward.

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New/ Consol/ Close	Name	Classification	Sub-Class	Purpose of Reserve	Source of Funds	Current Yrly Contr. unless as noted	Optimal Balance / MIN / MAX	Use of Funds	Interest Entitlement	Balance at Dec 31, 2020	Additions	Deletions	Reallocation	Preliminary Balance Dec 31, 2021	Dept	GL Reference	Budgeted Balance	Difference	Notes
	Ag- H2C - Waters Edge - Lac La Nonne	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Pond Days at Lac La Nonne	Historical		N/A	Current use - expenditures incurred to operate Pond Days at Lac La Nonne. Through agreement from Waters Edge group that was disbanded. Not aware of any formal agreement in place. Proposed - Staff to discuss with Lac Ste. Anne use of funds as other projects at Lac La Nonne have been identified.	no	4,924.79				4,924.79	AG	4-62-13-60-4710	3,700.79	1,224.00	Pond Days did not happen in 2021. Note: In 2022 AG is responsible for Pond Days; in prior years it was H2C responsibility.
	Ag-H2C Conservation Operating	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for H2C program activities. H2C is a self-sustaining operation. Balance in reserve represents unexpended funds from prior years, as approved in budget. Reserve can run a deficit balance, but must be budgeted to be recovered in next budget year.	Annual surplus operating funds- H2C department (grants & partner contributions)		\$0	Any surplus/deficit in H2C program is automatically balanced against this reserve.	no	-	9,187.25			9,187.25	H2C	4-62-13-65-4710	59,336.51	- 50,149.26	Part of surplus to new reserve. Actual surplus was \$10K higher than budgeted due to less activity in 2021 re COVID.
NEW	Ag-H2C Conservation Operating	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Landowner payments for projects signed up through ALUS. Landowners will sign multi year agreements for land that is set aside for conservation acres.	Historical H2C surplus			Payment to landowners for conservation acres.	no		60,000.00			60,000.00	H2C	4-62-13-65-4710	-	60,000.00	Proposed new reserve. Requires Council approval.
	Ag- Agricultural Development	Restricted - Operating Reserve	Tax Rate Stabilization	Reserve purpose to be determined (more info needed)	Tax Rate			Reserve use to be determined	no	26,222.00				26,222.00	AG	4-62-13-00-4710	26,222.00	-	
	Ag Conservation	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for payment to landowners in Habitat Retention Program	Historical			Payments to landowners through Habitat Retention Program	no	12,250.38				12,250.38	AG	4-62-13-00-4710	11,160.38	1,090.00	No landowners signed up for Habitat Retention.
	Seed Plant	Restricted - Operating Reserve	Tax Rate Stabilization	Reserve purpose to be determined	Tax Rate	\$10,000 (none 2020)		Reserve use to be determined	no	47,924.62	10,000.00			57,924.62	AG	4-62-13-67-4710	57,924.62	-	
	Ag Operating Contingency	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds to stabilize tax rate from non-recurring, emergent, one-time expenditures or losses of revenue that will not be built into Ag base operating budget for future year. EXCLUDES H2C.	Tax Rate / YE Operating Surplus		1% of operating expenditures \$6,463 Consider rounding Max = \$7,500	Any unexpected / unplanned expenditures during the year.	no					-	AG	4-62-13-00-4710	-	-	
CLOSED	Community Organizational Reserve (RENAME)	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for support of community initiatives (recreational or cultural) that are outside of Community Grant Policy	Tax Rate & Loan Repayments	30,000		For operating or capital expenditures for local boards, agencies, individuals or organizations that Council deems appropriate to support through grants or loans. (Examples: Current yr - Golf Course Debenture; Past - Misty Ridge capital equipment.)	no	142,858.42	30,000.00	(115,250.00)	25,633.47	83,241.89	REC	4-72-13-00-4710	83,241.89	-	
	Recreation Operational Reserve (CLOSE)	Restricted - Operating Reserve	Tax Rate Stabilization		Tax Rate				no	121,688.73			(121,688.73)	-	REC	4-72-13-00-4710	-	-	
New	Community Grants Policy	Restricted - Operating Reserve	Tax Rate Stabilization	Provide funds for Community Grant Policy.	Historical - Transfer from Rec Reserves			Community Grants approved through Community Grant Policy				(4,250.00)	100,000.00	95,750.00	REC/CUL	4-72-13-00-4710	85,000.00	10,750.00	Only 2 applications to Community Grants program for \$4,250 in funding. Budgeted \$15,000.
	Unrestricted Surplus	Unrestricted		Emergency savings account for unexpected expenses incurred at a later date and for Council flexibility for establishing annual tax levy.	Year end surplus		Max = 5% of annual operating expenditures Consider rounding to max ~ \$800,000	Used to repair or replace assets that fail unexpectedly, for Council flexibility to allocate funds to future projects as needs arise and for flexibility in establishing annual tax levy. May also be used for stabilizing budgetary impacts resulting from one time or unanticipated events. Examples include, but are not limited to, abnormal snow removal, fluctuating interest rates, fluctuating fuel prices, or other items that would result in an overall deficit to muncpal operation.	no	1,087,178.62	742,517.02	(5.60)		1,829,690.04	GEN	4-01-00-00-4820	824,746.40	1,004,943.64	Surplus \$743K rather than budgeted shortfall of \$168K and prior period error \$94K. Surplus primarily relates to O&G allowance of \$513K not required.
	TOTAL									13,810,740	2,741,924	- 1,933,374	-	14,619,291			11,609,918	3,009,373.49	
										1,087,178.62	742,517.02	- 5.60	-	1,829,690.04	Unrestricted Surplus				
										1,545,385.19	319,714.79	- 176,876.38	20,794.74	1,709,018.34	Operating Reserves				
										11,178,176.62	1,679,692.60	- 1,756,491.59	20,794.74	11,080,582.89	Capital Reserves				
										13,810,740.43	2,741,924.41	- 1,933,373.57	0.00	14,619,291.27					



REQUEST FOR DECISION

FEBRUARY 15, 2022

K

TO: COUNCIL

RE: 2021 YEAR END OPERATING SURPLUS

ISSUE:

Resolutions are required by Council to complete 2021 year-end.

BACKGROUND:

- Annual Operating Surplus as reported in the Year to Date (YTD) Budget Report is common in municipalities because municipal governments are unable to run a deficit budget.
 - Municipalities must fully budget tax revenues and reserve transfers to cover all planned expenditures.
 - Unforeseen circumstances such as weather or project delays may result in a decrease to planned expenditures.
- Annual Operating Surplus is not the same as the surplus presented in the financial statements.
 - Surplus for Public Sector Accounting Standards (PSAS) purposes is calculated based on the PSAS as represented in the Financial Statements.
 - Unlike the Annual Operating Surplus as presented in the YTD Budget Report, the surplus for PSAS purposes excludes all reserve transfers and principal debt payments, and includes capital revenues, gains (losses) from tangible capital asset dispositions and amortization.

ANALYSIS:

- The following documents are presented:
 - YTD Budget Report with variance analysis
 - Net Operating Surplus by Department
 - Capital Report with variance analysis
 - 2021 Reserve Report (separate RFD)
 - Reconciliation of Budget Data to Financial Statements
 - Draft Statement of Operations
 - Draft Statement of Financial Position
 - Draft Segmented Disclosure
- Council approved operational and capital projects that were overbudget at February 1, 2022 Council meeting.
- There are 4 departments in a deficit position:
 - Policing - \$561.50 due to actual invoice for period April 1, 2020 – March 31, 2021 being higher than budgeted.

- Fire Fighting - \$4,029.35 due to higher fire and ambulance calls in County than budgeted.
- Waste Management - \$27,549.71 due to increased expenditure at the landfill.
- Subdivision & Land Development - \$26,808.33 due to expenditures relating to Kiel Industrial Park consulting fees.

Accumulated Surplus:

- 2021 year-end surplus is \$742,517.
- Surplus primarily relates to better-than-expected collection of oil & gas tax accounts which is a budgeted saving of \$513,000.
- Legislative surplus was primarily generated from fewer external Committee meetings held during the year and virtual attendance at conventions due to COVID-19 which resulted in less Councillor pay and reduced travel costs.
- In certain departments, such as Agriculture, projects were not able to be completed due to COVID, resulting in lower expenditures than budgeted.
- County is fiscally responsible and is proactively reducing expenses to avoid future drastic increases to taxes to cover projected shortfalls for 2023 - 2025 of \$500 - \$1,700K per year. This shortfall is primarily due to additional costs, such as police funding model, and revenue/collection uncertainties such as unpaid oil & gas taxes and government grants.
- With the accumulated surplus, Council is better positioned to avoid significant tax rate increases in 2022 as Council will have the option to use the unrestricted surplus to offset funding shortfalls projected for 2023 – 2025.

ADMINISTRATION RECOMMENDS THAT:

Council accepts the year-end financial reports as presented and subject to audit adjustments and year end finalizations.

COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Summary of All Units

For the Twelve Months Ending December 31, 2021

	December 2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
Municipal taxes	\$11,444,551	\$11,447,740	\$3,189	0.03%	
Local improvement levy	21,885	21,885	-	0.00%	
Aggregate levy	96,077	115,000	18,923	16.45%	
User fees and sale of goods	825,854	980,047	154,194	15.73%	Budgeted Kiel sale did not occur; offset by increased fire
Rental income	77,542	79,911	2,368	2.96%	
Allocation for in-house equip Rental	856,265	816,832	-39,433	(4.83%)	
Penalties and costs on taxes	325,645	336,364	10,719	3.19%	
Licenses, permits and fees	23,731	17,407	-6,324	(36.33%)	
Returns on investment	151,593	203,729	52,137	25.59%	Interest rate lower than projected.
Other governments transfer for operating	1,543,404	1,462,826	-80,578	(5.51%)	MSP funds used for pavement repairs and Intern Grant.
Other revenue	60,174	29,458	-30,716	(104.27%)	MR collected on subdivisions higher than budgeted.
Drawn from unrestricted reserves	273,251	325,996	52,745	16.18%	Budgeted shortfall; actual is surplus
Drawn from operating reserves	176,876	990,088	813,212	82.14%	Budgeted write off of O&G taxes did not occur.
Contribution from capital program	85,977	15,500	-70,477	(454.69%)	Sale of Surplus Rec Land
TOTAL REVENUE	15,962,825	16,842,783	879,959	5.22%	
EXPENDITURES					
Salaries and benefits	3,645,065	3,767,455	122,390	3.25%	
Materials, goods, supplies	2,452,385	2,436,424	-15,961	(0.66%)	
Utilities	115,296	121,257	5,961	4.92%	
Contracted and general services	1,806,644	2,052,702	246,059	11.99%	All departments under budget except Recreation & Culture
Purchases from other governments	359,359	261,510	-97,849	(37.42%)	Overbudget in Fire & Water & Sewer
Transfers to other governments	1,049,105	1,054,283	5,177	0.49%	
Transfer to individuals and organizations	148,763	165,488	16,725	10.11%	Less community grants
Transfer to local boards and agencies	149,744	149,744	-	0.00%	
Interest on long term debt	123,773	123,973	200	0.16%	
Principal payment for debenture	158,001	158,001	0	0.00%	
Provision for allowances	30,425	1,330,425	1,300,000	97.71%	Budgeted allowance for O&G taxes did not occur.
Bank charges and short term interest	788	920	132	14.32%	
Tax cancellations	0	3,000	3,000	100.01%	
Other expenditures	4,116	4,145	28	0.69%	
Requisitions	2,653,019	2,653,019	-	0.00%	
Transfer to operating reserves	340,510	287,418	-53,091	(18.47%)	For project carryforward and transfers approved during year.
Transfer to capital reserves	1,670,693	1,590,402	-80,291	(5.05%)	
Transfer to capital program	512,622	682,618	169,996	24.90%	Project 741 not constructed in 2021, offset by other road projects being over/under budget.
TOTAL EXPENDITURES	15,220,308	16,842,784	1,622,476	9.63%	
NET COST / (REVENUE):	-742,517	1	742,517	(23276395732.29%)	
NET COST - OPERATING FUND	-2,730,238	-1,228,853	1,501,383	(122.18%)	
NET COST - RESERVE FUND	1,561,076	561,736	-999,339	(177.90%)	
NET COST - CAPITAL FUND	426,645	667,118	240,473	36.05%	

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
GENERAL GOVERNMENT
For the Twelve Months Ending December 31, 2021
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
Municipal taxes	\$11,444,551	\$11,447,740	\$3,189	0.03%	
Penalties and costs on taxes	325,645	336,364	10,719	3.19%	
Returns on investment	130,782	197,000	66,218	33.61%	Interest rate lower than projected
Other governments transfer for operating	83,504	84,928	1,424	1.68%	
Other revenue	1,988	-	-1,988	0.00%	
Drawn from unrestricted reserves	273,251	325,996	52,745	16.18%	Operating surplus rather than operating deficit
Drawn from operating reserves	-	787,024	787,024	100.00%	Budgeted write off of O&G taxes did not occur.
TOTAL REVENUE	12,259,721	13,179,052	919,332	6.98%	
EXPENDITURES					
Provision for allowances	-	1,300,000	1,300,000	100.00%	Budgeted allowance for O&G taxes did not occur.
Tax cancellations	0	3,000	3,000	100.01%	
Other expenditures	4,116	4,145	29	0.70%	
Requisitions	2,653,019	2,653,019	-	0.00%	
Transfer to operating reserves	158,001	158,001	-	0.00%	
TOTAL EXPENDITURES	2,815,136	4,118,165	1,303,029	31.64%	
NET COST / (REVENUE):	-9,444,585	-9,060,887	383,697	(4.23%)	
NET COST - OPERATING FUND	-9,329,335	-8,105,868	1,223,467	(15.09%)	
NET COST - RESERVE FUND	-115,250	-955,019	-839,769	87.93%	

COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

General Municipal

For the Twelve Months Ending December 31, 2021

December

2021 2021 Budget %

Explanation for variances over \$10,000 and 10%

REVENUE

YTD	Budget	Variance	Variance	
\$325,645	\$336,364	\$10,719	3.19%	
Penalties and costs on taxes				
130,782	197,000	66,218	33.61%	Interest rate lower than projected
Returns on investment				
83,504	84,928	1,424	1.68%	
Other governments transfer for operating				
				Operating surplus rather than operating deficit
Drawn from unrestricted reserves				
273,251	325,996	52,745	16.18%	
TOTAL REVENUE	813,182	944,288	131,107	13.88%

EXPENDITURES

Transfer to operating reserves	158,001	158,001	-	0.00%
TOTAL EXPENDITURES	158,001	158,001	-	0.00%

NET COST / (REVENUE): -655,181 -786,287 -131,107 16.67%

NET COST - OPERATING FUND -539,931 -618,292 -78,362 12.67%

NET COST - RESERVE FUND -115,250 -167,995 -52,745 31.40%

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COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Tax & Requisitions

For the Twelve Months Ending December 31, 2021

December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Municipal taxes	\$11,444,551	\$11,447,740	\$3,189	0.03%	
Other revenue	1,988	-	-1,988	0.00%	
Drawn from operating reserves	-	787,024	787,024	100.00%	Budgeted write off of O&G taxes did not occur.
TOTAL REVENUE	11,446,539	12,234,764	788,225	6.44%	
EXPENDITURES					
Provision for allowances	-	1,300,000	1,300,000	100.00%	Budgeted allowance for O&G taxes did not occur.
Tax cancellations	0	3,000	3,000	100.01%	
Other expenditures	4,116	4,145	29	0.70%	
Requisitions	2,653,019	2,653,019	-	0.00%	
TOTAL EXPENDITURES	2,657,135	3,960,164	1,303,029	32.90%	
NET COST / (REVENUE):	-8,789,404	-8,274,600	514,804	(6.22%)	
NET COST - OPERATING FUND	-8,789,404	-7,487,576	1,301,829	(17.39%)	
NET COST - RESERVE FUND	-	-787,024	-787,024	100.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
ADMINISTRATION & LEGISLATIVE
For the Twelve Months Ending December 31, 2021
December
2021 2021 Budget %

	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
User fees and sale of goods	\$13,218	\$6,429	(\$6,790)	(105.62%)	
Other governments transfer for operating	50,953	100	-50,853	(50853.00%)	Municipal Intern Grant & Funding for election
Other revenue	14,558	8,958	-5,600	(62.51%)	
					Funded weren't required as projects or expenditures didn't occur or additional funding source was used.
Drawn from operating reserves	952	13,500	12,548	92.95%	
TOTAL REVENUE	79,681	28,987	-50,695	(174.89%)	
EXPENDITURES					Budgeted allowance for O&G taxes did not occur.
Salaries and benefits	1,065,031	1,146,778	81,747	7.13%	
					Virtual Meeting Room Enhancements project didn't occur, Savings in misc. office supplies
Materials, goods, supplies	49,018	68,115	19,097	28.04%	
Utilities	14,693	18,000	3,307	18.37%	
Contracted and general services	389,363	404,731	15,369	3.80%	
Bank charges and short term interest	788	920	132	14.32%	
Other expenditures	1	-	-1	0.00%	
Transfer to operating reserves	7,995	3,081	-4,914	(159.48%)	
Transfer to capital reserves	70,000	70,000	-	0.00%	
TOTAL EXPENDITURES	1,596,889	1,711,625	114,737	6.70%	
NET COST / (REVENUE):	1,517,208	1,682,638	165,432	9.83%	
NET COST - OPERATING FUND	1,440,165	1,623,057	182,893	11.27%	
NET COST - RESERVE FUND	77,043	59,581	-17,461	(29.31%)	

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Legislative
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
Other revenue	\$4,397	\$4,958	\$561	11.32%	
Drawn from operating reserves	952	3,500	2,548	72.79%	
TOTAL REVENUE	5,349	8,458	3,109	36.75%	
EXPENDITURES					
Salaries and benefits	259,397	301,997	42,600	14.11%	Councillor per diems budgeted for 6 meetings per month; actual meetings
Materials, goods, supplies	1,992	10,076	8,084	80.23%	
Contracted and general services	21,786	40,378	18,593	46.05%	Due to COVID budgeted training & conventions expense was lower.
Transfer to operating reserves	6,651	1,652	-4,999	(302.53%)	
TOTAL EXPENDITURES	289,826	354,103	64,278	18.15%	
NET COST / (REVENUE):	284,477	345,645	61,170	17.70%	
NET COST - OPERATING FUND	278,778	347,493	68,716	19.77%	
NET COST - RESERVE FUND	5,699	-1,848	-7,547	408.45%	

COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Administration

For the Twelve Months Ending December 31, 2021

December

2021 2021 Budget %

Explanation for variances over \$10,000 and 10%

REVENUE

YTD	Budget	Variance	Variance	
User fees and sale of goods	\$13,218	\$6,429	(\$6,790)	(105.62%)
Other governments transfer for operating	31,817	-	-31,817	0.00% Grant for Municipal Intern program
Other revenue	9,861	4,000	-5,861	(146.52%)
Drawn from operating reserves	-	5,000	5,000	100.00%
TOTAL REVENUE	54,896	15,429	-39,468	(255.81%)

EXPENDITURES

					Flex position is partially used for Municipal Intern, and \$30K of contracted services were used.
Salaries and benefits	798,829	837,399	38,569	4.61%	
Materials, goods, supplies	45,283	56,039	10,756	19.19%	Savings in consumables (office supplies)
Utilities	14,693	18,000	3,307	18.37%	
Contracted and general services	365,243	360,753	-4,490	(1.24%)	
Bank charges and short term interest	788	920	132	14.32%	
Other expenditures	1	-	-1	0.00%	
Transfer to operating reserves	1,343	1,429	85	5.98%	
Transfer to capital reserves	70,000	70,000	-	0.00%	
TOTAL EXPENDITURES	1,296,180	1,344,540	48,359	3.60%	

NET COST / (REVENUE): 1,241,284 1,329,111 87,827 6.61%

NET COST - OPERATING FUND 1,169,941 1,262,682 92,742 7.34%

NET COST - RESERVE FUND 71,343 66,429 -4,915 (7.40%)

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Elections & Plebiscites
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
Other governments transfer for operating	\$19,136	\$100	(\$19,036)	(19036.00%)	Senate Election and Referendum Funding
Other revenue	300	-	-300	0.00%	
Drawn from operating reserves	-	5,000	5,000	100.00%	
TOTAL REVENUE	19,436	5,100	-14,336	(281.10%)	
EXPENDITURES					
Salaries and benefits	6,804	7,382	577	7.82%	
Materials, goods, supplies	1,744	2,000	256	12.82%	
Contracted and general services	2,334	3,600	1,266	35.16%	
Transfer to operating reserves	-	-	-	0.00%	
TOTAL EXPENDITURES	10,882	12,982	2,099	16.17%	
NET COST / (REVENUE):	-8,554	7,882	16,435	208.53%	
NET COST - OPERATING FUND	-8,554	12,882	21,435	166.40%	
NET COST - RESERVE FUND	-	-5,000	-5,000	100.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PROTECTIVE SERVICES
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
User fees and sale of goods	\$100,138	\$58,275	(\$41,863)	(71.84%)	More fire calls than budgeted; budget recovery was 40%; actual recovery 44%.
Licenses, permits and fees	3,081	4,157	1,076	25.88%	
Other governments transfer for operating	38,071	37,650	-421	(1.12%)	
Other revenue	2,532	-	-2,532	0.00%	
TOTAL REVENUE	143,822	100,082	-43,740	(43.70%)	
EXPENDITURES					
Salaries and benefits	45,920	47,432	1,512	3.19%	
Materials, goods, supplies	3,065	4,330	1,265	29.20%	
Contracted and general services	8,632	14,852	6,220	41.88%	
Purchases from other governments	230,022	145,000	-85,022	(58.64%)	More fire and ambulance calls in County than budgeted.
Transfers to other governments	533,545	568,710	35,165	6.18%	
Transfer to individuals and organizations	7,288	7,288	-	0.00%	
Transfer to operating reserves	29,532	27,000	-2,532	(9.38%)	
Transfer to capital reserves	97,000	97,000	-	0.00%	
TOTAL EXPENDITURES	955,004	911,612	-43,394	(4.76%)	
NET COST / (REVENUE):	811,182	811,530	346	0.04%	
NET COST - OPERATING FUND	684,650	687,530	2,878	0.42%	
NET COST - RESERVE FUND	126,532	124,000	-2,532	(2.04%)	

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Enhanced Policing Services / Prior Year SRO
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
EXPENDITURES					
Transfers to other governments	\$184,221	\$183,660	(\$562)	(0.31%)	
Transfer to individuals and organizations	1,000	1,000	-	0.00%	
TOTAL EXPENDITURES	185,221	184,660	-562	(0.30%)	
NET COST / (REVENUE):	185,221	184,660	-562	(0.30%)	
NET COST - OPERATING FUND	185,221	184,660	-562	(0.30%)	

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COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Fire Services

For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
User fees and sale of goods	\$100,138	\$58,000	(\$42,138)	(72.65%)	More fire calls than budgeted; budget recovery was 40%; actual recovery 44%.
Licenses, permits and fees	221	-	-221	0.00%	
Other governments transfer for operating	35,408	34,987	-421	(1.20%)	
TOTAL REVENUE	135,767	92,987	-42,780	(46.01%)	
EXPENDITURES					
Salaries and benefits	-	399	399	100.00%	
Contracted and general services	-	2,088	2,088	100.00%	
Purchases from other governments	230,022	145,000	-85,022	(58.64%)	More fire and ambulance calls in County than budgeted.
Transfers to other governments	291,724	327,450	35,726	10.91%	50% of operating deficit shared, higher revenues reduced operating deficit
Transfer to operating reserves	25,000	25,000	-	0.00%	
Transfer to capital reserves	97,000	97,000	-	0.00%	
TOTAL EXPENDITURES	643,746	596,937	-46,809	(7.84%)	
NET COST / (REVENUE):	507,979	503,950	-4,029	(0.80%)	
NET COST - OPERATING FUND	385,979	381,950	-4,029	(1.05%)	
NET COST - RESERVE FUND	122,000	122,000	-	0.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Disaster Services
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
EXPENDITURES					
Salaries and benefits	\$10,938	\$9,640	(\$1,298)	(13.46%)	
Materials, goods, supplies	-	150	150	100.00%	
Contracted and general services	892	2,075	1,183	57.01%	
Transfer to operating reserves	2,000	2,000	-	0.00%	
TOTAL EXPENDITURES	13,830	13,865	35	0.25%	
NET COST / (REVENUE):	13,830	13,865	35	0.25%	
NET COST - OPERATING FUND	11,830	11,865	35	0.30%	
NET COST - RESERVE FUND	2,000	2,000	-	0.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
By-Law Enforcement
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
User fees and sale of goods	-	\$275	\$275	100.00%	
Licenses, permits and fees	2,860	4,157	1,297	31.20%	
TOTAL REVENUE	2,860	4,432	1,572	35.47%	
EXPENDITURES					
Materials, goods, supplies	-	50	50	100.00%	
Contracted and general services	517	3,229	2,712	83.99%	
Transfers to other governments	57,600	57,600	-	0.00%	
TOTAL EXPENDITURES	58,117	60,879	2,762	4.54%	
NET COST / (REVENUE):	55,257	56,447	1,190	2.11%	
NET COST - OPERATING FUND	55,257	56,447	1,190	2.11%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ambulance Services
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
EXPENDITURES					
Transfer to individuals and organizations	\$6,288	\$6,288	-	0.00%	
TOTAL EXPENDITURES	6,288	6,288	-	0.00%	
NET COST / (REVENUE):	6,288	6,288	-	0.00%	
NET COST - OPERATING FUND	6,288	6,288	-	0.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Safety Program
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Other revenue	\$2,532	-	(\$2,532)	0.00%	
TOTAL REVENUE	2,532	0	-2,532	0.00%	
EXPENDITURES					
Salaries and benefits	34,982	37,392	2,410	6.45%	
Materials, goods, supplies	3,065	3,620	555	15.32%	
Contracted and general services	2,914	2,955	41	1.39%	
Transfer to operating reserves	2,532	-	-2,532	0.00%	
TOTAL EXPENDITURES	43,493	43,967	473	1.08%	
NET COST / (REVENUE):	40,961	43,967	3,006	6.84%	
NET COST - OPERATING FUND	38,429	43,967	5,538	12.60%	
NET COST - RESERVE FUND	2,532	-	-2,532	0.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Barrhead and Regional Crime Coalition
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Other governments transfer for operating	\$2,663	\$2,663	\$0	(0.01%)	
TOTAL REVENUE	2,663	2,663	0	(0.01%)	
EXPENDITURES					
Materials, goods, supplies	-	510	510	100.00%	
Contracted and general services	4,309	4,505	196	4.34%	
TOTAL EXPENDITURES	4,309	5,015	706	14.07%	
NET COST / (REVENUE):	1,646	2,352	706	30.02%	
NET COST - OPERATING FUND	1,646	2,352	706	30.02%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
TRANSPORTATION SERVICES
For the Twelve Months Ending December 31, 2021
December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Aggregate levy	\$96,077	\$115,000	\$18,923	16.45%	
User fees and sale of goods	342,379	384,752	42,373	11.01%	
Rental income	10,755	11,237	482	4.29%	
Allocation for in-house equip Rental	856,265	816,832	-39,433	(4.83%)	
Returns on investment	6,729	6,729	-	0.00%	
Other governments transfer for operating	887,880	854,919	-32,961	(3.86%)	
Other revenue	911	-	-911	0.00%	
TOTAL REVENUE	2,200,996	2,189,469	-11,527	(0.53%)	
EXPENDITURES					
Salaries and benefits	1,886,215	1,934,938	48,723	2.52%	
Materials, goods, supplies	2,228,295	2,094,956	-133,339	(6.36%)	
Utilities	76,086	79,140	3,054	3.86%	
Contracted and general services	1,036,525	1,118,946	82,422	7.37%	
Transfer to capital reserves	1,224,457	1,063,167	-161,290	(15.17%)	Project 21-741 was not started; transferred to capital reserves to be completed in 2022. Project 21-741 did not happen; offset by completed projects under/over budget.
Transfer to capital program	507,622	682,618	174,996	25.64%	
TOTAL EXPENDITURES	6,959,200	6,973,765	14,566	0.21%	
NET COST / (REVENUE):	4,758,204	4,784,296	26,093	0.55%	
NET COST - OPERATING FUND	3,026,125	3,038,511	12,387	0.41%	
NET COST - RESERVE FUND	1,224,457	1,063,167	-161,290	(15.17%)	
NET COST - CAPITAL FUND	507,622	682,618	174,996	25.64%	

COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Public Works

For the Twelve Months Ending December 31, 2021

December

2021 2021 Budget %

Explanation for variances over \$10,000 and
10%**REVENUE**

	YTD	Budget	Variance	Variance
Aggregate levy	\$96,077	\$115,000	\$18,923	16.45%
User fees and sale of goods	342,379	384,752	42,373	11.01%
Allocation for in-house equip Rental	856,265	816,832	-39,433	(4.83%)
Returns on investment	6,729	6,729	-	0.00%
Other governments transfer for operating	872,593	837,403	-35,190	(4.20%)
Other revenue	911	-	-911	0.00%
TOTAL REVENUE	2,174,954	2,160,716	-14,238	(0.66%)

EXPENDITURES

Salaries and benefits	1,879,557	1,932,415	52,858	2.74%
Materials, goods, supplies	2,213,707	2,090,956	-122,751	(5.87%)
Utilities	72,214	74,823	2,609	3.49%
Contracted and general services	1,020,314	1,083,523	63,209	5.83%
Transfer to capital reserves	1,206,457	1,045,167	-161,290	(15.43%)
Transfer to capital program	507,622	682,618	174,996	25.64%
TOTAL EXPENDITURES	6,899,871	6,909,502	9,630	0.14%

Project 21-741 was not started; transferred to capital reserves to be completed in 2022.
Project 21-741 did not happen; offset by completed projects under/over budget.

NET COST / (REVENUE):

4,724,917	4,748,786	23,868	0.50%
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NET COST - OPERATING FUND

3,010,838	3,021,001	10,162	0.34%
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NET COST - RESERVE FUND

1,206,457	1,045,167	-161,290	(15.43%)
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NET COST - CAPITAL FUND

507,622	682,618	174,996	25.64%
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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Airport Services
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
Rental income	\$10,755	\$11,237	\$482	4.29%	
Other governments transfer for operating	15,287	17,516	2,228	12.72%	
TOTAL REVENUE	26,042	28,753	2,710	9.43%	
EXPENDITURES					
Salaries and benefits	6,658	2,523	-4,135	(163.86%)	
					Urea; \$7K of work budgeted for in contracted and general services (PW contracted services)
Materials, goods, supplies	14,588	4,000	-10,588	(264.70%)	
Utilities	3,872	4,318	445	10.31%	
					Less crackfilling required than budgeted; \$7K of worked budgeted in materials, goods & supplies.
Contracted and general services	16,211	35,424	19,213	54.24%	
Transfer to capital reserves	18,000	18,000	-	0.00%	
TOTAL EXPENDITURES	59,329	64,265	4,936	7.68%	
NET COST / (REVENUE):	33,287	35,512	2,225	6.27%	
NET COST - OPERATING FUND	15,287	17,512	2,225	12.71%	
NET COST - RESERVE FUND	18,000	18,000	-	0.00%	

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
UTILITIES AND WASTE MANAGEMENT
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
Local improvement levy	\$21,885	\$21,885	-	0.00%	
User fees and sale of goods	331,555	281,434	-50,121	(17.81%)	Water consumption higher than budgeted, lagoons usage higher than budgeted
Rental income	45,157	48,399	3,241	6.70%	
Returns on investment	11,720	-	-11,720	0.00%	
Contribution from capital program	15,182	15,500	318	2.05%	
TOTAL REVENUE	425,499	367,218	-58,282	(15.87%)	
EXPENDITURES					
Salaries and benefits	120,630	100,333	-20,297	(20.23%)	\$25K of expenses budgeted for in contracted & general srevices
Materials, goods, supplies	53,143	43,626	-9,517	(21.82%)	Higher BRWC expenditures, approved by BRWC and recovered from BRWC.
Utilities	23,475	22,940	-536	(2.34%)	
Contracted and general services	149,219	191,514	42,295	22.08%	
Purchases from other governments	129,337	116,510	-12,827	(11.01%)	More water purchased than budgeted
Transfers to other governments	101,826	68,340	-33,486	(49.00%)	Landfill
Provision for allowances	30,425	30,425	-	0.00%	
Transfer to capital reserves	198,489	186,887	-11,602	(6.21%)	
Transfer to capital program	5,000	-	-5,000	0.00%	
TOTAL EXPENDITURES	811,544	760,575	-50,969	(6.70%)	
NET COST / (REVENUE):	386,045	393,357	7,313	1.86%	
NET COST - OPERATING FUND	197,738	221,970	24,233	10.92%	
NET COST - RESERVE FUND	198,489	186,887	-11,602	(6.21%)	
NET COST - CAPITAL FUND	-10,182	#VALUE!	-5,318	34.31%	

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Water & Sewer Utility Holders
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
Local improvement levy	\$21,885	\$21,885	-	0.00%	
User fees and sale of goods	280,611	243,009	-37,603	(15.47%)	Water consumption higher than budgeted.
Rental income	45,157	48,399	3,241	6.70%	
Returns on investment	11,720	-	-11,720	0.00%	Interest on W&S reserve as approved by Council and interest income earned on BRWC leased assets.
TOTAL REVENUE	359,373	313,293	-46,082	(14.71%)	
EXPENDITURES					
Salaries and benefits	72,443	75,125	2,682	3.57%	
Materials, goods, supplies	16,287	17,450	1,163	6.66%	
Utilities	19,935	18,956	-979	(5.17%)	
Contracted and general services	50,991	43,478	-7,514	(17.28%)	
Purchases from other governments	118,097	106,730	-11,367	(10.65%)	Water consumption higher than budgeted.
Transfer to capital reserves	97,718	88,885	-8,833	(9.94%)	
TOTAL EXPENDITURES	375,471	350,624	-24,848	(7.09%)	
NET COST / (REVENUE):	16,098	37,331	21,234	56.88%	
NET COST - OPERATING FUND	-81,620	-51,554	30,067	(58.32%)	
NET COST - RESERVE FUND	97,718	88,885	-8,833	(9.94%)	

COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Truck Fill

For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
User fees and sale of goods	\$23,728	\$19,525	(\$4,203)	(21.52%)	
TOTAL REVENUE	23,728	19,525	-4,203	(21.52%)	
EXPENDITURES					
Salaries and benefits	1,088	1,133	45	3.97%	
Materials, goods, supplies	-	-	-	0.00%	
Utilities	1,491	1,508	16	1.07%	
Contracted and general services	171	1,600	1,429	89.28%	
Purchases from other governments	8,240	6,780	-1,460	(21.53%)	
Transfer to capital program	5,000	-	-5,000	0.00%	
TOTAL EXPENDITURES	15,990	11,021	-4,970	(45.10%)	
NET COST / (REVENUE):	-7,738	-8,504	-768	9.03%	
NET COST - OPERATING FUND	-12,738	-8,504	4,232	(49.77%)	
NET COST - CAPITAL FUND	5,000	-	-5,000	0.00%	

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COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Lagoons

For the Twelve Months Ending December 31,
December

2021 2021 Budget %

Explanation for variances over \$10,000 and
10%**REVENUE**

User fees and sale of goods

TOTAL REVENUE

YTD	Budget	Variance	Variance
\$27,216	\$18,900	(\$8,316)	(44.00%)
27,216	18,900	-8,316	(44.00%)

EXPENDITURES

Salaries and benefits

Materials, goods, supplies

Utilities

Contracted and general services

Purchases from other governments

Transfer to capital reserves

TOTAL EXPENDITURES

3,660	3,655	-4	(0.12%)
559	600	41	6.88%
2,049	2,476	428	17.26%
14,849	16,093	1,245	7.73%
3,000	3,000	-	0.00%
10,770	8,001	-2,769	(34.61%)
34,887	33,825	-1,060	(3.13%)

NET COST / (REVENUE):

7,671 14,925 7,256 48.61%

NET COST - OPERATING FUND

-3,099 6,924 10,025 144.77%

NET COST - RESERVE FUND

10,770 8,001 -2,769 (34.61%)

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Utility Services
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
EXPENDITURES					
Salaries and benefits	\$18,790	\$20,420	\$1,630	7.98%	
Materials, goods, supplies	4,280	4,076	-204	(5.00%)	
Contracted and general services	2,332	8,048	5,715	71.02%	
Transfer to capital reserves	50,000	50,000	-	0.00%	
TOTAL EXPENDITURES	75,402	82,544	7,141	8.65%	
NET COST / (REVENUE):	75,402	82,544	7,141	8.65%	
NET COST - OPERATING FUND	25,402	32,544	7,141	21.94%	
NET COST - RESERVE FUND	50,000	50,000	-	0.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Waste Management
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
Contribution from capital program	\$15,182	\$15,500	\$318	2.05%	
TOTAL REVENUE	15,182	15,500	318	2.05%	
EXPENDITURES					
Salaries and benefits	24,649	-	-24,649	0.00%	PW equipment and labour were budgeted in contracted & general services
Materials, goods, supplies	32,018	21,500	-10,518	(48.92%)	PW equipment and labour were budgeted in contracted & general services
Contracted and general services	80,875	122,295	41,420	33.87%	PW equipment and labour were budgeted in contracted & general services
Transfers to other governments	101,826	68,340	-33,486	(49.00%)	Landfill;
Provision for allowances	30,425	30,425	-	0.00%	
Transfer to capital reserves	40,000	40,000	-	0.00%	
TOTAL EXPENDITURES	309,793	282,560	-27,232	(9.64%)	
NET COST / (REVENUE):	294,611	267,060	-27,550	(10.32%)	
NET COST - OPERATING FUND	269,793	242,560	-27,232	(11.23%)	
NET COST - RESERVE FUND	40,000	40,000	-	0.00%	
NET COST - CAPITAL FUND	-15,182	-15,500	-318	2.05%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
COMMUNITY SUPPORT SERVICES
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
EXPENDITURES					
Transfers to other governments	\$61,000	\$61,000	-	0.00%	
TOTAL EXPENDITURES	61,000	61,000	-	0.00%	
NET COST / (REVENUE):	61,000	61,000	-	0.00%	
NET COST - OPERATING FUND	61,000	61,000	-	0.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Family and Community Support Services
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
EXPENDITURES					
Transfers to other governments	\$61,000	\$61,000	-	0.00%	
TOTAL EXPENDITURES	61,000	61,000	-	0.00%	
NET COST / (REVENUE):	61,000	61,000	-	0.00%	
NET COST - OPERATING FUND	61,000	61,000	-	0.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PLANNING & DEVELOPMENT
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
User fees and sale of goods	-	\$209,508	\$209,508	100.00%	Sale of lot in Kiel did not occur
Rental income	16,230	14,875	-1,355	(9.11%)	
Licenses, permits and fees	20,650	13,250	-7,400	(55.85%)	
Returns on investment	2,361	-	-2,361	0.00%	
Other governments transfer for operating	3,150	-	-3,150	0.00%	
Other revenue	40,185	20,500	-19,685	(96.03%)	Higher MR on subdivisions than budgeted
Drawn from operating reserves	56,424	57,000	576	1.01%	
Contribution from capital program	16,850	-	-16,850	0.00%	
TOTAL REVENUE	155,850	315,133	159,282	50.54%	
EXPENDITURES					
Salaries and benefits	204,451	197,599	-6,852	(3.47%)	
Materials, goods, supplies	4,073	81,841	77,768	95.02%	
					Legal fees budgeted \$10K, actual was recovery of \$5K of prior year legal fees. Conventions and training did not occur due to COVID.
Contracted and general services	153,555	187,248	33,693	17.99%	Transfer of capital reserve to operating reserve (van) and broadband project carryforward.
Transfer to operating reserves	31,850	-	-31,850	0.00%	Kiel lot sale that did not occur offset by higher MR than budgeted.
Transfer to capital reserves	40,747	133,348	92,601	69.44%	
TOTAL EXPENDITURES	434,676	600,036	165,360	27.56%	
NET COST / (REVENUE):	278,826	284,903	6,078	2.13%	
NET COST - OPERATING FUND	279,503	208,555	-70,948	(34.02%)	
NET COST - RESERVE FUND	16,173	76,348	60,175	78.82%	
NET COST - CAPITAL FUND	-16,850	-	16,850	0.00%	

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land Use Planning & Dev
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
Licenses, permits and fees	\$20,650	\$13,250	(\$7,400)	(55.85%)	
Returns on investment	2,361	-	-2,361	0.00%	
Other governments transfer for operating	3,150	-	-3,150	0.00%	
Other revenue	40,185	20,500	-19,685	(96.03%)	Higher MR on subdivisions than budgeted
Drawn from operating reserves	56,424	57,000	576	1.01%	
Contribution from capital program	16,850	-	-16,850	0.00%	Transfer of capital reserve to operating reserve (van)
TOTAL REVENUE	139,620	90,750	-48,871	(53.85%)	
EXPENDITURES					
Salaries and benefits	126,718	116,759	-9,959	(8.53%)	
Materials, goods, supplies	4,013	2,017	-1,996	(98.98%)	
					Legal fees budgeted \$10K, actual was recovery of \$5K of prior year legal fees. Conventions and training did not occur due to COVID.
Contracted and general services	104,585	127,487	22,902	17.96%	
Transfer to operating reserves	16,850	-	-16,850	0.00%	Transfer of capital reserve to operating reserve (van)
Transfer to capital reserves	40,747	20,000	-20,747	(103.73%)	Higher MR on subdivisions than budgeted
TOTAL EXPENDITURES	292,913	266,263	-26,650	(10.01%)	
NET COST / (REVENUE):	153,293	175,513	22,220	12.66%	
NET COST - OPERATING FUND	168,970	212,513	43,543	20.49%	
NET COST - RESERVE FUND	1,173	-37,000	-38,173	103.17%	
NET COST - CAPITAL FUND	-16,850	-	16,850	0.00%	

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Economic Development
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
EXPENDITURES					
Salaries and benefits	\$77,733	\$80,840	\$3,107	3.84%	
Materials, goods, supplies	59	1,000	941	94.08%	
Contracted and general services	22,450	42,713	20,263	47.44%	Broadband project not completed.
Transfer to operating reserves	15,000	-	-15,000	0.00%	Carryforward of Broadband Project
TOTAL EXPENDITURES	115,242	124,553	9,311	7.48%	
NET COST / (REVENUE):	115,242	124,553	9,311	7.48%	
NET COST - OPERATING FUND	100,242	124,553	24,311	19.52%	
NET COST - RESERVE FUND	15,000	-	-15,000	0.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Subdivision & Land Development
For the Twelve Months Ending December 31, 2021
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
User fees and sale of goods	-	\$209,508	\$209,508	100.00%	Kiel lot sale did not occur
Returns on investment	-	-	-	0.00%	
Contribution from capital program	-	-	-	0.00%	
TOTAL REVENUE	-	209,508	209,508	100.00%	
EXPENDITURES					
Materials, goods, supplies	-	78,824	78,824	100.00%	Kiel lot sale did not occur
Contracted and general services	26,520	17,048	-9,472	(55.56%)	
Transfer to capital reserves	-	113,348	113,348	100.00%	Kiel lot sale did not occur
TOTAL EXPENDITURES	26,520	209,220	182,700	87.32%	
NET COST / (REVENUE):	#VALUE!	-288	-26,808	9308.45%	
NET COST - OPERATING FUND	#VALUE!	-113,636	-140,156	123.34%	
NET COST - RESERVE FUND	-	113,348	113,348	100.00%	
NET COST - CAPITAL FUND	-	-	-	0.00%	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land, Housing & Building Rentals
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
Rental income	\$16,230	\$14,875	(\$1,355)	(9.11%)	
TOTAL REVENUE	16,230	14,875	-1,355	(9.11%)	
EXPENDITURES					
NET COST / (REVENUE):	-16,230	-14,875	1,355	(9.11%)	
NET COST - OPERATING FUND	-16,230	-14,875	1,355	(9.11%)	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
AGRICULTURAL SERVICES
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
User fees and sale of goods	\$24,391	\$30,850	\$6,459	20.94%	
Rental income	5,400	5,400	-	0.00%	
Other governments transfer for operating	342,515	347,899	5,384	1.55%	
Drawn from operating reserves	-	2,314	2,314	100.00%	
TOTAL REVENUE	372,306	386,463	14,157	3.66%	
EXPENDITURES					
Salaries and benefits	307,123	324,415	17,292	5.33%	
					No extension course due to COVID. Budgeted for Munisght AG layer that was not billed in 2021.
Materials, goods, supplies	112,347	139,056	26,709	19.21%	
Utilities	1,041	1,177	136	11.55%	
					No extension courses due to COVID. Little use of contracted trapper.
Contracted and general services	42,250	112,945	70,695	62.59%	
Transfers to other governments	3,912	4,000	88	2.20%	
Transfer to individuals and organizations	17,025	11,500	-5,525	(48.04%)	
Transfer to operating reserves	79,187	69,337	-9,851	(14.21%)	
Transfer to capital reserves	40,000	40,000	-	0.00%	
TOTAL EXPENDITURES	602,885	702,430	99,544	14.17%	
NET COST / (REVENUE):	230,579	315,967	85,388	27.02%	
NET COST - OPERATING FUND	111,392	208,944	97,552	46.69%	
NET COST - RESERVE FUND	#VALUE!	107,023	-12,165	(11.37%)	

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ag Services
For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
User fees and sale of goods	\$17,046	\$25,600	\$8,554	33.41%	
Rental income	5,400	5,400	-	0.00%	
Other governments transfer for operating	130,207	126,907	-3,300	(2.60%)	
Drawn from operating reserves	-	1,090	1,090	100.00%	
TOTAL REVENUE	152,653	158,997	6,344	3.99%	
EXPENDITURES					
Salaries and benefits	238,734	254,742	16,008	6.28%	
					No extension course due to COVID.
Materials, goods, supplies	95,894	122,926	27,032	21.99%	Budgeted for Munisght AG layer that was not billed in 2021.
Utilities	1,041	1,177	136	11.55%	
					No extension courses due to COVID. Little use of contracted trapper.
Contracted and general services	31,267	80,734	49,467	61.27%	
Transfers to other governments	3,912	4,000	88	2.20%	
Transfer to individuals and organizations	10,000	9,000	-1,000	(11.11%)	
Transfer to operating reserves	10,000	10,000	-	0.00%	
Transfer to capital reserves	40,000	40,000	-	0.00%	
TOTAL EXPENDITURES	430,848	522,579	91,732	17.55%	
NET COST / (REVENUE):	278,195	363,582	85,388	23.49%	
NET COST - OPERATING FUND	228,195	314,672	86,478	27.48%	
NET COST - RESERVE FUND	#VALUE!	48,910	-1,090	(2.23%)	

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Highway 2 Conservation (H2C)
For the Twelve Months Ending December 31, 2021
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
User fees and sale of goods	\$7,345	\$5,250	(\$2,095)	(39.91%)	
Other governments transfer for operating	212,308	220,992	8,684	3.93%	
Drawn from operating reserves	-	1,224	1,224	100.00%	
TOTAL REVENUE	219,653	227,466	7,812	3.43%	
EXPENDITURES					
Salaries and benefits	68,389	69,673	1,284	1.84%	
Materials, goods, supplies	16,453	16,130	-323	(2.00%)	
Contracted and general services	10,984	32,211	21,227	65.90%	Less activity due to COVID
Transfer to individuals and organizations	7,025	2,500	-4,525	(181.00%)	
Transfer to operating reserves	69,187	59,337	-9,851	(16.60%)	
TOTAL EXPENDITURES	172,038	179,851	7,812	4.34%	
NET COST / (REVENUE):	-47,615	-47,615	0	(0.00%)	
NET COST - OPERATING FUND	-116,802	-105,728	11,075	(10.47%)	
NET COST - RESERVE FUND	#VALUE!	58,113	-11,075	(19.06%)	

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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
RECREATION & CULTURE
For the Twelve Months Ending December 31, 2021
December

	2021	2021	Budget	%	
	YTD	Budget	Variance	Variance	Explanation for variances over \$10,000 and 10%
REVENUE					
User fees and sale of goods	\$14,172	\$8,800	(\$5,372)	(61.05%)	
Other governments transfer for operating	137,330	137,330	-	0.00%	
Drawn from operating reserves	119,500	130,250	10,750	8.25%	
Contribution from capital program	53,945	-	-53,945	0.00%	Sale of surplus land. Transfer of capital reserve to operating reserve
TOTAL REVENUE	324,947	276,380	-48,567	(17.57%)	
EXPENDITURES					
Salaries and benefits	15,695	15,960	265	1.66%	
Materials, goods, supplies	2,443	4,500	2,057	45.70%	
Contracted and general services	27,101	22,466	-4,634	(20.63%)	
Transfers to other governments	348,823	352,233	3,410	0.97%	
Transfer to individuals and organizations	124,450	146,700	22,250	15.17%	Wild Rose Rodeo did not happen in 2021; \$4,250 in grants vs. budgeted \$15,000 from Community Grant Policy
Transfer to local boards and agencies	149,744	149,744	-	0.00%	
Interest on long term debt	123,773	123,973	200	0.16%	
Principal payment for debenture	158,001	158,001	0	0.00%	
Transfer to operating reserves	33,945	30,000	-3,945	(13.15%)	
TOTAL EXPENDITURES	983,975	1,003,577	19,603	1.95%	
NET COST / (REVENUE):	659,028	727,197	68,170	9.37%	
NET COST - OPERATING FUND	798,528	827,447	28,920	3.50%	
NET COST - RESERVE FUND	-85,555	-100,250	-14,695	14.66%	
NET COST - CAPITAL FUND	-53,945	-	53,945	0.00%	

COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Recreation

For the Twelve Months Ending December 31,
December

	2021	2021	Budget	%	Explanation for variances over \$10,000 and 10%
	YTD	Budget	Variance	Variance	
REVENUE					
User fees and sale of goods	\$14,172	\$8,800	(\$5,372)	(61.05%)	
Drawn from operating reserves	117,000	125,250	8,250	6.59%	
Contribution from capital program	53,945	-	-53,945	0.00%	Sale of surplus land & transfer of capital reserve to operating reserve
TOTAL REVENUE	185,117	134,050	-51,067	(38.10%)	
EXPENDITURES					
Salaries and benefits	15,695	15,960	265	1.66%	
Materials, goods, supplies	2,443	4,500	2,057	45.70%	
Contracted and general services	27,101	22,466	-4,634	(20.63%)	
Transfers to other governments	348,683	348,683	0	(0.00%)	
Transfer to individuals and organizations	117,000	136,750	19,750	14.44%	Wild Rose Rodeo did not happen in 2021; \$1,750 in grants vs. budgeted \$10,000 from Community Grant Policy
Interest on long term debt	123,773	123,973	200	0.16%	
Principal payment for debenture	158,001	158,001	0	0.00%	
Transfer to operating reserves	33,945	30,000	-3,945	(13.15%)	
TOTAL EXPENDITURES	826,641	840,333	13,692	1.63%	
NET COST / (REVENUE):	641,524	706,283	64,759	9.17%	
NET COST - OPERATING FUND	778,524	801,533	23,009	2.87%	
NET COST - RESERVE FUND	-83,055	-95,250	-12,195	12.80%	
NET COST - CAPITAL FUND	-53,945	-	53,945	0.00%	

COUNTY OF BARRHEAD NO.11

YTD BUDGET REPORT

Culture

For the Twelve Months Ending December 31,
December

2021 2021 Budget %

Explanation for variances over \$10,000 and
10%

REVENUE

Other governments transfer for operating	\$137,330	\$137,330	-	0.00%
Drawn from operating reserves	2,500	5,000	2,500	50.00%
TOTAL REVENUE	139,830	142,330	2,500	1.76%

EXPENDITURES

Transfers to other governments	140	3,550	3,410	96.07%
Transfer to individuals and organizations	7,450	9,950	2,500	25.13%
Transfer to local boards and agencies	149,744	149,744	-	0.00%
TOTAL EXPENDITURES	157,334	163,244	5,910	3.62%

NET COST / (REVENUE): **17,504** **20,914** **3,410** **16.31%**

NET COST - OPERATING FUND **20,004** **25,914** **5,910** **22.81%**

NET COST - RESERVE FUND **-2,500** **-5,000** **-2,500** **50.00%**

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COUNTY OF BARRHEAD NO. 11
2021 MUNICIPAL CAPITAL YTD RECAP AS OF December 31, 2021
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2020 Actual	2021 Budget	2021 Actual Finances Acquired	2021 Actual Finance Applied	Variance	Variance Explanation
<u>ASSET VALUATIONS RECAP</u>							
Assets Acquired							
Sale of:							
5-01-00-00-6640	Land	\$ -	13,725	50,000		36,275	Manola rec land exchange was not completed in 2021. Sale of surplus rec land.
5-01-00-00-6620	Buildings	-	-	-			
5-01-00-00-6630	Equipment & Furnishings	266,000	969,100	1,001,100		32,000	Grader trade in value higher than budgeted
5-01-00-00-6650	Vehicles	-	-	22,250		22,250	3 surplus PW vehicles and 2 fire vehicles sold.
5-01-00-00-5570	Insurance Proceeds			23,337		23,337	Manola truck fill.
5-01-00-00-5590	Contributions from Individuals -Development Agreement	-	-	-		-	
5-01-00-00-5590	Contributions from individuals to Other Reserves	-	-	-		-	
5-01-00-00-5590	Contributions from Individuals for Capital Assets	-	22,000	22,000		-	
5-01-00-00-5830	Federal Grants	59,081	1,634,865	198,057		(1,436,808)	Neerlandia lagoon & SCADA projects not complete.
5-01-00-00-5840	Provincial Grants Capital-Bridges	9,104	557,820	292,054		(265,766)	2 of 4 STIP funded bridges budgeted completed.
5-01-00-00-5840	Provincial Grants Capital-MSI	339,164	672,295	726,503		54,208	Project 140 overbudget
5-01-00-00-5840	Provincial Grants Capital-MSP		441,272	416,850		(24,422)	BF73616 underbudget; transferred to operating budget for pavement repairs.
5-01-00-00-5840	Provincial Grants Capital-AMWWP		889,200	305,655		(583,545)	Neerlandia lagoon not complete.
5-01-00-00-5850	Local Governments Contributions	-	-	-		-	
5-01-00-00-5930	Contributions from Operating	914,746	682,618	512,622		(169,996)	Project 21-741 not completed.
5-01-00-00-5931	Contributions from Operating to Capital Reserves	1,458,333	1,590,401	1,670,692		80,291	Transfer of Project 21-741 to capital reserve, offset by Kiel lot sale that did not occur.
5-01-00-00-5920	Contributions from Reserves to Operating	-	15,500	15,182		(318)	
5-01-00-00-5920	Contributions from Reserves for Capital	901,900	2,810,622	1,741,309		(1,069,313)	Projects not completed and 1 grader not purchased until Jan 2022.
		\$ 3,948,329	\$ 10,299,418	6,997,611		(3,301,807)	
Assets Applied							
Land							
	Public Works		37,024		38,503	(1,479)	Road realignments.
	Utilities - Neerlandia Lagoon				290,000	(290,000)	Neerlandia lagoon land purchased
	Subdivision & Development		-		-	-	
	Recreation		18,725		-	18,725	Manola rec land exchange was not completed in 2021. Sale of rec surplus land.
Buildings							
	Administration		19,000		-	19,000	Project not completed
	ERC				-	-	
	Public Works				-	-	
	Utilities				28,337	(28,337)	Manola Truck fill building rebuilt
	Landfill		9,000		-	9,000	Not expended
	Ag				-	-	
Equipment & Furnishings							
	Administration		35,000		-	35,000	Projects not completed
	Fire		7,500		-	7,500	Projects not completed

COUNTY OF BARRHEAD NO. 11
2021 MUNICIPAL CAPITAL YTD RECAP AS OF December 31, 2021
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

	2020 Actual	2021 Budget	2021 Actual Finances Acquired	2021 Actual Finance Applied	Variance	Variance Explanation
ERC				-	-	
Public Works	807,782	2,886,600		2,253,290	633,310	1 of the 6 graders planned for 2021 deferred to 2022.
Airport				-	-	
Utilities		32,283		24,653	7,630	Distribution pump over budget; handheld reader hardware not required.
Landfill				-	-	
Ag				-	-	
Engineering & Design					-	
Sidewalks					-	
Road Construction	1,223,746	1,643,185		1,520,628	122,557	1 project not completed, with net overbudget on projects of \$57K.
Base Paving					-	
SCADA		119,065		106,882	12,183	To be completed in 2022
Manola Payment System & Building		19,800		-	19,800	To be completed in 2022
Kiel Industrial Park Water & Sewer	30,164	-		-	-	
Neerlandia Lagoon	59,081	2,152,500		106,830	2,045,670	To be completed in 2022
Neerlandia Lagoon Contingency		450,000		-	450,000	Not required
Bridges	12,139	923,760		545,251	378,509	3 of 5 bridges budgeted completed.
Vehicles					-	
Fire	90,103	290,825		289,112	1,713	
Public Works		-		-	-	
Utilities					-	
Development					-	
Ag	69,304	49,250		49,250	-	
Land Improvements					-	
Administration					-	
ERC					-	
Airport	31,834				-	
Total	<u>2,324,153</u>	<u>8,693,517</u>		<u>5,252,736</u>	<u>3,440,781</u>	
Transfer to Individuals				-	-	
Transfer to Operating	195,842	15,500		65,182	(49,682)	Sale of rec land transferred to unrestricted reserve.
6-01-00-00-6763 Transfer to Capital Reserves	<u>1,458,333</u>	<u>1,590,401</u>		<u>1,679,693</u>	<u>(89,292)</u>	Transfer of Project 21-741 to capital reserve, offset by Kiel lot sale that did not occur.
Total	<u>3,948,329</u>	<u>\$ 10,299,418</u>	<u>6,997,611</u>	<u>6,997,611</u>	<u>3,301,807</u>	



COUNTY OF BARRHEAD NO.11
NET SURPLUS BY DEPARTMENT
For the Twelve Months Ending December 31, 2021

	December 2021 YTD	2021 Budget	Budget Variance	% Variance
General	(\$12,099,732.25)	(\$11,718,051.98)	\$381,680.27	(3.26%)
Legislative	284,476.32	345,645.94	61,169.62	17.70%
Elections and Plebiscites	(8,553.85)	7,881.52	16,435.37	208.53%
Administration	1,241,284.28	1,329,111.25	87,826.97	6.61%
Policing	185,221.00	184,659.50	(561.50)	(0.30%)
Fire Fighting	507,979.75	503,950.40	(4,029.35)	(0.80%)
Disaster Services	13,830.13	13,865.48	35.35	0.25%
Ambulance	6,288.00	6,288.00	-	0.00%
By-Law Enforcement	55,256.91	56,446.93	1,190.02	2.11%
Safety Program	40,961.01	43,966.56	3,005.55	6.84%
BARCC	1,645.93	2,352.00	706.07	30.02%
Public Works	4,724,916.45	4,748,784.53	23,868.07	0.50%
Airport	33,287.15	35,512.31	2,225.16	6.27%
Utilities	91,434.01	126,297.12	34,863.11	27.60%
Waste Management	294,609.84	267,060.13	(27,549.71)	(10.32%)
FCSS	61,000.00	61,000.00	-	0.00%
Land Use Planning, Zoning & Development	153,292.86	175,513.07	22,220.21	12.66%
Ag Services, excl H2C	278,194.84	363,582.41	85,387.57	23.49%
H2C	(47,615.86)	(47,615.86)	0.00	0.00%
Economic Development	115,241.55	124,552.32	9,310.77	7.48%
Subdivision & Land Development	26,520.33	(288.00)	(26,808.33)	9308.45%
Land, Housing & Building Rentals	(16,230.00)	(14,875.00)	1,355.00	(9.11%)
Recreation	641,524.24	706,283.54	64,759.30	9.17%
Culture	17,504.15	20,914.48	3,410.33	16.31%
Requisitons	2,655,146.18	2,657,163.37	2,017.19	0.08%
TOTAL	(742,517.03)	0.00	742,517.02	(232763957

Note: A positive number
in the Budget Variance
Column is a SURPLUS, a negative
number is a deficit (shortfall).



Reconciliation of Budget Data to Financial Statements:

	2021 BUDGET	2021 ACTUAL *	2020 Actual
Revenue			
Operating Budget	16,842,784	15,962,824	16,490,446
Capital Budget	10,299,418	6,997,611	3,948,328
Less:			
Less: Requisitions	(2,653,019)	(2,653,019)	(2,684,746)
Less: Allocation for In-House Equip Rental	(816,832)	(856,265)	(735,580)
Transfers from other funds:			
Operating	(1,331,584)	(536,104)	(1,118,858)
Capital	(5,099,141)	(3,939,805)	(3,274,978)
Proceeds on sale of tangible capital assets	(1,026,025)	(1,186,260)	(248,960)
Total Revenue, including gain + contributed assets	16,215,601	13,788,982	12,375,652
Expenses			
Operating budget	16,842,784	15,220,307	15,844,814
Capital budget	10,299,418	6,997,611	3,948,327
Add			
Amortization Expense	3,222,394	3,104,576	3,186,386
Less			
Less: Requisitions	(2,653,019)	(2,653,019)	(2,684,746)
Less: Allocation for InHouse Equip Rental	(816,832)	(856,265)	(735,580)
Transfers from other funds:			
Operating	(2,560,438)	(2,523,824)	(3,200,803)
Capital	(10,299,418)	(6,997,611)	(3,948,328)
Transfer recoverable from other organizations		(115,250)	
Debt principal payments	(158,001)	(158,001)	(153,545)
Rounding		7	2
Capital lease payment received			6,428
Total Expenses	13,876,888	12,018,531	12,262,955
Excess of Revenues over Expenses	2,338,713	1,770,451	112,697

* Subject to Audit Adjustments.

County of Barrhead No. 11
Statement of Operations
For the Year Ended December 31, 2021

Page 2

	Budget (Unaudited) (Note 24)	2021	Restated 2020 (Note X)
REVENUE			
Net municipal taxes <i>(Schedule III)</i>	\$ 8,931,607	\$ 8,909,495	\$ 8,898,674
User fees and sales of goods	1,059,958	903,396	658,941
Penalties and costs on taxes	336,364	325,645	299,849
Licenses and permits	17,407	23,731	19,557
Investment income	203,729	151,593	230,644
Government transfers for operating <i>(Schedule IV)</i>	1,462,826	1,543,404	1,797,033
Development levies	-	-	-
Other revenues	29,458	60,174	26,389
Total Revenue	<u>\$ 12,041,349</u>	<u>\$ 11,917,438</u>	<u>\$ 11,931,087</u>
EXPENSES			
Legislative	\$ 365,434	\$ 294,056	\$ 263,310
Administration	2,619,551	1,268,248	2,334,616
Protective Services	82,588	935,476	772,540
Transportation	3,345,636	7,209,107	6,731,219
Water and wastewater	434,803	405,951	365,418
Waste management	262,672	289,904	228,607
Family and community support (FCSS)	61,000	61,000	61,000
Planning and development	468,614	364,006	267,013
Agriculture	617,951	510,943	541,657
Recreation & culture	818,638	679,841	677,399
Total Expenses	<u>\$ 13,876,887</u>	<u>\$ 12,018,532</u>	<u>\$ 12,242,779</u>
SHORTFALL OF REVENUE OVER EXPENSES - BEFORE OTHER	<u>\$ (1,835,538)</u>	<u>\$ (101,094)</u>	<u>\$ (311,692)</u>
OTHER			
Contributed assets	22,000	22,000	-
Insurance proceeds	-	23,337	-
Government transfers for capital <i>(Schedule IV)</i>	4,195,452	1,939,119	407,349
Gain on disposal of tangible capital assets	(43,200)	(112,911)	17,040
EXCESS OF REVENUE OVER EXPENSES	<u>\$ 2,338,714</u>	<u>\$ 1,770,451</u>	<u>\$ 112,697</u>
ACCUMULATED SURPLUS, BEGINNING OF YEAR	<u>63,089,009</u>	<u>63,089,009</u>	<u>62,976,312</u>
ACCUMULATED SURPLUS, END OF YEAR	<u><u>\$ 65,427,723</u></u>	<u><u>\$ 64,859,460</u></u>	<u><u>\$ 63,089,009</u></u>

The accompanying notes are an integral part of the financial statements.

County of Barrhead No. 11
Statement of Financial Position
As at December 31, 2021

Page 1

	<u>2021</u>	<u>Restated 2020 (Note X)</u>
FINANCIAL ASSETS		
Cash and temporary investments	\$ 19,497,416	\$ 20,450,818
Taxes and grants in place of taxes receivable	728,721	800,992
Trade and other receivables	1,406,313	723,174
Agreements receivable	425,407	369,096
Land for resale	776,846	776,846
Investments	2,039,575	41,852
Other financial assets	1,988	4,116
	<u>\$ 24,876,266</u>	<u>\$ 23,166,894</u>
LIABILITIES		
Accounts payable and accrued liabilities	\$ 1,303,238	\$ 1,090,623
Deposit liabilities	85,637	83,580
Employee benefit obligations	132,535	97,998
Deferred revenues	5,989,103	5,517,528
Long term debt	4,184,350	4,342,351
Landfill closure and post-closure liability	334,675	304,250
	<u>\$ 12,029,538</u>	<u>\$ 11,436,330</u>
NET FINANCIAL ASSETS	<u>\$ 12,846,728</u>	<u>\$ 11,730,564</u>
NON-FINANCIAL ASSETS		
Tangible capital assets <i>(Schedule II)</i>	\$ 50,240,168	\$ 49,278,267
Inventory for consumption	1,609,258	1,920,816
Prepaid expenses	163,306	159,362
	<u>\$ 52,012,732</u>	<u>\$ 51,358,445</u>
ACCUMULATED SURPLUS	<u><u>\$ 64,859,460</u></u>	<u><u>\$ 63,089,009</u></u>

The accompanying notes are an integral part of the financial statements.

County of Barrhead No. 11
Schedule of Segmented Disclosure
For the Year Ended December 31, 2021
Schedule VI

	General Government	Administration & Legislative	Protective Services	Transportation Services	Utilities & Waste Management	Planning & Development	Agricultural Services	Recreation & Culture	Community Support Services	Total	
REVENUE											
Net municipal taxes	\$ 8,791,533	\$ -	\$ -	\$ 96,077	\$ 21,885	\$ -	\$ -	\$ -	\$ -	\$ 8,909,495	
Government transfers for operating	83,504	50,953	38,071	887,880		3,150	342,515	137,330	-	1,543,403	
User fees and sales of goods	-	13,218	103,219	353,134	376,712	36,880	29,792	14,172	-	927,127	
Penalties and costs on taxes	325,645	-	-	-	-	-	-	-	-	325,645	
Investment income	130,782	-	-	6,729	11,721	2,361	-	-	-	151,593	
Other revenues	1,988	14,558	2,532	911	-	40,185	-	-	-	60,174	
	9,333,452	78,729	143,822	1,344,731	410,318	82,576	372,307	151,502	-	11,917,437	
EXPENSES											
Salaries & wages	-	1,065,031	45,920	1,886,215	120,630	204,451	307,123	15,695	-	3,645,065	
Goods & supplies	-	63,711	3,065	1,448,124	76,619	4,073	113,388	2,443	-	1,711,423	
Contract & general services	-	389,363	8,632	1,036,525	149,219	153,555	42,250	27,101	-	1,806,645	
Transfers to other governments	-	-	763,567	-	231,162	-	3,912	348,823	61,000	1,408,464	
Provision for allowances	-	-	-	-	30,425	-	-	-	-	30,425	
Transfers to local boards & agencies	-	-	7,288	-	-	-	17,025	158,944	-	183,257	
Long-term debt interest	-	-	-	DRAFT				-	123,773	-	123,773
Bank charges & shortterm interest	-	788	-					-	-	-	788
Other expenses	4,116	-	-					-	-	-	4,116
Segment Expenses before											
Amortization and Other	4,116	1,518,893	828,472	4,370,864	608,055	362,079	483,698	676,779	61,000	8,913,956	
Amortization expense	-	39,295	107,003	2,838,250	87,795	1,927	27,245	3,061		3,104,576	
(Shortfall) Excess of Revenue											
Over Expenses - Before Other	9,329,336	(1,479,459)	(791,653)	(5,864,383)	(285,532)	(281,430)	(138,636)	(528,338)	(61,000)	(101,095)	
Contributed assets	-	-	-	22,000	-	-	-	-	-	22,000	
Insurance proceeds	-	-	-	-	23,337	-	-	-	-	23,337	
Government transfers for capital	-	-	-	1,435,408	503,712	-	-	-	-	1,939,120	
Gain (loss) on disposal of capital assets	-	-	9,750	(108,740)	(63,439)	-	-	49,518	-	(112,911)	
Excess (Shortfall) of Revenue											
over Expenses	\$ 9,329,336	\$ (1,479,459)	\$ (781,903)	\$ (4,515,715)	\$ 178,078	\$ (281,430)	\$ (138,636)	\$ (478,820)	\$ (61,000)	\$ 1,770,451	

The accompanying notes are an integral part of the financial statements.



REQUEST FOR DECISION

FEBRUARY 15, 2022



TO: COUNCIL

RE: ELECTRONIC DOCUMENT & RECORDS MANAGEMENT SYSTEM CONTRACT AWARD

ISSUE:

A vendor is required to be selected to supply and implement the approved 2022 Electronic Document and Records Management system project.

BACKGROUND:

- Council identified the replacement and integration of a new records and information management system (Goal 3.2.3) as one of the strategic priorities in the 2018 – 2021 Strategic Plan.
- Council approved Phase I of records management project in the 2021 budget.
 - Phase I was for scoping requirements, which required staff time only.
 - A Request for Proposal (RFP) for the procurement of an Electronic Documents and Records Management System (EDRMS) and consulting service to implement and train on the system was sent to qualified vendors in October 2021, with response deadline of November 23, 2021.
- Council approved Phase II of the records management project in the 2022 Capital Budget and the 3 Year Financial Plan (2023-2025).
 - Capital Budget - \$55,000
 - 3 Year Financial Plan: \$15,000 annual operating costs for the system software and support.
- Key benefits of the project are:
 - Ensure compliance with legislation
 - Eliminate data silos
 - Automate business processes
 - Simplify how documents (records) are stored and accessed
- RFP requesting project implementation costs and annual operating fees for a 5-year contract was sent to 5 vendors who specialize in EDRMS and also posted on the County website.
- 3 vendors submitted proposals (FileHold, Indixio, Inspiris).

ANALYSIS:

- Proposals were scored based on the following criteria:
 - corporate experience and expertise,
 - software features,

- technology and flexibility,
- project implement,
- project cost, and
- annual operating costs.

Summary of the proposals is provided below:

	Max Points	FileHold	Indixio	Inspiris
Corporate Experience and Expertise	25	22	25	24
Features, Technology, and Flexibility	25	20	25	21
Proposed Methodology and Implementation	20	8	18	13
Implemented Project Cost	20	16	12	4
Annual Operating Fee	10	10	5	3
Total Points	100	76	85	65

Estimated 5-year costs for each of the vendors were as follows:

Costs	FileHold	Indixio	Inspiris
Implemented Project Cost	\$21,200	\$43,000	\$45,600
Other Costs Required (est.)			
Consultant	\$10,000	0	0
Connect to Diamond Finance sys	\$14,000	0	\$14,000 - \$28,000
Connect workflows	0*	0	\$49,550 - \$92,300
Subtotal	\$45,200	\$43,000	\$109,150 - \$165,900
Annual Operating Fee x 5 yrs	\$3,660 x 5	\$8,580 x 5	\$12,600 x 5
Total Estimated 5 Year Costs	\$63,500	\$85,900	\$172,150 - \$228,900
Hourly rates for service	\$200	\$160	\$130

Annual Operating Fee:

- Inspiris licensing quoted in USD, with a licensing fee increase of 3% per year.
- FileHold and Indixio are a fixed fee based on the number of users. If users are added or removed operating fee will be adjusted accordingly.

Overall Cost Comparisons:

- All 3 vendors are within budget for the base project and annual operating costs. However, when considering integration with our existing Diamond Financial System and required technical expertise only FileHold and Indixio are within budget.
- Indixio's proposal is a fixed fee of \$43,000 for project implementation and \$8,580 for annual costs, fixed for 5 years.
 - Project implementation included integration with Diamond Financial System used by the County
 - Project implementation included creation of 5 electronic document workflows and 2 records management workflows with training to enable the County to create unlimited workflows on their own.
 - Indixio's experience with other municipal installs deemed it necessary to integrate the EDRMS with Diamond.
- FileHold was the lowest cost provider, however they do not provide any consulting services.
 - Cost included just the sale of software and support/training on use of the software.
 - Other municipalities who engaged FileHold either had expert knowledge in-house or hired an additional consultant.
 - Costs were estimated for FileHold to deliver on the integration with Diamond Financial System
 - *FileHold would train on the software on how to create a workflow but would not be creating any workflows for us.
- Inspiris was the highest cost provider.
 - Inspiris viewed their RFP response as Phase I only, with additional phases in later years, estimating that an additional 5-6 workflows would be required to be created with their assistance.

Comments:

- Currently the County has no formal or efficient record management system in place for electronic or paper records. For this scale of project to be successful technical expertise is required to support the establishment of the basic protocols, transition strategies and change management tactics for such an extensive project.
- Indixio provides the appropriate tools, expertise and partnership that is required to ensure the County successfully completes the project on time and on budget and with project benefits realized.
- References were checked with other municipalities and all vendors received positive reviews.

ADMINISTRATION RECOMMENDS THAT:

Council approve Indixio Inc. as the EDRMS provider with a fixed cost implementation fee of \$43,000 and annual licensing and support fees of \$8,580 for a 5-year term.



presented to Council on February 15, 2022
(items shaded have changed since last meeting)

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2022 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2022-038	Approved Rural Broadband Policy	CAO/PD	Policy sent to consultant to continue work on project	Complete Feb 7/22
2022-035	Approved funding sources for overbudget 2021 operational projects	DF	Transactions done	Complete Feb 3/22
2022-034	Approved funding sources for overbudget 2021 capital projects	DF	Transactions done	Complete Feb 3/22
2022-033	Approved purchase of 2022 Excavator with implements	PW	Letter sent to Finning approving excavator purchase; letters sent to unsuccessful bids	Complete Feb 8/22
2022-032	Approved purchase of 2 - 2022 Motor Scrapers as per Capital Budget/Plan	PW	Letter sent to Finning approving purchase	Complete Feb 8/22
2022-031	Approved purchase of 2 - 2022 UTVs as per Capital Budget/Plan	PW/AG	CC Cycle contacted to confirm purchase	Complete Feb 2/22
2022-028	Approved Bylaw 2-2022 Emerg Management	CAO	Included in Municipal Emerg Plan (MEP)	Complete Feb 4/22
2022-022	Public Hearing for Lakeview Estates ASP (LUB amendment) - March 1, 2022 at 1:15 pm, Multipurpose Rm	PD/EA	Advertising requirements underway, facility booked	Underway
2022-021	1st reading Lakeview Estates ASP (LUB amendment)	PD	Schedule to return to Council for further consideration following Public Hearing	Underway
2022-006	BF73046-21 Awarded to Griffin Contracting	PW	Notification sent to MPA to award contract to Griffin	Complete Jan 19/22
2022-005	Approved ALUS PAC TOR	AG	PAC TOR posted and advertising underway	Complete Jan 20/22
2022-004	Community Grant of \$2,500 - Misty Ridge Ski Club	CAO/EA	Letter sent awarding grant	Complete Jan 20/22
2021-536	Approved purchase 2022 Motor Grader Replacement as per Capital Budget	PW/DF	Letters sent to dealerships informing them of decision.	Complete Jan 7/22
2021-534	Approved 10 YR Capital Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-533	Approved 3 YR Financial Plan	CAO/DF	Posted to Website	Complete Jan 12/22

2021-532	Approved 2022 Capital Budget of \$8,087,326	CAO/DF	Posted to Website	Complete Jan 12/22
2021-531	Approved 2022 Interim Operating Budget of \$17,518,554	CAO/DF	Posted to Website	Complete Jan 12/22
2021-530	Approved application for PERC/DIRC (\$29,878.80 & \$728.86)	DF	Sent to GOA.	Complete Jan 11/22
2021-529	Approved Water & Sewer Utility Rates Bylaw 11-2021	CAO/DF	New rates inputted to system and first utility bills to be sent out Jan 31, 2022	Complete Jan 7/22
2021-523	Approved MOA with CRASC Jan 1, 2022 to Dec 31, 2024	CAO	Received finalized agreement; Sent to CRASC for signing Jan 13	Complete Feb 9/22
2022-024; 2021-496	Request report with options & recommendations to consider compensation for Newton Creek flooding	CAO/DF	Council accepted insurance adjusters conclusion and denied claim; To Council Feb 1/22; RMA Genesis Reciprocal Insurance has been contacted; appt with legal counsel	Complete Feb 1/22
2021-488	Cancel 50% 2021 taxes for GOA re: GIPOT	DF	Journal entry done and expect payment March 31, 2022	Underway
2021-481	Draft proposal for holding annual Agriculture/County dinner in 2022 in alignment with public health restrictions	CAO/AG	Checking availability of site, MLA, Minister etc.; Preliminary discussions re potential dates	Underway
2021-474	Authorized Admin to enter into Ag Plastics Recycling Agreement with CleanFarms	CAO/AG	On hold until April 2022; Awaiting agreement from CleanFarms	Underway
2021-471	Approved streetlight in Neerlandia	EA/CAO/PW	Permits complete, estimate Mar 7 completion; Fortis has been notified, indicated new year	Underway
2021-452	Contract for Neerlandia Lagoon Construction awarded to PME Inc.	PW	Fully executed Contract sent to AE for distribution; Contract signed by PME and being returned to County to fully execute. Associated Eng to be in contact with PME to determine work schedule.	Complete Jan 19/22
2021-353	Develop policy for volume allotment program for Dunstable Lagoon (Q1-2022)	CAO/PW		Underway
2022-040; 2021-291	Use of Barrhead Johnson Airport Terminal for Aviation Ground School Training	EA/CAO	Council rescinded on Feb 1/22 as session was not held; Postponed until Oct 2021	Rescinded Feb 1/22

2021-190	Scada Project - Additional Work approved with \$25K FGT funding	CAO/PW	Working on Communications 80% complete; Completed - instrument and piping at Manola pump house and Booster station and Neerlandia Scada upgrade. Contractors working on updating programming and communications. Application for FGT to be updated when project fully complete.	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Rough draft prepared	Underway
2020-468	Approved disposal of Fire Dept equipment with funds used to reduce capital contribution	DF	Sold in 2021 and proceeds were deducted from amount due for new fire engine; Not sold in 2020; Waiting for 2021 final capital budget reconciliation in late January 2022.	Complete Jan 10/22
2020-358	Land exchange - begin process re securing road ROW	PD/CAO	Preliminary survey work done and waiting for landowner to review sketch plan; Landowner is reviewing; Working on agreement	Underway
2020-165	Letter - AB Transportation re prov. Hwy concerns for consideration for GOA 2020 Capital Maintenance Projects	EA/CAO	Hwy 33; Obtained input from Council, PW.	Underway
2019-427	Release County share of deposit for fire engine; approved cost share of \$317,748.50 for purchase of 2020 engine incl 10% deposit of \$31,775 to be pd in 2019	DF	Received final inv Jan 10 to be paid next cheque run; Town indicates waiting for final payment date and will invoice us full cost share in 2022; waiting for docs from Town at year-end to transfer funds (\$31,775)	Complete Jan 17/22
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2019-009	RMA Charitable Gaming Committee - support and inform	EA/CAO	GOA postponed this initiative indefinitely, tone of letter will change; Letter drafted to MLA etc.; Shared with Town & orgs; Report posted to website, compiling email distribution list	Underway
2018-029	Service Contract Review	EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Reviewing policies from neighbouring municipalities	Underway

In Force or Date Effective	MGA Change	Responsible	Comments	Status
Oct 26/17	Public Notification Methods: To use alternative advertising requires an Advertisement Bylaw	CAO/EA	Only required if Council wants to use alternative advertising methods	Not started
Oct 26/17	Conservation Reserve: Council may designate land for a new type of reserve to protect enviro significant features.	CAO/PD/Ag	Requires policies to be incl in MDP and ASPs.	Not started
Oct 26/17	Off-Site Levies: Scope expanded AND opportunity to create joint intermunicipal off-site levy bylaws for projects	CAO/DF/PD/PW	Permitted to revise bylaw to expand scope; Describe infrastructure, benefitting area, technical data, estimated costs, keep calculations current, agreement as needed	Not started
	More to be added - as time permits			



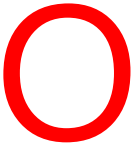
COUNTY OF BARRHEAD NO.11
CASH, INVESTMENTS, & TAXES RECEIVABLE

N

	January YTD 2022	January YTD 2021
CASH:		
On Hand	\$300	\$300
Deposits	560,776	200,281
Disbursements	226,248	-
Savings	2,794,313	5,764,713
Tax Trust	21,651	21,533
Municipal Reserve	445,946	419,575
SHORT TERM DEPOSITS:		
31 day Notice	66,145	2,050,036
60 day Notice	2,007,961	3,199,618
90 day Notice	12,636,509	8,542,167
Total Cash and Temporary Investments	18,759,849	20,198,223
INVESTMENTS		
Term Deposits	2,000,000	-
Other Investments	29,391	41,852
Total Investments	2,029,391	41,852
TAXES AND GRANTS IN LIEU RECEIVABLE:		
Current	(134,363)	(120,614)
Arrears	1,398,296	1,666,394
Forfeited Land	6,856	6,856
	1,270,789	1,552,636
Allowance for Uncollectible Taxes	(809,741)	(940,000)
Total Taxes & Grants in Lieu Receivable	461,048	612,636

of Tax Rolls on TIPP: 173 (Dec 2021 154)

Payments Issued
For Month Ending January 31, 2022



Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
RECE001	Receiver General For Canada	2022-01-04	12385	42,811.01	No
2022001	2022 Provincial ASB Conference	2022-01-21	9100000	525.00	No
5969001	596947 Alberta Ltd.	2022-01-21	9100001	84.00	No
ACKL001	Acklands Grainger	2022-01-21	9100002	788.88	No
ALBE007	Alberta Development Officers' Association	2022-01-21	9100003	125.00	No
ALBE014	Alberta Municipal Services Corporation	2022-01-21	9100004	4,186.92	No
ALBE018	Alberta One Call Corporation	2022-01-21	9100005	6.62	No
ALBE022	Alberta Riparian Habitat Management Society	2022-01-21	9100006	2,500.00	No
ALBE030	Alberta Water & Wastewater Operators Assoc.	2022-01-21	9100007	362.25	No
ALTO001	Altogether Shredding Services	2022-01-21	9100008	84.00	No
ALVI001	Alvin's Roll Top Desks & Woodcrafts Ltd.	2022-01-21	9100009	256.20	No
AMSC002	AMSC (BMO PCARD)	2022-01-21	9100010	14,102.29	No
ANDE001	Anderson, Ken	2022-01-21	9100011	275.67	No
AURI001	Auriga 2 Ltd.	2022-01-21	9100012	380.33	No
BIOC001	BioComposites Group Inc.	2022-01-21	9100013	1,417.50	No
BORE001	Boreal Horticultural Services Ltd.	2022-01-21	9100014	10,382.30	No
BRAN002	Brandt Tractor Ltd.	2022-01-21	9100015	425,244.75	No
CAPI002	Capital Region Assessment Services Commissio	2022-01-21	9100016	1,450.00	No
CARD001	Card, Lisa	2022-01-21	9100017	148.13	No
CERT002	Certified Tracking Solutions	2022-01-21	9100018	414.65	No
DROZ001	Droz, Doug	2022-01-21	9100019	55.08	No
EHRE001	Ehrenholz, Valerie	2022-01-21	9100020	137.94	No
FABC001	Fabco Plastics	2022-01-21	9100021	299.64	No
FLOW001	Flowpoint Environmental Systems LP	2022-01-21	9100022	26,334.35	No
GOVE002	Government of Alberta Land Titles	2022-01-21	9100023	119.00	No
HACH001	Hach Sales & Services	2022-01-21	9100024	234.05	No
KINN001	Kinna, Steven	2022-01-21	9100025	154.17	No
LACS001	Lac Ste. Anne County	2022-01-21	9100026	4,800.00	No
LANE001	Lane, William	2022-01-21	9100027	45.36	No
LOND001	London Life	2022-01-21	9100028	250.00	No
LUKE001	Luke's Contract Hauling	2022-01-21	9100029	4,102.12	No
MCLE001	McLean's Auto Parts LTD.	2022-01-21	9100030	379.34	No
MUNI001	Municipal Planning Services Ltd.	2022-01-21	9100031	735.00	No
MUNI004	Munisight Ltd.	2022-01-21	9100032	4,194.75	No
NSCM001	NSC Minerals Ltd.	2022-01-21	9100033	12,568.10	No
OKTI001	OK Tire Stores	2022-01-21	9100034	157.50	No
PREU001	Preugschas, Walter	2022-01-21	9100035	70.20	No
QUED001	Quedenbaum, Uwe	2022-01-21	9100036	282.15	No
RECE001	Receiver General For Canada	2022-01-21	9100037	934.69	No
REID001	Reid's Kitchen	2022-01-21	9100038	132.47	No
RMAF001	RMA Fuel	2022-01-21	9100039	3,258.88	No

ROGE001	Rogers Communications PCARD	2022-01-21 9100040	55.53	Yes
SAFE003	Safetycare Inc.	2022-01-21 9100041	997.50	No
SCHA001	Schatz, Marvin	2022-01-21 9100042	108.00	No
STEP001	Stephani Motors Ltd.	2022-01-21 9100043	325.58	No
TOOL002	Tool Solutions Ltd.	2022-01-21 9100044	374.84	No
TOWN001	Town of Barrhead	2022-01-21 9100045	332,399.55	No
TRAK002	Trak Trucking & Excavating Inc.	2022-01-21 9100046	5,341.88	No
TREE001	Treetime Services Inc.	2022-01-21 9100047	5,191.83	No
UNIO001	Union Tractor Ltd.	2022-01-21 9100048	2,130.60	No
UTIL001	Utility Safety Partners	2022-01-21 9100049	107.01	No
VASS001	Vass IT Professional Services Inc.	2022-01-21 9100050	8,583.18	No
VECT001	Vector Electric and Controls	2022-01-21 9100051	9,582.30	No
WSPC001	WSP Canada Inc.	2022-01-21 9100052	3,744.86	No
VICT001	Victor Insurance Managers Inc.	2022-01-04 EFT0000000164	17,512.32	No
COUN004	Country Comfort Consulting Ltd.	2022-01-11 EFT000000000164	3,058.65	No
1737001	1737069 Alberta Ltd.	2022-01-19 EFT000000000165	2,411.85	No
BARR019	Barrhead Electric Ltd.	2022-01-19 EFT000000000166	12,335.93	No
BARR026	Barrhead Machine & Welding Ltd.	2022-01-19 EFT000000000167	118.09	No
BARR032	Barrhead Regional Water Commission	2022-01-19 EFT000000000168	7,003.77	No
GREAO01	Great West Newspapers LP	2022-01-19 EFT000000000169	643.70	No
GREG001	Gregg Distributors Ltd.	2022-01-19 EFT000000000170	20.85	No
MAST002	Mast, Shelby	2022-01-19 EFT000000000171	350.00	No
MPAE001	MPA Engineering Ltd	2022-01-19 EFT000000000172	9,342.38	No
NEER003	Neerlandia Co-op Association	2022-01-19 EFT000000000173	3,235.32	No
PEMB002	Pembina Hills School Division	2022-01-19 EFT000000000174	8,158.02	No
PEMB004	Pembina West Co-op	2022-01-19 EFT000000000175	41,029.58	No
REDL002	Red Lion Express Inc.	2022-01-19 EFT000000000176	691.60	No
RMAI001	RMA Insurance	2022-01-19 EFT000000000177	9,595.48	No
RURA002	Rural Municipalities of Alberta	2022-01-19 EFT000000000178	69,774.31	No
SMAL001	Small Power Ltd.	2022-01-19 EFT000000000179	36.02	No
CAMP002	Campus Energy	2022-01-21 EFT000000000180	9,395.28	No
COUN004	Country Comfort Consulting Ltd.	2022-01-28 EFT000000000181	3,439.80	No
GREG001	Gregg Distributors Ltd.	2022-01-28 EFT000000000182	1,050.95	No
QUES001	Questica Software Inc.	2022-01-28 EFT000000000183	3,150.00	No
ROAD001	Roadata Services Ltd.	2022-01-28 EFT000000000184	456.75	No
SMAL001	Small Power Ltd.	2022-01-28 EFT000000000185	213.58	No
MYHS100	MYHSA	2022-01-26 EFT000000000187	333.87	No
MYHS100	MYHSA	2022-01-19 EFT000000000188	328.90	No

Voided Payments	-	55.53
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Payments Issued		1,137,364.42
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COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Summary of All Units
For the One Month Ending January 31, 2022



	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Municipal taxes	-	-	-	0.00%	-	\$11,460,902
Local improvement levy	-	-	-	0.00%	-	21,885
Aggregate levy	-	-	-	0.00%	-	100,632
User fees and sale of goods	38,543	-	(38,543)	0.00%	83,117	589,153
Rental income	8,295	-	(8,295)	0.00%	8,005	79,308
Allocation for in-house equip Rental	-	-	-	0.00%	-	735,579
Penalties and costs on taxes	-	-	-	0.00%	-	299,849
Licenses, permits and fees	700	-	(700)	0.00%	687	19,557
Returns on investment	4,141	-	(4,141)	0.00%	13,734	230,644
Other governments transfer for operating	-	-	-	0.00%	4,379	1,797,033
Other revenue	1,860	-	(1,860)	0.00%	16,443	23,296
Drawn from unrestricted reserves	-	-	-	0.00%	-	153,545
Drawn from operating reserves	2,500	-	(2,500)	0.00%	-	769,471
Contribution from capital program	-	-	-	0.00%	-	195,842
TOTAL REVENUE	56,039	-	(56,039)	0.00%	126,365	16,476,697
EXPENDITURES						
Salaries and benefits	306,486	-	(306,486)	0.00%	269,073	3,568,324
Materials, goods, supplies	52,497	-	(52,497)	0.00%	81,632	2,108,647
Utilities	-	-	-	0.00%	-	115,881
Contracted and general services	153,995	-	(153,995)	0.00%	127,008	1,302,244
Purchases from other governments	8,180	-	(8,180)	0.00%	-	279,596
Transfers to other governments	-	-	-	0.00%	(63,988)	958,128
Transfer to individuals and organizations	2,500	-	(2,500)	0.00%	-	25,738
Transfer to local boards and agencies	-	-	-	0.00%	14,022	149,304
Interest on long term debt	-	-	-	0.00%	-	128,234
Principal payment for debenture	-	-	-	0.00%	-	153,545
Provision for allowances	-	-	-	0.00%	-	1,121,473
Bank charges and short term interest	208	-	(208)	0.00%	(239)	986
Tax cancellations	-	-	-	0.00%	-	232
Other expenditures	0	-	0	0.00%	4,116	33,184
Requisitions	-	-	-	0.00%	-	2,684,745
Transfer to operating reserves	-	-	-	0.00%	-	827,724
Transfer to capital reserves	1,818	-	(1,818)	0.00%	16,193	1,458,333
Transfer to capital program	-	-	-	0.00%	-	914,746
TOTAL EXPENDITURES	525,683	-	(525,683)	0.00%	447,817	15,831,066
NET COST / (REVENUE):	469,644	-	(469,644)	0.00%	321,452	(645,632)
NET COST - OPERATING FUND	470,327	-	(470,327)	0.00%	305,259	(2,727,576)
NET COST - RESERVE FUND	(682)	-	682	0.00%	16,193	1,363,041
NET COST - CAPITAL FUND	-	-	-	0.00%	-	718,904



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
GENERAL GOVERNMENT
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Municipal taxes	-	-	-	0.00%	-	\$11,460,902
Penalties and costs on taxes	-	-	-	0.00%	-	299,849
Returns on investment	3,933	-	(3,933)	0.00%	13,541	224,806
Other governments transfer for operating	-	-	-	0.00%	-	878,177
Other revenue	-	-	-	0.00%	-	4,116
Drawn from unrestricted reserves	-	-	-	0.00%	-	153,545
Drawn from operating reserves	-	-	-	0.00%	-	750,000
TOTAL REVENUE	3,933	-	(3,933)	0.00%	13,541	13,771,395
EXPENDITURES						
Provision for allowances	-	-	-	0.00%	-	1,091,048
Tax cancellations	-	-	-	0.00%	-	232
Other expenditures	-	-	-	0.00%	4,116	33,184
Requisitions	-	-	-	0.00%	-	2,684,745
Transfer to operating reserves	-	-	-	0.00%	-	787,024
TOTAL EXPENDITURES	-	-	-	0.00%	4,116	4,596,234
NET COST / (REVENUE):	(3,933)	-	3,933	0.00%	(9,425)	(9,175,161)
NET COST - OPERATING FUND	(3,933)	-	3,933	0.00%	(9,425)	(9,058,640)
NET COST - RESERVE FUND	-	-	-	0.00%	-	(116,521)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Municipal
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Penalties and costs on taxes	-	-	-	0.00%	-	\$299,849
Returns on investment	3,933	-	(3,933)	0.00%	13,541	224,806
Other governments transfer for operating	-	-	-	0.00%	-	878,177
Drawn from unrestricted reserves	-	-	-	0.00%	-	153,545
TOTAL REVENUE	3,933	-	(3,933)	0.00%	13,541	1,556,377
EXPENDITURES						
Transfer to operating reserves	-	-	-	0.00%	-	787,024
TOTAL EXPENDITURES	-	-	-	0.00%	-	787,024
NET COST / (REVENUE):	(3,933)	-	3,933	0.00%	(13,541)	(769,353)
NET COST - OPERATING FUND	(3,933)	-	3,933	0.00%	(13,541)	(1,402,832)
NET COST - RESERVE FUND	-	-	-	0.00%	-	633,479



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Tax & Requisitions
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Municipal taxes	-	-	-	0.00%	-	\$11,460,902
Other revenue	-	-	-	0.00%	-	4,116
Drawn from operating reserves	-	-	-	0.00%	-	750,000
TOTAL REVENUE	-	-	-	0.00%	-	12,215,018
EXPENDITURES						
Provision for allowances	-	-	-	0.00%	-	1,091,048
Tax cancellations	-	-	-	0.00%	-	232
Other expenditures	-	-	-	0.00%	4,116	33,184
Requisitions	-	-	-	0.00%	-	2,684,745
TOTAL EXPENDITURES	-	-	-	0.00%	4,116	3,809,210
NET COST / (REVENUE):	-	-	-	0.00%	4,116	(8,405,808)
NET COST - OPERATING FUND	-	-	-	0.00%	4,116	(7,655,808)
NET COST - RESERVE FUND	-	-	-	0.00%	-	(750,000)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
ADMINISTRATION & LEGISLATIVE
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	\$968	-	(\$968)	0.00%	\$1,025	\$9,004
Other governments transfer for operating	-	-	-	0.00%	-	16,572
Other revenue	-	-	-	0.00%	393	5,112
Drawn from operating reserves	-	-	-	0.00%	-	952
TOTAL REVENUE	968	-	(968)	0.00%	1,418	31,639
EXPENDITURES						
Salaries and benefits	97,352	-	(97,352)	0.00%	75,197	1,034,431
Materials, goods, supplies	8,290	-	(8,290)	0.00%	18,837	39,764
Utilities	-	-	-	0.00%	-	14,803
Contracted and general services	31,255	-	(31,255)	0.00%	28,374	344,181
Bank charges and short term interest	208	-	(208)	0.00%	(239)	986
Transfer to operating reserves	-	-	-	0.00%	-	2,700
Transfer to capital reserves	-	-	-	0.00%	-	20,000
TOTAL EXPENDITURES	137,105	-	(137,105)	0.00%	122,170	1,456,867
NET COST / (REVENUE):	136,137	-	(136,137)	0.00%	120,752	1,425,227
NET COST - OPERATING FUND	136,137	-	(136,137)	0.00%	120,752	1,403,480
NET COST - RESERVE FUND	-	-	-	0.00%	-	21,748



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Legislative
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Other revenue	-	-	-	0.00%	\$350	\$4,020
Drawn from operating reserves	-	-	-	0.00%	-	952
TOTAL REVENUE	-	-	-	0.00%	350	4,972
EXPENDITURES						
Salaries and benefits	22,039	-	(22,039)	0.00%	18,932	250,421
Materials, goods, supplies	-	-	-	0.00%	-	1,843
Contracted and general services	3,236	-	(3,236)	0.00%	3,321	11,046
Transfer to operating reserves	-	-	-	0.00%	-	200
TOTAL EXPENDITURES	25,275	-	(25,275)	0.00%	22,252	263,510
NET COST / (REVENUE):	25,275	-	(25,275)	0.00%	21,902	258,538
NET COST - OPERATING FUND	25,275	-	(25,275)	0.00%	21,902	259,290
NET COST - RESERVE FUND	-	-	-	0.00%	-	(752)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Administration
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	\$968	-	(\$968)	0.00%	\$1,025	\$9,004
Other governments transfer for operating	-	-	-	0.00%	-	16,572
Other revenue	-	-	-	0.00%	43	1,092
TOTAL REVENUE	968	-	(968)	0.00%	1,068	26,668
EXPENDITURES						
Salaries and benefits	75,313	-	(75,313)	0.00%	56,266	784,011
Materials, goods, supplies	8,290	-	(8,290)	0.00%	18,837	37,920
Utilities	-	-	-	0.00%	-	14,803
Contracted and general services	27,929	-	(27,929)	0.00%	25,054	333,136
Bank charges and short term interest	208	-	(208)	0.00%	(239)	986
Transfer to capital reserves	-	-	-	0.00%	-	20,000
TOTAL EXPENDITURES	111,739	-	(111,739)	0.00%	99,918	1,190,857
NET COST / (REVENUE):	110,771	-	(110,771)	0.00%	98,850	1,164,189
NET COST - OPERATING FUND	110,771	-	(110,771)	0.00%	98,850	1,144,189
NET COST - RESERVE FUND	-	-	-	0.00%	-	20,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Elections & Plebiscites
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Contracted and general services	\$91	-	(\$91)	0.00%	-	-
Transfer to operating reserves	-	-	-	0.00%	-	2,500
TOTAL EXPENDITURES	91	-	(91)	0.00%	-	2,500
NET COST / (REVENUE):	91	-	(91)	0.00%	-	2,500
NET COST - OPERATING FUND	91	-	(91)	0.00%	-	-
NET COST - RESERVE FUND	-	-	-	0.00%	-	2,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PROTECTIVE SERVICES
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	\$3,000	-	(\$3,000)	0.00%	\$5,100	\$76,375
Licenses, permits and fees	-	-	-	0.00%	287	4,027
Other governments transfer for operating	-	-	-	0.00%	-	37,719
TOTAL REVENUE	3,000	-	(3,000)	0.00%	5,387	118,122
EXPENDITURES						
Salaries and benefits	4,572	-	(4,572)	0.00%	616	16,791
Materials, goods, supplies	22	-	(22)	0.00%	-	969
Contracted and general services	3,285	-	(3,285)	0.00%	762	5,998
Purchases from other governments	-	-	-	0.00%	-	157,992
Transfers to other governments	-	-	-	0.00%	(60,730)	488,525
Transfer to individuals and organizations	-	-	-	0.00%	-	7,288
Transfer to operating reserves	-	-	-	0.00%	-	25,000
Transfer to capital reserves	-	-	-	0.00%	-	97,000
TOTAL EXPENDITURES	7,879	-	(7,879)	0.00%	(59,353)	799,563
NET COST / (REVENUE):	4,879	-	(4,879)	0.00%	(64,740)	681,441
NET COST - OPERATING FUND	4,879	-	(4,879)	0.00%	(64,740)	559,441
NET COST - RESERVE FUND	-	-	-	0.00%	-	122,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Enhanced Policing Services / Prior Year SRO
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfers to other governments	-	-	-	0.00%	-	\$109,650
Transfer to individuals and organizations	-	-	-	0.00%	-	1,000
TOTAL EXPENDITURES	-	-	-	0.00%	-	110,650
NET COST / (REVENUE):	-	-	-	0.00%	-	110,650
NET COST - OPERATING FUND	-	-	-	0.00%	-	110,650



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Fire Services
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	\$3,000	-	(\$3,000)	0.00%	\$5,100	\$76,375
Licenses, permits and fees	-	-	-	0.00%	-	496
Other governments transfer for operating	-	-	-	0.00%	-	35,056
TOTAL REVENUE	3,000	-	(3,000)	0.00%	5,100	111,927
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	250
Contracted and general services	-	-	-	0.00%	-	46
Purchases from other governments	-	-	-	0.00%	-	157,992
Transfers to other governments	-	-	-	0.00%	(60,730)	321,275
Transfer to operating reserves	-	-	-	0.00%	-	23,000
Transfer to capital reserves	-	-	-	0.00%	-	97,000
TOTAL EXPENDITURES	-	-	-	0.00%	(60,730)	599,564
NET COST / (REVENUE):	(3,000)	-	3,000	0.00%	(65,830)	487,637
NET COST - OPERATING FUND	(3,000)	-	3,000	0.00%	(65,830)	367,637
NET COST - RESERVE FUND	-	-	-	0.00%	-	120,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Disaster Services
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$996	-	(\$996)	0.00%	\$616	\$6,892
Contracted and general services	229	-	(229)	0.00%	209	997
Transfer to operating reserves	-	-	-	0.00%	-	2,000
TOTAL EXPENDITURES	1,225	-	(1,225)	0.00%	825	9,889
NET COST / (REVENUE):	1,225	-	(1,225)	0.00%	825	9,889
NET COST - OPERATING FUND	1,225	-	(1,225)	0.00%	825	7,889
NET COST - RESERVE FUND	-	-	-	0.00%	-	2,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
By-Law Enforcement
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Licenses, permits and fees	-	-	-	0.00%	\$287	\$3,531
TOTAL REVENUE	-	-	-	0.00%	287	3,531
EXPENDITURES						
Contracted and general services	433	-	(433)	0.00%	430	504
Transfers to other governments	-	-	-	0.00%	-	57,600
TOTAL EXPENDITURES	433	-	(433)	0.00%	430	58,104
NET COST / (REVENUE):	433	-	(433)	0.00%	143	54,572
NET COST - OPERATING FUND	433	-	(433)	0.00%	143	54,572



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ambulance Services
For the One Month Ending January 31, 2022

	<u>January 2022 YTD</u>	<u>2022 Budget</u>	<u>Budget Variance</u>	<u>% Variance</u>	<u>January 2021 YTD</u>	<u>PY (2021)</u>
REVENUE						
EXPENDITURES						
Transfer to individuals and organizations	-	-	-	0.00%	-	\$6,288
TOTAL EXPENDITURES	-	-	-	0.00%	-	6,288
NET COST / (REVENUE):	-	-	-	0.00%	-	6,288
NET COST - OPERATING FUND	-	-	-	0.00%	-	6,288



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Safety Program
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$3,575	-	(\$3,575)	0.00%	-	\$9,649
Materials, goods, supplies	22	-	(22)	0.00%	-	969
Contracted and general services	2,624	-	(2,624)	0.00%	122	256
TOTAL EXPENDITURES	6,221	-	(6,221)	0.00%	122	10,874
NET COST / (REVENUE):	6,221	-	(6,221)	0.00%	122	10,874
NET COST - OPERATING FUND	6,221	-	(6,221)	0.00%	122	10,874



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Barrhead and Regional Crime Coalition (BARCC)
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	-	\$2,663
TOTAL REVENUE	-	-	-	0.00%	-	2,663
EXPENDITURES						
Contracted and general services	-	-	-	0.00%	-	4,195
TOTAL EXPENDITURES	-	-	-	0.00%	-	4,195
NET COST / (REVENUE):	-	-	-	0.00%	-	1,532
NET COST - OPERATING FUND	-	-	-	0.00%	-	1,532



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
TRANSPORTATION SERVICES
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Aggregate levy	-	-	-	0.00%	-	\$100,632
User fees and sale of goods	8,484	-	(8,484)	0.00%	3,356	339,377
Rental income	7,840	-	(7,840)	0.00%	7,680	11,065
Allocation for in-house equip Rental	-	-	-	0.00%	-	735,579
Returns on investment	-	-	-	0.00%	-	7,980
Other governments transfer for operating	-	-	-	0.00%	4,379	562,614
Other revenue	-	-	-	0.00%	-	270
TOTAL REVENUE	16,324	-	(16,324)	0.00%	15,415	1,757,517
EXPENDITURES						
Salaries and benefits	160,501	-	(160,501)	0.00%	147,710	1,864,501
Materials, goods, supplies	29,031	-	(29,031)	0.00%	41,955	1,908,799
Utilities	-	-	-	0.00%	-	76,786
Contracted and general services	92,923	-	(92,923)	0.00%	69,506	682,224
Transfer to capital reserves	-	-	-	0.00%	-	1,188,541
Transfer to capital program	-	-	-	0.00%	-	914,746
TOTAL EXPENDITURES	282,455	-	(282,455)	0.00%	259,171	6,635,597
NET COST / (REVENUE):	266,131	-	(266,131)	0.00%	243,757	4,878,081
NET COST - OPERATING FUND	266,131	-	(266,131)	0.00%	243,757	2,774,794
NET COST - RESERVE FUND	-	-	-	0.00%	-	1,188,541
NET COST - CAPITAL FUND	-	-	-	0.00%	-	914,746



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Public Works
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Aggregate levy	-	-	-	0.00%	-	\$100,632
User fees and sale of goods	8,484	-	(8,484)	0.00%	3,356	339,377
Allocation for in-house equip Rental	-	-	-	0.00%	-	735,579
Returns on investment	-	-	-	0.00%	-	7,980
Other governments transfer for operating	-	-	-	0.00%	-	546,932
Other revenue	-	-	-	0.00%	-	270
TOTAL REVENUE	8,484	-	(8,484)	0.00%	3,356	1,730,770
EXPENDITURES						
Salaries and benefits	158,953	-	(158,953)	0.00%	147,035	1,857,178
Materials, goods, supplies	27,868	-	(27,868)	0.00%	40,884	1,901,061
Utilities	-	-	-	0.00%	-	72,546
Contracted and general services	90,500	-	(90,500)	0.00%	66,922	659,096
Transfer to capital reserves	-	-	-	0.00%	-	1,188,541
Transfer to capital program	-	-	-	0.00%	-	914,746
TOTAL EXPENDITURES	277,321	-	(277,321)	0.00%	254,841	6,593,168
NET COST / (REVENUE):	268,837	-	(268,837)	0.00%	251,485	4,862,399
NET COST - OPERATING FUND	268,837	-	(268,837)	0.00%	251,485	2,759,112
NET COST - RESERVE FUND	-	-	-	0.00%	-	1,188,541
NET COST - CAPITAL FUND	-	-	-	0.00%	-	914,746



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Airport Services
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Rental income	\$7,840	-	(\$7,840)	0.00%	\$7,680	\$11,065
Other governments transfer for operating	-	-	-	0.00%	4,379	15,682
TOTAL REVENUE	7,840	-	(7,840)	0.00%	12,059	26,747
EXPENDITURES						
Salaries and benefits	1,548	-	(1,548)	0.00%	675	7,323
Materials, goods, supplies	1,163	-	(1,163)	0.00%	1,071	7,738
Utilities	-	-	-	0.00%	-	4,241
Contracted and general services	2,423	-	(2,423)	0.00%	2,585	23,128
TOTAL EXPENDITURES	5,135	-	(5,135)	0.00%	4,330	42,429
NET COST / (REVENUE):	(2,705)	-	2,705	0.00%	(7,729)	15,682
NET COST - OPERATING FUND	(2,705)	-	2,705	0.00%	(7,729)	15,682



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
UTILITIES AND WASTE MANAGEMENT
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Local improvement levy	-	-	-	0.00%	-	\$21,885
User fees and sale of goods	22,693	-	(22,693)	0.00%	21,637	307,822
Rental income	-	-	-	0.00%	-	47,538
TOTAL REVENUE	22,693	-	(22,693)	0.00%	21,637	377,245
EXPENDITURES						
Salaries and benefits	9,199	-	(9,199)	0.00%	9,183	122,247
Materials, goods, supplies	3,700	-	(3,700)	0.00%	18,065	33,941
Utilities	-	-	-	0.00%	-	23,150
Contracted and general services	12,106	-	(12,106)	0.00%	10,150	116,311
Purchases from other governments	8,180	-	(8,180)	0.00%	-	121,603
Transfers to other governments	-	-	-	0.00%	(3,258)	58,567
Provision for allowances	-	-	-	0.00%	-	30,425
Transfer to capital reserves	-	-	-	0.00%	-	137,885
TOTAL EXPENDITURES	33,184	-	(33,184)	0.00%	34,141	644,130
NET COST / (REVENUE):	10,491	-	(10,491)	0.00%	12,503	266,885
NET COST - OPERATING FUND	10,491	-	(10,491)	0.00%	12,503	128,999
NET COST - RESERVE FUND	-	-	-	0.00%	-	137,885



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Water & Sewer Utility Holders
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Local improvement levy	-	-	-	0.00%	-	\$21,885
User fees and sale of goods	22,693	-	(22,693)	0.00%	21,637	237,039
Rental income	-	-	-	0.00%	-	47,538
TOTAL REVENUE	22,693	-	(22,693)	0.00%	21,637	306,462
EXPENDITURES						
Salaries and benefits	4,936	-	(4,936)	0.00%	6,501	71,970
Materials, goods, supplies	979	-	(979)	0.00%	2,477	16,288
Utilities	-	-	-	0.00%	-	19,376
Contracted and general services	3,880	-	(3,880)	0.00%	4,363	18,848
Purchases from other governments	8,035	-	(8,035)	0.00%	(637)	110,659
Transfer to capital reserves	-	-	-	0.00%	-	88,885
TOTAL EXPENDITURES	17,830	-	(17,830)	0.00%	12,703	326,027
NET COST / (REVENUE):	(4,863)	-	4,863	0.00%	(8,934)	19,565
NET COST - OPERATING FUND	(4,863)	-	4,863	0.00%	(8,934)	(69,320)
NET COST - RESERVE FUND	-	-	-	0.00%	-	88,885



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Truck Fill
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$17,829
TOTAL REVENUE	-	-	-	0.00%	-	17,829
EXPENDITURES						
Salaries and benefits	102	-	(102)	0.00%	98	1,069
Materials, goods, supplies	2,292	-	(2,292)	0.00%	-	760
Utilities	-	-	-	0.00%	-	1,452
Contracted and general services	164	-	(164)	0.00%	143	28
Purchases from other governments	145	-	(145)	0.00%	637	7,944
TOTAL EXPENDITURES	2,703	-	(2,703)	0.00%	878	11,253
NET COST / (REVENUE):	2,703	-	(2,703)	0.00%	878	(6,576)
NET COST - OPERATING FUND	2,703	-	(2,703)	0.00%	878	(6,576)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Lagoons
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$52,954
TOTAL REVENUE	-	-	-	0.00%	-	52,954
EXPENDITURES						
Salaries and benefits	329	-	(329)	0.00%	316	3,640
Materials, goods, supplies	-	-	-	0.00%	-	992
Utilities	-	-	-	0.00%	-	2,323
Contracted and general services	184	-	(184)	0.00%	73	1,944
Purchases from other governments	-	-	-	0.00%	-	3,000
Transfer to capital reserves	-	-	-	0.00%	-	9,000
TOTAL EXPENDITURES	513	-	(513)	0.00%	390	20,899
NET COST / (REVENUE):	513	-	(513)	0.00%	390	(32,055)
NET COST - OPERATING FUND	513	-	(513)	0.00%	390	(41,055)
NET COST - RESERVE FUND	-	-	-	0.00%	-	9,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Utility Services
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$3,831	-	(\$3,831)	0.00%	\$1,781	\$21,235
Materials, goods, supplies	428	-	(428)	0.00%	228	5,429
Contracted and general services	736	-	(736)	0.00%	309	10,791
TOTAL EXPENDITURES	<u>4,996</u>	<u>-</u>	<u>(4,996)</u>	<u>0.00%</u>	<u>2,317</u>	<u>37,456</u>
NET COST / (REVENUE):	4,996	-	(4,996)	0.00%	2,317	37,456
NET COST - OPERATING FUND	4,996	-	(4,996)	0.00%	2,317	37,456



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Waste Management
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	\$487	\$24,332
Materials, goods, supplies	-	-	-	0.00%	15,361	10,472
Contracted and general services	7,142	-	(7,142)	0.00%	5,262	84,699
Transfers to other governments	-	-	-	0.00%	(3,258)	58,567
Provision for allowances	-	-	-	0.00%	-	30,425
Transfer to capital reserves	-	-	-	0.00%	-	40,000
TOTAL EXPENDITURES	7,142	-	(7,142)	0.00%	17,853	248,495
NET COST / (REVENUE):	7,142	-	(7,142)	0.00%	17,853	248,495
NET COST - OPERATING FUND	7,142	-	(7,142)	0.00%	17,853	208,495
NET COST - RESERVE FUND	-	-	-	0.00%	-	40,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
COMMUNITY SUPPORT SERVICES
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfers to other governments	-	-	-	0.00%	-	\$61,000
TOTAL EXPENDITURES	-	-	-	0.00%	-	61,000
NET COST / (REVENUE):	-	-	-	0.00%	-	61,000
NET COST - OPERATING FUND	-	-	-	0.00%	-	61,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Family and Community Support Services (FCSS)
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfers to other governments	-	-	-	0.00%	-	\$61,000
TOTAL EXPENDITURES	-	-	-	0.00%	-	61,000
NET COST / (REVENUE):	-	-	-	0.00%	-	61,000
NET COST - OPERATING FUND	-	-	-	0.00%	-	61,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PLANNING & DEVELOPMENT
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	(\$176,153)
Rental income	455	-	(455)	0.00%	325	14,905
Licenses, permits and fees	700	-	(700)	0.00%	400	15,530
Returns on investment	208	-	(208)	0.00%	193	(2,142)
Other governments transfer for operating	-	-	-	0.00%	-	3,351
Other revenue	1,860	-	(1,860)	0.00%	16,050	13,799
Contribution from capital program	-	-	-	0.00%	-	195,842
TOTAL REVENUE	3,223	-	(3,223)	0.00%	16,968	65,131
EXPENDITURES						
Salaries and benefits	16,855	-	(16,855)	0.00%	17,692	193,299
Materials, goods, supplies	20	-	(20)	0.00%	-	7,276
Contracted and general services	3,556	-	(3,556)	0.00%	4,145	64,512
Transfer to operating reserves	-	-	-	0.00%	-	13,000
Transfer to capital reserves	1,818	-	(1,818)	0.00%	16,193	14,907
TOTAL EXPENDITURES	22,249	-	(22,249)	0.00%	38,030	292,993
NET COST / (REVENUE):	19,026	-	(19,026)	0.00%	21,062	227,862
NET COST - OPERATING FUND	17,209	-	(17,209)	0.00%	4,869	395,797
NET COST - RESERVE FUND	1,818	-	(1,818)	0.00%	16,193	27,907
NET COST - CAPITAL FUND	-	-	-	0.00%	-	(195,842)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land Use Planning & Dev
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Licenses, permits and fees	\$700	-	(\$700)	0.00%	\$400	\$15,530
Returns on investment	208	-	(208)	0.00%	193	3,402
Other governments transfer for operating	-	-	-	0.00%	-	3,351
Other revenue	1,860	-	(1,860)	0.00%	16,050	13,799
TOTAL REVENUE	2,768	-	(2,768)	0.00%	16,643	36,082
EXPENDITURES						
Salaries and benefits	9,674	-	(9,674)	0.00%	10,557	118,021
Materials, goods, supplies	-	-	-	0.00%	-	6,335
Contracted and general services	2,670	-	(2,670)	0.00%	3,323	48,940
Transfer to operating reserves	-	-	-	0.00%	-	13,000
Transfer to capital reserves	1,818	-	(1,818)	0.00%	16,193	14,907
TOTAL EXPENDITURES	14,162	-	(14,162)	0.00%	30,073	201,202
NET COST / (REVENUE):	11,394	-	(11,394)	0.00%	13,430	165,120
NET COST - OPERATING FUND	9,577	-	(9,577)	0.00%	(2,764)	137,214
NET COST - RESERVE FUND	1,818	-	(1,818)	0.00%	16,193	27,907



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Economic Development
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$7,181	-	(\$7,181)	0.00%	\$7,135	\$75,278
Materials, goods, supplies	20	-	(20)	0.00%	-	941
Contracted and general services	886	-	(886)	0.00%	822	15,289
TOTAL EXPENDITURES	<u>8,087</u>	<u>-</u>	<u>(8,087)</u>	<u>0.00%</u>	<u>7,957</u>	<u>91,508</u>
NET COST / (REVENUE):	8,087	-	(8,087)	0.00%	7,957	91,508
NET COST - OPERATING FUND	8,087	-	(8,087)	0.00%	7,957	91,508



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Subdivision & Land Development
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	(\$176,153)
Returns on investment	-	-	-	0.00%	-	(5,544)
Contribution from capital program	-	-	-	0.00%	-	195,842
TOTAL REVENUE	-	-	-	0.00%	-	14,144
EXPENDITURES						
Contracted and general services	-	-	-	0.00%	-	283
TOTAL EXPENDITURES	-	-	-	0.00%	-	283
NET COST / (REVENUE):	-	-	-	0.00%	-	(13,861)
NET COST - OPERATING FUND	-	-	-	0.00%	-	181,981
NET COST - CAPITAL FUND	-	-	-	0.00%	-	(195,842)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land, Housing & Building Rentals
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Rental income	\$455	-	(\$455)	0.00%	\$325	\$14,905
TOTAL REVENUE	455	-	(455)	0.00%	325	14,905
EXPENDITURES						
NET COST / (REVENUE):	(455)	-	455	0.00%	(325)	(14,905)
NET COST - OPERATING FUND	(455)	-	455	0.00%	(325)	(14,905)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
AGRICULTURAL SERVICES
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	\$3,398	-	(\$3,398)	0.00%	\$1,999	\$18,073
Rental income	-	-	-	0.00%	-	5,800
Other governments transfer for operating	-	-	-	0.00%	-	161,271
Drawn from operating reserves	-	-	-	0.00%	-	18,519
TOTAL REVENUE	3,398	-	(3,398)	0.00%	1,999	203,662
EXPENDITURES						
Salaries and benefits	18,008	-	(18,008)	0.00%	18,676	320,799
Materials, goods, supplies	11,434	-	(11,434)	0.00%	2,774	114,745
Utilities	-	-	-	0.00%	-	1,141
Contracted and general services	10,512	-	(10,512)	0.00%	9,177	71,870
Transfers to other governments	-	-	-	0.00%	-	1,246
Transfer to individuals and organizations	-	-	-	0.00%	-	7,000
TOTAL EXPENDITURES	39,954	-	(39,954)	0.00%	30,627	516,799
NET COST / (REVENUE):	36,556	-	(36,556)	0.00%	28,628	313,137
NET COST - OPERATING FUND	36,556	-	(36,556)	0.00%	28,628	331,655
NET COST - RESERVE FUND	-	-	-	0.00%	-	(18,519)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ag Services
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	\$3,398	-	(\$3,398)	0.00%	\$1,999	\$17,482
Rental income	-	-	-	0.00%	-	5,800
Other governments transfer for operating	-	-	-	0.00%	-	133,400
TOTAL REVENUE	<u>3,398</u>	<u>-</u>	<u>(3,398)</u>	<u>0.00%</u>	<u>1,999</u>	<u>156,682</u>
EXPENDITURES						
Salaries and benefits	11,652	-	(11,652)	0.00%	12,771	257,063
Materials, goods, supplies	-	-	-	0.00%	90	103,568
Utilities	-	-	-	0.00%	-	1,141
Contracted and general services	9,654	-	(9,654)	0.00%	8,233	52,186
Transfers to other governments	-	-	-	0.00%	-	1,246
Transfer to individuals and organizations	-	-	-	0.00%	-	7,000
TOTAL EXPENDITURES	<u>21,306</u>	<u>-</u>	<u>(21,306)</u>	<u>0.00%</u>	<u>21,094</u>	<u>422,203</u>
NET COST / (REVENUE):	17,908	-	(17,908)	0.00%	19,096	265,521
NET COST - OPERATING FUND	17,908	-	(17,908)	0.00%	19,096	265,521



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Highway 2 Conservation (H2C)
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$591
Other governments transfer for operating	-	-	-	0.00%	-	27,871
Drawn from operating reserves	-	-	-	0.00%	-	18,519
TOTAL REVENUE	-	-	-	0.00%	-	46,980
EXPENDITURES						
Salaries and benefits	6,355	-	(6,355)	0.00%	5,905	63,736
Materials, goods, supplies	11,434	-	(11,434)	0.00%	2,683	11,177
Contracted and general services	858	-	(858)	0.00%	944	19,684
TOTAL EXPENDITURES	18,648	-	(18,648)	0.00%	9,532	94,596
NET COST / (REVENUE):	18,648	-	(18,648)	0.00%	9,532	47,616
NET COST - OPERATING FUND	18,648	-	(18,648)	0.00%	9,532	66,134
NET COST - RESERVE FUND	-	-	-	0.00%	-	(18,519)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
RECREATION & CULTURE
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	\$50,000	\$14,656
Other governments transfer for operating	-	-	-	0.00%	-	137,330
Drawn from operating reserves	2,500	-	(2,500)	0.00%	-	-
TOTAL REVENUE	2,500	-	(2,500)	0.00%	50,000	151,986
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	16,257
Materials, goods, supplies	-	-	-	0.00%	-	3,154
Contracted and general services	357	-	(357)	0.00%	4,893	17,148
Transfers to other governments	-	-	-	0.00%	-	348,790
Transfer to individuals and organizations	2,500	-	(2,500)	0.00%	-	11,450
Transfer to local boards and agencies	-	-	-	0.00%	14,022	149,304
Interest on long term debt	-	-	-	0.00%	-	128,234
Principal payment for debenture	-	-	-	0.00%	-	153,545
TOTAL EXPENDITURES	2,857	-	(2,857)	0.00%	18,915	827,883
NET COST / (REVENUE):	357	-	(357)	0.00%	(31,085)	675,897
NET COST - OPERATING FUND	2,857	-	(2,857)	0.00%	(31,085)	675,897
NET COST - RESERVE FUND	(2,500)	-	2,500	0.00%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Recreation
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	\$50,000	\$14,656
Drawn from operating reserves	2,500	-	(2,500)	0.00%	-	-
TOTAL REVENUE	2,500	-	(2,500)	0.00%	50,000	14,656
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	16,257
Materials, goods, supplies	-	-	-	0.00%	-	3,154
Contracted and general services	357	-	(357)	0.00%	4,893	17,148
Transfers to other governments	-	-	-	0.00%	-	348,484
Transfer to individuals and organizations	2,500	-	(2,500)	0.00%	-	-
Interest on long term debt	-	-	-	0.00%	-	128,234
Principal payment for debenture	-	-	-	0.00%	-	153,545
TOTAL EXPENDITURES	2,857	-	(2,857)	0.00%	4,893	666,822
NET COST / (REVENUE):	357	-	(357)	0.00%	(45,107)	652,166
NET COST - OPERATING FUND	2,857	-	(2,857)	0.00%	(45,107)	652,166
NET COST - RESERVE FUND	(2,500)	-	2,500	0.00%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Culture
For the One Month Ending January 31, 2022

	January 2022 YTD	2022 Budget	Budget Variance	% Variance	January 2021 YTD	PY (2021)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	-	\$137,330
TOTAL REVENUE	-	-	-	0.00%	-	137,330
EXPENDITURES						
Transfers to other governments	-	-	-	0.00%	-	306
Transfer to individuals and organizations	-	-	-	0.00%	-	11,450
Transfer to local boards and agencies	-	-	-	0.00%	14,022	149,304
TOTAL EXPENDITURES	-	-	-	0.00%	14,022	161,061
NET COST / (REVENUE):	-	-	-	0.00%	14,022	23,731
NET COST - OPERATING FUND	-	-	-	0.00%	14,022	23,731



Public Works Director of Infrastructure Report February 15, 2022



Graders

- Graders have been equipped with Sandvik tool bars, this allows them to break up the ice surface on gravel roads to improve driving conditions

Snowplow Trucks

- Sanding hamlets, subdivisions, oiled roads, intersections, curves and hills

Labour

- Transfer station maintenance, sign repairs, sanding and scraping ice in foot traffic areas

Equipment

- Received tender prices for one new 2022 ¾ ton crew cab 4x4 truck with results to be reviewed with Council.

Materials

- Going out for pricing on culverts, grader blades, private gravel, fence posts and wire

Staff Training

- First aid training was completed by staff January 17 & 18 and February 7 & 8

Shop

- CVIP inspections on commercial trucks and trailers
- Warranty work on 627K motor scraper close to completion
- All other service and repairs as required

Provincial Highway

- Administration left messages with both Alberta Transportation (AT) and EMCON regarding the condition of Hwy 769; followed up and spoke with (AT) directly requesting at a minimum proper signage; also inquired about any future major rehabilitation for Hwy 769.

Utilities

- Upgrades were carried out on the County computer network to complete the communication between sites for the SCADA project. All SCADA hardware is now in place and all that remains is to complete the configuration and control programming on the main computer at Public Works.
- A project kick-off meeting for the Neerlandia Lagoon expansion took place on February 10, 2022 with the County, PME, and Associated Engineering. PME has provided their preliminary work schedule in which work will commence on the project mid-April and reach completion by mid-June 2022.
- Yearly water and wastewater summary reports have been submitted to Alberta Environment as per our approval requirements.
- Significant time has been spent on meter reading for customers with high water bills in Neerlandia. Meters were verified to be functioning properly and leaks on the homeowner's side were deemed to be the cause.
- All other testing and monitoring have been carried out as per normal operations.

From: alberta.news@gov.ab.ca
To:
Subject: News Release: Rural communities will attract new doctors
Date: January 31, 2022 2:39:48 PM



Rural communities will attract new doctors

January 31, 2022 [Media inquiries](#)

Applications open Feb. 1 for a program providing benefits to bring new family physicians to rural Alberta.

The Rural Education Supplement and Integrated Doctor Experience (RESIDE) program will provide \$2 million to 20 new family physicians in each of the next three years. The physicians will practise in 15 identified rural or remote communities of need. Further communities will be identified in subsequent years.

“RESIDE will be key in attracting new family physicians to bring Albertans in rural communities the health care they deserve. By addressing rural physician recruitment and retention, this \$6-million program is another part of our \$90-million commitment this year to ensure Albertans have equitable access to physicians no matter where they live.”

Jason Copping, Minister of Health

Family physicians who choose to work in specific communities will be eligible for \$60,000 for

undergraduate tuition fee reimbursement, as well as a remote community incentive ranging from \$20,000 to \$40,000, depending on the community's remoteness. In exchange, successful physicians will provide three years of service in a designated rural community.

"Rural and remote communities continue to face challenges recruiting and retaining family physicians, with deep consequences for the care Albertans receive. RESIDE will help bring 20 family physicians to provide needed care in every corner of our province each year – and help them stay. I'm pleased to see Alberta's government is committed to attracting doctors to communities like Grande Cache and committed to providing health care in rural Alberta."

Martin Long, MLA for West Yellowhead

The first group of successful RESIDE participants will start practising in rural communities this fall.

"The RESIDE program will play a vital role in attracting physicians to Alberta's rural and remote communities. The launch of RESIDE demonstrates the Government of Alberta's ongoing commitment toward ensuring rural Albertans have access to health care close to home."

Dr. Gavin Parker, board chairperson, Rural Health Professions Action Plan

"People of rural Alberta deserve access to high-quality, sustained, dependable, comprehensive health care in their hometowns. We are excited to be a part of encouraging medical students to explore the many wonderful opportunities that are available within rural medicine in Alberta. We hope this program will help bolster an interest in, and commitment to, rural family practice within the student body and help graduating physicians connect and settle within rural Alberta."

Payden Spowart and Katrina Taylor, student co-chairs, Family Medicine and Rural Medicine Interest Group, University of Calgary Cumming School of Medicine

Quick facts

- The Rural Health Professions Action Plan (RhPAP) will administer the \$6-million RESIDE program. RhPAP is a trusted and experienced organization that, for the past 30 years, has supported the efforts of rural Albertans to maintain an accessible health workforce close to home.
- Sixty new family physicians are eligible for benefits through the program over the next three years. A RESIDE program application process will take place each year.
- RESIDE eligibility is open to all family medicine resident physicians completing their residency training this year and those who are interested in practising in rural and remote parts of Alberta.
- Successful applicants will be chosen by a committee with representatives from Alberta Health, RhPAP, the University of Alberta, the University of Calgary, communities of need and Alberta Health Services. Selection will be based on their fit for the community

and the available job, as well as where an applicant is from and their experience working in a rural area.

- Communities eligible to receive a physician under RESIDE are chosen each year based on the available process. Should a community not get a doctor for any reason in the first year, there is a chance they could get one in subsequent years if it continues to be a community in need.
- Fifteen communities have been identified for the first year of the program:
 - Fox Creek
 - Grande Cache
 - Fort Vermilion
 - Wabasca
 - High Level
 - Rimbey
 - Lloydminster
 - Milk River
 - Cold Lake
 - Lac La Biche
 - Rocky Mountain House
 - Fort Macleod
 - Barrhead
 - Ponoka
 - Athabasca
- Interested new-in-practice family physicians can apply starting Feb. 1 by filling out an application form on the [RhPAP website](#). The deadline is March 31.
- The amount of the remote community incentive will depend on the level of community remoteness.
- Factors including rural upbringing, positive undergraduate rural exposure and targeted postgraduate exposure outside urban areas are consistently associated with greater probability of physicians choosing to practise in rural communities.
- Alberta's government is spending about \$90 million in total in 2021-22 to address rural physician recruitment and retention:
 - Rural and Remote Northern Program (RRNP): \$57 million
 - Rural Medical Education (RME): \$6 million
 - Rural Integrated Community Clerkship program (RICC): \$4 million
 - Rural Health Professions Action Plan (RhPAP): \$9 million, including \$2 million for RESIDE
 - Locum programs: \$3 million
 - Rural Physician On Call Program (POC): \$12 million
- Alberta has one of the most generous rural physician recruitment and retention programs and among the highest overall physician compensation in Canada.

Related news

- [\\$6M for medical students to work in rural Alberta](#) (Mar. 27, 2021)

Multimedia

- [Watch the news conference](#)

Media inquiries

Steve Buick

780-288-1735
Senior Press Secretary, Health

Jonathan Koch

587-987-4325
Director, Communications and Marketing, RhPAP

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January 25, 2022

Hon. Sonya Savage
Minister of Justice and Solicitor General
324 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister:

Re: Bill 21 - Provincial Administrative Penalties Act.

The Town of Gibbons Council, at its January 12, 2022 meeting discussed a number of key issues that the Government of Alberta, two items that your ministry is specifically undertaking that are poised to fundamentally impact the lives of Albertans. The two key issues include the development of a Provincial Police Service (APPS) and Bill 21 - Provincial Administrative Penalties Act (Bill 21).

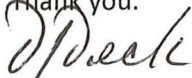
The citizens of Gibbons are proud, hardworking, dedicated, and reasonable family people who recognize that public safety is paramount, and that certain rights and freedoms may be contravened in times of disasters or pandemics for the sake of public good and done without consultation. One such example is that our citizens have for the most part, adopted the recommendations set forth by the Province during its response to the Covid-19 saga often without question.

There is however, times when citizens of Alberta must without exception, be consulted extensively in order to ensure that their voices are heard, respected, and play a significant role in creating the framework for the legislation (policy statement) being contemplated (i.e. APPS and Bill 21). Members of Council are scheduled to participate in the upcoming APPS consultations on February 1, 2022 and truly believe that should the Province be conducting these sessions without a predetermined decision in place, the concept of meaningful input from its citizenry will be realized and not just an exercise in placation.

It is the very process of inviting meaningful input from the citizens of Alberta or lack thereof of a formal consultation process in the development and adoption of the Bill 21 is why our Council is in firm opposition to its implementation without an amendment that reinstates a citizens ability to appeal traffic tickets in court versus making an application to appeal through an online submission. This erosion of due process represents one more step in the degradation of a citizens' rights and freedoms to a position where one should just "pay up" and then "shut up."

It is Council's hope that our society through the actions and policies of the Provincial Government has not become a society of where money is everything even at the expense of ones right to a sense of fairness and due process.

Thank you.



Dan Deck
Mayor

Cc: All Alberta Municipalities
All Alberta MLAs
Ab Munis
RMA
Dale Nally, MLA for Morinville – St. Albert

Provincial Administrative Penalties Act

Overview

The *Provincial Administrative Penalties Act*, 2020, will make our roads safer by introducing stronger and immediate impaired driving penalties and reducing the time it takes to enforce traffic and non-criminal impaired driving matters, to ensure impaired drivers are off the streets. It will restore critical capacity to Alberta's justice system by creating a streamlined, fast, fair and efficient method for resolving non-criminal impaired and traffic disputes to free up court time to prosecute serious criminal matters and ensure police are on the streets instead of doing paperwork or sitting in courtrooms.

Immediate Roadside Sanctions Program

The new Immediate Roadside Sanctions (IRS) Program will be introduced on December 1, 2020 and will provide a comprehensive array of serious, immediate and escalating consequences for impaired drivers—a system that has been proven to reduce impaired driving significantly in other jurisdictions. Consequences for drivers will include driver's licence suspensions, new fines, vehicle seizures, mandatory education, and participation in the Ignition Interlock Program (IIP).

Increased impaired driving consequences under the new IRS Program will include:

- Driver's licence suspensions;
- Fines of up to \$2,000;
- Increasing length of vehicle seizure up to 30 days;
- New mandatory education programs for repeat offenders; and
- Participation in the IIP for repeat offenders.

SafeRoads Alberta Branch

Most non-criminal, first-time impaired drivers will be able to deal with these penalties through SafeRoads Alberta, a new branch dedicated to providing a speedy method of resolving disputes. The new process will be significantly quicker, dealing with all matters in 30 days to ensure impaired drivers are off the roads, not the months or years it can take to go through the current administrative and court processes. Repeat offenders, impaired drivers who cause bodily harm or death, and other more serious cases will still receive criminal charges in addition to the other penalties.

In addition to saving lives and preventing needless injury, these new measures are expected to benefit Albertans in several other ways:

- Freeing up about 8 per cent of court time to ensure Alberta's prosecutors and courts can clear their multi-year backlog to prosecute serious criminal matters;
- Eliminating approximately 1,200 complex full, or multi-day trials; and
- Freeing up more than 30,000 hours of police time – ensuring police are on the streets protecting Albertans and their communities.

This new impaired driving administrative model is based on changes made in British Columbia, which has seen many positive impacts, including:

- A 36 per cent drop in impaired driving incident rates from 2011 to 2018.
- A 54 per cent drop in number of impaired driving fatalities from 2010 to 2018.
- An 8 per cent reduction in hospital admissions – even a modest decrease in emergency visits saves millions of dollars in critical capacity.
- A decrease in the median elapsed time for all types of cases (single or multiple charges), all offence types (including traffic) by 17 days from 2011-12 to 2018-19.
 - During the same time period, the median elapsed time increased by 16 days for Canada and by 7 days in Alberta.

Current	New
<p>When an officer has reasonable grounds to believe that a driver has committed an impaired offence, the driver:</p> <ul style="list-style-type: none"> • is issued an administrative penalty called the Alberta Administrative Licence Suspension (AALS); • receives an immediate 15 month suspension; • receives a three-day vehicle seizure; • is criminally charged with an impaired offence. • A driver can drive again after 3 months if they install an ignition interlock device. <p>Police investigation, documentation, and testimony can often consume 5-8 hours or more per file.</p>	<p>When an officer has reasonable grounds to believe that a driver has committed an impaired offence, the driver will:</p> <ul style="list-style-type: none"> • be issued an administrative penalty called the IRS FAIL. • receive an immediate 15 month driver's licence suspension. • receives a 30 day vehicle seizure. • be issued a \$1,000 fine. • be required to complete mandatory impaired driving education • if a repeat offender, or there is bodily harm or injury, they receive an escalating administrative penalty and will be criminally charged with an impaired offence. • A driver can drive again after 3 months if they install an ignition interlock device. • If a driver chooses not to participate in IIP, they will remain suspended with no ability to drive for the full suspension term. <p>Police can issue this process in an hour or less on average.</p>
<p>If a driver wishes to dispute their driver's licence suspension, they must:</p> <ul style="list-style-type: none"> • appear in person at an office or registry agent location to obtain, complete and file a notice of appeal with the Alberta Traffic Safety Board within 30 days. • appear before a panel, which may take approximately up to five months to schedule and resolve. 	<p>If a driver wishes to dispute their notice, they will:</p> <ul style="list-style-type: none"> • access the website and pay the fine, request time to pay, or request a review of the sanction. • attend an oral review (phone or video) which will be scheduled within 21 days or submit request a written review. • receive the written decision within 30 days of the issuance of the notice.
<p>The driver will also have to proceed to the Criminal Courts to resolve the criminal charge. This can include:</p> <ul style="list-style-type: none"> • A driver will also be arrested, detained for several hours to conduct further testing and be processed and then released with a requirement to return to court or face additional criminal charges. • The individual must attend at one or more initial docket appearances and ultimately at a trial. The trial process is complex and generally requires expert assistance to navigate. • Upon conviction a driver will receive a criminal punishment and a permanent criminal record. 	<p>If the driver is unsatisfied, they may seek Judicial review at the Court of Queen's Bench of Alberta.</p>

Traffic Safety Violations

The *Provincial Administrative Penalties Act* also allows for other traffic contraventions to be resolved by SafeRoads Alberta. This new online system of dealing with non-criminal traffic offences will be introduced in late 2021 and will be easier and quicker for Albertans to navigate. SafeRoads Alberta will divert nearly two million traffic tickets from Alberta's courts, freeing up court time for criminal matters, ensuring law enforcement can spend more time on the streets and less in courtrooms for violations, and avoids the necessity for hundreds of thousands of Albertans to visit courthouses merely to pay tickets or schedule hearings.

The resources currently devoted to managing these millions of tickets can then be dedicated to addressing serious justice matters and returning police to the community.



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February 9, 2022

Reeve Douglas Drozd
Reeve of Barrhead No. 11, County Of
Email: ddrozd@countybarrhead.ab.ca

Dear Reeve Drozd and County of Barrhead Council,

As you might be aware, in January, the National Police Federation (NPF) launched the [KeepAlbertaRCMP Community Engagement Tour](#) to provide information and listen to Albertans about the provincial government's unpopular and wasteful plan to transition to a new provincial police service.

We are now just over half-way through our scheduled Community Engagement Tour, having completed three rounds of in-person events and three online sessions. We have visited twenty-two municipalities from Pincher Creek to Fort McMurray and met with hundreds of Albertans from all walks of life. From all these meetings, one thing is clear - Albertans want answers from their government and do not support this transition.

The Government of Alberta (GoA) has committed to making a decision about the future of the RCMP in Alberta this spring. However, the pressing concern that remains top of mind for the public is the limited options available to them to hear the government's presentation and have their questions answered. The GoA's sessions that are currently happening are only open to invited participants from municipal governments, and not to the general public or other groups, and we understand that even then, there are many questions the Alberta Justice team cannot answer.

If you have recently attended one of the GoA's APPS presentations and would like to share any of your thoughts and feedback with us, we would appreciate hearing it and being able to pass it along. This will allow us to let the public know what information is available to them through you, their elected officials. Albertans deserve answers to their questions and to understand why the government is proceeding with this unwanted idea.

A special thank you to all of you who have come out to our sessions so far, it has been great to talk with you about what this proposed transition might mean for your communities. If you have not yet attended one of our KeepAlbertaRCMP sessions, we still have a number of in-person and virtual sessions which can be found here: <https://www.keepalbertarcmp.ca/communityengagementtour>. Unlike the GoA, our presentations are open to all. Please feel free to send this link to anyone you think may be interested in attending.

Sincerely,

Brian Sauvé
President

Michelle Boutin
Vice-President

Kevin R. Halwa
Director, Prairie/North Region

Jeff McGowan
Director, Prairie/North Region

Attendance

- Kelly Vandenberghe, Pembina District 3 President/Chair
- Alifeyah Gulamhusein, Brownlee Law
- James Hobson, CIBC
- Charet Chahal, CIBC
- Andy Cumming, NRCB
- Kevin Seward, NRCB
- Deanne Madsen, AFRED
- Brian Senio, WEC
- Sandra McIntosh, Brazeau County
- Angela Duncan, ABMunis Representative
- Paul McLaughlin, RMA President
- Kara Westerlund, RMA Vice President
- John Burrows, RMA Representative
- Wyatt Skovron, RMA Manager of Policy and Advocacy
- Warren Noga, RMA Policy Advisor
- Cindy Carstairs, RMA Coordinator
- Michelle Edgerly, Secretary/Treasurer
- Plus 101 total other members/attendees

9.1 Organizational meeting call to order

RMA Vice President, Kara Westerlund, called the meeting to order at 12:42 p.m.

9.2 Nominations for President

RMA Vice President, Kara Westerlund, called three times for nominations for President.

Kelly-Lynn Lewis of Leduc County nominated Kelly Vandenberghe of Leduc County for President. There were no other nominations, therefore, Kelly Vandenberghe accepted and was re-appointed as President.

...CARRIED

9.3 Nominations for Vice President

President, Kelly Vandenberghe, called three times for nominations for Vice President.

Phyllis Kobasiuk of Parkland County, nominated Kristina Kowalski of Parkland County for Vice President. Seconded by Lorne Harvey of Strathcona County. There were no other nominations, therefor Kristina Kowalski accepted and was appointed as Vice President.

...CARRIED

9.4 Appointment of President/Chair and Alternate to RMA Resolutions Committee

Motion by Alan Deane of Woodlands County to move that Kelly Vandenberghe be appointed as Chair of RMA Resolutions Committee and that Kristina Kowalski is the alternate. Seconded by Natalie Birnie of Parkland County.

...CARRIED

Next Meeting dates

Chair, Kelly Vandenberghe, suggested the following dates:

- April 25, 2022
- July 25, 2022
- October 24, 2022
- January 23, 2023

Motion to amend the October 24, 2022 date to October 3, 2022 and to accept all other dates by Kathy Rooyakkers, from Wetaskiwin County.

Adjournment

Kelly Vandenberghe adjourned the meeting at 12:55 pm.

Kelly Vandenberghe, President

Date

Attendance

- Kelly Vandenberghe, Pembina District 3 President/Chair
- Alifeyah Gulamhusein, Brownlee Law
- James Hobson, CIBC
- Charet Chahal, CIBC
- Andy Cumming, NRCB
- Kevin Seward, NRCB
- Deanne Madsen, AFRED
- Brian Senio, WEC
- Sandra McIntosh, Brazeau County
- Angela Duncan, ABMunis Representative
- Paul McLaughlin, RMA President
- Kara Westerlund, RMA Vice President
- John Burrows, RMA Representative
- Wyatt Skovron, RMA Manager of Policy and Advocacy
- Warren Noga, RMA Policy Advisor
- Cindy Carstairs, RMA Coordinator
- Michelle Edgerly, Secretary/Treasurer
- Plus 101 total other members/attendees

Opening remarks

President Kelly Vandenberghe called the meeting to order at 9:00 a.m.

Adoption of Agenda

Adoption of agenda moved by Bill Lane of Barrhead County.

...CARRIED

Acceptance of Minutes

Adoption of October 13, 2021 minutes moved by Kristin Toms of Sturgeon County.

...CARRIED

4. Sponsor Presentations

4.1 9:06 a.m. Alifeyah Gulamhusein, Partner of Brownlee Law – Solar Energy presentation

1. Legislative Framework

Hydro and Electric Energy Act - Governs (AUC) AB Utilities Commission - Operations of power and solar plants must be AUC approved.

Alberta Utilities Commission Act - Establishes the AUC agency that regulates the utilities sector of power and solar plants solar. Authorizes administrative penalties, but does not authorize the AUC to require security in order to ensure reclamation of lands.

Environmental Protection and Enhancement Act (Governs (AEP) Alberta Environment and Parks) - Regulates the conservation and reclamation of land on which solar power plants are authorized to operate and supports the AUC in reviewing the conservation and reclamation plans.

Municipal Government Act - Provides municipal authority to control and regulate land use and development through land use bylaws.

- Section 619 of the MGA provides that a license, permit or approval of NRCB, ERCB, AER, AEUB or AUC prevails over any statutory plan, LUB, subdivision decision or development decision.

2. Planning for Solar Power

- Consider all planning related issues and conditions (Visual, noise, traffic and safety, environmental, etc.)

3. Financing Clean Energy

Clean Energy Act - Amends the MGA to create a legislative and regulatory framework for municipalities to establish a Clean Energy Improvement Program (CEIP)

- CEIP provides a financing tool to encourage homeowners and businesses to make their properties more energy efficient
- In order to participate in CEIP (Clean Energy Improvement Program) Council must pass a Clean Energy Improvement Tax Bylaw, enter into a Master Services Agreement with AMSC and have general guidelines and internal policies.

4. Incentivizing Solar Energy

- Municipalities may enact Tax Incentive Bylaw, which provides tax exemptions and deferrals to encourage specific types of development (i.e. solar power plants).

5. Planning for Solar Power

- Solar Plants require municipal and provincial approval.
- Provincial approval will prevail, where there is a conflict.
- Municipalities may require reclamation and security through LUB.
- Municipalities may establish CEIP (provides a financing tool to encourage homeowners and businesses to make their properties more energy efficient)
- Municipalities may enact a Tax incentive Bylaw (provides tax exemptions and deferrals to encourage specific types of development, i.e. solar plants).
- Written agreement is required
- Consider challenges:
 - Fair and equitable
 - Northwest Partnership Free Trade Agreement
 - Consequences of limiting the tax base

Motion to accept information as presented by Lorne Olvik, of Lac St. Anne.

4.2 **9:45 a.m. James Hobson and Charet Chahal, CIBC – Economic update**

- Canadian GDP and employment is almost back to pre-recession peak.
- Canadian restrictions become tighter relative to hospitalization rates.
 - Hospital capacity closing in on pandemic peaks in Canada and USA
 - 100 per one million hospitalizations in Canada
 - Less than 20 per one million ICU patients in Canada
- AB and ON leading provinces in growth for 2022 at 4%. National average 3.5%.
- Unemployment rate: AB 8.5% in 2021. Expecting 6.5% in 2022. National average 6%.
- Auto and installment loans, credit cards and lines of credit is most of Canada's current debt load.
- Bank of Canada projecting 2% hike in next 2 years.
- Canadian dollar will weaken.
- Supply chain delays/disruptions have held back Canadian recovery (- 2% GDP) vs USA (+1% GDP)
 - COVID-19 mitigation reduced production of goods and services, which eliminated inventories and increased labour demands.
 - Logjams at key ports, coupled with higher labour/transport costs and shortages of materials have

- raised the prices of goods.
 - Increased commodity prices are increasing the costs of manufacturing.
- Crude oil average \$86 a barrel
- Alberta labour trends coming back faster than rest of Canada; Mining, oil and gas, finance, insurance, real estate, tech. Not as much in recreation and culture, food and accommodation section.
- *Stagflation: persistent high inflation combined with high unemployment and stagnant demand in a country's economy.*
- Wage inflation is a potential concern.
- Canadians have 300 billion in excess savings (25 Billion typically). Elevated household equals increased sensitivity to higher rates. Higher rates will slow economic activity.

Motion to accept presentation by Lynn Carwell, of Wetaskiwin County.

...CARRIED

5. Presentations

5.1 10:22a.m. Andy Cumming & Kevin Seward, NRCB and Deanne Madsen – Update and overview of the processes associated with CFO under AOPA.

NRCB - Natural Resources Conservation Board

AFRED - Natural Resources and Conservation Board and Alberta Agriculture

AOPA - Agricultural Operation Practices Act.

CFO - Confined Feeding operations

Livestock and manure & associated regulations (administered by NRCB)

- AFRED is responsible for AOPA - provides consistent rules, sets manure management standards, defines processes for stakeholder involvement and requires MDP use provisions be followed for AOPA applications.
 - The purpose of AOPA is to ensure the Province's livestock industry can grow to meet the opportunities presented by local and world markets in an environmentally sustainable manner.
 - AOPA applies to all who handle manure.
- AOPA Requirements - Protects surface and ground water and minimize odour/nuisances to neighbors.
 - Includes permits, siting and provincial construction standards, Nutrient management and compliance & enforcement.
 - Regulating below threshold CFOs
 - Developing clear land-use provisions
 - Identify where CFOs are allowed
 - Ensure land use planning is consistent with AOPA
- AOPA and Permitting -
 - Approval, Registration and Authorization
 - Municipalities are notified of all applications and have an opportunity to respond.
 - Requirements categories: land use zoning, technical and permits from other agencies.
 - IDPs, ASPs and other land use planning requirements must be clearly referenced in the MDP to be considered.
 - MDP land use provisions should be clearly identified.
 - Compliance and enforcement: 1-866-383-6722
 - Inspectors follow up on complaints, annual permit conditions, conduct post construction inspections and compliance program inspections.
 - Enforcement principles: Compliance, verbal directives, written compliance directives, enforcement and emergency orders, court orders and prosecution.
 - AOPA requirements:
 - Manure spreading regulations include manure incorporation, setback distances, soil nitrogen and salinity limits, soil testing and record keeping.
 - Setback distances:

- Legislation includes the bed and shore of a water body that is shared by more than one landowner (river, stream, creek, reservoir, lake, marsh, slough, irrigation canal, drainage canal). Does not include a ditch or anything that is completely surrounded by private land controlled by owner and no out flow going beyond the private land.

SUMMARY:

- AOPA provides:
 - Consistent set of rules
 - Manure management standards
 - Processes for stakeholder involvement

*AFRED & NRCB can assist in understanding roles in permit, review and complaint processes and provide feedback on MDPs land use bylaws. More information can be found here; 780-422-1977 or info@nrcb.ca.

www.nrcb.ca and www.alberta.ca/manure-management-guidelines-and-legislation

*AOPA Policy Advisory Group contacts: RMA - Jason Schneider and Kevin Wirsta; AB Muni's - Bruce McLeod

Motion to accept presentation by Christine Wiese of Westlock .

...CARRIED

5.2 11:00 a.m. Brian Senio, Korte Consulting and Sandra McIntosh Economic Development Coordinator, Brazeau County – Western Economic Corridor (WEC)

- WEC is investment attraction and market access strategy. To incite investment and economic diversification, to establish a research and product commercialization hub and to enhance market access.
- Working with Ministers and MLAs including to support Trade and Infrastructure corridor work at a provincial level. To revitalize community and regional prosperity
- WEC parallels the Kenney Administrative priorities of job creation, red tape reduction and tax cuts.
- Investor considerations:
 - Tax and regulatory reduction
 - Market access infrastructure
 - Pre-existing industrial base
 - Access to the WEC Coalition
- Municipalities need to collaborate to improve regional prosperity and job creation.
- Municipalities need to advocate in unison to the provincial government to support Economic Diversification and job creation within our communities.

Motion to accept project update by Kelly-Lynn of Leduc County

...CARRIED

6. RMA presentations

6.1 11:14 a.m. – Angela Duncan, of Alberta Municipalities (ABMunis) Representative

- Policing and potential transition to a new Alberta Provincial Police Services
 - Municipalities are concerned about costs, logistics of transitioning, lack of clarity around governance structure and a potential loss of local autonomy for our MPSA communities.
 - Municipalities do not feel that a new service will address root causes of rural crime, the opioid crisis, court backlogs and repeat offenders
 - ABMunis working closely with RMA on this issue to amplify each other's voices.
- Municipal Financing
 - Traditionally Canada governments transferring their costs to lower levels of governments causing municipalities to increase taxes or cut services.
 - Hoping RMA, MDs and Counties will help remind the Province that cuts can no longer be handled.
- Future of Municipal Government Project
 - Partnered with UofC's school of Public Policy to explore options for government structures that

- will enable municipalities to build thriving communities.
 - Research will be released this spring.
- Fostering a culture of respect
 - ABMunis pledge initiative to continue in 2022 to build a positive administrative and political culture in local government.
- Clean Energy Improvement Program
 - ABMunis is provincial administrator for CEIP in collaboration with MCCAC.
 - CEIP bylaws have been enabled in 11 AB municipalities. Visit hello@myceip.ca to learn more.

6.2 11:23 a.m. – John Burrows, RMA District 3 Representative

- Unpaid taxes - \$245 million owing from AB oil and gas in taxes. Huge issue for rural municipalities.
- RMA survey – Re: 2021 tax year for individual municipalities. Shared Jan 11 and due Feb. 3.
- Indigenous engagement workshops
- RMA - Speed testing
- RMA 101 - New elected officials orientation program. How to use RMA to your advantage. Interactive docs, videos, links. RMA webinars in February.

6.3 11:30 p.m. – Paul McLaughlin, RMA President

- RMA Policing sessions - 43 sessions to attend and voice concerns.
- Federal advocacy - Broadband \$150 million funding received.
- 2022 RMA Spring Convention - March 14 – 16 In person only, with REP program. No on-sight testing. Limiting attendance under 500 to enable food/beverage. Member only registration in advance. Starting Feb. 1, 2022, closing Feb 14.
- EOEP Courses
- Municipal Climate Change Action Centre

6.4 11:37 a.m. – Kara Westerlund, RMA Vice President

- RMA Business Services
- Home - Canoe Procurement Group of Canada
- Pure Network – Partnership of Municipal Leaders. Contact Phyllis Kobasiuk and Tom Burton for your local issues.

6.5 11:41 a.m. – Wyatt Skovron, RMA Manager of Policy and Advocacy, Warren Noga, RMA Policy Advisor – RMA - Members are unique

- MacKinnon Report
- Rural-Munis-Unique-Size-Unique-Responsibilities
- Alberta's rural municipalities are unique and cannot compare to all other provinces as per the MacKinnon Report. Basing major recommendations off just one metric is not fair.
 - Alberta has significantly larger than municipalities elsewhere in Canada, this unique size impacts service delivery costs and service levels and creates capital investment and maintenance challenges
 - Alberta has >600,000 sq. km with <600,000 sq. km municipally managed, which is 88.7% of the province land. Most other provinces have <50%.
 - Rural Alberta municipalities cover the entire province including the far north. In other provinces, municipalities have a limited or non-existent role in the north.
 - Ontario's north covers 88% of landmass, but has only 6% population.
 - Saskatchewan's north covers 50% of landmass, but has only 4% population.
 - Northern Alberta is viewed as anything north of Edmonton. Province does not play a unique role in northern admin or service delivery. Northern AB includes the same combination of municipalities found elsewhere.

- Alberta has a unique service delivery, revenue generation, and governance challenges not found in other provinces.
- Alberta has 344 municipalities (average compared to other provinces).
- Alberta has highest average municipal size in all of Canada. Average municipal size is 8343 sq. km, which is 10x average size to next comparative province.
- Next Steps:
 - Impacts to LGFF, downloading, changes to other grant eligibility/allocation.
 - RMA is working to tell rural Alberta's story and focus on the pitfalls of per capita metrics and interprovincial comparisons.
 - Municipalities should consider a similar approach at the local level <https://rmalberta.com/wp-content/uploads/2021/12/Interprovincial-comparisons.pdf>

Motion to accept RMA presentations by Wayne Williams of Yellowhead County .

...CARRIED

7. New business

7.1 12:35 p.m. – Renee Klimosko, General Manager – Financial and Corporate Services, Leduc County

- Financial statement for year ending Dec. 31, 2021 and proposed budget for year 2022.

Motion to accept Financial statement by Bill Lane of Barrhead County .

...CARRIED

7.2 Poll:

Fortis AB has been in contact to ask if they could once again sponsor Pembina meetings with a monetary contribution in exchange for advertising their brand. Would you support this request?

YES 85%

NO 15%

8. Meeting adjourned at 12:41 p.m.



Your
Adventure
Awaits

Establishing a Northwest Alberta Destination Marketing Organization



Why is tourism important to our region?

- Tourism is an \$8.2 Billion industry in Alberta
- Province has a goal to increase to \$20 Billion by 2030
- We can grow our piece of the pie
- Tourism creates jobs and spinoff economic development for small business
- An economic opportunity for First Nations
- Encourages the next generation to remain in our communities
- [Travel Alberta, Tourism Works Video](#)



Fort Assiniboine National Historic Site of Canada



Who are we?

- Wild Alberta is a regional tourism initiative created by GROWTH Alberta, a non-profit Regional Economic Development Association (REDA) established in 2001
- We are rejuvenating our Wild Alberta tourism brand
- Committee members representing municipalities, First Nations, tourism operators, Travel Alberta (advisor)



Historic Klondike Trail, Pembina River Crossing



What do we want to accomplish?

- Strengthen tourism in northwest Alberta using a collaborative, regional approach
- Establish Wild Alberta as the umbrella tourism brand for the region
- Create a Destination Marketing Organization (DMO)
- Launch Q3, 2022
- Based on input from market study, focus groups, etc.



World class bird watching at Gardenview Bird Sanctuary, Barrhead County



Proposed footprint for promotions

- In-market (approx. 50,000 population)
- Edmonton Metro Region (approx. 1.3 million population)
- Alberta (approx. 4.5 million)



World class rodeos and special events throughout the region



Proposed initiatives

Promote attractions we already have (near term)

- Relaunch regional web site under a renewed Wild Alberta brand
- [Promotional videos](#) on web site and YouTube selling the sizzle to adventure enthusiasts (ie: kayakers, bird watchers, fishers, snowmobilers, hikers, etc.)
- [Wild Weekend podcast](#) series featuring tourism operators offering local knowledge about recreational opportunities and attractions
- Social media management
- Visitors' Guide



Wild Alberta Visitors Guide



Proposed initiatives

Tourism Product Development (mid and long term)

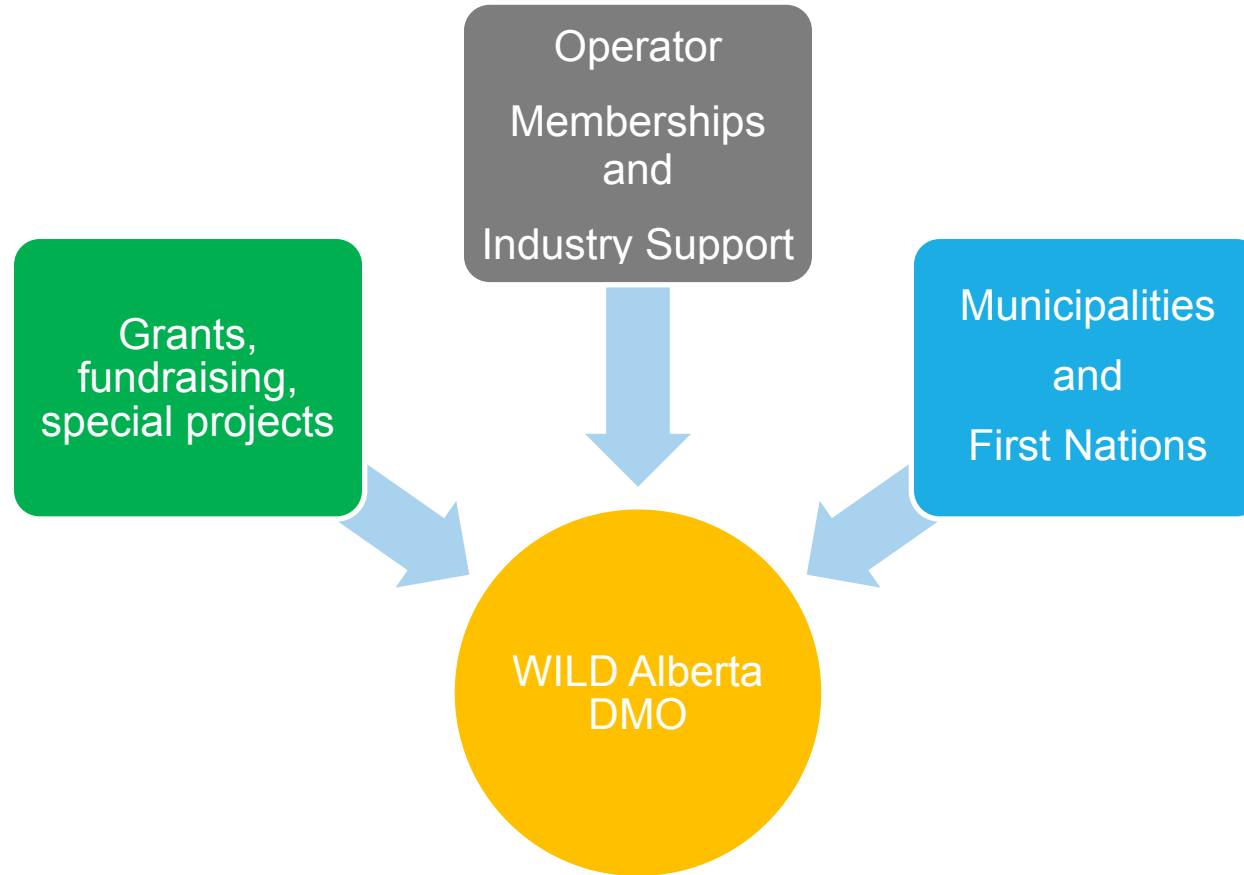
- Authentic Indigenous experiences
- Mini tours (ie: Open Farm Days)
- Community events
- Cultural & lifestyle tourism
- Heritage & history
- Seasonal experiences



Barry's Ultra Motorsports, Westlock County



Funding





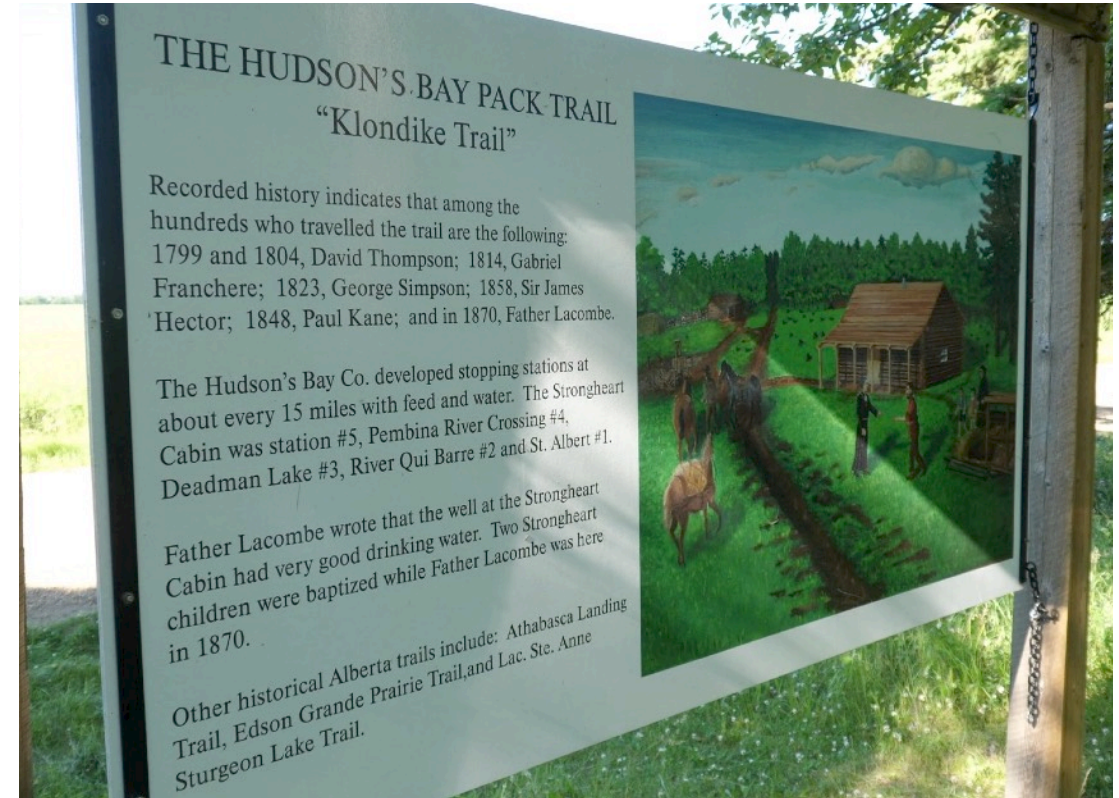
Municipalities & First Nations Involvement

Exposure

- Promotion of publicly managed attractions (eg: Fallen Four Memorial, Gardenview Bird Sanctuary, Strongheart Historical Site, etc.)
- Promotion of these attractions on [Wild Alberta videos](#), web site, [podcasts](#) and social media
- Links from Wild Alberta web site to individual web sites for municipalities and First Nations

Contribution

- Financial contribution of \$1 per capita
- Tourism operator contact lists
- Asset lists
- Other assistance (ie: grant writing support, outreach to tourism operators)



Historical tourism: Strongheart Cabin historic heritage site, Barrhead County



Tourism operator involvement

Basic exposure

- Basic membership \$150 per year
- Basic listing on Wild web site with link to operator's web site

Enhanced exposure

- Enhanced membership \$500 per year
- Enhanced listing on Wild web site with link to operator's web site
- Visual representation in category videos
- 1 minute [operator-specific teaser video](#)
- [Wild Weekend podcast](#) interviews



Snowmobiling in the Golden Triangle between Swan Hills, Fox Creek and Whitecourt



Core communities are invited to participate

- Alexander First Nation
- Alexis Nakota Sioux Nation
- Alberta Beach
- Barrhead
- Barrhead County
- Clyde
- Lac Ste. Anne County
- Mayerthorpe
- Onoway
- Swan Hills
- Westlock
- Westlock County
- Woodlands County



Canadian Tractor Museum, Town of Westlock



Outlying areas are also invited to participate

- Big Lakes County
- Big Stone First Nations
- County of Lesser Slave River
- Driftpile First Nations
- MD of Opportunity
- Sawridge First Nations
- Sucker Creek First Nations
- Thorhild County
- High Prairie
- Slave Lake
- Whitecourt



XCalibre Paintball Park, Thorhild County



Questions

?



Farmers' markets, farm-to-table and antiquing tourism has great potential for the region



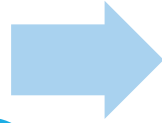
Appendices



Launch timeline

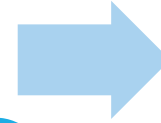
First ¼ 2022

- Government grant seed funding applications
- Presentations to municipalities, First Nations, tourism operators



Second ¼ 2022

- Funding in place from grants, municipalities and partners
- Work with partners to identify assets, operations, local locations to promote



Third ¼ 2022

- Launch new web site, videos, media outreach and other promotions



Wild Alberta Committee

- Bryanna McKay: Campground Operator, Lac la Nonne
- Shawn Fagan: Golf Course Manager, Westlock
- Gloria Wilson: Mayerthorpe Public Library
- Danielle Dornbusch: Operator, Lac Ste Anne County
- Marcel Arcand: Economic Development Officer, Alexander First Nations
- Bert Roach: Economic Development Officer, Woodlands County
- Carol Webster: Owner, Swan Hills Grizzly Gazette
- Walter Preugschas: Councillor, County of Barrhead
- Marvin Polis - General Manager, Wild Alberta
- James Leppan: Travel Alberta (advisor)



Amazing outdoor adventures throughout the region



What does a DMO do?

Destination Marketing

- Promoting a destination to make it more attractive to tourists, businesses and other potential travellers.

Destination Management

- Manage aspects of destination via a coordinated process with a more holistic, sustainable approach, including promotion.

Benchmark DMOs

[Go East of Edmonton](#)

[Mackenzie Frontier Tourism Association](#)

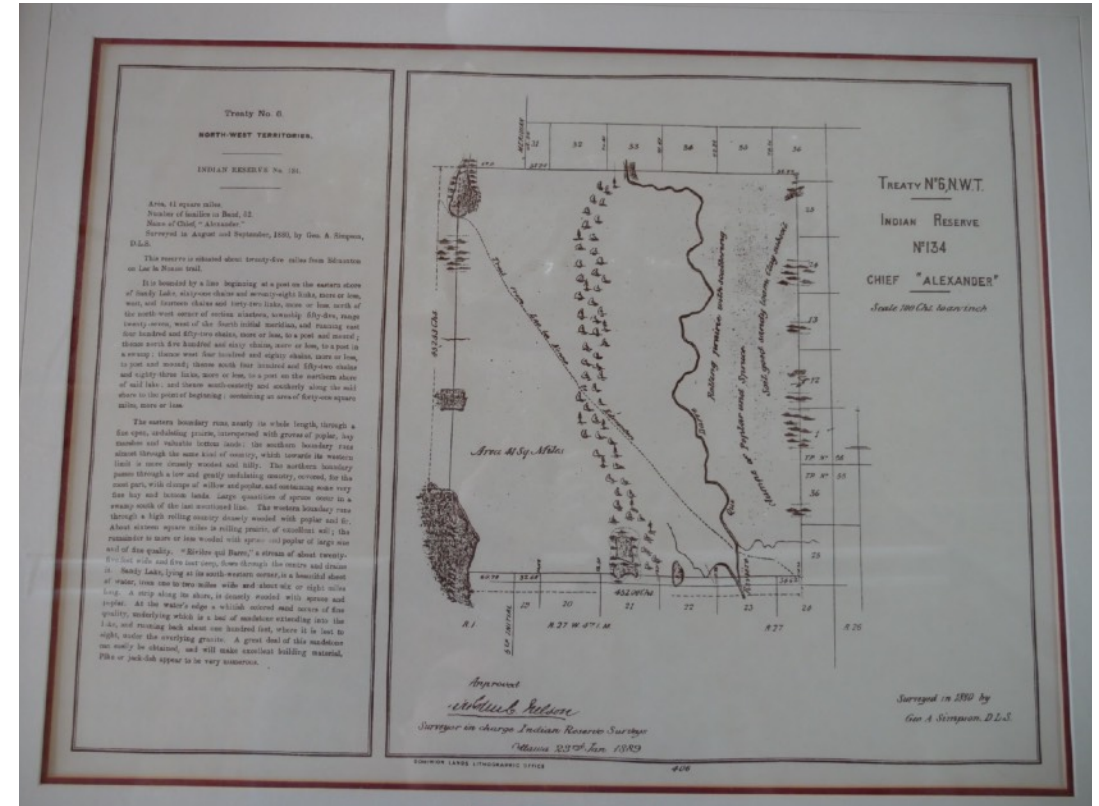


Amazing water sports throughout the region



Input to date

- Strategic Tourism Study - completed in 2018
- Consultations with potential partners and stakeholders
- Focus groups held with operators
- Collaboration with Travel Alberta
- Formation & continuation of Wild Alberta Interim Committee
- Recommendation to form a regional tourism association



Historical Map, Alexander First Nation