

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD FEBRUARY 18, 2025

[Schedule A](#)

4.0 ACTION ITEMS:

**4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-001
NW 30-56-1-W5 (YOUNG)**

Administration recommends that Council approve subdivision application 25-SUB-001 proposing to create an oversized 6.94 ha (17.14 ac) farmstead separation out of NW 30-56-1-W5 with the conditions as presented.

[Schedule B](#)

**4.2 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-018
NE 17-59-4-W5 (687486 ALBERTA LTD - DEKKER)**

Administration recommends that Council approve subdivision application 25-SUB-018 proposing to create a 2.02 ha (5.0 ac) country residential lot within NE 17-59-4-W5 with the conditions as presented.

[Schedule C](#)

4.3 CELEBRATE RURAL LIVING - RURAL LIVING EXPO

Administration recommends that Council amend the 2025 Operating Budget to include \$2,900 for a Rural Living Expo, with the event to be offered in conjunction with the County Appreciation Dinner.

[Schedule D](#)

4.4 CANCEL FINANCE CHARGE

Administration recommends that Council cancel finance charges in the amount of \$218.86.

[Schedule E](#)

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule F](#)

- AAIP Rural Renewal Stream – February 2025 Stat Report

[Schedule G](#)

5.2 PUBLIC WORKS REPORT

(11:00 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule H](#)

5.3 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS

6.1 Minutes

6.1.1 FCSS Meeting Minutes – February 4, 2025

[Schedule I](#)

7.0 DELEGATIONS

7.1 9:15 a.m. Henry Stel, Treasurer – Barrhead & District Historical Society (Museum)

[Schedule J](#)

7.2 11:30 a.m. Fire Chief Gary Hove, BRFS – Quarterly Report

[Schedule K](#)

8.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 18, 2025

Regular Meeting of the Council of the County of Barrhead No. 11 held February 18, 2025, was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane (departed at 11:54 a.m.)
Councillor Paul Properzi
Councillor Walter Preugschas

**THESE MINUTES ARE
UNOFFICIAL AS THEY HAVE
NOT BEEN APPROVED BY THE
COUNCIL.**

ABSENT

Councillor Jared Stoik

STAFF

Debbie Oyarzun, County Manager	Tamara Molzahn, Director of Corporate
Pam Dodds, Executive Assistant	Services
Travis Wierenga, Public Works Manager	Shae Guy, Community Peace Officer

ATTENDEES

Sgt Colin Hack – Barrhead RCMP Detachment
M. Gleason – County Resident
Barry Kerton - Town and Country Newspaper

RECESS

Reeve Drozd recessed the meeting at 9:00 a.m.

Reeve Drozd reconvened the meeting at 9:09 a.m.

Travis Wierenga joined the meeting at 9:09 a.m.

APPROVAL OF AGENDA

2025-039 Moved by Councillor Lane that the agenda be approved as presented.

Carried Unanimously.

MINUTES OF REGULAR MEETING HELD FEBRUARY 4, 2025

2025-040 Moved by Councillor Properzi that the minutes of the Regular Meeting of Council held February 4, 2025, be approved as circulated.

Carried Unanimously.

PUBLIC WORKS REPORT

Travis Wierenga, Public Works Manager, reviewed the written report for Public Works & Utilities and answered questions from Council.

2025-041 Moved by Councillor Kleinfeldt that the report from the Public Works Manager be received for information.

Carried Unanimously.

2025 BRIDGE REPLACEMENT – NW 4-62-4-W5 - BF 77360 LAND ACQUISITION

2025-042 Moved by Deputy Reeve Schatz that Council directs the Reeve and CAO to sign the agreements for Acquisition of Land for Right-of-Way for 2025 Bridge Replacement Project BF 77360 with Laura-Lee Moes and Vista Grain Ltd. as presented, in order to purchase 0.4014 acre from each landowner for the total cost to the project of \$2,000.

Carried Unanimously.

Travis Wierenga departed the meeting at 9:23 a.m.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 18, 2025

**ASSESSMENT REVIEW BOARD (ARB) OFFICIALS APPOINTMENT – CAPITAL REGION
ASSESSMENT SERVICES COMMISSION (CRASC)**

- 2025-043 Moved by Councillor Properzi that Council appoint Raymond Ralph as ARB Chairman of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2025 with remuneration to be paid as specified by CRASC.

Carried Unanimously.

- 2025-044 Moved by Councillor Lane that Council appoint Gerryl Amorin as ARB Clerk of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2025, with remuneration to be paid as specified by CRASC.

Carried Unanimously.

- 2025-045 Moved by Councillor Kleinfeldt that Council appoint the following Certified Panelists as Members of the County of Barrhead Local Assessment Review Board and Composite Assessment Review Board for a 1-year term to expire December 31, 2025 with remuneration to be paid as specified by CRASC:

- Darlene Chartrand
- Sheryl Exley
- Tina Groszko
- Richard Knowles
- Marcel LeBlanc
- Raymond Ralph

Carried Unanimously.

COMMUNITY GRANT REQUEST – BARRHEAD GOLF & RECREATION AREA SOCIETY

- 2025-046 Moved by Councillor Lane that Council approve the application from Barrhead Golf & Recreation Area Society for a donation of \$2,500 under the Community Grants Policy to assist with replacing the carpet in the public dining area.

Carried Unanimously.

Shae Guy joined the meeting at 9:35 a.m.

UPDATE TO POLICY PS-012 CPO UNIFORM & EQUIPMENT STANDARDS

- 2025-047 Moved by Councillor Properzi that Council approve Policy PS-012 CPO Uniform & Equipment Standards as amended.

Carried Unanimously.

2024 ENFORCEMENT SERVICES ANNUAL REPORT

Shae Guy, Community Peace Officer, reviewed the written 2024 Enforcement Services Annual Report for County of Barrhead required by Alberta Public Safety & Emergency Services and answered questions from Council.

- 2025-048 Moved by Deputy Reeve Schatz that the 2024 Enforcement Services Annual Report be received for information.

Carried Unanimously.

Shae Guy departed the meeting at 10:13 a.m.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 18, 2025

CONTRACT RENEWAL & APPOINTMENT OF ASSESSOR – ASSESSMENT SERVICES

2025-049 Moved by Councillor Lane that Council approve the 3-year contract for March 1, 2025 – February 28, 2028 with 596947 Alberta Ltd. to provide assessment services to the County of Barrhead.

Carried Unanimously.

2025-050 Moved by Councillor Kleinfeldt that Council appoints Doug Smith (596947 Alberta Ltd.) as Assessor for the County of Barrhead for the period March 1, 2025 – February 28, 2028.

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 10:20 a.m.

Reeve Drozd reconvened the meeting at 10:32 a.m.

Tamara Molzahn joined the meeting at 10:32 a.m.

2024 YEAR END

2025-051 Moved by Councillor Kleinfeldt that Council accepts the following year-end financial reports subject to audit adjustments and year end finalizations:

- YTD Budget Report with variance analysis
- Net Operating Surplus by Department
- Capital Report with variance analysis
- 2024 Reserve Report
- Reconciliation of Budget Data to Financial Statements
- Draft Statement of Operations
- Draft Statement of Financial Position
- Draft Segmented Disclosure

Carried Unanimously.

Tamara Molzahn departed the meeting at 10:55 a.m.

COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2025 Resolution Tracking List and Council moved in-camera to discuss correspondence.

2025-052 Moved by Councillor Properzi that Council move in-camera at 11:01 a.m. for discussion on:

- Provincial Government Correspondence - *FOIP Sec. 21 Disclosure Harmful to Intergovernmental Relations*

Carried Unanimously.

2025-053 Moved by Deputy Reeve Schatz that Council move out of in-camera at 11:13 a.m.

Carried Unanimously.

2025-054 Moved by Councillor Lane that the County Manager's report be received for information.

Carried Unanimously.

INFORMATION ITEMS

2025-055 Moved by Deputy Reeve Schatz that Council accepts the following items for information:

- Letter from Minister McIver - Joint Use and Planning Agreements Extension – dated February 13, 2025
- BDSHA Meeting Minutes – November 29, 2024
- Misty Ridge Meeting Minutes – January 15, 2025

Carried Unanimously.

COUNCILLOR REPORTS

Councillor Kleinfeldt reported on his attendance at the Committee of the Whole meeting.

Councillor Preugschas reported on his attendance at the ASB meeting, Barrhead Attraction & Retention Committee meeting, Twinning Committee meeting, Committee of the Whole meeting, and hiking in Kananaskis.

Councillor Properzi reported on his attendance at the Committee of the Whole meeting, and Northern Lights Snowmobile Club event.

Councillor Lane reported on his attendance at the Ag Society conference, and Misty Ridge Ski Hill meeting.

Deputy Reeve Schatz reported on his attendance at the Committee of the Whole meeting, ASB meeting and a Seed Cleaning Plant meeting.

Reeve Drozd reported on his attendance at the Committee of the Whole meeting, ASB meeting, FCSS meeting, and office administration duties.

RECESS

Reeve Drozd recessed the meeting at 11:21 a.m.

Reeve Drozd reconvened the meeting at 11:28 a.m.

Shae Guy and Sgt Hack joined the meeting at 11:28 a.m.

BARRHEAD RCMP – QUARTERLY REPORT

Sgt Hack of the Barrhead RCMP Detachment, met with Council at this time being 11:28 a.m. to discuss the quarterly statistics and give updates on the local detachment.

2025-056 Moved by Councillor Kleinfeldt that Council accepts the report from Sgt Hack as information.
Carried Unanimously.

Councillor Lane and Sgt Hack departed the meeting at 11:54 a.m.

LUNCH RECESS

Reeve Drozd recessed the meeting at 11:54 a.m.

Reeve Drozd reconvened the meeting at 1:00 p.m.

APPEAL OF ORDER TO REMEDY CONTRAVENTION (MGA s.545) – FILE #2024-162-1032

Reeve Drozd introduced Council, staff, and the appellant.

Reeve Drozd stated that Council has been asked to review an Order to Remedy a Contravention issued under the MGA s.545 and Animal Control Bylaw 5-2024 and explained the process.

CPO Shae Guy presented the County position in relation to the contravention of Animal Control Bylaw 5-2024.

Mary K. Gleason presented the appellants statement.

Council asked questions of the Appellant and Administration and discussed the information presented.

2025-057 Moved by Deputy Reeve Schatz that Council uphold the Order to Remedy Contravention for file #2024-162-1032 and vary the deadline to comply with the Order to April 30, 2025.
Carried 5-0.

ADJOURNMENT

2025-058 Moved by Councillor Properzi that the meeting adjourn at 1:47 p.m.
Carried 5-0.



REQUEST FOR DECISION

MARCH 4, 2025

B

TO: COUNCIL

**RE: SUBDIVISION APPLICATION – NW 30-56-1-W5
YOUNG - MUNICIPAL PLANNING FILE NO 25-SUB-001**

ISSUE:

Application has been received to create an oversized 6.94 ha (17.14 ac) farmstead separation out of an agricultural quarter section, NW 30-56-1-W5.

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 4-2024.
- Land was previously unsubdivided with the proposed lot being the developed yard site and outbuildings.

ANALYSIS:

- Alignment with Statutory Plans as follows:

Requirement	Proposed	Status
MDP – Minimum area of 3 ac & maximum area of 10 ac for developed country residential parcel in Ag District	17.14 ac farmstead separation with RPR demonstrates additional land required to maintain integrity of farm site – encompass yard site and not leave a fragment along south property line	Subdivision Authority Discretion - permissible
MDP – discretion of subdivision authority can consider up to 15 ac with the submission of an RPR		Subdivision Authority Discretion - permissible
MDP – for farmstead separation, subdivision authority may vary maximum parcel size to 17 ac with an RPR demonstrating requirement to maintain integrity of farm site		Subdivision Authority Discretion - permissible
MDP – Maximum 4 parcels per quarter; up to 3 country residential parcels	1 country residential lot + remainder agricultural parcel for a total of 2 parcels	Meets requirement
LUB – min. area of 1.0 ac for residential use parcel; max. area of 15 ac	17.14 ac farmstead separation with supporting RPR	Subdivision Authority Discretion - permissible

- Access to proposed and remainder lot will be from Range Road 20.
 - Approach to proposed lot is built to County standards.
 - Approach to remainder lot which is undeveloped and contains cultivated lands and treed area requires improvements in the amount of \$3,084.88 + GST.

- Road widening agreement is not required as one already exists but is still reflected as a standard condition to ensure it is in place as part of the process.
- Private septic inspection is required as the parcel is developed.
- Reserves are not due as this is the 1st parcel out of the quarter.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide road widening on the western boundary of the quarter section.
2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead.
3. That prior to endorsement of an instrument effecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority:
 - a) Real Property Report or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating the location and distances between the buildings, the private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on the proposed lot; and
 - b) certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system(s) on the proposed parcel, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
4. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

STRATEGIC ALIGNMENT:

Council consideration of subdivisions aligns to the County 2022 – 2026 Strategic Plan as follows:

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council approve subdivision application 25-SUB-001 proposing to create an oversized 6.94 ha (17.14 ac) farmstead separation out of NW 30-56-1-W5 with the conditions as presented.

FORM 1 | APPLICATION FOR SUBDIVISION

MPS FILE

25-SUB-001

DATE RECEIVED: JAN 09 2025
TO BE COMPLETED BY MPS STAFFDEEMED COMPLETE: JAN 13 2025
TO BE COMPLETED BY MPS STAFF

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided

Walter & Jacqueline Young

Address, Phone Number, and Fax Number

Redacted FOIP Sec. 17
Personal Information

2. Name of person authorized to act on behalf of owner (if any)

Nate Wilson For: Don Wilson Surveys Ltd.

Address, Phone Number, and Fax Number

Box 4120 Barrhead AB T7N 1A1 780-674-2287

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL ☒ PART of the NW 1/4 SEC. 30 TWP. 56 RANGE 1 WEST OF 5 MERIDIAN.Being ALL ☐ PART of LOT BLOCK REG. PLAN NO. C.O.T. NO. 972 054 178

Area of the above parcel of land to be subdivided 6.94 hectares (17.14 acres)

Municipal address (if applicable) 56419 Rge. Rd. 20

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of: County of Barrhead

b. Is the land situated immediately adjacent to the municipal boundary? YES ☐ NO ☐

If 'YES', the adjoining municipality is Lac Ste Anne County

b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES ☐ NO ☐

If 'YES', the Highway # is: HWY 777

d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES ☐ NO ☐

If 'YES', the name of the water body/course is:

e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES ☐ NO ☐

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
Agricultural	Country Residential	Agricultural District

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
Mixed	Brush, Shrubs, Woodlots	Gray Wooded

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.

Describe the manner of providing water and sewage disposal.

House, Garage, Portable Granary, Grain Bin, Quonset, Quonset/Barn, Seacan, 2 Portable Sheds, 3 Pole Shed, 2 Portable Shelters, 2 Animal Shelters, Skid Shack

Water Well & Surface Discharge

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

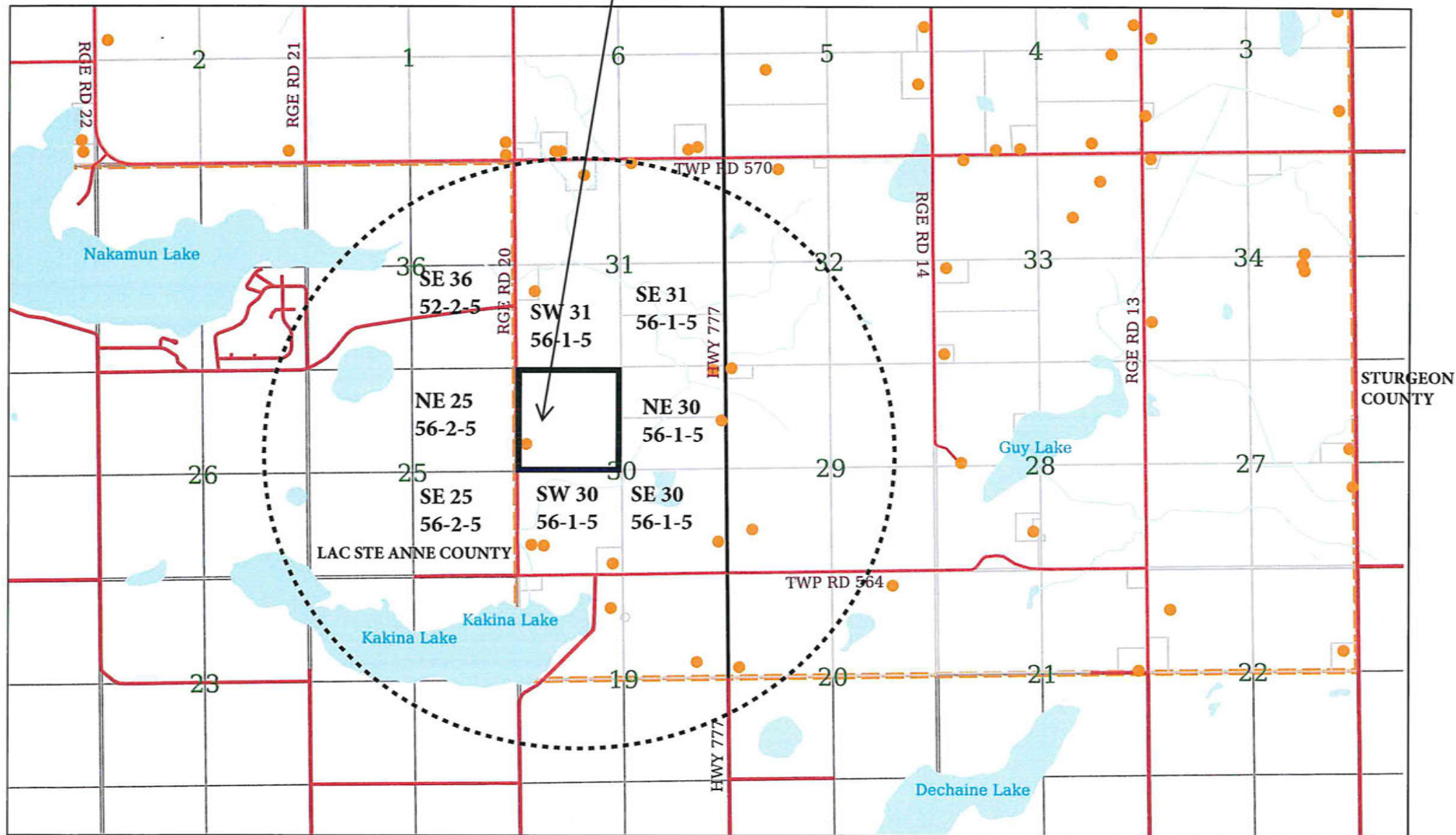
Nate Wilson For: Don Wilson Surveys Ltd.

hereby certify that ☐ I am the registered owner OR☒ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

Signature

December 19, 2024

Date



Scale 1: 42,770

1 Mi
1 Km

County of Barrhead makes no representation or warranties regarding the information contained in this document, including without limitation, whether said information is accurate or complete. Person using this document do so solely at their own risk, and County of Barrhead shall have no liability to such person for any loss or damage whatsoever. This document shall not be copied or distributed to any person without the express written consent of County of Barrhead. Copyright County of Barrhead. All Rights Reserved.

PLAN SHOWING PROPOSED SUBDIVISION OF

N.W. 1/4 SEC.30 - TWP.56 - RGE.1 - W5M

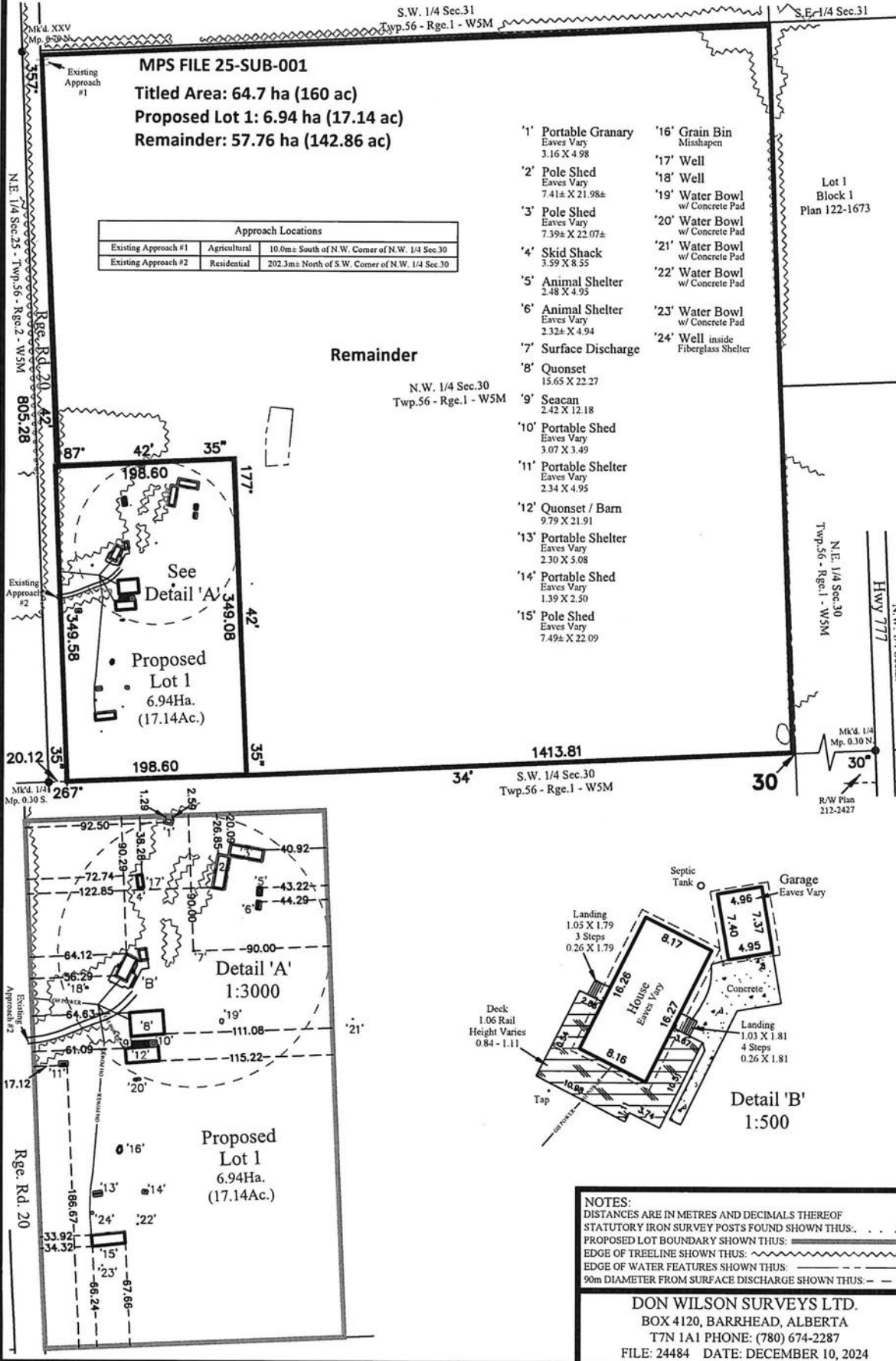
56419 RGE. RD. 20

COUNTY OF BARRHEAD No. 11

SCALE:1:5000

2024

D. WILSON, A.L.S.



PLAN SHOWING PROPOSED SUBDIVISION OF

N.W. 1/4 SEC.30 - TWP.56 - RGE.1 - W5M

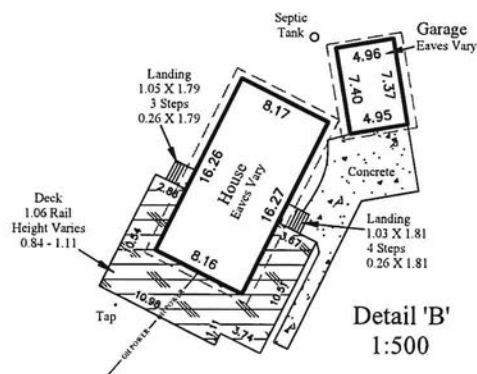
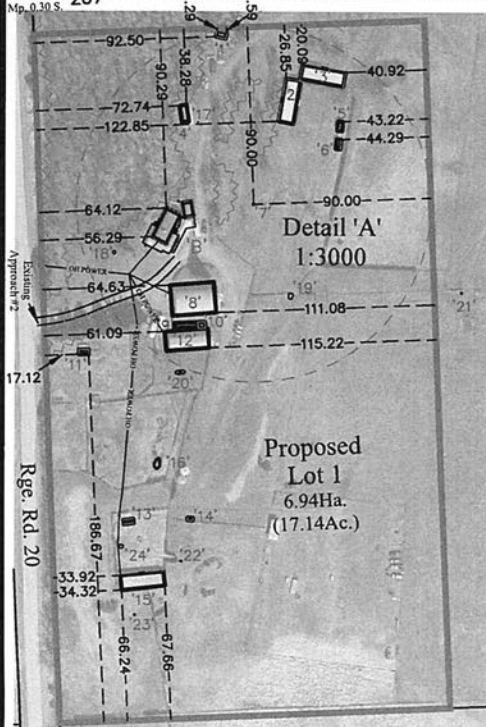
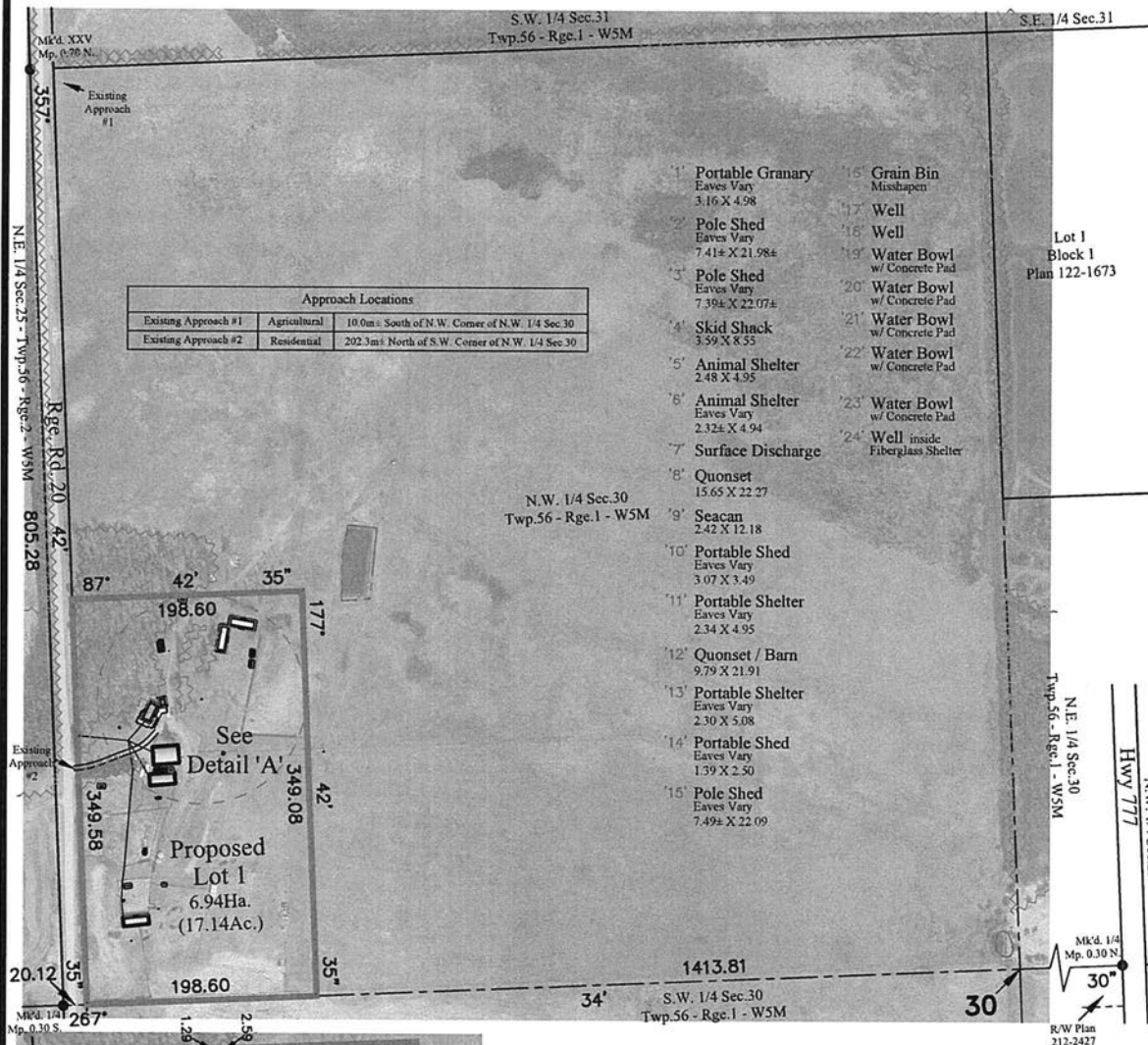
56419 RGE. RD. 20

COUNTY OF BARRHEAD No. 11

SCALE:1:5000

2024

D. WILSON, A.L.S.



NOTES:
 DISTANCES ARE IN METRES AND DECIMALS THEREOF
 STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS: ●
 PROPOSED LOT BOUNDARY SHOWN THUS: ———
 EDGE OF TREELINE SHOWN THUS: ~~~~~
 EDGE OF WATER FEATURES SHOWN THUS: ———
 90m DIAMETER FROM SURFACE DISCHARGE SHOWN THUS: ———

DON WILSON SURVEYS LTD.

BOX 4120, BARRHEAD, ALBERTA

T7N 1A1 PHONE: (780) 674-2287

FILE: 24484 DATE: DECEMBER 10, 2024



Subdivision Report

FILE INFORMATION

File Number: 25-SUB-001
Municipality: County of Barrhead No. 11
Legal: NW 30-56-1-W5
Applicants: Don Wilson Surveys Ltd.
Owners: Walter & Jacqueline Young

Date Acknowledged: January 13, 2025
Referral Date: January 13, 2025
Decision Due Date: March 14, 2025
Revised Decision Date: N/A
Date of Report: January 28, 2025

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 27.0%, 7.0%, 36.0%, & 34.0%

Gross Area of Parcel: 64.7 ha (160.0 ac.)
Area of Proposed Lot: 6.94 ha (17.14 ac.)
Area of Remainder: 57.76 ha (142.86 ac.)
Reserve Status: Not required - 1st parcel out

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide an oversized, developed 6.94 ha (17.14 ac.) country residential lot from a previously unsubdivided agricultural quarter section, NW 30-56-1-W5, in the County of Barrhead No. 11.

The site is in the southern portion of the County of Barrhead No. 11, adjacent to Lac Ste Anne County (western boundary) and approximately 0.8 km (0.5 miles) west of Highway 777.

The site is adjacent to Range Road 20 (western boundary) and access requirements can be met from the Range Road.

From a review of the provincial data, the subject site is not affected by:

- abandoned wells;
- flood hazard lands;
- active oil/gas facilities (pipelines); or
- wetlands identified on the Merged Wetland Inventory and the aerial photograph.

The site appears to be affected by:

- an identified historic resource in adjacent lands; and
- an approval, license or registration issued under the Water Act for which the Minister of Environment & Protected Areas and/or Forestry, Parks, & Tourism is responsible (Traditional Ag. Registration).

From the application, the proposed use is “CR- Country Residential.”

Proposed Lot 1 is rectangular in shape and is developed. Proposed Lot 1 contains a house, garage, sheds, water well, and surface discharge PSDS. The proposed lot is 6.94 ha (17.14 ac) in area and is adjacent to the southern and western boundaries of the quarter section. The proposed lot is oversized however, the RPR demonstrates that the additional land is required to encompass the yard site and not leave a fragment of land along the south property line. Access to the proposed lot is from Range Road 20. There appears to be a suitable building site on the proposed lot. Proposed Lot 1 appears suitable for the proposed use (country residential).

The remainder is undeveloped and contains cultivated lands and treed areas. Access to the remainder is from Range Road 20. The remainder appears suitable for the proposed use (Agriculture).

The County assessment sheets show the subject quarter section as containing 21.00 acres at 27.0%, 4.00 acres at 7.0%, 119.0 acres at 36.0%, and 13.00 acres at 34.0%.

In the opinion of the planner, the proposed subdivision should not significantly impact the agricultural capability of the balance of the quarter section. There appears to be reasonable building sites on the proposed lot and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead No. 11	<ul style="list-style-type: none"> • Development Agreement is required. • Accesses and approaches are required. • Reserves are not required. • Property taxes are not outstanding. • The proposal conforms to the County's MDP and does not conform to the County's LUB. • Site is not within 1.5 km of sour gas facility. • Site is not within 2 miles of a CFO. • Private sewage inspection is required.
2. Water Act (Capital Region)	<ul style="list-style-type: none"> • No response.
3. Alberta Energy Regulator	<ul style="list-style-type: none"> • No response.
4. Canada Post	<ul style="list-style-type: none"> • No response.
5. Arts, Culture, & Status of Women	<ul style="list-style-type: none"> • No response.
6. AB Transportation and Ec. Corridors	<ul style="list-style-type: none"> • The requirements of Section 18 are met, therefore no variance is required. While no variance is required, the department expects the municipality will mitigate the impacts from this proposal to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 648(2)(c.2) of the Municipal Government Act. • The requirements of Section 19 of the Regulation are met, therefore no variance is required. • The department expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 618.4 of the Municipal Government Act.
7. EQUUS	<ul style="list-style-type: none"> • EQUUS REA Ltd. has concern to the above-noted proposed subdivision because currently there is no Utility Right of Way registered on the lands for the REA. • EQUUS must maintain its distribution system, in order to provide efficient energy service to its members. The Utility Right of Way is a legal document that protects these interests. Therefore, EQUUS requires that all power utilities be registered with Alberta Land Titles. • The Utility Right of Way must be registered before the land is subdivided, and EQUUS requests the right of way to be registered before the concern can be removed. A Utility Right of Way form has been sent to the landowner. Upon registry confirmation, EQUUS will notify your office.
8. Lac Ste Anne County	<ul style="list-style-type: none"> • No concerns.
9. Telus	<ul style="list-style-type: none"> • No concerns.

10. Ste Anne Gas Co-op	<ul style="list-style-type: none"> • No objections. • Please notify Utility Safety Partners at 1 (800) 242-3447 to arrange for “field locating” should excavations be required within the described area. • Any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
11. Pembina Hills School Division	<ul style="list-style-type: none"> • No objections. • No Reserves requested.
12. Alberta Health Services	<ul style="list-style-type: none"> • AHS recommends consideration of the following items be made in order to ensure that the development of this property does not create a nuisance as defined in the Public Health Act: Nuisance and General Sanitation Regulation, NGS Reg, (AR 243/2003): <ul style="list-style-type: none"> ☐ The setback distances outlined in Section 15(1) and (2) the NGS Reg must be met, these include: <ul style="list-style-type: none"> o No person shall locate a water well within: <ul style="list-style-type: none"> a) 10 m of a watertight septic tank, pump out tank or other water tight compartment of a sewage or waste water system, b) 15 m of a weeping tile field, evaporation treatment mound, or outdoor pit privy, c) 30 m of a leaching cesspool, d) 50 m of sewage effluent on the ground surface, e) 100 m of a sewage lagoon, f) Or 450 m of any area where waste is or may be disposed of at a landfill within the meaning of the Waste Control Regulation (AR 192/96) o Nor shall you locate any of the aforementioned items in a-f within the stipulated distances of an existing well. • AHS recommends routine testing of well water used for drinking 2 times each year for bacteria and once every 3 years for chemicals and trace metals. Applicants can visit their local Environmental Public Health Office or contact the undersigned to find out where to pick up and drop off water sample bottles. • Please note that AHS does not have jurisdiction to approve sewage systems or wastewater treatment. This application has indicated the presence of a surface discharge sewage disposal system; please ensure that the agency with jurisdiction reviews this application to ensure that the method of sewage disposal meets the required setback distances for all current and proposed property lines, buildings, and water sources.

Adjacent landowners were notified on January 13, 2025 and January 27, 2025. ***No comments or objections from adjacent landowners were received.***

3. STATUTORY ANALYSIS

MDP AND LUB REQUIREMENTS

The subject site is designated “Agriculture” in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. **Section 3.2.3(13)** indicates that normally, a maximum of 6.06 ha (15.0 ac) shall be allowed for residential subdivisions. **Section 3.2.3(27)** indicates that the Subdivision Authority may vary the maximum parcel size for a country residential use to allow for a maximum of 17 ac parcel if the real property report demonstrates that the additional land is required to ensure the integrity of the farm site. The proposed lot is 6.74 ha (17.14 ac) in size and the real property report demonstrates that the additional land is required to ensure the integrity of the farm site. Section 3.2.3(17) indicates that a maximum of

three parcels may be subdivided from a quarter section for residential use. The proposed subdivision creates one parcel for residential use in the quarter section. **Therefore, in the opinion of the planner, this subdivision conforms to the County MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 2-2024* (LUB). The minimum parcel area for a country residential parcel is 0.4 ha (1.0 ac.). The maximum parcel area for a farmstead separation is 6.1 ha (15.0 ac.). The proposed lot is 6.74 ha (17.14 ac.) and exceeds the maximum area to maintain the integrity of the farm site. However, the MDP provides the subdivision authority with the discretion to vary the maximum parcel size to 17 acres. The planner recommends that the subdivision authority use their discretion to approve the parcel as proposed. **Therefore, in the opinion of the planner, this subdivision generally conforms to the County's Land Use Bylaw.**

MGA AND MRSDR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- | | |
|------------------------|---|
| • topography | • flooding |
| • soil characteristics | • subsidence/erosion |
| • storm water | • accessibility |
| • water supply | • <i>Private Sewage Disposal Systems Regulation</i> |
| • sewage disposal | • use of land in vicinity |
| • solid waste | • other matters |

the proposed subdivision appears satisfactory in regard to these matters.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of the *Matters Related to Subdivision and Development Regulation* are satisfied.

RESERVES

This is the subdivision of the first parcel out of the subject quarter section, Section 663(a) of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, applies and reserves are not due.

APPEAL BOARD

The subject site is not in the Green Area, does not contain an approved confined feeding operation, and is not within the setback distance to a landfill or wastewater treatment facility.

MPS notes that the Energy Resources Conservation Board (ERCB) and the Alberta Energy and Utilities Board (AEUB) are now the Alberta Energy Regulator (AER). The subject site does not contain oil/gas facilities with licences issued by the AER, and s. 678(2)(a)(i)(C) of the *Act* does not

apply to the determination of the appeal board. MPS notes we are unable to determine if the subject site is affected by s. 678(2)(a)(i)(C) of the Act with respect to AUC approvals.

The subject site is within the referral distance of a Highway, contains records of documents from Alberta Environment & Protected Areas and/or Forestry & Parks issued under an Act for which those Ministers are responsible, and contains a historic resource value in adjacent lands. Therefore, in the opinion of the planner, the appeal lies to the Land and Property Rights Tribunal.

4. SUMMARY

The proposed subdivision is for country residential use, and may conform to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Land Acquisition re: Road Widening
2. Accesses and Approaches
3. RPR & Private Sewage Inspection
4. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide road widening on the western boundary of the quarter section.
2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
3. That prior to endorsement of an instrument effecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority:
 - a. Real Property Report or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating the location and distances between the buildings, the private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on the proposed lot; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system(s) on the proposed parcel, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
4. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.



REQUEST FOR DECISION

MARCH 4, 2025



TO: COUNCIL

**RE: SUBDIVISION APPLICATION – NE-17-59-4-W5
697486 ALBERTA LTD. (DEKKER) - MUNICIPAL PLANNING FILE NO 25-SUB-018**

ISSUE:

Application has been received proposing to create a 2.02 ha (5.0 ac) country residential lot within NE 17-59-4-W5.

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 4-2024.
- Quarter was previously subdivided with a 7.24 ac country residential use parcel.
- Proposed lot is developed and is adjacent to the existing 7.24 ac country residential parcel.
- Remainder is vacant and contains cultivated lands.

ANALYSIS:

- Alignment with Statutory Plans as follows:

Requirement	Proposed	Status
MDP – Minimum area of 3 ac & maximum area of 10 ac for developed country residential parcel in Ag District	5.0 ac parcel	Meets requirement
MDP – Combined maximum area of 15 ac out for residential purposes per quarter	Approx. 12.42 ac for residential purposes (existing lot 7.42 ac, proposed lot 5.0 ac)	Meets requirement
MDP – Maximum 4 parcels per quarter; up to 3 country residential parcels	2 country residential lots + 1 agricultural parcel for a total of 3 parcels	Meets requirement
LUB – min. area of 1.0 ac for residential use parcel; max. area of 15 ac	5.0 ac parcel	Meets requirement

- Access to proposed lot will be from Twp Rd 592A and remainder lot will be from Rge Rd 44
 - Approaches are built to County standards.
- Road widening agreement is not required as one already exists.
- Private septic inspection is required as the parcel is developed.
- Reserves are due as this is the 3rd parcel out of the quarter, with market valuation at \$5,900 per acre, and total amount subject to verification of subdivision plan.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.

2. That in accordance with Sections 661, 666, & 667 of the MGA, prior to endorsement of an instrument affecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel. The amount has been calculated as follows:

Total area of the proposed parcel = 5.00 ac (2.02 ha)

10% of the area of the proposed parcel = 0.50 ac (0.202 ha)

Estimated market value per ac. = \$5,900.00

Money-in-place of reserve = 10% area x market value = \$2,950.00

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the MGA.

NOTE: Above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.

3. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No.11 the outstanding appraisal fee of \$100.00.
4. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a) RPR or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating location and distances between buildings, private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on the proposed lot; and
 - b) certification from a Provincially accredited inspector confirming that the function and location of existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
5. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

STRATEGIC ALIGNMENT:

Council's consideration of subdivisions aligns to the 2022 – 2026 County Strategic Plan as follows:

PILLAR 4 Governance & Leadership

Outcome 4 Council is transparent & accountable.

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council approve subdivision application 25-SUB-018 proposing to create a 2.02 ha (5.0 ac) country residential lot within NE 17-59-4-W5 with the conditions as presented.

JAN 21 2025

DATE RECEIVED: TO BE COMPLETED BY MPS STAFF

DEEMED COMPLETE: JAN 29 2025 TO BE COMPLETED BY MPS STAFF

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided

697486 Alberta Ltd. C/O Ben Dekker

Address, Phone Number, and Fax Number

2. Name of person authorized to act on behalf of owner (if any)

Don Wilson Surveys Ltd.

Address, Phone Number, and Fax Number

Box 4120 Barrhead AB T7N 1A1 780-674-2287

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL ☐ PART ☒ of the NE 1/4 SEC. 17 TWP. 59 RANGE 4 WEST OF 5 MERIDIAN.Being ALL ☐ PART ☐ of LOT BLOCK REG. PLAN NO. C.O.T. NO. 012 044 685

Area of the above parcel of land to be subdivided 2.02 hectares (5.00 acres)

Municipal address (if applicable) 4408 Twp. Rd. 592A

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of: County of Barrhead

b. Is the land situated immediately adjacent to the municipal boundary? YES ☐ NO ☒

If 'YES', the adjoining municipality is

b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES ☐ NO ☒

If 'YES', the Highway # is:

d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES ☒ NO ☐

If 'YES', the name of the water body/course is: Paddle River

e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES ☐ NO ☒

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
Agricultural	Country Residential	Agricultural District

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
Mixed	Brush, Shrubs tree stands	Gray Wooded

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.

House & Garage

Describe the manner of providing water and sewage disposal.

Water Well and Holding Tank

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I, Nate Wilson for: Don Wilson Surveys Ltd.

hereby certify that ☐ I am the registered owner OR☒ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

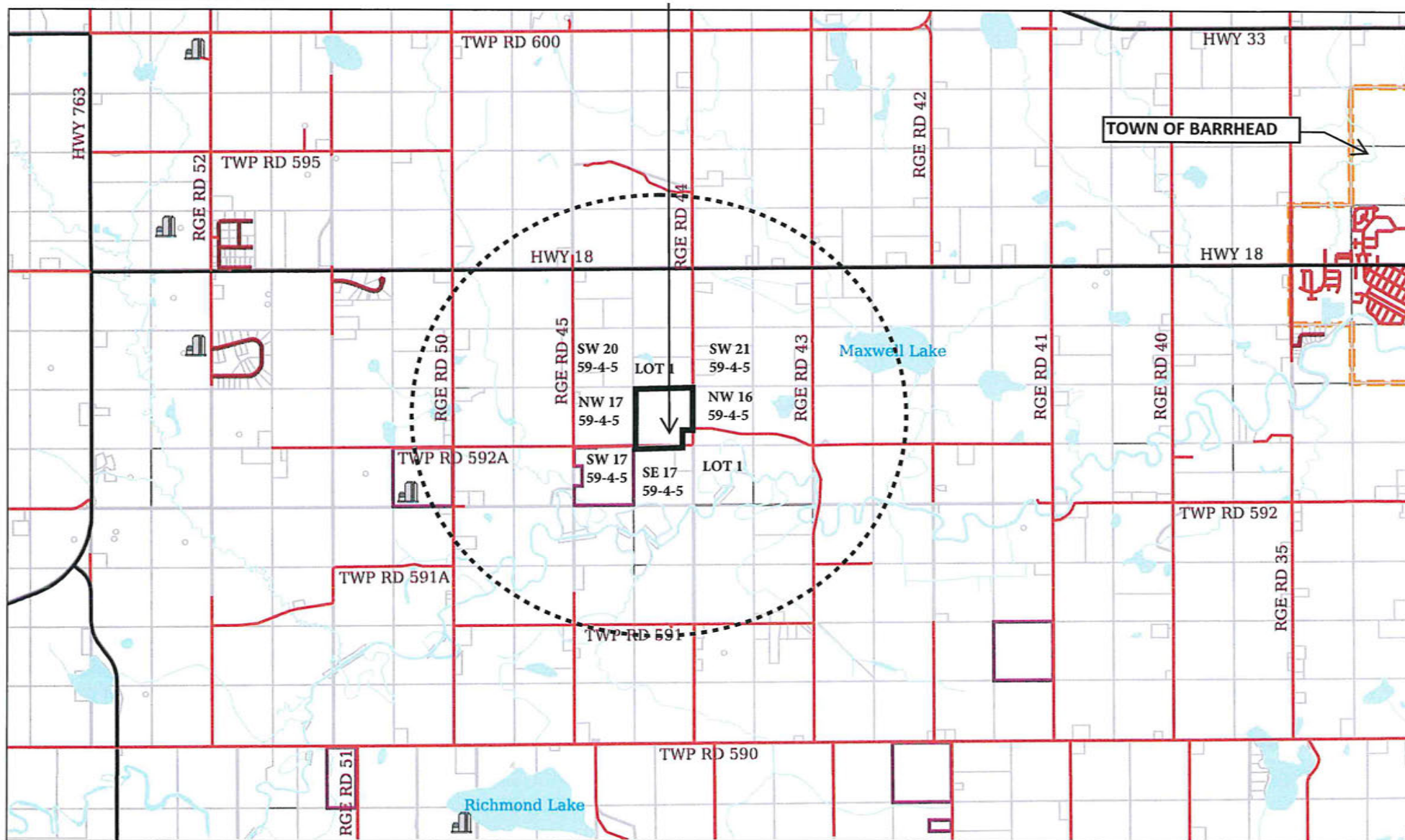
IF THE SIGNED LANDOWNER, PLEASE COMPLETE FORM 4

Signature

Jan. 13, 2025

Date

Redacted FOIP Sec. 17
Personal Information



Scale 1: 75,000

1 Mi
1 Km

County of Barrhead makes no representation or warranties regarding the information contained in this document, including without limitation, whether said information is accurate or complete. Person using this document do so solely at their own risk, and County of Barrhead shall have no liability to such person for any loss or damage whatsoever. This document shall not be copied or distributed to any person without the express written consent of County of Barrhead. Copyright County of Barrhead. All Rights Reserved.



Scale 1: 7,500



100 yd 
100 m 

County of Barrhead makes no representation or warranties regarding the information contained in this document, including without limitation, whether said information is accurate or complete. Person using this document do so solely at their own risk, and County of Barrhead shall have no liability to such person for any loss or damage whatsoever. This document shall not be copied or distributed to any person without the express written consent of County of Barrhead. Copyright County of Barrhead. All Rights Reserved.



Subdivision Report FILE INFORMATION

File Number: 25-SUB-018
Municipality: County of Barrhead No. 11
Legal: Pt. NE 17-59-4-W5
Applicants: Nate Wilson, Don Wilson Surveys
Owners: 697486 Alberta Ltd c/o Ben Dekker

Date Acknowledged: January 29, 2025
Referral Date: January 29, 2025
Decision Due Date: March 30, 2025
Revised Decision Date: n/a
Date of Report: February 4, 2025

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 33.0%, 14.0%, 4.5%, & 61.0%

Gross Area of Proposed Parcel: 2.02 ha (5.00 ac.)
Area of Remainder: 58.83 ha (145.49 ac.)
Reserve Status: Required (2nd parcel out)

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide a developed 2.02 ha (5.00 ac.) country residential lot from a previously subdivided agricultural parcel being, Pt. NE 17-59-4-W5, in the County of Barrhead No. 11. The previous subdivision was for a 7.24 ac. country residential use parcel.

The subject site is in the central portion of the County of Barrhead, approximately 8.0 km (5.0 miles) west of the Town of Barrhead, approximately 0.8 km (0.5 miles) north of the Paddle River, and approximately 1.6 km (1.0 miles) south of Highway 18. The subject site is adjacent to Range Road 44 (eastern boundary) and Township Road 592A (southern boundary). Access to the proposed lot is from Township Road 592A and access to the remainder is from Range Road 44. Access requirements can be met.

From a review of the provincial data, the subject site is not affected by:

- an identified historic resource;
- flood way or flood fringe lands identified on the Provincial Flood Hazard Map; or
- wetlands identified on the Merged Wetland Inventory and ortho photo analysis.

The site may be affected by:

- an abandoned well identified on the AER map viewer located in the remainder (TAQA North Ltd.);
- pipeline or utility rights of way (R/W 052-2986); and
- an approval, license or registration issued under an Act for which the Minister of Environment & Protected Areas is responsible.

From the application, the proposed use is “country residential.”

The proposed Lot is rectangular in shape and is developed. The proposed lot is 2.02 ha (5.00 ac.) in area and is along the southern boundary of the quarter section, adjacent to the existing country residential lot in the southeast corner. The proposed lot includes a house, garage, water well and a holding tank PSDS. There appears to be an existing access to the proposed lot from Township Road 592A. The proposed lot appears suitable for the proposed use (country residential).

The remainder is vacant and contains cultivated lands, a pipeline and pipeline right-of-way, and an abandoned well. There appears to be an existing approach to the remainder from Range Road 44. The remainder appears suitable for the proposed use (agriculture).

The County assessment sheets show the subject quarter section as containing 15.00 acres at 33.0%, 25.00 acres at 14.0%, 17.49 acres at 4.5%, and 90.00 acres at 61.0%. The proposed parcel is developed and does not appear to include cultivated lands.

In the opinion of the planner, the proposed subdivision of a developed country residential lot from the quarter section should not significantly impact the agricultural capability of the balance of the quarter section. There appear to be reasonable building sites on the proposed lot and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead No. 11	<ul style="list-style-type: none"> • A Development Agreement is not required for road widening. • Accesses and approaches are required. • Reserves are required. Reserves valued at \$5900/acre. • Property taxes are not outstanding. • The proposal conforms to the County's LUB and MDP. • Site is not within 1.5 km of sour gas facility. • Site is within 2 miles of a CFO (Summerdale Dairy Ltd. SW 17-59-4-W5).
2. Forestry & Parks (Kathleen)	<ul style="list-style-type: none"> • No concerns.
3. EPEA Approvals – Capital Region	<ul style="list-style-type: none"> • No response.
4. Alberta Energy Regulator	<ul style="list-style-type: none"> • No response. • An abandoned well and facilities with AER licences are located within the site.
5. Canada Post (Mark)	<ul style="list-style-type: none"> • No response.
6. TAQA North Ltd.	<ul style="list-style-type: none"> • No response.
7. Wildrose REA	<ul style="list-style-type: none"> • No response.
8. Telus Communications	<ul style="list-style-type: none"> • No concerns.
9. Apex Utilities	<ul style="list-style-type: none"> • No objections. • Please notify Utility Safety Partners at 1-800-242-3447 to arrange for "field locating" should excavations be required within the described area. • We wish to advise that any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
10. Pembina Hills School Division	<ul style="list-style-type: none"> • No objections. • There is no agreement regarding the allocation of Reserves. • No Reserves requested.
11. Alberta Health Services	<ul style="list-style-type: none"> • No response

Adjacent landowners were notified on January 29, 2025. *No comments or concerns regarding the proposed subdivision were received by our office.*

3. STATUTORY ANALYSIS

MDP AND LUB REQUIREMENTS

The subject site is designated "Agriculture" in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. Table 1 in **Section 3.2.3(15)** of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for country residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. The proposed subdivision will result in the 2 country residential parcels and 1 agricultural parcel within the quarter section a for a total

of 3 parcels. This is consistent with the maximum parcel density requirement per quarter section in the MDP. The normal maximum area for a developed country residential parcel in the Agricultural Area is 4.05 ha (10.0 ac.), the proposed is 2.02 ha (5.00 ac.). The total area of country residential parcels within the quarter section will be 5.02 ha (12.42 ac.). **Therefore, the proposed subdivision conforms to the County's Municipal Development Plan.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 4-2024* (LUB). Single detached dwellings are allowed. The minimum parcel area for a residential use parcel is 0.4 ha (1.0 ac.). The maximum parcel area for a farmstead separation is normally 6.1 ha (15.0 ac.). The proposed Lot is 2.02 ha (5.00 ac.) and consistent with this regulation. **Therefore, this subdivision conforms to the County's Land Use Bylaw.**

MGA AND MRSDR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- | | |
|------------------------|---|
| • topography | • flooding |
| • soil characteristics | • subsidence/erosion |
| • storm water | • accessibility |
| • water supply | • <i>Private Sewage Disposal Systems Regulation</i> |
| • sewage disposal | • use of land in vicinity |
| • solid waste | • other matters |

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of *Matters Related to Subdivision and Development Regulation* are satisfied.

RESERVES

The proposed subdivision will create the second country residential use parcel within the quarter section. In the opinion of the planner, no part of section 663 of the *Municipal Government Act* applies to the proposed and Reserves are due. Reserves are valued at \$5900/ac.

APPEAL BOARD

The subject site is not in the Green Area, does not contain an approved confined feeding operation, and is not within the setback distance to a landfill or wastewater treatment facility.

MPS notes that the Energy Resources Conservation Board (ERCB) and the Alberta Energy and Utilities Board (AEUB) are now the Alberta Energy Regulator (AER). The site does contain facilities with AER licenses, and is affected by s. 678(2)(a)(i)(C) of the Act. MPS notes we are unable to determine if the subject site is affected by s. 678(2)(a)(i)(C) of the Act with respect to AUC approvals.

MPS reviewed the Alberta Environment & Parks Authorization (AEP) Viewer, which identified an approval, license or registration issued under an Act for which the Minister of Environment & Protected Areas is responsible. The subject site is affected by s. 678(2)(a)(i)(D) of the Act.

The subject site contains an approval, license or registration issued under an Act for which the Minister of Environment & Protected Areas is responsible and contains facilities with AER licenses. Therefore, in the opinion of the planner, appeal lies to the Land and Property Rights Tribunal.

4. SUMMARY

The proposed subdivision is for country residential use, and conforms to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Accesses and approaches
2. MR
3. Appraisal
4. RPR & Private Sewage Inspection
5. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
2. That in accordance with Sections 661, 666, and 667 of the Municipal Government Act, prior to endorsement of an instrument affecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel. The amount has been calculated as follows:

Total area of the proposed parcel = 5.00 ac (2.02 ha)
10% of the area of the proposed parcel = 0.50 ac (0.202 ha)
Estimated market value per ac. = \$5,900.00
Money-in-place of reserve = 10% area x market value = \$2,950.00

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the Municipal Government Act.

NOTE: The above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.

3. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No. 11 the outstanding appraisal fee of \$100.00.

4. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a. Real Property Report or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating the location and distances between the buildings, the private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on the proposed lot; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
5. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

NOTES FOR INFORMATION PURPOSES ONLY: (These are not conditions of approval)

1. To expedite consideration of the final approval and endorsement of this proposal, a letter from the County of Barrhead No. 11 indicating that Conditions #1, #2, #3, #4, and #5 above have been satisfied should accompany any request for final approval or endorsement.
2. The subdivision is being approved because the land that is proposed to be subdivided is, in the opinion of the Subdivision Authority, suitable for the purpose for which the subdivision is intended, and the proposal is considered by the Subdivision Authority to conform to the provisions of the municipality's Municipal Development Plan and Land Use Bylaw. The Subdivision Authority has not verified the availability of water on-site or the suitability of the soils on the site for sewage disposal; however, trucking services for such are available in the region. The matters listed in Section 9 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022 and any submission made by adjacent property owners were considered with care.
3. All new and existing private sewage disposal systems must meet the requirements of the *Private Sewage Disposal Regulation*, AR 229/1997. In this regard, please contact an accredited private sewage inspector or the County's Safety Codes Officer before any sewage system is either constructed or altered. Alternatively, the owner/developer may provide the County of Barrhead No. 11 with a variance to this requirement from the municipality's Safety Codes Officer.
4. To avoid unnecessary complications, you are advised that no site work to affect your proposal should be commenced prior to endorsement of a registrable instrument by this office and/or without prior consultation with the County of Barrhead No. 11 as to its requirements regarding such development.
5. In accordance with section 657 of the Municipal Government Act, R.S.A. 2000, c. M-26, as amended, this decision is valid for one (1) year. If you are unable to complete your subdivision approval prior to the end of the one-year period, contact our office before your file expires to begin the extension request process. The extension request and fee (\$350 + GST) must be received before the file expires. **Once a file has expired, an extension request will not be processed, and a new subdivision application will be required.**

6. The following information is provided as required by Section 656(2)(a) of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended. Any appeal of this decision lies to the Land and Property Rights Tribunal, whose address is 2nd Floor, Summerside Business Centre, 1229 - 91 Street SW, Edmonton, Alberta, T6X 1E9 (phone 780-427-2444).
7. Please advise your surveyor that the Subdivision Authority for the County of Barrhead is "the Council of the County of Barrhead No. 11".



REQUEST FOR DECISION

MARCH 4, 2025

D

TO: COUNCIL

RE: CELEBRATE RURAL LIVING - RURAL LIVING EXPO

ISSUE:

Amend Operating Budget to create an opportunity to celebrate rural living by hosting “Rural Living Expo” in conjunction with the County Appreciation Dinner. Event also creates the opportunity to launch the County’s new department which focuses on Rural Development.

BACKGROUND:

- A key pillar of the County’s 2022-2026 Strategic Plan is “Rural Lifestyle”, a key goal of which is for the County to promote & celebrate successes/achievements.
 - County is always seeking new ways to promote rural way of life & celebrate rural achievements.
- Annually - County promotes & celebrates rural achievements through an Appreciation Dinner held in the spring offered as a catered dinner that recognizes local achievement, promotes rural successes, & recognizes award winners & committee members in our community.
- 2024 - County hosted a Business Conference & Tradeshow focused on business owners in the community.
- Past several years, feedback from the County Budget Surveys have included comments suggesting that the County consider offering events to celebrate and involve the community while still being fiscally responsible.

ANALYSIS:

- Delivery of an event needs to address a purpose or outcome, identify a target audience, consider timing and cost (or value).

New Event

- “Rural Living Expo” would be a full-day event to promote & celebrate rural life & agriculture, and - educate the public on all aspects of life in the country.
 - Event will promote the County’s rural character, and help the County to be recognized as a desirable place to invest, work, live, & play.
 - Goals of event would include but are not limited to:
 - celebrating rural achievements,
 - educate and engage the public on rural living,
 - showcasing public services, and
 - positioning the County as a regional leader in community development.
 - Other rural municipalities have successfully used an expo or trade show style event to promote their services & achieve these similar goals.

New Event Format

- Rural Living Expo will primarily be held in a trade show format, with “vendors” at tables throughout the hall to educate & engage the public, and to promote interest in and appreciation for rural living.
 - There will be no charge to the vendors to participate, although priority will be given to vendors that can offer an educational component to attendees.
 - Vendors could be non-profit organizations, service industry, retail industry, tourism operators, farm businesses, and municipal government anything that educates and engages the public in relation to rural living.
 - County will participate as a vendor to promote programs & services, include hands-on displays & information, and create an opportunity for residents to meet and chat with Council &/or Administration in an informal setting.
 - Throughout the day, short talks can be given on special topics of interest to rural residents (e.g. fire smart, crime prevention, wells/septic, trees, etc.)

Difference Between Expo & Business Conference

- Rural Living Expo is separate from the County Business Conference & Trade Show held in the fall, as it targets a different demographic and sets different goals.

Rural Living Expo	Business Conference & Tradeshow
<i>Differences:</i>	
<ul style="list-style-type: none"> • Targets existing & potential residents • Focus on educational opportunities, celebration of achievement, public relations • Offered in the spring 	<ul style="list-style-type: none"> • Targets business owners/operators • Focus on business training & resources, business networking, economic development • Offered in the fall
<i>Similarities:</i> <ul style="list-style-type: none"> • Align with County 2022-2026 Strategic Plan • Align with County Economic Development Plan 	

Opportunity to Celebrate by Combining Expo & Appreciation Dinner

- Celebrate Rural Living by combining the Rural Living Expo & the Appreciation Dinner would be appropriate as the outcomes and target audiences are similar. Consideration for hosting a combined event on the same day is as follows:
 - Expo & Dinner have similar goals & purpose, target audience, and projected outcome (celebration & promotion of rural living in the County of Barrhead)
 - Potential to increase attendance at both events due to enhanced promotion and interest
 - Streamlined & efficient use of staff time to plan, promote, and host 1 targeted event in 2 parts, rather than separate events.
 - Expand access, awareness and interest with a free public event during the day, followed by a ticketed, catered appreciation event (similar to previous years) in the evening

- Creates the opportunity to celebrate and involve more of the community at a minimum cost
- Creates the opportunity to enhance and modernize the Appreciation Dinner to address declining attendance

Timing & Impact on Resources

- Timing and impact on resources needs to be considered when hosting an event:
 - Addition of a Rural Living Expo to the County's events calendar in Spring 2025 will increase strain on staffing resources especially in the 1st year of delivery; however, combining it with the Appreciation Dinner would create some efficiencies.
 - Recommended date of a combined Celebrate Rural Living - Rural Living Expo & County Appreciation Dinner would be May 3, 2025.
 - If this new approach is supported, going forward, it is also recommended that this event (Celebrate Rural Living – Expo & Appreciation Dinner) be hosted in April of each year to reduce impact on staffing resources
 - If the event is not combined it is recommended that the Rural Living Expo not be offered in 2025 and only the County Appreciation Dinner be offered in its original format
- County's 2025 Operating Budget would need to be amended to include funds to host the Expo portion of the event.
 - Preliminary estimate of \$2,900 is required for the new Expo event (hall rental, advertising, materials & supplies, etc.)
 - Funds are currently allocated in the budget for the County Appreciation Dinner and are still required (no change)
 - 2024 expenditures for County Appreciation Dinner were \$2,956

STRATEGIC ALIGNMENT:

Council consideration of hosting an event that celebrates rural living aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	3 Rural Lifestyle
Outcome	<i>3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.</i>
Goal	3.2 County promotes & celebrates success/achievements.

ADMINISTRATION RECOMMENDS THAT:

Council amend the 2025 Operating Budget to include \$2,900 for a Rural Living Expo, with the event to be offered in conjunction with the County Appreciation Dinner.

DO/



REQUEST FOR DECISION

MARCH 4, 2025

E

TO: COUNCIL

RE: CANCEL FINANCE CHARGE

ISSUE:

Council to consider request to cancel finance charge as the amount exceeds CAO's limit authorized in Policy.

BACKGROUND:

- Postal strike halted mail operations from November 15, 2024 to December 17, 2025.
- Payment of accounts receivable was due November 30, 2024 to avoid finance charge.
- Policy-004 Collection of Accounts Receivable permits the CAO to suspend, waive, or cancel finance charges up to \$200.

ANALYSIS:

- Payments were made by the customers before November 30, 2024, but County did not receive the payment until after November 30 due to the mail strike.
- The following payments were put in the mail prior to the postal strike:

CUSTOMER ID	Date Payment Received	Finance Charge	Status
BARRH0015	December 19, 2024	\$24.17	Cancelled
CERNY0005	December 19, 2024	\$1.76	Cancelled
RIVER0002	December 19, 2024	\$218.86	Requires Council decision

STRATEGIC ALIGNMENT:

Councils' decision to review the cancellation of finance charges that exceed policy aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR **4 Governance & Leadership**

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council cancel finance charges in the amount of \$218.86.



presented to Council on March 4, 2025
(items shaded have changed since last meeting)

F

2025 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2025-057	Uphold Order to Remedy Contravention for file #2024-162-1032 and varied deadline to comply with Order to April 30, 2025.	CPO/CAO	Follow up notification in writing was sent to appellant	Complete Feb 20/25
2025-251	Accepted all yr-end financial reports subject to audit adjustments & yr end finalizations	CS	Prepared for audit	Complete Feb 20/25
2025-049-050	Appoint Assessor & approve 3-year contract	CS/CAO	Waiting for signatures	Underway
2025-047	Approve update to Policy PS-012 CPO Uniform & Equipment Standards	CPO/EA	Policy updated & submitted to Provincial Peace Officer Program	Complete Feb 20/25
2025-046	Approve \$2,500 community grant to Barrhead Golf & Recreation Club	EA/CAO	Letter send to recipient and cheque initiated	Complete Feb 25/25
2025-043-045	Appoint ARB Chair, Clerk, and panelists	EA	CRASC notified	Complete Feb 19/25
2025-042	Approved right-of-way agreements for BF 77360	EA/CAO	Agreements signed	Complete Feb 18/25
2025-034	Release 2024 funding to Bhd Historical Society	CS		Underway
2025-033	Approves forwarding Bylaw 9-2024 road closure package to AT in accordance with legislated process for Road Closures.	EA/CAO	Documents have been submitted electronically for approval	Underway
2025-032	Approve 2024 reserve transactions as presented in 2024 Reserve Report	CS	Transaction complete	Complete Feb 4/25
2025-029	Approve becoming a municipal member of Northwest of 16 Regional Tourism Association for 2025 at an annual fee of \$1,000	RD/CAO	Application form completed, signing under new Director, vendor being set up in accounting	Underway
2025-027, 030	Approve additional funding sources for 2024 capital & operational projects	CS	Transactions complete	Complete Feb 4/25
2025-025	Approve marketing sponsorship opportunity request from Western Directives Inc & Nature Alive Adventures Inc in the amount of \$5,000.	EA/CAO	Payment submitted, project confirmed	Complete Feb 11/25
2025-024	Purchase 2025 Ford F-550 crew cab 4x4 truck from Barrhead Ford for \$87,965.00	AG	Unit has been ordered (4 month delivery)	Underway

2025-023	Purchase steamer & trailer unit from Pumps & Pressure for a cost of \$44,744.50	PW	Unit has been ordered, estimated delivery May 2025	Underway
2025-013	Write-off one outstanding AR account for \$1,965.02 as this account is uncollectable	CS	Journal entry completed	Complete Jan 8/25
2025-011	Cancel existing certificates of title for 2 parcels of lands not sold at Dec 4/24 Public Auction; issue in name of County	Tax Clerk/CAO	Documentation submitted to land titles	Complete Jan 9/25
2025-008-010	Approve COPTER exemptions	CS	Entries made	Complete Jan 9/25
2025-006	Appoint Library member-at-large	EA/CAO	Library director notified	Complete Jan 9/25
2024-504-505	1st reading of Road Closure bylaw; Set public hearing for Feb 4/25 at 1:00 pm	EA/CAO	Feb 4/25 - Public Hearing	Complete Feb 4/25
2024-503	Admin to research details on marketing sponsorship opportunity; bring back report to Feb 4/25 Council meeting.	COMM/CAO	Feb 4/25 - presented to Council for decision	Complete Feb 4/25
2024-502	Received correspondence regarding Fire Invoice #00004415 for information.	EA/CAO	Email drafted to landowner regarding decision	Underway
2024-501	Approved lease agreement renewal in SE 16-59-2-W5	EA/CAO	Lease finalized; Mailed to leaseholder for signature	Complete Jan 22/25
2024-457-460	Municipal Election Resolutions	EA/CAO	Website updated	Complete Jan 2/25
2024-449	Bring back options/recommendations on use of sand/salt on County roads in Thunder Lake.	PW/CAO	Preliminary discussions with staff	Underway
2024-410	Bring back options on use of an undeveloped road allowance to allow access to recreational property at SE 26-59-6-W5.	CAO/PW/DEV		Not started
2024-398	Directs CAO to move forward with exploring/negotiating options with GOA to become anchor tenant of ADLC.	CAO	Mtg rescheduled Feb 25/25; Preliminary contact made with GOA to schedule mtg in new year; Draft Concept Floor Plans complete	Underway
2024-343	Include discussion on the condition of Twp Rd 604 leading to Clear Lake Campground in the 2025 budget workshops.	CS/CAO	Further discussion during Nov 27&28 budget workshop; Council reminded of topic on Oct 10/24 budget mtg; will bring back for further discussion once Rural Road Study completed by consultants	Underway

2024-301	Form an IAC with Town and CAO to work with Town Admin to develop a draft bylaw to establish and define the function of an IAC	CAO	Jan 7/24 CAOs met to discuss next steps; Sept 10/24 Town Council accepted recommendation from ICF Committee to establish a forum for elected officials to exchange information of mutual interest	Underway
2024-270	Approved purchase of 2025 Caterpillar 150 AWD motor grader from Finning for \$574,500 & trade-in Unit #219, a 2019 Caterpillar 140M3 motor grader, to Finning for \$305,000.	PW/CAO	Suppliers have been notified	Underway
2024-269	Approved purchase of 2025 Caterpillar D2 LGP dozer from Finning for \$277,173 & trade-in Unit #305, a 2019 Caterpillar D4K LGP dozer to Finning for \$95,000	PW/CAO	Suppliers have been notified	Underway
2024-225	Flag Agriculture, Small Scale Operation for future discussion	CAO		Not started
2024-149, 179	Approved purchase salt/sand storage building incl installation from Coverco Buildings Ltd. for the price of \$395,426.65 excluding GST.	PW	Complete except for door installation; Contractor currently building structure; Pad constructed by COB; Contracts awarded for paving, building; Company notified	Underway
2024-070	Dispose of Unit 542, Unit 533 along with its plow attachments, which are Units 535, 536, and 537, as well as the plow attachments from Unit 543, which are Units 544 and 540.	PW/CS		Underway
2024-062	Council approved signing the land exchange agreement and to cancel the portion of Road Plan 2000MC north of NW 2-62-4-W5 containing approximately 0.938 ha (2.32 acres).	EA/DEV	Submitted to Land Titles for Registration; Approval received and sent to surveyor to finalize road plan; Alberta Transportation contacted for permission to close portion of road plan	Underway
2023-296	Negotiate Use Agreement with NSC to construct a ball diamond near Neerlandia Lagoon and bring back to Council for final consideration.	CAO/DEV	Agreement shared with NSC; project likely put on hold until 2025; Draft agreement being prepared to support discussions	Underway
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Revisions made & resent to pit owner; Letter of Intent sent to pit owner; Discussion with owner to confirm specifications, letter drafted; Gravel pit owner notified verbally of County's intent	Underway
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway

2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Admin review Feb 26/25, tentative date for Council is Apr 1/25; Reviewed with Council at Dec 5/24 Committee of Whole; Bylaw is drafted, timeline to be discussed with Council; Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Discussion with Council at Dec 5/24 Committee of Whole; Reviewing policies from neighbouring municipalities	Underway



AAIP Rural Renewal Stream Monthly Status Report



February 2025 TO DATE
(Nov 7, 2022 - Feb 28, 2025)

EMPLOYERS		
Employers that have expressed interest	2	54
Employers enrolled	1	38 (16 active employers with open vacancies)

CANDIDATES		
Candidates that have expressed interest*	3	201
Candidates endorsed	3	157
(Current temp. foreign worker in Canada)	(3)	(117)
(International applicants)	(0)	(40)

POSITIONS		
Total positions enrolled in RRS (vacant or filled)	1	206 (37 positions currently vacant)
Positions filled through RRS	3	157
(Started working & living in community)	(3)	(106)
(Pending nomination or arrival to community)	(0)	(51)

*Number may not be fully representative of candidate interest, as the County may not hear from every interested candidate who applies to the employer directly.

Graders

- Following the warm weather, many of the County roads are melted to gravel, so minimal grading is being done other than in locations where ice is present.
- Operators are out cutting trees along their roadways and clearing around signs.

Equipment

- Soil testing was carried out at the Moosewallow Private gravel pit on February 20, 2025 with WSP Engineering staff. Utilized County dozer and excavator for this project.
- Staff and equipment worked to burn brush piles on Range Road 70, which had been stacked last year.
- Some minor brushing was done on Township Road 594 in conjunction with the anticipated culvert replacement for BF 74538.
- Brushing is being carried out along Range Road 44 and Township Road 580 near Gardenview Hall. This area is grown in with mature trees and brushing will help to dry the road out.

Labour

- Staff are constructing a new wooden garbage box for Holmes Crossing.
- Staff have made the rounds on our campgrounds and recreation sites for inspection and to collect garbage.

Shop

- Warranty repairs are being carried out on several graders as well as the D4 dozer by our service providers.
- Steamer unit was inspected and readied in anticipation of frozen culverts.
- 1st order of grader blades was received, a 2nd order will take place later this year.

Utilities

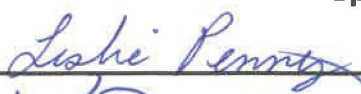
- Chlorine levels have improved in the regional water lines, so flushing was stopped. Low flow flushing was carried out in Neerlandia and Manola for 4 days during week of February 17, 2025
- All other testing and monitoring are being carried out as per normal operations.

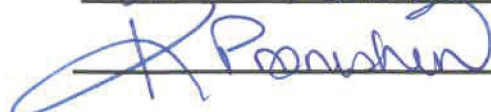
Special Board Meeting Minutes Tuesday, February 4, 2025

Present	Leslie Penny – Chair Jean Loitz – Vice Chair Paul Properzi Anthony Oswald Tom Carroll Doug Drozd Sally Littke Karen Pronishen – Executive Director	
Absent/ Regrets	Dausen Klein, Kavitha Kamalahasan, Albert Mast, Peter Kuelken	
	1) <u>Call to Order:</u> The Special Board meeting of the Barrhead & District Family and Community Support Services Society was called to order by Leslie Penny at 3:01 pm.	
25/02-01	2) <u>In Camera</u> <ul style="list-style-type: none"> Moved by Paul Properzi to go In-Camera at 3:02 pm. Seconded by Jean Loitz. 	Carried
25/02-02	<ul style="list-style-type: none"> Moved by Tom Carroll to go Out of Camera at 3:39 pm. Seconded by Jean Loitz. 	Carried
25/02-03	2) <u>Tenfold HR Solutions</u> <ul style="list-style-type: none"> Moved by Anthony Oswald to Hire Tenfold HR Solutions to be the recruiting firm for the hiring of the new Executive Director. Seconded by Sally Littke. 	Carried
25/02-04	3) <u>In Camera</u> <ul style="list-style-type: none"> Moved by Jean Loitz to go In-Camera at 3:50 pm. Seconded by Anthony Oswald. 	Carried
25/02-05	<ul style="list-style-type: none"> Moved by Sally Littke to go Out of Camera at 4:00 pm. Seconded by Paul Properzi. 	Carried
25/02-06	4) <u>Action Items from In Camera</u> <ul style="list-style-type: none"> Moved by Jean Loitz to direct Administration to proceed with the action items from the discussions held In Camera. Seconded by Sally Littke. 	Carried

25/02-07	12) Adjournment Moved by Sally Little to adjourn the meeting at 4:05 pm.	Carried
----------	--	---------

Barrhead & District Family and Community Support Services Society
Special Board Meeting of February 4, 2025


 _____ Chairperson


 _____ Recording Secretary

Regular Board Meeting Minutes

Thursday, December 23rd, 2024

Present	<p>Leslie Penny – Chair Jean Loitz – Vice Chair Albert Mast – Secretary/Treasurer Karen Pronishen – Executive Director Kay Roberts – Finance Terese Koch – Recording Secretary</p> <p>Paul Properzi, Anthony Oswald, Kavitha Kamalahasan, Tom Carroll, Doug Drozd, Peter Kuelken, Sally Littke, Dausen Kluin</p>	
Absent/ Regrets		
	<p>1) Call to Order: The regular meeting of the Barrhead & District Family and Community Support Services Society was called to order by Leslie Penny at 9:33 am.</p>	
24/12-01	<p>2) Acceptance of Agenda – Additions/Deletions</p> <ul style="list-style-type: none"> Addition to Board Committee Updates – Request to add an additional member to the Personnel Committee <p>Moved by Paul Properzi to accept the agenda with the above addition. Seconded by Anthony Oswald.</p>	Carried
	<p>3) Board Delegation/Presentation</p> <ul style="list-style-type: none"> None at this meeting. 	
24/12-02	<p>4) Items for Approval</p> <p>a) Moved by Sally Littke to accept the minutes of the regular Board meeting for Barrhead and District FCSS Society from November 21st, 2024. Seconded by Jean Loitz.</p>	Carried

24/12-03	<p>b) Financial Statements. Moved by Albert Mast to accept, as presented, the financial statements for the 80/20 General Account, Community Account and Casino Account for the periods ending November 30th, 2024, and to accept the CRA November Payroll Remittance as presented. Seconded by Doug Drozd.</p>	Carried
	<p>5) <u>New Business:</u> a) Board picture b) Operational & Strategic Risks – A suggestion was made to have a Risk Matrix developed.</p>	
	<p>6) <u>Old business</u> a) Barrhead Goals and Strategies December 2024 b) Nov 2024 Monthly Status Report AAIP-RRS c) Rural Renewal Stream Update</p>	
24/12-04	<p>7) <u>Items for Information</u> a) Director's Report</p> <p>Moved by Paul Properzi to accept the Director's Report as information. Seconded by Tom Carroll.</p>	Carried
	<p>8) <u>Board Development</u> • None at this meeting.</p>	
24/12-06	<p>9) <u>Board Committee Updates</u> • Moved by Peter Kuelken to add Jean Loitz to the Personnel Committee. Seconded by Sally Littke</p>	Carried
24/12-07	<p>10) <u>In Camera</u> • Moved by Paul Properzi to go In-Camera at 9:29. Seconded by Sally Littke.</p>	Carried
24/12-08	<p>• Moved by Doug Drozd to go Out of Camera at 10:50. Seconded by Jean Loitz.</p>	Carried
	<p>11) <u>Next Meeting</u> Thursday, February 20th, 2025</p>	
24/12-09	<p>12) <u>Adjournment</u> Moved by Sally Littke to adjourn the meeting at 10:54 am.</p>	Carried

Barrhead & District Family and Community Support Services Society
Regular Board Meeting of December 21st, 2024

Lislie Penny Chairperson

Terese Koch Recording Secretary



Delegation Request Form

Page 1 of 2

J

Name of persons or organization requesting to appear before Council			
Barrhead + District Historical Society			
Council Meeting Date Requested (please provide 1 st and 2 nd choice)			
March 4, 2025 9:15 AM			
Contact Information			
Name	Henry Stel		
Address	[Redacted] Redacted FOIP Sec. 17 Personal Information		
Email	[Redacted]		
Phone	[Redacted]	Cell	[Redacted]
Purpose of Delegation / Presentation			
<input checked="" type="checkbox"/> Information sharing			
<input checked="" type="checkbox"/> Request for action, funds, consideration			
<input type="checkbox"/> Other (provide details)			
Topic of discussion (include title and background information)			
Presentation re: The Historical Society's activities in the past months. Also: discussions around museum funding			
Technical Requirements			
<input type="checkbox"/> Computer (for use with memory stick)			
<input type="checkbox"/> Other (what's needed?)			
For Office Use Only			
<input type="checkbox"/> Added to Agenda		<input type="checkbox"/> Referred to:	
Other Departments required to be in attendance?			
In Camera?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	



Barrhead Regional Fire Services

Fire Chief's Quarterly Report 2024 - 4th Quarter

K

2024 - 4th Quarter Fire Services Incidents

Incident Type	Data	COUNTY			COUNTY Total 2024	COUNTY Total 2023	TOWN			TOWN Total	TOTALS
		OCT	NOV	DEC			OCT	NOV	DEC		
ALARMS RINGING	Number of Incidents	4	3	1	8	9	2	4	6	12	20
	Time Total	2hr 17min	3hr 15min	1hr 8min	6hr 40min	5hr 1min	30min	3hr	2hr 39min	6hr 9min	12hr 49min
AMBULANCE ASSIST	Number of Incidents	7	4	4	15	14	16	12	18	46	61
	Time Total	7hr 10min	5hr 49min	4hr 47min	17hr 46min	15hr 33min	9hr 5min	7hr 59min	11hr 39min	28hr 43min	46hr 29min
FIRE RESPONSE	Number of Incidents		1		1	5	1			1	2
	Time Total		3hr 20min		3hr 20min	11hr 30min	2hr 41min			2hr 41min	6hr 1min
GRASS/ WILDLAND	Number of Incidents					6					
	Time Total					9hr 27min					
OTHER	Number of Incidents						1	1		2	2
	Time Total						51min	36min		1hr 27min	1hr 27min
RESCUE	Number of Incidents					1					
	Time Total					1hr 35min					
HAZARDOUS MATERIALS	Number of Incidents										
	Time Total										
Total Count	Number of Incidents	11	8	5	24	35	20	17	24	61	85
		9hr 27min	12hr 24min	5hr 55min	27hr 46min	43hr 6min	13hr 7min	11hr 35min	14hr 18min	39hr	66hr 46min
Q# GRAND TOTAL Incidents											93
MOTOR VEH COLLISION (Alberta Transportation)	Number of Incidents	5	1		6	11					
	Time Total	10hr 30min	2hr 12min		12hr 42min	17hr 38min					
MUTUAL AID Neighbours (Non-Billed)	Number of Incidents		1	1	2						
	Time Total		4min	1hr 26min	1hr 30min						
MUTUAL AID Provincial (Billed)	Number of Incidents					2					
	Time Total					8hr 53min					



Barrhead Regional Fire Services Fire Chief's Yearly Report 2024

2024 - Fire Services Incidents															
		COUNTY												COUNTY Total 2024	COUNTY Total 2023
Incident Type	Data	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
ALARMS RINGING	Number of Incidents	1	5	3	5	8	6	3	2	2	4	3	1	43	46
	Time Total	13min	6hr 13min	1hr 41min	4hr 8min	3hr 59min	5hr 49min	1hr 8min	36min	1hr 26min	2hr 17min	3hr 15min	1hr 8min	31hr 53min	43hr 21min
AMBULANCE ASSIST	Number of Incidents	4	8	3	3	9	7	8	7	12	7	4	4	76	46
	Time Total	3hr 57min	9hr 31min	2hr 43min	4hr 5min	9hr 47min	7hr 7min	13hr 6min	11hr 7min	15hr 18min	7hr 10min	5hr 49min	4hr 47min	94hr 27min	56hr 11min
FIRE RESPONSE	Number of Incidents	2	3		1	2				1		1		10	16
	Time Total	3hr 39min	8hr 16min		1hr 28min	3hr 56min				4hr 31min		3hr 20min		25hr 10min	46hr 45min
GRASS/ WILDLAND	Number of Incidents			2	5	7	1	4		3				22	40
	Time Total			6hr 41min	7hr 5min	13hr 25min	59min	10hr 22min		3hr 54min				42hr 26min	177hr 28min
OTHER	Number of Incidents	2	1	3	2	3	1							12	11
	Time Total	3hr 11min	1hr 26min	4hr 22min	3hr 49min	2hr 56min	1hr 35min							17hr 19min	16hr 18min
RESCUE	Number of Incidents														1
	Time Total														1hr 35min
HAZARDOUS MATERIAL	Number of Incidents														
	Time Total														
Total Count	Number of Incidents	9	17	11	16	29	15	15	9	18	11	8	5	163	160
		11hr	25hr 26min	15hr 27min	20hr 35min	34hr 3min	15hr 30min	24hr 36min	11hr 43min	25hr 9min	9hr 27min	12hr 24min	5hr 55min	211hr 15m	341hr 38min
GRAND TOTAL Incidents Both C&T														464	483

MOTOR VEH COLLISION (Alberta Transportation)	Number of Incidents	3	2	2	1	1	1	5	2	1	5	1		24	30
	Time Total	2hr 59min	2hr 46min	3hr 46min	1hr 55min	44min	2hr 18min	6hr 3min	2hr 6min	3hr 46min	10hr 30min	2hr 12min		39hr 5min	53hr 34min
MUTUAL AID Neighbours (Non-Billed)	Number of Incidents											1	1	2	4
	Time Total											4min	1hr 26min	1hr 30min	24hr 22min
MUTUAL AID Provincial or M.A. (Billed)	Number of Incidents							3						3	11
	Time Total							2hr 1min						2hr 1min	



		TOWN												TOWN
Incident Type	Data	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
ALARMS RINGING	Number of Incidents	7	4	1	4	6	6	6	2	6	2	4	6	54
	Time Total	2hr 4min	1hr 58min	3hr 10min	2hr 17min	1hr 53min	2hr 4min	3hr 15min	16min	2hr 28min	30min	3hr	2hr 39min	25hr 34min
AMBULANCE ASSIST	Number of Incidents	19	12	12	20	32	14	15	18	14	16	12	18	202
	Time Total	8hr 14min	7hr 43min	4hr 59min	11hr 36min	16hr 37min	8hr 57min	10hr 14min	11hr 30min	9hr 28min	9hr 5min	7hr 59min	11hr 39min	118hr 1min
FIRE RESPONSE	Number of Incidents	1			1		2	1			1			6
	Time Total	53min			23min		1hr 56min	33min			2hr 41min			6hr 26min
GRASS/ WILDLAND	Number of Incidents													
	Time Total													
OTHER	Number of Incidents	1	1	1	2	1	1	1			1	1		10
	Time Total	16min	19min	9min	1hr 2min	1hr 3min	23min	52min			51min	36min		5hr 31min
RESCUE	Number of Incidents													
	Time Total													
HAZARDOUS MATERIAL	Number of Incidents													
	Time Total													
Total Count	Number of Incidents	28	17	14	27	39	23	23	20	20	20	17	24	272
		11hr 27min	10hr	8hr 18min	15hr 18min	19hr 33min	13hr 20min	14hr 54min	11hr 46min	11hr 56min	13hr 7min	11hr 35min	14hr 18min	155hr 32min
GRAND TOTAL Incidents												464		