

1.0 CALL TO ORDER**2.0 APPROVAL OF AGENDA****3.0 MINUTES****3.1 REGULAR MEETING HELD FEBRUARY 17, 2026**[Schedule A](#)**4.0 ACTION ITEMS:****4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-166
NE 33-62-03-W5 - (MCNAB)**

Administration recommends that Council approve subdivision application 25-SUB-166 to subdivide a 4.83 ha (11.9 ac) irregularly shaped, developed panhandle from a previously unsubdivided quarter section, and further that the approval is subject to the conditions presented.

[Schedule B](#)**4.2 DATA PROCESSING FACILITY INFORMATION PACKAGE**

Administration recommends that Council accepts Administration's report for information which includes the steps outlined to increase awareness and access to the general public information package that will be developed as per resolution (2026-047, February 17, 2026).

[Schedule C](#)**4.3 COMMUNITIES IN BLOOM PARTICIPATION (NOTICE OF MOTION)**

Administration recommends that Council accept the Communities in Bloom report as information and further if funds are to be provided to the CIB Program, direct Administration to include in the final 2026 Operating Budget.

[Schedule D](#)**4.4 ECONOMIC & COMMUNITY DEVELOPMENT COMMITTEE (ECDC) BYLAW 4-2026**

Administration recommends that:

1. Council approves 3 Readings of Bylaw 4-2026 Economic & Community Development Committee which repeals Bylaw 10-2010 and Bylaw 2-2011.
2. Council appoints 2 additional members at large from the list of applicants already received.

[Schedule E](#)**4.5 AMENDING POLICY AG-001 BEAVER PROGRAM**

Administration recommends that Council approves amending Policy AG-001 – Beaver Program to remove the County providing blasting services on private land as recommended by the ASB.

[Schedule F](#)**4.6 BARRHEAD ART GALLERY / PEMBINA ARTS FESTIVAL - COMMUNITY GRANT REQUEST**

Administration recommends that Council approves the application from Barrhead Art Gallery / Pembina Arts Festival for a donation of \$1,600 under the Community Grants Policy to assist with the Pembina Arts Festival free events.

[Schedule G](#)

4.7 CORPORATE COMMUNICATIONS PLAN

Administration recommends that Council approve the County of Barrhead Corporate Communications Plan as presented.

[Schedule H](#)

4.8 CORPORATE USE OF SOCIAL MEDIA POLICY

Administration recommends that Council approve Corporate Use of Social Media Policy as recommended by the Policy Committee.

[Schedule I](#)

4.9 2026 MOWER AND SIDEARM REPLACEMENT

Administration recommends that:

1. Council directs Administration to purchase a Degelman 1820 Sidearm and Degelman Rev 1500 Mower from Horizon Ag & Turf for the total price of \$100,650.00.
2. Council directs Administration to consign units #326 (2006 Degelman Sidearm) and #329 (2012 Degelman 15' Mower) to auction.

[Schedule J](#)

4.10 BOAT LAUNCH MAINTENANCE (NOTICE OF MOTION)

[Schedule K](#)

4.11 MISTY RIDGE – OPERATING AGREEMENT

Administration recommends that Council authorizes the Reeve and CAO to enter into a new Agreement with Misty Ridge Ski Club to operate the Misty Ridge Ski Hill within parts of Section 16-62-4-W5 for a 10-year term as presented.

[Schedule L](#)

4.12 IN-CAMERA

- 4.12.1 ROAD CONSTRUCTION PARTNERSHIP – ATIA Sec. 29 Advice from Officials**
Schedule M (to be sent out to Council by email)

5.0 REPORTS**5.1 COUNTY MANAGER REPORT**

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule N](#)

5.2 PUBLIC WORKS REPORT

(11:00 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule O](#)

5.3 COUNCILLOR REPORTS

[Schedule P](#)

6.0 INFORMATION ITEMS

- 6.1 Email – National Police Federation Re: Contract Policing Commitment – dated**
February 18, 2026

[Schedule Q](#)

6.2 Minutes

- 6.2.1 Misty Ridge Meeting Minutes – January 21, 2026**

[Schedule R](#)

7.0 DELEGATIONS

- 7.1 11:30 a.m. RCMP – Sgt Colin Hack – Quarterly Report & Policing Priorities**

[Schedule S1 and S2](#)

8.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 17, 2026

Regular Meeting of the Council of the County of Barrhead No. 11 held February 17, 2026, was called to order by Reeve Munck at 9:02 a.m.

PRESENT

Reeve Erik Munck
Councillor Ray Crisler
Councillor Bill Chapman
Councillor Lorrie Jespersen
Councillor Chais Ellwein
Deputy Reeve Walter Preugschas

**THESE MINUTES ARE
UNOFFICIAL AS THEY HAVE
NOT BEEN APPROVED BY THE
COUNCIL.**

ABSENT

Councillor Tyson Bergsma

STAFF

Debbie Oyarzun, County Manager
Pam Dodds, Executive Assistant
Layne Mullen, Development Officer
Ken Hove, Director of Infrastructure

Shae Guy, Supervisor Enforcement &
Emergency Services (CPO)
Tamara Molzahn, Dir. Corporate Services
Dawn Fedorvich, Dir. Rural Development
Tara Troock, Development Municipal Clerk

ATTENDEES

Public Attendees (2)
Town and Country Newspaper – Barry Kerton

RECESS

Reeve Munck recessed the meeting at 9:02 a.m.

Reeve Munck reconvened the meeting at 9:21 a.m.

Reeve Munck expressed Council's condolences for the tragedy in Tumbler Ridge, BC.

APPROVAL OF AGENDA

2026-045 Moved by Councillor Ellwein that the agenda be approved as presented.

Carried Unanimously.

MINUTES OF REGULAR MEETING HELD FEBRUARY 3, 2026

2026-046 Moved by Deputy Reeve Preugschas that the minutes of the Regular Meeting of Council held February 3, 2026, be approved as circulated.

Carried Unanimously.

SCHEDULING RECONVENED PUBLIC HEARING FOR PROPOSED LAND USE BYLAW AMENDMENT APPLICATION – DATA PROCESSING FACILITIES – AXIOM OIL & GAS INC.

2026-047 Moved by Councillor Ellwein that Council directs Administration to create a public information package prior to the continuance of the Public Hearing, for Bylaw 02-2026 amending Land Use Bylaw 4-2024, which is to be held on April 7, 2026 at 1:00 pm in County of Barrhead Council Chambers.

Carried Unanimously.

Dawn Fedorvich, Layne Mullen, and Tara Troock departed the meeting at 9:54 a.m.

Shae Guy joined the meeting at 9:54 a.m.

POLICY PS-016 CPO RIDE ALONG PROGRAM

2026-048 Moved by Councillor Crisler that Council approve Policy PS-016 CPO Ride Along Program as amended and rescind Policy 26.13 Community Ride-Along & Police Familiarization.

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 17, 2026

ANNUAL ENFORCEMENT SERVICES REPORT

Shae Guy, Supervisor of Enforcement & Emergency Services (CPO), reviewed the 2025 Annual Enforcement Services Report and answered questions from Council.

- 2026-049 Moved by Councillor Jespersen that Council accept the 2025 Annual Enforcement Services Report for information.

Carried Unanimously.

Shae Guy departed the meeting at 10:28 a.m.

RECESS

Reeve Munck recessed the meeting at 10:28 a.m.

Reeve Munck reconvened the meeting at 10:36 a.m.

Ken Hove joined the meeting at 10:36 a.m.

2026 TRUCK REPLACEMENT PURCHASE – CAPITAL BUDGET

- 2026-050 Moved by Councillor Crisler that Council approve the purchase of a 2026 Dodge Ram 2500 crew cab 4x4 truck (as per specifications) from Stephani Motors at a price of \$68,476.00 plus GST and applicable fees.

Carried Unanimously.

RUBBER TIRE BACKHOE PURCHASE – CAPITAL BUDGET

- 2026-051 Moved by Councillor Crisler that Council directs Administration to purchase a 2026 Caterpillar 420 from Finning Canada Ltd. with an 84 month/4,000 hour warranty for the price of \$220,430 and further, to trade-in Unit #301 to Finning Canada Ltd. for the price of \$47,000 at the time of the new machine delivery.

Carried Unanimously.

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure, reviewed the written report for Public Works & Utilities and answered questions from Council.

- 2026-052 Moved by Councillor Ellwein that Council accepts the Public Works report for information.

Carried Unanimously.

Ken Hove departed the meeting at 10:57 a.m.

ASSESSMENT REVIEW BOARD (ARB) OFFICIALS APPOINTMENT – CAPITAL REGION ASSESSMENT SERVICES COMMISSION (CRASC)

- 2026-053 Moved by Deputy Reeve Preugschas that Council appoint Raymond Ralph as ARB Chairman of the County of Barrhead Local ARB & Composite ARB for a 1-year term to expire December 31, 2026 with remuneration to be paid as specified by CRASC.

Carried Unanimously.

- 2026-054 Moved by Councillor Ellwein that Council appoint Gerryl Amorin as ARB Clerk of the County of Barrhead Local ARB & Composite ARB for a 1-year term to expire December 31, 2026 with remuneration to be paid as specified by CRASC.

Carried Unanimously.

- 2026-055 Moved by Councillor Crisler that Council appoint the following Certified Panelists as Members of the County of Barrhead Local ARB and Composite ARB for a 1-year term to expire December 31, 2026 with remuneration to be paid as specified by CRASC:

Darlene Chartrand	Richard Knowles	Raymond Ralph	Sheryl Exley
Marcel LeBlanc	Tina Groszko	Roland Merkosky	

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 17, 2026

SCHEDULING OF COUNCIL MEETINGS (POSTPONED FROM FEBRUARY 3, 2026)

2026-056 Moved by Councillor Ellwein that Council directs Administration to investigate the costs of livestreaming Council meetings.

Carried Unanimously.

RECESS

Reeve Munck recessed the meeting at 11:31 a.m.

Reeve Munck reconvened the meeting at 11:36 a.m.

Tamara Molzahn joined the meeting at 11:36 a.m.

RECORDS MANAGEMENT BYLAW (BYLAW 3-2026)

2026-057 Moved by Deputy Reeve Preugschas that Council gives 1st reading to Bylaw 3-2026 - Records Management Bylaw.

Carried Unanimously.

2026-058 Moved by Councillor Jespersen that Council gives 2nd reading of Bylaw 3-2026.

Carried Unanimously.

2026-059 Moved by Councillor Ellwein that Council consider 3rd reading of Bylaw 3-2026.

Carried Unanimously.

2026-060 Moved by Councillor Crisler that Council gives 3rd reading of Bylaw 3-2026 - Records Management Bylaw.

Carried Unanimously.

GENERAL CONSENSUS TO EXTEND MEETING

At 12:01 p.m. the Reeve received general consent from all Councillors present to extend the meeting until completion of the 2025 Year end reports.

2025 YEAR END REPORTS

2026-061 Moved by Councillor Crisler that Council approves the 2025 year-end financial reports subject to audit adjustments and year end finalizations.

- YTD Budget Report with variance analysis
- Net Operating Surplus by Department
- Capital Report with variance analysis
- 2025 Reserve Report
- Reconciliation of Budget Data to Financial Statements
- Draft Statement of Financial Position
- Draft Statement of Operations
- Draft Segmented Disclosure

Carried Unanimously.

Reeve Munck left the meeting at 12:24 p.m.

Deputy Reeve Preugschas assumed the chair at 12:24 p.m.

Reeve Munck returned at 12:26 p.m. and assumed the chair

Tamara Molzahn departed the meeting at 12:27 p.m.

REGULAR MEETING OF COUNCIL - HELD FEBRUARY 17, 2026

LUNCH RECESS

Reeve Munck recessed the meeting at 12:27 p.m.

Reeve Munck reconvened the meeting at 1:17 p.m.

COUNTY MANAGER REPORT

County Manager, Debbie Oyarzun, reviewed the Resolution Tracking List and noted the following:

- Pembina River Zone meeting included a discussion regarding the closure of the Lacombe Research & Development Centre
- Next Council meeting will have RCMP attending to discuss policing priorities
- Attended meeting with Misty Ridge Ski Hill committee regarding new DRAFT operating agreement

2026-062 Moved by Councillor Ellwein that Council rescind resolution 2026-042 – Provide a letter of support for Misty Ridge Ski Hill to apply for Co-op Community Spaces Grant as the grant is no longer available.

Carried Unanimously.

2026-063 Moved by Councillor Jespersen to accept the County Manager's report for information and directs CAO to bring a recommendation to Council for additional resolutions to be rescinded and that more context is added to resolution 2024-225.

Carried Unanimously.

COUNCILLOR REPORTS

Councillors discussed their written reports and the following was added:

Deputy Reeve Preugschas elaborated on his attendance at the Tourism Advocacy Summit, provided an update on Attraction & Retention of Doctors, and reported that the Van Loon family from Tiger Lily is the recipient of the 2025 Farm Family award.

Councillor Chapman shared comments on collaboration with the Yellowhead Regional Library.

Councillor Jespersen reported that the FCSS meeting was postponed and he attended the ALUS meeting.

Notice of Motions

Councillor Crisler provided a Notice of Motion that Council considers repairs and maintenance of Klondike Park & Peace Mission Park public boat launch areas.

Councillor Crisler provided a Notice of Motion that Council considers funding opportunities for Communities in Bloom.

2026-064 Moved by Councillor Chapman to accept Councillor written/verbal reports for information.

Carried Unanimously.

2026-065 Moved by Deputy Reeve Preugschas that Council's FCSS representatives inform the FCSS board that the County of Barrhead Council expressed their preference to retain 2 representatives from the County on the FCSS board.

Carried Unanimously.

INFORMATION ITEMS

- 2026-066 Moved by Councillor Chapman that Council accept the following correspondence for information:
- Letter Town of Barrhead to FCSS Board RE: Response to Reduction of Elected Rep – dated February 4, 2026
 - Emerging Trends in Municipal Law – Data Centres & Power Plants: Municipal Ramifications; Brownlee LLP – February 12, 2026

Carried Unanimously.

ADJOURN

- 2026-067 Moved by Councillor Crisler that the meeting adjourns at 2:18 p.m.

Carried Unanimously.

DRAFT



TO: COUNCIL

**RE: SUBDIVISION APPLICATION – NE-33-62-3-W5
(MCNAB) - MUNICIPAL PLANNING FILE NO 25-SUB-166**

ISSUE:

Application has been received to subdivide a 4.83 ha (11.9 ac) irregularly shaped, developed panhandle from a previously unsubdivided quarter section, NE-33-62-3-W5.

Subdivision Authority (Council) is ultimately required to determine whether land is suitable for the purpose intended in accordance with *Matters Related to Subdivision & Development Regulation, AR 84/2022*.

BACKGROUND:

- County of Barrhead does not have a Planner on staff. Municipal Planning Services (MPS) processes Subdivision Applications on behalf of the County (with County input).
 - MPS files a report with recommendations (see attached) to the Subdivision Authority (Council) for final decision.
- Process undertaken by MPS, and decisions made are guided by the *Matters Related to Subdivision & Development Regulation, AR 84/2022*.
 - Consideration is given to topography, soil characteristics, storm water collection & disposal, potential for flooding, subsidence or erosion, accessibility to a road, availability/adequacy of water supply, sewage disposal system (compliance with *Private Sewage Disposal Systems Regulation*), solid waste disposal, use of land in vicinity, any other matters that determine suitability of land for proposed use.
- Land is in the Agricultural District under Land Use Bylaw 4-2024.
- Proposed Lot is 11.9 ac and contains 2 houses and a water well.
 - Existing private sewage disposal systems (PSDS) are open discharge.
 - There are currently 2 open discharges on the property; however, the tentative plan indicates the second is planned to be removed. A sewage disposal system is required for each house and therefore, a condition of approval will require the lot boundaries be adjusted to accommodate setbacks for both PSDSs (if applicable).
- Proposed Lot is irregular in shape and follows the existing yard site. To create a more regular-shaped lot, a condition of approval will require the parcel to be squared off along the northern boundary.
- Access to proposed Lot is from Hwy 769 and access to the remainder is from Hwy 661.
 - Existing approaches are built to County standards.
- Remainder lot is vacant and contains a utility right of way, cultivated lands, treed areas and intermittent watercourse and areas which may be wetlands.

- Adjacent landowners were notified on October 30, 2025 and some concerns were raised as noted in the MPS Subdivision Report. As a result, the County received the following legal advice:
 1. Based on the framework under the *Municipal Government Act*, no consent is required from a caveator (claiming a dower interest) for the Subdivision Authority to process the subdivision application or, if a subdivision is granted, register the subdivision.
 2. Therefore, the Subdivision Authority cannot – because of the registration of a caveat claiming a dower interest- delay:
 - a. the processing of the application or
 - b. if the subdivision is ultimately approved, its registration.

If the caveator wishes for the Subdivision Authority to do so, the caveator will need to obtain a Court Order to this effect.

3. The Subdivision Authority has no jurisdiction to consider the validity of the claim by the caveator claiming a dower interest – whether there is a valid dower interest is a matter for the Court to determine.
4. Any individual who occupies the land that is the subject of the subdivision application would be an affected party and should be engaged by the Subdivision Authority as part of the processing of the subdivision application. But again:
 - a. the occupant doesn't have a veto power over whether the subdivision application is granted; and
 - b. the Subdivision Authority has no authority to consider the validity of the claim by the caveator claiming a dower interest.
5. The above outlines the position of the Subdivision Authority and does not in any way outline the responsibilities/role of the Alberta Land Titles office.

ANALYSIS:

- Alignment with Statutory Plans as follows:

Requirement	Proposed	Status
MDP – min. area of 3 ac & max. area of 10 ac for developed county residential parcel in Ag District	<ul style="list-style-type: none"> • Proposed lot is 11.9 ac. It has been demonstrated that a lot larger than 10 ac is required to accommodate all farmstead structures, the PSDS and low-lying treed areas that are unsuitable for development. 	Subdivision Authority Discretion – Permissible A condition of approval will be to square off the northern boundary of the proposed lot to allow for less fragmentation of the remainder and more clearly delineate the property boundaries.
MDP – discretion of Subdivision Authority may consider up to 15 ac with the submission of an RPR		

MDP – max. 4 parcels per quarter; up to 3 country residential parcels	<ul style="list-style-type: none"> Proposed subdivision will result in a total of 2 parcels (1 country residential & 1 agricultural). 	Meets requirements
LUB – min. area of 1.0 ac for residential use parcel; max. area of 15 ac for farmstead separation	<ul style="list-style-type: none"> 11.9 ac proposed country residential parcel. 	Meets requirements

- Reserves are not due as proposed subdivision will create the first parcel out (*MGA s.663*).
- Private septic inspection is required as the parcel is developed.

Note – an appeal of Council’s decision would go to the Land & Property Rights Tribunal

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

- That the proposed subdivision be affected as per the attached revised plan dated November 18, 2025.
- That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into an agreement with Alberta Transportation for the provision of a 30 metre wide service road right of way Metes and Bounds across the entire highway frontage of the proposed parcel and the remnant lands, at no cost to Transportation and Economic Corridors (this includes both Highway 661 and 769). To this respect, a Caveat shall be registered against the Certificate of Title by Alberta Transportation concurrently with the registration of the instrument effecting this plan of subdivision.

Alternatively,

That the Plan of Survey implementing the proposed plan of subdivision provide a 30 metre wide service road throughout the proposed parcel and the remnant lands adjacent to the right-of-way of Highway 661 and 769.

- That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the *Matters Related to Subdivision and Development Regulation, AR 84/2022*, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - Real Property Report or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal systems, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on Proposed Lot 1 comply with the required setbacks from existing and proposed property boundaries;

- b) That, based on the Real Property Report or Building Site Certificate, the proposed lot boundaries be revised to include the land that is necessary for:
 - i. The surface sewage discharge points for both systems currently located on the property being 90.0 m from the proposed property boundaries (if applicable).
 - c) Certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal systems on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
4. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

STRATEGIC ALIGNMENT:

Council consideration of subdivisions aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR **1 Economic Growth & Diversity**

Outcome *1 County increases its tax base.*

PILLAR **3 Rural Lifestyle**

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

PILLAR **4 Governance & Leadership**

Outcome *4 Council is transparent & accountable.*

ADMINISTRATION RECOMMENDS THAT:

Council approves subdivision application 25-SUB-166, to subdivide a 4.83 ha (11.9 ac) country residential lot within NW-33-62-3-W5, and further that the approval is subject to the conditions presented.

DATE RECEIVED: October 29, 2025

DEEMED COMPLETE: October 30, 2025

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

Redacted ATIA Sec. 20 Personal Information

1. Name of registered owner of land to be subdivided
Janet McNab (Executor for Elmona Darleen McNab)

2. Name of person authorized to act on behalf of owner (if any)
Don Wilson Surveys Ltd.

Address, Phone Number, and Fax Number
Box 4120 Barrhead AB T7N 1A1 780-674-2287

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL PART of the NE 1/4 SEC. 33 TWP. 62 RANGE 3 WEST OF 5 MERIDIAN.
Being ALL PART of LOT BLOCK REG. PLAN NO. C.O.T. NO. 252 146 966
Area of the above parcel of land to be subdivided 4.8311.9 hectares (11.9 acres)
Municipal address (if applicable) 20 62518 HWY 769 & 10 62518 HWY 769

4. LOCATION OF LAND TO BE SUBDIVIDED

- a. The land is situated in the municipality of County of Barrhead
b. Is the land situated immediately adjacent to the municipal boundary? YES NO
c. Is the land situated within 1.6 KM of a right-of-way of a highway? YES NO
d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES NO
e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES NO

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Table with 3 columns: Existing Use of the Land, Proposed Use of the Land, Land Use District Designation. Values: Agricultural, CR, AG-Agricultural.

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Table with 3 columns: Nature of the Topography, Nature of the Vegetation and Water, Soil Conditions. Values: Mixed, brush, shrubs, woodlots, treestands, Gray Wooded.

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved. Describe the manner of providing water and sewage disposal.
2 Houses, 2 Surface Discharges-1 to be removed and a water well

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I, Nate Wilson For: Don Wilson Surveys Ltd. hereby certify that I am the registered owner OR I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

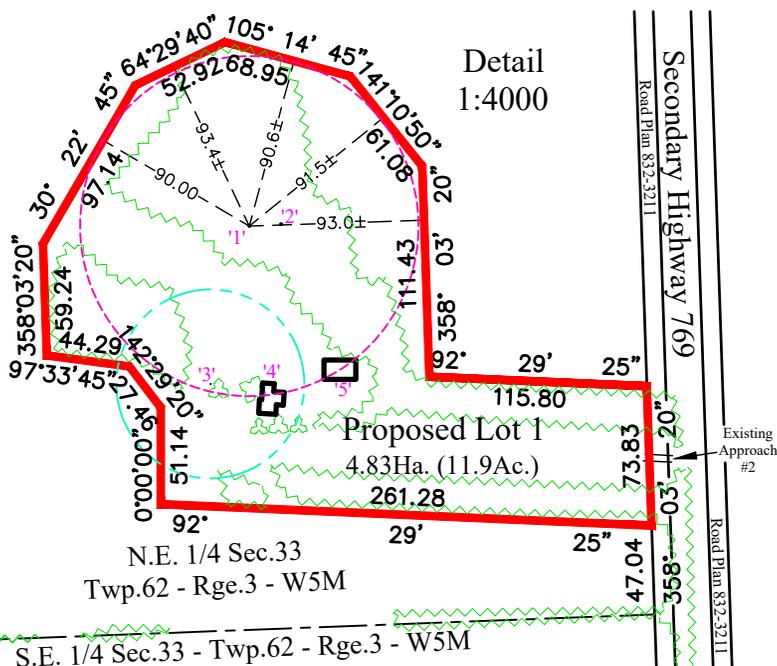
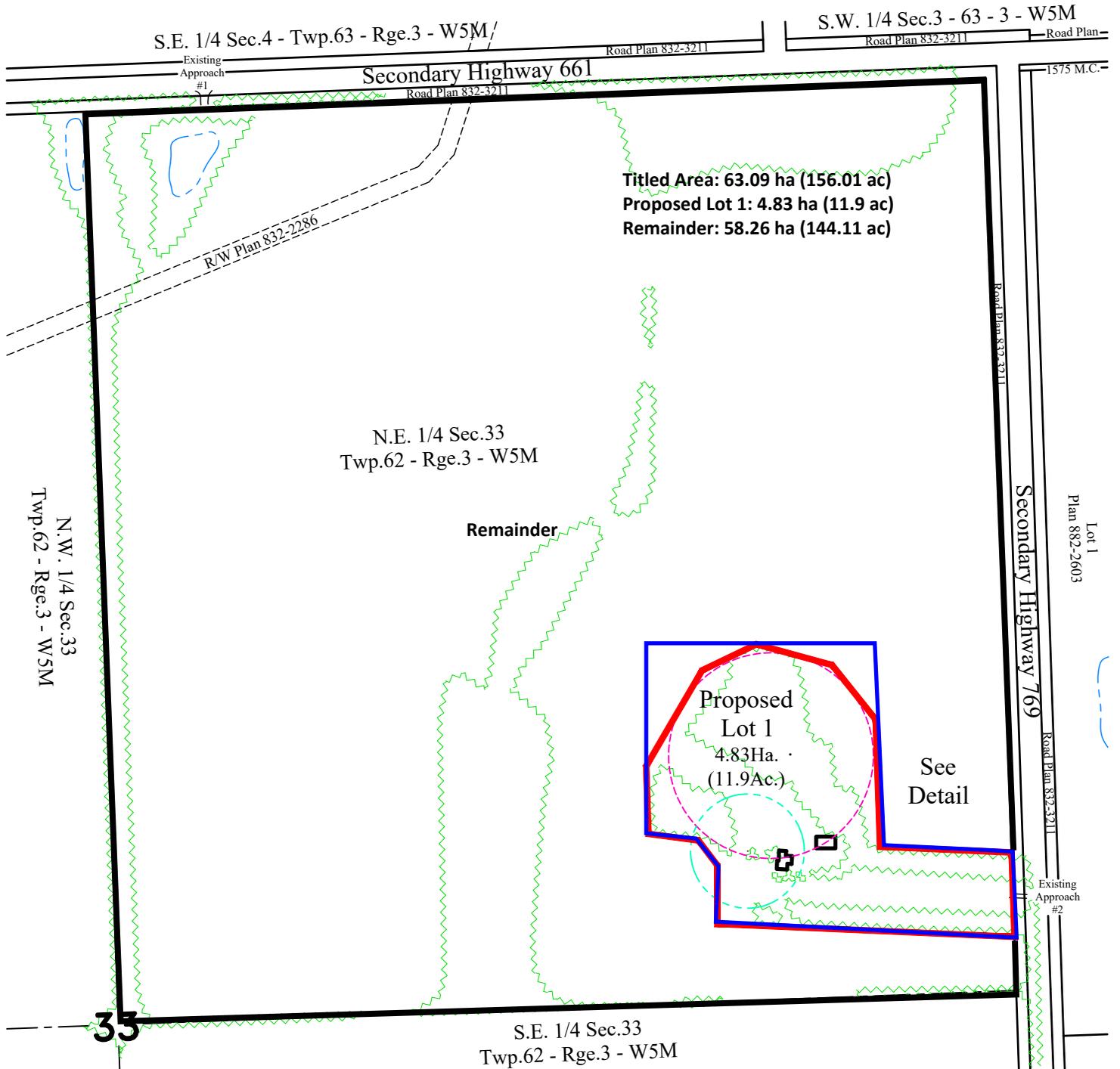
Signature: Nate Wilson Date: September 25, 2025

Redacted ATIA Sec. 20 Personal Information

PLAN SHOWING PROPOSED SUBDIVISION OF N.E. 1/4 SEC.33 - TWP.62 - RGE.3 - W5M VEGA AREA

COUNTY of BARRHEAD No.11

SCALE:1:5000 2025 D. WILSON, A.L.S.



**** All Improvements Shown ****
**** Are APPROXIMATE Location ****

- '1' Existing Surface Discharge
- '2' Existing Surface Discharge (to be removed)
- '3' Well
- '4' House
- '5' House

Approach Locations		
Existing Approach #1	Agricultural	100.5m± East of N.W. Corner of N.E. 1/4 Sec.33
Existing Approach #2	Residential	34.2m± North of S.E. Corner of Proposed Lot 1

NOTES: DISTANCES ARE IN METRES AND DECIMALS THEREOF
 STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS: ●
 PROPOSED LOT BOUNDARY SHOWN THUS: ————
 EDGE OF TREELINE SHOWN THUS: ~~~~~~
 EDGE OF WATER FEATURES SHOWN THUS: - - - -
 90m DIAMETER AROUND SURFACE DISCHARGE SHOWN THUS: - - - -
 50m DIAMETER AROUND WELL SHOWN THUS: - - - -

DON WILSON SURVEYS LTD.
 BOX 4120, BARRHEAD, ALBERTA
 T7N 1A1
 PHONE: (780) 674-2287
 FILE: 25371
 DATE: November 18, 2025



Subdivision Report FILE INFORMATION

File Number: 25-SUB-166
Municipality: County of Barrhead No. 11
Legal: NE 33-62-3-W5
Applicants: Nate Wilson, Don Wilson Surveys
Owners: Janet Mcnab Executor for Elmona Mcnab

Date Acknowledged: October 29, 2025
Referral Date: October 29, 2025
Decision Due Date: December 29, 2025
Revised Decision Date: March 27, 2026

Date of Report: November 18, 2025

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 9.0%, 70.0%, & 64.0%

Gross Area of Proposed Parcel: 4.83 ha (11.9 ac.)
Area of Remainder: 58.26 ha (144.11 ac.)
Reserve Status: Not Required (1st parcel out)

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide an irregularly shaped, developed panhandle 4.83 ha (11.9 ac.) country residential lot from NE 33-62-3-W5, in the County of Barrhead No. 11.

The subject site is in the northern portion of the County of Barrhead, adjacent to Highway 661 (northern boundary) and adjacent to Highway 769 (eastern boundary). Access to the proposed lot is from Highway 769 and access to the remainder is from Highway 661. Access requirements can be met.

From a review of the provincial data, the subject site is not affected by:

- flood way or flood fringe lands (as identified on the provincial Flood Hazard data);
- an abandoned well; or
- an identified historic resource.

The site may be affected by:

- a highway;
- wetlands and an intermittent watercourse identified on the Merged Wetland Inventory and ortho photo analysis; and
- pipeline or utility rights of way (Plains Western) in the remainder.

It is noted that at this time, we are unable to determine if the site is affected by a record of a license, permit, approval, or other authorization issued under an Act for which the Minister of Alberta Environment & Protected Areas and/or Forestry & Parks is responsible.

From the application, the proposed use is “country residential.”

Proposed Lot 1 is developed and includes 2 houses, and a water well. Proposed Lot 1 is irregular in shape and follows the existing yard site. In order to create a more regular shape for the lot, a condition of approval will be to square off the northern boundary of the proposed lot. The existing septic systems are an open discharge PSDS. There are currently 2 open discharges located on the property, the second open discharge is indicated on the tentative plan to be removed. MPS notes that both houses on the property are currently occupied. The northern house belongs to the husband of the landowner who is now deceased. The husband has dower rights registered against the title. Due to this, it may not be possible to remove the second open discharge. The decision and parcel configuration should allow for both PSDS to remain. Access to the proposed lot is from

Highway 769. Any new or existing approach must be up to County standards. Proposed Lot 1 appears suitable for the proposed use (country residential).

The remainder is vacant and contains a utility right of way, cultivated lands, treed areas, an intermittent watercourse, and areas which may be wetlands. The remainder appears to be fragmented by the intermittent watercourse. Access to the remainder is from Highway 661. Any new or existing approach must be up to County standards. It is noted that the existing access to the remainder provides access to the west half of the quarter section. Based on the contours, it appears that there is an area where the intermittent watercourse could be traversable to reach the east half of the remainder. The remainder appears suitable for the proposed use (agriculture).

The County assessment sheets show the subject quarter section as containing 19.01 acres at 9.0%, 50.00 acres at 70.0%, and 84.00 acres at 64.0%.

In the opinion of the planner, the proposed subdivision of a developed country residential lot from the quarter section should not significantly impact the agricultural capability of the balance of the quarter section. There appear to be reasonable building sites on the proposed lot and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead No. 11	<ul style="list-style-type: none"> • A Land Acquisition Agreement is not required. • Accesses and approaches are not required. • Reserves are not required. • Property taxes are not outstanding. • The proposal conforms to the County's MDP. • The proposal does not conform to the County's LUB. There are currently 2 permanent dwellings on the property. <i>MPS notes that there are development permits for the 2 dwellings and are considered legal non-conforming.</i> • Site is not within 1.5 km of sour gas facility. • Site is within 2 miles of a CFO (3 CFOs).
2. Forestry & Parks (Bruce)	<ul style="list-style-type: none"> • No concerns.
3. EPEA	<ul style="list-style-type: none"> • No response.
4. Water Act	<ul style="list-style-type: none"> • No response.
5. Alberta Energy Regulator	<ul style="list-style-type: none"> • No response. • The applicant has indicated that the site is not affected by an abandoned well.
6. Transportation & Economic Corridors	<ul style="list-style-type: none"> • The requirements of Section 18 are met, therefore no variance is required. While no variance is required, the department expects the municipality will mitigate the impacts from this proposal to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 648(2)(c.2) of the Municipal Government Act. • The requirements of Section 19 of the Regulation are not met. To ensure future access management requirements are met a service road is required. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 19 of the Regulation. • The Matters Related to Subdivision and Development Regulation states that when the subdivision proposal does not meet the requirements of Section 19(3), the subdivision authority must require the developer to provide service road that is satisfactory

	<p>to Transportation and Economic Corridors. Given the nature of this proposal, to meet the requirements of Section 19(2) of the regulation Transportation and Economic Corridors would be satisfied if the subdivision authority required the following:</p> <ul style="list-style-type: none"> o Dedication of a 30 meter wide service road, right-of-way Metes and Bounds across the entire highway frontage of the proposed parcel and remnant lands, at no cost to Transportation and Economic Corridors (this includes both Highway 661 and 769). In this instance, Transportation and Economic Corridors is willing to accept the service road registration by caveat. Transportation and Economic Corridors requires that any appeal of this subdivision be referred to the Land and Property Rights Tribunal (Section 678(2) of the Municipal Government Act). <ul style="list-style-type: none"> • The department expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connections to the highway system, pursuant to Policy 7 of the Provincial Land Use Policies and Section 618.4 of the Municipal Government Act • Regarding the caveat for service roads, please advise the applicant that service road agreements are required to be signed and are to be submitted by their surveyor or consultant via our RPATH web portal as an “Approval Request” “Service Road Agreement”. The link to RPATH is https://goaprod.service-now.com/rpath for execution on behalf of the Crown. • The existing accesses may remain on a temporary basis for agricultural and residential purposes. All direct highway accesses are to be considered temporary. No compensation shall be payable to the landowner, or their assigns or successors when Transportation and Economic Corridors removes or relocates the access or if highway access is removed and access provided via a municipal road or service road. No additional access to Highways 661 and 769 will be permitted as a result of this subdivision.
7. Canada Post (Mark)	<ul style="list-style-type: none"> • No response.
8. FortisAlberta	<ul style="list-style-type: none"> • Easements are required. • The developer can initiate the process of securing an easement for the proposed subdivision by contacting the undersigned. FortisAlberta is requesting that the county defer its subdivision approval until such time as this easement process is complete and the developer has entered into an appropriate easement agreement with FortisAlberta and the easement has been properly registered with Land Titles (Alberta). FortisAlberta will notify the county once these steps have been completed and confirm that FortisAlberta no longer has any concerns with approval of this subdivision. • FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange the installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make an application for electrical services.
9. Telus Communications	<ul style="list-style-type: none"> • No concerns.
10. Apex Utilities	<ul style="list-style-type: none"> • No objections. • Please notify Utility Safety Partners at 1-800-242-3447 to arrange for “field locating” should excavations be required within the described area.

	<ul style="list-style-type: none"> We wish to advise that any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
11. Pembina Hills School Division	<ul style="list-style-type: none"> No objections. There is no agreement regarding the allocation of Reserves. No Reserves requested.
12. Alberta Health Services	<ul style="list-style-type: none"> AHS-EPH recommends the distance from the surface discharge to the water well meets the separation distance as per Section B and provides the following comment for your consideration: With the reduction in parcel size into smaller parcels, current wastewater disposal methods should be reviewed to ensure compliance with the most current Alberta Private Sewage Disposal Systems Standard of Practice. Reduction of parcel sizes may impact current and future wastewater disposal methods. <ul style="list-style-type: none"> That any water wells that supply water intended for human consumption not be within: <ul style="list-style-type: none"> 450 meters from an existing or closed landfill, 100 meters of a sewage lagoon 50 meters of sewage effluent on the ground surface (surface discharge), 30 meters of a leaching cesspool, 15 meters of a weeping tile field, an evaporative treatment mound, or an outdoor pit toilet 10 meters of any watertight septic tank or compartment of a sewage or wastewater system. Nor shall any of the aforementioned items be located with the stipulated distances of an existing water well.

Adjacent landowners were notified on 30 October 2025. *The following concerns were raised by adjacent landowners:*

1. There is only one access to the farmland off of Highway 661. Access to the eastern side of the creek is currently from Highway 769 but this access will be taken away with the subdivision and will leave no access to the east half of the quarter. An additional driveway should be added to allow for farming of the east half.
2. The access in the NW corner of the quarter is close to a dugout and is difficult to access with large machinery and trucks. In wet years, it is virtually impossible to use this access.
3. There are too many subdivisions in this area that take away from agricultural land.
4. Luke McNab has Dower Rights on the title and has a life estate on the land for his life.
5. The proposed subdivision cuts into workable farmland and should not be considered country residential.
6. The subdivision boundaries will make it hard to define the boundaries and to maneuver farm equipment around.
7. There is not a road at the north entrance and during the spring the dugout overflows and washes away the approach making it impassable by tractors and trucks.
8. Section 9.15.1 of the LUB states that one permanent dwelling is allowed on a parcel of land less than 60.7 ha (150.0 ac) and this will create 2 permanent dwellings on a lot under 150 ac.

The following comments were provided by Luke Mcnab who has Dower Rights registered against the title of the quarter section.

1. A creek runs through the center of the quarter section and the only access to the eastern half of the quarter is through the access to the acreages.
2. The only access to the western half of the quarter section is in the north eastern corner by a dug out.
3. Objection to the subdivision.

3. STATUTORY ANALYSIS

MDP AND LUB REQUIREMENTS

The subject site is designated "Agriculture" in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. Table 1 in **Section 3.2.3(15)** of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for country residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. The proposed subdivision will result in 1 country residential parcel and 1 agricultural parcel within the quarter section for a total of 2 parcels. This is consistent with the maximum parcel density requirement per quarter section in the MDP. **Section 3.2.3(24)** indicates that the normal maximum area for a developed country residential parcel in the Agricultural Area is 4.05 ha (10.0 ac.), however a farmstead separation of up to 6.06 ha (15.0 ac) may be permitted at the discretion of the Subdivision Authority. In accordance with **Section 3.2.3(24) and Section 3.2.3(25)**, the proposed lot is 4.83 ha (11.9 ac.) and is larger than 4.05 ha (10.5 ac) to accommodate all farmstead structures, the PSDS, and low-lying treed areas unsuitable for development. A condition of approval of the subdivision will be to square off the northern boundary of the proposed lot to allow for less fragmentation of the remainder and to more clearly delineate the property boundaries. **Therefore, with the squaring off of the northern boundary, the proposed subdivision conforms to the County's Municipal Development Plan.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 4-2024* (LUB). Single detached dwellings are allowed. The minimum parcel area for a residential use parcel is 0.4 ha (1.0 ac.). The maximum parcel area for a farmstead separation is normally 6.1 ha (15.0 ac.). The proposed Lot is 4.83 ha (11.9 ac.) and is consistent with this regulation. **Section 9.15.1** indicates that the maximum dwelling units permitted on a parcel of land less than 60.7 ha (150.0 ac) shall not exceed one unless the additional dwelling unit is a guest house or is a second temporary dwelling unit. Currently, there are 2 existing permanent dwelling units (built in 1979 and 1989) on the proposed lot. The County indicated that there are development permits for both the dwellings. **Section 9.15.3** notes that a physical separation of 45.0 m should be provided between dwellings and dwellings should be situated so that the 2 dwellings could be easily subdivided. Based on the historic siting of the 2 dwellings, the dwellings are located less than 45.0 m apart and cannot be subdivided as separate parcels. **Therefore, the proposed subdivision conforms to the County's Land Use Bylaw.**

MGA AND MRS DR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters

that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision indicates the Subdivision Authority's indication and satisfies the Regulation in this regard.

Sections 11 through 20 of *Matters Related to Subdivision and Development Regulation* are satisfied.

RESERVES

The proposed subdivision will create the first country residential use parcel within the quarter section and the first parcel out. In the opinion of the planner, part of section 663 of the *Municipal Government Act* applies to the proposed and Reserves are not due.

APPEAL BOARD

The subject site is not in the Green Area and is not within the setback distance to a landfill or wastewater treatment facility.

MPS notes that the site is within the prescribed distance of a highway and determination of the appeal board is affected by s. 678(2)(a)(i)(B).

MPS notes that the Energy Resources Conservation Board (ERCB) and the Alberta Energy and Utilities Board (AEUB) are now the Alberta Energy Regulator (AER). The site does contain facilities with AER license and determination of the appeal board is affected by s. 678(2)(a)(i)(C) of the *Act*. MPS notes we are unable to determine if the subject is site is affected by s. 678(2)(a)(i)(C) of the *Act* with respect to AUC approvals.

MPS notes that we are unable to view the Authorization Viewer and are unable to determine if the subject site is affected by an approval, license or registration issued under an Act for which the Minister of Environment & Protected Areas and/or Forestry & Parks is responsible. MPS notes we are unable to determine if the subject site is affected by s. 678(2)(a)(i)(D) of the *Act*.

The subject site contains wetlands, an intermittent watercourse, is within the referral distance of a highway, and contains facilities with AER licences, therefore, in our opinion, appeal of the decision is to the Land and Property Rights Tribunal.

4. SUMMARY

The proposed subdivision is for country residential use, and conforms to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Revised Plan
2. Service Road
3. RPR & Private Sewage Inspection
4. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That the proposed subdivision be affected as per the attached revised plan dated November 18, 2025.
2. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into an agreement with Alberta Transportation for the provision of a 30 metre wide service road right of way Metes and Bounds across the entire highway frontage of the proposed parcel and the remnant lands, at no cost to Transportation and Economic Corridors (this includes both Highway 661 and 769). To this respect, a Caveat shall be registered against the Certificate of Title by Alberta Transportation concurrently with the registration of the instrument effecting this plan of subdivision.

Alternatively,

That the Plan of Survey implementing the proposed plan of subdivision provide a 30 metre wide service road throughout the proposed parcel and the remnant lands adjacent to the right-of-way of Highway 661 and 769.

3. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a. Real Property Report or Building Site Certificate, prepared by an Alberta Land Surveyor, must be submitted. This report shall indicate the location of the improvements, including the private sewage disposal systems, potable water sources, shelter belts, driveways, above-ground appurtenances, and the distances between them and demonstrate that all improvements on Proposed Lot 1 comply with the required setbacks from existing and proposed property boundaries;
 - b. That, based on the Real Property Report or Building Site Certificate, the proposed lot boundaries be revised to include the land that is necessary for:
 - i. The surface sewage discharge points for both systems currently located on the property being 90.0 m from the proposed property boundaries (if applicable).
 - c. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal systems on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
4. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.



REQUEST FOR DECISION

MARCH 3, 2026



TO: COUNCIL

RE: DATA PROCESSING FACILITY INFORMATION PACKAGE

ISSUE: Council requested that administration create and share general information about data processing facilities with the community before reconvening the Public Hearing for Bylaw 02-2026 amending Bylaw 4-2024 Land Use Bylaw.

BACKGROUND:

- Land Use Bylaw No. 4-2024 s.3.1.63 currently defines “Data Processing Facility” as:
“a building, dedicated space within a building, or a group of buildings used to house computer systems and associated infrastructure and components for the digital transactions required for processing data. This includes, but is not limited to, digital currency processing, non-fungible tokens, and blockchain transactions.”
- Although defined, “Data Processing Facility” is not listed within the Permitted or Discretionary Uses, of any Land Use District, and therefore an application for a Data Processing Facility could not even be considered by the Municipal Planning Commission (MPC).
- Discretionary Use allows the Development Authority to exercise discretion when determining if the proposed development is appropriate for the site conditions, surrounding land uses and potential impacts of each application.
 - A Permitted Use “must be approved” if it meets all the standard regulations, whereas
 - Discretionary Use “may be approved.”
- January 6, 2026 – Council gave 1st reading of Bylaw 02-2026, amending Land Use Bylaw 4-2024 to add “Data Processing Facility” as a Discretionary Use in Section 12. Agricultural Land Use District (AG), subsection 12.3.
- January 20 and 27, 2026 – Public Hearing advertised in the newspaper.
- February 3, 2026, at 1:00 pm – Public Hearing held.
- February 3, 2026, at 3:03 pm – Public Hearing recessed.
 - Individuals that spoke at the February 3, 2026, Public Hearing are not permitted to speak again at the reconvened Public Hearing as those individuals were given their time in accordance with Bylaw 6-2025. To further clarify, the reconvened Public Hearing is not a new Public Hearing, only a continuation.
- February 17, 2026 - Council set the continuance of the Public Hearing for Bylaw 02-2026, amending Land Use Bylaw 4-2024 for April 7, 2026, at 1:00 pm in the County of Barrhead Council Chambers and further, provided direction to Administration to prepare a general information package that would be made available to the public prior to April 7, 2026.

ANALYSIS:

- As per the resolution of Council made on February 17, 2026, an easy-to-understand information package will be created that covers the following topics:
 - Data Processing Facility definition
 - Types of facilities showing the range in complexity
 - Jurisdiction of authority (Municipality, Alberta Environment & Protected Areas, Alberta Utilities Commission, etc.)
 - Economic Impacts (tax implications)
 - Discretionary Use explanation
- The following reflects the legislated requirements (*) for advertising the reconvened Public Hearing in addition to the extra steps being suggested to increase awareness of the information package

Date	Action
March 4-11	<ul style="list-style-type: none"> • Design package
March 12	<ul style="list-style-type: none"> • Make information live on the website • Printed copies made available at front counter • Social media post about information package
March 24	<ul style="list-style-type: none"> • Newspaper ad about public hearing* • BARCC alert and social media ad
March 31	<ul style="list-style-type: none"> • Newspaper ad about public hearing* • Social media ad about information package
April 7	<ul style="list-style-type: none"> • Reconvene Public Hearing

- While recognizing the importance of public education and addressing misinformation, administration does not recommend hosting a separate in-person information session in advance of the scheduled public hearing for the following reasons:
 - Public hearing is the formal, legislated forum designed specifically to ensure fair, transparent, and equitable participation. It provides all interested parties with the same opportunity to speak, submit written comments, and have their views considered by Council prior to Council's decision.
 - An additional session cannot be meaningfully planned, resourced, and facilitated in a way that ensures it is constructive, well-moderated, and accessible to all stakeholders.
 - Ensuring a neutral, qualified facilitator with subject-matter expertise presents challenges and may unintentionally compromise the perceived fairness of the legislated process.
 - Separate sessions on community issues can become forums for debate rather than information sharing, limiting our ability to provide clear, factual information.
- The following table summarizes the research that was done on how other municipalities engaged the public on LUB amendments related to Data Processing Facilities.

- At this time, Administration could not find a municipality that provided a separate public information session on Data Processing Facilities for an amendment to the Land Use Bylaw.
- At later stages in the land use planning process, the Developer is held responsible for public engagement or the provision of open houses/information sessions.

Municipality	Public Engagement
Westlock County	<ul style="list-style-type: none"> ● No public information sessions or packages on the LUB amendment outside of the public hearing. ● Data Processing Facilities are allowed.
Woodlands County	<ul style="list-style-type: none"> ● Included as one of the updates when revising their LUB. An open house was held to support the revisions to their LUB with data centers included on one of the posters. <ul style="list-style-type: none"> ○ similar to County of Barrhead May 3, 2023 open house sessions held during the review of the LUB which included a number of stations with information and opportunities to discuss and provide comments on a variety of topics including “Cryptocurrency/Data Processing Centers”
Sturgeon County	<ul style="list-style-type: none"> ● Public hearing held as part of LUB amendment. No information sessions held outside of this. ● Data centre information is now included on their website that outlines general information, regulatory framework and investment incentives as it is a target industry for investment attraction in their Municipality.
Parkland County	<ul style="list-style-type: none"> ● No information sessions have been completed. ● Data Processing Facility is already listed as a Permitted use in 3 of their land use districts. ● As part of an active LUB Amendment for rezoning, they have an application specific website that provides general information on data centres and how they are regulated.
Rocky View County	<ul style="list-style-type: none"> ● Targeting large Data Processing Facilities or Campus requiring an Area Structure Plan (ASP). <ul style="list-style-type: none"> ○ Information sessions are a requirement of the Developer when submitting an ASP application. ● Data Processing Facility/Campus is included in their LUB.

STRATEGIC ALIGNMENT:

Council's consideration of the balance between legislative requirements and addressing public education to ensure a fair, transparent and equitable Public Hearing aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	4 Governance & Leadership
Outcome	<i>4 Council is transparent & accountable.</i>
Goal	4.2 County demonstrates open & accountable government.
Strategy	4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council accepts Administration's report for information which includes the steps outlined to increase awareness and access to the general public information package that will be developed as per resolution (2026-047, February 17, 2026).



REQUEST FOR DECISION

March 3, 2026

D

TO: COUNCIL

RE: COMMUNITIES IN BLOOM PARTICIPATION (NOTICE OF MOTION)

ISSUE: Council accepted a notice of motion to consider funding opportunities for Communities in Bloom.

BACKGROUND:

- February 17, 2026 – Councillor Crisler submitted a Notice of Motion that requested Council to consider funding opportunities for Communities in Bloom (CIB) Alberta.
- CIB Alberta is a not-for-profit Society in partnership with the National Communities in Bloom organization.
- The program strives to improve the appearance and visual appeal of Canada’s parks, open spaces and streets through the imaginative use of flowers, plants and trees.
- Prior to 2025, County of Barrhead participated jointly with the Town of Barrhead
 - With the approval of the 2025 Operating Budget, Council removed the annual contribution to the CIB Program
- CIB Program consists of communities receiving information and being evaluated provincially by an external Evaluation Team of trained professionals on the accomplishments of the entire community on six key criteria:
 1. Community Appearance,
 2. Environmental Action,
 3. Heritage Conservation,
 4. Tree Management,
 5. Landscape and Plant
 6. Floral Displays.
- Judging occurs in mid-July
- A local CIB committee is usually comprised of community volunteers and ideally, at least one member of the municipal council. Additionally, representatives of local associations, businesses and organizations interested in horticulture, heritage, economic development and tourism and improving community life.
 - Current Barrhead CIB committee has 6 members, both County and Town residents.
- Program Cost to participate: \$125 - \$400/year
- Previously, the County contributed \$1,500 to the local committee in addition to staff time
 - 25-50 hours to attend meetings, judging day and complete committee projects
 - Money was transferred to the Town of Barrhead for the committee to access. If funds were not used, they became general revenue for the town.

- Previous projects included tree planting at the Town skate park, an edible garden planted and maintained on main street, and bat house building. A future project being proposed is to have youth paint metal garbage containers to place around the arena in Town.

ANALYSIS:

- Similar goals of community involvement and environmental sustainability are currently met through County Policy AG-003 Rural Stewardship & Enrichment, the Shelterbelt Tree Program and the ALUS Program.
- Policy AG-003 Rural Stewardship & Enrichment:
 - Purpose - to provide a transparent process for recognizing champions of rural stewardship and enrichment in the County of Barrhead.
 - Criteria for Recognition -
 - a) Exceptional maintenance, improvements and weed control that exceeds general upkeep of the property.
 - b) Environmental benefits of responsible management and care of natural resources including but are not limited to improving biodiversity, improving water quality, enhancing soil health, and protecting natural habitats. Examples may include - riparian planting or fencing, erosion control, etc.
 - c) Retained or conserved natural areas on land.
 - d) Demonstrated benefits of conservation methods.
- Shelterbelt Tree Program through Agriculture Department (Resource Management)
 - County provides seedling trees at an affordable rate to residents along with hemp mulch and the option to rent a plastic mulch applicator.
 - This enables more tree planting which adds to landscape appeal and beautification. Some species are provided specifically for aesthetics.
- ALUS Program:
 - Community-developed and farmer-delivered program that supports ecosystem services on agricultural land.
 - In 2025, ALUS Coordinator supported 10 conservation projects covering over 91 ac throughout our partner municipalities (5 projects and 59+ ac in County of Barrhead). This is in addition to the continued management of 44 previously started projects.
 - ALUS Coordinator capacity is dedicated to ALUS program deliverables
- Participation in CIB does not align with our Agricultural Services Board Grant deliverables and funding cannot come from this source. At this time, staff resources remain fully committed to existing priorities and are not available to support this organization.
- County has the Community Grants program that supports local community groups and organizations that make a difference in our region. Community groups can apply for matching dollars up to \$2,500 and will be assessed in terms of the following, although mentioning this grant does not imply that the CIB Program would be eligible:
 - Benefits to the community

- Other sources of funding
- Financial viability
- Community involvement
- Council approval to fund the CIB Program would require an addition to the 2026 Interim Operating Budget with final budget approval set for April 21, 2026.

STRATEGIC ALIGNMENT:

Consideration of providing funds to the CIB Program aligns with the County 2022-2026 Strategic Plan as follows:

PILLAR **3 Rural Lifestyle**

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

ADMINISTRATION RECOMMENDS THAT:

Council accept the Communities in Bloom report as information and further if funds are to be provided to the CIB Program, direct Administration to include in the final 2026 Operating Budget.



TO: COUNCIL

RE: ECONOMIC & COMMUNITY DEVELOPMENT COMMITTEE (ECDC) BYLAW

ISSUE:

ECDC has reviewed the current bylaws and is recommending changes in the form of a new bylaw. These changes will allow for efficiency and greater community/business involvement.

BACKGROUND:

- Current bylaw governing the ECDC was developed in 2010 and amended in 2011 to change the name from Economic Development Committee to Economic & Community Development Committee.
- Current bylaw sets out the following:
 - Membership will consist of 3 Councillors and 2 Members at Large
 - All members are appointed by Council for a 1-yr term
 - Chair is elected by members of ECDC at 1st Committee meeting following the Organizational Meeting of Council each year.
 - A minimum of 5 meetings per year will be held
- January 27, 2026 – ECDC reviewed the Committee Bylaw and recommended that Administration bring changes to Council for consideration.

ANALYSIS:

- ECDC discussed changing the membership structure. Discussion centered on increasing the number of members at large to allow for greater participation from community members and businesses.
 - Hearing the insights and opinions of more business owners from the County would be helpful in decision making and establishing program recommendations.
 - For 2026, there were 7 interested applicants for the current 2 Member at Large positions.
 - Council reviewed applications based on current Business Ownership /Management Experience, Board Experience, Related Education, Years in the Community and Other factors included in their applications.
 - If the new bylaw is approved, Council could:
 1. Appoint 1-2 additional members at large from the list of applicants already received (to revisit this list, would require Council to go in-camera), or
 2. Direct Administration to re-advertise for members at large with the appointment of members taking place on April 7, 2026
 - Current committee is working on a new Economic Development Plan setting direction for the next 4 years with ECDC meetings scheduled for March 6, 2026 and April 24, 2026. Adding new members at large as quickly as possible will ensure their input into setting that direction.

- ECDC also discussed the length (or term) of a public member appointment. Appointing a public member to the ECDC for 2 years would likely support momentum and increase productivity and continuity for the members and ECDC.
 - To support continuity, the appointment of 2 public members by Council on December 2, 2025, should remain as a 1 year term as advertised (term would end December 2026).
 - New public members would be appointed for a term ending December 2027 (almost 2 years in this year of transition).
- Setting a minimum of 4 meetings per year would allow for at least 1 per quarter on a regularly established schedule, with the understanding that additional meetings may be called if necessary.
- Expectation would be that Council members are responsible and expected to report to Council on significant items from the committees that they are appointed to which would support timely information sharing.
 - As the ECDC is an advisory committee, recommendations are formally presented to Council for consideration and approval as a Request for a Decision (RFD).
- Amending a bylaw creates multiple documents that all have to be tracked and considered as a whole. Repealing a bylaw and then creating a new one creates a clean updated version.

STRATEGIC ALIGNMENT:

Council's consideration of a revised ECDC Bylaw on the recommendation of the committee aligns with the County's 2022 – 2026 Strategic Plan as follows:

PILLAR	1 Economic Growth & Diversity
PILLAR	4 Governance & Leadership
Outcome	<i>4 Council is transparent & accountable.</i>
Goal	4.2 County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council approves 3 Readings of Bylaw 4-2026 Economic & Community Development Committee which repeals Bylaw 10-2010 and Bylaw 2-2011.

Council appoints 2 additional members at large from the list of applicants already received.



COUNTY OF BARRHEAD NO. 11
Province of Alberta

BYLAW NO. 4-2026

ECONOMIC & COMMUNITY DEVELOPMENT
COMMITTEE BYLAW

(Repealing Bylaw 10-2010 & Bylaw 2-2011)

Page 1 of 2

A BYLAW OF THE COUNTY OF BARRHEAD NO. 11, in the Province of Alberta, establishing an Economic & Community Development Committee.

WHEREAS, pursuant to the *Municipal Government Act* of Alberta, Council may pass bylaws for the establishment and function of Council Committees; and

WHEREAS, the Council of the County of Barrhead has deemed it desirable, expedient and in the best interest of the County of Barrhead to form an Economic & Community Development Committee to make recommendations to the County Council related to economic and community development matters in the County of Barrhead.

NOW THEREFORE, the Council of the County of Barrhead No. 11, duly assembled enacts as follows:

1.0 TITLE

1.1 This Bylaw may be cited as the County of Barrhead “Economic & Community Development Committee Bylaw” or “ECDC”.

2.0 MEMBERSHIP

2.1 Membership of the ECDC will consist of the following voting members;

- a) Three (3) Councillors
- b) **2-4 public members at large**

2.2 Elected Officials will be appointed annually by Council at the Organizational Meeting with the term to start immediately

2.3 Public Members of the ECDC will be appointed by Council for a **2-year term, with the start of a term being January 1 unless a situation arises that requires an appointment mid-year**

2.4 Chair of the ECDC shall be selected by members at the 1st committee meeting following the Organizational Meeting of Council each year;

- a) **Chair shall be selected from the 3 elected officials**
- b) **Vice Chair shall be selected from the voting members**

2.5 Reeve is an ex-officio member of all committees unless appointed by name to the committee. While serving as an ex-officio member, the Reeve shall not form part of quorum when present and shall not vote.

2.6 Municipal staff attending ECDC meetings are resource personnel and are non-voting.

3.0 DUTIES & RESPONSIBILITIES

3.1 ECDC is an advisory committee of Council with the following duties:

- a) Review and make recommendations on policies, programs, and potential actions related to strategic goals and objectives of economic development in the County and as guided by the Economic Development Plan
- b) Prepare and maintain an Economic Development Plan for the County of Barrhead:
- c) Work together with Council and Administration to actively promote the County of Barrhead within the County and regionally.
- d) Provide support to economic development initiatives as requested



COUNTY OF BARRHEAD NO. 11

Province of Alberta

BYLAW NO. 4-2026

**ECONOMIC & COMMUNITY DEVELOPMENT
COMMITTEE BYLAW**

(Repealing Bylaw 10-2010 & Bylaw 2-2011)

Page 2 of 2

by Council or Administration

3.2 Duties of County Administration

- a) Serve as a resource to the ECDC which includes preparing the agenda package, recording of minutes, providing notice of meeting, providing technical expertise and other duties as required.

4.0 MEETINGS & MEETING PROCEDURES

4.1 Meetings of the ECDC shall be held a minimum of 4 times a year.

4.2 Quorum shall be a majority of the voting members of the ECDC

4.3 Committee meetings must be held in public unless a matter to be discussed is within the exceptions to disclosure under the *Access to Information Act*.

- a) When a meeting is closed to the public, no motion may be passed, except a motion to revert to a meeting held in public.

5.0 REMUNERATION

5.1 Remuneration and expense payments for the ECDC shall be paid at regular Council per diem and expense rates as approved by Council from time to time.

6.0 FORCE & EFFECT

6.1 Invalidity of any section, clause, sentence, or provision of this bylaw shall not affect the validity of any other part of this bylaw, which can be given effect with such invalid part or parts.

6.2 Bylaw 4-2026 shall come into full force and take effect upon 3rd and final reading.

6.3 Bylaw 4-2026 repeals Bylaw 10-2010 and Bylaw 2-2011, an amending bylaw.

FIRST READING GIVEN THE ____ DAY OF _____, 2026.

SECOND READING GIVEN THE ____ DAY OF _____, 2026.

THIRD READING GIVEN THE ____ DAY OF _____, 2026.

Reeve

CAO



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BY-LAW NO. 2-2011

(Amending Economic Development Committee By-Law 10-2010)

Page 1 of 1

A BY-LAW OF THE COUNTY OF BARRHEAD NO. 11, IN THE PROVINCE OF ALBERTA, TO MAKE AN AMENDMENT TO BY-LAW NO. 10-2010.

WHEREAS, the Council of the County of Barrhead No. 11 has deemed it desirable, to name the Economic Development Committee as the 'Economic and Community Development Committee'.

NOW THEREFORE, the Council of the County of Barrhead No. 11, in the Province of Alberta, duly assembled, enacts as follows:

1. That By-Law No. 2010 be amended as follows:
 - a) by re-numbering Section 2 as Section 2(a), and
 - b) By adding the following after Section 2(a):
 - 2(b). The name of the Economic Development Committee of the County of Barrhead No. 11 shall be 'Economic and Community Development Committee'.
2. The invalidity of any section, clause, sentence, or provision of this by-law shall not affect the validity of any other part of this bylaw, which can be given effect with such invalid part or parts.

FIRST READING GIVEN the 5th day of April, 2011.

SECOND READING GIVEN the 5th day of April, 2011.

THIRD READING GIVEN the 5th day of April, 2011.


Reeve

 Seal
County Manager



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BY-LAW NO. 10-2010

Economic Development Committee

Page 1 of 2

A BY-LAW OF THE COUNTY OF BARRHEAD NO. 11, IN THE PROVINCE OF ALBERTA, ESTABLISHING AN ECONOMIC DEVELOPMENT COMMITTEE.

WHEREAS, pursuant to the Municipal Government Act, Statutes of Alberta, 2000, and amendments thereto, a Council may pass by-laws for the establishment and function of Council Committees;

AND WHEREAS, the Council of the County of Barrhead No. 11 has deemed it desirable, expedient and in the best interest of the County of Barrhead No. 11 to form an Economic Development Committee to make recommendations to the County Council relating to economic development matters in the County of Barrhead.

NOW THEREFORE, the Council of the County of Barrhead No. 11, in the Province of Alberta, duly assembled, enacts as follows:

1. This By-Law shall be referred to as the Economic Development Committee By-Law.
2. The Economic Development Committee of the County of Barrhead No. 11, hereinafter referred to as "the Economic Development Committee", is hereby established.
3. The membership- of the Economic Development Committee will consist of:
 - a) three (3) Councillors, and
 - b) two (2) public members at large.
4. The Members of the Economic Development Committee will be appointed by the Council for a one-year term at the annual Organizational Meeting of Council.
5. The Chair of the Economic Development Committee shall be elected by the members of the Economic Development Committee at the first meeting of the Economic Development Committee following the Organizational Meeting of Council each year.
6. The quorum of the Economic Development Committee is the majority of all the members that are appointed to the Economic Development Committee.
7. Municipal staff will attend meetings of the Economic Development Committee as resource personnel.
8. Meetings of the Economic Development Committee shall be held a minimum of five (5) times per year.
9. Recorded notes shall be kept of all Economic Development Committee meetings and shall be forwarded to the County Manager for inclusion in Council Meeting Agendas.
10. Remuneration and expense payments for Economic Development Committee members shall be paid at regular Council per diem and expense rates as approved by Council from time to time.
11. The duties of the Economic Development Committee shall be as follows:
 - a) Review and discuss topics relating to the promotion of economic well-being in the County of Barrhead No. 11;
 - b) Review and make recommendations to the County Council on policies and programs affecting economic development in the County of Barrhead No. 11;
 - c) Prepare and maintain on an ongoing basis an Economic Development Plan for the County of Barrhead No. 11;
 - d) Make recommendations to Council regarding programs and projects which would benefit the County of Barrhead No. 11;



COUNTY OF BARRHEAD NO. 11
PROVINCE OF ALBERTA
BY-LAW NO. 10-2010
Economic Development Committee

Page 2 of 2

- e) Work together with both Council and staff to actively promote the County of Barrhead No. 11 within the County and to neighbouring municipalities;
12. The invalidity of any section, clause, sentence, or provision of this by-law shall not affect the validity of any other part of this bylaw, which can be given effect with such invalid part or parts.

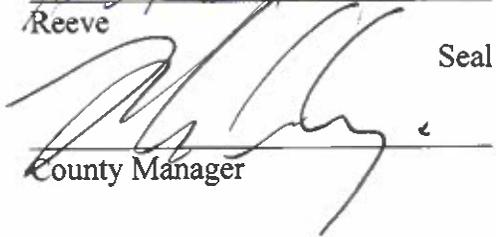
FIRST READING GIVEN the 21st day of September, 2010.

SECOND READING GIVEN the 21st day of September, 2010.

THIRD READING GIVEN the 21st day of September, 2010.


Reeve

Seal


County Manager

TO: COUNCIL

RE: AMENDING POLICY AG-001 BEAVER PROGRAM

ISSUE:

In order to mitigate risk and reduce County liability, Administration is recommending Policy AG-001 Beaver Program be amended to remove County blasting of beaver dams on privately owned land.

BACKGROUND:

- February 2020 – Council approved Policy AG-001 Beaver Program which outlines the County’s response to minimizing or eliminating beaver activity.
 - Council annually reviews the fees charged to landowners for this service through the Rates & Fees Bylaw. Current fees charged related to this policy include:
 - Trapping - \$250 for 1st week, \$150 for each subsequent week
 - Blasting - cost recovery for materials
- Policy AG-001 is scheduled for review by March 2026.
- February 13, 2026 - ASB reviewed policy and is recommending changes as attached.
 - This change is intended to reduce the County's exposure to liability and better protect the municipality and its ratepayers.
- Beaver Control Program
 - Currently, County Agricultural Fieldman (AF) performs beaver dam blasting activities as needed for private landowners and County infrastructure.
 - County uses a local contractor for beaver trapping.
- Through Natural Resources of Canada (NRCAN), *Explosives Regulations*
 - AF has certification for blasting and transportation of explosives
 - County has a license for the purchase and use of explosives and an agreement with Austin Powder, located in Westlock County for storage and supply of explosives.

ANALYSIS:

- Beaver control activity is very dependent on weather.
- Several other factors influence the feasibility of the County providing beaver control on private land which are outlined below:

1. Regulatory & Insurance Constraints

- Recent changes to NRCAN licensing and Alberta OHS requirements have increased the cost and time commitment needed to maintain an in-house certified blaster.
 - Previously there was a \$50.00 License Renewal Fee which is now \$400.00 and requires successful completion of exam. Blasting License is for 5 years.

- New License or Renewal of an Expired License requires successful completion of a 2-day course at a cost of \$1,250 plus accommodations, meals and travel.
 - To avoid a license expiring, the certified blaster is required to maintain a logbook of blasting activity. Logbook is expected to demonstrate consistent activity year over year to maintain proficiency without the need for retraining.
 - County records reflect inconsistent activity over the years with the past 2 years requiring no blasting. With this trend the Blaster Certificate training will be required every 5 years at an approximate cost of \$1,250 plus inflation, accommodation, meals and travel each time.
- Due to the high risk of liability, RMA Insurance does not cover contractors for blasting under the County insurance portfolio and strongly recommends the service be contracted rather than done in house.
 - Contractors would require their own WCB and Insurance coverage, listing County of Barrhead as an additional insured.

2. Operational & Staffing Challenges

- Blasting operations are very time-consuming for the Agricultural Fieldman (AF), particularly during peak periods.
- Initial call for service requires AF to drive to the site of call, investigate issue and schedule trapping contractor to begin.
- If blasting is required,
 - AF must inspect downstream to ensure water released from blast has a clear path to follow.
 - AF must request approval to blast from the Department of Fisheries & Oceans (DFO). Approval takes from 3 weeks to 3 months to obtain.
 - AF must submit a “One Call” to mark utilities before work can begin.
 - Once approvals and clearance to blast are received, AF coordinates with Austin Powder for pickup of explosive supplies in Westlock County,
 - AF informs residents within the blast area, travels to blasting site and performs the blasting work.
 - Day of blasting is an 8-hour day for AF and Assistant AF (Blasting Regulation requires 2 people on site)
- Eliminating private blasting (described above) in addition to reducing the County’s liability, would free up AF resources to focus on Legislative responsibilities, Resource Management responsibilities, staff management, and support for County initiatives (e.g., Pond Days, Rural Expo & County Dinner, Career Fair, County Tour, LIFT Conference).
- AF would continue to oversee the Beaver Program (Policy AG-001), including site inspections and determining appropriate responses (e.g. trapping, equipment removal, etc.) for County infrastructure.
- Transitioning away from private blasting requires minimal changes to the policy, as responsibility remains with the AF.

3. Service Demand & Effectiveness

- Historic records indicate that the amount of dynamite purchased in 2021 was 19kg, 2022 was 15kg and 2023 was 39kg. Regulated amount is 1kg per dam, so this shows what “normal” activity years resemble.
- 2024 - 27 beaver-related calls were received, with no blasting required.
- 2025 - 17 beaver-related calls were logged, with 2 blast requests—1 withdrawn due to fees; other not required due to a combination of drought and lowering of water levels during trapping process.
- Trapping Program has proven effective in addressing beaver issues, as reflected in recent service data. 27 calls and 55 beaver harvested in 2024. 17 calls and 65 beaver harvested in 2025.
- Most private blasting requests come from a small group of repeat ratepayers in localized areas. Currently, the service is heavily subsidized by the County when factoring in investigation time, coordination with DFO & 1st Call, material procurement, and compliance with blasting regulations (e.g., requiring a 2nd person on-site).
- Contractors are available for either hire by the County, or for referral to County residents depending on direction taken with the program.

4. Financial Considerations

- Discontinuing private blasting could result in budget savings of up to \$1,200 per dam depending on location, and removal of training and recertification costs.

5. Regional Comparators:

- Municipalities handle problem wildlife differently across the province. Below reflects a highlevel summary of what is offered.

Municipality	Manpower	Type of Work	Budget/yr*
Athabasca County	2 FTE Problem Wildlife Officers	Private work - no charge Trapping & Blasting 400-500 beavers/yr	\$300,000
Westlock County	1 Contractor (seasonal)	Private work – cost recovery Trapping & Blasting 450 beavers/yr	\$78,000
Leduc County	1 FTE Problem Wildlife Officer	Private work – cost recovery Trapping & Blasting 250 beavers/yr	\$225,000
MD Lesser Slave Lake River	1 Contractor (<i>managed by PW Dept</i>)	Only municipal infrastructure (NO Private work) Trapping & Blasting	Data not available
Sturgeon County	1 Contractor	Private work - no charge Trapping & Blasting 350 beavers/yr	\$127,000

Parkland County	1 Contractor <i>(managed by Drainage Dept)</i>	Only municipal infrastructure (NO Private work) Trapping & Blasting 150-300 beavers/yr	\$80,000 - \$100,000
Thorhild County	1 Contractor (Trapper) 1 Ag Fieldman (Blasting)	Only municipal infrastructure (NO Private work) Trapping & Blasting 100 beavers/yr	\$48,000
Lac Ste. Anne	1 FTE Problem Wildlife Officer	Only municipal infrastructure (NO Private work) Trapping & Blasting 150-200 beavers/yr	\$150,000

**Budget reflects salary or contractor fee only; does NOT include other expenses*

Options for Consideration:

<p>OPTION #1: County continues to provide private blasting to landowners for control of beavers (NO Change to Policy)</p>	<p>Pros:</p> <ul style="list-style-type: none"> No change to current service level for pest management. <p>Cons:</p> <ul style="list-style-type: none"> Subsidized service is available to a select few landowners in the County. In wet seasons, AF time/effort spent on blasting reduces the department's capacity to expand programming, support broader County initiatives, and effectively manage increasing legislated responsibilities as reflected in the 2025–2029 grant cycle. Overall department efficiency and capacity are negatively impacted. Estimated cost per beaver dam: <ul style="list-style-type: none"> \$200 – Explosives (<i>paid by landowner</i>) \$800 – AF & AAF time (as per regulations) \$400 – AF time for initial investigation, DFO and 1st Call coordination, explosive pick up and blasting work. <p>Note: This is in addition to trapping, for which the ratepayer covers the scheduled fee (\$250 for 1st week and \$150 for each additional week).</p> <p>Net County cost: ~\$1,200 per call</p> Use of explosives on private land continues to expose the County to liability and risk.
<p>OPTION #2: County no longer provides private blasting to landowners for control</p>	<p>Pros:</p> <ul style="list-style-type: none"> Increases overall departmental efficiency by freeing up internal capacity to focus on core priorities, including Legislated and Resource Management duties under the <i>Agricultural Service Board (ASB) Act</i> and other key

of beavers (Requires changes to Policy)	departmental initiatives (biggest impact would be in wet years when calls for beavers are high) <ul style="list-style-type: none"> • Allows AF to focus on administrative responsibilities and strategic growth of the Agriculture Department, improving service delivery across the County. <ul style="list-style-type: none"> ○ Right person, doing the right job, at the right time. • Eliminates County liability associated with the use of explosives on private land and potential for downstream damages. • Trapping effectively addresses the majority of beaver-related issues. • Estimated savings of approximately \$1,200 per private blasting call.
	Cons: <ul style="list-style-type: none"> ○ Level of service decrease (impacts very few landowners)

STRATEGIC ALIGNMENT:

Council approval of amending Policy AG-001 Beaver Program aligns with the County 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

***Outcome** - County maintains its rural character and is recognized as a desirable location to invest, work, live and play*

GOAL 4 – County protects & preserves the environment

PILLAR 4: GOVERNANCE & LEADERSHIP

***Outcome** – Council is transparent & accountable*

GOAL 1 – Create, review & update County policies

ADMINISTRATION RECOMMENDS THAT:

Council approves amending Policy AG-001 – Beaver Program to remove the County providing blasting services on private land as recommended by the ASB.

Policy Title: Beaver Program

Policy Number: AG-001

Functional Area: Agriculture

PURPOSE

To provide direction on the County's response to minimizing ~~or eliminating~~ beaver activity

POLICY STATEMENT

The County of Barrhead No. 11 recognizes that beaver activity can lead to flooding which may cause damage to ~~farmland, buildings and road~~ County infrastructure and therefore the Council deems it beneficial to implement a Beaver Program for the municipality to assist landowners and road authorities in minimizing or eliminating beaver activity.

SCOPE

The Beaver Program Policy AG-001 applies to the following within the County of Barrhead:

- County staff from Agricultural Services and Public Works Departments
- Contractors hired by the County
- Private landowners, and
- Road authorities

DEFINITIONS

- a) 'Agricultural Fieldman' means the Agricultural Fieldman of the municipality or his/her designate;
- b) 'Agricultural Services Personnel' means individuals employed by the municipality in the Agricultural Service Department and includes any personnel engaged by the municipality to provide independent contractor services to the municipality;
- c) 'Municipality' means the County of Barrhead No. 11;
- d) 'Owner' means owner as defined in the *Land Titles Act*, Revised Statutes of Alberta, 2000, and amendments thereto and shall include a renter, lessee or person acquiring the land under an Agreement for Sale;
- e) 'Privately Held Land' means a parcel of land not under the direction, control, or management

GUIDELINES

1. The Beaver Program will be administered and managed by the Agricultural Fieldman.
2. Work conducted under this policy by Agricultural Services personnel shall be conducted by properly qualified and trained personnel and it is the responsibility of the Agricultural Fieldman to ensure that such personnel are properly qualified and trained to do the work, which may include the blasting of beaver dams if such procedure is determined by the Agricultural Fieldman as an appropriate method to remove a beaver dam **affecting County infrastructure**.

3. **Blasting of beaver dams will only be conducted to protect County of Barrhead infrastructure. Private landowner beaver dams are not eligible for Blasting Services through the County due to the liability associated with such work.**

4. **Written Permission**

Prior to the municipality conducting any work on any Privately Held Land at any time, the Owner of the Privately Held Land must sign a Written Agreement (Form AG-002) with the municipality.

5. **Notice to Residents and Owners**

Prior to the municipality conducting any blasting of beaver dams at any time, reasonable efforts will be made by the municipality to notify all residents and Owners of privately held land within 0.5 miles of the blasting site, and other affected residents and Owners of privately held land both upstream and downstream as required.

6. In any case where the municipality is requested to assist in the management and control of beavers,
 - a) An Owner, any person or road authority must first notify the municipality of the problem by means of a registered beaver complaint.
 - b) All requests for assistance will be documented.
 - c) The Agricultural Fieldman for the municipality will have the sole discretion as to whether or not beaver(s) and/or a beaver dam(s) at any site shall be removed by Agricultural Services personnel.
 - d) **Blasting services are not provided to private landowners**

6. **Owner Request for Assistance**

In the case where the municipality receives a request for assistance from an Owner in respect of beaver activity flooding active farmland, including crop, hay, or pasture, or if the flooding is threatening private buildings, the following procedures will apply:

- a) Agricultural Services ASB Personnel will do an initial inspection of the site at no cost to the Owner. If the complaint is confirmed to be flooding farmland or threatening private buildings, the municipality will remove the beaver by trapping or with the use of firearms, **as well as remove the dams**, as per the rates set in the Listing of Fees, Charges, and Payment Rates.
- b) In the case where a beaver dam is located on land other than the land of the person filing the registered beaver complaint, the person that filed the beaver complaint will be responsible for obtaining the Written Permission (Form AG-002) required by the municipality prior to the municipality conducting any work on the land; as well as be responsible for payment of any service fee levied by the municipality in accordance with this policy.
- c) Work performed by Agricultural Services personnel at any one site is considered to be complete if there is no visible reconstruction of the beaver dam(s) within a two (2) week period after a beaver dam has been opened **/ removed**. If, after a two (2) week period, there is any sign of new beaver activity at the site, the Owner will be required to notify the municipality of the problem by means of filing a new registered beaver complaint and the Owner is again required to pay the service fee to the municipality.
- d) The Agricultural Fieldman may approve or deny any request for assistance the municipality receives under this section.

TO: COUNCIL

RE: BARRHEAD ART GALLERY / PEMBINA ARTS FESTIVAL - COMMUNITY GRANT REQUEST

ISSUE:

Barrhead Art Gallery as part of the Pembina Arts Festival is applying for a Community Grant to assist providing free events during their festival.

BACKGROUND:

- February 2, 2021 – Council approved the Community Grants Policy AD-002 setting a maximum of \$2,500 per applicant pending availability of funds.
- Applicant is requesting a \$1,600 grant to assist with a total project cost of \$8,981
- Pembina Arts Festival has run for 3 years and this year they will expanding to a multi-day event with free events for the general public to attend





Pembina Arts Festival Event Calendar

MARCH 17 - 22, 2026 – LIVE at the Roxy Theatre in Barrhead AB

MON 16	TUES 17	WED 18/ THURS 19	FRI 20	SAT 21	SUN 22
<p>Closed to public</p> <p>Art can be dropped off during regular Roxy hours from March 11 through 15 7 pm - 9 pm</p> <p>FINAL DEADLINE FOR ART DROP-OFF 9AM - 10 AM</p> <p>10 AM Set up & curate art exhibition</p>	<p>Brought to you by the</p>  <p>FREE LIGHTS!</p> <p>NOON - 9 PM Visual Art Showcase</p> <p>7 PM GRAND OPENING OF POP UP GALLERY</p> <p>Wine & Cheese Live Entertainment Glen Potter</p> 	<p>FULL DETAILS AT</p>  <p>pembinaartsfestival.com</p> <p>Art will be up to view with movie ticket</p> <p>6:30 Start Movie doors open</p> <p>Art will be up to view with movie ticket</p> <p>7 PM Regular movie showings</p>	<p>PD DAY - No school in BH</p> <p>FREE CAMERA!</p> <p>6 PM - 10 PM Film Festival GALA OPENS Ejazz</p> <p>Show will start & end dependent on entries</p> <p>Check our web page for current show times, photos lobby, filmmakers' interviews</p> <p>7:30 FILMS START "Comedy, Drama, Experimental, Animation, Documentary, Sci-Fi/Fantasy, Student Production, Music video, Sound Design"</p> <p>Intermission 9 - 9:15</p> <p>One Hour Dance Party</p> <p>DJ SIRI IRIS</p>	<p>Ticket prices increase in March by \$5 each</p> <p>TICKET ACTION! Music Showcase</p> <p>\$35 / 2 unique shows</p> <p>1:30 - 4:30 PM Folk Concert Doors open 1:00 PM \$20</p> <p>Matt & Luke Hawken, Bobbie-Jo Starr, Zachariah Connelly, Grim Stone, Ben de Vos, Laurelle K, Kayley Jade - Headliner</p> <p>7:00 - 10:30 PM Pop/Rock Concert Doors open 6:30 PM \$20</p> <p>Rotary Music Fest Winner TBA, Too Hard to Spell (Youth Cover Band), Ava Nayana, Daybreak Stephanie Westdal, Gene Murphy, HAIDEE, Arlo Maverick - Headliner</p>	 <p>FREE ACTION! <i>Part two</i></p> <p>11 AM - 4 PM Visual Art Showcase</p> <p>Art Market</p> <p>LIVE Entertainment</p> <p>6:30 Start Movie doors open</p> <p>7 PM Regular movie showings</p>

ANALYSIS:

- Application was considered under Policy AD-002 Community Grants (attached).
- Applicant is eligible as they meet the criteria under section 4.1 as follows:
 - A volunteer group, service club or community group that provides service readily available to the general public of the County
 - Barrhead Artist Showcase Committee is a volunteer community group that organizes the Pembina Arts Festival. As part of the festival there will be 3 days of free events that the general public may attend
 - County Community Grant would only be used to support the free activities
 - Needs financial support to complete the project
 - Demonstrates value or benefit to the community as a festival that unites the community through art, inspiring all ages with creativity and connection
- Application was considered under section 5.1 as an event & sponsorship (vs project)
- Application was assessed based on the criteria outlined in section 5.2 as follows:
 - Benefit to community – allows residents to experience arts and culture without having to travel away from the community
 - Other sources of funding, financial viability and community involvement – applicant has received donations/contributions from community members and organizations.
 - Town of Barrhead has approved a grant of \$2,000 for this event
 - Barrhead Elks providing \$2,500 towards the event
 - Although volunteer hours were not needed to meet the self-funding requirements for this application, numerous hours have been donated to this event.
- Project is eligible under section 5.3 and 5.4 as follows:
 - Matching requirement has been met.
 - Event will take place March 17-22, 2026
 - Promotes community connectedness, celebrates the community.
 - Supports tourist attraction.
- Financial implications with the approval of this application:

2026 Community Grant Budget	\$15,000
Dispersed in 2026	(\$0)
Current Balance	\$15,000
Application	(\$1,600)
Balance Remaining for 2026 if approved	\$13,400

STRATEGIC ALIGNMENT:

Processing of Community Grant requests in accordance with the Community Grants Policy AD-002 aligns with the County 2022-2026 Strategic Plan in the following areas:

PILLAR 3 Rural Lifestyle

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play*

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

ADMINISTRATION RECOMMENDS THAT:

Council approves the application from Barrhead Art Gallery / Pembina Arts Festival for a donation of \$1,600 under the Community Grants Policy to assist with the Pembina Arts Festival free events.



**Following 2 tables
PREPARED BY COUNTY OF
BARRHEAD**

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash:	_____	\$ 1600
In-Kind:	_____	\$ 0
Total Requested:	_____	\$ 1600

(Maximum \$2,500)

Funds from Other Sources:

(List other funds including any of the organizations own funds to be used in the project)

Own Funds:	_____	\$ 5769.25
Fundraising:	_____	\$ 902
Volunteer Hours \$ 20/ Hr x _____ Hours =		\$ 10000
Other:	_____	\$
Other:	_____	\$
	Please Specify	
	Please Specify	
Total From Other Sources:		\$ 6671.25 (excluding volunteer hrs value)

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding:	\$ 8271.25 (excluding volunteer hrs value)
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(Total Requested Funding + Total from Other Sources)



Community Grant Application Form

Project Costs:

List a summary of the project costs here. If available, attach price quotes or other supporting documents.

Movie Festival Production Costs	\$2282
Theatre rental (\$500)	\$
Materials & Supplies (\$50 + \$150)	\$
Services (\$420 + \$500)	\$
Advertising (\$100 + \$262)	\$
Musicians (\$300)	\$
Art Gallery Festival Production Costs	\$6699
Theatre rental (\$1500)	\$
Lights & Sound (\$2400 + \$350 + \$75)	\$
Musicians (\$450)	\$
Advertising (\$524)	\$
Materials & Supplies (\$700 + \$700)	\$
	\$
	\$

Refer to Policy for full listing of ineligible costs (e.g. day-to-day operating costs, staff wages or honorariums, flow through funding to re-distribute to others, or donations to charitable causes).

Total Project Costs: \$8981

Barrhead Community Grant Application Information

Please submit completed applications to:

County of Barrhead No. 11 5306-49 Street
Barrhead, AB T7N 1N5
email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca
Incomplete applications will not be accepted.

Applicant Information

Name of Organization:

The Non Profit: **The Barrhead Art Gallery and Club,**

The volunteer group: **The Barrhead Artist Showcase Committee**

The Pembina Arts Festival: a registered Trademarked business who tracks the money for the ticketed one day music event, providing funds to help all groups, we have kept financial records.

The Barrhead Art Gallery and Club,

Mailing Address: Barrhead box 4171, T7N 1A2

Phone Number: 780-235-3040

Street Address City: 4814-53 Ave (Box 4171)

Province Postal Code: T7N 1A2

Email: artclubbarrhead@gmail.com

Contact Name: Claudette MacLean

Position or Title: President

Phone Number: 780-235-3040

Email: artclubbarrhead@gmail.com

Is your organization a registered charity or non-profit?

The Barrhead Art Gallery and Club,

Is an Non Profit

Registration #50284100

The Barrhead Artist Showcase,

Mailing Address: Site 18, Comp 1 Gunn, AB T0E 1A0

Phone Number: 780-953-6317

Street Address City:

Province Postal Code: AB T0E 1A0

Email: barrheadartistsshowcase@gmail.com

Contact Name: Justin Wiesinger

Position or Title: Artistic Director

Phone Number: 780-953-6317

Email: barrheadartistsshowcase@gmail.com

The Pembina Arts Festival,

Registered and Trademarked business

Registration #TN27817485

Is your organization a registered charity or non-profit? One entity is, the other two are not.

This festival involves 3 entities:

The Non Profit: **The Barrhead Art Gallery and Club,**

The volunteer group: **The Barrhead Artist Showcase Committee**

The Pembina Arts Festival: a registered business holding a business account

The event springs from a music festival which has been successfully run, after 3 years of events, running as close to break even as possible (within about \$1,000). **These free events are new**, under the new name but run cooperatively. The music portion generates some of the advertising budget, and video creations used to advertise the free events. The Art gallery has donated resources to produce posters and advertising materials for the music show and free events.

Project Information

Name of Project or Event: Pembina Arts Festival -

Film and Fine Art Portions FREE events only.

Start Date: March 17, 2026

Completion Date: March 23, 2026

Location of Project or Event: Barrhead Roxy Theatre

Page 1 of 4

Community Grant Application Form

Describe Your Project or Event:

Barrhead Art Club & Artist Showcase Committee hosts the Pembina Arts Festival LIGHTS (Visual Art) / CAMERA (Film) / ACTION (Music); at the Roxy Theatre from March 17-22, 2026.

The Barrhead Art Club in collaboration with the Artist Showcase Committee is proud to host **the first annual** Pembina Arts & Music Festival! It has rebranded this year from the stand-alone Barrhead Artist Showcase live music event. The weeklong arts festival now includes a fine art gallery and display, arts & crafts market, film festival, and live music festival. The only ticketed part of the festival is the live music fest. The film fest, as well as the other arts related events, 3 days out of 4 are free to the public! The entire event is still being held in Barrhead Alberta at Barrhead's own legendary Roxy Theatre!

We are specifically seeking funding for the 3 FREE events, "LIGHTS & CAMERA" in the four day festival.

Goals: With rising gas prices and increasing living costs, this event offers a much-needed opportunity for our community to come together. It serves people of all ages, from youth to seniors, fostering a vibrant cultural atmosphere and supporting the local economy. The Pembina Arts Festival unites the community through art, inspiring all ages with creativity and connection, a week-long arts festival.

Anticipated number of County participants, or number directly affected by event, program, or services offered: 300-1000 participants expected, 245 theater capacity cycles throughout the 4 day event.

Target population (Children, youth, adults, seniors, families): Describe how this project will benefit the community: All aspects of the population will find this event of interest. It is family friendly and caters to senior participation by having afternoon hours and provides special needs participation being a wheelchair accessible venue.

Pembina Arts Festival Event Calendar
 MARCH 17 - 22, 2026 – LIVE at the Roxy Theatre in Barrhead AB

MON 16	TUES 17	WED 18/ THURS 19	FRI 20	SAT 21	SUN 22
Closed to public Art can be dropped off during regular Roxy hours from March 11 through 15 7 pm - 9 pm FINAL DEADLINE FOR ART DROP-OFF 9AM - 10 AM 10 AM Set up & curate art exhibition	Brought to you by the BARRHEAD ART CLUB FREE LIGHTS! NOON - 9 PM Visual Art Showcase 7 PM GRAND OPENING OF POP UP GALLERY Wine & Cheese Live Entertainment Glen Potter TEEN ART SHOW	FULL DETAILS AT [QR CODE] pembinaartsfestival.com Art will be up to view with movie ticket 6:30 Start Movie doors open Art will be up to view with movie ticket 7 PM Regular movie showings	PD DAY - No school in BH FREE CAMERA! 6 PM - 10 PM Film Festival GALA OPENS E jazz Show will start & end dependent on entries Check our web page for current show times, photos lobby, filmmakers' interviews 7:30 FILMS START "Comedy, Drama, Experimental, Animation, Documentary, Sci-Fi/ Fantasy, Student Production, Music video, Sound Design" Intermission 9 - 9:15 One Hour Dance Party DJ SIRI IRIS	Ticket prices increase in March by \$5 each TICKET ACTION! Music Showcase \$35 / 2 unique shows 1:30 - 4:30 PM Folk Concert Doors open 1:00 PM \$20 Matt & Luke Hawken, Bobbie-Jo Starr, Zachariah Connolly, Grim Stone, Ben de Vos, Laurelle K, Kayley Jade - Headliner 7:00 - 10:30 PM Pop/Rock Concert Doors open 6:30 PM \$20 Rotary Music Fest Winner TBA, Too Hard to Spell (Youth Cover Band), Ava Nayana, Daybreak Stephanie Westdal, Gene Murphy, HAIDE, Arlo Maverick - Headliner	KIDS COLOURING CONTEST! BARRHEAD ART CLUB FREE ACTION! Part two 11 AM - 4 PM Visual Art Showcase Art Market LIVE Entertainment 6:30 Start Movie doors open 7 PM Regular movie showings

2026 Economic Development

The Pembina Arts Festival not only offers live entertainment but also drives revenue for local businesses, The event expands yearly gaining wider recognition, especially with the valuable video content and positive word-of-mouth.

- **Direct income for the area:** brings \$10,000 to the community a year
- **Charitable contributions:** 50/50 opportunities for local charity groups.
- **Sustainability & Employment:** Establish a self-sufficient annual event that creates local job opportunities.
- **Cultural Hub:** Transform Barrhead into a premier destination for art, film, and music in Western Canada.
- **Economic Impact:** Attract 1,000+ visitors over four days to boost local businesses, hotels, and restaurants.
- **Community Revitalization:** Support local infrastructure, specifically the **Barrhead Roxy Movie Theater**, to ensure existing assets thrive before investing in new tax-funded projects.
- **Creative Migration:** Motivate artists from Alberta and beyond to relocate to the area, enriching the community's social and cultural fabric. Artists exiting the Vancouver or Toronto area will find Barrhead to be an area where the arts are active and encouraged.
- **Barrhead County a Unique Movie Location:** Barrhead County has a unique picturesque location ideally suited for filmmaking. Our picturesque lakes, fields, forests and farms, as well as the small town backdrop provide an untouched raw location which mimics parts of the USA and Europe. By attracting film makers to the area we draw a new industry which could benefit individual land owners, providing jobs for extras and the hospitality industry.
- **Family Enrichment:** Provide diverse activities for farming and business families—particularly women and children—to foster skill-building, confidence, and local pride.

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash: **-\$1600**----- \$

In-Kind: **--0**----- \$

Total Requested: **-\$1600**----- \$ (Maximum \$2,500)

Funds from Other Sources:

(List other funds including any of the organizations own funds to be used in the project)

Art Gallery FESTIVAL Income: **\$5,769.25**

Pembina Arts MOVIE Festival Current **\$902.00**

Total current income known February 19, 2026: **6671.25**

Volunteer Hours \$ 20/ Hr x Hours =\$10,000 value

Already tracked at 280 hours for 2026 we expect 500 hours to complete the event.

This is a complex event involving 3 free days to the public and one ticketed Music Festival day. We have allocated sponsors and sources who will contribute money toward the free events only. **Barrhead County money would be used to support only the 3 free days.**

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding: (Total Requested Funding + Total from Other Sources)

MOVIE FESTIVAL Income:	Town	Advertising Movie Portion	262
	entries	fees paid by movie makers	70
tentative	TD	Other sponsorships	500
	Personal Donations in cash		70.00
		Total Income as of February 19	902

Art Gallery FESTIVAL Income:	TOWN of Barrhead	sponsorship for music	450
	TOWN of Barrhead	sponsorship for rent	500
	TOWN of Barrhead	sponsorship of advertising	524
	Elks	sponsorship for lights and cords	2500
art gallery earns money selling tickets for the music show	15% of their sold Music ticket sales (as per Febuary 20)		35.25
	Alcohol sales	1000 (50% discount for Art Gallery days)	0
	Crafter tables	\$15 pre table	45
Monday set up and Sunday discount	Roxy Theater	Donation by roxy for 2 extra days	1000
	Out of town artist fees		15
	Art Gallery's own funds		700
		Total sources of Income	5,769.25

$+\$1,600+6671.25=\8271.25

$(5,769.25 \text{ ART}+ 902 \text{ Movie}=6671.25)$

Community Grant Application Form

Project Costs

List a summary of the project costs here. If available, attach price quotes or other supporting documents.

MOVIE FESTIVAL Production Costs:	Barrhead Roxy Theatre	Theatre Rent	500.00
	Dollar store Barrhead	balloons	50.00
	Douglas Printing	Photo Wall	420.00
	Video Editing	Down loading and organizing, editing final Movie Program	500.00
	Musicians		300
20 mins	Siri Iris	\$150.00	
20 mins	ejazz	\$150.00	
	Food for artists / volunteers		150.00
	Advertising	Posters	100.00
	Advertising portion	Radio, Facebook	262.00
		Total Movie Festival Costs	2,282.00

Green denotes allowable expenses based on policy

ART GALLERY FESTIVAL Production Costs:	Lights		2,400.00
	Musicians	Travina, Glenn, and Colin	450
Glenn Potter	\$200.00	Calahoo	
Travina Lynn	\$150.00	Barrhead	
Colin Trost	\$100.00	Barrhead	
	\$450.00		
things we would like to do if the festival has money for it	Sound / Production Tech		350.00
	Sound Gear		75.00
it	Facebook Ads / Radio		524.00
3 days of rental	Roxy Theater	Rent cost	1,500.00
food served at 7:00	Coop food	cheese, grapes, bread, crackers	700.00
estimate	Wine	7x100	700.00
		Total cost of Art Gallery 2 Free days	6,699.00

Refer to Policy for full listing of ineligible costs (e.g. day-to-day operating costs, staff wages or honorariums, flow through funding to re- distribute to others, or donations to charitable causes).

Total Project Costs: \$ Total Excluding the Music Portion (March 21) of the event

Allowable by policy: \$1600

Total: 2,282.00 + 6,699.00= \$8981

SEE LAST PAGES FOR ADDITIONAL INFORMATION

The personal and business information provided will be used to process the Community Grant Application and is collected under the authority of Section 33 (c) of the *Freedom of Information and Protection of Privacy Act (FOIPPA)* . If you have questions about the collection and use of this information, please contact the County of Barrhead at 5306-49 Street, Barrhead, Alberta T7N 1N5 or 780-674-3331.

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

Signature
Print Name and Title

Jade Munck

Business Development
Pembina Arts Festival

Signature
Print Name and Title

Date February 19, 2026

Date

Page 3 of 4

For Office Use Only

Application Reviewed and Approved Application Reviewed and Denied

Grant Number:
Council Resolution No. :

Community Grant Application Form

Funding Requested: \$

Funding Approved: \$

Criteria and Evaluation (Comments must be completed if application is denied or modified):

Letter Sent:

Signature of Authorized County Representative

Print Name and Title of Authorized County Representative

Date

Page 4 of 4

Application #: _____ Resolution #: _____

Community Grant Declaration Name of Organization: ("the Organization)

The Organization declares that:

The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ("the Policy").

The Organization agrees to the following terms and conditions:

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.
2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wishes to vary the purpose, it agrees to be bound by the requirements set out in the Policy.
3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.
4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:
 - a. mutual consent;
 - b. 90 days written notice by either party;
 - c. demand by the County for immediate repayment in the event of a breach of any term or condition; or d. if the Organization becomes insolvent
5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.
6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the

Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.

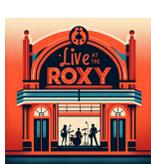
7. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIPP)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIPP Act*, subject to any applicable exceptions to disclosure under the Act.

8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

Signature Print Name Date Signature Print Name Date

Barrhead Artist Showcase Committee



Site 18, Comp 1 Gunn, AB TOE 1A0

Phone: Jade 403-909-5233

January 19, 2026

Email: barrheadartistsshowcase@gmail.com

Lights, Camera, Action March 17-21, 2026

PEMBINA ARTS FESTIVAL MARCH 16-22 EVENT CALENDAR							
	3/16	3/17	3/18	3/19	3/20	3/21	3/22
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
VALID MUSIC FEST TICKET PURCHASE = ONE HOLE PUNCH AT THE BARRHEAD ROXY THEATRE	 FINAL DEADLINE FOR VISUAL ART	 LIGHTS Visual Art Showcase FREE! Roxy Theatre OPEN Noon - 9:00pm	 Regular Movie Showings Art will be up both days to view	 CAMERA Film Festival Gala 6:30-10pm All Ages Welcome Admission by Donation	 ACTION! Music Festival Doors: 1pm Show: 1:30-4:30pm Doors: 7pm Show: 7:30pm-10:30pm	 ACTION! Part 2 Visual Art Showcase FREE ADMISSION Open to public 11 am - 4 pm	
	10:00-11am Set up and Curate Art	Grand Opening of Pop-Up Art Gallery	FULL EVENT DETAILS AT PEMBINAARTSFESTIVAL.COM		 ART CLUB	 PEMBINA ARTS FESTIVAL	ART MARKET & Live Entertainment & Gallery
	Not open to public	7:00pm Wine and cheese & Live Entertainment					

2026 Objectives

This year, we have created a weeklong festival! **4 days of events**, combining the power of the Barrhead Art Gallery, the Barrhead Artist Showcase committee, filmmakers of Canada and the Crafters of Northern Alberta to create a 4 part event:

“LIGHTS” Tue March 17 **Visual Arts** Gallery **FREE entry.**

Theater space has been hung with art from Northern Alberta

Themes of lights, in towns, villages and natural spaces and nature's lightshow phenomena. Visiting artists pay \$15 for art entry (3 painting max) Acoustic music, Kids Colouring Contest, Teen youth drawing contest, hung in the lobby, Awards and presentation (theater offers prizes), In partnership with the Barrhead Art Gallery.

Show opens on Tuesday March 17 NOON

Noon opening for public viewing

7:00 wine and cheese official opening of the festival.

“CAMERA” Friday March 2 **Film Festival** All day film **FREE**

Current applications: 2 hour 20 mins

Start time to be announced (dictated by entries)

Gala movie opening night!

Categories:Comedy, Drama, Thriller/Horror, Experimental, Animation, Documentary, Sci Fi/Fantasy, Student Production, Music Video, Sound Design

“ACTION” Sat March 21 **Music** The Barrhead Artist Showcase **Ticketed**

1:30 Folk Music

7:30 Pop and Rock

Advanced ticket price:\$20 per 3 hour show or \$35 for Day Pass

March tickets: \$25 per 3 hour show \$40 for Day Pass

featuring **15** local bands across two shows, totaling approximately 6 hours of entertainment. Yearly we provide a high-quality, family-friendly music experience for the Barrhead community, reducing the need for travel out of town. We expect up to 1000 people to attend the week-long event, and we will employ 6 people while providing performance and paid opportunities for **37** musicians.

“ACTION” part 2 Sun March 22 Art & Craft FREE

11:00am to 4:00pm

Theater space has been hung with art from Northern Alberta

10 craft tables, Acoustic music, final day of the art exhibit

Last Year’s Recap: featured **15** local bands, with 27 unique artists across **2 shows**, totaling approximately 6 hours of entertainment. 6 Volunteers provided 211 hours of work. We provided a high-quality sound, family-friendly music experience for the Barrhead community, reducing the need for travel out of town. 301 people attended the event, and we employed paid opportunities for **33** people, providing promotion for 17 businesses, \$180 in 50/50 for the Blue Heron Society, and created a customer base for local businesses through out-of-town visitors travelling as far as Whitecourt. **We fell short of completely funding the event by \$1275.52** which was donated by the Weisinger family to assure no negative balance was carried forward. The true cost of the event is \$16,100. Tickets cost \$20-25, without community contributions the price per person would rise to (\$54-58). \$9,900 entered the local economy.

History 2023: The event was led by volunteers, funded by the Town of Barrhead, and supported by paid town employees and volunteers. The first show was sold out, featuring 7 artist groups. Food was collected for the Food Bank. It became the only recreational event in 2023 to make a profit for the town.

2024: The second year saw the event run entirely by volunteers, with 8 volunteers contributing over 211 hours. The event was supported by six business sponsors and a \$500 bursary from the town for Roxy Theater rent. \$200 and 100 pounds of food was collected for the Food Bank. We also introduced sponsorships for discounted advertising, and a high-quality video production allowed artists to purchase videos of their performances. Despite running entirely on volunteer power, we kept ticket prices affordable at \$15-\$20 per person. The event hosted 9 acts with 15 participants, and the value of community contributions was invaluable. Without sponsors or town support, the cost per ticket would have risen to \$77.

How You Can Help

We encourage you to purchase tickets for your family in advance. Tickets are available at the Roxy
Pre-sold tickets will help us secure financing for the event.

Volunteers Needed for:

Ticket sales

Day of set up and back stage help

Saturday Morning Clean up and Market set up

MARCH
21



**15 BANDS - 37 MUSICIANS
7 HOURS OF TERRIFIC
ENTERTAINMENT!**

Pembina Arts Festival AMAZING VALUE

Just \$20 each - two unique shows or both for only \$35!
Tickets available online or at Pembina COOP
customer service. Price increases by \$5 in March!



Available for presentation: 2026 Accounting Summary *(Please respect the privacy of our financials. Only to be shared with county employees involved in decision making regarding our event, or for needed reporting to officials)* **Last Year's Video Recap, This year's promo reel**



TO: COUNCIL

RE: CORPORATE COMMUNICATIONS PLAN

ISSUE:

Council to review and approve the County of Barrhead's Corporate Communications Plan.

BACKGROUND:

- Development of a Corporate Communications Plan is listed as a priority project in the County's 2022-2026 Strategic Plan.
- Corporate Communications Plan aligns many key aspects of municipal communication:
 - Outlines key priorities for corporate communications
 - Establishes best practices for public messaging
 - Highlights pros & cons of communications tools available
 - Establishes process for addressing information gaps
 - Sets the annual communications calendar
 - Implements an internal communications request form.
- Communications Plan is cross referenced with the County of Barrhead's (draft) Corporate Use of Social Media Policy, which sets specific guidelines for the County's corporate social media accounts.

ANALYSIS:

- Development of a Corporate Communications Plan is essential to establish confidence in County information, increase awareness of programs & services, ensure transparency, and enhance civic pride & community spirit.
- Communications Plan allows the County to establish key messaging & best practices to ensure a consistent public brand/image.
- Communications Plan provides a framework for the County to deliver timely, accurate, and consistent information. Addressing information gaps by keeping ratepayers informed can prevent potential misconceptions from escalating, becoming harmful, or gaining traction with the general public.
- By defining internal procedures, the Corporate Communications Plan can streamline County operations, increase efficiency in use of staff time, and increase response time in urgent situations.
- By directly aligning with the Council's Strategic Plan, the Corporate Communications Plan ensures that municipal communications support the County's overall goals & objectives.

STRATEGIC ALIGNMENT:

Council approval of a Corporate Communications Plan directly aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	3 Rural Lifestyle
Outcome	<i>3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.</i>
Goal	3.2 County promotes & celebrates success/achievements.
Strategy	3.2.2 Develop a corporate communications plan.

ADMINISTRATION RECOMMENDS THAT:

Council approve the County of Barrhead Corporate Communications Plan as presented.



Communications Plan

March 2026

Contents

Communication Priorities	3
Messaging Best Practices	4
Communication Tools Available	4
Communications Tools: Cost/Benefits.....	5
Addressing Information Gaps.....	6
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Communications Request	9

Communication Priorities

Priority 1: Civic pride & community spirit

- **Outcome:** County enhances reputation & builds strong public perception.
 - **Strategy:** Increase sharing “good news” stories to celebrate successes.
 - **Strategy:** Increase frequency & variety of content produced and track performance metrics.

Priority 2: Public confidence in County information

- **Outcome:** County increases trust in public information and provides a strong source of truth to combat misinformation.
 - **Strategy:** Proactively identify, assess, and address information gaps in a timely and coordinated manner.
 - **Strategy:** Ensure all communications content follows *Messaging Best Practices* for clear, concise, and consistent information.

Priority 3: Awareness of programs & services

- **Outcome:** County ensures public has clear understanding of municipal operations and knows where/how to access information.
 - **Strategy:** Regularly update *Communications Calendar* to sufficiently promote programs, services, and events.
 - **Strategy:** Increase access to information through regular updates to website & social media content, and ensure critical information is available to all ratepayers.

Priority 4: Public involvement & feedback

- **Outcome:** County enhances public engagement and ensures that public is aware of ways to give feedback & get involved in their community
 - **Strategy:** Ensure that the process for giving feedback is clear and easy to understand.
 - **Strategy:** Promote methods for the public to get involved in their community, in accordance with *Public Participation Policy AD-006*.

Messaging Best Practices

All public communication from the County of Barrhead should maintain a distinct visual identity through the County’s *Branding Standards*. Public communication should include the following key aspects:

- Succinct description of service, event, or program (what it is)
- Key details (where & when)
- Value for public (why should they care)
- Contact details or link for more information

Communications Coordinator will ensure compliance with the *Corporate Use Of Social Media Policy AD-XXX (DRAFT)* for all communication via social media, including best practices for posting, monitoring comments, or sharing external information/events.

Communication Tools Available

County of Barrhead has a wide range of communication tools available, with distinct benefits & drawbacks. Communications Coordinator will work with staff to determine most effective methods for each communications campaign.

Communication Tool	Benefits/Strengths	Drawbacks/Blind Spots
Website	<ul style="list-style-type: none"> • Primary location for all County information • Organized & easy access to up-to-date County info • Offers enhanced content/details 	<ul style="list-style-type: none"> • Must have internet connection to access • Requires public to actively seek out information
Facebook	<ul style="list-style-type: none"> • County official page becomes a source of truth on social media • Real-time updates & news for residents • Gets shown to followers, doesn’t require them to actively seek information • Paid ads extend reach to show County posts to people who don’t follow County of Barrhead • Can redirect to website 	<ul style="list-style-type: none"> • Must have internet connection & Facebook account to access • Can become a toxic environment & incubator for misinformation
BARCC-Connect Alert	<ul style="list-style-type: none"> • Instant, real-time information directly to subscribers (most effective) • Utilizes multiple channels as selected by account holder (phone, text, email) • Can redirect to website 	<ul style="list-style-type: none"> • Must be registered to receive alerts
Press Release	<ul style="list-style-type: none"> • Formal method to release important, wide-reaching news • Often picked up by local media to help promote 	<ul style="list-style-type: none"> • Formal structure not suitable for all items • Higher level of coordination required

Mailout Flyers/Inserts	<ul style="list-style-type: none"> • Very wide/targeted range (send to all residents or specific area) • Can reach residents regardless of internet connection, newspaper subscription, or BARCC registration 	<ul style="list-style-type: none"> • Must provide adequate time for flyer to reach mailboxes (not ideal for quick turnaround) • Not always cost-effective (printing, folding, postage) • More labour intensive
Local Newspaper	<ul style="list-style-type: none"> • Reaches subscribers in region • Does not require internet access 	<ul style="list-style-type: none"> • Must have newspaper subscription, unable to confirm number of County subscribers. • Limited readership, limited reported success (based on post-event surveys) • Not always cost-effective • Time constraints
Local Radio	<ul style="list-style-type: none"> • Potential to reach broad scope of listeners across region • Does not require internet access 	<ul style="list-style-type: none"> • Unpredictability of listeners & relevance (stations based in Westlock/Whitecourt) • Not always cost-effective
Information boards, posters, road signs	<ul style="list-style-type: none"> • Potential for higher visibility: can reach residents regardless of internet connection, newspaper subscription, or BARCC registration 	<ul style="list-style-type: none"> • Only efficient if used in high-traffic areas • Up front cost • More labour intensive • Limited messaging

Communications Tools: Cost/Benefits

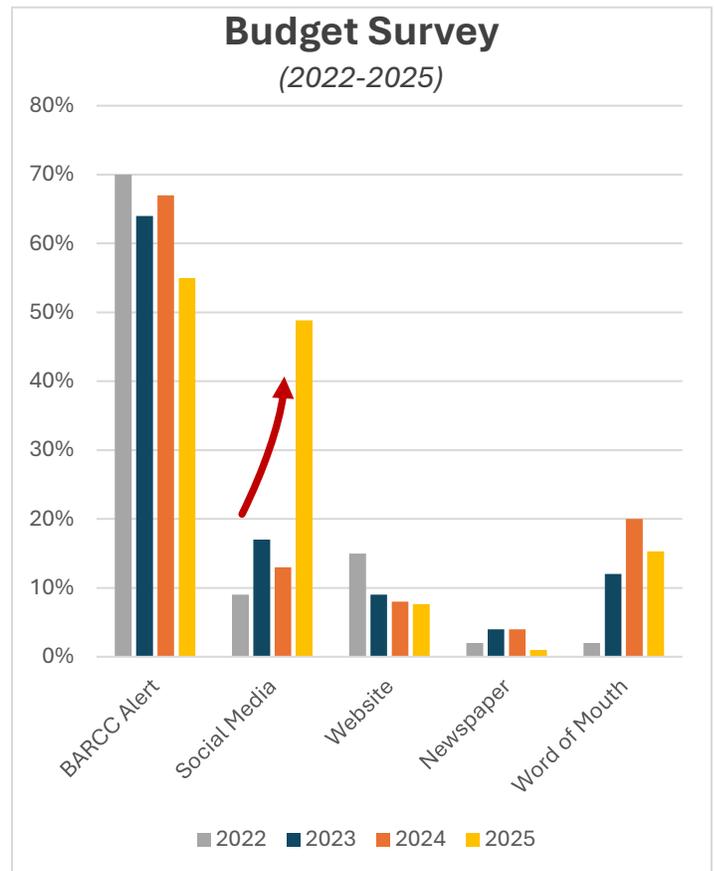
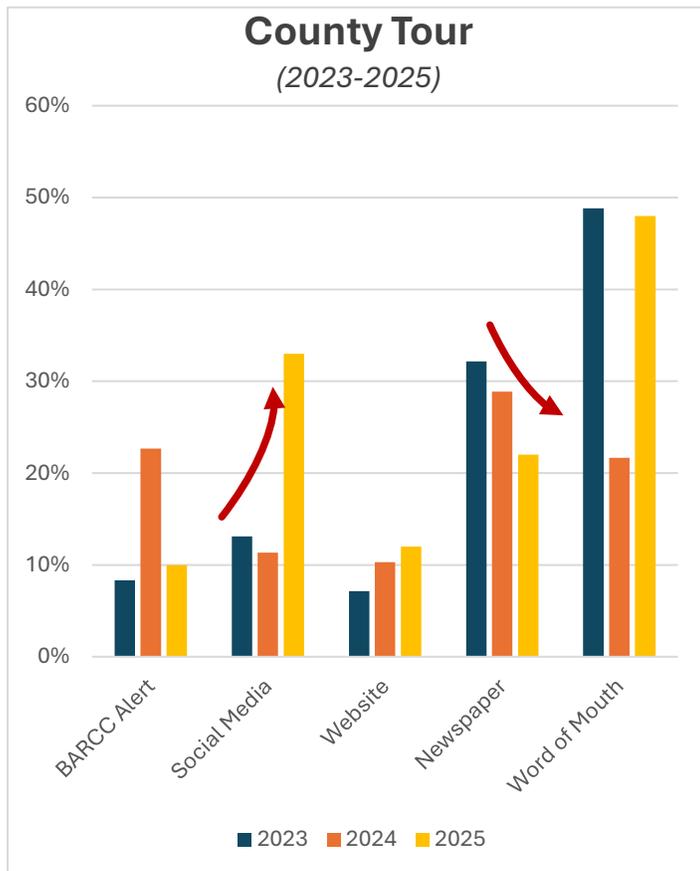
At County of Barrhead events & public engagement opportunities, the County surveys participants to learn how they heard about the event. The following chart compiles input from 10 different events, spanning 2022-2025.

	How participants heard about event <i>(average from 2022-2025)</i>	Average cost <i>(for a single campaign)</i>	Average reach <i>(for a single campaign)</i>
BARCC Alert	55%	Free	2,480
Social Media (paid ad)	25%	\$100 - \$200	5,000
Social Media (free post)	No data	Free	750 - 1,500
Website	10%	Free	900
Newspaper	15%	\$180 - \$377	750*
Word of Mouth	25%	Free	Info not available
Radio	No data	\$500 - \$700	Info not available
Mailout Flyer	No data	\$550 - \$600	3,073

*Combined newspaper subscriptions from County & Town of Barrhead residents.

Survey data also shows an increasing value of social media advertising, corresponding with a potential decrease in effectiveness of newspaper ads.

For example, the following graphs depict participant responses for 2 different types of County events (annual County Tour and annual Budget Survey).



Addressing Information Gaps

County of Barrhead Communications Coordinator will work with all departments to identify and assess opportunities to proactively fill information gaps. This will help keep County ratepayers informed about municipal operations and prevent potential misconceptions from escalating, becoming harmful, or gaining traction with the general public.

Communications Coordinator will be responsible for tracking any identified information gaps. For each topic, the tracking list will include tactics/focus to develop key messages, calls to action, and identify the department responsible for working with the Communications Coordinator to address information gaps.

Communications Calendar

Throughout the year, County of Barrhead organizes many events, programs, and services that require extensive public communications. The following calendar captures most annual/recurring communications campaigns.

For events or programs not listed in the *Communications Calendar*, a *Communications Request Form* (see attached) must be submitted to the County of Barrhead Communications Coordinator.

Annual Communication Campaigns	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Shelterbelt Program	█			█								
Strategic Plan Report Card		█										
Ag Extension Events	█	█	█							█	█	
Rural Living Expo & Dinner		█	█									
County-Wide Food Drive			█	█								
Annual Report				█	█							
Info At-A-Glance Brochure					█							
Pond Days Field Trip					█	█						
Fly-In Breakfast					█	█						
Summer Newsletter						█	█					
County Tour						█	█	█				
Budget Survey								█	█			
Budget Open House								█				
Budget Engagement Report									█	█		
Grade 5 Ag Tour (on hold)									█	█		
LIFT Conference									█	█		
Winter Newsletter											█	█



Communications Request

(Internal)

Please note: requests must be submitted to Communications Coordinator at least 3 weeks before the event's registration deadline.

Key Details

Name of event: _____

Date & time: _____ Location: _____

About the Event

Description of event: _____

Why should people attend? _____

Partnering organizations: _____

Registration Details

Pre-registration is required

How to register: _____

Cost to register: _____ Registration deadline: _____



Communications Request

(Internal)

FREE MARKETING:

Communications requested	Recommended post/ launch timing	Requested date for post/launch
<input type="checkbox"/> Website event	Post as soon as tickets on sale, at least 2 weeks before reg. deadline.	_____
<input type="checkbox"/> Facebook post (free)	Post as soon as tickets on sale, re-share 1 week before reg. deadline.	_____
<input type="checkbox"/> BARCC-Connect Alert	Send alert soon after tickets on sale, at least 2 weeks before reg. deadline.	_____
<input type="checkbox"/> Posters for printing or email	Post as soon as tickets go on sale, at least 2 weeks before reg. deadline.	_____

PAID ADVERTISING:

Communications requested	Recommended timing & budget	Requested timing & budget
<input type="checkbox"/> Facebook ad (paid)	<p>Launch soon after tickets on sale, at least 2 weeks before registration deadline.</p> <p>Generally, campaigns spend \$150 or less (more budget = better traction).</p>	<p>Requested timing: _____</p> <p>Budget: _____</p>
<input type="checkbox"/> Newspaper ad	<p>Launch at least 1 week prior to deadline.</p> <p>Generally, ads cost \$130-\$300 per week (depending on size).</p>	<p>Requested timing: _____</p> <p>Budget: _____</p>
<input type="checkbox"/> Mailout flyer	<p>Submit to post office at least 3 weeks before registration deadline.</p> <p>Mailout campaigns usually costs around \$500-\$600.</p>	<p>Requested timing: _____</p> <p>Budget: _____</p>
<input type="checkbox"/> Radio	<p>Submit to station at least 3 weeks before registration deadline.</p> <p>1 week campaign costs \$350-\$500.</p>	<p>Requested timing: _____</p> <p>Budget: _____</p>

TO: COUNCIL

RE: CORPORATE USE OF SOCIAL MEDIA POLICY

ISSUE:

A policy is required to provide a framework for the County of Barrhead's Corporate use of social media.

BACKGROUND:

- County of Barrhead supports the use of social media to further its strategic direction & goals.
 - Social media is a tool that can be used to complement traditional communication & marketing methods and contributes to a positive public image.
- February 22, 2023 – County of Barrhead opened a Facebook page, its 1st social media account.
- County of Barrhead Facebook has primarily been a one-way method of communication, used to distribute information to the public. Whenever possible, County has disabled the option to comment, review, or message the municipality through Facebook.
 - Ratepayers are directed to official channels (phone/email) to contact the County of Barrhead and forwarded to the County's website as the primary source of information for programs, services, and updates.
- In addition to municipal content, County of Barrhead often re-shares posts from community organizations about upcoming events, services, or programs available to County residents.
- County of Barrhead currently lacks policy guidelines for how the corporation moderates its social media accounts, interacts with public through social media, or shares 3rd party events/programs.
- January 23, 2026 – Policy Committee reviewed the draft Corporate Use of Social Media Policy and recommended presentation to Council.
- Corporate Use of Social Media Policy is cross referenced with the County of Barrhead's (draft) Corporate Communications Plan, which sets a framework for the County's broader communications priorities & strategy.

ANALYSIS:

Corporate Use of Social Media Policy establishes guidelines in 3 key areas:

1. Roles & responsibilities for corporate social media accounts.
 - Scope of this policy is limited to use of official County of Barrhead corporate social media accounts.
 - This policy does not cover actions of staff or councillors on personal/private social media accounts.
2. County social media as one-way communication method (where possible).
 - It is increasingly common for municipalities in Alberta to disable the option to comment on social media posts, especially for municipalities with limited or part-time communications staff.

- In certain circumstances, it is not possible to disable comments. This policy also sets guidelines for content moderation in these cases.
3. Sharing 3rd party content on social media.
- Sharing external content passes the information along to the County of Barrhead's followers – this gives the impression that the County endorses the original post.
 - Guidelines are required to ensure shared posts align with the County's public image and allows for consistent treatment of external requests to share 3rd party social media content.

STRATEGIC ALIGNMENT:

Review and approval of policies aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	4 Governance & Leadership
Outcome	<i>4 Council is transparent & accountable.</i>
Goal	4.1 County improves risk management.
Strategy	4.1.3 Create, review & update County policies.

ADMINISTRATION RECOMMENDS THAT:

Council approve Corporate Use of Social Media Policy as recommended by the Policy Committee.

Policy Title: Corporate Use of Social Media

Policy Number: AD-0XX

Functional Area: Administration

PURPOSE

To establish and designate roles and responsibilities for corporate use of social media by the County of Barrhead.

POLICY STATEMENTS

County of Barrhead supports the use of social media to further its strategic direction and goals. Social media is a tool that may be used to complement traditional communication and marketing methods. A social media presence contributes to the image of the County, and directs people to the County of Barrhead website, which is the primary source of information for County programs, services, & updates.

This policy sets standards and principles to ensure a consistent and professional approach to how the corporation communicates County business to ratepayers and promotes the Barrhead community via social media sites.

SCOPE

This policy applies to all official County of Barrhead corporate social media accounts across all platforms.

DEFINITIONS

- a) *“Comment”* is a form of engagement in which a user directly replies to a social media post. These are displayed as connected to the original post (usually underneath) and are visible to the public.
- b) *“County”* means the County of Barrhead.
- c) *“Direct Messages”* are private messages sent by one individual social media account to another individual social media account. Direct messages are not visible to the public.
- d) *“External Source”* means any group or organization other than the County of Barrhead.
- e) *“Link”* is a word that acts as a button to point to another website. When a link is clicked, the user is redirected to another webpage.
- f) *“Post”* means a display of content in an online environment, including text, images, audio, or video.
- g) *“Share”* means the action of using a social media account to pass along content to one’s own audience on a social media platform. *“Sharing”* third-party content to County of Barrhead social media accounts will result in the third-party material (from an external source) being shown to the County of Barrhead’s audience. In this case, the County of Barrhead’s social media page will appear as connected to the shared post and will give the impression that the County of Barrhead endorses the original post.
- h) *“Social Media Designate”* means an employee who has been granted the authority by the CAO to post & manage the County of Barrhead’s social media platforms.
- i) *“Social Media Platform”* is an online service or software platform that focuses on sharing and commentary by providing users with a profile and means to connect with the public through text, images, audio, or video. Common social media platforms include, but are not limited to, Facebook, Instagram, X (formerly Twitter), BlueSky, LinkedIn, TikTok, YouTube.

- j) “Third-Party Material” means posts, advertisements, event promotion, or other material that has been developed & published by an external source, and do not directly relate to County business.

GUIDELINES

1. Responsibilities

1.1 County Manager (CAO) will:

- a) Ensure appointment of Social Media Designates.
 - i. Communications Coordinator will be appointed as the primary Social Media Designate.
 - ii. A secondary Social Media Designate will also be appointed to manage the County of Barrhead’s social media accounts in the absence of the Communications Coordinator.
 - iii. Additional Social Media Designates may be appointed by the CAO to operate social media accounts for specific County of Barrhead initiatives, programs, or events as required.
- b) Approve the establishment or closure of any corporate social media accounts.
- c) Ensure compliance of this policy by Social Media Designates and staff

1.2 Social Media Designates will:

- a) Be responsible for managing, prioritizing, and formatting content to be posted on the County’s social media platforms.
 - i. Messages posted on social media should be short and concise.
 - ii. Links to additional information/webpages should be provided whenever possible.
 - Information pertaining to County-specific business should include a link to the relevant source materials on the County’s website.
 - Information taken from an external source should include a link to the original source material.
 - iii. County of Barrhead corporate social media pages will not comment, react to, or otherwise interact with other social media pages unless it is to share or promote relevant information as deemed appropriate by the Social Media Designate (see Section 3.3).

1.3 County of Barrhead employees will:

- a) Submit communications requests to the Social Media Designate, adhering to timelines & process outlined in the County’s *Communications Plan*.
 - i. Employees may need to receive director/manager approval of social media content, when requested by a Social Media Designate or the employee’s supervisor.

2. Public Interaction & Moderation

2.1 County of Barrhead social media will be used as a one-way method of communication, to push information out to the public.

- a) County’s social media platforms will not be regularly monitored for public interactions such as comments or direct messages.
 - i. Social Media Designate will take appropriate steps to ensure the public is aware that the County’s social media is not regularly monitored and refer the public to 2-way communications channels that are regularly monitored.

- b) Wherever possible, the ability for the public to comment on the County of Barrhead's social media posts or directly message the County through social media will be disabled.

2.2 If it is not possible to disable commenting or direct messages, the following actions will be taken:

- a) In general, responses will only be provided where the individual has asked a direct question that can be answered by directing the commenter to a particular publicly available source of information. Responses may also be given to correct statements that include misinformation, directing the commenter to the source containing the correct information.
- b) Responses should be written in plain language. Formal language and technical jargon should be avoided.
- c) Professionalism should be maintained in all interactions. Social Media Designate should not engage in aggressive or antagonistic behavior on social media.
- d) Social Media Designate should consult with the relevant department head if unsure of how to respond to questions, or if more information is needed.
- e) County of Barrhead reserves the right to delete comments that contain objectionable content without notice, including content that:
 - i. Contains vulgar, offensive, or discriminatory language
 - ii. Contains personal attacks or threats
 - iii. Is clearly off-topic, false, or misleading
 - iv. Contains spam, advertising, or include links to other sites
 - v. Promotes particular services, products, or political organizations
 - vi. Advocates illegal activity
 - vii. Infringes on copyrights or trademarks
 - viii. Violates any County of Barrhead policies or bylaws
 - ix. Contains other material deemed inappropriate or objectionable by the Social Media Designate or the County Manager.

3. Sharing 3rd Party Information

- 3.1 If County of Barrhead is partnering on an initiative but is not acting as the administrative lead, Social Media Designate may share original posts created by the organization leading the initiative.
- 3.2 County of Barrhead will not post or share advertisements from businesses or for-profit enterprises on County of Barrhead corporate social media pages, unless deemed to be a benefit to County residents.
- 3.3 County of Barrhead may share third-party material, only if the organization & material are deemed appropriate by Social Media Designate or County Manager.
 - a) Material from external organizations will only be deemed appropriate if:
 - i. Organization is a registered non-profit organization, volunteer group, community group, or a division of provincial or federal government.
 - ii. Organization provides services within the County of Barrhead or provides services readily available to general public in the County.
 - iii. Organization brings value or benefit to the community.
 - iv. Organization is in good standing with the County.



TO: COUNCIL

RE: 2026 MOWER AND SIDEARM REPLACEMENT

ISSUE:

Units #326 (2006 Degelman Sidearm) and #329 (2012 Degelman 15' Mower) are up for replacement in the spring of 2026 as per the 10 Year Capital Equipment Plan. These units have been used as back-ups for the past 7 years, and the current sidearm and mower units are scheduled to replace them.

BACKGROUND:

- December 16, 2025 – Council Resolution 2025-424 approved the 2026 Capital Budget of \$10,624,042
 - 2026 Capital Budget included purchase of a new sidearm and mower for the cost of \$45,000 each (total \$90,000), with an estimated trade-in value of \$2,500 each for the backup Units (#326 & #329).
- Replacement is scheduled for Summer 2026 so they can be used during the 2026 Ditch Mowing Program.
- Pricing for replacement units was obtained from 2 local vendors (Horizon Ag & Turf and Rocky Mountain Equipment).
 - Sidearm - Degelman is the only company that makes a suitably sized sidearm for our mowing application.
 - Mower - Degelman and Schulte are both Canadian brands (manufactured in Saskatchewan) that can handle the heavy-duty nature of ditch mowing along with having readily available parts.

ANALYSIS:

- Submitted quotations were reviewed for completeness and to ensure that the provided specifications were met. Quotations were evaluated based on price, brand experience, and delivery times.
- Pricing summary is as follows:

Dealer	Horizon Ag & Turf <i>(sidearm only)</i>	Horizon Ag & Turf <i>(mower only)</i>	Rocky Mountain Equip. <i>(mower only)</i>
Make & Model	Degelman Sidearm 1820	Degelman Rev 1500 Mower	Schulte XH1500 Mower
Price	\$43,300.00	\$57,350.00	\$56,750.00
Anticipated Delivery Date	Spring 2026	Spring 2026	October 2026

- County has used Degelman mowers for over 20 years and has been satisfied with their performance. Mowers are typically used for approximately 7 years and then set aside as a backup unit as well as for parts. Often, parts will be taken off the back up unit to minimize downtime while new parts are ordered.

- Current unit that will be moved to be back up is a Degelman mower, so our current practice of using parts off of it would not work if a Schulte mower was purchased.
- County mechanics are familiar with the Degelman mowers and understand the common issues and required maintenance.
- Units #326 & #329 have been used as backups. Current units will become the backups once the new units have been received.
 - Units #326 & #329 will be disposed of in accordance with Policy FN-005 – Disposal of Surplus Items.

STRATEGIC ALIGNMENT:

Planning for equipment replacement aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 2 Municipal Infrastructure & Services

Outcome *2 County has the necessary tools & information to deliver programs and services efficiently.*

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council directs Administration to purchase a Degelman 1820 Sidearm and Degelman Rev 1500 Mower from Horizon Ag & Turf for the total price of \$100,650.00.

Council directs Administration to consign units #326 (2006 Degelman Sidearm) and #329 (2012 Degelman 15' Mower) to auction.



TO: COUNCIL

RE: 2026 BOAT LAUNCH MAINTENANCE – NOTICE OF MOTION

ISSUE:

Council accepted a notice of motion to consider repairs and maintenance of Klondike Park & Peace Mission Park public boat launch areas.

BACKGROUND:

- February 17, 2026 – Councillor Crisler submitted a Notice of Motion that requested Council to consider additional funding for the repairs and maintenance of Klondike Park & Peace Mission Park public boat launch areas.
- Klondike Park Boat Launch
 - LEPA built the original kitchen, benches around fire pit, dock and some landscaping (planting trees and 2 rock gardens); rock gardens have created maintenance requirements
 - County built washrooms, common fire pit, rebuilt the kitchen and performs annual maintenance on all structures and park grounds which includes tree trimming, gravel parking lot maintenance and concrete inspections.
 - Maintenance throughout the year includes mowing, weed control, garbage collection and washroom maintenance.
 - Vegetation control along the shore follows riparian area management practices
 - Boat launch was inspected in 2025 with no holes observed between the concrete slabs
 - Challenges reported with alignment of boat launch and users backing up off the side of the boat launch
 - County marked the shore end and lake end of the boat launch with signage; however, complaints were received about the marker post obstructing unloading of boats and therefore the markers from the lake end of the boat launch were removed
 - Parking lot and boat launch upgrades were completed in 2025
 - Boat launch was extended in the past
- South Side Boat Launch
 - County maintains area that has 7 picnic tables, bathroom, garbage bin, trailer turn-around, boat launch, fish cleaning bin, and parking area.
 - Boat launch was inspected and area was re-gravelled in 2024 with no complaints received in 2025 regarding the boat launch
- County received confirmation of the FCM grant (\$70,000) for the Natural Assets Project which includes the County Parks & Open Spaces Master Plan (scheduled for 2026-2027)

ANALYSIS:

- There are currently no additional upgrades planned for either boat launch in the 2026 Operating Budget or Public Works work plan.
- Boat launches have been extended in the past; however, the lake bottom is flat at both launches and therefore extending them does not create much benefit.
 - Extending concrete increases potential for users to back up off the sides and siltation with high water levels which in turn causes problems when water levels are low
- Environmental approvals are required from the province to enter the lake to avoid disturbing fish and plant habitat.
- Space is limited at Peace Mission Park. To increase the size of the parking lot would encroach into the picnic area, potentially resulting in less picnic tables. Enlarging the parking area would require tree removal, dirt work, gravel and setting new boundaries.
- To complete a parking lot expansion at Peace Mission Park would require:
 - use of County equipment which would impact road construction plan
 - materials would need to be trucked in/out requiring coordination to minimize damage to the oiled road in the subdivision. This road remains at a 75% road ban throughout the construction season.
 - consultation with the Province of Alberta as we have a Recreation Lease for the lots to the SW of the boat launch.
 - Lease agreement states the County “shall only use existing clearing/trails and not clear any new areas”.
- County Parks & Open Spaces Master Plan (currently scheduled for completion in 2027) as part of the Natural Assets Functional Assessment supported by the FCM grant includes the following work:
 - Refining the County’s existing inventory of natural assets, such as municipal reserves, environmental reserves, parks and trails, wetlands, riparian areas and conservation areas.
 - Classifying assets by their potential to support physical infrastructure resilience to climate risks, enhance social wellbeing and support local biodiversity and ecological function.
 - Conducting public engagement to better understand how residents currently use natural assets and their perceptions of their value and potential.
- When this work is completed, areas classified for enhancing social wellbeing would then be analyzed for their tourism/recreation potential. This would include what level of development would make sense (i.e.) potential amenities, maintenance service levels, etc.
- Council would then be able to use this information and analysis to make informed and prioritized budget decisions.

STRATEGIC ALIGNMENT:

Consideration of maintenance requests related to municipal infrastructure aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 2 Municipal Infrastructure & Services

Outcome *2 County has the necessary tools & information to deliver programs and services efficiently.*

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

PILLAR 3 Rural Lifestyle

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.*

Goal 3.1 County has an inventory of natural and community assets.

Strategy 3.1.1 Develop a Parks & Open Space Master Plan.

ADMINISTRATION RECOMMENDS THAT:

Council accepts this report for information, with the understanding that regular maintenance will continue however any upgrades will be postponed until the Parks & Open Spaces Master Plan is complete and potential projects are brought to Council for prioritization.



TO: COUNCIL

RE: MISTY RIDGE SKI CLUB – OPERATING AGREEMENT

ISSUE:

County of Barrhead and Misty Ridge Ski Club wish to enter into a renewed agreement for the operation of the Misty Ridge Ski Hill.

BACKGROUND:

- 1971 – Grazing leaseholder released land for development of a toboggan and ski run
- 1972 – Province issues “lease” to County to operate a ski hill
- 1973 – County purchases 10-ac parcel south of hill to accommodate parking and chalet
- 1989 – Dissolution Undertaking Agreement between County and Misty Ridge Ski Club
- September 15, 1998 – Council passed resolution 98-483 to “enter into an Agreement with the Misty Ridge Ski Club, a non-profit organization, for operations of the ski club on County owned/leased property within parts of Section 16-62-4-W5.”
- March 3, 2023 – Misty Ridge Ski Club renews a 10-year lease with the County of Barrhead to use 10-acre parcel within SW 16-62-4-W5 which contains the Ski Chalet, Shop, and parking area.
 - Term of the lease is from March 16, 2023, to March 15, 2033.
- County contributions made to Misty Ridge over the years, tracked since 1998.

Year	Financial Contribution	In-kind Contribution
1998	\$65,805.75	
2004	Loan (\$10,000 @ 0%, repaid)	
2005 & 2006		Equipment
2007		Labour
2008	\$10,000	Equipment & Labour (\$84,942)
2009		Labour
2010	Loan (\$10,000 @ 0%, repaid)	Labour (\$1,100)
2011	Operating (\$28,000)	
2012		Labour (\$2,500)
2013	Operating/Equipment (\$30,000)	
2014		Materials & Labour
2015	Equipment (\$50,000)	
2017	Payroll (\$9,978.21)	

2018		Labour (\$2,750)
2019	Ski Lift (\$50,000)	Materials, Equipment, Labour (\$3,000)
2021		Labour
2022	Community Grant (\$2,500)	
2023	Community Grant (\$2,500)	

(Various external grants received by Misty Ridge from 2019-2025 valued at approx. \$542K)

- February 2025 - April 2025 – as a requirement of Council (also funded by Council - \$5,000), Misty Ridge completed a Strategic Plan and a Strategic Plan Report which was previously shared with Council.
- November 2025 - February 2026 – Administration has been working with Misty Ridge on the review of a consolidated operating agreement, asset inventory and capital plan.
 - A lawyer from Perry Law LLP offered legal support in the interpretation of the operating agreement
- February 18, 2026 – Misty Ridge Board accepted the DRAFT Operating Agreement

ANALYSIS:

- Misty Ridge Ski Club has confirmed their intent to continue operating the ski hill.
- Administration has drafted an updated agreement (attached) which clarifies the following:
 - *Responsibilities of the Club*
 - Provision of information to the County
 - Appointment of Council representative to the Board
 - Clarifies that the Club is responsible for property taxes unless exempted
 - Describes use of the lands (public recreation facility, and may include rentals)
 - Requirement to comply with municipal, provincial and federal legislation
 - *Responsibilities of the County*
 - Provide exclusive license to Club to operate
 - Serve as primary contact with province, including renewal of water license
 - Provide support in the development of budgets, etc.
 - Facilitate access to insurance
 - Provide snow removal & grading of access road; may provide services to parking lot
 - *Other Income & Expenses*
 - Defines that agreement is not a cost-sharing agreement
 - Funding decisions are at the sole discretion of Council and the Club has no right of appeal
 - Outlines options for Council to consider upon receipt of a funding request (e.g. contribution to operating and/or capital, loans (interest bearing or interest free), or other.

- Outlines that Council may impose conditions on funds
- Provision of service, maintenance and minor repairs may be provided in kind while major repairs are provided at current PW labor rates
- *County Indemnification*
 - Club agrees to compensate County for any damages, losses, etc.
 - Club is responsible to maintain and pay the premiums and deductibles for liability & property insurance with the County listed as an additional named insured (County may facilitate access to insurance)
 - Club shall indemnify and hold harmless the County, etc.
- *General*
 - Club requires development permits
 - County right of access
 - Describes ownership of buildings and equipment and action of dissolution
- *Term & Renewal*
 - 10-year term with a 6 month renewal notice
- *Assignment & Replacement*
 - Agreement is not transferable without written approval from County
 - Agreement replaces previous Operational Agreement (1998) and Lease Agreement (2023)
- *Suspension & Termination*
 - Suspension due to contravention by the Club is at the discretion of the County
 - Termination of the Agreement by either party with 6 months written notice
- To confirm, this agreement only creates the opportunity for Council to consider a funding request. If Council were to approve an allocation of funds, a separate agreement would be required that outlines conditions of the funding (e.g. grant vs loan, amount, use of funds, etc.)

STRATEGIC ALIGNMENT:

Entering into agreements with community organizations aligns with the 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

GOAL 2 County promotes & celebrates success/achievements

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council authorizes the Reeve and CAO to enter into a new Agreement with Misty Ridge Ski Club to operate the Misty Ridge Ski Hill within parts of Section 16-62-4-W5 for a 10-year term as presented.

THIS AGREEMENT MADE IN DUPLICATE THIS _____ DAY OF _____, 2025.

(This Agreement replaces Operational Agreement dated September 15, 1998, and Land Lease Agreement – Part of SW 16-62-4-W5 – 10.0 acres dated March 15, 2023.)

BETWEEN:

THE COUNTY OF BARRHEAD NO. 11
A Municipal Corporation
(hereinafter referred to as the "**County**")

and

MISTY RIDGE SKI CLUB
A Not For Profit Organization Registered under The Societies Act of Alberta,
of Box 4727, BARRHEAD, in the Province of Alberta, Canada T7N 1A6
(hereinafter referred to as the "**Club**")

WHEREAS the Club hereby agrees to operate a ski hill and recreational facility (the "Ski Hill") on the County lands described as:

Part SW 16-62-4-W5 containing 10.0 acres and Part SE 16-62-4-W5 containing 4.0 acres as shown on COT 132W267; and

Part NW 16-62-4-W5 containing 25.3 acres as shown under disposition REC 2845;

and hereinafter referred to as the "**Lands**" (see **Schedule A**)

WHEREAS the County owns or has use of the Lands; and

WHEREAS the Club is desirous of continuing to operate the Ski Hill upon the Lands; and

WHEREAS the Club is the owner of the building, equipment, and machinery located on the Lands; and

WHEREAS the County and the Club wish to enter into an agreement to provide a framework for the successful operation of the Ski Hill:

AND THEREFORE the parties agree as follows:

1. RESPONSIBILITIES OF THE CLUB

- 1.1 Club will be the operator of the Ski Hill upon the Lands.
- 1.2 Club will adhere to and fulfill the terms and conditions of Recreational Lease No. 2845.
- 1.3 Club will not borrow any funds for operating purposes without prior approval from the County.
- 1.4 Club will not use any of its assets as collateral for borrowing money without prior authorization from the County.
- 1.5 Club will provide the following information upon request to the County:

- i. List of the Club's assets, including building, machinery and equipment.
 - ii. Strategic Plan and/or Business Plan
 - iii. Annual Report
 - iv. Operational & Capital Budgets
 - v. Financial & Capital Plans
 - vi. Bylaws & Policies
 - vii. Meeting Minutes
- 1.6 Club will appoint 1 member of County Council to be a representative of the County to the Club's board of directors, as determined annually by County Council.
- 1.7 Club shall make property tax payments as assessed against the Lands (land and improvements) in each and every year during the term of this Lease unless the Club has been exempted under the *Community Organization Property Tax Exemption Regulation* or similar municipal or provincial legislation.
- 1.8 Club shall use the Lands solely for the purpose of a public recreational facility which may include rental of the facility for community events or to support County residents and businesses.
 - i. Property and the building(s) now or hereafter to be erected shall be used by the Club solely for the purpose for which this Agreement has been granted and the Club will not use or cause to be used the said Lands for any other purpose or purposes whatsoever without having obtained prior written consent from the County.
 - ii. Consent for use of the property for any purpose other than a public recreational facility is at the sole discretion of the County.
- 1.9 Club shall ensure public access, deemed reasonable to the County, to all common recreational facilities operated by the Club on the property.
- 1.10 Club is not permitted to break ground with any equipment without prior written consent from the County.
- 1.11 Club will not change the natural course of any waterways on the Lands, or cut down trees growing upon the Lands, nor will they permit any other person to do so, without prior written consent from the County.
- 1.12 Club shall ensure that all buildings or other structures placed or constructed on the property shall be in accordance and comply with all Municipal, Provincial and Federal Legislation and Standards.
- 1.13 Club agrees to be responsible for all costs for any development of, or on, the property, including any survey, development permit and safety code permit costs
- 1.14 Club agrees to be responsible for all capital improvements or assets on, or to be placed on, the property.

2. RESPONSIBILITIES OF THE COUNTY

- 2.1 County grants the Club an exclusive license to operate a ski hill and recreational facility on the Lands for the term of this Agreement.
- 2.2 County will serve as the primary contact for any terms, conditions, and renewal of Recreational Lease REC 2845 with Alberta Forestry & Parks to operate a ski hill.
- 2.3 County obtains and renews a water license from Alberta Environment & Protected Areas for the purpose of artificial snowmaking.
- 2.4 County will assist as needed in the development of budgets, business plans, and other Club corporate documents.
- 2.5 County will facilitate the Club's access to insurance for the operation of the Ski Hill, including general liability insurance, and property insurance, and permit the Club to be an additional named insured on insurance policies issued in connection with the operation of the Ski Hill.
- 2.6 County will, at no cost to the Club, provide snow removal and grading of access road to the Lands and may provide snow removal and grading of the parking lot upon request by the Club.

3. OTHER INCOME & EXPENSES

- 3.1 County and Club acknowledge that this Agreement is intended to delineate responsibilities of the parties, and a framework for operation of the Ski Hill and is not a cost-sharing agreement.
- 3.2 County and Club agree that the County may, at the sole discretion of the County Council, provide funding to the Club upon request by the Club.
 - i. A funding request from the Club must include a copy of the Club's annual budget, a detailed description of the use of the funds, and any other documentation requested by the County.
 - ii. County may consider funding requests for the following purposes:
 - a. Contributions to operating monies;
 - b. Loans for use as operating monies, whether interest bearing or interest free;
 - c. Contributions to capital expenditures;
 - d. Loans towards capital expenditures, whether interest bearing or interest free; or
 - e. Such other purpose as may be determined by County Council.
- 3.3 In the event County agrees to provide funding to the Club:
 - i. County may impose terms and/or conditions on the use of County funds, at the discretion of the County, including specifically, but not limited to, a requirement to provide an end of year report as to the financial status of the Club;

- ii. Club acknowledges it has no right of appeal of the decision by the County Council to deny a funding request or impose terms or conditions on the use of funds, subject to applicable administrative law.
- 3.4 Service, maintenance, and minor repairs may be provided in-kind while major repairs are provided at current Public Works Labour Rate as posted in the County Rates & Fees Bylaw as amended from time to time.
- 3.5 County Council may, at their sole discretion, approve any variance from Section 3 of this Agreement.

4. COUNTY INDEMNIFICATION

- 4.1 Club agrees that they have inspected the property and to their satisfaction, the property is suitable for their intended purpose.
- 4.2 Club agrees to compensate the County for any damages, losses, costs or expenses to the County's property caused by the Club, or any persons entering upon the property with or on behalf of the Club.
- 4.3 Club shall be solely responsible to maintain liability insurance and to maintain property insurance on any improvements or assets on the property, and the County shall be listed as an additional named insured on all insurance policies.
- 4.4 Club is responsible for the payment of all deductible amounts and/or additional premiums under such insurance policy as described in section 4.3 of this agreement.
- 4.5 Club shall indemnify and hold harmless the County, its employees and agents from any and all third-party claims, demands, actions and costs whatsoever that may arise directly or indirectly out of an act or omission of the Club, its contractors, sub-contractors, invitees, employees, volunteers, or agents in the performance by the Club of this agreement.

5. GENERAL

- 5.1 County and Club acknowledge that this agreement is for the use of the land for the Club's purpose of operating a public recreational facility on the property.
- 5.2 Club agrees that this agreement does not permit the development of any building on, or to be placed on, the Lands, and that a valid development permit must be obtained before commencing development.
- 5.3 County or a representative or agent of the County will have the right at all reasonable times to attend upon and inspect the Lands. County shall have the right of entry and exit over and upon the Lands.
- 5.4 County and Club acknowledge and agree that all existing buildings and equipment on the property are the sole property of the Club with the exception of, and in the event of, dissolution of the Club, after which time all of the assets of the Club (the "Ski Hill Assets"), after payment of liabilities, shall be transferred to the County. County agrees to make reasonable efforts to retain Ski Hill Assets for the recreational use of the public and to use any revenue generated from the Lands and the Ski Hill Assets to promote recreational activities in the County of Barrhead, in recognition of the

significant and longstanding contributions of volunteers which has resulted in the accumulation of the Skill Hill Assets.

- 5.5 Any buildings and equipment left on the property by the Club, including any utility servicing and landscaping, shall remain as improvements on the Lands following the discontinuation of this agreement, at no cost or expense to the County and the Club shall not be entitled to receive any payment from the County for any costs incurred by the Club for such improvements.

6. TERM & RENEWAL

- 6.1 This agreement shall govern the operation of the Skill Hill for a 10-year term from the date of signing, unless terminated earlier by agreement of the parties.
- 6.2 If at the expiration of the term of this agreement, the Club desires to renew this agreement for a further term of ten (10) years, or any lesser term the Club shall give written notice to the County of their desire to renew at least six (6) months before the expiration.
- 6.3 County will consider a request for renewal and reserves the right to re-negotiate the terms; approval of requests will not be unreasonably withheld.

7. ASSIGNMENT & REPLACEMENT

- 7.1 Club shall not make any assignment of this agreement, nor any transfer or sublease of the whole or any portion of the said land, without obtaining the prior written consent of the County, with consent to be given at the sole discretion of the County.
- 7.2 This Agreement replaces:
 - a) Operational Agreement dated September 15, 1998, and
 - b) Land Lease Agreement – Part of SW 16-62-4-W5 – 10.0 acres dated March 15, 2023.

8. SUSPENSION & TERMINATION

- 8.1 Any contravention by the Club, of the terms of this agreement, as determined by the County, will result in the Club's suspension of operation on the Lands under this agreement until such time that the County in their sole discretion is satisfied a contravention has been resolved.
- 8.2 Notwithstanding anything else contained herein, this agreement may be terminated by either the Club or the County, for any reason, upon the provision of six (6) months written notice.

9. SEVERABILITY

- 9.1 Should any provision of this agreement be invalid then such invalid provision shall be severed, and the remaining agreement shall be maintained.

IN WITNESS whereof, the parties have executed this Agreement with full force and binding effect as of the day and year first above written.

COUNTY OF BARRHEAD NO. 11

Reeve

SEAL

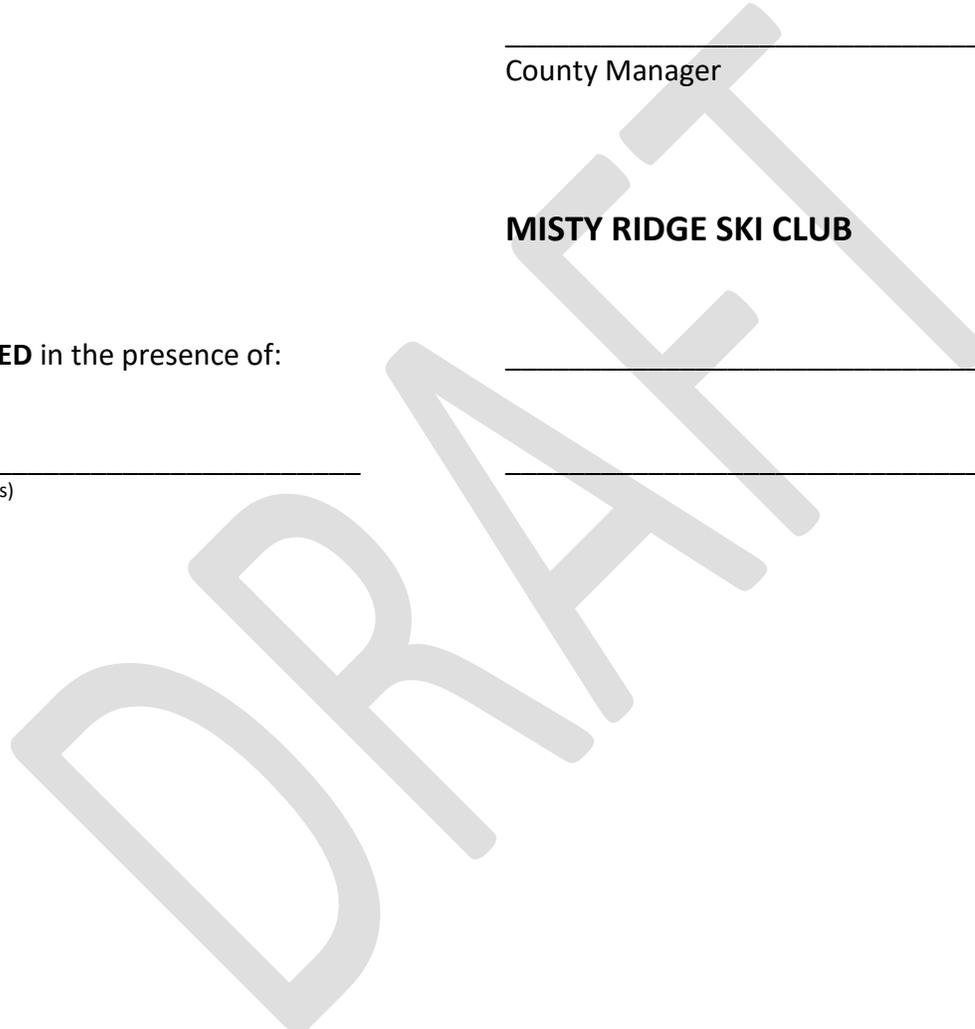
County Manager

MISTY RIDGE SKI CLUB

SIGNED in the presence of:

SEAL

(Witness)



SCHEDULE A





2026 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2026-065	Inform the FCSS board that COB preference is 2 representatives from the County on the FCSS board.	CAO	Councillors to share info at earliest convenience; decision made by Council	Complete Feb 17/26
2026-063	CAO to bring back recommendation to rescind outdated resolutions; add context to 2024-225	CAO	Tentative scheduled in CAO Report to Council on Mar 3/26	Underway
2026-061	Approved 2025 year-end financial reports subject to audit adjustments and year end finalizations.	CS/CAO	Auditors here beginning of March and presenting to Council on April 7	Underway
2026-060	Approved Bylaw 3-2026 Records Management	EA/CAO	Awaiting signatures	Underway
2026-056	Investigate the costs of livestreaming Council meetings	COMM/CAO	Conducting research	Underway
2026-053-55	Appointed ARB officials for CRASC	EA/CAO	CRASC notified	Complete Feb 18/26
2026-051	Approved purchase 2026 Caterpillar 420 Backhoe from Finning Canada Ltd. for \$220,430 and further, to trade-in Unit #301 to Finning Canada Ltd. for \$47,000	PW	Dealership notified of Council decision with approx delivery of June 2026	Underway
2026-050	Approved purchase 2026 Dodge Ram 2500 crew cab 4x4 truck from Stephani Motors at a price of \$68,476.00 plus GST and applicable fees.	PW	Letter sent to dealership confirming purchase with approx delivery of June 2026	Underway
2026-049	Accepted 2025 Annual Enforcement Services Report to be posted	COMM/CPO	Report submitted to GOA and posted to website	Complete Feb 19/26
2026-048	Approved amended Policy PS-016 CPO Ride Along Program & rescinded Policy 26.13	CPO/EA/CAO		Underway
2026-047	Create a public info pkg prior to the continuance of the Public Hearing for Bylaw 02-2026 set for April 7, 2026, at 1:00 pm	DEV/CAO	Research is underway; RFD to Council on Mar 3 for further direction	Underway
2026-042	Provide a letter of support for MR Ski Hill to apply for Co-op Community Spaces Grant.	EA/CAO	Notified MR Ski Hill that Co-op Community Spaces Grant is not available in 2026; will request Council to rescind	Recinded Feb 17/26 2026-062

2026-040	Directed CAO to draft content for Ministerial Forum question period at Spring RMA convention re: Federal announcement to close Lacombe Research & Development Center.	CAO	Research on commission responses, federal ag committee testimony; Discussion at Pembina Zone	Underway
2026-038	Supported EAC recommendation to direct ASB to review draft Livestock EMP	AF/CAO	Directed to ASB	Complete Feb 3/26
2026-036	Postponed discussion on scheuling of Council meetings until next Council meeting	CAO	Direction provided to explore cost of live streaming (resol 2026-056); Included in Feb 17/26 agenda pkg	Complete Feb 17/26
2026-035	Recessed the public hearing for bylaw 2-2026 until a future date	DO/CAO	New date (Apr 7/26) brought to Council Feb 17/26 for consideration.	Underway
2026-034	Denied the request to reduce or cancel the charges for fire incident report 25-332-CFR.	EA/CAO	Letter sent to landowner informing them of the decision.	Complete Feb 6/26
2026-028	Approved the additional funding sources for the 2025 capital projects	CS/CAO	Done	Complete Feb 3/26
2026-025	Approved purchase 2026 John Deere 744P from Brandt Tractor Ltd. for \$620,000 and to trade-in Unit #303 to Brandt Tractor Ltd. for \$86,000	PW/CAO	Notified and expected delivery approx June 2026	Underway
2026-020	Administration to bring a report to Council on snow clearing programs & options for County to support seniors.	PW/CAO	Conducted research on rural municipalites in Pembina Zone (13), prep report to Council Mar/26	Underway
2026-018	Accepted Enforcements Services Report, 2025 Winter Edition for info	CPO/Com	Posted to website	Complete Jan 7/26
2026-017	Approve 2025 cancelled tax transactions as presented.	CS/CAO	Complete.	Complete Jan 6/26
2026-016	Accepted allowance for doubtful accts of \$1,453.39 for info.	CS/CAO	Complete.	Complete Jan 6/26
2026-015	Write off 3 outstanding AR accounts for \$2,250.76	CS/CAO	Complete.	Complete Jan 6/26
2026-013,037	Mtg to be scheduled outside of RMA Conference; Administration to arrange mtg with Minister of Transportation to discuss road maintenance and other concerns regarding provincial highways	CAO	Call for feedback from staff, Council & public underway	Underway
2026-012	Sell Engine 33 to Village of Riverhurst, SK for \$45,000 conditional upon their satisfactory inspection.	CS/CAO	Village of Riverhurst inspected unit on January 20, 2026, and deemed it satisfactory. Payment received and Village staff drove unit back to Riverhurst.	Complete Jan 20/2026

2026-011	Approved resolution "Access to Liability Insurance for Agritourism Operators" to be presented at Pembina Zone	CAO	Presented at Pembina Zone & passed	Complete Jan 12/26
2026-010	Respond to Alberta Geographical Names Program, with no objection to naming of water feature	RD/CAO	Reponse submitted	Complete Jan 6/26
2026-009	Appoint Ms. Noble to Barrhead Library Board	EA	Library Executive Director notified	Complete Jan 14/26
2026-008	Appoint Mr. Ruhl to SDAB	EA/DEV	Applicant notified	Complete Jan 14/26
2026-005-007	Appointments made to ALUS PAC	ALUS	Members notified	Complete Jan 8/26
2026-004	Set public hearing for Bylaw 2-2026 for Feb 3 at 1:00 pm in Council Chambers	DEV/CAO	Advertised as per MGA, additional adv also completed.	Complete Feb 3/26
2026-003	1st reading Bylaw 2-2026 amending LUB 4-2024 to add Data Processing Facility	EA/CAO	Decision tracked	Complete Jan 14/26
2025-430	Councillors provide written report to be included in agenda pkg for Regular Council mtg to be submitted by end of day preceding Thursday.	EO/CAO	Shared template with Councillors; incl in agenda pkg	Complete Jan 06/26
2025-416	Authorized Reeve & CAO to sign BRWC Operational Agreement	EA/CAO	Agreement finalized; awaiting signature	Complete Jan 24/26
2025-403	Purchase (3) 2026 Cat motor graders, trade in (2) 2021 Cat motor graders to Finning Canada; sell 2016 Cat motor grader to Wallis Bros. Construction	PW/CAO	Suppliers notified	Underway
2025-394-400	Appointed Members-at-large to County Committees	EA/CAO	All applicants notified; website to be updated in January	Complete Jan 7/26
2025-383	New initiatives be brought back to a future Project Priority session with Council to explore consideration for the 2026 Budget.	CAO	Discussed at COW, further discussion to occur during budget workshops; Tent. Sched. COW Jan 29/26	Complete Jan 29/26
2025-377	Approved up to a 90-day extension for offering Council Orientation under the MGA s. 201.1(2)	CAO	Info sharing ongoing, leg req. met. w orientation/info on a variety of programs, assets Jan 29/26; Legal session, Assessment 101, Roads 101, P&D 101, CPO program complete; others planned	Complete Jan 29/26
2025-254	Directed Admin to finalize scheduling with NRCB & ILWG - Stock Talk Initiative in the new year; include ASB members	CAO	NRCB (April 7/26); ILWG (Mar 10/26); NRCB has committed, ILWG has provided possible dates; Email sent to ILWG, looking at dates.	Complete Feb 24/26

2025-228	Directed Admin to proceed with prelim geo-technical and develop work plan re partnership project with LSAC.	PW/CAO	Call sched w new LSAC CAO - Feb 2/26; Discussed during budget wrkshp in Nov; LSAC project lead contacted Sep 22/25, Oct 8/25, LSAC advised on July 25/25	Underway
2025-194	Proceed with the acquisition of related vehicle & officer equipment up to \$77,141 to be funded by unrestricted reserves	CPO/CAO	Tentative completion for Mar/26 (last item is Axon in-car camera); Vehicle equipment has been purchased with installation occurring Oct-Jan.	Underway
2025-193	Award the contract to Wolfe Chevrolet for the purchase of a 2025 Chevy Silverado SSV at a cost of \$57,359 excluding GST	CPO/CAO	Starlink installed, testing & inspection of unit underway; Expected to be in service Jan/26; Patrol vehicle received Jun 20/25; scheduled for outfitting on Oct 27/25.	Underway
2025-190	Engage legal counsel to explore options for alternative access to SE 26-59-06-W5	CAO	Legal counsel has been engaged, file review underway	Underway
2025-189	Directed Policy Committee to review Policy 32.04 Road Construction Standards.	PW/CAO	Admin has started the review of Policy 32.04 & associated policies	Underway
2025-187	Approve Manola Lagoon Sounding & Assessment Project at a cost of \$27,087 with additional funding coming from current year revenue	PW/CS	Final report received, analysis required to dev proj plan; Sounding completed, awaiting final report; Manola lagoon sounding is scheduled for August 18, 2025.	Complete Dec 1/25
2024-449	Bring back options/recommendations on use of sand/salt on County roads in Thunder Lake.	PW/CAO	Draft report submitted to CAO for review; Preliminary discussions with staff	Underway
2024-398	Directs CAO to move forward with exploring/negotiating options with GOA to become anchor tenant of ADLC.	CAO	Formal project complete; Discussed during budget wrkshps in Nov; Mtgs with AB Infrastructure & a developer; Reeve & CAO engaged Minister Infrastructure at RMA, followed up requested by Minister; Mtg rescheduled Feb 25/25; Preliminary contact made with GOA to schedule mtg in new year; Draft Concept Floor Plans complete	Complete Jan 29/26
2024-225	In next LUB review, discuss definition of "Agriculture, Small Scale Operation" and provide examples	CAO/DEV	Topic added to the list of proposed changes and areas for clarification	Underway
2024-149, 179	Approved purchase salt/sand storage building incl installation from Coverco Buildings Ltd. for the price of \$395,426.65 excluding GST.	PW	Door Installed; Door hung (Jan 22/26), door springs to be installed, holdback in place. Complete except for door installation; Contractor currently building structure; Pad constructed by COB; Contracts awarded for paving, building; Company notified	Complete Feb 9/26

2024-062	Council approved signing the land exchange agreement and to cancel the portion of Road Plan 2000MC north of NW 2-62-4-W5 containing approximately 0.938 ha (2.32 acres).	EA/DEV	Submitted to Land Titles for Registration; Approval received and sent to surveyor to finalize road plan; Alberta Transportation contacted for permission to close portion of road plan	Underway
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Revisions made & resent to pit owner; Letter of Intent sent to pit owner; Discussion with owner to confirm specifications, letter drafted; Gravel pit owner notified verbally of County's intent	Underway
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	Recommend to Rescind ; New minister, revising message	Underway
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Manola project approved, to be incorporated into report upon completion; Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Recommend to mark as complete Mar 5/24 following VSU presentation to Council thanking CAO for efforts ; Met with VSU representative (Jan 16/23) to better understand situation/impact; Rough draft prepared	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed vs. formal letter	Underway
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway
2017-245	Policy for Special Events	CAO/Dev	Hiring of CPO, Director Rural Development, & new D.O. has moved this bylaw forward and will come to Council in early 2026; Discussion with Council at Dec 5/24 Committee of Whole; Reviewing policies from neighbouring municipalities	Underway



Graders

- Cleaning up roads after snowfall, pushing back and stepping snowbanks to reduce the effects of drifting snow.

Sanding trucks

- Trucks have been sanding/salting highways, hamlets, subdivisions and oiled roads.

Brushing

- Mulching is taking place on Range Road 23, this is a 4-mile project with work 65% complete. Mulching does stop when we get large snowfalls as all our operators are required for snow removal.

Airport

- Snowbanks have been moved past the runway lights and pushed back away from the runway.

Welcome Signs

- Applications to replace the welcome signs in Alberta Transportations' right-of-way have been submitted and waiting approval from AT. Applications did request that the County complete the work.

Moosewallow gravel pit (private pit)

- Application for a *Water Act* approval has been submitted to the province EPA (Environment and Protected Areas) for approval.
 - This will allow the County to dewater the aggregate source and mine gravel below the water table with the water being pumped off site.
 - This is a lengthy and strict process that demands the skills of aggregate specialists. WSP has been supplying engineering support for this project.

Shop

- New return air ducting and filter system were installed on the office furnace to help eliminate dust and fumes from the shop.
- Two overhead tube heaters in the shop require repairs and work is scheduled for March 3
- Pre-construction season repairs are being carried out on equipment.

Utilities

- Staff met with Associated Engineering (AE) to discuss lagoon desludging regulations and procedures.
 - AE has confirmed that the new proposed changes to the desludging regulations have been delayed by the GOA, therefore, any desludging that takes place in 2026 will remain under the current regulations.
- All other testing and monitoring are being carried out as per normal operations.



TO: COUNCIL

RE: COUNCILLOR REPORT – REEVE ERIK MUNCK, DIVISION 1

DATE: February 17-28, 2026

COUNCIL APPOINTED COMMITTEES/ACTIVITIES:

No exceptional items of note

Airport

Economic Development Committee

Policy Committee

Barrhead Regional Water Commission

VOLUNTEER ACTIVITIES/EVENTS:

OTHER:

- Communication with constituents about roadside brushing and shoulder pulls



COUNCILLOR REPORT

TO: COUNCIL

RE: COUNCILLOR REPORT – COUNCILLOR CRISLER, DIVISION 2

DATE: February 17-28, 2026

COUNCIL APPOINTED COMMITTEES/ACTIVITIES:

Barrhead Regional Airport Committee

-

Athabasca Watershed Council

- Got the Water Quality in the Water Basin Report for Councillor Chapman.

Barrhead Regional Crime Coalition

- Talked about the Security Technology Workshop.
- Admin. to lead on Strategic Focus Discussion.
- Bring in training workshop on video surveillance. Martijn Terlouw 780-305-6408
- Meet up with Westlock Security people to discuss how they work.
- Next meeting March 5/26 1100-1200

Barrhead District Seed Cleaning Co-op Committee

- Did not get the bid on the Skid Steer went for more than what we had budgeted.
- Seed Treating Mobile Plant for this spring is showing positive reviews

Pembina River District 3 Meeting

-

VOLUNTEER ACTIVITIES/EVENTS:

- Attended the Chamber of Commerce monthly meeting.
- Attended the Barrhead Golf Course monthly meeting.
- Attended the “Talk, Ask, Listen” seminar and supper.

OTHER:



COUNCILLOR REPORT

TO: COUNCIL

RE: COUNCILLOR REPORT – COUNCILLOR ELLWEIN, DIVISION 5

DATE: Feb. 18 - Mar. 3, 2026

COUNCIL APPOINTED COMMITTEES/ACTIVITIES:

Barrhead & District Agricultural Society

- Attended the monthly meeting on Feb. 24
 - o They will be doing some upgrades to the Ag grounds come spring.
 - o The following 2 agreements were approved by the town.
 - Rodeo Agreement
 - Facilities Agreement

Fire Services Committee

- Nothing to report on.

VOLUNTEER ACTIVITIES/EVENTS:

OTHER:

- Attended the State of County/Town – Chamber Meeting on Feb. 19
- Had a few other emails/phone calls regarding the LUB for Data Centers.
 - o Advised that there will be another public hearing on this topic.

TO: COUNCIL

RE: COUNCILLOR REPORT – COUNCILLOR PREUGSCHAS, DIVISION 6

DATE: Feb 14 - 28, 2026

ACTIVITIES:

Agriculture Service Board:

- Meet with Pierre and Keleigh regarding Agritourism. Set date for workshop to be March 31, 2026.
- Open Farm Days meeting – lots of interest to host. Still looking for Bison and Dairy farm.

Economic Development Committee:

Museum:

Barrhead Attraction and Retention Committee (ARC):

- New doctor urgently requires a house to rent.
- Follow up regarding strategic plan

FCSS:

- In Camera meeting Feb 5th
- Meeting Feb 26th. Financial, reports, directorship (stays with 2 per Muni)

Twinning Committee:

- Preparing for incoming delegation March 5th. March 8th – community supper. Open to everyone.
- Preparing for trip to Japan in August (have 8 people)– still room for more.

Policy Committee:

- Policy review regarding councillor remuneration and social media.

VOLUNTEER ACTIVITIES/OTHER:

- Presented on behalf of the county and the Reeve at the Chamber of Commerce meeting
- Attending Empowering Mind Feb 26th
- Northwest of 16 – AGM planned for April 1st at the Glenreagh Hall.
- Northwest of 16 – Strat Plan March 24th. Will be sending out survey to all members next week for the benefit of the Strat Planning event on March 24th.
- Provincial Twinning Committee meeting – AGM to be in Lacombe this year in May.



From: Maryanne King <mking@npf-fpn.com>
Sent: February 18, 2026 10:18 AM
To: COB Info <info@countybarrhead.ab.ca>
Cc: COB Info <info@countybarrhead.ab.ca>
Subject: [EXTERNAL] - National Police Federation | Contract Policing Commitment

Dear Reeve Munck,

On behalf of the National Police Federation (NPF), we are pleased to share that the Federal Minister of Public Safety has confirmed once again the Government of Canada's ongoing commitment to RCMP contract policing in provinces and municipalities beyond 2032.

Please see a [statement from the NPF](#) highlighting the significance of this confirmation and the certainty it provides to contract partners for public safety planning purposes going forward.

The NPF has been actively working with all levels of government to demonstrate our Members' world-class policing service and to seek clarity on the future of contract policing beyond 2032. This confirmation is welcome news, verifying the expert local policing services the RCMP provides which provinces and municipalities can continue to rely on in the years ahead.

Should you have any questions or like additional information, please feel free to contact the NPF at GVTRelations@npf-fpn.com.

Sincerely,

Maryanne King

Advisor, Government Relations | Conseiller, relations gouvernementales

Pronouns: She/Her

National Police Federation | Fédération de la Police Nationale

[\(587\) 672-0695](tel:(587)672-0695)

npf-fpn.com

**NATIONAL
POLICE
FEDERATION**



**FÉDÉRATION
DE LA POLICE
NATIONALE**™



The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP Members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des Membres de la GRC.

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MEDIA RELEASES

Media Statement: National Police Federation Welcomes Federal Government Commitment to RCMP Contract Policing Beyond 2032

February 17, 2026

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- via email

February 17, 2026

Ottawa, ON – The following is a statement from National Police Federation President and C.E.O., Brian Sauvé, regarding the Federal Government’s confirmed intention to provide contract policing services to provinces and municipalities across Canada beyond 2032.

“After months of sustained advocacy, we welcome the Government of Canada’s clear commitment, outlined by the Minister of Public Safety, to continue the RCMP’s expert contract policing services beyond 2032, as reported by CBC News in [“*Ottawa commits to keeping Mounties on front lines*\(opens in a new tab\).](#)”

This clarity reaffirms the exceptional service delivered by our Members and gives contract partners the certainty they need to plan and invest confidently in long-term public safety.

The previous Government’s 2024 ‘Contract Policing Assessment: What We Heard’ report made clear that most, if not all, contract partners expressed a desire to renew their RCMP policing agreements. Recent commitments from British Columbia and Nova Scotia further demonstrate that momentum. These remarks confirm what communities across Canada already know: RCMP Members deliver highly capable, professional, and sustainable frontline policing, and stand ready to continue doing so for decades to come.

The RCMP remains a uniquely capable organization in North America, able to surge resources to any community, regardless of size or geographic location. With more than 150 specialized services, from financial crime units to extortion task forces, Members bring unmatched depth and adaptability to every operation.

The integrated nature of municipal, provincial, and federal policing within one organization provides a vital advantage for Canadians’ safety and security. In an era where

a single traffic stop in one community can lead to an investigation spanning provinces or even international borders, the RCMP's structure eliminates investigative gaps and enables swift, coordinated responses that support victims and protect communities.

Beneath every RCMP uniform is a person, who lives, works, and volunteers in the same community they serve. Ensuring long-term stability in contract policing keeps those Members, and their families, rooted where they belong.

As contract renewal discussions move forward, the NPF remains ready to work constructively with the Government of Canada and contract partners to strengthen RCMP policing services for the future.”

About the National Police Federation:

The National Police Federation (NPF) represents ~20,000 RCMP Members serving across Canada and internationally. We are the largest police union in Canada. The NPF is focused on improving public safety for all Canadians, including our Members by advocating for much-needed investment in the public safety continuum. This includes investments in police resourcing and modern equipment, as well as social programs including health, addiction, and housing supports to enhance safety and livability in the many communities we serve, large and small, across Canada.

For more information: <https://npf-fpn.com/>**(opens in a new tab)**

Follow us:

NPF: [LinkedIn](#), [\(opens in a new tab\)Facebook](#), [\(opens in a new tab\)Twitter](#), [\(opens in a new tab\)](#)and [Instagram](#)[\(opens in a new tab\)](#)

Media Contact:

Media@npf-fpn.com**(opens in a new tab)**

	<h2>Misty Ridge Ski Hill</h2>	Date
		Jan 21, 2026
Meeting Minutes		

R

Attendance: Daniella, Matthew, Gary, Dee, Mike, Brad, Damon, Greg, Shelley

Call to Order: Matthew called the meeting to order at 7:37 pm.

Approval of Agenda: Mike approves agenda. Gary seconds. AIF

Approval of Minutes: Mike approves minutes. Brad seconds. AIF

Secretary Report:

- lessons: approx. 46 lessons so far! More than last year at the same time.
- Northwest of 16 Part 2 seminar in Whitecourt is Jan 28 @ 10 am-2 pm at the Forestry Interpretive Centre. Cost is \$20, includes lunch. Let Daniella know if you would like to attend.
- social media/marketing: Daniella is busy booking lessons and answering emails/social media DMs, so she has less time for social media posts. May need to optimize this better for next season.
- Square: seems like everyone is getting the hang of the new system. Still having to remind till workers to track town/county residents.

Treasurer Report:

- general account: \$337, 080 currently, but a few bills haven't come out yet (generator hasn't come out yet. The cheque hasn't made it to Troy yet. Shelley is going to cancel cheque and resend. Greilach Lussier bill: \$1617, Costco groceries: \$4, 309). Balance will be approx: \$292, 770.
- casino account: \$21,581
- financial report is in: revenue \$97,000, expenses \$151, 646, deficit \$54, 341. Maintenance: \$66, 500. If Emiratization removed \$39,044 deficit.
- Christmas numbers were really good!

Operator's report:

- Damon requests help for next year as it is more hour than he anticipated. Wants a second person to help.
- Board requested he send in days off that he would like, so no schools are booked that day. Board also suggested we get a designated groomer to do all the grooming to take that off his workload.
- Damon says he is okay with doing it for this year, but next year if his contract is renewed, he would like help.

Old Business:

- Funds/Projects/Grants, Co-op Grant opens in February- the grant has changed format now. So we may not get as much as we had hoped, but the chances of receiving some funds are higher. Brittany is going to let Daniella know when she has more details. For now, Daniella is just about done gathering quotes, though, we may have to scale back the project and prioritize projects.
 - Tanya: recreational parks and development grant. Will get details.
- Funding from the County Update- Matthew has a meeting on Tuesday with Debbie and Lucas (lawyer).
- Get our old generator from Chris Hill. Brad is waiting until spring when snow is gone to get it out of there.
- Ski Club: 11 kids, Jamie is doing well. Inservice done prior to start.

	<h2>Misty Ridge Ski Hill</h2>	
		Date Jan 21, 2026
Meeting Minutes		

New Business:

- Leaky Roof: Gunz n Hoses came and steamed off the ice dam. We need to keep snow cleared off roof until it can be repaired in the spring. May need to run some heat tape along the edge as well for next season.
- Family day: Feb 16, 2026. PakRat Towing is sponsoring a pancake breakfast. Cardboard box races and scavenger hunt. Tanya has some prizes. Daniella can get some more prizes to have 12 prizes for the scavenger hunt. Candy bags for cardboard box races, Misty Gift cards for any leftover prizes needed. Pembina West Co-op reached out to sponsor as well. Daniella will advertise as soon as details are all in place.
- February (Schools): Jan 27, Feb 11, 13, 20, Fort Assiniboine wants to book.
- Invest Money from Camp Creek: talked to bank, we can invest it- but it has to be low risk due to non-profit status. (GICs, market growth GIC- principal protection). Dee will look further into this.
- blade for quad/winch: Greg suggested we get a blade for the quad to make clearing snow in smaller areas where the snow cat can't get to it, easier. Shelley will ask Neeralta if there are interested in sponsoring this, since they have reached out to her about a sponsorship. Tools are needed. Damon will make a list of what's needed.

Next Meeting Date: Feb 18, 2026 @ 7:30 pm.

Adjournment: Mike motions to adjourn at 9:00 pm. AIF.

Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

February 4, 2026

Good day,

As we begin a new year, I would like to take the opportunity to share an update on the work the Alberta RCMP is doing to support safe, resilient communities across the province.

Like you, and the communities you serve, crime remains a primary concern for the Alberta RCMP. We recognize the significant impacts crime has on residents, businesses, and overall community well-being. Policing in Alberta presents unique and real challenges, including vast geographic areas, long response distances, and a relatively small number of repeat offenders who cause a disproportionate amount of harm. Addressing these challenges requires responses that are intelligence-led, fiscally responsible, and built on strong partnerships.

We remain focused on addressing crime through continual reassessment of operational approaches, responsible deployment of resources, and close collaboration with municipal and community partners. We also recognize the significant cost of policing for communities and remain committed to ensuring available resources are deployed strategically and efficiently to deliver effective policing services to Albertans.

As part of this commitment, we are investing in modernization initiatives, including the development of the Real-Time Operations Centre, the expansion of the Emergency Response Team, increased investigative capacity and resources focused on working in partnership with communities and government on prevention initiatives and address the root causes of crime.

I want to highlight for you some of the initiatives we have underway, some of the results we've realized and some of the opportunities we remain focused on.

Despite fiscal pressures, we continue to focus resources where they will have the greatest impact. One of our key strategies is concentrating on the relatively small number of offenders responsible for the greatest harm across the province through tracking and prioritizing the Top 100 offenders. Using data compiled from RCMP and municipal police services across Alberta our Strategic Research and Analysis Unit, has assessed nearly 100,000 unique offenders and ranked them to identify those causing the most significant harm. This intelligence directly informs the work of Crime Reduction Units located across the province that can be deployed where and when emerging crime trends demand to target those offenders causing the most harm. These units work in close coordination with local detachments and partner agencies, including municipal police services and Alberta Sheriffs.

We have countless examples of successful operations targeting property crime offenders across Alberta where significant seizures of stolen property including vehicles, ATV's heavy construction equipment, and copper wire, have been recovered and offenders have been arrested to face prosecution. This includes well coordinated investigations involving teams of investigators located strategically throughout the four districts working in concert and utilizing sophisticated investigative techniques and tools including the leveraging of cutting-edge surveillance assets from our federal RCMP partners.

We know that addiction to illicit drugs is a huge driver of the types of crime that victimize Albertans. To that end, we have also utilized enhanced investigative resources to compliment local detachments in combatting the drug trade in communities across the province. We have made significant seizures of fentanyl, methamphetamines, cocaine and illegal firearms in numerous investigations across the province. These successes impact the availability of these harmful drugs through disruption of supply and act as a deterrent by holding accountable those who are profiting from the distribution of substances that deprive Albertans of their safety and security.

We are embracing technology to make policing more effective, efficient, and safer for both the public and police. The policing landscape is changing; yesterday's solutions won't solve today's challenges. As such, modern policing requires that frontline officers be supported by layers of expertise, coordination, and technology. The Real-Time Operations Centre does exactly that and is a critical component of police modernization. Operating twenty-four hours a day, seven days a week, the Real-Time Operations Centre provides operational support to every Alberta RCMP officer in the province. It enhances officer and public safety, coordinates specialized resources, and ensures informed decision-making during complex and evolving incidents. For our officers, the Real-Time Operations Centre ensures they are never working alone, regardless of location. For Alberta communities, this means every officer on their street is supported by a robust network of specialized units ready to respond at any moment. Ratepayers aren't funding just one uniformed member, but a comprehensive system of expertise and technology working behind that officer to keep their community safe.

Advanced investigative resources and practices represent another essential component of modernized policing as do resources such as the Emergency Response Teams. Emergency Response Teams are teams of highly skilled and trained individuals, bringing together experienced members, specialized tactics, advanced technology, and trained negotiators as a complete operational package, essentially bringing the right resource to the most volatile and dangerous calls. Their role is to safely resolve high-risk incidents involving armed or barricaded individuals, hostage situations and high-risk arrests. By deploying the appropriate expertise, equipment, and techniques, Emergency Response Teams have consistently led to safer outcomes for community members, suspects, and police officers. Demand for these specialized responses has increased significantly, with a sixty-one per cent increase in calls requiring Emergency Response Team involvement over the past four years. In response we have increased our capacity in this area enhancing overall public safety throughout the province. These specialized units place the Alberta RCMP on the leading edge of modern policing in Canada and directly support community safety. Combined with the dedication of our employees and the partnership of the communities we serve, these efforts have helped reduce crime rates in Alberta to the lowest in five years.

We recognize that police visibility and staffing levels remain key concerns for our clients and stakeholders. We continue to focus on recruiting Albertans to serve Albertans, strengthening experienced police officer recruitment. Since April 1, 2024, we have seen 5,450 applications in Alberta and 22 Experienced Police Officers have joined the Alberta RCMP since April 1, 2025. While these recruiting numbers are encouraging, we recognize the ongoing urgency to fill vacancies which is why we continually look inward at our hiring processes to remove barriers, find efficiencies and ensure the most qualified applicants are finding their way to service in communities across Alberta as quickly as possible.

Like all police services, we experience short-term human resource pressures at frontline detachments and have developed several strategies that enable a flexible response to these pressures. We have established a Relief Team based out of Leduc and Cochrane that is comprised of 30 members who

support detachments throughout the province. Since the start of 2026, the Relief Team has deployed 34 times to various detachments in the province. In addition, we currently have 33 Reservists who are retired police officers available as and when required to deploy where the greatest needs are. This provides another option of flexible deployment of highly experienced resources.

We are continually assessing our service delivery models to ensure our resources are deployed in the most effective and efficient way. This includes assessing resource levels at detachments, monitoring our response times, reviewing and adapting our policies and piloting initiatives to improve member visibility in communities. Just recently, we approved a pilot project that leverages technology to reduce the administrative burden placed on our front-line members, so that they can spend more time engaged in proactive patrolling and community engagement.

We continually engage in consultation with our community partners and stakeholders to identify whether changes to service delivery are needed. We assess and discuss impacts with our stakeholders and prioritize flexibility to ensure we are responsive to community priorities and needs.

Municipal leadership plays a critical role in advocating for safer communities. Your collective voice—grounded in firsthand knowledge of how crime affects residents, businesses, and community well-being—is essential in advancing meaningful change related to bail practices and court capacity.

I would like to highlight some of the broader challenges we encounter in this space.

First, let me share an example of a single prolific offender whose repeated releases resulted in significant harm across multiple communities:

- In February 2025, he committed a firearm-related robbery and stole a vehicle containing a one-year-old child, receiving a 90-day sentence.
- In June 2025, he was sentenced to 21 days time served after being located in a stolen vehicle.
- In July 2025, he was arrested again in a stolen vehicle, charged with 11 offences, and released on bail with conditions.
- In September 2025, he pled guilty to theft under \$5,000 and served 30 days.
- In November 2025, he rammed an unmarked police vehicle with a stolen vehicle and was taken into custody.
- He now faces 11 charges, including failure to comply and assaulting a police officer with a weapon, and remains in custody.

This individual committed offences across Stony Plain, Spruce Grove, Parkland County, Lac Ste. Anne County, and Sturgeon County. His apprehension was the result of coordinated efforts between the Central Alberta District Crime Reduction Unit, a Community Response Team, and Parkland Detachment resources.

Examples such as this are not isolated. They demonstrate how a single prolific offender, repeatedly released back into the community, can cause significant harm to multiple municipalities in a short period of time. These cases underscore rural Albertans' concerns around repeat offending, bail, and court capacity.

We work closely with Crown Prosecutors to address repeat offending by ensuring priority offenders are supported by comprehensive bail packages that clearly outline criminal history, risk to public safety, and the broader community impacts of continued release. We also actively support the use of Community

Impact Statements, which allow communities and municipal leaders to articulate the cumulative harm crime causes beyond individual victims.

We remain compassionate toward individuals experiencing mental health challenges, addictions, and social vulnerability, and we continue to support partnerships that improve access to treatment and recovery services. This requires that adequate treatment be available and accessible. At the same time, there *are* individuals whose repeated, violent, or high-risk behaviour necessitates incarceration. Some people simply need to go to jail in order to protect the public and prevent further victimization.

Court capacity remains a significant challenge across the province, especially in rural Alberta. Limited court time, shortages of judges and clerks, and resulting delays undermine the effectiveness of the justice system. We will continue to advocate for improvements through multiple forums, consistently raising the impacts these pressures have on victims, communities, and frontline policing.

When policing data, operational experience, and municipal advocacy align, they provide a powerful foundation for justice system reform. Effective crime reduction cannot be achieved by policing alone. Long-term success depends on strong partnerships with municipalities, community organizations, government, and social service providers. We value our relationship with you and those you represent and recognize the essential role you play in shaping community safety priorities.

Modernization, fiscal responsibility, and collaboration will continue to guide our efforts. We are committed to leveraging technology, applying best practices, and deploying the right resources in the right places to support shared public safety goals.

Effective policing depends on strong partnerships, and I want to assure you that we remain committed to working closely with elected officials, municipal administrators, and community leaders to ensure policing services align with local priorities and needs. That is why I encourage you to reach out to your local Detachment Commander to discuss your policing services and explore opportunities to strengthen collaboration in support of your community priorities.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Trevor Daroux', with a stylized flourish extending to the right.

Trevor Daroux
Deputy Commissioner
Commanding Officer Alberta RCMP

111140 - 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445



2026-02-05

CAO Debbie Oyarzun
County of
Barrhead, AB

Dear Debbie,

Please find attached the quarterly Community Policing Report for Q3. It outlines staffing, financial information, and crime trends for the Barrhead Detachment, and supports our commitment to transparency and ongoing collaboration with our community partners.

Through both provincial and municipal policing contracts, the RCMP serves roughly 40% of Albertans across 95% of the province, including your community. That is why it is so important that our work is centered on people — the frontline members serving your community, the support teams behind the scenes, and the Albertans who rely on us every day.

The Government of Alberta's Police Funding Model (PFM) has strengthened our ability to meet those needs. With your contributions, we have added 279 police officers, 136 directly to detachments, along with 242 civilian staff, including 77 supporting detachment operations. These investments have also enabled the development of a Real-Time Operations Centre to support frontline officers, the expansion of our drone program, enhanced investigative capacity, and the addition of a third specialized Emergency Response Team.

These resources, along with the dedication of our employees and the support of your community, have helped bring Alberta's crime rates to their lowest point in five years — and we are committed to building on this progress together.

I welcome continued conversations about your community's policing priorities and any ideas that can help us strengthen our service. Working collaboratively is essential to maintaining this forward progress, and I encourage you to reach out at any time with questions, concerns, or suggestions.

Sincerely,

Sergeant Colin Hack
Detachment Commander
Barrhead



Barrhead Provincial Detachment Crime Statistics (Actual) October - December: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

January 13, 2026

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		0	0	0	0	2	N/A	N/A	0.4
Robbery		0	1	0	0	0	N/A	N/A	-0.1
Sexual Assaults		1	5	4	2	1	0%	-50%	-0.3
Other Sexual Offences		0	5	3	1	0	N/A	-100%	-0.4
Assault		22	23	17	17	17	-23%	0%	-1.6
Kidnapping/Hostage/Abduction		2	2	1	0	0	-100%	N/A	-0.6
Extortion		2	0	1	0	0	-100%	N/A	-0.4
Criminal Harassment		2	8	12	8	8	300%	0%	1.2
Uttering Threats		5	4	7	14	14	180%	0%	2.8
TOTAL PERSONS		34	48	45	42	42	24%	0%	1.0
Break & Enter		28	18	11	8	15	-46%	88%	-3.6
Theft of Motor Vehicle		23	6	11	13	12	-48%	-8%	-1.5
Theft Over \$5,000		4	2	7	0	4	0%	N/A	-0.2
Theft Under \$5,000		49	28	37	19	39	-20%	105%	-2.9
Possn Stn Goods		9	0	7	11	9	0%	-18%	1.1
Fraud		15	8	21	15	11	-27%	-27%	-0.1
Arson		3	3	5	1	3	0%	200%	-0.2
Mischief - Damage To Property		16	17	17	13	11	-31%	-15%	-1.4
Mischief - Other		3	2	2	5	3	0%	-40%	0.3
TOTAL PROPERTY		150	84	118	85	107	-29%	26%	-8.5
Offensive Weapons		6	3	4	0	3	-50%	N/A	-0.9
Disturbing the peace		3	5	7	10	18	500%	80%	3.5
Fail to Comply & Breaches		23	17	9	12	11	-52%	-8%	-2.9
OTHER CRIMINAL CODE		10	7	12	7	3	-70%	-57%	-1.4
TOTAL OTHER CRIMINAL CODE		42	32	32	29	35	-17%	21%	-1.7
TOTAL CRIMINAL CODE		226	164	195	156	184	-19%	18%	-9.2



Barrhead Provincial Detachment Crime Statistics (Actual) October - December: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

January 13, 2026

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		4	5	1	1	0	-100%	-100%	-1.2
Drug Enforcement - Trafficking		0	2	1	3	1	N/A	-67%	0.3
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		4	7	2	4	1	-75%	-75%	-0.9
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		2	1	5	1	0	-100%	-100%	-0.4
TOTAL FEDERAL		6	8	7	5	1	-83%	-80%	-1.3
Liquor Act		1	12	5	4	1	0%	-75%	-0.8
Cannabis Act		0	1	0	0	0	N/A	N/A	-0.1
Mental Health Act		11	22	27	25	43	291%	72%	6.7
Other Provincial Stats		34	37	49	34	40	18%	18%	0.9
Total Provincial Stats		46	72	81	63	84	83%	33%	6.7
Municipal By-laws Traffic		0	0	1	3	0	N/A	-100%	0.3
Municipal By-laws		9	7	10	15	4	-56%	-73%	-0.2
Total Municipal		9	7	11	18	4	-56%	-78%	0.1
Fatals		0	1	1	1	0	N/A	-100%	0.0
Injury MVC		5	3	8	7	6	20%	-14%	0.6
Property Damage MVC (Reportable)		95	123	101	73	64	-33%	-12%	-11.2
Property Damage MVC (Non Reportable)		14	4	5	5	15	7%	200%	0.3
TOTAL MVC		114	131	115	86	85	-25%	-1%	-10.3
Roadside Suspension - Alcohol (Prov)		3	4	2	1	0	-100%	-100%	-0.9
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		599	407	482	279	92	-85%	-67%	-114.2
Other Traffic		2	1	1	1	0	-100%	-100%	-0.4
Criminal Code Traffic		8	7	5	4	3	-63%	-25%	-1.3
Common Police Activities									
False Alarms		11	16	17	6	15	36%	150%	-0.2
False/Abandoned 911 Call and 911 Act		18	33	15	13	7	-61%	-46%	-4.2
Suspicious Person/Vehicle/Property		48	49	57	29	50	4%	72%	-1.6
Persons Reported Missing		5	5	6	8	4	-20%	-50%	0.1
Search Warrants		2	1	1	0	0	-100%	N/A	-0.5
Spousal Abuse - Survey Code (Reported)		16	17	20	13	6	-63%	-54%	-2.4
Form 10 (MHA) (Reported)		3	2	4	1	2	-33%	100%	-0.3