1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD SEPTEMBER 6, 2022

Schedule A

4.0 ACTION ITEMS:

4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-557 NE 22-57-5-W5 (NOLIN)

Administration recommends that Council approve subdivision application 22-R-557 proposing to create 2 agricultural parcels of 32.4 ha (80 ac) western half and a 27.2 ha (67.2 ac) eastern half and a 4.05 (10 acre) farmstead separation out of NE 22 57-5-W5 with the conditions as presented.

Schedule B

4.2 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-561 SW 25-62-3-W5 (STOIK/EGERT)

Administration recommends that Council approve subdivision application 22-R-561 proposing to create a 32.37 ha (80.0 acre) split out of the SW 25-62-3-W5 with the conditions as presented.

Schedule C

4.3 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-563 SW 33-59-4-W5 (SUTHERLAND)

Administration recommends that Council approve subdivision application 22-R-563 proposing to create an 8.22 ha (20.3 acre) fragmented parcel out of SW 33-59-4-W5 with the conditions as presented.

Schedule D

4.4 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 22-R-574 SW 21-58-1-W5 (KERSTANE/YACHIMEC)

Administration recommends that Council approve subdivision application 22-R-574 proposing to create a 2.65 (6.55 acre) farmstead separation out of SW 21-58-1-W5 with the conditions as presented.

Schedule E

4.5 BARRHEAD COMMUNITY PUMPKIN WALK - COMMUNITY GRANT REQUEST

Administration recommends that Council approve the application from Barrhead Community Pumpkin Walk for a donation of $1,500 under the Community Grants Policy to assist with the annual Community Pumpkin Walk on October 28, 2022.

Schedule F

4.6 GROWTH ALBERTA – FEDERAL TOURISM RELIEF FUND APPLICATION

Administration recommends that Council consider providing a letter of support for GROWTH Alberta to support the application for funding under the federal government Tourism Relief Fund (TRF).

Schedule G

4.7 7-2022 BYLAW – ESTABLISHING 2022 RATES & FEES

Administration recommends that Council consider 3 readings of Rates & Fees Bylaw 7-2022 as presented.

Schedule H

4.8 PROPERTY TAXES – REQUEST TO CANCEL PENALTY – ROLL # 528363010

Administration recommends that Council considers the request for cancellation of penalties on tax roll 528363010.

Schedule I

4.9 PROPERTY TAXES – REQUEST TO CANCEL PENALTY – ROLL # 531311008

Administration recommends that Council considers the request for cancellation of penalties on tax rolls 531311008.

Schedule J

4.10 FIRE FIGHTING SERVICES – REQUEST TO CANCEL INVOICE

Administration recommends that Council deny the request to cancel or reduce invoice #IVC00002540.

Schedule K

4.11 PUBLIC ENGAGEMENT PLAN – COMMUNITY HALLS STRATEGY

Administration recommends that Council approve, in accordance with Public Participation Policy 11.24, the Public Engagement Plan which will support the development of the Community Hall Strategy.

Schedule L

4.12 ECONOMIC DEVELOPMENT PLAN - ALBERTA ADVANTAGE IMMIGRATION PROGRAM, RURAL RENEWAL STREAM COMMUNITY DESIGNATION APPLICATION

Administration recommends that Council:

1. Provide a letter of endorsement to support application for Community Designation under the AAIP's Rural Renewal Stream as recommended by the ECDC.
2. Approve the Economic Development Plan as recommended by the ECDC.

Schedule M

4.13 CANCEL 50% OF 2022 TAXES – ALBERTA MUNICIPAL AFFAIRS AND ALBERTA ENVIRONMENT AND PARKS

Administration recommends that Council cancel property taxes in the amount of $13,927.30, owed by Government of Alberta, in the name of Alberta Municipal Affairs and Alberta Environment and Parks.

Schedule N

4.14 PROJECT DASHBOARD

Administration recommends that Council accept the Project Dashboard for information.

Schedule O

4.15 IN-CAMERA

4.15.1 COUNCIL CODE OF CONDUCT (BYLAW 3-2017) – *FOIPP Sec. 17 Disclosure harmful to personal privacy; FOIPP Sec. 27 Privileged information*

Schedule (to be provided under separate cover)

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

Schedule P

5.2 PUBLIC WORKS REPORT (10:00 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

Schedule Q

5.3 DIRECTOR OF FINANCE & ADMINISTRATION REPORT

Administration recommends that Council accept the Director of Finance & Administration's report for information.

- Cash, Investments, & Taxes Receivable as of August 31, 2022

  Schedule R

- Taxes Outstanding Analysis

  Schedule S

- Payments Issued for the month of August 2022

  Schedule T

- YTD Budget Report for 8 months ending August 31, 2022

  Schedule U

- YTD Capital Recap for period ending August 31, 2022

  Schedule V

5.4 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS:

6.1 Email from National Police Federation RE: Call to Action update – dated Sept 12, 2022

Schedule W

6.2 Brochure from GOA RE: Transition to APPS

Schedule X

6.3 Minutes

6.3.1 BDSHA Minutes – July 28, 2022

Schedule Y

7.0 DELEGATIONS

7.1 11:30 a.m. Jamieson – Re: Fire Invoice

Schedule K

8.0 ADJOURNMENT

A

REGULAR MEETING OF COUNCIL - HELD SEPTEMBER 6, 2022

Regular Meeting of the Council of the County of Barrhead No. 11 held September 6, 2022 was called to order by Reeve Drozd at 9:01 a.m.

PRESENT

Reeve Doug Drozd
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi
Councillor Walter Preugschas
Councillor Jared Stoik (joined at 9:18 a.m.)

THESE MINUTES ARE UNOFFICIAL AS THEY HAVE NOT BEEN APPROVED BY THE COUNCIL.

ABSENT

Deputy Reeve Marvin Schatz

STAFF

Debbie Oyarzun, County Manager
Pam Dodds, Executive Assistant
Erika Head, Municipal Intern
Ken Hove, Director of Infrastructure
Travis Wierenga, Public Works Manager
Kyle Meunier, Ag Fieldman

ATTENDEES

Terry Finch – Resident Concerns (Delegation)
Don Copeland – Olive Branch Outreach Society (Delegation)
Fire Chief Hove – Barrhead Regional Fire Services (Delegation)
Barry Kerton - Town and Country Newspaper

APPROVAL OF AGENDA

2022-310 Moved by Councillor Properzi that the agenda be approved as presented.

Carried 5-0.

MINUTES OF REGULAR MEETING HELD AUGUST 16, 2022

2022-311 Moved by Councillor Kleinfeldt the minutes of the Regular Meeting of Council held August 16, 2022, be approved as circulated.

Carried 5-0.

Ken Hove and Travis Wierenga joined the meeting at 9:02 a.m.

MINUTES OF SPECIAL MEETING HELD AUGUST 19, 2022

2022-312 Moved by Councillor Preugschas the minutes of the Special Meeting of Council held August 19, 2022, be approved as circulated.

Carried 5-0.

MINUTES OF SPECIAL MEETING HELD AUGUST 25, 2022

2022-313 Moved by Councillor Properzi the minutes of the Special Meeting of Council held August 25, 2022, be approved as circulated.

Carried 5-0.

DRAFT

COUNTY PROJECTS EXCESS SOIL DISPERSAL

Councillor Lane moved that Council directs Administration to tender approximately 16,000 yards of topsoil and approximately 10,000 yards of clay that make up the excess material at Kiel Industrial Park and Neerlandia Lagoon to interested local parties. Councillor Lane withdrew the motion.

Ken Hove departed the meeting at 9:17 a.m.

2022-314 Moved by Councillor Lane that Council directs Administration to disperse approximately 16,000 yards of topsoil and approximately 10,000 yards of clay that make up the excess material at Kiel Industrial Park and Neerlandia Lagoon to interested local parties at the price of $1.00 per yard and requiring hold harmless agreements.

Carried 5-0.

Councillor Stoik joined the meeting at 9:18 a.m.

PUBLIC WORKS REPORT

Travis Wierenga, Public Works Manager, reviewed the written report for Public Works and Utilities and answered questions from Council.

2022-315 Moved by Councillor Kleinfeldt that the report from the Public Works Manager be received for information.

Carried Unanimously.

Travis Wierenga departed the meeting at 9:42 a.m.

QUEEN ELIZABETH II'S PLATINUM JUBILEE MEDAL

2022-316 Moved by Councillor Properzi that the meeting move in-camera at this time being 9:45 a.m. for discussion on:

Evaluation of Queen Elizabeth II's Platinum Jubilee Medal Nominees – *FOIPP s. 24 – Advice from Officials*

Carried Unanimously.

2022-317 Moved by Councillor Lane that the meeting move out of in-camera at this time being 9:58 a.m.

Carried Unanimously.

2022-318 Moved by Councillor Properzi that Council select Marilyn Flock as the nominee for the Queen Elizabeth II Platinum Jubilee Medal (Alberta) to be submitted to RMA on behalf of the County of Barrhead.

Carried Unanimously.

Kyle Meunier joined the meeting at 10:00 a.m.

EQUIPMENT RENTAL PROGRAM POLICY AG-002

2022-319 Moved by Councillor Preugschas that Council approve the new AG-002 Equipment Rental Program Policy as recommended by the ASB.

Carried Unanimously.

2022-320 Moved by Councillor Properzi that Council rescind Policy 62.09 Rental of Agricultural Equipment.

Carried Unanimously.

Kyle Meunier departed the meeting at 10:21 a.m.

DRAFT

EMERGENCY MANAGEMENT MUTUAL AID ASSISTANCE AGREEMENT – LSAC

2022-321 Moved by Councillor Stoik that Council authorizes the Reeve and CAO to sign the Emergency Management Mutual Aid Assistance Agreement with Lac Ste. Anne County (LSAC).

Carried Unanimously.

REPORT – COUNTY MANAGER

Debbie Oyarzun, County Manager, reviewed the 2022 Council Resolution Tracking List and provided updates to Council;

- A donation to Heart & Stroke foundation in memory of former Councillor Roy Ulmer
- Successful Alberta Days event on September 3, 2022
- Tentatively scheduled October 5, 2022 for stakeholder meeting with Community Hall representatives regarding Community Hall Strategy.

2022-322 Moved by Councillor Lane to accept the County Manager's report as information.

Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 10:43 a.m.

Reeve Drozd reconvened the meeting at 10:54 a.m.

AGENDA INFORMATION ITEMS

2022-323 Moved by Councillor Kleinfeldt that the following agenda items be received as information:

- Media Release from Walk to Breathe 2022 – dated August 28, 2022
- Provincial Health Tour Whitecourt – What We Heard Summary
- Letter from Commanding Officer Alberta RCMP Re: Public Safety – dated August 30, 2022
- Ag Society Minutes – August 23, 2022

And that the following items be discussed during Councillor reports:

- Letter from Min. of Justice Re: APPS – dated August 30, 2022
- Letter from GROWTH Alberta RE: Letter of support for grant funding – dated August 30, 2022

Carried Unanimously.

Kyle Meunier rejoined the meeting at 10:56 a.m.

DELEGATION – RESIDENT CONCERNS

Terry Finch met with Council via video conference at this time being 10:57 a.m. regarding County of Barrhead obligation of weed control on pipeline right-of-way on private property.

Council thanked him for his presentation and he departed the meeting at 11:16 a.m.

Kyle Meunier departed the meeting at 11:16 a.m.

DELEGATION – OLIVE BRANCH OUTREACH SOCIETY

Don Copeland, Judy Grasley, and Elizabeth Smith met with Council at 11:16 a.m. to provide Council with background information on the Olive Branch Outreach Society.

Council thanked them for their presentation and they departed the meeting at 11:29 a.m.

DRAFT

DELEGATION – BARRHEAD REGIONAL FIRE SERVICES

Fire Chief Gary Hove of Barrhead Regional Fire Services, met with Council at this time being 11:29 a.m. to discuss the quarterly statistics for emergency responses.

2022-324 Moved by Councillor Lane that Council accepts the report from Fire Chief Gary Hove as information.

Carried Unanimously.

Council thanked Fire Chief Hove for the presentation, and he left the meeting at 11:42 a.m.

COUNCILLOR REPORTS

Councillor Stoik reported on his attendance at a Special Council meeting.

Councillor Lane reported on his attendance at an Ag Society meeting, BDSHA meeting, and Committee of the Whole.

Councillor Properzi reported on his attendance at Special Council meetings, Committee of the Whole and attending local agriculture field tours.

Councillor Preugschas reported on his attendance at the ASB Provincial Committee meeting, GROWTH meeting, Fort Assiniboine Parade and 200th Anniversary Planning committee meeting, Special Council meetings, Committee of the Whole, and attending Alexander event, Alberta Days and Community Connections.

Councillor Kleinfeldt reported on his attendance at a BARCC meeting, Special Council meetings, BRWC meeting, and Committee of the Whole.

Reeve Drozd reported on his attendance at a BARCC meeting, Special Council meetings, Fort Assiniboine Parade, BRWC meeting, Committee of the Whole, attending Alberta Days event, and time spent on County office duties.

Councillor Stoik departed the meeting at 12:00 p.m.

IN-PERSON ENGAGEMENT SESSION – APPS

2022-325 Moved by Councillor Preugschas that Council directs Administration to register Reeve Drozd and Councillor Lane for an in-person engagement session in Edmonton with the Minister of Justice regarding a potential Alberta Provincial Police Service.

Carried 5-0.

GROWTH LETTER OF SUPPORT – FEDERAL TOURISM RELIEF FUND (TRF)

2022-326 Moved by Councillor Kleinfeldt that Council directs Administration to investigate and provide further information regarding the request by GROWTH for Council to provide a letter of support for funding under the Federal Tourism Relief Fund (TRF).

Carried 3-2.

ADJOURNMENT

2022-327 Moved by Councillor Lane that the meeting adjourn at 12:15 p.m.

Carried 5-0.

DRAFT

Reeve **County Manager**

B

REQUEST FOR DECISION

SEPTEMBER 20, 2022

TO: **COUNCIL**

RE: **SUBDIVISION APPLICATION – NE 22-57-5-W5**
NOLIN, MUNICIPAL PLANNING FILE NO 22-R-557

ISSUE:

Application has been received to subdivide a previously unsubdivided quarter section, NE 22-57-5-W5 into a developed 4.05 (10 acre) farmstead separation, and 2 agricultural parcels of 32.4 ha (80 ac) western half and a 27.2 ha (67.2 ac) eastern half.

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 5-2010 and within the Lac Ste. Anne County IDP. Lac Ste. Anne County provided no response to the subdivision referral.
- Municipal Development Plan requires agricultural parcels be a minimum of 80 acres in size and farmstead separations normally be a maximum 10 acres in size.
- Land was previously unsubdivided with a developed yard site.

ANALYSIS:

- Size of the proposed parcel meets requirements of both the LUB and MDP.
- Access to proposed western 80 acre parcel is from Township Road 574. Access to eastern 67.2 acre parcel is from Range Road 52. Access to 10 acre parcel is from Township Road 574.
- Approach to proposed parcels may require improvements. Amount to be determined.
- Reserves are due as the proposal will create 3 parcels out of the quarter. Amount to be determined.
- Road widening required on the north, south and eastern boundaries.
- Private septic inspection is required.
- Wetlands and an unnamed creek impact the remainder parcels however suitable building sites appears to exist.
- Alberta Environment has requested a 10 m buffer along the unnamed creek. Planner recommends an Environmental Reserve Easement adjacent to the banks of the creek.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement (ERE), in a form and affecting an area approved by the Subdivision Authority Officer, be granted to the County of Barrhead No. 11. The plan to be used to describe the Easement shall include all of the lands extending from and within 20 m from the left and right banks of the unnamed creek, throughout the quarter section which is generally all of the land outlined in **RED** on the attached approved Tentative Plan of Subdivision, and shall be reviewed by the Subdivision Authority Officer prior to being finalized.

2. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide future road widening on the northern, eastern, and southern boundaries of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.

3. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.

4. That prior to endorsement of an instrument effecting this plan, the County of Barrhead No. 11 and Subdivision Authority receive a Certificate of Compliance stating that the existing sewage disposal system(s) on the subject site meet current provincial requirements or have been relocated or redesigned to comply with the current Alberta *Private Sewage Systems Standard of Practice*, and are suitable for the intended subdivision.

5. That the instrument effecting this plan identify the location of the private sewage disposal system and the distance between the system (or discharge point) and the boundaries of the proposed property lines.

6. That in accordance with Sections 661, 666, and 667 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, prior to endorsement of an instrument effecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel area. The amount has been calculated as follows:

Total area of the proposed parcel area =	4.05 ha	(10.0 ac.)
10% of the area of the proposed parcel area =	0.405 ha	(1.0 ac.)
Estimated market value per acre =		$TBD
Money-in-place of reserve = 10% area x market value =		$TBD

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the *Municipal Government Act*.

NOTE: The above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County of Barrhead No. 11. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.

7. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No. 11 the outstanding appraisal fee of $100.00.

8. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

ADMINISTRATION RECOMMENDS THAT:

Council approve the subdivision application proposing to create 2 agricultural parcels of 32.4 ha (80 ac) western half and a 27.2 ha (67.2 ac) eastern half and a 4.05 (10 acre) farmstead separation out of NE 22-57-5-W5 with the conditions as presented.

Subdivision Report

FILE INFORMATION

File Number: 22-R-557
Municipality: Co. of Barrhead
Legal: NE 22-57-5-W5
Applicants: Don Wilson Surveys
Owners: Catherine Nolin

Date Acknowledged: July 19, 2022
Referral Date: July 19, 2022
Decision Due Date: September 17, 2022
Revised Decision Date: October 17, 2022
Date of Report: September 9, 2022

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 7%, 14%, 41% & 46%

Gross Area of Parcel: 63.66 ha (157.42 ac.)
Area of Lot 1: 32.4 ha (80.0 ac.)
Area of Lot 2: 27.2 ha (67.2 ac.)
Area of Lot 3: 4.05 ha (10.0 ac.)
Reserve Status: Required (for Lot 3)

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide a developed 4.05 ha (10 ac.) country residential parcel and further subdivide the remainder into two agricultural parcels, a 32.4 ha (80 ac.) eastern half and a 27.2 ha (67.2 ac.) western half (in two parts), from a previously unsubdivided quarter section, NE 22-57-5-W5), in the County of Barrhead No. 11.

The site is in the southern portion of the County of Barrhead, approximately 200 m (650 ft.) north of the Pembina River and the boundary between Lac Ste. Anne County and the County of Barrhead No. 11. From the County's historic orthographic photos, the site is outside of the area affected by the 1986 Pembina River flood event. An unnamed creek bisects the quarter section, and is approximately 350 m (1150 ft.) south of the proposed country residential parcel.

The site is adjacent to Township Road 574 (northern boundary), Range Road 52 (eastern boundary), and a forced road allowance, Road Plan 2860 BM (southern boundary). The site is 0.8 km (0.5 miles) east of Highway 764. Access to the proposed Lots 1 & 3 is from Township Road 574. Access to the remainder is from Range Road 52. Access requirements can be met from the local roads.

From a review of the provincial data, the subject site is not affected by:

- An identified historic resource;
- Flood hazards lands;
- Pipeline or utility rights of way;
- Abandoned wells or pipelines; or
- Active oil/gas facilities

The site may be affected by:

- wetlands;
- a water body (unnamed creek);
- an approval, license or registration issued under an Act for which the Minister of Environment is responsible (*EPEA* – Documents 00000970 which appears to be related to

the Meadow School Wastewater System and a *Water Act* approval for traditional agricultural use).

- The planner reviewed the letter issued by Alberta Environment dated 30 September 2003 related to Approval 970-01-00. The Meadow School Wastewater System appears to be located within NE 4-58-5-W5, and the authorization appears to be filed incorrectly. The site does not appear to be within 300 m of a wastewater treatment facility.

From the application, the proposed use is "CR- Country Residential."

Proposed Lot 3 contains a house and accessory structures, including a garage, barn, and outbuildings. The proposed western boundary will be the boundary between Lots 1 & 2. The lot is serviced by a drilled water well and private sewage disposal system (septic tank & field). There appears to be a suitable building site a on the proposed parcel.

Proposed Lot 1 is the west half of the quarter section, is undeveloped and contains cultivated lands, treed areas, wetlands, and a portion of an unnamed creek. The remainder appears suitable for agricultural use.

Proposed Lot 2 is the east half of the quarter section, less Lot 3, is undeveloped and contains cultivated lands, treed areas, wetlands, and a portion of an unnamed creek. The southeastern portion of Lot 2 is fragmented by Road Plan 2860 BM. The remainder appears suitable for agricultural use.

The County assessment sheets show the subject quarter section as containing 60 acres at 46%, 32 acres at 41%, 20 acres at 14 %, and 42.42 acres at 7%. In the opinion of the planner, the proposed subdivision of the existing yard site and the agricultural lots should not significantly impact the agricultural capability of the balance of the quarter section.

The proposed subdivision appears reasonable. There appears to be reasonable building sites on the proposed parcels and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead No. 11	• Development Agreement is required for road widening (east, south, and north boundaries). • Accesses and approaches required. • MR is not required. • Property taxes are not outstanding. • The proposal conforms to the County's LUB and MDP. • Site is not within 1.5 km of sour gas facility. • Site is not within 2 miles of a CFO. • Private sewage inspection required.
2. Alberta Energy Regulator	• No comments provided. • The applicant has indicated that the site is not affected by a sour gas facility. • There are no facilities with AER licences within the site.
3. Alberta Environment & Parks	• No objections. • Alberta Environment has requested an ER adjacent to the unnamed creek within the quarter section, as it is a Code of Practice Creek. • *The planner notes that both Lots 1 & 2 are subject to s. 663(b) of the* Act *and the subdivision authority does not have the ability to require Reserves. The County's planner recommends that the subdivision authority require an Environmental Reserve (ERE), extending 20 m from the left and right banks of the unnamed creek (for a total of 40 m in width).*

4. Alberta Environment & Parks (*EPEA* – Capital Region)	• No response.
5. Alberta Environment & Parks (*Water Act* – Capital Region)	• No response.
6. Alberta Transportation	• No objections. • This will acknowledge receipt of your circulation regarding the above noted proposal. • The subdivision application is subject to the requirements of ss. [18] and [19] of the [*Matters Related to*] *Subdivision and Development Regulation*, AR 84/2022, due to the proximity of Highway 764. • The requirements of s. 18 of the *Regulation* is not met. This proposal does not meet the requirements of ss. 18 and 19(3) of the *Regulation*. • Considering the nature of the proposal, subject to s. 20 of the *Regulation*, Alberta Transportation is willing to approve the variance by the subdivision authority of the requirements of s. 18. • The requirements of s. 19 of the *Regulation* is not met. • The *Regulation* states that when the subdivision proposal does not meet the requirements of s. 19(3), the subdivision authority must require the developer to provide service road that is satisfactory to Alberta Transportation. • Given the nature of this proposal, to meet the requirements of s. 19(2) of the regulation Alberta Transportation would be satisfied if the subdivision authority required no service road to be dedicated. • Pursuant to Section 20 of the *Regulation*, Alberta Transportation authorizes the subdivision authority to vary the requirements of ss. 18 and/or Section 19 of the *Regulation* to accommodate the proposed subdivision, at the time of subdivision.
7. Canada Post	• No response.
8. Lac. Ste. Anne County	• No response.
9. FortisAlberta	• No objections. • No easement is required. • FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make application for electrical services.
10. Telus Communications	• No objections.
11. Apex Utilities	• No objections. • Please notify Alberta One Call at 1 (800) 242-3447 to arrange for "field locating" should excavations be required within the described area. • Any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
12. Pembina Hills School Division	• No objections. • No Reserves requested.
13. Alberta Health Services	• No response. • MPS notes that development on the subject site must be carried out in a manner that does not create a nuisance, as defined in the Public Health Act, R.S.A. 2000, c. P-37, as amended and the Nuisance and General Sanitation Regulation, AR 243/2003. Further, setback distances outlined in ss. 15(1) and 15(2) of the Nuisance and General Sanitation Regulation must be met.

Adjacent landowners were notified on 19 July 2022. ***No comments or objections from adjacent landowners were received.***

3. STATUTORY ANALYSIS

MDP, AND LUB REQUIREMENTS

The subject site is designated "Agriculture" in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. **Policy 3.1.3(6)** of the MDP allows for the subdivision of a quarter section into two 32.4 ha (80.0 ac.) parcels. **Policy 3.1.3(12)** states that the normal minimum agricultural parcel shall be 32.4 ha (80.0 ac.) less any allowed subdivision pursuant to the MDP. Table 1 in **Section 3.2.3(15)** of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. The subdivision creates the second and third parcel within the quarter section. It will create a 4.05 ha (10.0 ac.) country residential and two agricultural parcels, an 80 acre agricultural parcel and a second agricultural parcel of 67.2 ac. from the quarter section. The total area of country residential parcels within the quarter section to 4.05 ha (10.0 ac.). The proposed subdivision increases the density within the quarter section from 1 to 3 parcels and the country residential parcel does not exceeding 6.06 ha (15.0 ac.). **Therefore the proposed parcel may conform to the County MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 5-2010* (LUB). Extensive Agriculture and single detached dwellings are Permitted Uses. The minimum parcel area for an agricultural use is 32.4 ha (80.0 ac.) except where the parcel has been or may be subdivided. The minimum parcel area is 0.4 ha (1.0 ac.). The maximum parcel area for a developed CR use parcel is 6.07 ha (15.0 ac.). The proposed parcel is 4.05 ha (10.0 ac.) and less than the maximum area. The two agricultural parcels are consistent with the requirements for extensive agriculture. **Therefore, this subdivision conforms to the County's Land Use Bylaw.**

MGA AND SDR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of the *Matters Related to Subdivision and Development Regulation* are satisfied.

The proposed subdivision will create the first country residential use parcel within the quarter section. Therefore, in the opinion of the planner, s. 663(b) of the *Act* applies to Lots 1 & 2. Section 663(a) are due section for proposed Lot 3. The County has requested money in lieu, with the value to be determined by the County's assessor.

Since the subject site is affected by wetlands, contains an unnamed creek , appeal of the decision is to the Land and Property Rights Tribunal.

Reserves

The ability to take Reserves is noted above.

4. SUMMARY

The proposed subdivision is for country residential and agricultural use, and may conform to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Environment Reserve Easement
2. Development Agreement re: road widening
3. Accesses and approaches
4. Private Sewage Inspection
5. Private Sewage Location
6. Municipal Reserves
7. Appraisal Fee
8. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement (ERE), in a form and affecting an area approved by the Subdivision Authority Officer, be granted to the County of Barrhead No. 11. The plan to be used to describe the Easement shall include all of the lands extending from and within 20 m from the left and right banks of the unnamed creek, throughout the quarter section which is generally all of the land outlined in RED on the attached approved Tentative Plan of Subdivision, and shall be reviewed by the Subdivision Authority Officer prior to being finalized.

2. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide future road widening on the northern, eastern, and southern boundaries of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.

3. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.

4. That prior to endorsement of an instrument effecting this plan, the County of Barrhead No. 11 and Subdivision Authority receive a Certificate of Compliance stating that the

existing sewage disposal system(s) on the subject site meet current provincial requirements or have been relocated or redesigned to comply with the current Alberta *Private Sewage Systems Standard of Practice*, and are suitable for the intended subdivision.

5. That the instrument effecting this plan identify the location of the private sewage disposal system and the distance between the system (or discharge point) and the boundaries of the proposed property lines.

6. That in accordance with Sections 661, 666, and 667 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, prior to endorsement of an instrument effecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel area. The amount has been calculated as follows:

Total area of the proposed parcel area =	4.05 ha	(10.0 ac.)
10% of the area of the proposed parcel area =	0.405 ha	(1.0 ac.)
Estimated market value per acre =		$TBD
Money-in-place of reserve = 10% area x market value =		$TBD

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the *Municipal Government Act*.

NOTE: The above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County of Barrhead No. 11. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.

7. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No. 11 the outstanding appraisal fee of $100.00.

8. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

Attachments:

1. Application
2. Location map
3. Site plan
4. Proposed Tentative Plan of Subdivision

☐

FORM 1 | APPLICATION FOR SUBDIVISION

MPS FILE NO. 22-R-557

DATE RECEIVED: JUN 30 2022

DEEMED COMPLETE: July 19, 2022

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided
Catherine Nolin

Address, Phone Number, and Fax Number
Redacted FOIP S.17
[redacted]

2. Name of person authorized to act on behalf of owner (if any)
Don Wilson Surveys Ltd. C/O Nate Wilson

Address, Phone Number, and Fax Number
Box 4120,Barrhead,AB,T7N1A1,780-674-2287

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL ☑ PART ☐ of the NE ¼ SEC. 22 TWP. 57 RANGE 5 WEST OF 5 MERIDIAN.

Being ALL ☐ PART ☐ of LOT ____ BLOCK ____ REG. PLAN NO. ____ C.O.T. NO. 212162297

Area of the above parcel of land to be subdivided See notes below pg2 hectares (____ acres)

Municipal address (if applicable) 5270 Twp. Rd. 574

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of County of Barrhead

b. Is the land situated immediately adjacent to the municipal boundary? YES ☐ NO ☒

If 'YES', the adjoining municipality is ____

b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES ☒ NO ☐

If 'YES', the Highway # is: 764

d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES ☒ NO ☐

If 'YES', the name of the water body/course is: Pembina River

e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES ☐ NO ☒

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
Agricultural	Country Residential	Agricultural

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
Mixed	Woodlots, Brush, Shrubs	Gray Wooded

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.	Describe the manner of providing water and sewage disposal.
House, Garage, Barn, 1 outbuilding to be removed	Water Well, Septic Field & Tank

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I Don Wilson Surveys Ltd. C/O Nate Wilson hereby certify that ☐ I am the registered owner OR ☑ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

Signature

Date June 29, 2022

FURTHER INFORMATION MAY BE PROVIDED AS AN ATTACHMENT

MPS FILE 22-R-557

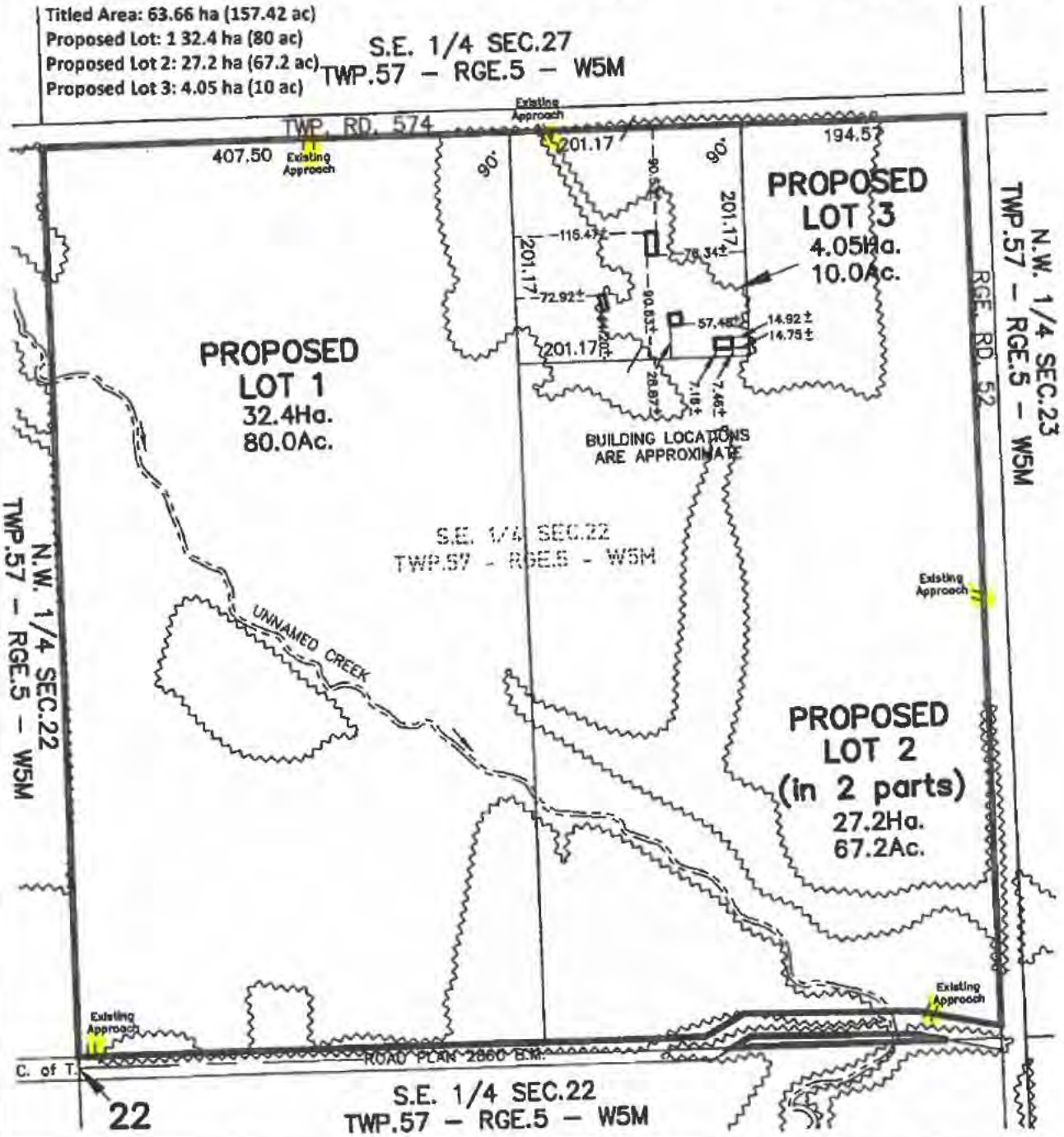
Tentative Plan

N.E. 1/4 SEC.22 – TWP.57 – RGE.5 – W5M

COUNTY OF BARRHEAD No.11

SCALE: 1:5000 2022 D. WILSON, A.L.S

Titled Area: 63.66 ha (157.42 ac)
Proposed Lot: 1 32.4 ha (80 ac)
Proposed Lot 2: 27.2 ha (67.2 ac)
Proposed Lot 3: 4.05 ha (10 ac)



NOTES: DISTANCES ARE IN METRES AND DECIMALS THEREOF
STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS . . . . . .●
PROPOSED SUBDIVISION OUTLINED THUS
TREED AREAS OUTLINED THUS
WATER OUTLINED THUS

DON WILSON SURVEYS LTD.
BOX 4120, BARRHEAD, ALBERTA
T7N 1A1 PHONE: (780) 674-2287
FILE: 22213 DATE: JUNE 7, 2022

REQUEST FOR DECISION

SEPTEMBER 20, 2022

C

TO: **COUNCIL**

RE: **SUBDIVISION APPLICATION – SW 25-62-3-W5**
STOIK/EGERT, MUNICIPAL PLANNING FILE NO 22-R-561

ISSUE:

Application has been received to create a 32.37 ha (80.0 acre) split out of SW 25-62-3-W5.

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 5-2010.
- Municipal Development Plan requires agricultural parcels be a minimum of 80 acres in size.
- Land was previously unsubdivided, with no yard site developed.

ANALYSIS:

- Size of the proposed parcel meets the requirements of both the LUB and MDP.
- Access to proposed northern 80 acre parcel will be from Range Road 31. Access to southern 80 acre parcel will be from Range Road 31 or Township Road 624.
    - Approach to proposed/remainder may require improvements. To be determined.
- Road widening required on the west and south boundaries.
- Reserves are not due as the parcels proposed are larger than 16 Ha (40 acres) in size.
- Confined Feeding Operations exist within 2 miles of the parcel, this proposed subdivision does not impact operations.
- Wetlands may impact both parcels however suitable building sites appear to exist.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide future road widening on the western and southern boundaries of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.

2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.

3. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

ADMINISTRATION RECOMMENDS THAT:

Council approve subdivision application 22-R-561 proposing to create a 32.37 ha (80.0 acre) split out of the SW 25-62-3-W5 with the conditions as presented.

Subdivision Report

FILE INFORMATION

File Number: 22-R-561
Municipality: Co. of Barrhead
Legal: SW 25-62-3-W5
Applicants: Wesley Stoik
Owners: Same as above

Date Acknowledged: July 21, 2022
Referral Date: July 21, 2022
Decision Due Date: September 19, 2022
Revised Decision Date: October 18, 2022
Date of Report: September 9, 2022

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 68%

Gross Area of Parcel: 64.7 ha (160.0 ac.)
Area of Lot 1: 32.35 ha (80.0 ac.)
Area of Lot 2: 32.35 ha (80.0 ac.)
Reserve Status: Not required

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide a vacant agricultural quarter section into two 32.35 ha (80 ac.) parcels, a north half and south half, from a previously unsubdivided quarter section, SW 25-62-3-W5.

The site is in the northern portion of the County of Barrhead, approximately 2.4 km (1.5 miles) west of Westlock County and 8.2 km (5 miles) north of the Hamlet of Neerlandia.

The site is adjacent to Township Road 624 (southern boundary) and Range Road 31 (western boundary. The site is 3.2 km (2.0 miles) east of Highway 769. Access to the proposed Lot 1 will be from Range Road 31. Access to Lot 2 may be from Range Road 31 or Township Road 624. Access requirements can be met from the local roads.

From a review of the provincial data, the subject site is not affected by:

- an identified historic resource;
- flood hazards lands;
- pipeline or utility rights of way
- an approval, license, or registration issued under an Act for which the Minister of Environment & Parks is responsible;
- wetlands or waterbodies
- abandoned wells or pipelines; or
- active oil/gas facilities.

From the application, the proposed use is “A.”

Proposed Lot 1 is vacant and contains predominately cultivated land with a treed area along the northern and eastern boundaries. There does not appear to be an existing access from Range Road 31. The proposed lot appears to be suitable for the proposed use (agricultural).

Proposed Lot 2 is vacant and contains predominately cultivated land with a treed area along the eastern quarter section boundary. There does not appear to be an existing access from Range Road 31. The proposed lot appears to be suitable for the proposed use (agricultural).

The County assessment sheets show the subject quarter section as containing 160 acres at 68%, The quarter section contains good farmland. In the opinion of the planner, the subdivision should not significantly impact the agricultural capability of the quarter section.

The proposed subdivision appears reasonable. There appears to be reasonable building sites on the proposed parcel and on the remainder of the titled area and access requirements can be met.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead No. 11	• Development Agreement is required for road widening (south and west boundaries). • Accesses and approaches required. • MR is not required. • Property taxes are not outstanding. • The proposal conforms to the County's LUB and MDP. • Site is not within 1.5 km of sour gas facility. • Site <u>is</u> within 2 miles of a CFO (within SE 26-62-3-W5, NE 24-62-3-W5, and NW 23-62-3-W5). • Private sewage inspection required.
2. Alberta Energy Regulator	• No comments provided. • The applicant has indicated that the site is not affected by a sour gas facility. • There are no facilities with AER licences within the site.
3. Canada Post	• No response.
4. Westlock County	• No objections.
5. FortisAlberta	• No objections. • No easement is required. • FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make application for electrical services.
6. Telus Communications	• No objections.
7. Apex Utilities	• No objections. • Please notify Alberta One Call at 1 (800) 242-3447 to arrange for "field locating" should excavations be required within the described area. • Any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
8. Pembina Hills School Division	• No objections. • No Reserves requested.
9. Alberta Health Services	• No response. • Development on the subject site must be carried out in a manner that does not create a nuisance, as defined in the *Public Health Act*, R.S.A. 2000, c. P-37, as amended and the *Nuisance and General Sanitation Regulation*, AR 243/2003. • Setback distances outlined in ss. 15(1) and 15(2) of the *Nuisance and General Sanitation Regulation* must be met.

Adjacent landowners were notified on 21 July 2022. ***No comments or objections from adjacent landowners were received.***

3. STATUTORY ANALYSIS

MDP, AND LUB REQUIREMENTS

The subject site is designated "Agriculture" in the County of Barrhead Municipal Development Plan. Farming is the intended use of the land. **Policy 3.1.3(6)** of the MDP allows for the subdivision of a quarter section into two 32.4 ha (80.0 ac.) parcels. **Policy 3.1.3(12)** states that the normal minimum agricultural parcel shall be 32.4 ha (80.0 ac.) less any allowed subdivision pursuant to the MDP. The proposed subdivision will create a 2nd titled area on the quarter section. **Therefore, the proposed subdivision conforms to Section 3.2.3(15) of the County MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead Land Use Bylaw. Extensive Agriculture and single detached dwellings are allowed. The minimum parcel area for an agricultural use is 32.4 ha (80.0 ac.) except where the parcel has been or may be subdivided. **Therefore, this subdivision conforms to the County's Land Use Bylaw.**

MGA AND SDR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of the *Matters Related to Subdivision and Development Regulation* are satisfied.

The proposed subdivision will create the first country residential use parcel within the quarter section. Therefore, in the opinion of the planner, section 663(a) of the *Municipal Government Act* applies to the proposed Lot 3 and s. 663(b) of the *Act* applies to Lots 1 & 2. Reserves are not due.

Since the subject site is not affected by wetlands or facilities with licences issued by the AER, within the referral distance to a Highway, and appeal of the decision is to the local Subdivision and Development Appeal Board.

<u>Reserves</u>

The ability to take Reserves is noted above.

4. SUMMARY

The proposed subdivision is for country residential use, and may conform to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Development Agreement re: road widening
2. Accesses and approaches
3. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide future road widening on the western and southern boundaries of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.

2. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.

3. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

Attachments:

1. Application
2. Location map
3. Site plan
4. Proposed Tentative Plan of Subdivision

FORM 1 | APPLICATION FOR SUBDIVISION

MPS FILE NO. 22-R-561

DATE RECEIVED: JUL 0 6 2022

DEEMED COMPLETE: July 21, 2022

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided

Margaret Egert
Executor for Erna Stoik

Address, Phone Number, and Fax Number

[redacted]

2. Name of person authorized to act on behalf of owner (if any)

Wesley Stoik

Address, Phone Number, and Fax Number

[redacted]

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL ☒ PART ☐ of the SW ¼ SEC. 25 TWP. 62 RANGE 3 WEST OF 5 MERIDIAN.

Being ALL ☐ PART ☐ of LOT ____ BLOCK ____ REG. PLAN NO. ____ C.O.T. NO. ____

Area of the above parcel of land to be subdivided 64.7 hectares (160 acres)

Municipal address (if applicable) N/A

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of: COUNTY OF BARRHEAD

b. Is the land situated immediately adjacent to the municipal boundary? ☐ ☒

If 'YES', the adjoining municipality is ____

b. Is the land situated within 1.6 KM of a right-of-way of a highway? ☐ ☒

If 'YES', the Highway # is: ____

d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? ☐ ☒

If 'YES', the name of the water body/course is: ____

e. Is the proposed parcel within 1.5 KM of a sour gas facility? ☐ ☒

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
Agriculture	Agriculture	Agriculture

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
flat	none	loam

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.	Describe the manner of providing water and sewage disposal.
none	none

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I MARGARET STOIK hereby certify that ☐ I am the registered owner OR ☒ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

Margaret Egert
Signature

June 28, 2022 | 12:33 PM CST
Date

FURTHER INFORMATION MAY BE PROVIDED AS AN ATTACHMENT

D

REQUEST FOR DECISION

SEPTEMBER 20, 2022

TO: **COUNCIL**

RE: **SUBDIVISION APPLICATION – SW 33-59-4-W5**
SUTHERLAND, MUNICIPAL PLANNING FILE NO 22-R-563

ISSUE:

An application has been received to create an 8.22 ha (20.3 acre) fragmented parcel out of SW 33-59-4-W5.

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 5-2010.
- Municipal Development Plan has no minimum or maximum size requirements when considering fragmentations.
- Land was previously unsubdivided.
- Proposed parcel is undeveloped, while the remainder has an existing yard site with house, sheds, and several accessory structures.
- Proposed parcel is fragmented from the remainder by an unnamed creek.

ANALYSIS:

- Size of the proposed parcel meets the requirements of both the LUB and MDP.
- Municipal Reserves are not required as this will be the 1st parcel out of the quarter.
- Access to proposed parcel is from Range Road 44.
    - Approach to proposed parcel may require improvements. Amount to be determined.
- Road widening is required on the western boundary.
- Private septic inspection will be required.
- Wetlands impact the remainder however a suitable building site appears to exist.
- Alberta Environment has requested a 10 m buffer along the unnamed creek. Planner recommends an Environmental Reserve Easement adjacent to the banks of the creek.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority Officer, be granted to the County of Barrhead No. 11. The plan to be used to describe the Easement shall include all of the lands extending from and within 10 m from the right bank of the unnamed creek, throughout the proposed lot which is generally all of the land outlined in **RED** on the attached approved Tentative Plan of Subdivision, and shall be reviewed by the Subdivision Authority Officer prior to being finalized.
2. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land

acquisition agreement shall include provision that the County will acquire a 17-foot wide future road widening on the western boundary of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.

3. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead.

4. That prior to endorsement of an instrument affecting this plan, the County of Barrhead receive certification from an accredited inspector confirming that the function and location of the existing sewage disposal system(s) within the proposed remainder will satisfy the Provincial *Private Sewage Disposal Systems Regulation*, AR 229/1997, and is suitable for the intended subdivision.

5. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

ADMINISTRATION RECOMMENDS THAT:

Council approve the subdivision application 22-R-563 proposing to create an 8.22 ha (20.3 acre) fragmented parcel out of SW 33-59-4-W5 with the conditions as presented.

Subdivision Report

MUNICIPAL PLANNING SERVICES

FILE INFORMATION

File Number: 22-R-563
Municipality: Co. of Barrhead
Legal: SW 33-59-4-W5
Applicants: Nate Wilson (22298)
Owners: Cliff Leroy Sutherland

Date Acknowledged: July 26, 2022
Referral Date: July 26, 2022
Decision Due Date: April 23, 2022
Revised Decision Date: n/a
Date of Report: September 13, 2022

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 11%, 45%, & 49%

Gross Area of Parcel: 65.2 ha (161 ac.)
Net Area of Lot: 8.22 ha (20.3 ac.)
Reserve Status: Not required – 1st lot out

1. SITE DESCRIPTION AND ANALYSIS

This proposal subdivide an undersized, vacant, and fragmented agricultural, approximately 8.22 ha (20.3 ac.) in area from SW 33-59-4-W5. The proposed parcel is fragmented from the remainder by an unnamed creek.

The subject site is in the central portion of the County of Barrhead, approximately 7.4 km (4.6 miles) west of the Town of Barrhead.

The subject site is adjacent to Range Road 44 (western boundary) and approximately 0.8 km (0.5 miles) south of Township Road 600 and 1.6 km (1.0 mile) north of Highway 18. Access to the proposed parcel and remainder may be from Range Road 44. Access requirements can be met.

From a review of the provincial data, the subject site is not affected by:

- An identified historic resource;
- Flood hazards lands; or
- Abandoned wells.

The site may be affected by:

- wetlands;
- an approval, license or registration issued by the Minister of Environment (*Water Act* and *the Environmental Protection and Enhancement Act*, both issued to Keyera Energy); and
- an AER licenced facility (Licences P61699-3 & P61700-3, both issued to Keyera Energy).

From the application, the proposed use is "CR- Country Residential".

Proposed Lot 1 is vacant and contains cultivated lands, treed areas, and wetlands. The proposed lot is the area north and west of the unnamed creek. The pipeline licenced to Keyera Energy runs through the middle of the proposed parcel. Keyera has indicated they have no objections to the proposed subdivision, however they do note that the caveat will be carried onto the new Certificate of Title. In a phone conversation with Keyera's Surface Landman, it was indicated that

the pipeline was "sweet" and therefore the required setback from the pipeline was the boundary of the right of way. Alberta Environment has requested a 10 m Environmental Reserve (ER) along the boundary of the creek. This is the first parcel out of the quarter section and the Subdivision Authority cannot require ER. Alternatively, to protect the creek, the planner recommends that the Subdivision Authority require an Environmental Reserve Easement (ERE) along adjacent to the right bank of the unnamed creek within Lot 1. This buffer would be provided by the ERE being recommended by the planner. The proposed lot appears suitable for agricultural use.

The proposed remainder contains a cultivated lands, a house, sheds, and several accessory structures. The remainder is serviced by a drilled water well and private sewage disposal system (open discharge). There appears to be a suitable building site a on the proposed remainder. The proposed lot appears suitable for agricultural use.

The County assessment sheets show the subject quarter section as containing 20 ac. at 11%, 85 ac. at 46%, and 53 ac. at 49%. The proposed parcel fragmented from the remainder by an unnamed creek. The remainder contains an existing yardsite. In the opinion of the planner, the subdivision of the fragmented yard site should not significantly impact the agricultural capability of the balance of the site.

The proposed subdivision appears reasonable. There appears to be reasonable building sites on the proposed parcel and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead	• Development Agreement required for road widening (along the western boundaries). • Accesses and approaches required. • MR is not required. • Property taxes are not outstanding. • The proposal conforms to the County's LUB and MDP. • A private sewage inspection is required. • Site is not within 1.5 km of sour gas facility. • Site is not within 2 miles of a CFO.
2. Alberta Energy Regulator	• No comments provided. • The applicant has indicated that the site is not affected by a sour gas facility. • Applicant has indicated that there are no abandoned wells on the site. • Facilities owned by Keyera Energy are located within the subject site.
3. Alberta Environment & Parks	• No objections. • AEP would like a 10 m buffer on the unnamed creek as it is a Code of Practice Creek. *MPS supports the establishment of the 10 m buffer and recommends that the Subdivision Authority require an ERE adjacent to the right banks of the unnamed creek within the proposed lot.*
4. Alberta Environment & Parks (*Water Act* – Capital Region)	• No response.
5. Alberta Environment & Parks (*EPEA* – Capital Region)	• No response.
6. Canada Post	• No response.
7. Keyera Energy	• No objections. • Caveats owned by Keyera will carry forward on the new Certificate of Title. • Keyera requires that no permanent structure be located within the pipeline right of way (p/c 13 September 2022).
8. Wildrose REA	• No response.

9. FortisAlberta	• No objections. • No easement is required. • FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make application for electrical services.
10. Telus Communications	• No objections.
11. Apex Utilities	• No objections. • Please notify Alberta One Call at 1 (800) 242-3447 to arrange for "field locating" should excavations be required within the described area. • Any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
12. Pembina Hills School Division	• No objections. • No Reserves requested
13. Alberta Health Services	• No response.

Adjacent landowners were notified on July 26, 2022. ***No comments or objections from adjacent landowners were received.***

3. STATUTORY ANALYSIS

IDP, MDP, AND LUB REQUIREMENTS

The subject site is designated "Agriculture" in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. Section 3.1.3(6) states that subdivision of the quarter section for country residential use based on an equal split of the quarter section (commonly called an 80-ac. split) or subdivision of the quarter section on the basis of a natural or man-made fragmentation by a river, railroad, or road is allowed without requiring an amendment to the Land Use Bylaw. Table 1 in Section 3.2.3(15) of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. The subdivision would create a total of 1 fragmented parcel for country residential use and 1 agricultural parcel. It will remove a total area of 8.22 ha (20.3 ac.) for agricultural use from the quarter section.

The proposed subdivision will create a 2nd titled area on the quarter section. **Therefore, the proposed subdivision conforms to Section 3.2.3(15) of the County MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 5-2010* (LUB). Single detached dwellings are allowed. For agricultural use the minimum parcel area shall be 32.4 hectares (80.0 acres) except where a parcel has been, or may be, subdivided in accordance with this Bylaw or applicable statutory plan(s). Due to the area of the fragmented parcel, it is considered to be an agricultural parcel. The proposed parcel is 8.22 ha (20.3 ac.) and is less than the minimum agricultural parcel area, however due to the fragmenting feature (unnamed creek), **this subdivision conforms to the County's Land Use Bylaw.**

MGA AND SDR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 7 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal

system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of the *Regulation* are satisfied.

Since Section 663(a) of the *Municipal Government Act* applies and Reserves are not due.

Since the proposed parcel is contains facilities with licenses issued by the AER, wetlands, and documents issued under the *Water Act* and *Environmental Protection and Enhancement Act*, appeal of the decision is to the Land and Property Rights Tribunal.

Reserves

The ability to take Reserves is noted above.

4. SUMMARY

The proposed subdivision is for agricultural use, and may conform to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Environmental Reserve Easement
2. Land Acquisition Agreement (road widening)
3. Accesses and approaches to the satisfaction of the County
4. Private Sewage Inspection (Remainder)
5. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority Officer, be granted to the County of Barrhead No. 11. The plan to be used to describe the Easement shall include all of the lands extending from and within 10 m from the right bank of the unnamed creek, throughout the proposed lot which is generally all of the land outlined in RED on the attached approved Tentative Plan of Subdivision, and shall be reviewed by the Subdivision Authority Officer prior to being finalized.

2. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a land acquisition agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, which land acquisition agreement shall include provision that the County will acquire a 17-foot wide future road widening on the western boundary of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.

3. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead.

4. That prior to endorsement of an instrument affecting this plan, the County of Barrhead receive certification from an accredited inspector confirming that the function and location of the existing sewage disposal system(s) within the proposed remainder will satisfy the Provincial *Private Sewage Disposal Systems Regulation*, AR 229/1997, and is suitable for the intended subdivision.

5. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

Attachments:

1. Application
2. Location map
3. Site plan
4. Proposed Tentative Plan of Subdivision

☐

FORM 1 | APPLICATION FOR SUBDIVISION **MPS FILE NO.** 22-R-563

DATE RECEIVED: TO BE COMPL JUL 13 2022 **DEEMED COMPLETE:** July 26, 2022

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. **Name of registered owner of land to be subdivided**
   Cliff Leroy Sutherland,
   Address, Phone Number, and Fax Number
   [redacted]

2. **Name of person authorized to act on behalf of owner (if any)**
   Don Wilson Surveys Ltd.; Nate Wilson 780-674-2287
   Address, Phone Number, and Fax Number
   Box 4120, Barrhead, AB T7N 1A1

3. **LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED**

   ALL ☑ PART ☐ of the SW ¼ SEC. 33 TWP. 59 RANGE 4 WEST OF 5 MERIDIAN.

   Being ALL ☐ PART ☐ of LOT ____ BLOCK ____ REG. PLAN NO. ____ C.O.T. NO. ____

   Area of the above parcel of land to be subdivided 65.2 hectares (161 acres)

   Municipal address (if applicable) 59507 Range Road 44

4. **LOCATION OF LAND TO BE SUBDIVIDED**

   a. The land is situated in the municipality of: County of Barrhead

   b. Is the land situated immediately adjacent to the municipal boundary? YES ☐ NO ☒

      If 'YES', the adjoining municipality is ____

   b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES ☐ NO ☒

      If 'YES', the Highway # is: ____

   d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES ☒ NO ☐

      If 'YES', the name of the water body/course is: Unnamed Creek

   e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES ☐ NO ☒

5. **EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED** (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
AG	AG	AG

6. **PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED** (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
Mixed	Mostly open, some bush & Tree stands	Mixed grey wooded

7. **STRUCTURES AND SERVICING**

Describe any buildings/structures on the land and whether they are to be demolished or moved.	Describe the manner of providing water and sewage disposal.
House, 30'x85' Trap Shed, Barn 7 grain bins & ten out buildings	Water Well, pump out septic system

8. **REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF**

   I Nate Wilson of Don Wilson Surveys Ltd hereby certify that ☐ **I am the registered owner OR**
   ☑ **I am the agent authorized to act on behalf of the registered owner** and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

   IF THERE IS MORE THAN ONE REGISTERED OWNER, PLEASE COMPLETE FORM 4

   Signature Date July 12/2022

FURTHER INFORMATION MAY BE PROVIDED AS AN ATTACHMENT

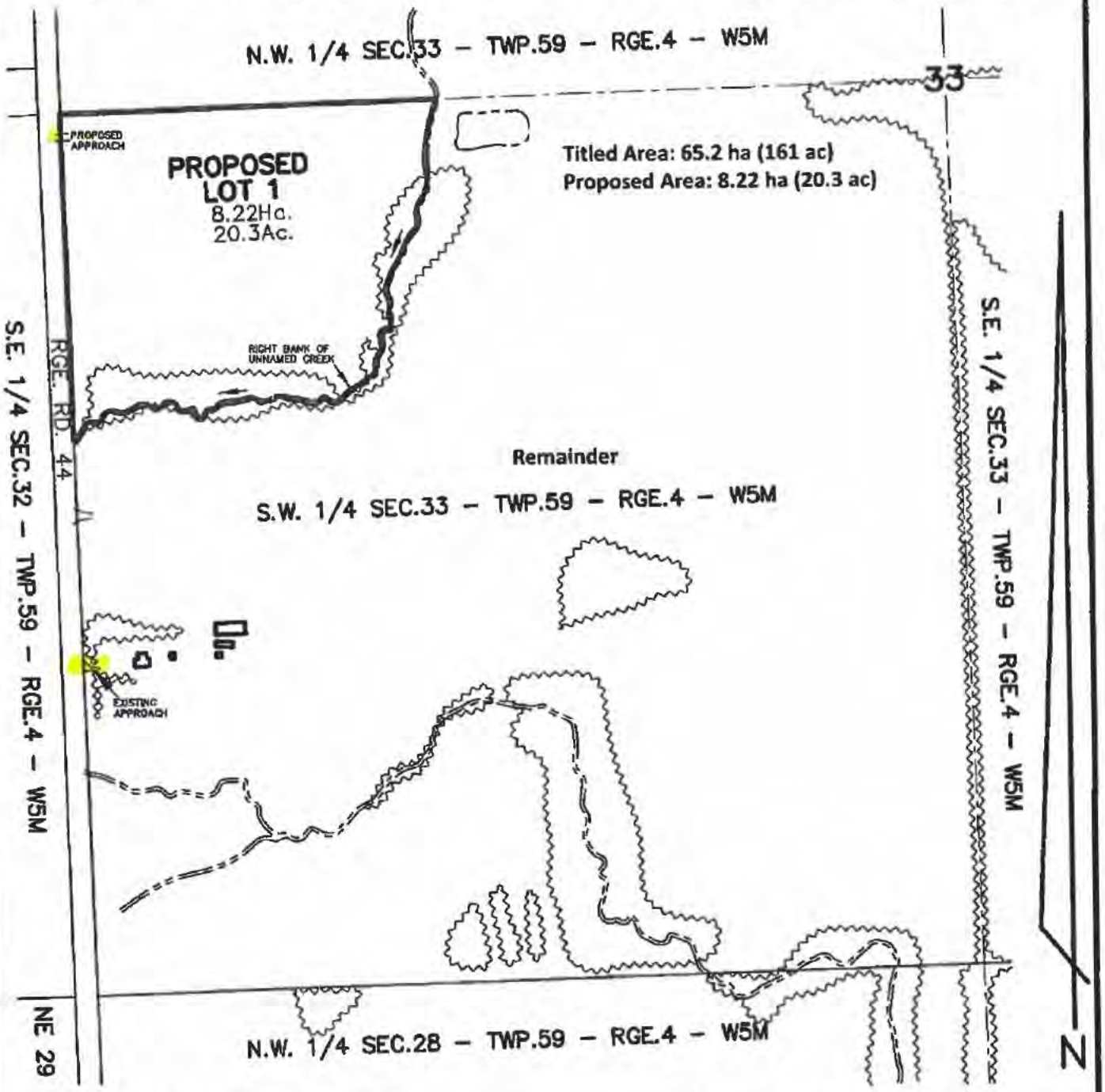
MPS FILE 22-R-563

PLAN SHOWING PROPOSED SUBDIVISION OF

S.W. 1/4 SEC.33 – TWP.59 – RGE.4 – W5M

COUNTY of BARRHEAD No.11

SCALE: 1:5000 **2022** **D. WILSON, A.L.S**



NOTES: DISTANCES ARE IN METRES AND DECIMALS THEREOF
STATUTORY IRON SURVEY POSTS FOUND SHOWN THUS . . . . . .●
PROPOSED SUBDIVISION OUTLINED THUS
TREED AREAS OUTLINED THUS
WATER OUTLINED THUS

DON WILSON SURVEYS LTD.
BOX 4120, BARRHEAD, ALBERTA
T7N 1A1 PHONE: (780) 674–2287

FILE: 22298 DATE: JULY 12, 2022

REQUEST FOR DECISION

SEPTEMBER 20, 2022

E

TO: **COUNCIL**

RE: **SUBDIVISION APPLICATION – SW 21-58-1-W5**
KERSTANE/YACHIMEC, MUNICIPAL PLANNING FILE NO 22-R-574

ISSUE:

Application has been received to subdivide a 2.65 (6.55 acre) farmstead separation out of a previously unsubdivided quarter section (SW 21-58-1-W5).

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 5-2010.
- Municipal Development Plan requires farmstead separations normally be a maximum 10 acres in size.
- Land was previously unsubdivided with a developed yard site which includes a mobile home and accessory structures.

ANALYSIS:

- Size of the proposed parcel meets requirements of both the LUB and MDP.
- Access to proposed parcel and remainder is from Range Road 14.
- Approach to proposed parcels may require improvements. Amount to be determined.
- Reserves are not due as this is the 1st parcel out of the quarter.
- Road widening required on the western boundary.
- Private septic inspection is required.
- Wetlands impact the remainder parcel however suitable building sites appear to exist.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead.

2. That prior to endorsement of an instrument effecting this plan, the County of Barrhead No. 11 and Subdivision Authority receive a Certificate of Compliance stating that the existing sewage disposal system(s) on the subject site meet current provincial requirements or have been relocated or redesigned to comply with the current Alberta *Private Sewage Systems Standard of Practice*, and are suitable for the intended subdivision.

3. That prior to endorsement of an instrument effecting this plan, the Subdivision Authority Officer, and the County of Barrhead No. 11 receive a Real Property Report or a building site certificate prepared by an Alberta Land Surveyor which indicates the distances between the buildings and shelter belts and above-ground appurtenances, including the location of the private sewage disposal system and discharge point on the subject lands and the existing and proposed property boundaries. Should there be structures on the site to be demolished or relocated, we recommend that they be demolished or relocated prior to the preparation of the Real Property Report.

4. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

ADMINISTRATION RECOMMENDS THAT:

Council approve subdivision application 22-R-574 proposing to create a 2.65 (6.55 acre) farmstead separation out of SW 21-58-1-W5 with the conditions as presented.

Subdivision Report

FILE INFORMATION

File Number: 22-R-574
Municipality: Co. of Barrhead
Legal: SW 21-58-1-W5
Applicants: Jennifer Kerstane
Owners: Michael Yachimec

Date Acknowledged: August 2, 2022
Referral Date: August 2, 2022
Decision Due Date: October 1, 2022
Revised Decision Date: n/a
Date of Report: September 14, 2022

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 4.5% & 52%

Gross Area of Parcel: 64.3 ha (159 ac.)
Net Area of Lot: 2.65 ha (6.55 ac.)
Reserve Status: Not required

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide a developed 2.65 ha (6.55 ac.) country residential parcel from a previously unsubdivided quarter section (SW 21-58-1-W5), in the County of Barrhead No. 11.

The site is in the southeastern portion of the County of Barrhead, approximately 2.4 km (1.5 miles) east of Westlock County.

The site is adjacent to Range Road 14 (western boundary) and is approximately 0.8 km (0.5 miles) south of Township Road 584. Access to the proposed parcel and the remainder is from Range Road 14. Access requirements can be met from the local road.

From a review of the provincial data, the subject site is not affected by:

- an identified historic resource;
- Flood hazards lands;
- an approval, license or registration issued under an Act for which the Minister of Environment is responsible.

The site may be affected by:

- an abandoned well (Licence 0341189, issued to Whitecap Resources Inc.). The abandoned well is located within LSD 6 and is well removed from the country residential lot.
- active oil/gas facilities; and
- wetlands;

From the application, the proposed use is “CR- Country Residential.”

The proposed lot contains a mobile home and accessory structures. The proposed eastern boundary appears to align with a dugout and corrals in the northeast corner of the lot. The proposed southern boundary appears to align with an existing shelter belt and the southern extent of several accessory structures. In order to ensure the proposed parcel boundaries do not bisect any existing structures or improvements, the planner recommends that a Real Property Report be provided by the applicant. The lot is serviced by a drilled water well and private sewage disposal system (open discharge). If the private sewage disposal system was installed prior to 1990, the proposed parcel boundaries may satisfy the required setbacks for the open discharge system. There appears to be a suitable building site a on the proposed parcel.

The remainder is undeveloped and contains agricultural structures (grain bins), cultivated lands, treed areas, pasture lands, an abandoned well, and a pipeline. From the provincial data there appears there may also be wetlands in the remainder. The remainder appears suitable for agricultural use.

The County assessment sheets show the subject quarter section as containing 148 acres at 52% and 8 acres at 4.5%The proposed parcel is developed. In the opinion of the planner, the proposed subdivision of the existing yard site should not significantly impact the agricultural capability of the balance of the quarter section.

The proposed subdivision appears reasonable. There appears to be reasonable building sites on the proposed parcel and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead	• Development Agreement is required for road widening (along Range Road 14 western boundary). • Reserves are not required. • Property taxes are not outstanding. • The proposal conforms to the County's LUB and MDP. • Site is not within 1.5 km of sour gas facility. • Site **is** within 2 miles of a CFO, within NE 10-59-2-W5. • Private sewage inspection required.
2. Alberta Energy Regulator	• No comments provided. • The applicant has indicated that the site is not affected by a sour gas facility. • There is an abandoned well and facilities with AER licences within the quarter section.
3. Alberta Environment & Parks	• No objections.
4. Canada Post	• No response.
5. Westlock County	• No objections.
6. Nal Resources Ltd.	• No response.
7. Whitecap Resources Inc.	• No response.
8. EQUS REA	• No response.
9. FortisAlberta	• No objections. • No easement is required. • FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make application for electrical services.
10. Telus Communications	• No objections.
11. Apex Utilities	• No objections. • Please notify Alberta One Call at 1 (800) 242-3447 to arrange for "field locating" should excavations be required within the described area. • Any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
12. Pembina Hills School Division	• No objections. • No Reserves requested.
13. Alberta Health Services	• No response. • MPS notes that development on the subject site must be carried out in a manner that does not create a nuisance, as defined in the *Public Health Act*, R.S.A. 2000, c. P-37, as amended and the *Nuisance and General*

	Sanitation Regulation, AR 243/2003. Further, setback distances outlined in ss. 15(1) and 15(2) of the *Nuisance and General Sanitation Regulation* must be met.

Adjacent landowners were notified on 2 August 2022. ***No comments or objections from adjacent landowners were received.***

3. STATUTORY ANALYSIS

MDP, AND LUB REQUIREMENTS

The subject site is designated "Agriculture" in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. Table 1 in **Section 3.2.3(15)** of the Plan indicates that country residential uses are allowed, with a normal, combined maximum area of 6.0 ha (15.0 ac.) allowed for residential parcels, and a maximum of 3 country residential parcels and/or fragmented parcels within the quarter section. The subdivision creates the third parcel within the quarter section. It will subdivide 2.65 ha (6.55 ac.) from the quarter section. The total area of country residential parcels within the quarter section to 2.65 ha (6.55 ac.). The country residential parcel does not exceed 6.06 ha (15.0 ac.). **Therefore the proposed parcel may conform to the County MDP.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 5-2010* (LUB). Single detached dwellings are allowed. The minimum parcel area is 0.4 ha (1.0 ac.). The maximum parcel area for a developed CR use parcel is 6.07 ha (15.0 ac.). The proposed parcel is 2.65 ha (6.55 ac.) and less than the maximum area. **Therefore, this subdivision conforms to the County's Land Use Bylaw.**

MGA AND SDR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision, including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of the *Matters Related to Subdivision and Development Regulation* are satisfied.

The proposed subdivision will create the first country residential use parcel within the quarter section. In the opinion of the planner, section 663(a) of the *Municipal Government Act* applies to the proposed lot and Reserves are not due.

Since the subject site is affected by wetlands and contains facilities with AER licences, appeal of the decision is to the Land and Property Rights Tribunal.

Reserves

The ability to take Reserves is noted above.

4. SUMMARY

The proposed subdivision is for country residential use, and may conform to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. Accesses and approaches
2. Private Sewage Inspection
3. Real Property Report, including PSDS location
4. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.

2. That prior to endorsement of an instrument effecting this plan, the County of Barrhead No. 11 and Subdivision Authority receive a Certificate of Compliance stating that the existing sewage disposal system(s) on the subject site meet current provincial requirements or have been relocated or redesigned to comply with the current Alberta *Private Sewage Systems Standard of Practice*, and are suitable for the intended subdivision.

3. That prior to endorsement of an instrument effecting this plan, the Subdivision Authority Officer, and the County of Barrhead No. 11 receive a Real Property Report or a building site certificate prepared by an Alberta Land Surveyor which indicates the distances between the buildings and shelter belts and above-ground appurtenances, including the location of the private sewage disposal system and discharge point on the subject lands and the existing and proposed property boundaries. Should there be structures on the site to be demolished or relocated, we recommend that they be demolished or relocated prior to the preparation of the Real Property Report.

4. That taxes are fully paid when final approval (endorsement) of the instrument effecting the subdivision is requested.

Attachments:
1. Application
2. Location map
3. Site plan
4. Proposed Tentative Plan of Subdivision

FORM 1 | APPLICATION FOR SUBDIVISION

MPS FILE NO. 22-R-574

JUL 20 2022

DATE RECEIVED: _____

DEEMED COMPLETE: Aug 2, 2022

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

1. Name of registered owner of land to be subdivided

Micheal Yachimec

Address, Phone Number, and Fax Number

[redacted] Redacted FOIP S.17

2. Name of person authorized to act on behalf of owner (if any)

Jennifer Kerstane

Address, Phone Number, and Fax Number

[redacted] Redacted FOIP S.17

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

ALL ☑ PART ☐ of the SW ¼ SEC. 21 TWP. 58 RANGE 1 WEST OF 5 MERIDIAN.

Being ALL ☐ PART ☐ of LOT _____ BLOCK _____ REG. PLAN NO. _____ C.O.T. NO. _____

Area of the above parcel of land to be subdivided 2.65 hectares (6.55 acres)

Municipal address (if applicable) RR 14 58313 Barrhead County T0G2L0

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of: Barrhead

b. Is the land situated immediately adjacent to the municipal boundary? YES ☐ NO ☑

If 'YES', the adjoining municipality is _____

b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES ☐ NO ☑

If 'YES', the Highway # is: _____

d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES ☐ NO ☑

If 'YES', the name of the water body/course is: _____

e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES ☐ NO ☑

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
Agriculture	Agriculture /CR	Ag

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
rolling	grass/trees	clay

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.	Describe the manner of providing water and sewage disposal.
Mobile home, shop and various outbuildings - will stay on property	open discharge

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

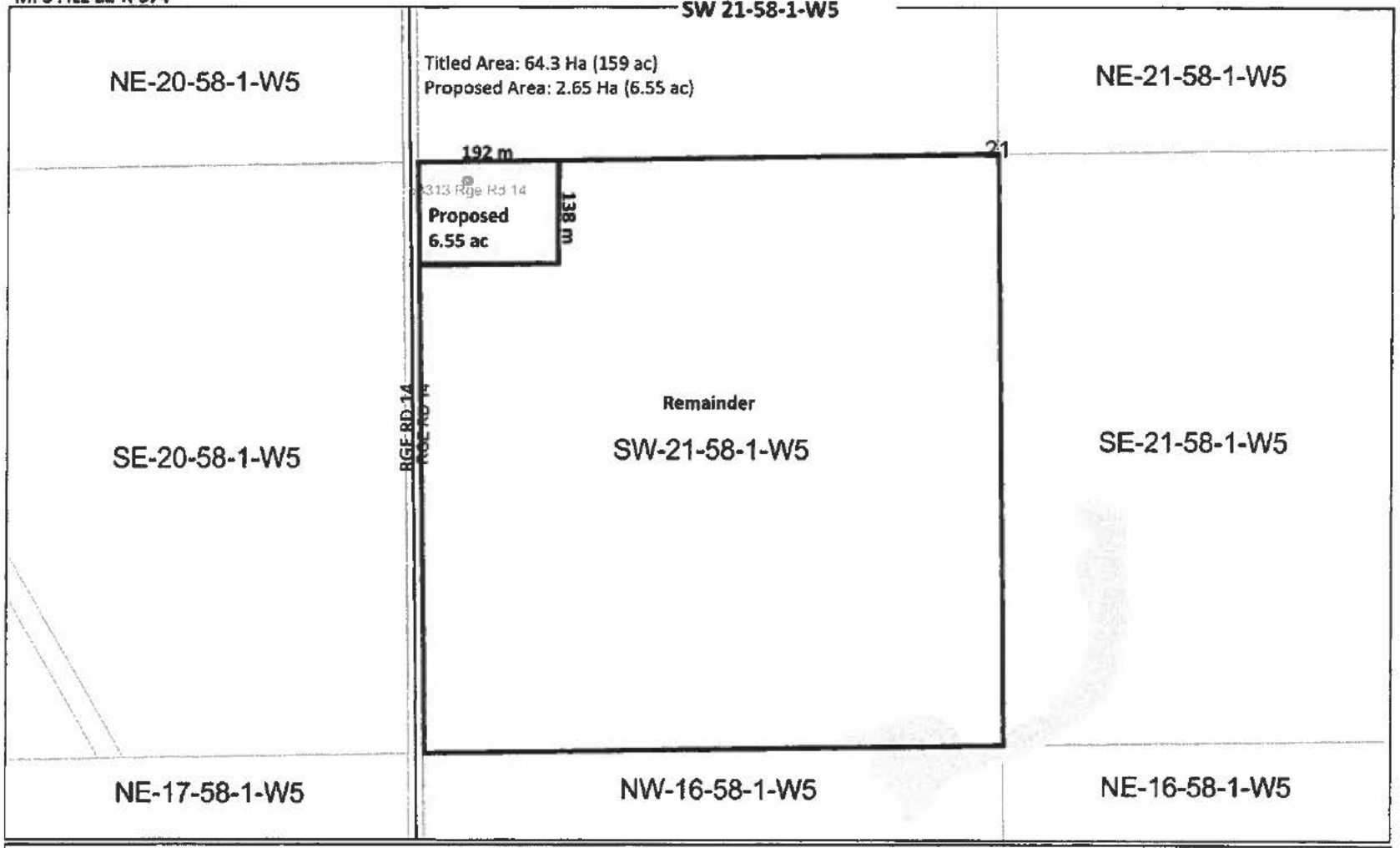
I Jennifer Kerstane hereby certify that ☐ I am the registered owner OR ☑ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

Signature _____ Date July 18 /2022

FURTHER INFORMATION MAY BE PROVIDED AS AN ATTACHMENT

MPS FILE 22-R-574

TENTATIVE PLAN
SW 21-58-1-W5



County of Barrhead

Scale 1: 7,500

100 yd
100 m

County of Barrhead makes no representation or warranties regarding the information contained in this document, including without limitation, whether said information is accurate or complete. Person using this document do so solely at their own risk, and County of Barrhead shall have no liability to such person for any loss or damage whatsoever. This document shall not be copied or distributed to any person without the express written consent of County of Barrhead. Copyright County of Barrhead. All Rights Reserved.

County of Barrhead

Date Created: 7/29/2022

REQUEST FOR DECISION

SEPTEMBER 20, 2022

F

TO: **COUNCIL**

RE: **BARRHEAD COMMUNITY PUMPKIN WALK - COMMUNITY GRANT REQUEST**

ISSUE:

Barrhead Community Pumpkin Walk is applying for a Community Grant to assist with the costs of providing the annual Pumpkin Walk event to the community (application attached).

BACKGROUND:

- February 2, 2021 – Council approved the Community Grants Policy setting a maximum of $2,500 per applicant pending availability of funds.
- Barrhead Community Pumpkin Walk committee is planning to host the event on Friday October 28, 2022.
- Committee is requesting a $1,500 donation to assist with a total project cost of $10,000.
- Intention is to provide fireworks, pumpkins, insurance, etc. and encourage participation from community groups and residents to create an event to be enjoyed by everyone.

ANALYSIS:

- Application was considered under Policy AD-002 Community Grants (attached).
- Applicant is eligible as they meet the criteria under section 4.1 as follows:
  - ✓ A volunteer group, service club or community group that provides services within the County or provides services readily available to the general public of the County
  - ✓ Demonstrates value or benefit to the community
- Application was considered under section 5.1 as an event (vs project or sponsorship).
  - o Event scheduled October 28, 2022 (Friday before Halloween)
- Application was assessed based on the criteria outlined in section 5.2 as follows:
  - ✓ Benefit to community – provides general access to an event for the community to enjoy
    - ▪ Planning to create a larger event than previous years with a block party atmosphere
  - ✓ Other sources of funding, financial viability and community involvement – applicant is providing 85% of the total project cost and is financially viable.
  - ✓ Community involvement – event creates an opportunity for children and adults to enjoy an evening of fun which promotes a sense of inclusion and involvement within the community.
- Project is eligible under section 5.3 and 5.4 as follows:
  - o Matching requirement has been met with the applicant committing $3,000 of their own funds as well as fundraising and volunteer hours to use towards this event

- Event is to take place October 28, 2022
- Supports an event that promotes and celebrates the community

- This is the 7th application for the 2022 budget year
- Financial implications with the approval of this application:

2022 Community Grant Budget	**$15,000**
Dispersed in 2022	($9,000)
Current Balance	$6,000
Application (Pumpkin Walk)	$1,500
Balance Remaining for 2022 if approved	$4,500

STRATEGIC ALIGNMENT:

Processing of Community Grant requests in accordance wit the Community Grants Policy AD-002 aligns with the 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

GOAL 2 County promotes & celebrates success/achievements

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government

ADMINISTRATION RECOMMENDS THAT:

Council approve the application from Barrhead Community Pumpkin Walk for a donation of $1,500 under the Community Grants Policy to assist with the annual Community Pumpkin Walk on October 28, 2022.

Community Grant Application Form

Application Information

Please submit completed applications to:

County of Barrhead No. 11
5306-49 Street
Barrhead, AB T7N 1N5
or
email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca

Incomplete applications will not be accepted.

Applicant Information

Name of Organization: Barrhead Community Pumpkin Walk

Mailing Address: Box 4602
Street Address

Barrhead AB T7N1A5
City Province Postal Code

Phone Number: 7802949181 Email: bcpw2018@gmail.com

Contact Name: Amanda Lambert

Position or Title: Co-Chair

Phone Number: 7802949181 Email: bcpw2018@gmail.com

Is your organization a registered charity or non-profit' ☐ Yes ☒ No

If yes: Alberta Registry Number: _____

Date of Incorporation: _____

Project Information

Name of Project or Event: Pumpkin Walk

Start Date: October 28, 2022 Completion Date: October 28, 2022

Location of Project or Event: Sports Grounds - Barrhead

COUNTY OF Barrhead

Community Grant Application Form

Describe Your Project or Event:

Goals: To create a bigger, more inclusive event, with a block party feel, to create a an event that is available to all.

Anticipated number of County participants, or number directly affected by event, program, or services offered: 1000+, as there are probably just as many school kids from the county as there are in town.

Target population (Children, youth, adults, seniors, families): Families

Describe how this project will benefit the community: This event always promotes a sense of inclusion and involvement, bringing families, groups schools, the town and the county together.

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash:	$ 1500.00
In-Kind:	$
Total Requested: (Maximum $2,500)	**$**

Funds from Other Sources:
(List other funds including any of the organizations own funds to be used in the project)

Own Funds:	$ 3000.00
Fundraising:	$ 5500.00
Volunteer Hours $ 20/ Hr x _____ Hours =	$
Other: _____ Please Specify	$
Other: _____ Please Specify	$
Total From Other Sources:	**$**

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding: (Total Requested Funding + Total from Other Sources)	**$** 10,000.00

COUNTY OF Barrhead

Community Grant Application Form

Project Costs:

List a summary of the project costs here. If available, attach price quotes or other supporting documents.

Pumpkins - Fluxuates 2500-4000	$ 4000.00
Fireworks - 2500	$ 3000.00
Insurance	$ 1500.00
Misc Items Banners, Advertising, etc	$ 1500.00
	$
	$
	$
	$
	$
	$
	$
	$
	$
	$

Refer to Policy for full listing of ineligible costs (e.g. day-to-day operating costs, staff wages or honorariums, flow through funding to re-distribute to others, or donations to charitable causes).

Total Project Costs: $ 10,000.00

The personal and business information provided will be used to process the Community Grant Application and is collected under the authority of Section 33 (c) of the *Freedom of Information and Protection of Privacy Act (FOIPP)*. If you have questions about the colleciton and use of this information, please contact the County of Barrhead at 5306-49 Street, Barrhead, Alberta T7N 1N5 or 780-674-3331.

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

ALambert - Amanda Lambert Sept 6/22

Signature Date

Co-Chair

Print Name and Title

Signature Date

Print Name and Title

Community Grant Application Form

For Office Use Only

☐ Application Reviewed and Approved Grant Number: 2022-07

☐ Application Reviewed and Denied Council Resolution No. : _____

Funding Requested: $ 1,500.00

Funding Approved: $ _____ ☐ Letter Sent: _____

Criteria and Evaluation (Comments must be completed if application is denied or modified):

_____

_____

_____

_____

_____

_____ _____

Signature of Authorized County Representative Date

_____

Print Name and Title of Authorized County Representative

COUNTY OF Barrhead

Grant Application #: 2022-07

Resolution #:

Community Grant Declaration

Name of Organization: Barrhead Community Pumpkin Walk (the Organization)

The Organization declares that:

The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ('the Policy").

The Organization agrees to the following terms and conditions:

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.

2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wished to vary the purpose, it agrees to be bound by the requirements set out in the Policy.

3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.

4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:

   a. mutual consent;

   b. 90 days written notice by either party;

   c. demand by the County for immediate repayment in the event of a breach of any term or condition; or

   d. if the Organization becomes insolvent

5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.

6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.

7. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIPP)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIPP Act,* subject to any applicable exceptions to disclosure under the Act.

8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

Signature	Print Name	Date
[illegible]	Amanda Lambert	Sept 6/22

Signature Print Name Date

REQUEST FOR DECISION

SEPTEMBER 20, 2022

G

TO: **COUNCIL**

RE: **GROWTH ALBERTA – FEDERAL TOURISM RELIEF FUND APPLICATION**

ISSUE:

Council has been asked to provide a letter of support for GROWTH Alberta to support the application for funding under the federal government Tourism Relief Fund (TRF).

BACKGROUND:

- August 30, 2022 – GROWTH Alberta submitted a request for a letter of support to apply for funding under the TRF (attached).
    - TRF has requested letters of support for the GROWTH application
- September 6, 2022 – Council passed resolution 2022-326 directing Administration to investigate and provide further information regarding the request by GROWTH for a letter of support for funding under the TRF.
- September 12, 2022 – Chair of GROWTH Alberta provided the attached document in response to CAOs request for additional information to clarify the expected deliverables and use of funds.
- Council resolutions prior to September 6, 2022 related to GROWTH over the past 4 years (other than acceptance of minutes) are presented below:
    - 2022-126 Council retained GROWTH membership for 2022 year until they can assess the value & benefits of WILD Alberta Tourism DMO initiative (April 5, 2022)
    - 2022-079 Council directed Administration to bring back more information on WILD Alberta's request associated with their presentation on "Establishing a Northwest Alberta Destination Marketing Organization" (February 15, 2022)
        - Administrative report was brought back to Council on April 5, 2022 resulting in a decision to retain membership for 2022
    - 2021-122 – Council accepted as information, the proposal from GROWTH/WILD Alberta to establish WILD Alberta as an independent, full-service destination marketing organization (April 6, 2021)
    - 2020-347 Council received presentation from GROWTH Executive Director on new website and 2020 Annual synopsis as information (September 15, 2020)
    - 2019-017 – Council held an incamera discussion on Direction of GROWTH (FOIPP Section 24) (January 15, 2019)

ANALYSIS:

- GROWTH Alberta is requesting a non-repayable grant from TRF in the amount of $195,375 which represents 70% of the total project budget as GROWTH Alberta will be contributing $84,625 from their operating funds.
- If successful in their funding request, the TRF requires that the $195,375 must be expended by **March 31, 2023**
    - Any funds unspent after March 31, 2022 would be returned to TRF
- From the attached summary, the project intends to:
    - create a destination development plan/strategy with a sustainability plan,
    - create a website complete with extensive video content, and
    - deliver operator training
- GROWTH Alberta currently contracts Mr. Marvin Polis to serve as project manager and he will likely continue in that role in addition to completing the work outlined in the TRF application.

STRATEGIC ALIGNMENT

Making this decision aligns with the following:

- PILLAR 3 – Rural Lifestyle
    - Goal 2 – County promotes & celebrates success/achievements
        - Strategy 1 – Create and maintain partnerships that focus on the promotion of tourism
- PILLAR 4 - Governance & Leadership
    - Goal 2 – County demonstrates open & accountable government
        - Strategy 1 – Council has the tools and information necessary to make informed decisions which are shared publicly

ADMINISTRATION RECOMMENDS THAT:

Council consider providing a letter of support for GROWTH Alberta to support the application for funding under the federal government Tourism Relief Fund (TRF).

Received from Janet Jabush, Chair Growth Alberta (September 12, 2022)

TRF Recommendation for Advanced Assessment – GROWTH Alberta

The Grizzly Regional Economic Alliance Society, a non-profit operating as GROWTH Alberta, is the region's Regional Economic Development Alliance (REDA). The tourism brand, WILD Alberta, has become the focus for the foreseeable future. Mandated to grow tourism in the 11 municipalities it serves, Growth Alberta is requesting a non-repayable contribution of $195,375, representing 70% of a total project budget of $280,000. $84,625 will come from GROWTH Alberta's operating funds. The project will create a destination development plan with a sustainability plan, website complete with extensive video content, and will deliver operator training for the GROWTH Alberta region.

In 2021, GROWTH Alberta's Board made a strategic decision to focus on tourism as their priority by building on the WILD brand and re-building tourism in the region. The Board re-invigorated the sub-committee and developed new terms of reference to enable operators to join the conversation.

In 2019, the region had 223,000 domestic and 17,000 international (mainly US) visitors. Leveraging and building upon WILD Alberta brand awareness, GROWTH Alberta anticipates a 15% increase over pre-pandemic numbers; some 33,000 new domestic and 2250 new international tourists. The completion of the destination development plan will enable WILD Alberta to track data on visitor traffic and provide that and other metrics to regional operators. The project aligns well with the Destination Development pillar of TRF and supports the provincial tourism recovery and expansion goals. Most importantly, it will support 75 businesses in their recovery from the impacts of COVID-19.

GROWTH Alberta will utilize TRF funds to assist the tourism sector in the region with its post-pandemic recovery and the development of a destination development strategy. This long-term initiative is aimed at attracting more tourists from Edmonton, Grande Prairie, Jasper and abroad who could spend multiple days in the region yielding a robust tourism economy. Additionally, the project will increase tourism readiness through training and a regional ambassador program, as well as creating 1.5 FTE positions. WILD Alberta will maintain one FTE position and create indirect jobs with regional tourism industry operators who will need to hire more staff as visitors return and increase.

Comprised of 11 municipalities, the Growth Alberta region is traversed by the Alaska Highway, the Grizzly and Klondike Trails and the northern end of the Cowboy Trail. The region offers recreational lakes, the Golden Triangle inter-connected network of snowmobile trails, North America's largest elk antler operation, a raspberry winery, White Lightning Distillery and other agri-tourism offerings. Visitors enjoy authentic local experiences such as an assortment of museums, including Fort Assiniboine near the geographical center of Alberta, a meteor crash site, horseback riding trails, off-roading areas, motocross tracks, skydiving and kayaking, as well as indigenous communities starting to provide tourism experiences.

Featured in website videos, tourist attractions such as the Lac Ste. Anne Mission, the historic trestle at Rochfort Bridge, the Vega Sandhills, Thunder Lake , regional museums and Mayerthorpe's Fallen Four Memorial Park will showcase the region while candid conversations with visitors will showcase experiences at various sites. These experiences will be enhanced by customer service workshops and by the ambassador training program being developed. Workshops delivered by local experts will deliver knowledge about historical sites, available experiences and other interpretive assets, while building dynamic human resource assets in local ambassadors.

WEBSITE DEVELOPMENT	
Project Management	$13,000
Website development	$35,000
Website content development with videos and podcasts	$64,000
DESTINATION DEVELOPMENT PLAN	
Plan – including market analysis, governance and branding strategy	$82,000
TOURISM READINESS TRAINING	
Customer Service & Ambassador Program	$86,000
Total	**$280,000**

GROWTH Alberta
Your Business. Our Future.

P.O. Box 222
Mayerthorpe, AB T0E 1N0
manager@growthalberta.com

30 August 2022

Hello,

Thank you for your continued support of Growth Alberta. As a valued municipal supporter, your contributions enable the REDA to leverage its finances and its voice to ensure we continue to represent and promote the region.

As you may know, Growth Alberta has applied for funding under the federal Tourism Relief Fund (TRF). We've been refining our application for several weeks with the help of our representative, Shawna Lawson, at PrairiesCan.

Our application for funding would hopefully see about $200,000 added to the REDA's budget in support of the efforts of our tourism brand, WILD Alberta. The additional funding would enable us to continue the vital work of supporting and promoting regional tourism. In addition to relaunching our regional tourism guide, recent efforts include the relaunch of the WILD Alberta website and the development of experiential/promotional videos and podcasts. The digital material will all be embedded in the new website, along with links to attraction and provider websites.

The refinements to our application have included modifying the budget and narrowing the scope. In a recent email communication, Ms. Lawson asked if we'd be able to obtain letters of support from our municipal supporters.

On behalf of the Board of Directors for Growth Alberta, please consider providing a letter of support for our TRF application. The application is time sensitive as any funding must be expended my March 31, 2023.

Thank you

Janet Jabush, Chair

REQUEST FOR DECISION

SEPTEMBER 20, 2022

TO: **COUNCIL**

RE: **7-2022 BYLAW – ESTABLISHING 2022 RATES & FEES**

ISSUE:

Rates & Fees Bylaw 7-2022 requires approval by Council.

BACKGROUND:

- December 21, 2021 - Council passed Bylaw No. 12-2021 to establish the 2022 Rates & Fees.
- April 5, 2022 – Council adopted Rates & Fees Bylaw 4-2022 replacing Bylaw 12-2021 to update Fire Department equipment changes.
- September 7, 2022 – Executive Team reviewed current Rates & Fees Bylaw 4-2022 and are proposing changes in the following sections:
    - General Administration - General Services
    - Public Works – Land Purchase and Borrow
    - Public Works – Services
    - Agriculture Services
- September 20, 2022 - Council Approved AG-002 Equipment Rental Program Policy. Updated Policy created the need for various revisions and additions to the existing Agriculture Rates & Fees. Additional fees proposed in the bylaw include:
    - Deposit
    - Cleaning fees
    - Weekend rates

ANALYSIS:

- Proposed changes to Rates & Fees schedule are as follows and included as red line edits on attached:

Category	Item	Amendment
General Administration	Municipal Campgrounds	Change fee from $12 to $15
Public Works	Acquisition of Land for Road Right of Way (Land Purchase)	Remove section from bylaw as it is an amount paid by the County, not an amount charged.
Public Works	Borrow Pits	To be incorporated into policy.
Public Works	Landscape Borrow Areas	

Public Works	Fencing in conjunction with road construction, backsloping or brushing projects being carried out by County.	
Public Works	Crop Damage resulting from road construction, backsloping or brushing projects carried out by County.	
Public Works	Public Works Labour Rate	Remove reference to internal wages. Change Labour Rate from $50 to $100.
Agriculture Services	Backpack Sprayer (3 gal)	Change name to align with Policy AG-002 Add deposit of $50.00
Agriculture Services	Towable Pasture Sprayer (150 gal)	Change name to align with Policy AG-002 Add deposit of $150.00
Agriculture Services	Towable Estate Sprayer (30 gal)	Change name to align with Policy AG-002 Add deposit of $100.00
Agriculture Services	Quad Mount Sprayer (15 gal)	Add deposit of $100.00
Agriculture Services	Seeder - Hand Held Belly Grinder (20 lb)	Change name to align with Policy AG-002 Add deposit of $50.00
Agriculture Services	Seeder – Towable Broadcast (12 bu)	Change name to align with Policy AG-002 Add deposit of $100.00
Agriculture Services	Seeder – Quad Mount (3 bu)	Change name to align with Policy AG-002 Add deposit of $100.00
Agriculture Services	Magpie trap	Add deposit of $100.00 Change fee from per 3 weeks to per 1 week
Agriculture Services	Skunk trap	Add deposit of $100.00 Change fee from per 3 weeks to per 1 week
Agriculture Services	Fox trap	Add to list
Agriculture Services	Squirrel trap	Add deposit of $100.00 Change fee from per 3 weeks to per 1 week
Agriculture Services	RO-CON Gopher Machines	Add deposit of $100.00
Agriculture Services	Cattle Squeeze with Scale	Remove “unit purchase in 2015” Add deposit of $200.00

Agriculture Services	Tree Planter	Add deposit of $50.00
Agriculture Services	Grain Bag Roller	Add to list
Agriculture Services	Plastic Mulch Applicator	Add deposit of $200.00
Agriculture Services	Weigh Wagon	Remove "(Hay and Grain Scale) with operator and travel" Add deposit of $200.00
Agriculture Services	Soil Probe	Add to list
Agriculture Services	Hay Probe	Add to list
Agriculture Services	Other Rental Rates Weekend Rate	Add "Other Rental Rates" section to include: Weekend Rates - "Equipment with daily rates picked up on a Friday and returned Monday (am)"is charged a Weekend Rate that is equal to "1.5 times daily rental rate."
Agriculture Services	Cleaning Costs	Add rate of $40

- Passing of Rates & Fees Bylaw 7-2022 will rescind Bylaw 4-2022.
- New rates and fees will be in affect following third and final reading of Rates & Fees Bylaw 7-2022.

ADMINISTRATION RECOMMENDS THAT:

Council consider 3 readings of Rates & Fees Bylaw 7-2022 as presented.

COUNTY OF BARRHEAD NO. 11
Province of Alberta

BYLAW NO. 7-2022

2022 RATES & FEES BYLAW - UPDATED

(Repealing Rates & Fees Bylaw No. 4-2022)

A BYLAW OF THE COUNTY OF BARRHEAD NO. 11, in the Province of Alberta, to establish rates and fees for the provision of goods and services by the municipality.

WHEREAS pursuant to Section 7 of the *Municipal Government Act*, RSA 2000, c. M-26, as amended from time to time, Council has the authority to pass bylaws related to the delivery of services provided by or on behalf of the municipality; and

WHEREAS the County provides a variety of services and supplies to the public for a fee; and

WHEREAS the *Freedom of Information and Protection of Privacy (FOIP) Act*, RSA 2000, Chapter F-25, as amended from time to time, authorizes a local public body to by bylaw set any fees the local public body requires to be paid under the *FOIP Act*, which must not exceed the fees provided for in the regulations; and

WHEREAS Council may amend rates and fees from time to time;

NOW THEREFORE, the Council of the County of Barrhead No. 11, duly assembled, and under the authority of the *Municipal Government Act*, as amended, hereby enacts the following:

1.0 This Bylaw may be cited as "2022 Rates & Fees Bylaw – Updated"

2.0 That the Schedule of Rates & Fees attached to Bylaw No. 7-2022 sets out fees for services, products, permits, and approvals provided by the County of Barrhead.

3.0 Bylaw No. 4-2022 is repealed following final reading of Bylaw No. 7-2022.

4.0 This Bylaw No. 7-2022 shall come into full force and take effect upon third and final reading.

FIRST READING GIVEN THE ____ DAY OF _____, 2022.

SECOND READING GIVEN THE ____ DAY OF _____, 2022.

THIRD READING GIVEN THE ____ DAY OF _____, 2022.

_____
Reeve

Seal

_____
County Manager

Rates and Fees

General Administration

Service:		Related Policy:	Unit:	Fee:	With GST	GST: E=Exempt T=Taxable
Penalties:						
NSF Fee			Each	$ 35.00		E
Assessment Complaint Fees						
Assessment Complaint Fee - Residential - 3 or fewer units			Per roll	$ 50.00		E
Assessment Complaint Fee - Residential - 4 or more units			Per roll	$ 200.00		E
Assessment Complaint Fee - Non-Residential			Per roll	$ 200.00		E
Access to Information:						
Tax Certificates		11.10-04	Per parcel	$ 25.00		E
Assessment Information		11.10-03	Per parcel	$ 4.76	$ 5.00	T
Tax Notification Registration on Parcel of Land		---	Per parcel, plus any fees and charges levied by the Land Titles Office	$ 30.00		E
Tax Notification Registration on Manufactured Home		---	Per manufactured home, plus fees and charges levied by Alberta Registry	$ 30.00		E
Copies of Minutes		---	Per page	$ 0.48	$ 0.50	T
Copies of Information that is not required to be withheld or restricted		---	Per page	$ 0.48	$ 0.50	T
Receiving and Responding to FOIPP Requests	Initial fee (non-continuous request)	---	Each	$ 25.00		E
	Initial fee (continuing request)	---	Each	$ 50.00		E

	Searching for, locating and retrieving a record; producing copies of records; preparing and handling of records for disclosure; supervising the examination of a record; shipping records	---	As established by provincial regulations that may be amended from time to time.	---		E
Address Change at Land Titles		---	Per title	First title free, any over are $2.00 each		E

General Services:

Photocopying Service for general public	Colour copies	12.21	Per page	$ 0.50	$ 0.53	T
	Black & white	12.21	Per page	$ 0.15	$ 0.16	T
Fax Transmittal	Public use, within North America	12.22	Per page	$ 0.52	$ 0.55	T
	Public use, international	12.22	Per page	$ 2.47	$ 2.59	T
	Municipal staff, local transmittals	12.22		No charge		T
	Municipal staff, within North America OR international	12.22		Actual cost of transmittal		T
Land Ownership Maps		---	Each	$ 14.29	$ 15.00	T
Wastewater Dumping Fee	Single Axle Truck	41.05	Per Load	$ 50.00		E
	Dual or Tri-Axle Truck	41.05	Per load	$ 65.00		E
	Loads from the Lightning Bay Condominium properties	41.05		Exempt from dumping fee		E
Municipal Campgrounds			Per night, per unserviced site	~~$11.40~~ $14.29	~~$12~~ $15	T

Rates and Fees

Planning & Development

Service:		Related Policy:	Unit:	Fee:	With GST	GST: E=Exempt T=Taxable
Development:						
Development Application - Permitted		61.11	Each	$ 100.00		E
Development Application - Discretionary		61.11	Each	$ 200.00		E
Development Application - Commercial/Industrial		61.11	Each	$ 200.00		E
Development Application for Natural Resource Extraction		61.11	Each	$ 1,500.00		E
Development Application for "As Built"		61.11	Each	2 times permit fee, if proceeding without permit		E
Application for Development Permit Time Extension		61.11	Each	$ 100.00		E
Subdivision:						
Subdivision Application Fees	For applications up to three lots, including any remainder:	61.05	- Includes $150.00 fee per lot to be created, which is the County of Barrhead fee collected by Municipal Planning Services and forwarded to the County of Barrhead - Plus Title Search Fees - Plus Endorsement Fees	$700, plus $250 per lot	$735.00 $262.50	T
	For applications of four or more lots, including any remainder:	61.05		$700, plus $400 per lot	$735.00 $420.00	T
Subdivision Endorsement Fees	For applications other than those affecting previously subdivided lots or quarter sections, or lot split:	61.05	Includes authorized fee for Municipal Planning Services ($100)	$100, plus $150 per lot created	$105.00 $157.50	T
Amendment to Subdivision Application		---	Per application	$ 250.00	$ 262.50	T
Subdivision Time Extension Application		61.05	Per application	$ 250.00	$ 262.50	T
Application for Subdivision Plan Cancellation		61.05	Per application	$ 100.00		E

Rates and Fees

Copies of Documents:

Area Structure Plan - Copy	61.11	Each	$ 19.05	$ 20.00	T
Land Use By-Law - Copy	61.11	Each	$ 47.62	$ 50.00	T
Municipal Development Plan - Copy	61.11	Each	$ 47.62	$ 50.00	T

Other Applications:

Land Use By-Law Amendment Application, Municipal Development Plan, Area Structure Plan, Inter-Municipal Development Plan, or any other Statutory Plan Amendment Application	61.11	Per application, plus costs including advertising, planner, engineer	$ 500.00		E
Application for Separation of Title	MGA 652(4)	Per application	$ 850.00	$ 892.50	T
Application for Condominium Plan Consent	---	Per unit	$ 50.00	$ 52.50	T

Other Documentation:

Appraisals	61.05	Each	$ 100.00		E
Compliance Letters	---	Each, with Real Property Report	$ 50.00		E
Encroachment Agreement	61.11	Each, plus agreement registration costs	$ 200.00		
Development or Subdivision Appeal to Subdivision and Development Appeal Board	---	Per individual appeal	$ 150.00		E

Rates and Fees

Public Works

Service:		Related Policy:	Unit:	Fee:	With GST	GST
						E=Exempt T=Taxable
~~**Land Purchase and Borrow:**~~						
~~Acquisition of Land for Road Right of Way (Land Purchase)~~		~~—~~	~~Per acre~~	~~$2,000.00~~		
~~Borrow Pits~~		~~—~~	~~Per acre~~	~~Maximum of $1,000.00~~		
~~Landscape Borrow Areas~~		~~—~~	~~Per acre~~	~~$500.00~~		
Gravel:						
Gravel, Sand Sale Charges	Crushed Gravel	---	Per cubic yard	$15.00, plus hauling costs	$ 15.75	T
	Pitrun Gravel	---	Per cubic yard	$6.00, plus hauling costs	$ 6.30	T
	Sand	---	Per cubic yard	$1.50, plus hauling costs	$ 1.58	T
Gravel Haul Rate	Basic loading factor	---	Per cubic yard	$2.00	$ 2.10	T
	Hauling	---	Per cubic yard mile	$0.24	$ 0.25	T
Sales and Rentals:						
Equipment Rental	Equipment rental, with the exception of motor graders and grader flags	---		90% of current rates established by Alberta Road Builders & Heavy Construction Association (ARHCA)		T
	Motor Graders:	---	Per hour	$140.00, with a minimum charge of $35.00	$147.00 (minimum charge $36.75)	T
	Grader Flags	---	Per 15 minutes of work	$33.33	$ 35.00	T

Material Sales	Used culverts	---	Each	Up to 50% of new purchase price dependent on condition of culvert, sale price to be determined by Director of Infrastructure.		T
	Used grader blades	---	Per foot	$0.10	$ 0.11	T
	Other new and used materials available for sale from the Public Works Department,	---	Each	Sale price to be determined by Director of Infrastructure in consultation with Chief Administrative Officer.		T
Private Dust Control - MG30 Application		32.12	Per lineal foot, minimum of 400 lineal feet to a maximum of 1,000 lineal feet	$1.50 / lineal foot	$ 1.58	T

Rates and Fees

Services:

~~Fencing in conjunction with road construction, backsloping or brushing projects being carried out by County of Barrhead No. 11~~	~~Where a fence exists prior to the construction project and the landowner does not wish the municipality to replace the fence, municipality will remove the existing fence.~~	~~—~~		~~No charge~~		
	~~Where a fence exists prior to the construction project and the landowner requests the municipality to replace the fence, municipality will supply posts and labour and landowner will supply wire.~~	~~—~~		~~Cost of wire~~		~~T~~
~~Crop Damage resulting from road construction, backsloping or brushing projects carried out by the County of Barrhead No. 11.~~		~~—~~	~~Per acre~~	~~$300.00~~		
Public Works Labour Rate	Charged out for mechanical and other work done by County of Barrhead Public Works shop personnel ~~both internally within our organization or~~ externally to other organizations.	---	Per hour	~~$50~~ $100		

Other Rates and Fees:

Approach Inspection Fee	32.34	Each	$285.71	$ 300.00	T
Pipeline Crossing Requests	32.35	Each	$285.71	$ 300.00	T

Rates and Fees

Agricultural Services

Service:	Related Policy:	Unit:	Fee:	With GST	GST:
					E=Exempt T=Taxable
Sprayer Rental:					
~~Three Gallon Sprayer~~ Backpack Sprayer (3 gal)	AG-002	Per day	$ 4.76	$ 5.00	T
Deposit	AG-002		$ 50.00		E
~~200 Gallon~~ Towable Pasture Sprayer (150 gal)	AG-002	Per day	$ 28.57	$ 30.00	T
Deposit	AG-002		$ 150.00		E
~~Garden Tractor~~ Towable Estate Sprayer (30 gal)	AG-002	Per day	$ 19.05	$ 20.00	T
Deposit	AG-002		$ 100.00		E
Quad Mount Sprayer (15 gal)	AG-002	Per day	$ 19.05	$ 20.00	T
Deposit	AG-002		$ 100.00		E
Spray Crew, includes one truck, two Pesticide Applicators and Herbicide.	---	Per hour (1 hour minimum - 15 minute increments after)	$ 76.19	$ 80.00	T
Seeder Rental:					
~~Cyclone~~ Seeder - Hand Held Belly Grinder (20 lb)	AG-002	Per day*	$ 4.76	$ 5.00	T
Deposit	AG-002		$ 50.00		E
~~Pull Type Cyclone~~ Seeder - Towable Broadcast(12 bu)	AG-002	Per day*	$ 23.81	$ 25.00	T
Deposit	AG-002		$ 100.00		E
~~12 Volt Quad Mount Cyclone~~ Seeder - Quad Mount (~~1.5~~ 3 bu)	AG-002	Per day*	$ 19.05	$ 20.00	T
Deposit	AG-002		$ 100.00		E
~~Trap rental and~~ Pest Control:					
Magpie trap	AG-002	~~Per 3 weeks~~ Per week	$ 9.52	$ 10.00	T
Deposit	AG-002		$ 100.00		E
Skunk trap	AG-002	~~Per 3 weeks~~ Per week	$ 9.52	$ 10.00	T
Deposit	AG-002		$ 100.00		E
Fox trap	AG-002	Per week			
Deposit	AG-002		$ 100.00		E

Squirrel trap	AG-002	~~Per 3 weeks~~ Per week	$ 9.52	$ 10.00	T
Deposit	AG-002		$ 100.00		E
RO-CON Gopher Machines (200 L)	AG-002	Per day	$28.57, plus cost of chemicals	$ 30.00	T
Deposit	AG-002		$ 100.00		E
Beaver Control under the Beaver Program (or Full cost recovery for dam removal using mechanical or explosive means)	AG-001	Per week	$250 for first week, $150 for subsequent weeks	$262.50 $157.50	T

Other ~~Machinery~~ Equipment Rentals:

Cattle Squeeze with Scale ~~(Unit Purchase in 2015)~~	AG-002	Per day	$ 66.67	$ 70.00	T
Deposit	AG-002		$ 200.00		E
Tree Planter	AG-002	---	No charge		---
Deposit	AG-002		$ 50.00		E
Grain Bag Roller	AG-002	---	No charge		---
Deposit	AG-002		$ 200.00		E
Plastic Mulch Applicator	AG-002	---	No Charge		
Deposit	AG-002		$ 200.00		E
Weigh Wagon ~~(Hay and Grain Scale) with operator and~~	AG-002	Per day	$ 57.14	$ 60.00	T
Deposit	AG-002		$ 200.00		E
Soil Probe	AG-002	---	No charge		---
Deposit	AG-002		$ 50.00		E
Hay Probe	AG-002	---	No charge		---
Deposit	AG-002		$ 50.00		E

Other Rental Rates:

Equipment with daily rates picked up on Friday and returned Monday (a.m)	AG-002	Weekend rate	1.5 times daily rental rate		T
Cleaning costs	AG-002	Each	$40.00		T

Rates and Fees

Fire Department (Policies 2002-141, 2009-041)

NB: Alberta Transportation sets the Rates of Reimbursement for Fire Department Units Responding within a Provincial Right of Way. PLEASE SEE THE END OF THIS SECTION FOR THE CURRENT RATES. Alberta Transportation will reimburse for the municipality's fire department to respond within a Provincial Right of Way.

Trucks and Firefighters:

Service:		Unit:	Fee:
2007 – Pierce 104 Foot Ladder/Platform (Tower-6)		Per hour	$600.00
2006 Freightliner - Rosenbauer Triple Fire Pumper Truck (Engine-33)	Includes maximum of **five** firefighters	Per hour	$500.00
2008 Freightliner – Rosenbauer Pumper Tanker Truck (Tender-34)	When utilized for fire fighting purposes - Includes maximum of **two** firefighters	Per hour	$400.00
	When utilized for water tanker purposes - Includes maximum of **two** fire fighters	Per hour	$250.00
Command Vehicle - 2014 Dodge ¾ Ton Power Wagon (Command-2)	Includes maximum **one** fire fighter	Per hour	$150.00
Command Vehicle - 2019 Dodge ¾ Ton Power Wagon (Command-1)	Includes maximum **one** fire fighter	Per hour	$150.00
2020 Spartan - Fort Garry Pumper Truck (Engine - 37)	Included maximum of six firefighters	Per hour	$500.00
2011 Freightliner – Rosenbauer Heavy Rescue Truck (Rescue-8)	Includes maximum **six** fire fighters	Per hour	$400.00
2014 Kenworth Water Truck (Tender-5)	Includes maximum **two** fire fighters	Per hour	$300.00
2020 Chev Silverado 3500HD (Rapid Attack Truck-1)	Includes maximum four fire fighters	Per hour	$250.00

2012 Polaris Off Road Side by Side (Wildland-1)	Includes maximum **two** fire fighters	Per hour	$150.00
Firefighter Labour Rate		Per hour, per firefighter	$35.00

Other Equipment and Services:

Contracted Equipment and Services		At Cost
K-Size Air Bottle Fill for External Groups and Agencies	Per bottle	$50.00
E/D Size Air Bottle Fill for External Groups and Agencies	Per bottle	$10.00
Small Air Bottle Fill for Avalanche Packs for Groups and Agencies external to the municipality	Per bottle	$10.00
Historical Search (Time used to look into property outstanding orders, call to or changes recommended to the property)	Per property	$50.00
Standard Floor Dry	Each	Actual cost of product plus 10% processing fee for shipping and handling
Special Bio, or Chemical Dry	Each	Actual cost of product plus 10% processing fee for shipping and handling

Foam Class "A"	Each	Actual cost of product plus 10% processing fee for shipping and handling
Foam Class "B"	Each	Actual cost of product plus 10% processing fee for shipping and handling
Foam Class Fire Aid	Each	Actual cost of product plus 10% processing fee for shipping and handling
Administration Fee (Time used to enter data or perform tasks outside normal duties)	Per hour	$75.00
Investigative Fee (Time used by trained members to search for cause and determination of an incident)	Per hour	$100.00

Alberta Transportation Rates of Reimbursement for Fire Department Units Responding within a Provincial Right of Way:

Ladder and pumper trucks	• Includes equipment costs, labour, and all materials. • These are specialized pieces of equipment specifically designed and built to fight fires.	Per hour	$615.00

Light & medium rescue vehicles	• Used to transport manpower & equipment not covered under the rate for ladder and pumper trucks. • Rescue vehicles must meet the equipment requirements listed in Section 4, particularly Table 4.2.2, of NFPA 1901. • Light rescue vehicles are permanently rigged and equipped to do basic rescue tasks using hand & basic extrication tools (i.e. pry bars, air chisels, bolt cutters, stabilization equipment & cribbing, hand and power saws, lighting and portable hydraulic rescue tools), and medical aid • Medium rescue vehicles carry more equipment to handle regularly occurring rescue tasks plus specialized rescue equipment for at least one rescue specialty.	Per hour	$615.00
Command Vehicles		Per hour	$185.00
Note: The rates are to be adjusted annually on April 1st, using the inflation formula established in the province's highway maintenance contracts and rounded up to the nearest $5. To date the accumulated inflation since the base year of 2015/16 has not warranted an increase in rates.			

County Fire Services Department Response Fee (Policy 23.02):

Fee to be charged to recover expenses and costs incurred by the County for its Fire Services Department responding to, suppressing or extinguishing, controlling or containing any fire, or hazardous material or other emergency services.	Actual costs incurred by the County to a maximum fee of $3,000.00 per response with the exception of: a) those responses where the suppressing or extinguishing, controlling or containing a fire that is burning i. in contravention of any provincial law, bylaw, or fire control order, or ii. at a location outside the jurisdictional boundaries of the County of and in such cases the fee shall be equal to the actual costs incurred by the County for its Fire Services Department to respond to such incidents.

REQUEST FOR DECISION

SEPTEMBER 20, 2022

TO: COUNCIL

RE: PROPERTY TAXES – REQUEST TO CANCEL PENALTY - ROLL # 528363010

ISSUE:

Administration has received a request to cancel the penalty on 2022 property taxes and requires Council to make a decision.

BACKGROUND:

- *MGA* regulates the process for Taxation to ensure a consistent process is implemented across the province.
- According to the *MGA, s.333 (1)* Tax Notices, each municipality must annually
  a) prepare tax notices for all taxable property and businesses shown on the tax roll of the municipality, and
  b) send the tax notices to the taxpayers.
- Combined Assessment and Property Tax Notices for 2022 were dated and mailed on May 30, 2022.
- *MGA* assumes taxpayers receive the Combined Assessment and Property Notices by June 6, 2022.
- As required by the *MGA*, notice that the property taxes were mailed was advertised in the June 7, 2022 issue of the Barrhead Leader and on the County of Barrhead website.
  - Advertisement included tax due date of August 31.
- 2022 Property Tax Due Date was August 31, 2022 with reminder advertised in the August 23, 2022 issue of the Barrhead Leader.
- A BARCC notice was issued on August 30, 2022 to remind property owners that taxes are due August 31.
  - Received by property owners registered to receive alerts.
- Bylaw 2-2019 Tax Penalty Bylaw as amended by Bylaw 9-2020 sets date and rate of penalties applied to unpaid taxes as follows:
  - A penalty of 8% be applied to all unpaid current and arrears of taxes on the 1st day of September
  - A penalty of 4% be applied to all unpaid current and arrears of taxes on the 1st day of November
  - A penalty of 4% be applied to all unpaid current and arrears of taxes on the 1st day of March
- Payment can be made at most financial institutions, through online banking, e-transfer or in person by cash, cheque, or debit.
- Payment of property taxes can be made at any time. To avoid penalties, payment must be received by August 31, 2022.

- Payments can be postdated but are not processed until date on the cheque.
- Bylaw 3-2019 Tax Payment Installment Plan (TIPP) also allows payment of property taxes monthly through a tax installment payment plan.

ANALYSIS:

- County of Barrhead follows the taxation process set by the *MGA.*
- Information and reason for request to cancel penalty is summarized below, with the original request attached:

Roll #	Penalty Amount	Reason for Request (Letter Attached)	County's Observations
528363010	$371.59	• Landowner made an error and set up online banking payment for August 31, 2023 instead of 2022 in error.	• Taxpayer paid taxes on September 1, 2022 by EFT • Prior years taxes were paid on time.

- Administration reviewed the relevant legislation and bylaws and is unable to grant this request to cancel penalties as the County of Barrhead Tax Penalty Bylaw 2-2019 Section 5 states:
    - Any Taxes remaining unpaid after the due date shown on the tax notice are subject to penalties at the rates set out as follows:
        (a) a penalty of eight percent (8%) be applied to all unpaid current and arrears of taxes on the first day of September;
- Due date on County Combined Assessment & Property Tax Notices is August 31, 2022.
- As the penalties are applied by Bylaw, a decision of Council is required.
- Council may consider the request based on the circumstances and in accordance with the *MGA s. 347*, Council may cancel, reduce, refund or defer taxes if it considers it equitable to do so.

ADMINISTRATION RECOMMENDS THAT:

Council considers the request for cancellation of penalties on tax roll 528363010.

From: Chrissy Lucas [redacted]
Sent: September 2, 2022 10:28 AM
To: COB Info <info@countybarrhead.ab.ca>
Subject: [EXTERNAL] - Property Taxes Request

Morning,
I have a huge favour and request with regards to my 2022 property taxes.

I had set up through my bank an online bill payment for the future, as I always do with my bills. But I made an error on this one though as I later realized. Somehow when I was setting it up I selected the year 2023 instead of 2022.
So as I was scanning my bank history on Sept 1st I realized that my County Property Taxes had not been paid.
I quickly went and checked my bill payments to then realize I had put 2023 in error.
I paid my taxes instantly when I realized that it hadn't gone through on the 31st of August.

I am writing to see if it is at all possible to not pay the late fee due to my error.
I haven't been late before on any taxes and have now paid taxes to either the town or county for the past 17 years.
Thank you for considering this request, I really appreciate you taking the time to read this and discuss it.

Christine Lucas
Roll No 528363010

Sent from Mail for Windows

REQUEST FOR DECISION

SEPTEMBER 20, 2022

J

TO: **COUNCIL**

RE: **PROPERTY TAXES – REQUEST TO CANCEL PENALTY – ROLL # 531311008**

ISSUE:

Administration has received a request to cancel the penalty on 2022 property taxes and requires Council to make a decision.

BACKGROUND:

- *MGA* regulates the process for Taxation to ensure a consistent process is implemented across the province.
- According to the *MGA, s.333 (1)* Tax Notices, each municipality must annually
  a) prepare tax notices for all taxable property and businesses shown on the tax roll of the municipality, and
  b) send the tax notices to the taxpayers.
- Combined Assessment and Property Tax Notices for 2022 were dated and mailed on May 30, 2022.
- *MGA* assumes taxpayers receive the Combined Assessment and Property Notices by June 6, 2022.
- As required by the *MGA*, notice that the property taxes were mailed was advertised in the June 7, 2022 issue of the Barrhead Leader and on the County of Barrhead website.
  - Advertisement included tax due date of August 31.
- 2022 Property Tax Due Date was August 31, 2022 with reminder advertised in the August 23, 2022 issue of the *Barrhead Leader*.
- A BARCC notice was issued on August 30, 2022 to remind property owners that taxes are due August 31.
  - Received by property owners registered to receive alerts.
- Bylaw 2-2019 Tax Penalty Bylaw as amended by Bylaw 9-2020 sets date and rate of penalties applied to unpaid taxes as follows:
  - A penalty of 8% be applied to all unpaid current and arrears of taxes on the 1st day of September
  - A penalty of 4% be applied to all unpaid current and arrears of taxes on the 1st day of November
  - A penalty of 4% be applied to all unpaid current and arrears of taxes on the 1st day of March
- Payment can be made at most financial institutions, through online banking, e-transfer or in person by cash, cheque, or debit.
- Payment of property taxes can be made at any time. To avoid penalties, payment must be received by August 31, 2022.

- Payments can be postdated but are not processed until date on the cheque.
- Bylaw 3-2019 Tax Payment Installment Plan (TIPP) also allows payment of property taxes monthly through a tax installment payment plan.

ANALYSIS:

- County of Barrhead follows the taxation process set by the *MGA.*
- Information and reason for request to cancel penalty is summarized below, with the original request attached:

Roll #	Penalty Amount	Reason for Request (Letters Attached)	County's Observations
531311008	$355.77	• Landowner does not recall seeing tax notice	• Taxpayer has not paid 2022 property taxes • This is 1st year this landowner is paying taxes on this property

- Administration reviewed the relevant legislation and bylaws and is unable to grant this request to cancel penalties as the County of Barrhead Tax Penalty Bylaw 2-2019 Section 5 states:
    - Any Taxes remaining unpaid after the due date shown on the tax notice are subject to penalties at the rates set out as follows:
        (a) a penalty of eight percent (8%) be applied to all unpaid current and arrears of taxes on the first day of September;
- Due date on County Combined Assessment & Property Tax Notices is August 31, 2022.
- As the penalties are applied by Bylaw, a decision of Council is required.
- Council may consider the request based on the circumstances and in accordance with the *MGA s. 347*, Council may cancel, reduce, refund or defer taxes if it considers it equitable to do so.

ADMINISTRATION RECOMMENDS THAT:

Council considers the request for cancellation of penalties.

From: Chad Peters [redacted]
Sent: September 12, 2022 5:19 PM
To: COB Info <info@countybarrhead.ab.ca>
Subject: [EXTERNAL] -

Hello Council

I was on the phone with Lindsay Elwein about paying for some gravel i had purchased from the county and had brought up the fact that i had not seen an invoice for my property taxes. I then proceeded to ask when it would be coming and she made me aware that i should have recieved them and in fact i have a late payment cause they were due on the 31st of august. This late payment is in tune of over $350 dollars. This came as a surprise to me. I would gladly pay the original amount and was wondering if you would defer the late payment fee. I feel like i could really use the money in other areas right now, especially in our growing home. I apologize for the inconvenience that it may have caused on your end. Please let me know.

Regards Chad Peters

REQUEST FOR DECISION

SEPTEMBER 20, 2022

K

TO: **COUNCIL**

RE: **FIRE FIGHTING SERVICES – REQUEST TO CANCEL INVOICE**

ISSUE:

Administration has received a request to cancel invoice #IVC00002540 in the amount of $750.00 for fire-fighting services.

BACKGROUND:

- Invoice was for fire response to a vehicle fire on August 1, 2022 (invoice and incident report attached).
- Administration has reviewed the request and available information which included discussion with owner, review of invoice, and Fire Services incident report.
- Administration also considered the following in review of this request:
    - Policy 23.02 Fire Protection Service Charges as amended July 2, 2014
    - Bylaw 8-2013 Prevention and Control of Fires, Section 8 Extinguishing Fires & Cost

ANALYSIS:

- Interest charges were not applied after being contacted by the landowner, providing Administration time to review the requests without consequence to the owner.
- Owner has requested by letter (attached) that Council consider cancelling invoice #00002540 in the amount of $750.
- Bylaw 8-2013, Section 8 – Extinguishing Fires & Cost, and Policy 23.02 Fire Protection Service Charges indicated that the costs incurred by the County for fire-fighting services may be charged to and recovered from either:
    1. Owner or occupant of the property to which the services were provided
    2. Person that is in control of the property
    3. Person who ignited, maintained, or allowed the fire, or otherwise caused or created the need for the service
    4. Person to whom any fire permit was issued in the case of a fire
- Therefore, pursuant to Bylaw 8-2013 and Policy 23.02 outlined above, the fire-fighting services were charged to the owner of the property.
    - Property owners are responsible for fire on their property and should hold fire insurance to cover fire-fighting services for structural fires and wildfire.
    - Individuals suspected of causing the fire have not been identified and no charges have been laid or fines issued.
- Barrhead Regional Fire Services is dispatched through 911

- Administration was unable to identify any errors, or considerations under County policies to recommend a reduction or cancellation of invoice #00002540.

Invoice #	Original Amount	Admin Comments & Recommendation	Balance Owing after Admin Recommendation
00002540	$750	• Total invoice is $750.00 • As per Policy 23.02, the first $3,000 is charged to landowner or owner of property. • Fire services was dispatched by 911 and responded to a call as per normal procedure. • Although it appears that the fire was likely caused by the person who stole the vehicle, owners of the vehicle are responsible for any fire which occurs to their vehicle. • *MGA*, Bylaw 8-2013, Section 8 – Extinguishing Fires & Cost, and Policy 23.02 Fire Protection Service Charges allow the County to charge for fire-fighting services. • Note – it is not necessary for Council to go incamera unless further information is provided that would qualify as an exclusion under *FOIPP Act*. This can be determined during the Council meeting.	$750

ADMINISTRATION RECOMMENDS THAT:

Council deny the request to cancel or reduce invoice #IVC00002540.

HISTORICAL

County of Barrhead No.11
5306-49 Street
Barrhead Alberta T7N 1N5

INVOICE	IVC00002540
Type	
Date	2022-08-18
Page	1

Bill to:

Jamieson, Joshua
Redacted FOIP S.17
[redacted]

Ship to:

Jamieson, Joshua
Redacted FOIP S.17
[redacted]

Purchase Order ID	Customer ID	Salesperson ID	Shipping Method	Payment Terms ID
INCIDENT #22-188-CFR	JAMIE0004		PICKUP	Net 30

Quantity	Description	U Of M	Discount	Unit Price	Ext. Price
1	Fire Services on August 1, 2022 at Rge Rd 35 & Twp Rd 595 Incident #22-	EACH	$0.00	$750.00	$750.00

Subtotal	$750.00
Misc	$0.00
Tax	$0.00
Freight	$0.00
Trade Discount	$0.00
Total	$750.00

Barrhead Regional Fire Services

Fire Chief :Chief Gary Hove
Box 4172, 4635-61 Ave Barrhead AB
Barrhead AB T7N 1A2
PH : 780-674-2087 FAX : 780-674-2889

Aug 16 22

Incident 22-188-CFR
Aug 16 22

County of Barrhead
5306 49 Street
Barrhead, AB T7N 1N5

On August 1st, 2022 Barrhead Regional Fire Services responded to a call for a vehicle fire located on Rge Rd 35 near Twp Rd 595, in the County of Barrhead. On scene to a single vehicle fully involved. Barrhead Fire Members proceed to extinguish the fire and work to cool the engine compartment and components for removal by the tow truck company. The fire is out and the scene is released to the RCMP now on scene. All Barrhead Fire units return to station and are back in service.

Joshua Jamieson
Redacted FOIP S.17
[redacted]

Date: Aug 1 22 **Incident #:** 22-188

Response Location: Rge Rd 35 & Twp Rd 595 , County of Barrhead
Dispatch: Parkland Dispatch **Number:** 13802334
Investigating Police Force: R.C.M.P. **Police Report #:** 2022-1076366
Police Officer: Cst. Sam Pilon

Cause of Emergency: Fire - Vehicle
Location of Emergency: Ditch RR 35 & Twp Rd 595
SERVICE PERFORMED

[X] **- Assist RCMP & cool vehicle for tow truck.**

Additional Services Performed:
Extinguish Fire

VEHICLES INVOLVED

1996 Dodge Ram **Licence #:** CKS4026
Owner: Joshua Jamieson **Driver:**
Redacted FOIP S.17
[redacted]
Insurance Co.: **Agent:**
Policy #: **Claim #:**

Barrhead Regional Fire Services

Incident 22-188-CFR Continued

Aug 16 22

APPARATUS

Unit	Leave Station	Return to Station	Total Time	First 30 min cost	30 min cost	30 min cost after 255 minutes	Total Cost
COMMAND-2	14:36:28	15:28:05	52 min	$0.00	$0.00	$0.00	$0.00
ENGINE-33	14:40:38	15:28:12	48 min	$250.00	$250.00	$250.00	$500.00
TENDER-34	14:40:44	15:28:09	47 min	$125.00	$125.00	$125.00	$250.00

Total Apparatus: $750.00

Grand Total: $750.00

Paid: $0.00
Owing: $750.00

Fire Chief Gary Hove

Delegation Request Form

Name of persons or organization requesting to appear before Council			
Monique Jamieson, Joshua Jamieson			
Council Meeting Date Requested (please provide 1st and 2nd choice)			
September 20, 2022			
Contact Information			
Name	Monique Jamieson		
Address	[redacted] Redacted FOIP S.17		
Email	[redacted] Redacted FOIP S.17		
Phone		Cell	[redacted] Redacted FOIP S.17
Purpose of Delegation / Presentation			
☐ Information sharing			
☑ Request for action, funds, consideration			
☐ Other (provide details)			
Topic of discussion (include title and background information)			
Invoice # IVC00002540 to Joshua Jamieson for fire services provided on August 1, 2022 at RR 35 & Twp Rd 595. Joshua's truck was stolen and burned on August 1, 2022. Request for Council to cancel the invoice. Supporting letter and documents attached.			
Technical Requirements			
☐ Computer (for use with memory stick)			
☐ Other (what's needed?)			

For Office Use Only			
☐ Added to Agenda		☐ Referred to:	
Other Departments required to be in attendance?			
In Camera?	☐ Yes	☐ No	

September 10, 2022

Dear Reeve Drozd and Barrhead County Council:

This letter is in response to Invoice IVC00002540 wherein the County of Barrhead has issued a bill to Joshua Jamieson for Fire Services on August 1, 2022 and my request to have the invoice IVC00002540 rescinded.

Joshua Jamieson is a 16-year old 4th generation County of Barrhead resident. Both his father's family and my family have lived, worked and served the County of Barrhead for over 80 years. Joshua began working when he was 14 years old. He had a plan, a vision, of buying a truck, but not just any truck, he wanted a 2nd gen Dodge. He worked the summer of 2020 for Richy B Contracting (his uncle). He swept the shop, cut grass, sorted and cleaned tools and parts, anything that was asked of him. All winter, spring and summer, Joshua and his brother Michael hunted the internet for a 2nd Gen Dodge in decent condition - little to no rust, low mileage, good interior.

In the summer of 2021 Joshua returned to work for Richy B Contracting. He worked hard, sometimes getting up at 3 am and working until 8 pm, yet again doing anything that was asked of him. By the end of the summer he had saved $3000. Finally in September THE truck was found. I gave Joshua his 16th birthday gift of $2000 so he could buy THE truck for $4800. He was left with $200 in his bank account but he had his truck. He looked at that truck for 2 ½ months until he obtained his driver's license in mid-November 2021. Insurance, which was only PL & PD for a 16 year old boy was $2985 for the year. Then registration, fuel and of course the absolute necessary exhaust and stereo. How was he going to afford all of this? Luckily, his uncle had work for him to do (not really but he made up work so Joshua could earn money), and I paid ½ of the insurance and covered fuel once a month. With this, Joshua was able to be the proud owner of a pretty awesome truck. You may wonder, why we didn't have Comprehensive on the truck. The additional cost would have been another $600. Insurance for a boy is expensive. Joshua intended to add the comprehensive coverage this fall once he had put rock guard on the truck and saved the money for it.

Unfortunately all that hard work and sacrifice was stolen from Joshua. On July 31, 2022, at 7:30 am, just 8 months of enjoying the fruits of his labour, his truck was stolen. Joshua had stayed overnight at a friend's house in Barrhead. He had both sets of keys in his pocket, he had parked the vehicle directly under a street light, he got up a couple of times during the night to check on his truck, the last time being 6 am. He did everything right. When he got up at 9 am, the truck was gone.

We went to the police station to report it. No one was even there, just a big sign telling everyone no one was there and a phone number to call if there were issues. We phoned the number, reported the theft, and 20 minutes later, an RCMP officer finally phoned back. He talked with Joshua for maybe 5 minutes to obtain Joshua's email address so paperwork could be sent. The RCMP officer did not ask any questions of Joshua about the truck, the theft, nothing! And that is

all we heard from the police. WE posted the theft on Barrhead Aware, and multiple other social media pages to try to find his truck.

On August 1, a friend of Joshua's spotted Joshua's truck on Township Road 590. The friend took a video which we sent to the police. Again no response, so we took it upon ourselves to go look for the vehicle. Joshua, my son Michael and I were driving up and down roads, onto side roads and even into fields to look for the truck. Then one of Michael's friends spotted the truck on Range Road 43 and started following the thieves. He also called 911. He was told to stop chasing the thieves, since speeds were extreme and he was putting himself and others in danger. The friend stopped chasing the thieves at the Auto Wreckers road south of Barrhead. Not 15 minutes later the police phoned Joshua that they had found his truck, burned, on West Boundary Road. This was the only other contact we had with the RCMP.

Joshua went to the scene to watch his truck, THE truck, burn. He would not allow me to come, but his brother Michael didn't listen and went to the scene. Together, the two of them cried while watching the truck burn. Joshua came home later that day, carrying his Ram 2500 sign, all that was left, and I held my child as he bawled.

Michael took it upon himself to take care of his brother. He first offered to sell Joshua his truck for much lower a price than it is worth - which I would not allow. Then Michael decided the best thing to help Joshua was to focus on building a bigger and better truck. So Michael and Josh started the internet hunt again. The boys went to look at so many vehicles because the older trucks are in greater demand than they were even a year ago, and are much more expensive than they were a year ago. Michael drove Josh to Red Deer, Fort Saskatchewan and even Trail, BC, paying for it all and not expecting anything from Joshua.

Joshua has worked all summer, again, to buy another truck. His uncle gave him a wage increase, and Joshua has worked over 360 hours in two months. When his truck was stolen and burned, his means to get to work was also taken away, so I transferred my crappy little Toyota Corolla to him.

The truck in Trail BC turned out to be a good one. I borrowed Joshua $6500, and with that and the money he made he is now the proud owner of a good truck and a diesel engine which he will now work to transfer into the new truck (I do not understand how and all the details, so I'm sorry I can't provide the costs that will be required to do all of this). At the time of this writing, Joshua has $150 in his bank account.

I realize that this background is quite long, but it gives context as to why I am requesting that you cancel the invoice for fire services of $750.00. Joshua is a hard working, good kid. I understand that there have been multiple people in the area who have had their vehicles stolen and lit on fire this summer (we even had 6 jerrycans of gas stolen out of our yard on August 31 which was believed to have been used to light yet another vehicle on fire). With that said, however, receiving this bill added more stress and heartache on someone who has had quite enough. He is only 16 and just trying to get started. Yes, bad things happen to good people all

the time, and he will learn that life is usually not fair, but adding the bill for $750 on top of all that has happened is like kicking the victim while they are already down. He is finally excited about his new truck and now he has this $750 bill that he is being told he has to pay. This is $750.00 which he could use to pay insurance, registration, and parts for his new truck. His insurance will not cover the bill as he did not have comprehensive insurance. I do not have any more extra money to give Josh as I also have to pay my share of a wedding, and I won't allow either one of his brothers to borrow him money as they both have their own families, bills and expenses to pay.

Thus, I'm asking that the County Council have compassion for this young man and give him a chance to put the money toward his new truck so he can have something to be proud of again.

Sincerely,

Monique Jamieson

PHOTOS ATTACHED

Proud New Owner - vehicle was always clean and polished

Truck stolen this morning around 7:00am in Barrhead please let me know if you see anything

The Shrine Joshua has in his bedroom to his truck

REQUEST FOR DECISION

SEPTEMBER 20, 2022

TO: **COUNCIL**

RE: **PUBLIC ENGAGEMENT PLAN – COMMUNITY HALLS STRATEGY**

ISSUE:

Council is required to approve a Public Engagement Plan (PEP) which will support the development of the Community Halls Strategy in accordance with Public Participation Policy 11.24.

BACKGROUND:

- Public Participation Policy 11.24 states that Council's approval is required for a PEP to inform the development of a Community Halls Strategy. The project requires consultation with stakeholders such as volunteers, directors, or board members associated with community halls throughout the County of Barrhead.
    - August 7, 2018 – Council approved Public Participation Policy 11.24
- Communities have various needs, including social, cultural, recreational, and informational. One way of meeting these needs is to provide a base, such as a community hall, to deliver services and act as a focal point for community activities.
- Traditionally, local volunteers have primarily driven the planning and construction of community halls in the County. However, over the years, involvement in these organizations and access to funding sources has decreased. As a result, many of the community halls in the County are struggling to remain viable.
- Many diverse and complex issues must be addressed to increase the overall sustainability of community halls. In the past, individual issues have been handled case-by-case, creating inconsistencies in decision-making.
- A Community Halls Strategy will not only address these issues but will also provide guidance and support for informed decision-making on the short- and long-term development of community halls with the overall intent to assist community hall organizations to be more accountable and responsive and ultimately sustainable.
- By starting with an in-person stakeholder engagement session, the County hopes to collect information that accurately reflects the real issues community halls face and identify priorities and solutions for those problems. Ultimately, the Community Halls Strategy will guide how to address current concerns and promote the sustainable operations of community halls.
- August 18, 2022 – County of Barrhead sent a survey to community hall stakeholders asking them to provide the availability of representatives from their organization to attend an engagement session.
    - Majority of stakeholders indicated that they would be available to participate in an engagement session on October 5, 2022.

ANALYSIS:

- Stakeholder engagement prior to the development of a Community Hall Strategy is expected to provide an opportunity for stakeholders to share their concerns and recommendations regarding the sustainability of community halls and to assist the County in meeting the goals of transparency and align with the Public Participation Policy 11.24
- Using the Public Participation Spectrum (IAPP, 2016), the highest level of engagement for this project is "INVOLVE".
- The attached PEP outlines the approach to be used to create the opportunity for engagement with the end goal of developing the Community Hall Strategy. The use of in person engagement, validation, and priority setting will provide insight into opinions and perceptions of stakeholders such as but not limited to:
    - Real problems affecting community halls
    - Recommendations on how to address concerns; develop solutions
    - Identification of priorities and opportunities
    - Recommendations on how to address future development
- Public engagement is important to help guide the County with its immediate and long-term planning.

STRATEGIC ALIGNMENT

This decision aligns with the following:

- Pillar 3 - Rural Lifestyles
    - Goal 3.1 – County has an inventory of natural and community assets.
        - Strategy 3 - Develop a Community Hall Strategy and inventory of historic features.
- Public Participation Policy 11.24

ADMINISTRATION RECOMMENDS THAT:

Council approve, in accordance with Public Participation Policy 11.24, the Public Engagement Plan which will support the development of the Community Hall Strategy.

PUBLIC ENGAGEMENT PLAN – COMMUNITY HALLS STRATEGY

NON-STATUTORY PUBLIC ENGAGEMENT:

Public Participation Policy

County of Barrhead Council Policy 11.24 on Public Participation is a guiding document for the County's approach to public engagement.

"County of Barrhead values and is committed to public engagement processes and activities that contribute to policy, program, service and project decisions by providing Council and Administration with the best possible information to support decision-making."

Guiding Principles

1. Public Engagement is Proactive
2. Public Engagement Increases Understanding
3. Public Engagement is Accountable and Transparent
4. Public Engagement Builds Relationship

SECTION 1: PROJECT INFORMATION – COMMUNITY HALLS STRATEGY

Background

Public engagement aims to engage with various stakeholders to explore the viability of community halls and determine solutions to support their sustainability. In assessing the viability of Community Halls, the County will examine their current situation, challenges, and opportunities for improvement. The County will also clarify expected roles and responsibilities of both community hall organizations and the County of Barrhead.

Communities have a range of needs - social, cultural, recreational, and informational. Strong and healthy communities are built on their capacity to meet these needs through encouraging participation, forming relationships, and creating a sense of belonging.

One way of meeting these needs has been to provide a base, from which to deliver services, that also acts as a focal point for community activities. The spaces themselves can become concrete symbols of community cohesion.

Thus, community facilities are not just about buildings and space – they are the arena for a range of services that provide opportunities for people to come together to meet, play, learn, share information, and help each other. They are venues for arts, cultural, educational, recreational, and leisure activities, provide accommodation for voluntary groups, and are important gathering points in case of emergencies. Access to community facilities is vital as they play a critical part in strengthening the County by bringing people together.

Traditionally, local volunteers have largely drove the planning and construction of the County's community halls, with assistance from fundraising and donations. Although community involvement in some halls has waned over the years, they remain a vital part of the County's social fabric, and the management and maintenance of the halls still relies heavily on the energy of volunteers. There are 15 community halls in the County of Barrhead. Services provided amongst these halls vary significantly from building to building, depending on the nature of the facility, and the needs, interests and 'stages' of surrounding communities. A constantly changing society has meant changing needs for some facilities.

Greater mobility, changes in population and changing leisure needs has had significant impacts on County communities.

To maintain the social, cultural, recreational, and informational benefits offered by these community halls, there are many diverse and complex issues which must be addressed. In the past individual issues have been handled on a case-by-case basis, creating inconsistencies in decision making.

A Community Halls Strategy will not only address these issues but will also provide guidance on the short- and long-term development of Community Halls.

The County's Vision includes the statement "Strong, Healthy and Proud". This Public Engagement Plan (PEP) will embrace this statement by providing a solid framework through which to engage stakeholders in hopes of establishing sustainable practices which instill confidence in the community.

By starting with an in-person engagement session, the County hopes to collect information that accurately reflects the real issues faced by community halls and identify priorities and solutions for those problems. Ultimately, the Community Halls Strategy will provide guidance on how to address current concerns and promote the sustainable operations of community halls.

Decision Making

Input received from the survey will be used to formulate the "What We Heard Report", which will then be validated to help set priorities and inform the development of the Community Halls Strategy while building relationships and demonstrating support to the local community.

Decision makers: Council has the decision-making authority in relation to the approval of the Community Halls Strategy and the budget and timeline for implementation of any recommendations in the Community Halls Strategy.

Lead department: Office of the CAO

Information needed to make decisions:

It is anticipated that the following information will be needed to develop the Community Halls Strategy:

- Current status of community halls and community hall organizations
- Identification of issues
- Prioritization of issues
- Identification of opportunities
- Recommendations of solutions to address issues and leverage or capitalize on opportunities

Public Engagement Team

Primary responsibilities of Administration and Council are as follows:

County Manager (CAO)	• Support content development • Ensure feedback is considered during decision-making • Review findings with Council • Ensure public engagement plan is implemented
Project Coordinator	• Support content development • Create questions and support content for public engagement session • Summarize findings, create "What We Heard" Report • Develop Community Halls Strategy
Communications	• Facilitate communications between community hall stakeholder and County • Create questions and support content for public engagement session

	• Promote and encourage public participation for public engagement session • Summarize findings, create "What We Heard" Report • Develop Community Halls Strategy
Elected Officials	• Promote and encourage stakeholder participation in the Community Halls engagement session • Attend engagement sessions to listen and seek clarification • Review and consider stakeholder feedback in the decision-making process

Stakeholders

For the purpose of the Community Halls Strategy project, stakeholders will be defined as volunteers, directors, or board members associated with community halls throughout the County of Barrhead. However, public users of community halls will not be excluded from participating.

SECTION 2: PUBLIC ENGAGEMENT

Promise to the Community

We will work with the community to ensure that their needs and concerns are accurately reflected in the Community Halls Strategy which is being developed to provide guidance for current and future decision-making.

The level of public participation expected for this project requires a commitment to stakeholders indicating that the County "will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible." (IAPP, 2016)

Purpose of Public Engagement

Community halls are vital to the social, cultural, recreational, and informational elements of the County. Robust and effective public participation will assist the County and community hall organizations to be more accountable and responsive.

Public engagement consultations engage community hall stakeholders to share information, solicit constructive feedback and help guide future decision-making. Stakeholders speak and the County gains a clearer sense of priorities and the preferred path forward. The level of public participation proposed for this project will contribute to a common understanding, informed decision making, and strengthened relationships.

Goals of Public Engagement

Engagement Goal: All community hall stakeholders will have meaningful opportunities to share their concerns and recommendations regarding the sustainability of community halls and to assist in the development of a Community Halls Strategy.

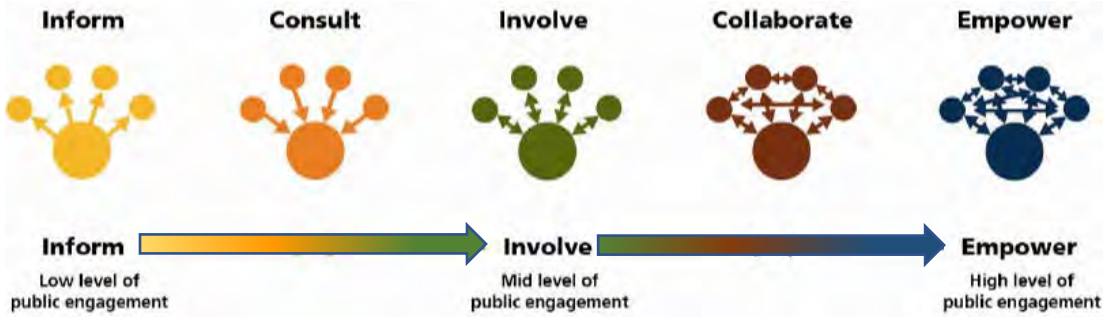
Engagement Objectives: The following objectives will ensure the public engagement process is transparent, focused, and accessible:

1. Obtain stakeholder input – involve key stakeholders to identify issues and opportunities related to community halls
2. Document feedback – effectively, clearly, and concisely document all ideas, questions, and concerns
3. Validate feedback – compose input received into "What We Heard Report" and validate accuracy of information

4. Develop Community Halls Strategy – using the validated report ensure stakeholders' concerns and priorities are reflected in a comprehensive Community Halls Strategy
5. Build relationships to support a positive culture of growth and development

Level of Engagement

International Association for Public Participation has created a useful tool called the IAP2 Spectrum of Public Participation for matching engagement goals, objectives, and the community promise with approaches to achieving them. Moving from left to right on the spectrum from Inform to Empower, involves additional rigour and increasing levels of commitment to the public regarding their involvement in decision making.



Using the IAP2 Spectrum it was determined that the highest level of engagement for this project which is the development of a Community Hall Strategy is "Involve". The expectation of "Involve" is to "work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered" *(IAPP, 2016).*

To achieve the goals of this project, Administration will utilize INFORM, CONSULT, and INVOLVE as levels of public participation.

To effectively consult the stakeholders for the Community Halls Strategy, administration outlines below the key project decisions, tools and resources required.

Project Decisions	Type of Input Required	Level of Engagement	Timeline
Identify concerns, possible solutions, and opportunities	During public engagement discuss concerns, solutions, and opportunities.	Involve	September 2022 – October 2022
Validate identified concerns, solutions, and opportunities	Confirm current understanding, clarify concerns, solutions, and opportunities.	Consult	October 2022 – November 2022
Develop Community Halls Strategy	Compiled information and analysis	Inform	November 2022 – December 2022

Note: depending on implementation of the Community Halls Strategy higher levels of engagement including "collaboration" and "empowerment" may be required.

SECTION 3: LOGISTICS

Required Resources

Event	Community Halls Strategy Public Engagement Session (INVOLVE)
Date	October 5, 2022
Advertising	• Administration, Council, Word of Mouth • Email distribution list • Telephone calls
Venue	Glenreagh Community Hall
Equipment & Supplies	• Microphone • Projector and screen • Tables • Chairs
Catering	Beverages and snacks

Event	Public Engagement Session Validation ("What We Heard Report") (CONSULT)
Date	October 2022 – November 2022
Advertising	• Administration, Council, Word of Mouth • Email distribution list • Telephone calls
Venue	Online and hardcopies available Presented to Council
Equipment & Supplies	• DRAFT report prepared (October 2022) • Printed copies of report available upon request
Catering	N/A

Event	Develop Community Halls Strategy (INFORM)
Date	November 2022- December 2022
Advertising	• Website • Social Media • Administration, Council, Word of Mouth • Email distribution list • Telephone calls
Venue	Online and hardcopies available Presented to Council
Equipment & Supplies	• DRAFT report prepared (November 2022) • Printed copies of report available upon request
Catering	N/A

Reporting

The following reports will be generated to share with participants, Administration, and Council:

"What We Heard Report" "DRAFT Community Halls Strategy"

"Validation Summary" "FINAL Community Halls Strategy"

A link will be created on the County website for public access to documents. For more active involvement, participants can request to be added to a distribution list to receive information directly.

Attached reporting template will also be used to document the evaluation and share lessons learned.

Evaluation

Effectiveness of engagement should be reflected in the quality of input received. Therefore, evaluation will be ongoing to improve the PEP as the project moves forward. Evaluation will be based on the following:

- Standard quantitative data will be captured such as number of participants or number of responses received.
- Qualitative data will also be captured through informal feedback and questions built into the survey.
- End of project evaluation to determine if goals were met will be undertaken by Administration and Council.

SAMPLE REPORTING TEMPLATE – EVALUATION & LESSONS LEARNED

Name of Project	Community Halls Strategy
Lead/Facilitator	Office of the CAO
Type of Public Engagement	INFORM CONSULT INVOLVE
Techniques Used	In-person engagement, electronic reports
Target Group/Stakeholders	volunteers, directors, or board members associated with community halls throughout the County of Barrhead.
# Participants	
Date, Time, Venue	
Purpose of Engagement	Work with stakeholders to explore the viability of community halls and determine solutions to support their sustainability. Engagement will allow the County to develop a Community Halls Strategy that will provide guidance and support future decision-making.
Were goals achieved?	
Were the appropriate stakeholders identified?	
Did the input provide what was needed?	
What worked well /why?	(e.g. strengths and successes)
What did not work well/why?	(e.g. challenges and lessons learned)
What to do differently next time?	
How was success measured?	
Participant satisfaction?	
Budget and Timeframe	
Other comments?	

M

REQUEST FOR DECISION

SEPTEMBER 20, 2022

TO: **COUNCIL**

RE: **ECONOMIC DEVELOPMENT PLAN - ALBERTA ADVANTAGE IMMIGRATION PROGRAM, RURAL RENEWAL STREAM COMMUNITY DESIGNATION APPLICATION**

ISSUE:

County of Barrhead to apply for Community Designation under the Alberta Advantage Immigration Program (AAIP), Rural Renewal Stream to support workforce challenges in the "Barrhead" community.

BACKGROUND:

- County of Barrhead has been approached by local industry & businesses that are having difficulty attracting & retaining employees to apply for Community Designation under AAIP
- Rural Renewal Stream is a provincial program that intends to address current labour & skill shortages in rural Alberta through a community-driven approach.
    - Requires a community to apply to the Government of Alberta for community designation.
    - Once designated, the community works with employers & collaborates with settlement agencies to recruit & retain newcomers.
    - Community endorses successful candidates that meet the Alberta Advantage Immigration Program criteria, and federal criteria.
        - Candidates submit their application to AAIP and if approved the candidate can apply for permanent residency (during this process the candidate can apply for a temporary work permit to work in the designated community)
- Communities within the same economic region may form a partnership to submit an application.
- Currently, 4 communities are "designated communities":
    - Brooks Region
    - City of Grande Prairie
    - Taber Region
    - Town of Whitecourt
- Next intake and review of applications by the province is early October 2022.
- September 14, 2022 - Economic & Community Development Committee (ECDC) reviewed the attached DRAFT Economic Development Plan and discussed application for community designation under the AAIP Rural Renewal Stream.
    - ECDC is recommending to Council to approve the DRAFT Economic Development Plan and application for community designation under the AAIP Rural Renewal Stream.

ANALYSIS:

- Application to the Provincial Rural Renewal Stream Community Designation Program is time sensitive as workforce challenges are directly affecting our business community.

- Although this program requires more structured involvement of settlement services, the County has participated in workforce attraction strategies in the past with Pembina Hills School Division, Chamber of Commerce and Town of Barrhead in addition to physician recruitment strategies.
- Mandatory requirements for community designation:

Requirement	County Status
• Community must be rural with population less than 100,000	• Qualify
• One or more employers must be interested & have permanent, full-time work available	• County has received an official expression of interest from at least 1 employer in the community • County is working with Chamber to survey members regarding workforce challenges • County is following up with other industries
• Endorsement letter from municipal council	• County Council is being requested to provide a letter of endorsement to support the application as recommended by the ECDC. • Preliminary discussion with Town CAO to request Town endorsement.
• Application is supported by Economic Development Organization	• Municipal government is eligible
• Economic Development Plan must be included with application	• DRAFT presented & approved by ECDC, with the understanding that time is of the essence and that the Plan is a living document that can be further refined and revised. • County Council is being requested to approve the Economic Development Plan as recommended by ECDC.
• Endorsement letter from immigrant settlement organization	• County has identified a couple of settlement organizations and will request an endorsement letter following Council's approval

- Administration will review with Council, the DRAFT Economic Development Plan that is being proposed to support the County's application for Community Designation under the AAIP's Rural Renewal Stream. The DRAFT Economic Development Plan (attached) reflects the following:
    - readiness of the County to attract and retain investment
    - alignment with the County Strategic Plan
    - workplan that focuses on key guiding principles

ADMINISTRATION RECOMMENDS THAT:

1. Council provide a letter of endorsement to support application for Community Designation under the AAIP's Rural Renewal Stream as recommended by the ECDC.
2. Council approve the Economic Development Plan as recommended by the ECDC.

Economic Development Plan

Draft - September 2022

Contents

Introduction 1
About us 1
Demographics & Workforce 2
Industry Sectors 2
Advantages & Community Assets 3
Available Land - Kiel Industrial Park 3
Non-Residential Tax Incentive 3
Supportive Government 4
Support programs 4
Internet Service 4
Water & Wastewater Services 4
Transportation 4
Quality of Life 5
Guiding Principles & Areas of Focus 5
Marketing & Attraction 5
Business Retention & Expansion 6
Engagement & Partnerships 6
Workplan (2022-2024) 7
Performance Indicators 11
Contacts 11
Appendix 11

DRAFT

Introduction

This Economic Development Plan is a tool that the County of Barrhead can use to provide a path towards long-term and sustainable growth for business. This strategy will help provide clarity on the implementation and regulation of economic development policies, programs, and priorities.

County's vision and mission statement and values reflect the importance of economic development to the community.

Vision: *To foster a strong, healthy, & proud rural community.*

Mission: *Provide good governance & sustainable services to enhance our municipality.*

Values: *Service excellence, fiscal responsibility, accountability, integrity, collaboration, and innovation.*

Council's support for economic development is further outlined in the 2022-2025 Strategic Plan in 3 of 4 pillars.

PILLAR 1 - Economic Growth & Diversity

GOAL 1: Attracting & encouraging investment

GOAL 2: Leveraging broadband opportunities

GOAL 3: Supporting innovation in agriculture

PILLAR 3 - Rural Lifestyle

GOAL 2: Promoting & celebrating success/achievements

PILLAR 4 - Governance & Leadership,

GOAL 3: Demonstrating leadership.

Guiding principles of this Economic Development Plan that support Council's Strategic Goals above:

1. Marketing & Attraction
2. Business Retention & Expansion
3. Engagement & Partnerships

About us

County of Barrhead is a progressive and well-serviced rural municipality located in north-central Alberta. County is actively supporting and pursuing further economic development in agribusiness, manufacturing, and expanding our natural capital sectors – creating beneficial partnerships, supply chains and complimentary industry clusters.

Businesses in the County of Barrhead can take advantage of readily available land for expansion, a supportive municipal government with streamlined processes, tax incentives and competitive tax rates.

County has access to rich agricultural land, boreal forest, the natural sandhills ecological area, 3 major rivers, and many beautiful, scenic lakes. Residents enjoy a high quality of life with an abundance of recreational opportunities, a protected and clean natural environment, well maintained infrastructure, and a strong sense of community.

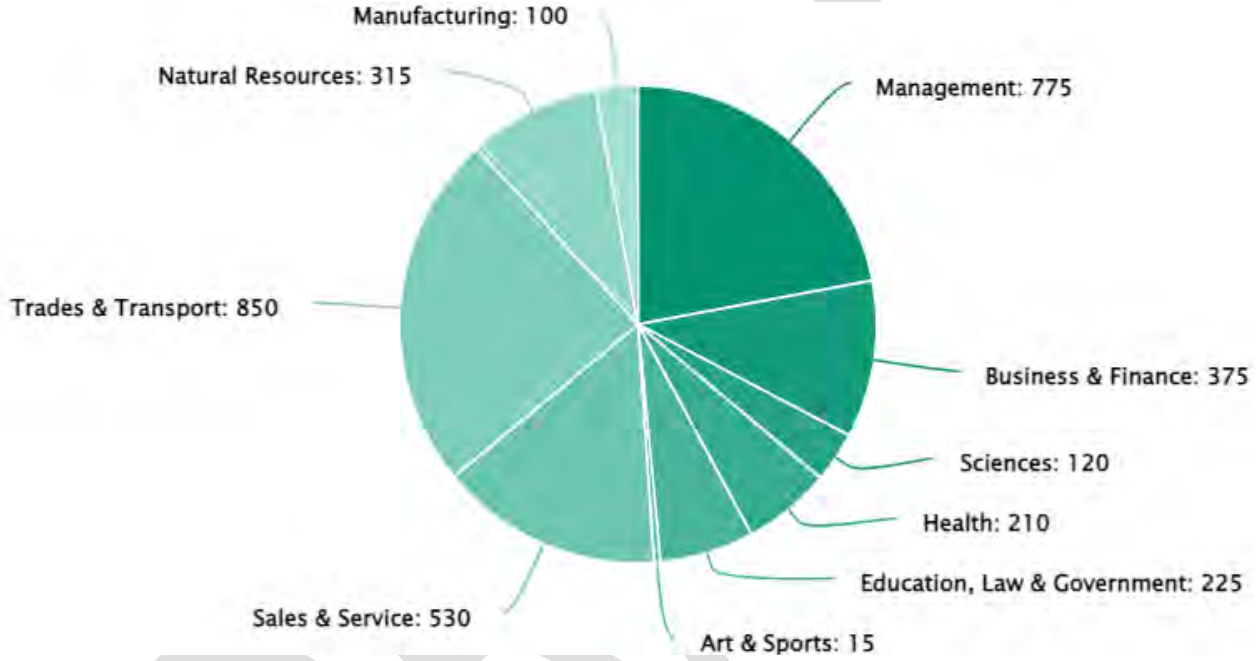
DRAFT

Demographics & Workforce

In addition to the local professionals and skilled trade workers, the County is located within the GROWTH Alberta region with a population of approximately 45,000. Further, located within an hour of several large urban centers (Edmonton, St. Albert, Morinville, Spruce Grove and Stony Plan) with a commute of 1 hour or less with populations ranging from 10,000 to 1.4 million, the County has access to a very diverse labor pool.

Approximately 80% of the local population is of working age. The following graphic reflects the breakdown of the local labour force by occupation.

Labor Force by Occupation



(Source: Statistics Canada. 2017 Census)

Further statistics, demographics and economic indicators can be found on the County website (www.countybarrhead.ab.ca/p/statistics).

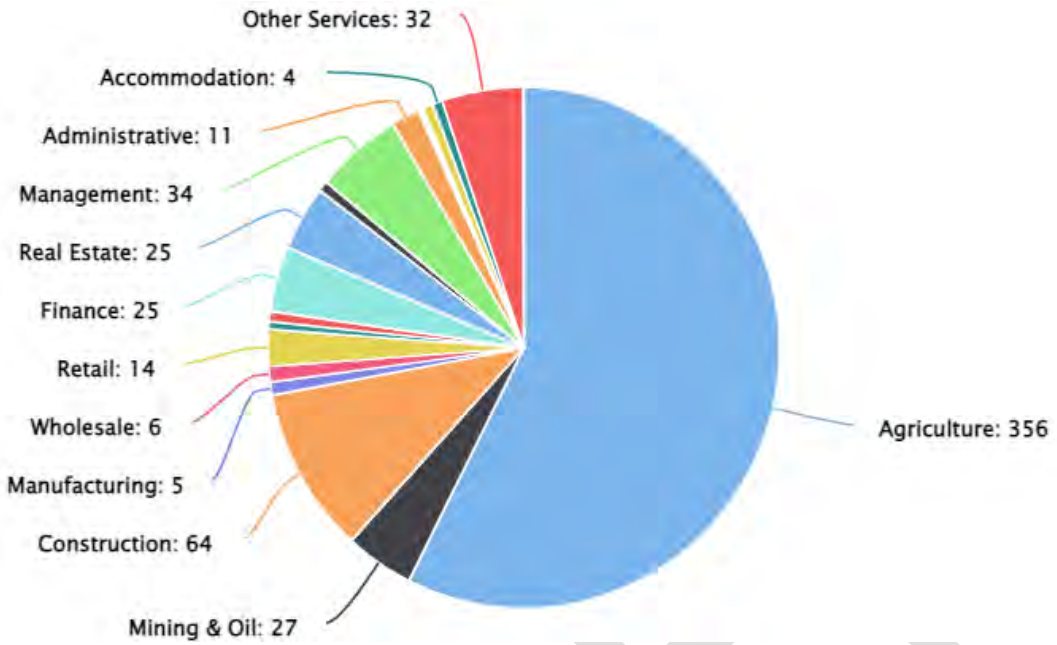
Industry Sectors

County of Barrhead has seen moderate growth in the past few years, as well as diversification of our economic base. Traditionally, our economic foundation has been agriculture, but other industries such oil & gas and manufacturing are continuing to grow and contribute to the regional economy.

Diversification within agriculture is also prevalent, encompassing numerous mixed farming enterprises, hemp production and processing, agri-tourism, and value-added ag-processing.

The following graphic reflects the diversity of industries in our community and the predominance of agriculture.

Business Industries



(Source: Statistics Canada. 2020 Business Register)

Advantages & Community Assets

Available Land - Kiel Industrial Park

County of Barrhead offers an abundance of available residential, commercial, and industrial land, ready for new or expanding business and their supporting workforce. Land is available throughout the County, as well as within the County's own *Kiel Industrial Park*. Acquisition and development of the Kiel Industrial Park has given the County an opportunity to offer a low cost solution with negotiable terms to meet business needs. Phase 1 lots are fully serviced including fiber optics to each lot and range in size from 3.95 to 7.76 acres. Kiel Industrial Park is an example of the County's intent to pursue economic development in the agribusiness and manufacturing sectors and our commitment to exploring and building opportunities.

Kiel Industrial Park offers many benefits, such as:

- Fully serviced lots (including fiber) ready for immediate development
- Negotiable purchase price and financing options available
- Phase 2 lots available (up to 100+ acres, unserviced)

Non-Residential Tax Incentive

Non-Residential Tax Incentive Bylaw aims to further stimulate economic development in the community by attracting new investment and encouraging expansion of existing development. This bylaw leverages authority given by the Provincial Government to provide business incentives and encourage economic growth in the County of Barrhead.

Non-Residential Tax Incentive Bylaw provides municipal tax exemptions that apply to “non-residential” and “machinery & equipment” assessment classes on any new construction, equipment, and

improvements resulting in an increased assessment. New construction or improvements (meeting the minimum threshold of a $20,000 assessment increase) could benefit from a municipal tax exemption for up to 3 years, depending on the capital costs of the investment.

Supportive Government

County of Barrhead Council and Administration are highly motivated to foster agri-cluster developments and supporting business success. As a proactive team, elected officials and staff are eager to develop an economic outcome that is a benefit to the region. County elected officials make up a strong and stable Council with full support for development. This is apparent through Council's approval of Tax Installment Payment Plan, Non-Residential Tax Incentive Bylaw, Direct Control designation for Kiel Industrial Park, and various rezoning to allow for growth and expansion.

County of Barrhead has established strong relationships with a variety of business and organizations to promote, market, and advance business ventures. Through these connections, the County supports businesses in exploring rebate and incentive programs, employment training, and options for taking advantage of secondary industries or value-added initiatives.

Support programs

Agency supports in the community include but are not limited to Alberta Works, Alberta Labor, Agriculture Financial Services Corporation (AFSC), Business Link, Farm Credit Canada (FCC), and Community Futures Yellowhead East. Joint recruitment initiatives with the Town, County, School Division, FCSS, Alberta Health Services and Chamber of Commerce have attracted skilled workers to relocate to the community.

Internet Service

High speed rural internet is critical for economic development, engaging in the digital economy, and working or learning from home. For this reason, the County of Barrhead has partnered with MCSnet to fund a 58 km extension of transit fiber cable within the County. This project will greatly improve rural broadband accessibility and help meet or exceed the CRTC basic standards of 50 Mbps download and 10 Mbps upload speeds. This broadband project will extend new fiber optic service to the Barrhead Regional Airport, the communities of Manola, Neerlandia, Thunder Lake, and the northeast side of Lac La Nonne. Additionally, open access fiber connection will be provided to each lot in the Kiel Industrial Park.

Water & Wastewater Services

Both the County of Barrhead and the Town of Barrhead are members of the Barrhead Regional Water Commission (BRWC). County provides water to residents and businesses in the County via the BRWC.

Water and wastewater connections service the Kiel Industrial Park, as well as the hamlets of Neerlandia and Manola, and MacGill Estates as well as properties along the main lines.

Both municipalities continue to invest in this infrastructure to ensure the needs of our residents and businesses can be met.

Transportation

County of Barrhead is easily accessible and situated on a major provincial corridor at the junction of Highways 18 and 33. Secondary Highway 651 connects to Highway 2 north and south. Within 30 minutes, Highway 33 connects to Highway 43, which is designated as a core route in Canada's National

DRAFT

Highway System. Highway 43 also comprises Alberta's northern leg of the CANAMEX Trade Corridor, which connects Canada, the United States and Mexico.

Many regional and local trucking firms serve the County in various capacities, including agriculture, business transport, the oilfield and forestry. County of Barrhead is strategically situated only 90 minutes from the Edmonton International Airport, 60 minutes from the City of Edmonton, and 20 minutes from CN rail terminal. County of Barrhead also operates the Barrhead Regional Airport, with a 3,500 foot runway and available hangar plots.

Quality of Life

County of Barrhead offers a high quality of life, with an abundance of services and recreation opportunities available! As part of a full-service community, County residents have access to a wide range of services, and enjoy our well-maintained infrastructure, a protected and clean natural environment, and a strong sense of community.

Emergency Services: Policing is provided by the RCMP detachment located in the Town of Barrhead, and the County of Barrhead also engages a community peace officer for bylaw enforcement. Fire services are available through the Barrhead Regional Fire Services jointly owned by the County and Town of Barrhead, with ambulance services provided by Associated Ambulance.

Health Services: Alberta Health Services (AHS) is responsible for providing acute hospital care, home care, community health, and continuing care. Multiple family doctors, optometrists, dentists, and numerous other healthcare professionals are also available. The hospital is fully functioning with Emergency Room, Operating Room, surgeries, diagnostics and cancer treatment center.

Schools: County of Barrhead has two public schools (Kindergarten to Grade 6 and Kindergarten to Grade 9), as well as one private school (Kindergarten to Grade 12). Public schooling (Kindergarten to Grade 12) is also available in the Town of Barrhead and at satellite school locations within the Pembina Hills School Division. Many other childcare & out-of-school care options are available in the County & Town of Barrhead.

Recreation: The region offers amazing natural capital and incredible opportunities to get out to nature, as well as a wide range of retail, shopping, and supply outlets and stores, with community-minded service. Many recreation facilities are available within the Town of Barrhead as well, including an aquatic center, curling rink, gyms, arena, movie theatre, and bowling alley.

Guiding Principles & Areas of Focus

Marketing & Attraction

Marketing

- Kiel Industrial Park
- Business Directory/Licensing
- Investment Readiness
- Promotion of attraction tools (Tax Incentive Bylaw, Infrastructure projects)

Promoting Opportunities & Successes

- Engagement in industry conversations

DRAFT

- Explore local supply chain opportunities
- Promote current successes

Business Retention & Expansion

Business Retention & Expansion

- Promotion of Non-Residential Tax Incentive Program
- Participate and promote business support programs and agencies
- Business Visitation and satisfaction
- Workforce development and recruitment efforts (Rural Renewal Stream)

Engagement & Partnerships

- Provincial engagement for mutual relationships and opportunities
- Engagement with Town on areas of mutual interest (investment readiness, marketing)
- Partner with agencies to further opportunities, training, program support and participation
- Continue to build networks and relationships with industry and professionals

DRAFT

Workplan (2022-2024)

Following workplan outlines the activities that contribute to the Economic Development Plan while providing direction to Administration on the implementation of Council decisions.

Although the workplan is intended to be flexible to give the County the ability to respond to opportunities and challenges as they arise, the workplan is also expected to deliver on the County's Strategic Plan.

Council will receive annual progress reporting on the workplan to inform decision-making.

Highlighted boxes indicate an approximate timeline for when action is planned to occur.

Marketing & Attraction	2022				2023				2024			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Marketing Kiel Industrial Park												
Create Invest Alberta campaign												
Updates to Website (e.g., Fibre, investment readiness, project dashboards)												
Market Community to Business & Potential Workforce												
Approve Business Licensing Program												
Develop online Business Directory via Business Licensing Program data												
Promote existing success stories in agribusiness and manufacturing												
Promote community award recipients on website												
Create Joint Community Investment Readiness Brochure with Town												
Promote existing tourism operations and venues												
Explore new tourism opportunities (e.g., repurpose abandoned gravel pits, enhance County campgrounds) to increase recreation opportunities for recruitment improvement (depends on Parks & Open Spaces Master Plan)												

DRAFT

Promote existing cottage industry businesses												
Continue to explore supply Chain Development to attract complimentary industries (e.g., ag plastics, hemp, house manufacturing)												
Tax Incentive Bylaw Promotion												
Infrastructure development & promotion (e.g., fibre, water, wastewater)												
Complete Broadband Project												
Complete Sani project - Kiel												
Complete Utility Agreements with Town/Regional Water Commission - Kiel												
Continue to explore strategies to improve utility servicing												

Business Retention & Expansion	2022				2023				2024			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Participate and facilitate connections to programs that offer business supports offered with partner organizations												
Community Futures Yellowhead East: Host Travelling Incubator Program to promote Loans, Digital Mainstreet programs												
Business Support Network: Assist employers with Hiring Strategies, provide training development for businesses and employees												
Chamber of Commerce: Partner on workshops, hosting meetings, providing regular updates on beneficial programs												
Promote Non-Residential Tax Incentive Program via education, website and during meetings												

DRAFT

Business Visitation Program												
Develop formal visitation program to gather info to help shape future programs, policies; create point of contact to connect companies with resources, etc.												
Schedule site visits with businesses and administration												
Workforce Development												
Apply for community designation under AAIP, Rural Renewal Stream (incl. partnership with Town) to attract & recruit foreign applicants												
Once accepted, promote program to Chamber of Commerce, BSN, Growth Alberta, identified industries & qualified employers requiring supports												
Continue working with eligible employers in promoting opportunities and supporting newcomers												
Continue participation in Physician & Healthcare Recruitment Committee												
Continue to partner with Pembina Hills School Division on recruitment efforts												
Welcome & Integrate newcomers												
Liaise with partners to create updated welcome package in partnership with FCSS, Town of Barrhead & essential service providers												
Strengthen and promote available settlement supports												
Promote community as desirable place for newcomers												

DRAFT

Engagement & Partnerships	2022				2023				2024			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Continued communication with representatives of Jobs, Economy & Innovation, Travel Alberta, and Alberta Agriculture & Forestry												
Engage Town of Barrhead on projects that have joint benefit (e.g., CIR, marketing)												
Continue engagement and participation with following groups to leverage opportunities and regional advantages												
Growth Alberta/WILD (incl. Tourism Partnership)												
Community Futures Yellowhead East												
Northern Lakes College												
Business Support Network												
Family & Community Support Services												
Adult Learning												
Volunteer Appreciation Committee												
Alberta Open Farm Days (Agri-tourism)												

DRAFT

Performance Indicators

Success of this Economic Development Plan will be monitored by a set of quantifiable measurements to help gauge progress towards our goals. The following performance indicators may be utilized:

- **Business Health & Satisfaction**
  - Number of businesses supported by programs
  - New businesses opened or closed
  - Labor/skilled worker vacancy data
  - Business visitation program responses
- **Non-Residential Tax Incentive Data**
  - Number of applications
  - Total investment supported
- **Development Permit Data**
  - Number of permits
  - Construction value of permits
- **Assessment Data**
  - Growth in assessment
  - Industrial and commercial increases

Contacts

For more information regarding the Economic Development Plan, contact:

- Jenny Bruns, Development Officer jbruns@countybarrhead.ab.ca
- Debbie Oyarzun, CAO doyarzun@countybarrhead.ab.ca

Appendix

Related Plans & References

- Land Use Bylaw and MDP could be referenced but not attached.
- 2022-2026 Strategic Plan

DRAFT

REQUEST FOR DECISION

SEPTEMBER 20, 2022

N

TO: **COUNCIL**

RE: **CANCEL 50% OF 2022 TAXES – ALBERTA MUNICIPAL AFFAIRS & ALBERTA ENVIRONMENT AND PARKS**

ISSUE:

Government of Alberta is paying 50% of property taxes as grants in place of taxes (GIPOT).

BACKGROUND:

- Government of Alberta does not pay property taxes as the property is exempt.
- A municipality may apply for GIPOT funding if there is property in the municipality that the Crown has an interest in to assist with the cost of providing municipal services.
    - GIPOT grants are based on the property taxes the Crown would pay if the property were not exempt from taxation.
    - To receive GIPOT funding, applications (tax notices) for eligible property must be submitted during the tax year the municipality is applying for funding.
- For many years, grants in place of taxes were paid at 100% of property taxes, however the GOA now pays:
    - 2019 – GOA paid at 75% of submitted application
    - 2020, 2021 & 2022– GOA will pay at 50% of submitted application

ANALYSIS:

- County of Barrhead has 91 properties that the Government of Alberta has paid GIPOT.
- Even though the GOA is only paying property taxes at 50%, the GOA requires the levy be submitted at 100% (to match the Property Tax Bylaw).
- Total 2022 property tax levy submitted was $27,854.60
- All property taxes submitted were existing accounts which the GOA has paid GIPOT to the County of Barrhead.
- A payment of $13,927.30 is expected with write-off off $13,927.30 required.
- Payment is expected sometime before March 31, 2023.

STRATEGIC ALIGNMENT:

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 2 County demonstrates open & accountable government.

ADMINISTRATION RECOMMENDS THAT:

Council cancel property taxes in the amount of $13,927.30, owed by Government of Alberta, in the name of Alberta Municipal Affairs and Alberta Environment and Parks.

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets

As at August 31, 2022

COUNTY OF Barrhead

0

TBD:Thresholds / Flag for concern:

Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date	Total Prior Years Spending (a)	2022 Spending (b)	Total Project Spending (c = a + b)	Approved spending (all years) (d)	GRANT FUNDING / OTHER (e)	NET COST TO RATEPAYER (f = d - e)	Total $ Budget Variance (d - c)	Total % Spent of Budget (d / c)	Status / Comments
CAPITAL PROJECTS														
	Replace Welcome Sign	DEV/ PW	Jul-19	TBD		-	-	-	5,760				0%	Project included in Budget 2022.
BF# 73046	Bridge BF 73046 Rge Rd 42 (STIP approved)	PW	Mar-22	*2022-03-31*	Mar-22	1,643	147,933	**149,576**	167,000	125,250	41,750	17,425	90%	Project work complete; holdback released, FAC issued. Final engineering invoice outstanding.
BF# 78033	Bridge BF 78033 SW 17-62-3-W5 (STIP approved)	PW	2022	2023				-	310,000	232,500	77,500	310,000	0%	Engineering started, however permitting can take up to 8 months. Expected for next construction season.
BF# 70370	Bridge BF 70370 Rge Rd 51 Funding Source - STIP denied	PW	2023	2023				-	136,400	102,300	34,100	136,400	0%	STIP funding was denied. Will look to secure alternative funding sources in 2023.
2020-140 2021-140	West of 14 & 23-57-2-W5 (Dunstable South/Nakamun North)	PW	Jun-21	2021 / Fencing - June 30, 2022	2021-09-01 / June 2022	1,521,482	12,120	**1,533,602**	1,467,274	981,295	485,979	(66,328)	105%	Project was completed in 2021, however fencing completed in June 2022. Cost for fencing ($12,120) was not carried forward in 2022 Capital Budget, will require Council approval.
2021-740	TWP Rd 614 Grosschmidt East 1 mile	PW	Sep-21	2021 / Fencing - June 30, 2022	2021-09-01 / June 2022	148,621	11,488	**160,109**	174,335		174,335	14,226	92%	Project was completed in 2021, however fencing remains completed inJune 2022. Cost for fencing ($11,488) was not carried forward in 2022 Capital Budget, will require Council approval.
2022-340	Autoparts Road 2 miles	PW	Jul-22	*2023*		-	356,532	**356,532**	740,800	740,800	-	384,268	48%	Road construction commenced during week of July 25th. Crews are working around zones that require environmental permitting. Construction is approximately 40% complete.
2022-440	D.Mackenzie West TWP RD592A 1mile	PW	*Jul-22*	*Jul-22*		-	-	-	186,771	-	186,771	186,771	0%	Work will be carried out late fall of 2022 weather permitting.
2021-740	Rge Rd 32 Mast North 1mile	PW	*Oct-22*	*end of 2022 or next season*		-	-	-	196,833		196,833	196,833	0%	Delayed to 2023
	Power at Airport Hangar Street	PW	May-22	*May-22*	May-22		23,552	**23,552**	25,000	12,500	12,500	1,448	94%	Project complete.
	Records Management System	ADM	02-Mar-22	*Dec-22*			26,595	**26,595**	55,000	-	55,000	28,405	48%	Project is progressing well, however behind schedule. Council approved additional labour for scanning and cataloging of physical records (Res #2022-285).
	Parking lot upgrades	ADM	Jul-22	*Jul-22*	Aug-22		-		35,000		35,000	35,000	0%	Complete August 12. Pembina Hills to bill County for County's portion.
	Other Admin building upgrades	ADM	Jul-22	*Jul-22*			-		25,500		25,500	25,500	0%	Work mostly completed. Roof work to be completed in fall 2022. Pembina Hills to bill County for County's portion.
	Richardson Land Exchange	REC	2017	*Jun-21*		1,035	-	**1,035**	18,725	13,725	5,000	17,690	6%	Aug 2022 - New documents required as initial documents expired and land titles would not accept them. Surveyor has completed drawings, now awaiting signature on new documents from Richardson Milling. Surveyor met with Richardsons Aug 29 to review project and sign paperwork.
	Neerlandia Lagoon Funding Source - Gas Tax / AMMWP / Reserves	UTL	Dec-19	*15-Jul-22*	17-Aug-22	510,399	547,182	**1,057,581**	1,731,900	1,514,600	217,300	674,319	61%	Lagoon construction completed August 17th. Engineering and construction invoices outstanding.
	Manola Payment System	UTL	May-21	*Jan-22*	15-Jan-22		22,788	**22,788**	22,788	22,788	-	-	100%	Project complete.
	SCADA - County Portion Total project = $262,143	UTL	May-21	*Jan-22*		106,882	9,765	**116,647**	124,883	124,883	-	8,236	93%	All hardware and software have been completed, communications have been set up for all sites. Minor work still required to fully complete SCADA framework.
	SCADA - BRWC Portion Total project = $262,143	UTL	May-21	*Jan-22*		122,570	14,691	**137,261**	137,260	137,260	-	(1)	100%	
CAPITAL PROJECTS						2,412,631	1,172,646	3,585,277	5,561,228	4,007,901	1,547,567	1,970,192		

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets

As at August 31, 2022

Project #	Project Name	Dept	Start Date	Est. Completion Date	Actual Completion Date	Total Prior Years Spending (a)	2022 Spending (b)	Total Project Spending (c = a + b)	Approved spending 2022 (d)	Total Approved Spending (All Years) (e)	GRANT FUNDING / OTHER (f)	NET BUDGETED COST TO RATEPAYER (g = e - f)	Total $ CY Budget Variance (d - b)	Total % CY Spent of Budget (d / b)	Status / Comments (TBD: Thresholds / Flag for concern:)
OPERATIONAL PROJECTS															
	Technology Upgrades - Virtual Meetings	ADM	May-21	*Dec-21*	Apr-22	-	4,130	**4,130**	4,999	-		-	869	83%	Complete.
	Strategic Plan Facilitator	ADM	Jan-22	*Jan-22*	Jan-22		3,168		5,000				1,832	63%	Complete.
	Total Compensation Review	ADM	May-22	*Dec-22*		-	3,350	**3,350**	30,000	-		-	30,000	11%	Consultant on track to provide report by mid September 2022. Council to review report and budget implications in mid October 2022.
	Gravel Pit Volume Testing - Fort Assiniboine	PW	Summer 2022	*Sep-22*				-	15,000	15,000		15,000	15,000	0%	Testing will be carried out at the Ft. Assiniboine pit during the fall of 2022 utilizing the County's excavator.
	10.5 miles Shoulder Pulls Funding Source - MSP $100K	PW	Summer/ Fall 2022	*Sep-22*	26-Aug-22			-	194,250	194,250	100,000	94,250	194,250	0%	Council Res 2022-194 - miles udpated, price updated. Completed August 26, 2022. Invoiced in September 2022.
	Fort Assiniboine Pit - Gravel Crushing	PW	May-22	*Nov-22*			-	-	1,500,000	1,500,000		1,500,000	1,500,000	0%	Tender awarded to Surmont Sand & Gravel to crush 278,000 tonnes. Crushing operations commenced first week of August. Approximately 40,000 tonnes of the total 288,000 tonnes has been crushed to date.
	Thunder Lake Lagoon Sounding	UTL	Aug-22	*Sep-22*			-	-	15,000	15,000		15,000	15,000	0%	Work plan approved with Associated Engineering, sounding took place on August 24th, report to be issued mid-September.
	Sanitary Pre-Treatment - Town of Barrhead Lagoon	UTL	*2022*	*2023*			-	-	1,500,000	1,500,000		1,500,000	1,500,000	0%	Project contigent on Kiel Industrial Park needs. Construction on Lot 1&6 planned for 2023, which will delay requirement for expenditure.
	Purchase of Drone	AG	May-21	*Jun-21*	07-Sep-22	1,299		**1,299**		4,500		4,500	-		Pilot's license aquired. Drone is also registered with Transport Canada (September 7, 2022).
	Lac La Nonne Water Levels/Weir	AG	May-20	Sep-22			-	-	1,200	1,200		1,200	1,200	0%	Monitored water levels in 2020. Workplan to be completed in 2021. Compiling required resources during summer 2021. Meeting with government and lake groups in spring 2022. 1st public forum completed (June 2022). Project moving to operations.
	Broadband Scoping	DEV	Jul-21	Dec-21		3,000	8,500	**11,500**	15,000	18,000		18,000	6,500	57%	Working with TANGO, discovery document complete outlining current ISPs, infrastructure and gaps. COB Policy approved. Engaged ISPs. Draft Strategy reviewed. MCSnet partnership presented to Council. Carried forward in 2022 Budget.
	Broadband Implementation	DEV	May-22	Dec-22			-	-	10,980	10,980		10,980	10,980	0%	Council Res #2022-197; support implementation of MCSnet partnership project

Projects - At a Glance Reporting

This report is intended to provide a high level overview of the progress of significant activities identified in the Capital & Operating Budgets

As at August 31, 2022

						a	b	c = a + b	d	e	f	g = e - f	d - b	d / b	TBD: Thresholds / Flag for concern:
	Broadband Contribution to MSCNET for 58km of Fibre in COB.	DEV	May-22	Dec-22			-	-	583,250	583,250		583,250	583,250	0%	Council Res #2022-205; Contribution agreement signed and joint press release issued June 2, 2022; dashboard posted on website with FAQs, project underway; payment is not released until project complete; TANGO will manage QA/QC
	Lake Management Plan	DEV	2020	Dec-22			-	-	3,000	3,000		3,000	3,000	0%	Workplan created. Survey is in draft stage. Engagement of residents at Thunder Lake/LLN re use of MR, placement of docks, etc. Project moving to operations.
	Business Licensing	DEV	2020	Dec-21			-	-	-	-		-	-	N/A	Reviewed with ECDC; draft bylaw to be presented to Council. Project moving to operations.
	LandUse Bylaw Amendments	DEV	2022	2022			-	-	20,000	20,000		20,000	20,000		Project launched with initial meeting with MPS, along with submission of administrative requested changes to LUB. Next steps to provide policies and bylaws to review - ensuring no incompatabilities exist; scheduling Council workshop and public engagement
	Printing of County maps	~~DEV~~ ADM	May-21	*~~May 2021~~ Fall 2022 / glovebox map - 2023*			-	-	5,000	5,000		5,000	5,000	0%	Wall map - printing costs for 36 x 36 prohibitive; wall size map will be 28 x 36. Adjustments still required from map vendor before being able to print. Glovebox map will not be available until 2023.
OPERATIONAL PROJECTS						4,299	19,148	20,279	3,902,679	3,870,180	100,000	3,770,180	3,886,881		

presented to Council on September 20, 2022
(items shaded have changed since last meeting)

P

2022 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2022-326	Invesigate & provide further info regarding request by GROWTH for letter of support for funding under TRF	CAO/EA	Summary obtained from GROWTH chairperson; presented to Council on Sept 20/22	Underway
2022-325	Register Reeve & Councillor Lane for in-person engagement in Edm with Min of Justice for APPS	EA/CAO	Registered for Sept 13, 2022 session	Complete Sep 7/22
2022-321	Authorized signing Emerg Mgmt Mutual Aid Agreement with LSAC	CAO	Awaiting Signatures	Underway
2022-319,320	Approved new AG-002 Eqpt Rental Policy & rescinded Policy 62.09 Rental of Ag Eqpt	AG/EA	Policies Updated	Complete Sep 9/22
2022-314	Disperse 16,000 yards topsoil and 10,000 yards clay as excess material at Kiel & Neerlandia Lagoon to interested local parties at $1 per yard & hold harmless agreement	PW	Hauling has begun out of Neerlandia Lagoon site. This will be ongoing until material is removed.	Complete Sep 7/22
2022-308	Council Code of Conduct	CAO	3rd party independent investigator R. Smith from Neuman & Thompson retained	Complete Aug 26/22
2022-302-303	Council Code of Conduct	CAO	4 options brought to Council	Complete Aug 25/22
2022-295-297	Council Code of Conduct	CAO	Written response received, special mtg held Aug 19/22	Complete Aug 19/22
2022-291,318	Directed CAO to start work on application process for Queen Elizabeth II Platinum Jubilee Medal (Alberta) and submit Marilyn Flock	CAO	Council selected Marilyn Flock; List of potential nominees provided to Council Sep 6/22	Underway
2022-285	Approved employment of municipal clerk on temp basis to assist with records mgmt	DF/CAO	Informed clerk of extension of employment	Complete Aug 17/22
2022-284	Approved 2023 draft budget schedule	DF/CAO	Meeting requests sent	Complete Aug 19/22
2022-281-283	Apply for asset management cohort program	DF/CAO	Application submitted Aug 18/22, waiting for decision	Complete Aug 18/22
2022-280	Approved Property Tax Penalty Exempt List for the 298 tax rolls	DF	Complete	Complete Aug 16/22

2022-279	Convert property assessment system from PAVIS to CAMAlot system at cost of $37,500 in 2023 budget	DF/CAO	Reviewing contract received contract Aug 29/22	Underway
2022-278	Deny request to cancel/reduce taxes roll # 569322014	DF/CAO	Letter drafted	Underway
2022-277	Deny community grant request for Shepherd's Care Foundation	EA/CAO	Informed of decision	Complete Aug 19/22
2022-276	Deny community grant request for Meadowview 4-H club	EA/CAO	Informed of decision	Complete Aug 19/22
2022-273	Reduce fire invoice IVC00002362 to $750 and cancel $250	EA/CAO	Letter drafted	Underway
2022-272	Grazing Lease S1/2 4-60-2-W5 to Sutherland (2023-2025)	EA/CAO	Tenant to sign lease	Underway
2022-262	Engage AE for the assessment of TL lagoon for a maximum cost of $16,500	PW/CAO	Contract with AE is finalized	Complete Jul 25/22
2022-254	Bring back recommendations for disposing of Unit #306 2018 Caterpillar D6T XL	PW/CAO		Underway
2022-253	Purchase 2023 Komatsu Dozer for $575,000 from SMS Equipment	PW/EA	Letters sent to dealerships informing them of decision.	Complete Jul 7/22
2022-240	Contract with Improve Consulting Group Inc. to complete a Compensation Review at a cost of $14,650 plus GST.	DF/CAO	Contract signed	Complete June 23/22
2022-235	Community Hall Strategy identified in the 2022-2026 Strategic Plan be escalated to begin in 2022.	CAO/PD	Oct 5/22 selected; PEP to Council Sept 20/22; Stakeholder input on selecting date almost complete; Project management sheets drafted	Underway
2022-234	Work with Camp Creek Community Hall delegation to explore opportunity	CAO/PD	Private sale has closed; Private agreement closing postponed; Discussed conditions of agreement to hold funds; General comments provided re agreements	Underway
2022-228	Send letter to church & Assn regarding declaring as an essential service	CAO	Letter drafted	Underway
2022-226,227	Development & Lease agreement with Benedict Pipeline for laydown yard at Kiel	CAO/PD	Agreements signed by County & Tenant	Complete Jun 10/22
2022-225	LGFF Engagement Survey (GOA)	CAO/DF	Complete and submitted	Complete Jun 9/22
2022-221	Award Line Painting project to Line King Highways to not exceeed $39,500	PW	Agreement Finalized; MOA sent to contractor for signing	Complete Jul 6/22

2022-220	Award Gravel Crushing Tender Ft Assiniboine pit to Surmont Sand & Gravel for $1,487,300 to crush 278,000 tonnes & allocate $8,000 to quality testing	PW/EA	Contract finalized; Contracts provided to contractor to sign	Complete June 21/19
2022-217	Submit applications to MSI Capital for 3 projects (RR 25 in 2024, Rd regravel 2023, Landfill Access Rd upgrade in 2026)	DF	Submitted	Complete Jun 15/22
2022-216	MOA with AT for STIP funding (BF 78033)	CAO/EA	Contract finalized; Signed by County & sent to AT	Complete June 23/22
2022-215	Set Date, Time, Place - Tax Sale (Public Auction)	CAO	Set for Dec 7/22; process as per *MGA*	Complete Jun 7/22
2022-214	Barrhead Street Festival - Community Grant $1,500	CAO/EA	Approval letter sent	Complete Jun 10/22
2022-213	Barrhead Golf - Community Grant Final Report	CAO/EA	Report filed	Complete Jun 7/22
2022-207	Send letter to resident regarding dust control at RR 25 & Twp Rd 571A	CAO/EA	Letter sent	Complete Jun 15/22
2022-204	Approved 2021 Annual Report	CAO/COMM	Posted to Website	Complete May 18/22
2022-199	Approved Admin bldg repairs with County contribution to be a max of $25,500	CAO/DF/EA	Pembina Hills School Division informed of Council decision	Complete May 17/22
2022-198	Denied request from Long Run Exploration Ltd to cancel taxes	DF	Letter sent	Complete May 18/22
2022-197	Approved agreement with Tango Network for $10,980 for Broadband project implementation	CAO	Contractor notified	Complete May 18/22
2022-195	Approved Diesel Fuel Surcharge Rate effective May 23, 2022	PW	New process implemented	Complete May 30/22
2022-194	Awarded shoulder pull contract to B&B Wilson for project cost of $194,250 and identified additional funding source	PW	Contract fully executed; Contractor notified, will send contract	Complete Jul 5/22
2022-193	Approved community grant to Bhd Ag Society	CAO/EA	Letter sent notifying Ag Society	Complete May 20/22
2022-192	Approved Ducks Unlimited professional services agreement	AG	Agreement sent to Ducks Unlimited for signing	Underway
2022-191	Appointed Chelsea Jaeger as weed inspector	AG	Officially appointed by Council; ID to be provided	Complete May 17/22
2022-190	Declared June 6-14 as Seniors Week	CAO/EA	Declaration posted on website, and Ministry of Seniors & Housing notified	Complete May 20/22

2022-205	Broadband Partnership - Option #2 approved with funds from reserves	CAO/DF/PD	Agreement fully executed; Finalizing Contribution Agreement	Complete June 1/22
2022-200	Approved Project #440 Road Construction agreements	CAO/EA	Agreements signed & awaiting completion of project	Complete May 4/22
2022-197	Approved Enforcement Services Agreement with LSAC	CAO/EA	Agreement finalized; Sent to LSAC May 16 waiting return; Awaiting signature	Complete Jun 7/22
2022-196	Proclaim May 1-7 Emergency Preparedness Week	CAO/COMM	Posted to website, posted at office	Complete May 4/22
2022-195	Proclaim 2022 Year of the Garden & June 18, 2022 Garden Day	CAO/EA	Posted to website, CIB & Garden Canada notified	Complete May 4/22
2022-194	Proclaim May 30-Jun 3 Alberta Rural Health Week	CAO/COMM	Posted to website	Complete May 4/22
2022-193	Grass cutting contract - MacGill Estates	CAO/EA	Finalized; Contractor notified, waiting for signatures	Complete May 12/22
2022-184	GFR - Option to Purchase (on 3rd lot)	CAO	Signed by County & sent to lawyer Apr 22/22	Complete Apr 22/22
2022-180	Adopted 2022 Property Tax Bylaw	DF/EA	Bylaw signed & posted to website	Complete Apr 21/22
2022-175	Approved 3-yr Financial Plan & 10-yr Capital Plan	DF	Signed & posted to website	Complete Apr 20/22
2022-173, 174	Approved 2022 Operating & 2022 Capital Budget	DF	Signed & posted to website	Complete Apr 20/22
2022-167	Approved Reserve Report	DF	Council approved	Complete Apr 19/22
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF		Underway
2022-165	Appointed new fire guardians	EA	Applicants and Fire Chief have been notified	Complete Apr 20/22
2022-160, 161,202,203	Bylaw 6-2022 (Removal of MR designation) 1st reading; set public hearing date, 2nd, 3rd reading (relates to resolution 2020-358)	PD/EA	Bylaw signed, forms sent to Land Titles; Public hearing for May 17, 2022; Advertising submitted to local paper and to be posted on site	Complete May 19/22
2022-150	Denied request to cancel Axiom Oil & Gas Inc taxes	CAO/DF	Decision sent	Complete Apr 12/22
2022-149	Approved Library special funding request to a max County contribution of $3,650 (total 4% COLA)	CAO/DF	Decision sent	Complete Apr 13/22
2022-144-147	Approved 2022 Joint Landfill budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22

2022-140-143	Approved 202 Joint Airport budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-138,39	Approved 2022 Joint Twinning budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-131-137	Approved 2022 Joint Fire Services & ERC budgets/plans	DF	Incorporated into County budgets & plans	Complete Apr 14/22
2022-129	Renewal of Fire Services Agreement	CAO	Agreement signed	Complete Apr 22/22
2022-128	Budget Priorities Survey - What we Heard Report	CAO/EA	Posted to website	Complete Apr 11/22
2022-127	Letter of support for Rossman's commercial timber permit application	PD	Letter provided to Mr. Rossman	Complete Apr 12/22
2022-126	Renew GROWTH membership for 2022	PD	Invoice submitted to Finance	Complete Apr 12/22
2022-125	Adopted Bylaw 3-2022 Dog Control Bylaw Amendment	CAO/EA	Signed by Reeve	Complete Apr 12/22
2022-121	Accepted priorities for RCMP Annual Performance Plan	CAO	Signed by Reeve & returned; Waiting for final plan for Reeve's signature	Complete Aug 11/22
2022-120	Set Dunstable lagoon volume allotment program; 1st come 1st served	PW	Notified; Updating list of users	Complete May 12/22
2022-118	Nominate director for BRWC	CAO/EA	BRWC notified	Complete Apr 6/22
2022-115	Appoint member-at-large to Library Board	CAO/EA	Library notified	Complete Apr 6/22
2022-114	Adopted Rates & Fees Bylaw 4-2022	CAO/EA	Signed and posted to website	Complete Apr 6/22
2022-110	Approve 2022/23 ACP Grant Agreement for Municipal Intern	CAO/EA	Agreement signed and sent to Municipal Affairs	Complete Apr 6/22
2022-109	Approve 2022-2026 Strategic Plan	CAO	Posted public version to website; Drafting public version for website	Complete Jun 15/22
2022-108	Publish 2021 audited financial statements to website	DF/COMM	Posted to website	Complete Apr 8/22
2022-098,99	Move CAO to Step 12 on salary grid and vacation entitlement to 4 weeks effective Jan 1/22	FIN	Payroll notified	Complete Mar 10/22
2022-089	Schedule Special Council meeting March 3	CAO	CAO performance evaluation	Complete Mar 1/22
2022-088	Proclaim May 9-13 Economic Development Week	PD/EA	Notification sent and posted to website	Complete Mar 10/22

2022-087	Barrhead Golf - Community Grant $2,500	EA/FIN	Applicant has been notified and payment sent	Complete Mar 17/22
2022-086	Appointment of Fire Guardians	CAO/EA	Fire Chief notified	Complete Mar 10/22
2022-084,85	Plan Appreciation Dinner April 28 and invite ICF partners	AG/EA	Event held Apr 28/22; Invitations sent to Minister and MLA, planning underway	Complete Apr 28/22
2022-079	Bring back info on WILD Alberta requests re: establishing DMO	CAO/PD	Scheduled to bring to Council April 5/22	Complete Apr 5/22
2022-078	Request meeting w/Min of Transportation at RMA re: condition/safety of Hwy 769	CAO	Meeting requested	Complete Feb 15/22
2022-077	Authorized signing of MSI amending MOA	CAO/EA	Signed and returned to GOA	Complete Feb 22/22
2022-076	Approved Indixio as the EDRMS provider	DF	Contract finalized	Complete Mar 3/22
2022-074,154	Bring back a report on the costs and process for expropriation of land related to Project 340	CAO/DF	Expropriation was not required	Rescinded Apr 5/22
2022-073,219	Approved landowner compensation for Project 340 road ROW acquisition	PW	Going to Council June 7; 1 left to sign; 3 still to sign; Have agreements with 2 main landowners; Negotiations have commenced	Complete Jun 8/22
2022-070	Creation of new reserve Ag-H2C Conservation Landowner Conservation	DF	Created	Complete Feb 15/22
2022-069	Approved 2021 reserve transactions	DF	Transactions complete	Complete Feb 15/22
2022-066	Awarded contract to Pembina West Co-op to supply diesel fuel for 3 years	DF/PW	Contract finalized; Contract signed and sent to Co-op for execution.	Complete Feb 15/22
2022-060	Awarded Tender for 3/4 Ton Truck to Barrhead Ford	PW	Letter sent to Barrhead Ford confirming purchase	Complete Feb 22/22
2022-058	Award Ag Lease by Manola truck fill	CAO	Lease finalized; Lease sent to landowner	Complete Feb 28/22
2022-057	Denied request to cancel Town Rec portions of taxes	CAO	Letter sent to landowner	Complete Mar 9/22
2022-054,55,56	ARB Officials Appointments	DF/EA	CRSAC notified of appointments	Complete Feb 17/22
2022-053	Rescind Policy 62.06 - Partners in Conservation	AG/EA	Policy rescinded	Complete Feb 18/22
2022-049,50,51	Appointed members to PAC (ALUS)	AG	Applicants have been notified	Complete Feb 16/22

2022-038	Approved Rural Broadband Policy	CAO/PD	Policy sent to consultant to continue work on project	Complete Feb 7/22
2022-035	Approved funding sources for overbudget 2021 operational projects	DF	Transactions done	Complete Feb 3/22
2022-034	Approved funding sources for overbudget 2021 capital projects	DF	Transactions done	Complete Feb 3/22
2022-033	Approved purchase of 2022 Excavator with implements	PW	Letter sent to Finning approving excavator purchase; letters sent to unsuccesful bids	Complete Feb 8/22
2022-032	Approved purchse of 2 - 2022 Motor Scrapers as per Capital Budget/Plan	PW	Letter sent to Finning approving purchase	Complete Feb 8/22
2022-031	Approved purchase of 2 - 2022 UTVs as per Capital Budget/Plan	PW/AG	CC Cycle contacted to confirm purchase	Complete Feb 2/22
2022-028	Approved Bylaw 2-2022 Emergency Management	CAO	Included in Municipal Emerg Plan (MEP)	Complete Feb 4/22
2022-022	Public Hearing for Lakeview Estates ASP (LUB amendment) - March 1, 2022 at 1:15 pm, Multipurpose Rm	PD/EA	Public hearing held in person and virtual on March 1/22; Advertising requirements underway, facility booked	Complete Mar 1/22
2022-021,090-092, 212	LUB amendment re: Lakeview Estates ASP	PD/CAO	3rd reading to Council on Jun 7/22; 2nd reading with recommended amendments to Council May 3/22; 3rd reading to be scheduled for Council consideration (June 7/22). Will return to Council for further consideration following Public Hearing; 1st reading to Council	Complete Jun 10/22
2022-006	BF73046-21 Awarded to Griffin Contracting	PW	Notification sent to MPA to award contract to Griffin	Complete Jan 19/22
2022-005	Approved ALUS PAC TOR	AG	PAC TOR posted and advertising underway	Complete Jan 20/22
2022-004	Community Grant of $2,500 - Misty Ridge Ski Club	CAO/EA	Letter sent awarding grant	Complete Jan 20/22
2021-536	Approved purchase 2022 Motor Grader Replacement as per Capital Budget	PW/DF	Letters sent to dealerships informing them of decision.	Complete Jan 7/22
2021-534	Approved 10 YR Capital Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-533	Approved 3 YR Financial Plan	CAO/DF	Posted to Website	Complete Jan 12/22
2021-532	Approved 2022 Capital Budget of $8,087,326	CAO/DF	Posted to Website	Complete Jan 12/22

2021-531	Approved 2022 Interim Operating Budget of $17,518,554	CAO/DF	Posted to Website	Complete Jan 12/22
2021-530	Approved application for PERC/DIRC ($29,878.80 & $728.86)	DF	Sent to GOA.	Complete Jan 11/22
2021-529	Approved Water & Sewer Utility Rates Bylaw 11-2021	CAO/DF	New rates inputted to system and first utility bills to be sent out Jan 31, 2022	Complete Jan 7/22
2021-523	Approved MOA with CRASC Jan 1, 2022 to Dec 31, 2024	CAO	Received finalized agreement; Sent to CRASC for signing Jan 13	Complete Feb 9/22
2022-024; 2021-496	Request report with options & recommendations to consider compensation for Newton Creek flooding	CAO/DF	Council accepted insurance adjusters conclusion and denied claim; To Council Feb 1/22; RMA Genesis Reciprocal Insurance has been contacted; appt with legal counsel	Complete Feb 1/22
2021-488	Cancel 50% 2021 taxes for GOA re: GIPOT	DF	Received Payment; Journal entry done and expect payment March 31, 2022	Complete Mar 15/22
2021-481	Draft proposal for holding annual Agriculture/County dinner in 2022 in alignment with public health restrictions	CAO/AG	RFD to Council Mar 1/22; Minister confirmed; Checking availability of site, MLA, Minister etc.; Preliminary discussions re potential dates	Complete Mar 1/22
2021-474	Authorized Admin to enter into Ag Plastics Recycling Agreement with CleanFarms	CAO/AG	Agreement signed and returned; On hold until April 2022; Awaiting agreement from CleanFarms	Complete Apr 4/22
2021-471	Approved streetlight in Neerlandia	EA/CAO/PW	Construction complete; Permits complete, estimate Mar 7 completion; Fortis has been notified, indicated new year	Complete Mar 4/22
2021-452	Contract for Neerlandia Lagoon Construction awarded to PME Inc.	PW	Fully executed Contract sent to AE for distribution; Contract signed by PME and being returned to County to fully execute. Associated Eng to be in contact with PME to determine work schedule.	Complete Jan 19/22
2021-353	Develop policy for volume allotment program for Dunstable Lagoon (Q1-2022)	CAO/PW	RFD to Council April 5 for further direction	Complete Apr 5/22
2022-040; 2021-291	Use of Barrhead Johnson Airport Terminal for Aviation Ground School Training	EA/CAO	Council rescinded on Feb 1/22 as session was not held; Postponed until Oct 2021	Rescinded Feb 1/22

2021-190	Scada Project - Additional Work approved with $25K FGT funding	CAO/PW	99% complete with Northplex done; Working on Communications 90% complete; Completed - instrument and piping at Manola pump house and Booster station and Neerlandia Scada upgrade. Contractors working on updating programming and communications. Application for FGT to be updated when project fully complete.	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Rough draft prepared	Underway
2020-468	Approved disposal of Fire Dept equipment with funds used to reduce capital contribution	DF	Sold in 2021 and proceeds were deducted from amount due for new fire engine; Not sold in 2020; Waiting for 2021 final capital budget reconciliation in late January 2022.	Complete Jan 10/22
2020-358	Land exchange - begin process re securing road ROW (requires bylaw to dispose of MR & public hearing - relates to resolution 2022-160,161,202,203)	PD/CAO	Bylaw approved May 17/22 forms sent to Land Titles; 1st reading Apr 19/22, public hearing set for May 17/22; Bylaw to Council Apr 19/22; Landowner signed agreement, starting process for land exchange; Prelimary survey work done and waiting for landowner to review sketch plan; Landowner is reviewing; Working on agreement	Complete May 19/22
2020-165	Letter - AB Transportation re prov. Hwy concerns for consideration for GOA 2020 Capital Maintenance Projects	EA/CAO	Hwy 33; Obtained input from Council, PW.	Underway
2019-427	Release County share of deposit for fire engine; approved cost share of $317,748.50 for purchase of 2020 engine incl 10% deposit of $31,775 to be pd in 2019	DF	Received final inv Jan 10 to be paid next cheque run; Town indicates waiting for final payment date and will invoice us full cost share in 2022; waiting for docs from Town at year-end to transfer funds ($31,775)	Complete Jan 17/22
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2019-009	RMA Charitable Gaming Committee - support and inform	EA/CAO	GOA postponed this initiative indefinetly, tone of letter will change; Letter drafted to MLA etc.; Shared with Town & orgs; Report posted to website, compiling email distribution list	Underway
2018-029	Service Contract Review	EA/CAO	Initial list has been compiled.	Underway

2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Reviewing policies from neighbouring muncipalities	Underway

In Force or Date Effective	MGA Change	Responsible	Comments	Status
Oct 26/17	**Public Notification Methods:** To use alternative advertising requires an Advertisement Bylaw	CAO/EA	Only required if Council wants to use alternative advertising methods	Not started
Oct 26/17	**Conservation Reserve:** Council may designate land for a new type of reserve to protect enviro significant features.	CAO/PD/Ag	Requires policies to be incl in MDP and ASPs.	Not started
Oct 26/17	**Off-Site Levies**: Scope expanded AND opportunity to create joint intermunicipal off-site levy bylaws for projects	CAO/DF/PD/PW	Permitted to revise bylaw to expand scope; Describe infrastructure, benefitting area, technical data, estimated costs, keep calculations current, agreement as needed	Not started
	More to be added - as time permits			

Public Works Director of Infrastructure Report
September 20, 2022

Q

Graders

- Blading gravel and oiled roads
- Completing gravel requests for 2023 road program

Gravel Haul

- Working out of Moosewallow gravel pit, working on 2022 road program projects and private sales
- Dirt was put into Agrena on September 9, 2022 in support of the WildRose Rodeo utilizing County's loader, gravel trucks, D4 dozer and skidsteer
- Winter sand was hauled to our yard; mixed with salt and stacked into sand shed on September 12 & 13, 2022. This job was completed using the loader, backhoe and gravel trucks.

Construction

- Project #340 (Auto Parts Road) is progressing well with one mile near completion and the third half mile under construction.

Drainage

- Repairing and replacing culvert and building approaches required upon subdivision approvals

Mowing

- Roadside mower is working in the Dunstable and Lac La Nonne area

Labour

- Fencing on Job #340, transfer station and campground maintenance, sign repairs and culvert delivery

Contract

- Surmont Sand and Gravel are crushing gravel at the County Fort Assiniboine gravel pit. To date, 95,000 tonnes of gravel have been crushed.

Shop

- Equipment services and all other repairs as required.

Utilities

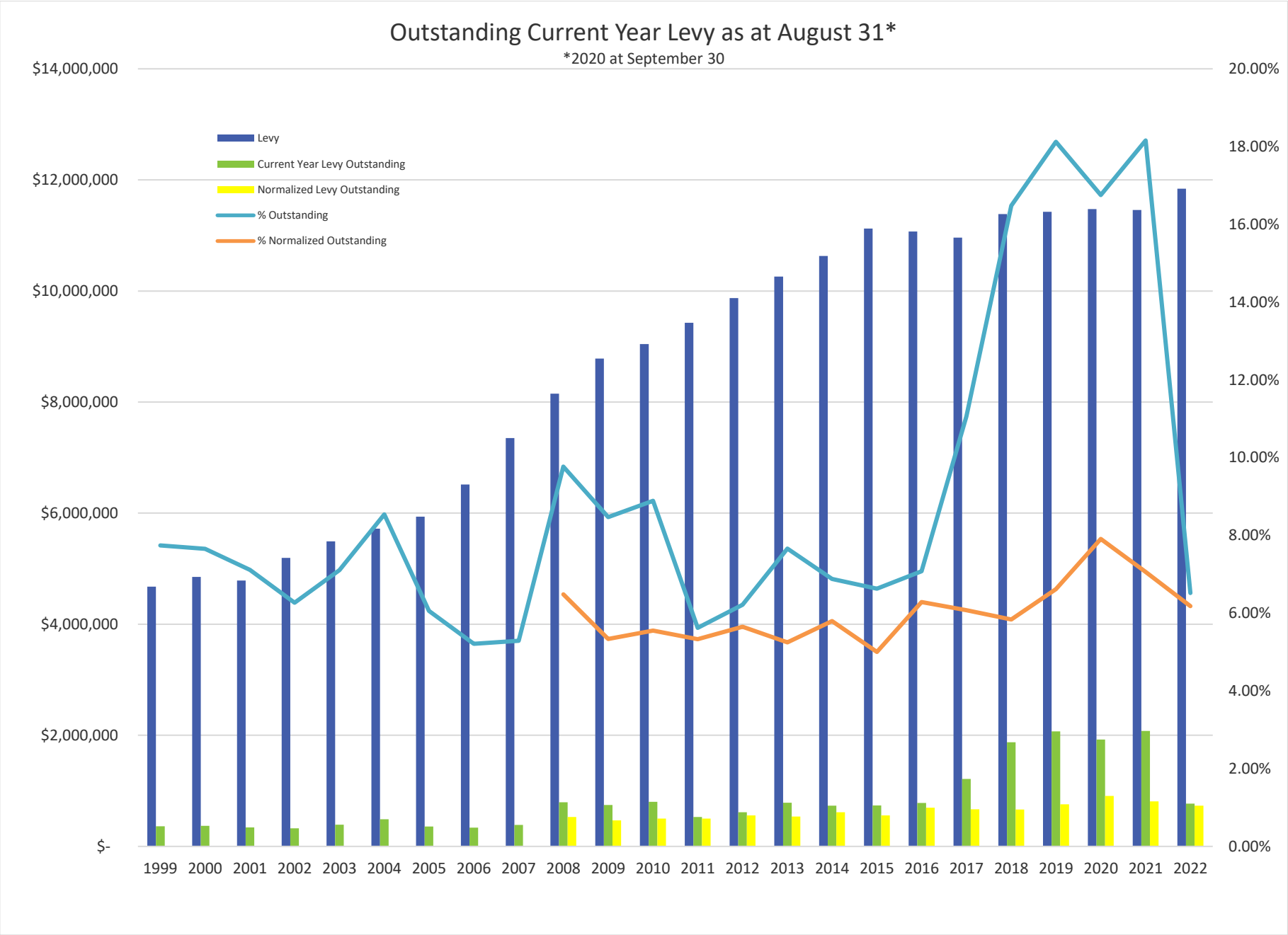
- All lagoons were mowed to control vegetation on the sites.
- Some fencing repairs and yard clean up were carried out at the Neerlandia lagoon site to secure the facility following construction activities.
- Two contractors have begun hauling excess soil materials from the Neerlandia lagoon site, hold harmless agreements are in place.
- A hydrant repair was carried out in the McGill subdivision to ensure our fire protection infrastructure is in good working order.
- All other testing and monitoring is being carried out as per normal operations.

R

COUNTY OF BARRHEAD NO.11
CASH, INVESTMENTS, & TAXES RECEIVABLE
August 31, 2022

	August YTD 2022	August YTD 2021
CASH:		
On Hand	$300	$300
Deposits	1,571,563	1,627,961
Payroll and Disbursements	196,231	184,166
Savings	9,896,481	7,583,960
Tax Trust	21,855	21,602
Municipal Reserve	478,550	436,646
SHORT TERM DEPOSITS:		
31 day Notice	1,073,432	2,059,581
60 day Notice	1,019,325	3,215,483
90 day Notice	11,567,717	8,589,318
Total Cash and Temporary Investments	25,825,455	23,719,018
INVESTMENTS		
Term Deposits	2,031,894	2,000,000
Other Investments	6,469	29,406
Total Investments	2,038,363	2,029,406
TAXES AND GRANTS IN LIEU RECEIVABLE:		
Current	1,551,576	2,146,636
Arrears	390,544	762,498
Forfeited Land	6,856	6,856
	1,948,976	2,915,990
Allowance for Uncollectible Taxes	(464,531)	(940,000)
Total Taxes & Grants in Lieu Receivble	1,484,445	1,975,990
# of Tax Rolls on TIPP	201	155

S


Outstanding Current Year Levy as at August 31*
*2020 at September 30
Levy
Current Year Levy Outstanding
Normalized Levy Outstanding
% Outstanding
% Normalized Outstanding
$14,000,000
$12,000,000
$10,000,000
$8,000,000
$6,000,000
$4,000,000
$2,000,000
$-
20.00%
18.00%
16.00%
14.00%
12.00%
10.00%
8.00%
6.00%
4.00%
2.00%
0.00%
1999 2000 2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016 2017 2018 2019 2020 2021 2022

Collection of Taxes
As of August 31, 2022 (PY August 31; except 2020 - Sept 30)

Tax Statistics @ Aug 31 / (2020 Sept 30)	2022	2021	2020	2019	2018
Tax Levy	**$ 11,839,749**	**$ 11,458,879**	**$ 11,474,650**	**$ 11,425,143**	**$ 11,385,084**
# of Rolls	6,942	6,924	6,919	6,862	6,817
# Rolls Paid or on TIPP	6,256	6,050	6,152	6,082	6,402
% Rolls Paid	90.12%	87.38%	88.91%	88.63%	93.91%
# Rolls O/S	686	874	767	780	415
# of Taxpayers O/S	411	425	388	358	
% Increase Taxpayers O/S	-3.29%	9.54%	8.38%		
Avg $ per roll O/S	$ 1,124.64	$ 2,380.53	$ 2,506.51	$ 2,654.93	$ 4,520.41
Avg $ per roll O/S normalized	$ 1,254.60	$ 1,181.14	$ 3,326.11	$ 1,144.24	$ 1,760.55
Prior Years O/S, not on TIPP	$ 308,853	$ 769,354	$ 648,011	$ 1,320,173	$ 304,801

# Rolls OS	# of Rolls	2022	2021	<= 2020 Owing	Total Owing
O&G (6)	8	12,219.41	6,942.73	22,134.05	41,296.19
AB Government	91	27,854.60	-	-	27,854.60
In Arrears	156	244,839.36	192,251.12	80,668.54	517,759.02
Current year O/S	427	486,592.55	-	-	486,592.55
Forfeited Land	4	-	-	6,856.38	6,856.38
	686	**771,505.92**	**199,193.85**	**109,658.97**	**1,080,358.74**
TIPP	182	249,332.82	4,946.39	1,737.48	256,016.69
TIPP, O&G (2)	17	582,731.98	77,033.15	4,830.58	664,595.71
Rolls Prepaid	89	(51,995.05)	-	-	(51,995.05)
Total Outstanding		**1,551,575.67**	**281,173.39**	**116,227.03**	**1,948,976.09**

Payments Issued
For Month Ending August 31, 2022

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
RECE001	Receiver General For Canada	2022-08-03	910454	99,905.34	No
1823001	1823625 Alberta Ltd.	2022-08-15	910456	61,740.00	No
2202001	2202241 Alberta Ltd	2022-08-15	910457	1,406.64	No
2322001	2322902 Alberta Ltd.	2022-08-15	910458	7,905.88	No
ACKL001	Acklands Grainger	2022-08-15	910459	340.38	No
ALBE011	Alberta Invasive Species Council	2022-08-15	910460	1,890.00	No
BRAV001	Brave Nose Septic Service Inc.	2022-08-15	910461	336.00	No
BUMP001	Bumper to Bumper Anderson Auto and Supplies Ltd.	2022-08-15	910462	314.74	No
CARD001	Card, Lisa	2022-08-15	910463	103.93	No
DROZ001	Drozd, Doug	2022-08-15	910464	147.50	No
ECON002	Econo-Chem	2022-08-15	910465	609.00	No
GARL001	Gar-Lyn Trucking Ltd.	2022-08-15	910466	15,426.15	No
GOVE002	Government of Alberta Land Titles	2022-08-15	910467	47.00	No
GRIZ001	Grizzly Trail Motors Ltd.	2022-08-15	910468	47.36	No
JSPL001	J's Place Ltd.	2022-08-15	910469	2,047.50	No
KARI001	Kari's Katering	2022-08-15	910470	2,658.60	No
KLEI002	Kleinfeldt, Ronald	2022-08-15	910471	112.10	No
LACO001	Lacombe County	2022-08-15	910472	13,210.47	No
LACS001	Lac Ste. Anne County	2022-08-15	910473	7,080.00	No
LAWS001	Lawson Products Inc.	2022-08-15	910474	2,778.23	No
LUKE001	Luke's Contract Hauling	2022-08-15	910475	8,186.62	No
MACG001	MacGillivray, Virginia	2022-08-15	910476	220.42	No
MCLE001	McLean's Auto Parts LTD.	2022-08-15	910477	106.10	No
MORR001	Morrow Bros Trucking	2022-08-15	910478	16,210.14	No
OBAT001	ObaTel Inc.	2022-08-15	910479	130.20	No
PMEI001	PME INC.	2022-08-15	910480	297,686.11	No
PROP002	Properzi, Paul	2022-08-15	910481	134.52	No
QQRM001	Q.Q.R. Mechanical Contracting Ltd.	2022-08-15	910482	255.70	No
ROOT001	Rootin Tootin Boutin's Catering	2022-08-15	910483	4,082.40	No
SCHA001	Schatz, Marvin	2022-08-15	910484	118.00	No
SCHL001	Schlitter, Devan	2022-08-15	910485	150.00	No
SONI001	Sonic Onsite Services	2022-08-15	910486	1,682.52	No
TOWN001	Town of Barrhead	2022-08-15	910487	343,750.03	Yes
VASS001	Vass IT Professional Services Inc.	2022-08-15	910488	7,767.91	No
WSPC001	WSP Canada Inc.	2022-08-15	910489	330.75	No
ALBE014	Alberta Municipal Services Corporation	2022-08-15	910490	638.89	No
ALLN002	All-North Trucking	2022-08-15	910491	18,832.54	No
AMSC002	AMSC (BMO PCARD)	2022-08-15	910492	5,991.67	No
ASSO002	Associated Engineering Alberta Ltd.	2022-08-15	910493	5,759.61	No
BARR020	Barrhead Ford Sales Inc.	2022-08-15	910494	820.72	No
BARR038	Barrhead Sound (1982) Ltd.	2022-08-15	910495	231.00	No
BLCO001	B & L Compressor Ltd.	2022-08-15	910496	446.25	No
HUTC001	Hutchison Law	2022-08-15	910497	7,794.16	No
JOHN001	John Deere Financial	2022-08-15	910498	107.50	No
MUNI003	MuniSight Ltd.	2022-08-15	910499	39,480.00	No
DALE001	Dale Pederson Trucking	2022-08-16	910500	18,895.90	No
GROS001	Grossenbacher Trucking Ltd.	2022-08-16	910501	13,821.72	No
RICH001	Richard Kuric Farm & Driving Services Ltd.	2022-08-16	910502	10,100.95	No
TOWN001	Town of Barrhead	2022-08-16	910503	17,125.00	No
TOWN001	Town of Barrhead	2022-08-16	910504	326,625.03	No

Payments Issued
For Month Ending August 31, 2022

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
2322001	2322902 Alberta Ltd.	2022-08-26	910505	10,139.75	No
ALLN002	All-North Trucking	2022-08-26	910506	12,402.62	No
BARR033	Barrhead Registries	2022-08-26	910507	250.00	No
DALE001	Dale Pederson Trucking	2022-08-26	910508	19,756.00	No
EHRE001	Ehrenholz, Valerie	2022-08-26	910509	181.31	No
ELLW001	Ellwein, Lindsay	2022-08-26	910510	116.48	No
GARL001	Gar-Lyn Trucking Ltd.	2022-08-26	910511	7,776.45	No
GRIZ002	Grizzly Gazette (1990) Inc.	2022-08-26	910512	1,050.00	No
GROS001	Grossenbacher Trucking Ltd.	2022-08-26	910513	11,310.46	No
LIND002	Lindquist, Chris	2022-08-26	910514	6.50	No
MORR001	Morrow Bros Trucking	2022-08-26	910515	12,233.37	No
MUNI001	Municipal Planning Services Ltd.	2022-08-26	910516	6,730.50	No
NUTT0001	Nutt, Kevin & Susan	2022-08-26	910517	200.00	No
RICH001	Richard Kuric Farm & Driving Services Ltd.	2022-08-26	910518	13,515.19	No
SUMM001	Summerdale Community Assoc.	2022-08-26	910519	311.00	No
SURM001	Surmont Sand & Gravel Ltd.	2022-08-26	910520	205,903.85	No
TEMP0000000	Innes, Steven & Suzanne	2022-08-26	910521	230.73	No
TOWN001	Town of Barrhead	2022-08-26	910522	9,548.08	No
LOCA001	Local Authorities Pension Plan	2022-08-03	EFT000000000424	39,815.46	No
MYHS100	MYHSA	2022-08-05	EFT000000000425	146.99	No
NEER003	Neerlandia Co-op Association	2022-08-15	EFT000000000427	4,127.96	No
PEMB004	Pembina West Co-op	2022-08-15	EFT000000000428	95,492.33	No
CANO001	Canoe Procurement Group of Canada	2022-08-15	EFT000000000429	32,927.04	No
1737001	1737069 Alberta Ltd.	2022-08-16	EFT000000000430	2,411.85	No
ATLA001	Atlantic Industries Limited	2022-08-16	EFT000000000431	30,669.40	No
BARR019	Barrhead Electric Ltd.	2022-08-16	EFT000000000432	1,300.43	No
BARR032	Barrhead Regional Water Commission	2022-08-16	EFT000000000433	16,171.15	No
CERT002	Certified Tracking Solutions	2022-08-16	EFT000000000434	689.12	No
GREA001	Great West Newspapers LP	2022-08-16	EFT000000000435	463.82	No
IMPR001	Improve Consulting Group Inc.	2022-08-16	EFT000000000436	3,517.50	No
LOND001	London Life	2022-08-16	EFT000000000437	250.00	No
MAST002	Mast, Shelby	2022-08-16	EFT000000000438	400.00	No
PEMB004	Pembina West Co-op	2022-08-16	EFT000000000439	2,318.35	No
REDL002	Red Lion Express Inc.	2022-08-16	EFT000000000440	120.17	No
ROAD001	Roadata Services Ltd.	2022-08-16	EFT000000000441	1,278.90	No
SMAL001	Small Power Ltd.	2022-08-16	EFT000000000442	173.21	No
STEP001	Stephani Motors Ltd.	2022-08-16	EFT000000000443	689.51	No
WEST007	Western Star Trucks	2022-08-16	EFT000000000444	1,097.90	No
WOOD001	Wood Environment & Infrastructure Solutions Canada Limi	2022-08-16	EFT000000000445	15,635.87	No
XERO100	Xerox Canada Ltd.	2022-08-16	EFT000000000446	177.49	No
GREG001	Gregg Distributors Ltd.	2022-08-16	EFT000000000447	1,402.00	No
RMAI001	RMA Insurance	2022-08-16	EFT000000000448	31.93	No
MYHS100	MYHSA	2022-08-17	EFT000000000449	195.12	No
CAMP002	Campus Energy	2022-08-18	EFT000000000451	8,119.96	No
MYHS100	MYHSA	2022-08-19	EFT000000000452	1,327.29	No
VICT001	Victor Insurance Managers Inc.	2022-08-23	EFT000000000453	17,172.77	No
MYHS100	MYHSA	2022-08-24	EFT000000000454	201.62	No
PITN002	Pitney Works	2022-08-29	EFT000000000455	2,100.00	No
XERO100	Xerox Canada Ltd.	2022-08-30	EFT000000000456	361.27	No
ALTO001	Altogether Shredding Services	2022-08-31	EFT000000000457	84.00	No

Payments Issued
For Month Ending August 31, 2022

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
INDI001	Indixio	2022-08-31	EFT000000000458	9,030.00	No
PEMB002	Pembina Hills School Division	2022-08-31	EFT000000000459	1,072.31	No
	Voided Payments			- 343,750.03	
	Payments Issued			**1,624,474.16**	

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Summary of All Units
For the Eight Months Ending August 31, 2022

U

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Municipal taxes	$11,839,749	$11,784,734	($55,015)	(0.47%)	$11,458,879	$11,444,551
Local improvement levy	21,885	21,885	-	0.00%	21,885	21,885
Aggregate levy	57,843	100,000	42,157	42.16%	28,314	96,077
User fees and sale of goods	800,869	1,094,402	293,532	26.82%	593,866	825,854
Rental income	49,871	77,942	28,071	36.02%	43,164	77,542
Allocation for in-house equip Rental	189,480	544,204	354,724	65.18%	636,303	856,265
Penalties and costs on taxes	45,445	300,000	254,555	84.85%	54,197	325,645
Licenses, permits and fees	15,271	17,329	2,058	11.88%	14,658	23,731
Returns on investment	189,328	208,590	19,262	9.23%	91,259	151,593
Other governments transfer for operating	532,561	1,265,609	733,047	57.92%	628,483	1,543,404
Other revenue	49,363	1,544,623	1,495,261	96.80%	44,877	60,174
Drawn from unrestricted reserves	80,711	279,517	198,806	71.12%	78,435	273,251
Drawn from operating reserves	104,229	242,605	138,376	57.04%	119,976	176,876
Contribution from capital program	-	-	-	0.00%	15,182	85,977
TOTAL REVENUE	13,976,606	17,481,440	3,504,834	20.05%	13,829,478	15,962,824
EXPENDITURES						
Salaries and benefits	2,763,850	3,904,800	1,140,950	29.22%	2,475,577	3,645,065
Materials, goods, supplies	1,998,224	2,732,611	734,388	26.87%	1,682,790	2,434,318
Utilities	71,129	129,690	58,561	45.15%	68,163	115,296
Contracted and general services	1,120,341	2,048,342	928,002	45.31%	1,003,577	1,806,644
Purchases from other governments	136,758	296,845	160,087	53.93%	235,910	359,359
Transfer to other governments	682,529	2,689,339	2,006,810	74.62%	628,937	1,049,105
Transfer to individuals and organizations	23,005	107,738	84,733	78.65%	136,774	148,763
Transfer to local boards and agencies	122,003	156,916	34,913	22.25%	115,007	149,744
Interest on long term debt	60,276	119,388	59,112	49.51%	62,552	123,773
Principal payment for debenture	80,711	162,586	81,875	50.36%	78,435	158,001
Provision for allowances	-	80,425	80,425	100.00%	-	(309,575)
Bank charges and short term interest	815	1,970	1,155	58.64%	738	788
Tax cancellations	578	3,000	2,422	80.74%	0	0
Other expenditures	0	2,000	2,000	100.00%	4,116	4,116
Requisitions	1,433,729	2,836,254	1,402,524	49.45%	1,331,942	2,653,019
Transfer to operating reserves	138,790	315,422	176,632	56.00%	147,088	340,510
Transfer to capital reserves	1,648,829	1,707,343	58,514	3.43%	1,395,631	1,670,693
Transfer to capital program	11,488	186,771	175,283	93.85%	256,011	512,622
TOTAL EXPENDITURES	10,293,054	17,481,440	7,188,386	41.12%	9,623,248	14,862,240
NET COST / (REVENUE):	(3,683,552)	0	3,683,552	245570124	(4,206,230)	(1,100,584)
NET COST - OPERATING FUND	(5,297,719)	(1,687,414)	3,610,305	(213.95%)	(5,791,366)	(3,088,304)
NET COST - RESERVE FUND	1,602,679	1,500,643	(102,036)	(6.80%)	1,344,307	1,561,075
NET COST - CAPITAL FUND	11,488	186,771	175,283	93.85%	240,829	426,645

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
GENERAL GOVERNMENT
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Municipal taxes	$11,839,749	$11,784,734	($55,015)	(0.47%)	$11,458,879	$11,444,551
Penalties and costs on taxes	45,445	300,000	254,555	84.85%	54,197	325,645
Returns on investment	176,063	197,000	20,937	10.63%	82,981	130,782
Other governments transfer for operating	31,257	81,189	49,932	61.50%	83,504	83,504
Other revenue	-	30	30	100.00%	-	1,988
Drawn from unrestricted reserves	80,711	279,517	198,806	71.12%	78,435	273,251
Drawn from operating reserves	-	50,000	50,000	100.00%	-	-
TOTAL REVENUE	12,173,225	12,692,471	519,245	4.09%	11,757,996	12,259,721
EXPENDITURES						
Provision for allowances	-	50,000	50,000	100.00%	-	(340,000)
Tax cancellations	578	3,000	2,422	80.74%	0	0
Other expenditures	-	2,000	2,000	100.00%	4,116	4,116
Requisitions	1,433,729	2,836,254	1,402,524	49.45%	1,331,942	2,653,019
Transfer to operating reserves	82,134	243,775	161,641	66.31%	78,435	158,001
TOTAL EXPENDITURES	1,516,441	3,135,028	1,618,587	51.63%	1,414,493	2,475,135
NET COST / (REVENUE):	(10,656,784)	(9,557,443)	1,099,342	(11.50%)	(10,343,503)	(9,784,586)
NET COST - OPERATING FUND	(10,658,207)	(9,471,700)	1,186,507	(12.53%)	(10,343,503)	(9,669,336)
NET COST - RESERVE FUND	1,422	(85,742)	(87,165)	101.66%	-	(115,250)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Municipal
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Penalties and costs on taxes	$45,445	$300,000	$254,555	84.85%	$54,197	$325,645
Returns on investment	176,063	197,000	20,937	10.63%	82,981	130,782
Other governments transfer for operating	31,257	81,189	49,932	61.50%	83,504	83,504
Drawn from unrestricted reserves	80,711	279,517	198,806	71.12%	78,435	273,251
TOTAL REVENUE	333,476	857,707	524,230	61.12%	299,118	813,181
EXPENDITURES						
Transfer to operating reserves	82,134	243,775	161,641	66.31%	78,435	158,001
TOTAL EXPENDITURES	82,134	243,775	161,641	66.31%	78,435	158,001
NET COST / (REVENUE):	(251,342)	(613,932)	(362,589)	59.06%	(220,682)	(655,181)
NET COST - OPERATING FUND	(252,765)	(578,189)	(325,425)	56.28%	(220,682)	(539,931)
NET COST - RESERVE FUND	1,422	(35,742)	(37,165)	103.98%	-	(115,250)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Tax & Requisitions
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Municipal taxes	$11,839,749	$11,784,734	($55,015)	(0.47%)	$11,458,879	$11,444,551
Other revenue	-	30	30	100.00%	-	1,988
Drawn from operating reserves	-	50,000	50,000	100.00%	-	-
TOTAL REVENUE	11,839,749	11,834,764	(4,985)	(0.04%)	11,458,879	11,446,540
EXPENDITURES						
Provision for allowances	-	50,000	50,000	100.00%	-	(340,000)
Tax cancellations	578	3,000	2,422	80.74%	0	0
Other expenditures	-	2,000	2,000	100.00%	4,116	4,116
Requisitions	1,433,729	2,836,254	1,402,524	49.45%	1,331,942	2,653,019
TOTAL EXPENDITURES	1,434,307	2,891,253	1,456,946	50.39%	1,336,058	2,317,134
NET COST / (REVENUE):	(10,405,442)	(8,943,511)	1,461,931	(16.35%)	(10,122,821)	(9,129,405)
NET COST - OPERATING FUND	(10,405,442)	(8,893,511)	1,511,931	(17.00%)	(10,122,821)	(9,129,405)
NET COST - RESERVE FUND	-	(50,000)	(50,000)	100.00%	-	-

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
ADMINISTRATION & LEGISLATIVE
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$8,154	$8,929	$775	8.68%	$8,514	$13,218
Other governments transfer for operating	27,666	27,666	0	0.00%	55,576	50,953
Other revenue	5,488	9,500	4,013	42.24%	7,216	14,558
Drawn from operating reserves	952	12,856	11,904	92.59%	476	952
TOTAL REVENUE	42,260	58,951	16,691	28.31%	71,783	79,681
EXPENDITURES						
Salaries and benefits	795,853	1,179,543	383,690	32.53%	694,421	1,065,031
Materials, goods, supplies	44,755	55,807	11,052	19.80%	42,755	49,018
Utilities	9,139	18,000	8,861	49.23%	8,836	14,693
Contracted and general services	221,173	464,097	242,924	52.34%	211,069	389,363
Bank charges and short term interest	815	1,970	1,155	58.64%	738	788
Other expenditures	0	-	0	0.00%	0	1
Transfer to operating reserves	875	2,304	1,429	62.02%	1,652	7,995
Transfer to capital reserves	70,000	70,000	-	0.00%	70,000	70,000
TOTAL EXPENDITURES	1,142,610	1,791,721	649,110	36.23%	1,029,472	1,596,888
NET COST / (REVENUE):	1,100,350	1,732,770	632,420	36.50%	957,689	1,517,207
NET COST - OPERATING FUND	1,030,428	1,673,323	642,895	38.42%	886,513	1,440,165
NET COST - RESERVE FUND	69,923	59,447	(10,475)	(17.62%)	71,176	77,042

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Legislative
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Other revenue	$3,407	$4,500	$1,093	24.28%	$3,245	$4,397
Drawn from operating reserves	952	7,856	6,904	87.88%	476	952
TOTAL REVENUE	4,360	12,356	7,996	64.72%	3,722	5,349
EXPENDITURES						
Salaries and benefits	182,938	323,358	140,420	43.43%	164,930	259,397
Materials, goods, supplies	5,724	8,478	2,754	32.48%	1,426	1,992
Contracted and general services	16,597	45,295	28,698	63.36%	7,279	21,786
Transfer to operating reserves	875	875	-	0.00%	1,652	6,651
TOTAL EXPENDITURES	206,135	378,006	171,872	45.47%	175,287	289,826
NET COST / (REVENUE):	201,775	365,650	163,875	44.82%	171,566	284,476
NET COST - OPERATING FUND	201,852	372,631	170,779	45.83%	170,390	278,777
NET COST - RESERVE FUND	(77)	(6,981)	(6,904)	98.89%	1,176	5,699

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Administration
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$8,154	$8,929	$775	8.68%	$8,514	$13,218
Other governments transfer for operating	27,666	27,666	0	0.00%	43,000	31,817
Other revenue	2,080	5,000	2,920	58.40%	3,971	9,861
Drawn from operating reserves	-	5,000	5,000	100.00%	-	-
TOTAL REVENUE	37,900	46,595	8,694	18.66%	55,485	54,896
EXPENDITURES						
Salaries and benefits	612,915	856,185	243,270	28.41%	529,491	798,829
Materials, goods, supplies	39,031	47,329	8,299	17.53%	40,779	45,283
Utilities	9,139	18,000	8,861	49.23%	8,836	14,693
Contracted and general services	204,485	418,687	214,202	51.16%	203,790	365,243
Bank charges and short term interest	815	1,970	1,155	58.64%	738	788
Other expenditures	0	-	0	0.00%	0	1
Transfer to operating reserves	-	1,429	1,429	100.00%	-	1,343
Transfer to capital reserves	70,000	70,000	-	0.00%	70,000	70,000
TOTAL EXPENDITURES	936,385	1,413,599	477,214	33.76%	853,635	1,296,180
NET COST / (REVENUE):	898,485	1,367,005	468,520	34.27%	798,149	1,241,284
NET COST - OPERATING FUND	828,485	1,300,576	472,091	36.30%	728,149	1,169,941
NET COST - RESERVE FUND	70,000	66,429	(3,571)	(5.38%)	70,000	71,343

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Elections & Plebiscites
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	$12,576	$19,136
Other revenue	-	-	-	0.00%	-	300
TOTAL REVENUE	-	-	-	0.00%	12,576	19,436
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	6,804
Materials, goods, supplies	-	-	-	0.00%	550	1,744
Contracted and general services	91	115	24	21.14%	-	2,334
TOTAL EXPENDITURES	91	115	24	21.14%	550	10,882
NET COST / (REVENUE):	91	115	24	21.14%	(12,026)	(8,554)
NET COST - OPERATING FUND	91	115	24	21.14%	(12,026)	(8,554)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PROTECTIVE SERVICES
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$44,468	$60,281	$15,814	26.23%	$84,108	$100,138
Licenses, permits and fees	1,471	4,079	2,608	63.94%	2,408	3,081
Other governments transfer for operating	35,408	37,650	2,242	5.95%	35,408	38,071
Other revenue	9,127	9,095	(32)	(0.35%)	4,545	2,532
Drawn from operating reserves	85,776	88,500	2,724	3.08%	-	-
TOTAL REVENUE	176,250	199,605	23,355	11.70%	126,469	143,822
EXPENDITURES						
Salaries and benefits	29,765	50,949	21,184	41.58%	28,956	45,920
Materials, goods, supplies	1,176	4,870	3,694	75.85%	3,058	3,065
Contracted and general services	7,962	18,716	10,754	57.46%	3,922	8,632
Purchases from other governments	54,896	175,000	120,104	68.63%	148,319	230,022
Transfer to other governments	265,974	684,554	418,580	61.15%	225,333	533,545
Transfer to individuals and organizations	7,288	7,288	-	0.00%	7,288	7,288
Transfer to operating reserves	36,127	36,095	(32)	(0.09%)	27,000	29,532
Transfer to capital reserves	182,000	182,000	0	0.00%	97,000	97,000
TOTAL EXPENDITURES	585,187	1,159,472	574,285	49.53%	540,876	955,005
NET COST / (REVENUE):	408,938	959,867	550,929	57.40%	414,407	811,183
NET COST - OPERATING FUND	276,587	830,272	553,685	66.69%	290,407	684,651
NET COST - RESERVE FUND	132,350	129,595	(2,755)	(2.13%)	124,000	126,532

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Enhanced Policing Services / Prior Year SRO
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfer to other governments	$50,918	$250,334	$199,416	79.66%	$33,934	$184,221
Transfer to individuals and organizations	1,000	1,000	-	0.00%	1,000	1,000
TOTAL EXPENDITURES	51,918	251,334	199,416	79.34%	34,934	185,221
NET COST / (REVENUE):	51,918	251,334	199,416	79.34%	34,934	185,221
NET COST - OPERATING FUND	51,918	251,334	199,416	79.34%	34,934	185,221

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Fire Services
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$44,468	$60,000	$15,533	25.89%	$84,108	$100,138
Licenses, permits and fees	-	-	-	0.00%	-	221
Other governments transfer for operating	35,408	34,987	(421)	(1.20%)	35,408	35,408
TOTAL REVENUE	79,876	94,987	15,112	15.91%	119,516	135,767
EXPENDITURES						
Salaries and benefits	-	507	507	100.00%	-	-
Contracted and general services	-	2,090	2,090	100.00%	-	-
Purchases from other governments	54,896	175,000	120,104	68.63%	148,319	230,022
Transfer to other governments	172,576	349,260	176,684	50.59%	157,799	291,724
Transfer to operating reserves	25,000	25,000	-	0.00%	25,000	25,000
Transfer to capital reserves	97,000	97,000	-	0.00%	97,000	97,000
TOTAL EXPENDITURES	349,472	648,857	299,385	46.14%	428,118	643,746
NET COST / (REVENUE):	269,596	553,870	284,274	51.32%	308,602	507,980
NET COST - OPERATING FUND	147,596	431,870	284,274	65.82%	186,602	385,980
NET COST - RESERVE FUND	122,000	122,000	-	0.00%	122,000	122,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Disaster Services
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Salaries and benefits	$7,502	$10,231	$2,729	26.67%	$7,275	$10,938
Materials, goods, supplies	110	150	40	26.83%	-	-
Contracted and general services	607	2,160	1,553	71.92%	641	892
Transfer to operating reserves	2,000	2,000	-	0.00%	2,000	2,000
TOTAL EXPENDITURES	10,218	14,541	4,322	29.73%	9,916	13,830
NET COST / (REVENUE):	10,218	14,541	4,322	29.73%	9,916	13,830
NET COST - OPERATING FUND	8,218	12,541	4,322	34.47%	7,916	11,830
NET COST - RESERVE FUND	2,000	2,000	-	0.00%	2,000	2,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
By-Law Enforcement
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	-	$281	$281	100.00%	-	-
Licenses, permits and fees	1,471	4,079	2,608	63.94%	2,408	2,860
Drawn from operating reserves	85,000	85,000	0	0.00%	-	-
TOTAL REVENUE	86,471	89,360	2,889	3.23%	2,408	2,860
EXPENDITURES						
Materials, goods, supplies	-	50	50	100.00%	-	-
Contracted and general services	433	3,211	2,778	86.53%	430	517
Transfer to other governments	42,480	84,960	42,480	50.00%	33,600	57,600
Transfer to capital reserves	85,000	85,000	0	0.00%	-	-
TOTAL EXPENDITURES	127,913	173,221	45,308	26.16%	34,030	58,117
NET COST / (REVENUE):	41,442	83,861	42,419	50.58%	31,622	55,257
NET COST - OPERATING FUND	41,442	83,861	42,419	50.58%	31,622	55,257

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ambulance Services
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfer to individuals and organizations	$6,288	$6,288	-	0.00%	$6,288	$6,288
TOTAL EXPENDITURES	6,288	6,288	-	0.00%	6,288	6,288
NET COST / (REVENUE):	6,288	6,288	-	0.00%	6,288	6,288
NET COST - OPERATING FUND	6,288	6,288	-	0.00%	6,288	6,288

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Safety Program
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Other revenue	$9,127	$9,095	($32)	(0.35%)	$4,545	$2,532
Drawn from operating reserves	776	3,500	2,724	77.82%	-	-
TOTAL REVENUE	9,903	12,595	2,692	21.37%	4,545	2,532
EXPENDITURES						
Salaries and benefits	22,263	40,211	17,948	44.64%	21,681	34,982
Materials, goods, supplies	1,066	4,150	3,084	74.30%	3,058	3,065
Contracted and general services	6,803	6,740	(63)	(0.93%)	2,536	2,914
Transfer to operating reserves	9,127	9,095	(32)	(0.35%)	-	2,532
TOTAL EXPENDITURES	39,259	60,196	20,937	34.78%	27,275	43,493
NET COST / (REVENUE):	29,356	47,601	18,246	38.33%	22,730	40,961
NET COST - OPERATING FUND	21,005	42,006	21,001	50.00%	22,730	38,429
NET COST - RESERVE FUND	8,350	5,595	(2,755)	(49.25%)	-	2,532

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Barrhead and Regional Crime Coalition (BARCC)
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Other governments transfer for operating	-	$2,663	$2,663	100.00%	-	$2,663
TOTAL REVENUE	-	2,663	2,663	100.00%	-	2,663
EXPENDITURES						
Materials, goods, supplies	-	520	520	100.00%	-	-
Contracted and general services	120	4,515	4,395	97.34%	314	4,309
TOTAL EXPENDITURES	120	5,035	4,915	97.62%	314	4,309
NET COST / (REVENUE):	120	2,372	2,252	94.94%	314	1,646
NET COST - OPERATING FUND	120	2,372	2,252	94.94%	314	1,646

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
TRANSPORTATION SERVICES
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Aggregate levy	$57,843	$100,000	$42,157	42.16%	$28,314	$96,077
User fees and sale of goods	180,062	344,702	164,640	47.76%	191,219	342,379
Rental income	9,378	10,915	1,538	14.09%	9,218	10,755
Allocation for in-house equip Rental	189,480	544,204	354,724	65.18%	636,303	856,265
Returns on investment	5,448	5,448	-	0.00%	6,729	6,729
Other governments transfer for operating	13,493	649,216	635,724	97.92%	8,758	887,880
Other revenue	-	-	-	0.00%	-	911
Drawn from operating reserves	-	30,000	30,000	100.00%	-	-
TOTAL REVENUE	455,703	1,684,485	1,228,782	72.95%	880,541	2,200,996
EXPENDITURES						
Salaries and benefits	1,474,465	2,004,599	530,134	26.45%	1,279,228	1,886,215
Materials, goods, supplies	1,550,741	2,222,521	671,780	30.23%	1,494,097	2,228,295
Utilities	46,996	81,589	34,594	42.40%	45,074	76,086
Contracted and general services	660,935	1,049,968	389,033	37.05%	578,375	1,036,525
Transfer to capital reserves	1,123,613	1,165,770	42,157	3.62%	976,481	1,224,457
Transfer to capital program	11,488	186,771	175,283	93.85%	256,011	507,622
TOTAL EXPENDITURES	4,868,238	6,711,218	1,842,980	27.46%	4,629,266	6,959,200
NET COST / (REVENUE):	4,412,535	5,026,733	614,198	12.22%	3,748,724	4,758,204
NET COST - OPERATING FUND	3,277,434	3,704,192	426,758	11.52%	2,516,232	3,026,124
NET COST - RESERVE FUND	1,123,613	1,135,770	12,157	1.07%	976,481	1,224,457
NET COST - CAPITAL FUND	11,488	186,771	175,283	93.85%	256,011	507,622

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Public Works
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Aggregate levy	$57,843	$100,000	$42,157	42.16%	$28,314	$96,077
User fees and sale of goods	180,062	344,702	164,640	47.76%	191,219	342,379
Allocation for in-house equip Rental	189,480	544,204	354,724	65.18%	636,303	856,265
Returns on investment	5,448	5,448	-	0.00%	6,729	6,729
Other governments transfer for operating	-	631,226	631,226	100.00%	-	872,593
Other revenue	-	-	-	0.00%	-	911
Drawn from operating reserves	-	30,000	30,000	100.00%	-	-
TOTAL REVENUE	432,833	1,655,580	1,222,747	73.86%	862,566	2,174,954
EXPENDITURES						
Salaries and benefits	1,474,465	2,001,748	527,283	26.34%	1,275,731	1,879,557
Materials, goods, supplies	1,549,919	2,217,807	667,888	30.11%	1,490,089	2,213,707
Utilities	44,569	77,589	33,021	42.56%	42,823	72,214
Contracted and general services	647,635	1,014,638	367,003	36.17%	566,592	1,020,314
Transfer to capital reserves	1,105,613	1,147,770	42,157	3.67%	958,481	1,206,457
Transfer to capital program	11,488	186,771	175,283	93.85%	256,011	507,622
TOTAL EXPENDITURES	4,833,688	6,646,323	1,812,635	27.27%	4,589,727	6,899,870
NET COST / (REVENUE):	4,400,856	4,990,743	589,888	11.82%	3,727,161	4,724,916
NET COST - OPERATING FUND	3,283,754	3,686,202	402,448	10.92%	2,512,669	3,010,837
NET COST - RESERVE FUND	1,105,613	1,117,770	12,157	1.09%	958,481	1,206,457
NET COST - CAPITAL FUND	11,488	186,771	175,283	93.85%	256,011	507,622

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Airport Services
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Rental income	$9,378	$10,915	$1,538	14.09%	$9,218	$10,755
Other governments transfer for operating	13,493	17,990	4,498	25.00%	8,758	15,287
TOTAL REVENUE	22,870	28,905	6,035	20.88%	17,976	26,042
EXPENDITURES						
Salaries and benefits	-	2,851	2,851	100.00%	3,497	6,658
Materials, goods, supplies	822	4,714	3,892	82.56%	4,007	14,588
Utilities	2,427	4,000	1,573	39.33%	2,250	3,872
Contracted and general services	13,301	35,330	22,029	62.35%	11,784	16,211
Transfer to capital reserves	18,000	18,000	-	0.00%	18,000	18,000
TOTAL EXPENDITURES	34,550	64,895	30,345	46.76%	39,539	59,329
NET COST / (REVENUE):	11,680	35,990	24,310	67.55%	21,563	33,287
NET COST - OPERATING FUND	(6,320)	17,990	24,310	135.13%	3,563	15,287
NET COST - RESERVE FUND	18,000	18,000	-	0.00%	18,000	18,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
UTILITIES AND WASTE MANAGEMENT
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Local improvement levy	$21,885	$21,885	-	0.00%	$21,885	$21,885
User fees and sale of goods	246,981	355,555	108,574	30.54%	235,311	331,555
Rental income	28,706	47,112	18,406	39.07%	22,071	45,157
Returns on investment	-	2,685	2,685	100.00%	-	11,720
Other governments transfer for operating	-	15,000	15,000	100.00%	-	-
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
Contribution from capital program	-	-	-	0.00%	15,182	15,182
TOTAL REVENUE	297,573	1,942,237	1,644,664	84.68%	294,449	425,500
EXPENDITURES						
Salaries and benefits	84,146	122,127	37,981	31.10%	87,534	120,630
Materials, goods, supplies	22,888	45,726	22,838	49.95%	46,785	53,143
Utilities	14,484	23,900	9,416	39.40%	13,662	23,475
Contracted and general services	75,596	243,412	167,816	68.94%	98,927	149,219
Purchases from other governments	81,862	121,845	39,983	32.81%	87,591	129,337
Transfer to other governments	38,555	1,577,110	1,538,555	97.56%	34,170	101,826
Provision for allowances	-	30,425	30,425	100.00%	-	30,425
Transfer to capital reserves	178,885	210,472	31,587	15.01%	178,885	198,489
Transfer to capital program	-	-	-	0.00%	-	5,000
TOTAL EXPENDITURES	496,415	2,375,017	1,878,602	79.10%	547,554	811,544
NET COST / (REVENUE):	198,843	432,780	233,938	54.05%	253,105	386,044
NET COST - OPERATING FUND	19,957	222,308	202,351	91.02%	89,402	197,737
NET COST - RESERVE FUND	178,885	210,472	31,587	15.01%	178,885	198,489
NET COST - CAPITAL FUND	-	-	-	0.00%	(15,182)	(10,182)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Water & Sewer Utility Holders
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Local improvement levy	$21,885	$21,885	-	0.00%	$21,885	$21,885
User fees and sale of goods	207,496	290,855	83,359	28.66%	198,484	280,611
Rental income	28,706	47,112	18,406	39.07%	22,071	45,157
Returns on investment	-	2,685	2,685	100.00%	-	11,720
Other revenue	-	1,500,000	1,500,000	100.00%	-	-
TOTAL REVENUE	258,087	1,862,537	1,604,450	86.14%	242,440	359,374
EXPENDITURES						
Salaries and benefits	50,639	76,506	25,867	33.81%	49,078	72,443
Materials, goods, supplies	12,259	24,050	11,791	49.03%	12,779	16,287
Utilities	12,487	19,874	7,387	37.17%	11,619	19,935
Contracted and general services	15,367	110,415	95,048	86.08%	29,165	50,991
Purchases from other governments	76,786	112,920	36,134	32.00%	77,196	118,097
Transfer to other governments	-	1,500,000	1,500,000	100.00%	-	-
Transfer to capital reserves	88,885	88,885	-	0.00%	88,885	97,718
TOTAL EXPENDITURES	256,423	1,932,650	1,676,227	86.73%	268,723	375,472
NET COST / (REVENUE):	(1,665)	70,113	71,777	102.37%	26,282	16,097
NET COST - OPERATING FUND	(90,550)	(18,772)	71,777	(382.35%)	(62,603)	(81,621)
NET COST - RESERVE FUND	88,885	88,885	-	0.00%	88,885	97,718

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Truck Fill
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$15,283	$19,525	$4,242	21.73%	$18,039	$23,728
TOTAL REVENUE	15,283	19,525	4,242	21.73%	18,039	23,728
EXPENDITURES						
Salaries and benefits	760	1,154	394	34.12%	741	1,088
Materials, goods, supplies	2,536	1,000	(1,536)	(153.59%)	-	-
Utilities	905	1,500	595	39.66%	892	1,491
Contracted and general services	608	1,800	1,192	66.24%	143	171
Purchases from other governments	5,076	5,925	849	14.33%	7,395	8,240
Transfer to capital program	-	-	-	0.00%	-	5,000
TOTAL EXPENDITURES	9,885	11,379	1,494	13.13%	9,170	15,991
NET COST / (REVENUE):	(5,398)	(8,146)	(2,748)	33.74%	(8,869)	(7,736)
NET COST - OPERATING FUND	(5,398)	(8,146)	(2,748)	33.74%	(8,869)	(12,736)
NET COST - CAPITAL FUND	-	-	-	0.00%	-	5,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Lagoons
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$24,203	$45,175	$20,972	46.42%	$18,788	$27,216
Other governments transfer for operating	-	15,000	15,000	100.00%	-	-
TOTAL REVENUE	24,203	60,175	35,972	59.78%	18,788	27,216
EXPENDITURES						
Salaries and benefits	3,041	3,722	681	18.30%	2,538	3,660
Materials, goods, supplies	183	600	418	69.58%	559	559
Utilities	1,091	2,526	1,435	56.79%	1,151	2,049
Contracted and general services	823	18,740	17,917	95.61%	14,812	14,849
Purchases from other governments	-	3,000	3,000	100.00%	3,000	3,000
Transfer to capital reserves	-	31,587	31,587	100.00%	-	10,770
TOTAL EXPENDITURES	5,138	60,175	55,037	91.46%	22,060	34,887
NET COST / (REVENUE):	(19,065)	0	19,065	(463875812	3,272	7,671
NET COST - OPERATING FUND	(19,065)	(31,587)	(12,522)	39.64%	3,272	(3,100)
NET COST - RESERVE FUND	-	31,587	31,587	100.00%	-	10,770

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Utility Services
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Salaries and benefits	$16,000	$20,795	$4,795	23.06%	$13,634	$18,790
Materials, goods, supplies	1,368	4,076	2,708	66.43%	2,478	4,280
Contracted and general services	2,385	16,616	14,231	85.64%	2,000	2,332
Transfer to capital reserves	50,000	50,000	-	0.00%	50,000	50,000
TOTAL EXPENDITURES	69,754	91,487	21,734	23.76%	68,112	75,403
NET COST / (REVENUE):	69,754	91,487	21,734	23.76%	68,112	75,403
NET COST - OPERATING FUND	19,754	41,487	21,734	52.39%	18,112	25,403
NET COST - RESERVE FUND	50,000	50,000	-	0.00%	50,000	50,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Waste Management
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Contribution from capital program	-	-	-	0.00%	$15,182	$15,182
TOTAL REVENUE	-	-	-	0.00%	15,182	15,182
EXPENDITURES						
Salaries and benefits	13,706	19,950	6,244	31.30%	21,543	24,649
Materials, goods, supplies	6,542	16,000	9,458	59.11%	30,970	32,018
Contracted and general services	56,413	95,841	39,428	41.14%	52,807	80,875
Transfer to other governments	38,555	77,110	38,555	50.00%	34,170	101,826
Provision for allowances	-	30,425	30,425	100.00%	-	30,425
Transfer to capital reserves	40,000	40,000	-	0.00%	40,000	40,000
TOTAL EXPENDITURES	155,217	279,326	124,109	44.43%	179,490	309,792
NET COST / (REVENUE):	155,217	279,326	124,109	44.43%	164,308	294,610
NET COST - OPERATING FUND	115,217	239,326	124,109	51.86%	139,490	269,792
NET COST - RESERVE FUND	40,000	40,000	-	0.00%	40,000	40,000
NET COST - CAPITAL FUND	-	-	-	0.00%	(15,182)	(15,182)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
COMMUNITY SUPPORT SERVICES
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfer to other governments	$51,375	$68,500	$17,125	25.00%	$45,750	$61,000
TOTAL EXPENDITURES	51,375	68,500	17,125	25.00%	45,750	61,000
NET COST / (REVENUE):	51,375	68,500	17,125	25.00%	45,750	61,000
NET COST - OPERATING FUND	51,375	68,500	17,125	25.00%	45,750	61,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Family and Community Support Services (FCSS)
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
EXPENDITURES						
Transfer to other governments	$51,375	$68,500	$17,125	25.00%	$45,750	$61,000
TOTAL EXPENDITURES	51,375	68,500	17,125	25.00%	45,750	61,000
NET COST / (REVENUE):	51,375	68,500	17,125	25.00%	45,750	61,000
NET COST - OPERATING FUND	51,375	68,500	17,125	25.00%	45,750	61,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PLANNING & DEVELOPMENT
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$278,160	$278,160	-	0.00%	-	-
Rental income	11,787	14,515	2,728	18.79%	11,875	16,230
Licenses, permits and fees	13,800	13,250	(550)	(4.15%)	12,250	20,650
Returns on investment	4,360	-	(4,360)	0.00%	1,549	2,361
Other governments transfer for operating	-	-	-	0.00%	-	3,150
Other revenue	31,011	21,000	(10,011)	(47.67%)	33,115	40,185
Drawn from operating reserves	8,500	35,000	26,500	75.71%	-	56,424
Contribution from capital program	-	-	-	0.00%	-	16,850
TOTAL REVENUE	347,618	361,925	14,307	3.95%	58,790	155,851
EXPENDITURES						
Salaries and benefits	131,156	196,902	65,747	33.39%	142,420	204,451
Materials, goods, supplies	258,411	257,291	(1,121)	(0.44%)	3,764	4,073
Contracted and general services	97,320	132,805	35,484	26.72%	73,687	153,555
Transfer to operating reserves	10,000	10,000	-	0.00%	-	31,850
Transfer to capital reserves	64,331	49,101	(15,230)	(31.02%)	33,265	40,747
TOTAL EXPENDITURES	561,218	646,099	84,880	13.14%	253,136	434,675
NET COST / (REVENUE):	213,600	284,174	70,574	24.83%	194,346	278,825
NET COST - OPERATING FUND	147,769	260,073	112,304	43.18%	161,082	279,502
NET COST - RESERVE FUND	65,831	24,101	(41,730)	(173.15%)	33,265	16,173
NET COST - CAPITAL FUND	-	-	-	0.00%	-	(16,850)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land Use Planning & Dev
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Licenses, permits and fees	$13,800	$13,250	($550)	(4.15%)	$12,250	$20,650
Returns on investment	4,360	-	(4,360)	0.00%	1,549	2,361
Other governments transfer for operating	-	-	-	0.00%	-	3,150
Other revenue	31,011	21,000	(10,011)	(47.67%)	33,115	40,185
Drawn from operating reserves	-	20,000	20,000	100.00%	-	56,424
Contribution from capital program	-	-	-	0.00%	-	16,850
TOTAL REVENUE	49,171	54,250	5,079	9.36%	46,915	139,621
EXPENDITURES						
Salaries and benefits	79,263	118,147	38,884	32.91%	89,249	126,718
Materials, goods, supplies	34,612	32,732	(1,880)	(5.74%)	3,725	4,013
Contracted and general services	28,111	63,124	35,013	55.47%	40,269	104,585
Transfer to operating reserves	10,000	10,000	-	0.00%	-	16,850
Transfer to capital reserves	34,421	20,000	(14,421)	(72.11%)	33,265	40,747
TOTAL EXPENDITURES	186,408	244,004	57,596	23.60%	166,506	292,913
NET COST / (REVENUE):	137,237	189,754	52,517	27.68%	119,592	153,293
NET COST - OPERATING FUND	92,815	179,754	86,938	48.37%	86,327	168,970
NET COST - RESERVE FUND	44,421	10,000	(34,421)	(344.21%)	33,265	1,173
NET COST - CAPITAL FUND	-	-	-	0.00%	-	(16,850)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Economic Development
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Drawn from operating reserves	$8,500	$15,000	$6,500	43.33%	-	-
TOTAL REVENUE	8,500	15,000	6,500	43.33%	-	-
EXPENDITURES						
Salaries and benefits	51,892	78,755	26,863	34.11%	53,172	77,733
Materials, goods, supplies	241	1,000	759	75.92%	39	59
Contracted and general services	26,058	43,486	17,428	40.08%	15,778	22,450
Transfer to operating reserves	-	-	-	0.00%	-	15,000
TOTAL EXPENDITURES	78,192	123,241	45,049	36.55%	68,989	115,242
NET COST / (REVENUE):	69,692	108,241	38,549	35.61%	68,989	115,242
NET COST - OPERATING FUND	78,192	123,241	45,049	36.55%	68,989	100,242
NET COST - RESERVE FUND	(8,500)	(15,000)	(6,500)	43.33%	-	15,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Subdivision & Land Development
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$278,160	$278,160	-	0.00%	-	-
TOTAL REVENUE	278,160	278,160	-	0.00%	-	-
EXPENDITURES						
Materials, goods, supplies	223,559	223,559	-	0.00%	-	-
Contracted and general services	42,924	25,795	(17,129)	(66.41%)	17,641	26,520
Transfer to capital reserves	29,910	29,101	(809)	(2.78%)	-	-
TOTAL EXPENDITURES	296,392	278,454	(17,938)	(6.44%)	17,641	26,520
NET COST / (REVENUE):	18,232	294	(17,938)	(6101.49%)	17,641	26,520
NET COST - OPERATING FUND	(11,677)	(28,807)	(17,129)	59.46%	17,641	26,520
NET COST - RESERVE FUND	29,910	29,101	(809)	(2.78%)	-	-

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land, Housing & Building Rentals
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Rental income	$11,787	$14,515	$2,728	18.79%	$11,875	$16,230
TOTAL REVENUE	11,787	14,515	2,728	18.79%	11,875	16,230
EXPENDITURES						
Contracted and general services	227	400	173	43.35%	-	-
TOTAL EXPENDITURES	227	400	173	43.35%	-	-
NET COST / (REVENUE):	(11,560)	(14,115)	(2,555)	18.10%	(11,875)	(16,230)
NET COST - OPERATING FUND	(11,560)	(14,115)	(2,555)	18.10%	(11,875)	(16,230)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
AGRICULTURAL SERVICES
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$35,932	$37,800	$1,868	4.94%	$13,992	$24,391
Rental income	-	5,400	5,400	100.00%	-	5,400
Other governments transfer for operating	287,407	317,557	30,150	9.49%	307,907	342,515
Other revenue	438	4,999	4,561	91.25%	-	-
Drawn from operating reserves	-	11,248	11,248	100.00%	-	-
TOTAL REVENUE	323,777	377,005	53,228	14.12%	321,899	372,307
EXPENDITURES						
Salaries and benefits	229,095	334,719	105,624	31.56%	230,729	307,123
Materials, goods, supplies	111,879	139,896	28,017	20.03%	90,238	94,280
Utilities	510	6,201	5,691	91.77%	592	1,041
Contracted and general services	46,622	118,162	71,539	60.54%	16,223	42,250
Transfer to other governments	-	4,000	4,000	100.00%	-	3,912
Transfer to individuals and organizations	1,767	69,000	67,233	97.44%	5,036	17,025
Transfer to operating reserves	-	13,594	13,594	100.00%	10,000	79,187
Transfer to capital reserves	30,000	30,000	-	0.00%	40,000	40,000
TOTAL EXPENDITURES	419,875	715,573	295,698	41.32%	392,817	584,819
NET COST / (REVENUE):	96,098	338,568	242,470	71.62%	70,918	212,512
NET COST - OPERATING FUND	66,098	306,222	240,124	78.42%	20,918	93,325
NET COST - RESERVE FUND	30,000	32,346	2,346	7.25%	50,000	119,187

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ag Services
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$20,455	$26,600	$6,145	23.10%	$13,992	$17,046
Rental income	-	5,400	5,400	100.00%	-	5,400
Other governments transfer for operating	125,407	130,057	4,650	3.58%	123,907	130,207
Other revenue	438	4,999	4,561	91.25%	-	-
Drawn from operating reserves	-	1,248	1,248	100.00%	-	-
TOTAL REVENUE	146,300	168,305	22,005	13.07%	137,899	152,653
EXPENDITURES						
Salaries and benefits	176,738	252,413	75,675	29.98%	184,930	238,734
Materials, goods, supplies	80,779	121,438	40,659	33.48%	73,290	77,827
Utilities	510	6,201	5,691	91.77%	592	1,041
Contracted and general services	40,266	83,820	43,555	51.96%	13,792	31,267
Transfer to other governments	-	4,000	4,000	100.00%	-	3,912
Transfer to individuals and organizations	-	9,000	9,000	100.00%	-	10,000
Transfer to operating reserves	-	-	-	0.00%	10,000	10,000
Transfer to capital reserves	30,000	30,000	-	0.00%	40,000	40,000
TOTAL EXPENDITURES	328,294	506,873	178,579	35.23%	322,604	412,781
NET COST / (REVENUE):	181,994	338,568	156,574	46.25%	184,705	260,128
NET COST - OPERATING FUND	151,994	309,817	157,823	50.94%	134,705	210,128
NET COST - RESERVE FUND	30,000	28,752	(1,248)	(4.34%)	50,000	50,000

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Highway 2 Conservation (H2C)
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$15,477	$11,200	($4,277)	(38.19%)	-	$7,345
Other governments transfer for operating	162,000	187,500	25,500	13.60%	184,000	212,308
Drawn from operating reserves	-	10,000	10,000	100.00%	-	-
TOTAL REVENUE	177,477	208,700	31,223	14.96%	184,000	219,654
EXPENDITURES						
Salaries and benefits	52,357	82,306	29,949	36.39%	45,799	68,389
Materials, goods, supplies	31,100	18,458	(12,642)	(68.49%)	16,948	16,453
Contracted and general services	6,357	34,341	27,985	81.49%	2,431	10,984
Transfer to individuals and organizations	1,767	60,000	58,233	97.05%	5,036	7,025
Transfer to operating reserves	-	13,594	13,594	100.00%	-	69,187
TOTAL EXPENDITURES	91,581	208,700	117,119	56.12%	70,214	172,038
NET COST / (REVENUE):	(85,896)	0	85,896	224272124	(113,786)	(47,616)
NET COST - OPERATING FUND	(85,896)	(3,594)	82,302	(2289.71%)	(113,786)	(116,803)
NET COST - RESERVE FUND	-	3,594	3,594	100.00%	-	69,187

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
RECREATION & CULTURE
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$7,113	$8,975	$1,862	20.75%	$60,721	$14,172
Returns on investment	3,458	3,458	-	0.00%	-	-
Other governments transfer for operating	137,330	137,330	-	0.00%	137,330	137,330
Other revenue	3,300	-	(3,300)	0.00%	-	-
Drawn from operating reserves	9,000	15,000	6,000	40.00%	119,500	119,500
Contribution from capital program	-	-	-	0.00%	-	53,945
TOTAL REVENUE	160,200	164,763	4,562	2.77%	317,551	324,947
EXPENDITURES						
Salaries and benefits	19,370	15,960	(3,410)	(21.36%)	12,289	15,695
Materials, goods, supplies	8,374	6,500	(1,874)	(28.82%)	2,092	2,443
Contracted and general services	10,732	21,183	10,451	49.34%	21,375	27,101
Transfer to other governments	326,625	355,175	28,550	8.04%	323,683	348,823
Transfer to individuals and organizations	13,950	31,450	17,500	55.64%	124,450	124,450
Transfer to local boards and agencies	122,003	156,916	34,913	22.25%	115,007	149,744
Interest on long term debt	60,276	119,388	59,112	49.51%	62,552	123,773
Principal payment for debenture	80,711	162,586	81,875	50.36%	78,435	158,001
Transfer to operating reserves	9,654	9,654	-	0.00%	30,000	33,945
TOTAL EXPENDITURES	651,694	878,813	227,118	25.84%	769,884	983,975
NET COST / (REVENUE):	491,494	714,050	222,556	31.17%	452,332	659,028
NET COST - OPERATING FUND	490,840	719,396	228,556	31.77%	541,832	798,528
NET COST - RESERVE FUND	654	(5,346)	(6,000)	112.24%	(89,500)	(85,555)
NET COST - CAPITAL FUND	-	-	-	0.00%	-	(53,945)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Recreation
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
User fees and sale of goods	$7,113	$8,975	$1,862	20.75%	$60,721	$14,172
Returns on investment	3,458	3,458	-	0.00%	-	-
Other revenue	3,300	-	(3,300)	0.00%	-	-
Drawn from operating reserves	9,000	10,000	1,000	10.00%	117,000	117,000
Contribution from capital program	-	-	-	0.00%	-	53,945
TOTAL REVENUE	22,870	22,433	(438)	(1.95%)	177,721	185,117
EXPENDITURES						
Salaries and benefits	19,370	15,960	(3,410)	(21.36%)	12,289	15,695
Materials, goods, supplies	7,864	6,500	(1,364)	(20.99%)	2,092	2,443
Contracted and general services	10,732	21,183	10,451	49.34%	21,375	27,101
Transfer to other governments	326,625	351,625	25,000	7.11%	323,683	348,683
Transfer to individuals and organizations	7,500	21,500	14,000	65.12%	117,000	117,000
Interest on long term debt	60,276	119,388	59,112	49.51%	62,552	123,773
Principal payment for debenture	80,711	162,586	81,875	50.36%	78,435	158,001
Transfer to operating reserves	9,654	9,654	-	0.00%	30,000	33,945
TOTAL EXPENDITURES	522,732	708,396	185,664	26.21%	647,427	826,641
NET COST / (REVENUE):	499,862	685,964	186,102	27.13%	469,706	641,524
NET COST - OPERATING FUND	499,207	686,310	187,102	27.26%	556,706	778,524
NET COST - RESERVE FUND	654	(346)	(1,000)	289.10%	(87,000)	(83,055)
NET COST - CAPITAL FUND	-	-	-	0.00%	-	(53,945)

COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Culture
For the Eight Months Ending August 31, 2022

	August 2022 YTD	2022 Budget	Budget Variance	% Variance	August 2021 YTD	PY (2021)
REVENUE						
Other governments transfer for operating	$137,330	$137,330	-	0.00%	$137,330	$137,330
Drawn from operating reserves	-	5,000	5,000	100.00%	2,500	2,500
TOTAL REVENUE	137,330	142,330	5,000	3.51%	139,830	139,830
EXPENDITURES						
Materials, goods, supplies	509	-	(509)	0.00%	-	-
Transfer to other governments	-	3,550	3,550	100.00%	-	140
Transfer to individuals and organizations	6,450	9,950	3,500	35.18%	7,450	7,450
Transfer to local boards and agencies	122,003	156,916	34,913	22.25%	115,007	149,744
TOTAL EXPENDITURES	128,962	170,416	41,454	24.33%	122,457	157,334
NET COST / (REVENUE):	(8,368)	28,086	36,454	129.79%	(17,373)	17,504
NET COST - OPERATING FUND	(8,368)	33,086	41,454	125.29%	(14,873)	20,004
NET COST - RESERVE FUND	-	(5,000)	(5,000)	100.00%	(2,500)	(2,500)

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF AUGUST 31, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
ASSET VALUATIONS RECAP					
Assets Acquired					
5-01-00-00-5310	Debenture Proceeds		**400,000**	**-**	
	Sale of:				
5-01-00-00-6640	Land	**50,000**	**13,725**	**-**	
5-01-00-00-6620	Buildings	**-**	**-**	**-**	
5-01-00-00-6630	Equipment & Furnishings	**1,001,100**	**780,500**	**210,500**	
5-01-00-00-6650	Vehicles	**8,999**	**2,000**	**8,231**	
5-01-00-00-5570	Insurance Proceeds	**23,337**		**4,644**	
5-01-00-00-5590	Contributions from Individuals -Development Agreement	**-**	**-**	**-**	
5-01-00-00-5590	Contributions from individuals to Other Reserves	**-**	**-**	**-**	
5-01-00-00-5590	Contributions from BRWC for Capital Expenditures	**22,000**	**-**	**14,691**	
5-01-00-00-5830	Federal Grants	**198,057**	**1,202,245**	**389,085**	
5-01-00-00-5840	Provincial Grants Capital-Bridges	**1,232**	**460,050**	**110,950**	
5-01-00-00-5840	Provincial Grants Capital-MSI	**726,503**	**363,654**	**372,274**	
5-01-00-00-5840	Provincial Grants Capital-MSP	**-**	**-**	**-**	
5-01-00-00-5840	Provincial Grants Capital-AMWWP	**305,655**	**583,545**	**547,182**	
5-01-00-00-5850	Local Governments Contributions	-	**-**		
5-01-00-00-5930	Contributions from Operating	**512,622**	**186,771**	**11,488**	
5-01-00-00-5931	Contributions from Operating to Capital Reserves	**1,670,692**	**1,707,343**	**1,648,829**	
5-01-00-00-5920	Contributions from Reserves to Operating	**15,182**	**15,000**	**-**	
5-01-00-00-5920	Contributions from Reserves for Capital	**1,741,309**	**3,646,675**	**919,727**	
		$ 6,276,688	**$ 9,361,508**	**4,237,601**	
Assets Applied					
	Land				
	Public Works	*38,503*			**-**
	Utilities - Neerlandia Lagoon	*290,000*			**-**
	Subdivision & Development		**-**		**-**
	Recreation		**18,725**		**-**
	Buildings				
	Administration		**19,000**		**-**
	ERC		**20,500**		**-**
	Public Works	*28,337*			**-**
	Utilities				**-**
	Landfill				**-**
	Ag				
	Equipment & Furnishings				
	Administration		**98,000**		**33,790**
	Fire				**-**
	ERC				**-**
	Public Works	*2,253,290*	**3,912,144**		**1,304,484**
	Airport				**-**
	Utilities	*24,653*	**22,788**		**22,788**
	Landfill		**9,000**		**-**
	Ag		**31,058**		**38,831**
	Engineering Structures				
	Sidewalks				
	Road Construction	*1,520,628*	**1,124,404**		**380,140**
	Base Paving				
	SCADA	*106,882*	**18,001**		**24,456**
	Kiel Industrial Park Water & Sewer		**-**		**-**
	Neerlandia Lagoon	*106,830*	**1,221,501**		**547,182**
	Neerlandia Lagoon Contingency		**-**		**-**
	Bridges	*545,251*	**613,400**		**147,933**
	Broadband		**400,000**		**-**
	Vehicles				
	Fire	*289,112*	**-**		**-**
	Public Works		**57,384**		**57,384**
	Utilities				
	Development				
	Ag	*49,250*	**-**		**-**
	Land Improvements				
	Administration		**35,000**		
	Public Works		**5,760**		
	Airport		**12,500**		**23,552**
	Landfill		**20,000**		
	Total	*5,252,736*	**7,639,165**		**2,580,541**
	Transfer to Individuals				**-**
	Transfer to Operating	*65,182*	**15,000**		**-**
6-01-00-00-6763	Transfer to Capital Reserves	*1,679,693*	**1,707,343**		**1,657,060**
Total		*6,997,611*	**$ 9,361,508**	**4,237,601**	**4,237,601**

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF AUGUST 31, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
11	**Legislative**				
		-	-	-	-
12	**Administration**				
	Other Revenue from Individuals				
	Sale of Land		-		
	Sale of Equipment		-		
	Federal Grant				
	Contributions from Capital Reserve				
	Building Reserve		(54,000)		
	Computer Equipment Reserve		(98,000)	(33,790)	
	Contributions from Operations		-		
	Contributions from Operations for Capital Reserves	*(70,000)*	(70,000)	(70,000)	
	Land Improvements - Parking Lot		35,000		
	Buildings & Renovations -				
	New Carpet (2021 carryforward)		19,000		
	Furnishings & Equipment				
	IT Infrastructure per plan - NAS Storage Enclosure, Backup Battery & Drives		15,000		
	Phone System (carryfoward from 2021)		20,000		
	Folding Machine (2022 Priority Project)		8,000		7,195
	EDRMS (2022 Priority Project)		55,000		26,595
	Transfer to Others (Pembina Hills)				
	Transfer to Operating				
	Transfer to Capital Reserve				
	Computer & IT Reserve	*70,000*	20,000		20,000
	Office Building Reserve		50,000		50,000
		-	-	(103,790)	103,790
23	**Fire Fighting**				
	Sale of Equipment		-		
	Local Governments			-	
	Contributions from Equipment Reserve	*(275,862)*	-	-	
	Contributions from ERC Bldg Reserve		(20,500)	-	
	Contributions from ERC Equip. Reserve		-	-	
	Contributions from Operations		-	-	
	Contributions from Operations to Reserve	*(97,000)*	(97,000)	(97,000)	
	Buildings & Renovation			-	
	Flooring		13,000		
	On-Site Training Facility		7,500		
	Machinery & Equip.		-	-	
	Vehicles	*289,112*	-	-	
	Land Improvements		-	-	-
	Transfer to Operating		-	-	-
	Transfer to Reserve			-	-
	ERC Bldg Equipment Reserve	*10,000*	10,000	-	10,000
	Fire Equipment Reserve	*87,000*	87,000	-	87,000
		-	-	(97,000)	97,000
24	**APSS**				
	Other Revenue from Ind & organizations		-		
	Provincial Grant		-		
	Contributions from Reserve		-		
	Contributions from Operations		-		
	Machinery & Equipment		-		
	Transfer to Operating		-		
	Transfer to Capital Reserve		-		
		-	-	-	-
26	**By-law**				
	Sale of Equipment		-		
	Sale of Vehicle		-		
	Contributions from Reserve		-		
	Contributions from Operations		(85,000)	(85,000)	
	Furnishings & Equipment				
	Transfer to By-Law Equipment Reserve		85,000		85,000
		-	-	(85,000)	85,000

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF AUGUST 31, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
32	**Public Works**				
	Other Revenue from Individuals	*(22,000)*	-	-	
	Sale of equipment	*(1,001,100)*	-	-	
	Unit 218 - 2017 Cat 160M Grader		(210,500)	(210,500)	
	Unit 312 - 2011 Cat 627G		(285,000)	-	
	Unit 313 - 2015 Cat 627G		(285,000)	-	
	Sale of Vehicles	*(9,000)*	-	-	
	Unit 116 - 2006 Dodge Ram 2500		(2,000)	-	
	Federal Grant - Federal Fuel Tax Grant			-	
	Project 340 - Autoparts Road		(740,800)	(356,532)	
	Provincial Grant - MSI Capital	*(726,503)*	(363,654)	(49,289)	
	Excavator Purchase & Mulcher Head			(322,985)	
	Provincial Grant Hamlet Street Asst		-	-	
	Provincial Grant - MSP Funds	*(416,850)*		-	
	Provincial Grant- Bridges	*(290,822)*		-	
	Bridge BF 73046 RGE RD 42 (STIP approved)	*(1,232)*	(125,250)	(110,950)	
	Bridge BF 78033 SW 17-62-03-W5 (STIP approved)		(232,500)	-	
	Bridge BF 70370 SE 26-58-05-W5 (RGE RD 51) - denied (July 25, 2022)		(102,300)		
	Contributions from Capital Reserves		-	-	
	from Equip. Reserve	-	(2,105,442)	(73,282)	
	from Grader Reserve	*(1,252,190)*	(717,932)	(717,932)	
*	from Local Construction Reserve	*(104,051)*	(350,183)	(36,984)	
	from Land Right of Way Reserve	*(35,303)*	(5,760)	-	
	from Aggregate Levy Reserve			-	
*	Contributions from Operations for Capital	*(507,622)*	(186,771)	(11,488)	
	Contributions from Operations for Capital Reserves	*(1,206,457)*	(1,147,770)	(1,105,613)	
	Land Purchase	*38,503*	-		
	Land Improvements - County Welcome Sign		5,760		
	Engineered Structures		-		
	Bridges	*545,251*	-		
	Bridge BF 73046 RGE RD 42 (STIP approved)		167,000		147,933
	Bridge BF 78033 SW 17-62-03-W5 (STIP approved)		310,000		-
	Bridge BF 70370 RGE RD 51 - denied (July 25, 2022)		136,400		-
	Road Construction	*1,520,628*			-
	Project 2021-140 West of 14 & 23-57-2-W5 (Nakamun North) (MSI)				12,120
	Project 2021-740 TWP RD 614 Grosschmidt East - 1 mile				11,488
	Project 2022-740 - RGE RD 32 Mast North - 1 mile (2021 Carryforward Reserve Funded)		196,833		
	Project 2022-340 W of 25 & 36 59-4-W5 (Autoparts Road - 2 miles) (FGTF)		740,800		356,532
	Project 2022-440 NE & NW 16-59-4-W5 (D. Mackenzie West) - 1 mile		186,771		-
	Machinery & Equipment	*2,253,290*			
	1 X 2021 Motor Graders - 2021 caryforward		404,995		404,995
	1 X 2022 Motor Graders (less $210,550 buyback) Council resolution 2021-536		523,437		523,437
	2 X 2022 Motor Scraper, Council resolution 2022-032		2,604,000		-
	1 X 2022 UTV, Council resolution 2022-032		16,058		15,898
	1 X 2022 Excavator, Council resolution 2022-033 (MSI)		322,985		322,985
	1 X 2022 Mulcher Head, Council resolution 2022-033 (MSI)		40,669		37,169
	Vehicles		-		-
	1 x 2022 Ford Super Duty F-250 XLT, Council resolution 2022-060		57,384		57,384
	Transfer to Operating				
	Transfer to Capital Reserve				
	Equipment Reserve	*450,610*	500,442		500,442
	Local Road & Bridge Reserve (741)	*180,213*			-
	Grader Reserve	*438,557*	497,328		497,328
	PW Building Reserve	*50,000*	50,000		50,000
	Aggregate Paving Reserve	*96,078*	100,000		57,843
		-	-	(2,995,554)	2,995,554

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF AUGUST 31, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
33	**Airport**				-
	Contributions from Individuals		-		
	Contributions from Operations		-		
	Contributions from Operations to Capital Reserve	*(18,000)*	(18,000)	(18,000)	
	Local Governments		-		
	Contributions from Reserve		(12,500)	(23,552)	
	Land Improvement - Install Power For New Hangars		12,500		23,552
	Equipment		-		
	Transfer to Airport Reserve	*18,000*	18,000		18,000
	Transfer to Other Local Governments		-		
		-	-	(41,552)	41,552
41-42, 44	**Utilities**				
	From Individuals & Organizations		-	-	
	Other Revenue - Insurance proceeds	*(23,337)*	-	-	
	Offsite Levy - Water & Sewer Reserve			-	
	Sale of Vehicles		-	-	
	Federal Grants	*(198,057)*	(461,445)	(32,553)	
	Provincial Grants (AMWWP)	*(305,655)*	(583,545)	(547,182)	
	Local Government Transfer BRWC		-	(14,691)	
	Contributions from Operations for Capital	*(5,000)*	-	-	
	Contributions from Operations for Capital Reserves	*(158,488)*	(170,472)	(138,885)	
	Contributions from Reserve	*(24,653)*	(217,300)		
	Contributions from Reserve for Operations		(15,000)		
	Machinery & Equipment	*24,653*			
	Manola Payment System		22,788		22,788
	Buildings				
	Manola Truck Fill Building	*28,337*	-		-
	Transfer To Operations				
	Thunder Lake Lagoon Sounding		15,000		
	Land Improvements				-
	Engineering SCADA System	*106,882*			-
	Engineered Structures		-		-
	Neerlandia Lagoon Upgrade FGTF/AMWWP/Reserves	*396,830*	1,221,501		547,182
	SCADA (2021 carryforward)		18,001		24,456
	Neerlandia Lagoon Contingency				-
	Transfer to Regional Water & Sewer Line Reserve	*50,000*	50,000		50,000
	Transfer to Future Development Reserve	*21,885*	21,885		21,885
	Transfer to Water & Sewer Acct Holder Infrastructure Reserve	*55,833*	47,000		47,000
	Transfer to Neerlandia Lagoon Reserve	*20,000*	20,000		20,000
	Transfer to Lac La Nonne Lagoon Reserve		23,661		-
	Transfer to Thunder Lake Lagoon Reserve	*10,770*	7,926		-
		-			
43	**Waste Management**				
	Sale of (Land)				
	Sale of Building				
	Sale of Equipment				
	Provincial Grant				
	Local Government-Provincial Grant (Town)				
	Contributions from Local Governments				
	Contributions from Insurance Proceeds				
	Contributions from Reserves		(29,000)		
	Contributions from Reserves to Operations	*(15,182)*		-	
	Contributions from Operations				
	Contributions from Operations to Capital Reserves	*(40,000)*	(40,000)	(40,000)	
	Land				
	Building & Renovations				
	Machinery & Equipment				
	Landfill - Camera/Security System (2021 carryforward)		9,000		
	Vehicles				
	Land Improvements				
	Non Compliance Rehab (well-drilling, etc)		20,000		
	Transfer to Other Local Governments				
	Transfer to Operations				
	Bins	*15,182*			-
	Transfer to Landfill Equipment Reserve		25,000		25,000
	Transfer to Landfill Reserve	*25,000*	15,000		15,000
	Transfer to Blg Reserve	*15,000*			-
	Transfer To Capital reserve				
		-	-	(773,311)	773,311

COUNTY OF BARRHEAD NO. 11
2022 MUNICIPAL CAPITAL YTD RECAP AS OF AUGUST 31, 2022
TANGIBLE ASSETS AND TRANSFERS TO CAPITAL RESERVES
SUMMARY BY FUNCTION

		2021 Actual	2022 Budget	2022 Actual Finances Acquired	2022 Actual Finance Applied
61	**Land Use Planning & Development**				
	Contributions from Reserve		-		
	Contributions from Operations		-		
*	Contributions from Operations to Capital Reserve	*(40,747)*	(20,000)	(34,421)	
	Furnishings & Equipment		-		
	Land				
	Vehicles & Mobile Equipment		-		
	Transfer to Other Local Governments		-		
	Transfer to Future Development Reserve		-		
	Transfer to Development Officers Vehicle Reserve				
	Transfer to MR Reserve	*40,747*	20,000		34,421
		-	-	(34,421)	34,421
62	**Agricultural Services**				
	Sale of Equipment-		-		
	Honda Foreman #1 400 4x4 Quad + sprayer			(4,295)	
	Honda Foreman #2 400 4x4 Quad + sprayer			(3,936)	
	Other Revenue - Insurance proceeds			(4,644)	
	Contributions from Building Reserve		-		
	Contributions from Equipment Reserve	*(49,250)*	(31,058)	(34,187)	
	Contributions from Operations		-		
	Contributions from Operations to Capital Reserves	*(40,000)*	(30,000)	(30,000)	
	Building & Renovations				
	Furnishings & Equipment		-		
	Machinery & Equipment		-		
	UTV, Council resolution 2022-031		16,058		15,898
	Sprayer for UTV		3,000		1,555
	Grain bag roller		12,000		12,734
	Replacement Spayer Stolen 2021				8,644
	Vehicles	*49,250*			-
	Transfer to Capital Reserves				8,231
	Transfer to Organizations				
	Transfer to Building Reserve	*10,000*	10,000		10,000
	Transfer to ASB Equipment Reserve	*30,000*	20,000		20,000
		-	-	(77,062)	77,062
63	Economic Development				
	Debenture proceeds (or Grant? Or Reserves?)	-	(400,000)	-	
	Engineered Structures				-
	Broadband		400,000		
		-	-	-	-
66	**Subdivision & Land Development**				
	Sale of Land		-		
	Sale of Buildings		-		
	Provincial Grant - MSI Capital				
	Contributions from Operations		-		
	Contributions from Operations for Capital Reserve		(29,101)	(29,910)	
	Contributions from Capital Reserve		-		
	Land		-		
	Engineered Structures - Entrance Sign		-		
	Transfer to Operations				
	Transfer to Future Development Reserve				
	Transfer to Capital Reserve - Net Sales		29,101		29,910
		-	-	(29,910)	29,910
72-74	**Recreation & Parks & Culture**				
	Sale of Land		(13,725)		
	Federal Grant		-		
	Provincial Grant (Donation)		-		
	Contribution from Capital Reserve		(5,000)		
	Contribution from Operations		-		
	Land		18,725		
	Land Improvements		-		
	Transfers to Operating	*50,000*	-		-
	Transfer to Culture Capital Reserve		-		
	Transfer to Rec. Summer Equipment Reserve		-		
		-	-	-	-
		-		**(4,237,600)**	**4,237,600**

W

From: Maryanne King <mking@npf-fpn.com>
Sent: September 12, 2022 9:04 AM
To: Doug Drozd <ddrozd@countybarrhead.ab.ca>
Cc: COB Info <info@countybarrhead.ab.ca>
Subject: [EXTERNAL] - Second Edition: Call to Action to the Government of Alberta

Good morning Reeve Drozd,

Throughout Spring 2022, municipalities and stakeholder associations across Alberta have joined together in a Call to Action to the Government of Alberta to reconsider the proposal to transition to a provincial police service. This Call to Action was originally released on June 27, and we are pleased to share an **updated re-release including 92 signatories** to this Call to Action with you today.

You may see the Call to Action attached and hosted on the Keep Alberta RCMP website.

We appreciate each of the 92 signatories for standing together in requesting the Government to reconsider this costly and unsubstantiated proposal. This reflects what Albertans have been saying loud and clear - they do not want an expensive transition to replace the RCMP with a new provincial police service.

To further substantiate the voices of Albertans, please also see recent polling data conducted over July 2022 that clearly indicates Albertans are not interested in or supportive of a new, expensive Provincial Police Service. Some highlights of this data include:

- 84% of Albertans want to retain the Alberta RCMP outright or with improvements;
- The three most commonly identified top priorities for Albertans are affordability and cost of living, Alberta's economy, and health care; policing is cited as a first priority for only 2% of Albertans.
- Albertans would prefer that the Government focus on increased rural response time, increased resources for policing and increased resources to respond to petty crime.

Additional signatories to the Call to Action continue to be welcomed. As signatories are added, the list of signatories will be updated. If you are attending the RMA Fall Convention in November, we look forward to seeing you at the Tradeshow on Tuesday, November 8th.

Should you like to connect regarding the Call to Action, please don't hesitate to contact me at your convenience.

Maryanne King
Policy Advisor | Conseiller Politique

National Police Federation | Fédération de la Police Nationale

(587) 672-0695

https://npf-fpn.com

220 Laurier Avenue West/Ouest
8e Étage – Suite 800
Ottawa, Ontario
K1P 5Z9

NATIONAL POLICE FEDERATION | FÉDÉRATION DE LA POLICE NATIONALE

@NPFFPN

nationalpolicefederation

NPF_FPN

National Police Federation

The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP members.La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des membres de la GRC.
This email may contain PRIVILEGED AND/OR CONFIDENTIAL INFORMATION intended only for the use of the addressee. If you are not the addressee or the person responsible for delivering it to the person to whom it was addressed, you may not copy or deliver this to anyone else. If you receive this email by mistake, please immediately notify us.

Ce courriel peut contenir des informations CONFIDENTIELLES ET/OU PRIVILÉGIÉES exclusivement restreintes à l'usage du/de la destinataire. Si vous n'êtes ni le/la destinataire, ni la personne responsable pour la livraison au/à la destinataire, il ne vous est pas permis de copier ou d'acherminer ceci à toute autre personne. Si vous avez reçu ce courriel par erreur, nous vous serions reconnaissants de bien vouloir nous faire part par téléphone ou courriel immédiatement.

September 12, 2022

CALL TO ACTION
TO THE GOVERNMENT OF ALBERTA

Dear Premier,

We are committed to ensuring Albertans live in safe communities that support their health and well-being. Communities where people have reliable access to critical health, social, public safety, and educational services. Ultimately, Albertans living in a safe and healthy community communicate those needs to the Government of Alberta, who listen and respond.

The Government of Alberta has lost the trust of its constituents in its pursuit of an Alberta Provincial Police Service (APPS) by not undertaking fulsome, open, and transparent consultations with all those affected. Albertans have stated loud and clear that they do not want a costly new police service, with an overwhelming 84% of Albertans wanting to keep and improve the Alberta RCMP.

In addition, the Government of Alberta has not released a detailed funding model explaining who would be paying the costs of this proposed transition. The vague Transition Study noted initial transition costs of $366 million over six years, and, at minimum, an additional $139 million each year, increasing with inflation. Municipalities know that most of these costs will be downloaded directly to them, forcing them to significantly increase residents' and businesses' taxes.

Municipalities and engaged Albertans continue to call on the Government of Alberta to improve rural police response times and increase resources available to the justice system. The Province's $2 million Transition Study did not highlight how a new APPS would address any of these issues.

We, the undersigned, call on the Government of Alberta to stop efforts and investment to advance the creation of an Alberta Provincial Police Service and instead invest in resources needed to:

- *Improve current policing services to reduce response times and address rural crime by increasing the number of RCMP officers within communities*
- *Improve social services to address the root causes of crime (health, mental health, social and economic supports)*
    - *Expand Police and Crisis Teams with police and Alberta Health Services*
    - *Work with communities to provide targeted social supports*
- *Increase resources within the justice system*
    - *Ensure timely trials by prioritizing violent over non-violent crimes*
    - *Hire more Crown prosecutors and appoint more Provincial Court Judges*

NATIONAL POLICE FEDERATION | FÉDÉRATION DE LA POLICE NATIONALE

Town of Athabasca

AUPE

Town of Barrhead Alberta

Beaverlodge

Village of Berwyn

Big Lakes County

Big Valley, Alberta

Bird Capital of Canada McLennan

Town of Bon Accord building for tomorrow

Bowden

Welcome Home Brazeau County

Town of Black Diamond

Blackfalds Alberta

Breton

Canmore

Village of Carmangay

Village of Caroline

Village of Champion Alberta

Coyote Country Chipman Alberta

Claresholm Where Community Takes Root

Clearwater Community Crime Watch

Clearwater County

Village of Clive

County of Northern Lights

County of St. Paul

Village of Coutts Gateway to Alberta

Alberta Community Crime Prevention Association

Town of Coalhurst A Place to Call Mine

This is Crossfield

Crowsnest Pass

Delia

Donnelly Alberta

Edson

Elk Point The Right Place To Be.

1913 Elnora The Friendly Community

Fairview Heart of the Peace

Town of Fort Macleod

Girouxville

Town of Grimshaw

Town of High Level

High Prairie Heart of Big Lakes

High River

Hines Creek

Historic Vilna

Innisfail

Open the Gateway to the Country Town of Irricana

Summer Village of Jarvis Bay

Summer Village of Kapasiwin 100th Anniversary 1913-2013

Magrath The Garden City

Marwayne

Mayerthorpe

Millet Proud to be

M.D. of Opportunity No. 17

The Village of Nampa A Place Close To The Heart

Northern Sunrise County

Municipal District of Peace No. 135

Penhold

Ponoka

PSAC · Prairies Public Service Alliance of Canada

Town of Redwater Natural Home

Village of Rosemary

Smoky Lake County

Spirit River

Town of Stettler Alberta

Summer Village of Betula Beach

Summer Village of Crystal Springs

Summer Village of Lakeview 1913

Summer Village of Sebeka Beach Alberta

Summer Village of Silver Sands

Summer Village of Southview

Sylvan Lake

Swan Hills

The Friendly Oasis Edgerton Alberta

Tofield

Trochu Alberta

Two Hills

Syndicat des employés-e-s de la sécurité et de la justice USJE SESJ Union of Safety and Justice Employees

Town of Vauxhall

victim services alberta

Viking Alberta

Village of Alliance An Artistic Touch

Village of Myrnam Home of the Dove

Village of Spring Lake

Town of Westlock

Town of Wainwright

Wetaskiwin The City We Share.

Organizations:
National Police Federation
Alberta Community Crime Prevention Association
Alberta Union of Public Employees
Clearwater Community Crime Watch
Public Service Alliance of Canada – Prairies
Union of Safety and Justice Employees
Victim Services Alberta

Cities:
City of Wetaskiwin

Towns:
Town of Athabasca
Town of Barrhead
Town of Beaverlodge
Town of Bon Accord
Town of Bowden
Town of Black Diamond
Town of Blackfalds
Town of Canmore
Town of Claresholm
Town of Coalhurst
Town of Crossfield
Town of Edson
Town of Elk Point
Town of Fairview
Town of Fort Macleod
Town of Grimshaw
Town of High Level
Town of High Prairie
Town of High River
Town of Innisfail
Town of Irricana
Town of Magrath
Town of Mayerthorpe
Town of McLennan
Town of Millet
Town of Penhold
Town of Ponoka
Town of Redwater
Town of Spirit River
Town of Swan Hills
Town of Sylvan Lake
Town of Tofield
Town of Trochu
Town of Two Hills
Town of Vauxhall
Town of Viking
Town of Wainwright
Town of Westlock

Villages:
Paradise Valley
Village of Alliance
Village of Berwyn
Village of Big Valley
Village of Breton
Village of Carmangay
Village of Caroline
Village of Champion
Village of Chipman
Village of Clive
Village of Coutts
Village of Delia
Village of Donnelly
Village of Edgerton
Village of Elnora
Village of Girouxville
Village of Hines Creek
Village of Longview
Village of Marwayne
Village of Myrnam
Village of Nampa
Village of Rosemary
Village of Spring Break
Village of Standard
Village of Vilna
Village of Waskatenau

Summer Villages:
Summer Village of Betula Beach
Summer Village of Crystal Springs
Summer Village of Ghost Lake
Summer Village of Jarvis Bay
Summer Village of Kapasiwin
Summer Village of Lakeview
Summer Village of Seba Beach
Summer Village of Silver Sands
Summer Village of Southview

Counties:
Big Lakes County
Brazeau County
Clearwater County
County of Northern Lights
County of St. Paul
County of Wetaskiwin
Northern Sunrise County
Smoky Lake County

Municipalities:
Municipal District of Opportunity
Municipal District of Peace
Municipality of Crowsnest Pass

X

How

HOW WOULD A TRANSITION HAPPEN?

Exploring an Alberta Police Service

Alberta

How would a transition happen?

All that is required to initiate a transition is for either the provincial government or federal government to give written notice to the other party.

FROM THERE, THE TRANSITION WOULD CONSIST OF:

- RCMP would continue its provincial policing role for a minimum of 2 years. The Alberta Police Service would be established and preparations would begin.
- After 2 years, there would be a gradual handover of detachments from the RCMP to the Alberta Police Service.
- Once a transition is complete, the Alberta Police Service would be responsible for provincial policing and the RCMP would still be in Alberta, focusing on federal policing. Just like in Ontario and Quebec.

DID YOU KNOW?

Article 3.0 of the PPSA states that both Alberta and the federal government agree to cooperate and assist each other to affect an orderly transition of service from the RCMP to a provincial police service.

DID YOU KNOW?

As per the PPSA, Alberta has already paid 70% of the cost of RCMP infrastructure and assets. These resources would be transferred over after the provincial government pays the remaining 30%; with this cost being accounted for in the PricewaterhouseCoopers report.

What makes up a transition?

PricewaterhouseCoopers, in a report commissioned by the government of Alberta, estimated that the one-time transition cost would be approximately $371 million.

THIS COST WOULD BE SPREAD OUT OVER 5-6 YEARS AND CONSISTS OF THE FOLLOWING CATEGORIES:

RCMP transitional service Constitutes the overlap between the Alberta police service and the RCMP contract policing service as the actual transition takes place.

Infrastructure Includes the cost of acquiring facilities from the RCMP and payment of the outstanding balance to the federal government.

Human resources This includes recruitment related costs, employee compensation, training and costs to complete transfer of pension and benefits for members transferring directly from the RCMP to the new provincial service.

Technology Consists of developing and configuring systems, data migration and assessment, end user training and support for major systems.

Transition Management Office Human resources and corporate support for a project management team that would exist for the duration of the transition period.

Equipment Includes estimated cost to acquire existing RCMP equipment inventory, such as firearms, investigational equipment and fleet vehicles.

Indigenous policing Stakeholder engagement with Indigenous communities and supporting the transition of RCMP detachments that serve Indigenous communities.

Miscellaneous All other transition costs. Includes things such as signage replacement and other branding changes.

For more information visit **futureofABpolicing.ca**

Why

RECONSIDERING CONTRACT POLICING [2 OF 2]

Exploring an Alberta Police Service

Alberta

Challenges facing the current model

- **Limited civilian oversight and governance.** The RCMP is governed by federal legislation. Alberta has limited influence over changes.
- **Recruitment and staffing, particularly in rural areas.** Decisions about recruiting, staffing, and transfers are all done at a national level. The needs of any individual province or municipality are therefore not top priority.
- **Lack of Alberta-specific training.** An Alberta Police Service would address this concern by tailoring training specific to the many unique regions that make up Alberta.
- **Shared resources.** The RCMP currently uses a national forensic laboratory system, with evidence for less-serious offenses, such as property crime, rarely being processed. A provincial service would allow more evidence to be processed in a timely manner helping police investigations and court processes.
- **Little control over budgeting and costs.** The federal government recently signed a multi-year collective agreement that resulted in retroactive costs that have put pressure on municipalities. An Alberta Police Service would allow Albertans a greater say in these decisions.

Current provincial involvement

While the provincial government has some say in policing priorities, they are restricted by federal laws that prohibit provincial authorities from having any meaningful say on the RCMP's management and administration.

Day-to-day operations and how the RCMP operates are entirely up to the RCMP's discretion.

THE INTRODUCTION SECTION TO THE CURRENT PROVINCIAL POLICE SERVICE AGREEMENT (PPSA) STATES THAT:

"the RCMP is a federal entity and matters relating to the control, management and administration of the RCMP are within exclusive federal jurisdiction."

What this means is that there are clear limits on how much oversight Alberta has over how the RCMP operates in its contract role. While the provincial government can give advice or recommendations, it lacks any true authority similar to civilian oversight bodies found in other municipal or provincial police services.

For more information visit **futureofABpolicing.ca**

Why

RECONSIDERING CONTRACT POLICING [1 OF 2]

Exploring an Alberta Police Service

Alberta

RCMP contract policing is being reconsidered across Canada

Alberta is at the halfway point in its current contract for RCMP provincial policing and is just one of several jurisdictions examining the RCMP's role with contract policing.

IN 2019, THE FEDERAL GOVERNMENT CONFIRMED THAT THERE ARE SYSTEMIC SUSTAINABILITY CHALLENGES FACING THE RCMP WHICH INCLUDE:

- Demand for officers is outstripped by the RCMP's capacity to recruit and train.
- Federal policing responsibilities have been eroded by trying to meet contract demands.
- Contract policing is getting more and more expensive for the federal government.
- Growing dissatisfaction with contract jurisdictions relating to RCMP costs, coverage and public safety.

In 2021, the House of Commons released a report which found that the RCMP has difficulty providing community and federal policing services, with a recommendation that the RCMP remove itself from contract policing.

THE FEDERAL GOVERNMENT HAS ALSO ACKNOWLEDGED THAT THERE IS GROWING CONCERN FROM PROVINCES, TERRITORIES AND MUNICIPALITIES WITH:

- The rising cost of RCMP policing, particularly in relation to unionization.
- The shift in federal policing responsibilities due to diminishing resources.
- Reduced value-for-money for RCMP contract policing services.
- A one-size-fits-all national policing model that does not meet the needs of rural communities.
- Low levels of control and accountability over local policing.
- RCMP officer vacancies and the resultant impact on community safety.

New Brunswick, Nova Scotia and Saskatchewan have all announced plans to consider provincial policing, with a British Columbian all-party committee also recommending they replace the RCMP with a provincial police service.

Municipally, Surrey, BC, is currently in the process of transitioning from the RCMP to their own municipal service, with several municipalities in the Maritimes considering the same.

Alberta cannot afford to sit on the sidelines as this conversation unfolds.

For more information visit **futureofABpolicing.ca**

Benefits

BENEFITS OF A NEW MODEL

Exploring an Alberta Police Service

Alberta

The Alberta Police Service

A police service with more front line officers, modern governance and civilian oversight, and better access to specialist policing services for rural and remote areas of Alberta.

UNDER A PROPOSED MODEL, THE BENEFITS OF A PROVINCIALLY-RUN POLICE SERVICE WOULD INCLUDE:

- An Alberta Police Service would add 275 front line police officers to the smallest 42 detachments in Alberta.
- Increase the minimum viable detachment size to 10 officers, increasing staffing levels in 42 rural detachments.
- Increase front-line response by reducing the number of police officers deployed in headquarters and administrative roles."
- Increased community oversight on policing decisions, accountability and how services are provided.
- Incorporate dedicated mental health nurses and social workers to assist in situations as needed.
- Better long-term, stable career options for police officers so they can live and work in communities for longer periods.
- Reduce federal jurisdictional barriers that limit the ability of municipal and provincial policing to improve forensics, data sharing, radio communications, and training.
- Training and hiring that can quickly adapt to the needs of Alberta's communities
- Support the critical work undertaken by First Nations police services and enable the creation of additional First Nations police services.
- Provide the RCMP with the ability to concentrate on their federal policing mandate in Alberta (cybercrime, organized crime, narcotics, etc.)

For more information visit **futureofABpolicing.ca**

Cost

GAINING GREATER CONTROL OVER FUTURE COSTS

Exploring an Alberta Police Service

Alberta

Gaining Greater Control over Future Costs

Federal subsidy

Negotiated as part of the federal government's RCMP contract, which expires in 2032. It has been the Government of Canada's objective since the 1960's to decrease its RCMP contract policing financial liability. Going forward, the federal government is looking to reduce or eliminate this subsidy entirely.

Municipal cost

Cost paid by the 47 urban municipalities in Alberta who use the RCMP as their contracted municipal police. **Municipalities would pay the same or less for a provincial police service compared to what they pay for the RCMP.**

Provincial cost

This total includes the amount that the province of Alberta pays for RCMP contract services, as well as the cost of the Sheriff Highway Patrol. Under an Alberta Police Service model, the provincial government would cover the federal subsidy amount and Alberta would gain greater say over future provincial policing costs.

Absorbing the federal cost share would be only 0.3% in a provincial budget which was $62 billion for the 2022/23 fiscal year. The provincial government is well positioned to make this investment in Alberta's future without having to raise taxes, or seek out other sources of revenue.

Control over Future Costs

In August 2021, without any input from Alberta, the federal government unilaterally signed a new collective agreement with the RCMP's union that increased costs for provinces and municipalities across Canada. This means that Alberta's provincial government is now having to pay $37.4 million more this year for RCMP provincial policing. Alberta's 47 urban municipalities are also facing similar increases to their RCMP municipal policing contracts.

DID YOU KNOW?

Starting in 2020, the provincial government's new police funding model has been putting around $286 million in new money over five years towards the RCMP in Alberta, to hire additional RCMP officers and civilian positions.

DID YOU KNOW?

Salaries and benefits make up the majority costs of running a police service. Police officer salary levels in the Alberta police service model are comparable to levels in the Edmonton and Calgary police services, who have the highest municipal police officer compensation rates in Alberta.

For more information visit **futureofABpolicing.ca**

Governance

GOVERNANCE AND CIVILIAN OVERSIGHT

Exploring an Alberta Police Service

Alberta

Modern police governance and civilian oversight that gives communities more say in how provincial policing is delivered.

An independent, diverse and representative Provincial Police Commission would be established to govern the provincial police service.

WORKING IN CONJUNCTION WITH THE PROVINCIAL GOVERNMENT AND ALBERTA POLICE SERVICE, THE COMMISSION WOULD:

- Set strategic priorities and goals for the Alberta Police Service
- Guide budget allocation
- Hire the Chief of Police and hold the Chief accountable
- Work with local commissions to link local and provincial priorities and goals
- With the Chief of Police, develop and approve of the Alberta Police Service's policies

A Provincial Police Commission would reflect Alberta's demographic make-up with dedicated positions on the commission for people from rural, Indigenous and urban communities.

Local commissions would work with local authorities to set local policing priorities. Municipalities, through these local commissions, would have input into local policing issues and hold local detachments accountable for performance, while also contributing to the larger provincial policing strategy through the provincial commission.

GOVERNANCE MODEL

DID YOU KNOW?

All police services in Alberta operate independently from government. The recent allegations of federal political interference with the RCMP's work that have come to light from the Mass Casualty Commission created to examine the April 18-19, 2020 mass casualty event in Nova Scotia highlight the importance of police operational independence.

DID YOU KNOW?

Advisory bodies, municipalities and the provincial government in RCMP contract policed jurisdictions can only provide advice and suggestions on policing priorities. In contrast, police commissions in jurisdictions with their own police have decision making authority over policing priorities, budget allocation, policies and the appointment of a police chief.

For more information visit **futureofABpolicing.ca**

DID YOU KNOW?

Police training for both municipal police and the RCMP is world-class. RCMP training in Depot lasts for 26 weeks. Edmonton Police Service training is for 28 weeks and Calgary Police Service training lasts 27 weeks.

Exploring an Alberta Police Service

Recruitment

RECRUITMENT AND RETENTION

Alberta

Recruitment and retention is an on-going issue for the RCMP. Despite recent significant salary increases for RCMP officers, a recent report from the union representing the RCMP found that there was a 17% decline in RCMP applications, and that the RCMP is projecting an even further decline.

"While FTE (full-time equivalent) positions are forecast to increase in future years, this does not mean the RCMP can staff them."

– National Police Federation report to the federal government

Many RCMP detachments across Alberta face staffing shortages due to recruitment challenges, officer absences, or personnel replacement delays when RCMP officers are transferred out.

Given that the RCMP is a national organization, its members (and their families) must be willing to relocate to anywhere within Canada, creating a greater level of uncertainty for placement compared to an Alberta Police Service.

Recruiting and Retaining Police Officers

Police across Canada are facing recruitment and retention challenges. Jurisdictions like Ontario, Quebec, or those with their own municipal police can tailor and layer recruitment/retention strategies to address their specific needs.

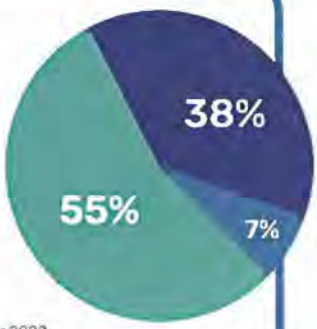
An Alberta Police Service would be able to quickly adopt tailored recruitment approaches if a detachment needs more police officers, offer mental health and wellness supports to help front line staff and reduce staff absences, and offer better long-term, stable career options for police officers so they can live and work in communities for longer periods.

DID YOU KNOW?

Municipal police in Alberta recruit and train hundreds of police officers every year. Applicants come not just from within Alberta, but from across Canada and the world. The mix of competitive salaries, opportunities for career advancement, the Alberta way of life, and the ability to establish themselves and their families are all unique selling points for potential applicants.

DID YOU KNOW?

Surrey's police officers have been hired from 20 different police agencies across Canada, with the majority coming from the Lower Mainland



- **Municipal Policing**
- **RCMP**
- **New Recruits**

Surrey Police source of hires as of September 2022.

Recruiting Staff

- Existing Alberta RCMP members may choose to stay in Alberta and transfer to the new service.
- Alberta will ensure that RCMP members or civilian employees do not face any financial disadvantages from wanting to stay in Alberta and serve in an Alberta Police Service.

Training

Police and law enforcement training is happening throughout Alberta each day. There are a number of police training centres, law enforcement training academies, and post-secondary institutions that can all be used to train recruits and provide for ongoing professional development training.

Y

Barrhead & District Social Housing Association
Minutes
Regular Board Meeting – July 28, 2022

Members Present:	Craig Wilson, Bill Lane, Peter Kuelken, Roberta Hunt
Members Absent:	Don Smith
Staff Present:	Tyler Batdorf, Su Macdonald

1.0 The meeting was called to order at 9:54 a.m.

2.0 Approval of Agenda

Peter Kuelken moved to approve the July 28, 2022, Regular Board Meeting Agenda with the addition of item 4.1(a).

Carried Unanimously

3.0 Adoption of the Minutes

Roberta Hunt moved to adopt the Minutes of the Regular Board Meeting of June 29, 2022.

Carried Unanimously

Peter Kuelken moved to adopt the Minutes of the Annual General Meeting of June 29 2022.

Carried Unanimously

4.0 Reports

4.1 Financial Report
Income Statements for Lodges and Social Housing were presented.

Bill Lane moved to accept the Financial Reports as presented.

Carried Unanimously

(a) GIC
The Deputy CAO & CSM requested that the motion of March 22, 2022, to close GIC #4321-8134514-07 be amended to read GIC #4321-8134514-29.

Roberta Hunt moved to accept the amendment to the motion.

Carried Unanimously

Initials: Chairperson C.W. CAO

4.2 Cheque Log – June 2022

Peter Kuelken moved to accept the Cheque Log as presented.

Carried Unanimously

4.3 CAO Report

Updates were presented on the following topics:

-Dietary Department
-Housekeeping Department
-Administration Department
-Safety
-ASHC Funded Project Update
-BDSHA Project Update
-New Addition Construction Update
-New Office Renovation Update

Bill Lane moved to accept the CAO's Report as presented.

Carried Unanimously

4.4 Facilities Manager's Report

Updates were presented on behalf of the Facilities Manager by the CAO on the following topics:

-Lodges
-Manors
-Community Housing
-Grounds

Roberta Hunt moved to accept the Facilities Manager's Report as presented.

Carried Unanimously

4.5 Activities Report

An update was presented by the CAO on behalf of the Activities Manager.

Bill Lane moved to accept the Activities Manager's Report as presented.

Carried Unanimously

4.6 Resident Services Manger's Report

Vacancy Report:

-Hillcrest Lodge	17 vacancies
-Klondike Place	0 vacancies
-Golden Crest Manor	2 vacancies

-Jubilee Manor	0 vacancies
-Pembina Court Manor	5 vacancies
-JDR Manor	1 vacancy
-Barrhead CH	1 vacancy
-Swan Hills CH	4 vacancies

Roberta Hunt moved to accept the Resident Services Manager's Vacancy Report as presented.

Carried Unanimously

5.0 Old Business

5.1 John & Gerald Fellowship Update
For Information Only - Funds and documents have been delivered to Blue Heron and the matter is now complete.

5.2 Hillcrest Bus
For Information Only – The bus will be delivered on Saturday July 30, 2022.

5.3 Corporate Image and Rebranding
For Information Only - The website is still under development. The delay is on the part of BDSHA in getting all the required information together.

6.0 New Business

6.1 Annual Survey Results
For Information Only - The CAO presented the results of the survey.

6.2 RFD - Scooter Shed Construction
The CAO presented an estimate to construct the scooter shed and asked that the Board approve an expenditure of up to $44,000 for construction.

Bill Lane moved that the Board allow the CAO and Facilities Manager to go ahead with the construction of the scooter shed at a cost of up to $44,000.

Carried Unanimously

Initials: Chairperson C.W. CAO

6.3 RFD – CAO Evaluation Form
The CAO provided a copy of Evergreens Foundation's CAO Performance Evaluation as a basis for building a similar evaluation for himself.

Roberta Hunt moved that the Evergreens evaluation be used as a good starting point to build a BDSHA CAO Performance Evaluation.

Carried Unanimously

6.4 RFD – Time Clock Management Policy
The CAO presented a new policy relating to the use of the biometric time tracking system.

Peter Kuelken moved that the new policy be adopted.

Carried Unanimously

6.5 RFD – Policy Review Meeting
The CAO requested that the Board set a date for the Policy Review Committee to convene to review the BDSHA policies as amended. As Meerten Zeldenrust is no longer a member of the Board of Directors, a new member was requested to join the Committee.

Roberta Hunt moved that Bill Lane be appointed to the Policy Review Committee in place of Meerten Zeldenrust.

Carried Unanimously

Peter Kuelken moved that the Policy Review Committee convene on October 17, 2022, at 10:00 to review the BDSHA policies.

Carried Unanimously

7.0 Correspondence

The CAO presented a letter from the Government of Alberta regarding the implementation of Board "competencies." The CAO will forward a spreadsheet to all Board members to assess gaps in "competency" requirements, if any, so that they may be addressed and rectified if necessary.

Roberta Hunt moved that the letter from the Government of Alberta be accepted for information purposes.

Carried Unanimously

8.0 In Camera – Board and CAO

Peter Kulken made the motion to move in camera at 11:11 a.m. Bill Lane made the motion to move out of camera at 11:16 a.m.

Carried Unanimously

9.0 In Camera – Board Only

Not Required

10.0 Time and Date of Next Meeting

Monday, August 29, 2022, at 10:00 a.m.

11.0 Adjournment

Roberta Hunt moved to adjourn the meeting a 11:19 a.m.

Carried Unanimously

Signature: Craig Wilson, Chairperson

Date: AUG 29/2022

Signature: Tyler Batdorf, CAO

Date: Aug 29/2022