

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD SEPTEMBER 16, 2025

[Schedule A](#)

4.0 ACTION ITEMS:

4.1 2025 MEMBER-AT-LARGE APPOINTMENT TO LIBRARY BOARD

Administration recommends that Council appoint 1 member-at-large to the Barrhead Library Board effective immediately to replace a member-at-large whose term expires December 31, 2026 as recommended by the Barrhead Library Board.

[Schedule B](#)

4.2 NEERLANDIA HISTORICAL SOCIETY - COMMUNITY GRANT REQUEST

Administration recommends that Council approves the application from Neerlandia Historical Society for a donation of \$2,500.00 under the Community Grants Policy to assist with their Windmill Restoration project.

[Schedule C](#)

4.3 BARRHEAD ATTRACTION & RETENTION COMMITTEE - FUNDING REQUEST

Administration recommends that Council considers the request from Barrhead Attraction & Retention Committee for a donation of \$1,060 to assist with the Barrhead Hospital Post-Secondary Event BBQ.

[Schedule D](#)

4.4 COMMEMORATIVE NAMING POLICY

Administration recommends that Council approve Policy PD-002 Commemorative Naming as recommended by the Policy Committee.

[Schedule E](#)

4.5 RESCIND POLICIES

Administration recommends that Council rescind the following policies as recommended by the Policy Committee:

- Policy 26.02 Vehicle Weight & Dimension Regulation
- Policy 26.04 Removal of Rubbish Etc. from Roads
- Policy 26.05 Regulation & Control of Public Places & Assemblies
- Policy 26.08 Dog Control
- Policy 26.11 Use & Regulation of OHVs
- Policy 26.12 Regulation & Control of Vehicles

[Schedule F](#)

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule G](#)

- AAIP Rural Renewal Stream – September 2025 Stat Report

[Schedule H](#)

5.2 PUBLIC WORKS REPORT

(9:00 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule I](#)

5.3 COUNCILLOR REPORTS

6.0 INFORMATION ITEMS

- 6.1 Press Release from Alberta Assn of Ag Societies Re: Northern Farm Family Awards – dated September 15, 2025

[Schedule J](#)

- 6.2 Canadian Union of Postal Workers request for Municipalities to submit resolution to Federal Minister of Government Transformation, Public Works and Procurement – dated September 9, 2025

[Schedule K](#)

- 6.3 Federal Government Attacks Public Postal Service – Stop the Cuts! – dated October 1, 2025

[Schedule L](#)

- 6.4 RMA Member Briefing - Minister of Municipal Affairs Mandate Letter – dated October 1, 2025

[Schedule M](#)

7.0 DELEGATIONS

- 7.1 11:30 a.m. FCSS – Quarterly Report

8.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD SEPTEMBER 16, 2025

Regular Meeting of the Council of the County of Barrhead No. 11 held September 16, 2025, was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Bill Lane
Councillor Paul Properzi
Councillor Walter Preugschas
Councillor Jared Stoik (joined at 9:09 a.m.)

**THESE MINUTES ARE
UNOFFICIAL AS THEY HAVE
NOT BEEN APPROVED BY THE
COUNCIL.**

STAFF

Debbie Oyarzun, County Manager
Pam Dodds, Executive Assistant
Dawn Fedorvich, Director of Rural
Development

Ken Hove, Director of Infrastructure
Adam Vanderwekken, Corporate
Communications Coordinator
Tamara Molzahn, Director of Corporate
Services

ATTENDEES

Lindsey Juke Turnbull – Barrhead Public Library
Sgt Colin Hack – Barrhead RCMP Detachment
R. Crisler – Public Attendee
Town and Country Newspaper – Barry Kerton

RECESS

Reeve Drozd recessed the meeting at 9:00 a.m.

Reeve Drozd reconvened the meeting at 9:05 a.m.

APPROVAL OF AGENDA

2025-259 Moved by Deputy Reeve Schatz that the agenda be approved as presented.

Carried 6-0.

MINUTES OF REGULAR MEETING HELD SEPTEMBER 2, 2025

2025-260 Moved by Councillor Preugschas that the minutes of the Regular Meeting of Council held September 2, 2025, be approved as circulated.

Carried 6-0.

Councillor Stoik joined the meeting at 9:09 a.m.

Ken Hove joined the meeting at 9:14 a.m.

BYLAW 6-2025 – MEETING PROCEDURES BYLAW

2025-261 Moved by Deputy Reeve Schatz that Council gives 1st reading to Bylaw 6-2025 – Meeting Procedures Bylaw.

Carried Unanimously.

2025-262 Moved by Councillor Lane that Council gives 2nd reading to Bylaw 6-2025.

Carried Unanimously.

2025-263 Moved by Councillor Properzi that Council consider 3rd reading for Bylaw 6-2025.

Carried Unanimously.

2025-264 Moved by Councillor Kleinfeldt that Council gives 3rd reading to Bylaw 6-2025 – Meeting Procedures Bylaw.

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD SEPTEMBER 16, 2025

PUBLIC WORKS REPORT

Ken Hove, Director of Infrastructure reviewed the written report for Public Works & Utilities and answered questions from Council.

- 2025-265 Moved by Councillor Lane that the report from Public Works be received for information.
Carried Unanimously.

Ken Hove departed the meeting at 10:00 a.m.

BYLAW 7-2025 – INTERMUNICIPAL RELATIONS COMMITTEE (IRC) BYLAW

- 2025-266 Moved by Councillor Properzi that Council gives 1st reading to Bylaw 7-2025 – Intermunicipal Relations Committee (IRC) Bylaw.
Carried Unanimously.
- 2025-267 Moved by Councillor Preugschas that Council gives 2nd reading to Bylaw 7-2025.
Carried Unanimously.
- 2025-268 Moved by Councillor Kleinfeldt that Council consider 3rd reading for Bylaw 7-2025.
Carried Unanimously.
- 2025-269 Moved by Councillor Lane that Council gives 3rd reading to Bylaw 7-2025 – Intermunicipal Relations Committee (IRC) Bylaw.
Carried Unanimously.

RECESS

Reeve Drozd recessed the meeting at 10:27 a.m.

Reeve Drozd reconvened the meeting at 10:34 a.m.

BYLAW 8-2025 – REPEALING CODE OF CONDUCT BYLAW 3-2017

- 2025-270 Moved by Deputy Reeve Schatz that Council gives 1st reading to Bylaw 8-2025 – Repealing Code of Conduct Bylaw 3-2017.
Carried Unanimously.
- 2025-271 Moved by Councillor Lane that Council gives 2nd reading to Bylaw 8-2025.
Carried Unanimously.
- 2025-272 Moved by Councillor Properzi that Council consider 3rd reading for Bylaw 8-2025.
Carried Unanimously.
- 2025-273 Moved by Councillor Preugschas that Council gives 3rd reading to Bylaw 8-2025 – Repealing Code of Conduct Bylaw 3-2017.
Carried Unanimously.

Adam Vanderwekken joined the meeting at 10:40 a.m.

RURAL RENEWAL IMMIGRATION STREAM – PROGRAM EXTENSION

- 2025-274 Moved by Deputy Reeve Schatz that Council direct Administration accept the recommendation from the Economic & Community Development Committee to not proceed with a community designation extension request under AAIP's Rural Renewal Stream and allow Barrhead's community designation to expire on November 4, 2025.
Carried Unanimously.

2026 BUDGET PUBLIC ENGAGEMENT – “WHAT WE HEARD” REPORT

- 2025-275 Moved by Councillor Lane that Council accept the 2026 Budget Public Engagement - “What We Heard” Report for information.
Carried Unanimously.

Adam Vanderwekken and Dawn Fedorvich departed the meeting at 11:05 a.m.

REGULAR MEETING OF COUNCIL - HELD SEPTEMBER 16, 2025

DELEGATION – BARRHEAD PUBLIC LIBRARY

Lindsey Juke Turnbull met with Council at 11:06 a.m. to introduce herself as the new Director of the Barrhead Public Library and provide updates on current direction of library services.

- 2025-276 Moved by Councillor Properzi that Council accepts the report from Lindsey Juke Turnbull, Barrhead Public Library for information.

Carried Unanimously.

Lindsey Juke Turnbull left the meeting at 11:34 a.m.

DELEGATION – BARRHEAD RCMP DETACHMENT

Sgt Colin Hack, Detachment Commander for Barrhead RCMP, met with Council at 11:35 a.m. to provide his quarterly report and give updates on detachment staffing.

- 2025-277 Moved by Councillor Lane that Council accepts the report from Sgt Hack, Barrhead RCMP Detachment, for information.

Carried Unanimously.

Sgt Hack, Barrhead RCMP Detachment, left the meeting at 11:54 a.m.

GENERAL CONSENSUS TO EXTEND THE MEETING

At 11:55 a.m. the Reeve received general consent from all Councillors present to extend the meeting until completed.

Councillor Stoik departed the meeting at 11:56 a.m.

Tamara Molzahn joined the meeting at 11:58 a.m.

CYBERSECURITY AWARENESS PROCLAMATION

- 2025-278 Moved by Councillor Preugschas that Council proclaim October 2025 as Cybersecurity Awareness Month.

Carried 6-0.

Councillor Stoik rejoined the meeting at 12:01 p.m.

PROPERTY TAXES – REQUEST TO CANCEL PENALTIES - ROLL #532313024 & #541292000

- 2025-279 Moved by Deputy Reeve Schatz that Council denies the request for cancellation of penalties in the amount of \$359.89 in whole or in part on tax roll 532313024 and for \$25.53 in whole or in part on tax roll 541292000.

Carried Unanimously.

2025 PROJECT DASHBOARD

- 2025-280 Moved by Deputy Reeve Schatz that Council accepts the 2025 Project Dashboard as information.

Carried Unanimously.

DIRECTOR OF CORPORATE SERVICES REPORT

- 2025-281 Moved by Councillor Preugschas to accept the following Director of Corporate Services reports for information:

- Cash, Investments & Taxes Receivable as of August 31, 2025
- Payments Issued for the month of August 2025
- YTD Budget Report for 8 months ending August 31, 2025
- YTD Capital Recap for period ending August 31, 2025
- Outstanding Current Year Levy Collection as at September 2, 2025
- Elected Official Remuneration Report as of August 31, 2025

Carried Unanimously.

Tamara Molzahn departed the meeting at 12:26 p.m.

COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2025 Resolution Tracking List and provided the following updates to Council:

- Receiving offers on properties that the County holds the Tax Forfeiture Title (did not sell at Public Auction)
- Invitation to Grand Opening NCES Accessible Playground – September 18
- Invitation to meet with Minister of Municipal Affairs at RMA
- 2025-26 Municipal OH&S Inspection Program Initiative

2025-282 Moved by Councillor Kleinfeldt that the County Manager’s report be received for information.
Carried Unanimously.

COUNCILLOR REPORTS

Councillor Lane had nothing new to report.

Councillor Stoik had nothing new to report.

Councillor Properzi had nothing new to report.

Councillor Preugschas gave updates on the Twinning Committee, ASB Provincial meeting and his volunteer work on NWof16

Councillor Kleinfeldt had nothing new to report.

Deputy Reeve Schatz had nothing new to report.

Reeve Drozd had nothing new to report.

ADJOURNMENT

2025-283 Moved by Councillor Lane that the meeting adjourn at 12:36 p.m.
Carried Unanimously.



REQUEST FOR DECISION

OCTOBER 7, 2025

B

TO: COUNCIL
RE: 2025 MEMBER-AT-LARGE APPOINTMENT TO LIBRARY BOARD

ISSUE:

Current member-at-large for the Barrhead Library Board has resigned and a replacement appointment is required.

BACKGROUND:

- Town and County of Barrhead entered into an agreement for an Intermunicipal Library Board on February 14, 2012.
 - Requires 7 members at large who may be residents of either the County of Barrhead or the Town of Barrhead, one of which shall be from the Neerlandia Library Society.
 - Appointments require approval from Council for both County and Town of Barrhead representatives
- October 15, 2024 – Council for the County of Barrhead appointed Councillor Kleinfeldt as the County representative on the Barrhead Public Library Board.
- June 17, 2025 – Library provided a candidate for consideration, as member-at-large, S. Bablitz, has resigned and library administration would like the position filled rather than leave it vacant.
- July 15, 2025 – Council referred the member-at-large application back to the Library Board for review and recommendation.
- September 18, 2025 – Library Board confirmed candidate be considered for appointment.
- New member-at-large appointment is for current 3-year term expiring December 31, 2026.

ANALYSIS:

- Barrhead Library Board was consulted regarding member-at-large appointment.
- June 24, 2025 – Town of Barrhead Council approved Cheyenne Tisher as a member-at-large to the Barrhead Public Library Board.
 - Appointments require approval from both County and Town of Barrhead
- Council's consideration of the recommendation from the Barrhead Library Board and evaluation of applicant may require Council to move to an in-camera session under *ATIA (Access to Information Act) s. 22 Confidential Evaluations* during the October 7, 2025, regular meeting of Council.
 - Application will be provided under separate cover for Council's confidential evaluation.

STRATEGIC ALIGNMENT:

Appointment of public members to boards and committees to represent the County aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	4 Governance & Leadership
<i>Outcome</i>	<i>4 Council is transparent & accountable.</i>
Goal	4.2 County demonstrates open & accountable government.
Goal	4.3 County demonstrates leadership.

ADMINISTRATION RECOMMENDS THAT:

Council appoint 1 member-at-large to the Barrhead Library Board effective immediately to replace a member-at-large whose term expires December 31, 2026 as recommended by the Barrhead Library Board.



REQUEST FOR DECISION

OCTOBER 7, 2025



TO: COUNCIL

RE: NEERLANDIA HISTORICAL SOCIETY - COMMUNITY GRANT REQUEST

ISSUE:

Neerlandia Historical Society is applying for a Community Grant to assist with phase 2 of their Windmill Restoration project.

BACKGROUND:

- February 2, 2021 – Council approved the Community Grants Policy AD-002 setting a maximum of \$2,500 per applicant pending availability of funds.
- Applicant is requesting a \$2,500 donation to assist with a total project cost of \$11,514.72
- Neerlandia Historical Society has completed phase 1 of their restoration project which involved relocating the windmill to Neerlandia including reassembling and refurbishing the structure.
- The Society would now like to proceed with Phase 2 which would involve running electrical throughout the windmill enabling it to have the sails turning for special occasions as well as having interior power and lighting to have it open for tours and displays.

ANALYSIS:

- Application was considered under Policy AD-002 Community Grants (attached).
- Applicant is eligible as they meet the criteria under section 4.1 as follows:
 - A volunteer group, service club or community group that provides service readily available to the general public of the County
 - Is in good standing with the County
 - Needs financial support to complete the project
 - Demonstrates value or benefit to the community as a community structure with historical significance available for use by the public
- Application was considered under section 5.1 as a project (vs event or sponsorship)
- Application was assessed based on the criteria outlines in section 5.2 as follows:
 - Benefit to community – provides general access and has already had many visitors
 - Other sources of funding, financial viability and community involvement – applicant is providing approximately 80% of the total project cost which was obtained through donations/contributions from community members.
 - Although volunteer hours were not needed to shown in the application, numerous hours have been donated to this project.

- Project is eligible under section 5.3 and 5.4 as follows:
 - Matching requirement has been met.
 - Project has an estimated completion date of November 2025.
 - Promotes community connectedness, celebrates the community.
 - Supports tourist attraction.
 - Facility is open for public viewing to share the Dutch heritage.
- Financial implications with the approval of this application:

2025 Community Grant Budget	\$15,000
Dispersed in 2025	(\$4,547.50)
Current Balance	\$10,452.50
Application (Neerlandia Historical Society)	(\$2,500.00)
Balance Remaining for 2025 if approved	\$7,952.50

STRATEGIC ALIGNMENT:

Processing of Community Grant requests in accordance with the Community Grants Policy AD-002 aligns with the County 2022-2026 Strategic Plan in the following areas:

PILLAR 3 Rural Lifestyle

Outcome *3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play*

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

ADMINISTRATION RECOMMENDS THAT:

Council approves the application from Neerlandia Historical Society for a donation of \$2,500.00 under the Community Grants Policy to assist with their Windmill Restoration project.



Community Grant Application Form

Application Information

Please submit completed applications to:

County of Barrhead No. 11

5306-49 Street

Barrhead, AB T7N 1N5

or

email: info@countybarrhead.ab.ca

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca

Incomplete applications will not be accepted.

Applicant Information

Name of Organization: NEERLANDIA HISTORICAL SOCIETY

Mailing Address: 3502 TWP RD 631

Street Address

COUNTY OF BARRHEAD, AB. T0G 1R1

City

Province

Postal Code

Phone Number: 780-674-5904 Email: neerlandiahistoricalsociety@gmail.com

Contact Name: JOY WIERENGA

Position or Title: TREASURER

Phone Number: Redacted ATIA Sec. 20 Email: Redacted ATIA Sec. 20 Personal Information

Is your organization a registered charity or non-profit? ☒ Yes ☐ No

If yes: Alberta Registry Number: 502957103

Date of Incorporation: 1983/05/25

Project Information

Name of Project or Event: NEERLANDIA WINDMILL PROJECT PHASE 2

Start Date: About October 15, 2025 Completion Date: November 15, 2025

Location of Project or Event: Neerlandia Windmill @ Neerlandia Co-op, Neerlandia, AB.



Community Grant Application Form

Describe Your Project or Event:

Goals:

The first part of Phase 2: To get power to the windmill. This will make it possible to have the sails turning and power/lighting inside the windmill.

Anticipated number of County participants, or number directly affected by event, program, or services offered:

Rather difficult to project; since its opening in August, we have had at least 200 come into the windmill, with visitors from B.C. to Ontario, as well as county residents.

Target population (Children, youth, adults, seniors, families): All ages.

Describe how this project will benefit the community: From the perspective of the Historical Society, it will show the heritage and culture of Neerlandia, but we also believe it will draw visitors to the area who will also spend time in the area & support businesses.

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash: \$ 2,500.00
In-Kind: \$
Total Requested: \$ 2,500.00
(Maximum \$2,500)

Funds from Other Sources:

(List other funds including any of the organizations own funds to be used in the project)

Own Funds: \$1,589.72
Fundraising: \$1,425.00
Volunteer Hours \$ 20/ Hr x _____ Hours = \$
Other: Donation from J-Co Electric \$2000.00
Please Specify
Other: Contribution from Neerlandia Co-op \$4000.00
Please Specify
Total From Other Sources: \$9,014.72

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding:

(Total Requested Funding + Total from Other Sources)

\$11,514.72



Community Grant Application Form

For Office Use Only

☐ Application Reviewed and Approved

Grant Number: _____

☐ Application Reviewed and Denied

Council Resolution No. : _____

Funding Requested: \$ _____

Funding Approved: \$ _____

☐ Letter Sent: _____

Criteria and Evaluation (Comments must be completed if application is denied or modified):

Signature of Authorized County Representative

Date

Print Name and Title of Authorized County Representative



Grant Application #: _____

Resolution #: _____

Community Grant Declaration

Name of Organization: NEERLANDIA HISTORICAL SOCIETY ("the Organization")

The Organization declares that:

The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ("the Policy").

The Organization agrees to the following terms and conditions:

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.
2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wished to vary the purpose, it agrees to be bound by the requirements set out in the Policy.
3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.
4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:
 - a. mutual consent;
 - b. 90 days written notice by either party;
 - c. demand by the County for immediate repayment in the event of a breach of any term or condition; or
 - d. if the Organization becomes insolvent
5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.
6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.
7. The Organization acknowledges that the *Protection of Privacy Act (POPA)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *Access to Information Act*, subject to any applicable exceptions to disclosure under the Act.
8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

Redacted ATIA Sec. 20
Personal Information

Signature

Redacted ATIA Sec.
20 Personal

Signature

Jan Haeink
Print Name

23 September 2025
Date

JOY WIERENGA
Print Name

23 September 2025
Date

Neerlandia Windmill Project

Phase 1

- Reconstruction of the windmill**completed!!**

Phase 2

- **Getting power to the windmill to make it possible to have the sails turning on special days and to have lighting.**
- **Finishing the inside of the windmill & setting up a collection of Dutch items to showcase our heritage.**

We need your help! We need donations to get Phase 2 started and completed.

- Your donations are tax deductible
- If you would like to donate by cheque, it can be brought to the receptionist at Neerlandia Home and Farm Centre.
- If you would like to donate by e-transfer, send it to: neerlandiahistoricalsociety@gmail.com (phone contact 780-674-1355)

Thank you to the many people who have donated to help pay for the costs in rebuilding the windmill.

The windmill project is sponsored by the Neerlandia Historical Society



J-CO Electric LTD.

Box 14 Site 18
Barhead AB T7N 1N2
+17807167597
jakob@jcoelectric.ca
Business Number 705092500 RT0001



Estimate

ADDRESS
Neerlandia COOP

ESTIMATE 221267
DATE 15/05/2025
EXPIRATION DATE 16/06/2025

PO
Replica building / Wind mill

ACTIVITY

DESCRIPTION

Journeyman

- Install 20 space exterior panel 6' from replica building on strut protected by 60A 240V breaker
- Install underground cable from janitor room panel to exterior
- Trench cable from orange tube to exterior panel location
- Trench cable from exterior panel to windmill
- Trench cable from exterior panel to replica building
- Install 20A 120V receptacle by exterior panel
- Install four 4" disc lights in windmill
- Install four receptacles in windmill
- Install power for windmill motor

Concrete coring, trenching and back fill are included

*First call to be completed by Neerlandia COOP prior to work

Helper

Material

- Exterior panel
- Uni-Strut to mount exterior panel
- 40A 2P breaker for replica building
- 2x 15A 1P breaker for windmill
- 60A 2P breaker for janitor panel
- ACWJ from janitor room to exterior panel
- 4" disc lights for wind mill
- Device boxes for wind mill
- 15A receptacles for wind mill
- Switches for wind mill
- 14/2 NMD for wind mill wiring
- Underground cable for wind mill
- Underground cable for replica building
- Exterior splitter box for exterior
- 2" PVC conduit and fittings
- 1" PVC conduit and fittings

Services

Trenching and backfill

Services

Concrete coring

SUBTOTAL

10,966.40

GST @ 5%

548.32

TOTAL

\$11,514.72

Accepted By

Accepted Date



REQUEST FOR DECISION

OCTOBER 7, 2025



TO: COUNCIL

RE: BARRHEAD ATTRACTION & RETENTION COMMITTEE - FUNDING REQUEST

ISSUE:

Barrhead Attraction & Retention Committee is applying for funding in support of the Barrhead Hospital Post-Secondary Event BBQ (see attached documentation).

BACKGROUND:

- Mandate of Barrhead Attraction & Retention Committee is to promote and build a stronger healthcare environment for the Barrhead community.
 - Committee is comprised of community volunteers, AHS personnel and an elected officials appointed by both the County and Town of Barrhead.
- Committee will be hosting an “Experience Life in Rural Alberta” event October 25-26, 2025.
 - This event aims to introduce 30 post-secondary healthcare students to the opportunities and lifestyles of working in rural Alberta.
 - Committee is responsible for all the costs associated with the Saturday evening event at a budgeted cost of \$2,000
- RhPAP is responsible for all other costs associated with the weekend (e.g. transportation, hotel accommodations, all other meals/snacks/etc.).
 - Total budget estimate is \$13,000 - \$15,000.
- Committee originally applied for a community grant (see attached) for this event requesting \$1,880 but it does not meet the criteria under the Community Grant Policy (actual request was intended to be 50% of \$1,880 as request was also submitted to Town of Barrhead).
- September 23, 2025 – Town of Barrhead Council passed a motion to provide a \$940 donation to the Barrhead Attraction & Retention Committee.

ANALYSIS:

- Anticipated benefit to community includes an opportunity to:
 - recruit future healthcare professionals
 - promote/showcase the value of living and working in rural Alberta (Barrhead community)
 - strengthen the long-term stability of the healthcare system
- Although the request from the Committee original came as a Community Grant application the organization and the event as presented do not qualify when reviewed under the Community Grant Policy.

- Further communication between administration and a Committee representative revealed the following:
 - Cost estimate for event has increased to \$2,000
 - Ask to the County is \$1,060 (\$2,000 minus \$940 from the Town)
 - In addition to the Committee being comprised solely of volunteers (and an RhPAP advisor), the Committee does not have dedicated operating funds; everything is through donations, grants, etc.
 - Committee did enquire about grant funding for the event under RhPAP and were advised that the event did not qualify for further funding beyond what RhPAP was already providing.
- If the request for funding for this event is approved by Council, the funds could be taken from either:
 - 63-00-00 Economic Development General Budget (\$7,500)
 - Current balance remaining is \$2,037
 - 11-00-00 Council Public Relations Budget (\$5,686)
 - Current balance remaining is \$5,266

STRATEGIC ALIGNMENT:

Consideration of this funding request by Council aligns with the County 2022-2026 Strategic Plan in the following areas:

PILLAR 3: RURAL LIFESTYLE

GOAL 2 County promotes & celebrates success/achievements

PILLAR 4: GOVERNANCE & LEADERSHIP

GOAL 3 County demonstrates leadership by engaging in collaborative relationships

ADMINISTRATION RECOMMENDS THAT:

Council considers the request from Barrhead Attraction & Retention Committee for a donation of \$1,060 to assist with the Barrhead Hospital Post-Secondary Event BBQ.



Grant Application #: _____

Resolution #: _____

Community Grant Declaration

Name of Organization: Barrhead Attraction and Retention Committee ("the Organization")**The Organization declares that:**

The information contained in its application is complete and accurate.

The Organization understands and agrees that any funding awarded is subject to the Organization complying with the terms and conditions of this agreement and as outlined in the Community Grant Policy ("the Policy").

The Organization agrees to the following terms and conditions:

1. The Organization agrees to be bound by the requirements set out in the Policy and Application form.
2. The Organization will use all grant funding awarded for the purposes stated within its Application. If the Organization wished to vary the purpose, it agrees to be bound by the requirements set out in the Policy.
3. Following receipt of the Grant, the Organization agrees to be bound by the reporting requirements set out in the Policy.
4. Any part of the Grant not spent as set out in the Policy or upon termination of this Agreement must be repaid to the County of Barrhead as stipulated in the Policy. The Grant may be terminated upon:
 - a. mutual consent;
 - b. 90 days written notice by either party;
 - c. demand by the County for immediate repayment in the event of a breach of any term or condition; or
 - d. if the Organization becomes insolvent
5. The Organization acknowledges that it will be liable for the full amount of the Grant and will be bound to the terms of this Agreement, even if the Organization has paid all or part of the Grant to a third party who has spent the money.
6. If requested, the Organization agrees to give the County of Barrhead access to examine the Organization's operation and/or premises to verify the Grant has been used for the purpose laid out in the Application. The Organization will provide access to all financial statements and records having any connection with the Grant or its purpose during the term of this Agreement or until all requirements have been met.
7. The Organization acknowledges that the *Freedom of Information and Protection of Privacy Act (FOIPP)* applies to records submitted by the Organization to the County in relation to the grant application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the *FOIPP Act*, subject to any applicable exceptions to disclosure under the Act.
8. The Organization agrees to indemnify and hold harmless the County of Barrhead, including all councillors, employees, and agents from any and all claims demands, actions and costs (including legal costs) for which the Organization is legally responsible, including those arising out of negligence or willful acts by the Organization or its employees or agents. Such indemnification shall survive the termination of this agreement.

The Organization represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Organization to the Agreement.

Redacted ATIA Sec. 20
Personal Information

Print Name

Shelly Pisch

Date

Aug 25/25

Print Name

Annette Driesen

Date

Aug 25, 2025



Community Grant Application Form

Application Information

Please submit completed applications to: County of Barrhead No. 11
5306-49 Street
Barrhead, AB T7N 1N5
email: info@countybarrhead.ab.ca

or

For assistance completing your application, contact 780-674-3331 or info@countybarrhead.ab.ca

Incomplete applications will not be accepted.

Applicant Information

Name of Organization: Barrhead Attraction and Retention Committee

Mailing Address: Redacted ATIA Sec. 20
Personal Information
Street Address

Barrhead AB T7N 1N1
City Province Postal Code

Phone Number: Redacted ATIA Email: _____

Contact Name: Annette Driessen

Position or Title: Committee Member

Phone Number: Redacted ATIA Email: Redacted ATIA Sec. 20
Sec. 20 Personal Information

Is your organization a registered charity or non-profit? ☐ Yes ☒ No

If yes: Alberta Registry Number: _____

Date of Incorporation: _____

Project Information

Name of Project or Event: Barrhead Hospital Post secondary Event - Experience life in Rural AB.

Start Date: October 25, 2025 Completion Date: October 26, 2025

Location of Project or Event: Barrhead Hospital and regional venues.



Community Grant Application Form

Describe Your Project or Event: See attached description

Goals:

Anticipated number of County participants, or number directly affected by event, program, or services offered:

See attached description

Target population (Children, youth, adults, seniors, families): See attached description

Describe how this project will benefit the community:

Financial Information

Project Funding:

Funds Requested from the County of Barrhead:

Cash: _____ \$ 1880.00

In-Kind: _____ \$ _____

Total Requested: _____ \$ 1880.00
(Maximum \$2,500)

Funds from Other Sources:

(List other funds including any of the organizations own funds to be used in the project)

Own Funds: _____ \$ _____

Fundraising: _____ \$ _____

Volunteer Hours \$ 20/ Hr x 90 Hours = \$ 1800 (based on 15 volunteers)

Other: _____ \$ 120 (donation of hamburger)

Other: Please Specify _____ \$ _____

Other: Please Specify _____ \$ _____

Total From Other Sources: _____ \$ 1920.00

Note: Funding from other sources must be at least equal to funding requested from the County of Barrhead

Total Project Funding:

(Total Requested Funding + Total from Other Sources)

\$ 2000 plus 1800 in volunteer time

Total = 3800 = 49%



Community Grant Application Form

Project Costs:

List a summary of the project costs here. If available, attach price quotes or other supporting documents.

Catering for Saturday barbecue	\$ 1649.00
-includes full meal, catering services,	\$
GST, and gratuity for 60 people	\$
	\$
venue rental	\$ 150.00
	\$
Volunteer gifts for Saturday event	\$ 100.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Refer to Policy for full listing of ineligible costs (e.g. day-to-day operating costs, staff wages or honorariums, flow through funding to re-distribute to others, or donations to charitable causes).

Total Project Costs: \$ 1899.00

The personal and business information provided will be used to process the Community Grant Application and is collected under the authority of Section 33 (c) of the *Freedom of Information and Protection of Privacy Act* (FOIPP). If you have questions about the collection and use of this information, please contact the County of Barrhead at 5306-49 Street, Barrhead, Alberta T7N 1N5 or 780-674-3331.

Signature of Applicant or Authorized Representative

I (We) the undersigned, certify that this application is complete and accurate and that I (we) have the authority to sign on behalf of the organization.

Redacted ATIA Sec. 20 Personal
Information

Signature

Shelly Pusch, Chair Barrhead Attraction Committee

Date

Aug 25/25

Redacted ATIA Sec. 20 Personal
Information

Signature

Annette Driessen, Committee Member

Date

Aug 25, 2025

Print Name and Title



Community Grant Application Form

For Office Use Only

☐ Application Reviewed and Approved

Grant Number: _____

☐ Application Reviewed and Denied

Council Resolution No. : _____

Funding Requested: \$ _____

Funding Approved: \$ _____

☐ Letter Sent: _____

Criteria and Evaluation (Comments must be completed if application is denied or modified):

Signature of Authorized County Representative

Date

Print Name and Title of Authorized County Representative

EXPERIENCE LIFE IN RURAL ALBERTA

DESCRIBE YOUR PROJECT OR EVENT

The Barrhead Attraction and Retention Committee has a mandate of promoting and building a stronger healthcare environment for the Barrhead community. The Committee is comprised of community volunteers, AHS personnel, and elected representatives from the Town of Barrhead and County of Barrhead. A representative from RhPAP (Alberta's Rural Health Professions' Action Plan) facilitates and advises on the Committee's numerous initiatives.

The Barrhead Attraction and Retention Committee will be hosting an "Experience Life in Rural Alberta" event on October 25th and 26th, 2025. This event aims to introduce post-secondary healthcare students to the opportunities and lifestyle of working in rural Alberta. By connecting future healthcare providers with welcoming rural communities, the event will highlight both the professional and personal rewards of rural medical practice. It aims to foster community engagement and helps students envision a fulfilling healthcare career outside urban centres.

Recognizing the urgent need to attract and retain healthcare professionals in the Barrhead community, the Committee is actively working with RhPAP to host this event.

The two-day event will see 30 healthcare students from the University of Alberta and MacEwan University arrive in Barrhead on the morning of October 25. During the two days, these students will be actively engaged in exposure and training sessions within the Barrhead Healthcare Centre. Led by AHS health professionals, these students will have real-world exposure to rural healthcare practices. (A program outline of the weekend's activities is attached to this application.)

While the Barrhead Healthcare Centre will be actively engaging the students in the medical field, the program outline provides several opportunities for the healthcare students to experience the small-town environment. The Barrhead Attraction and Retention Committee has planned a number of activities that showcase our rural community. While establishing a viable career is essential to these students, there is clear evidence to show that a meaningful and engaging community life is a driving force in the retention of our healthcare professionals.

RhPAP plays a central role in planning and funding the event by providing:

- Transportation to and from the community for students
- Accommodation for all participants
- Venue Rentals for scheduled activities
- Insurance coverage
- Meals and snacks throughout the weekend
- Activity costs relates to community engagement and tours
- Appreciation gifts for community volunteers

The Barrhead Attraction and Retention Committee will have the responsibility for the following actions:

- Hosting a Saturday evening meal and community showcase
- Providing community-branded SWAG and keepsakes
- Covering any additional costs beyond the agreed-upon budget.

Our Committee is requesting financial assistance from the County of Barrhead to assist in covering the costs of hosting the Saturday evening meal, as well as for minor expenses in hosting the community activities that demonstrate the vibrancy and engagement of our local community. The outlined budget shows the costs and donated services and products the Committee has currently secured.

ANTICIPATED NUMBER OF COUNTY PARTICIPANTS, OR NUMBER DIRECTLY AFFECTED BY EVENT, PROGRAM, OR SERVICES OFFERED

This event will involve 30 healthcare students from two post-secondary institutions. Locally, healthcare professionals within the Barrhead Healthcare Centre, including physicians, will be involved in facilitating and leading the training sessions the students will be participating in. Local operators will also be involved as they host the students for the community engagement portions of the weekend event.

Ultimately, the goal is to entice healthcare students to relocate to the Barrhead community once their training programs have been completed. The achievement of this goal will result in an very positive community-wide impact on our local healthcare system.

TARGET POPULATION

The event will focus on professional training and community engagement for 30 healthcare students from post-secondary institutions. The goal is to select participants who are open to exploring rural healthcare as a future career path and who would benefit from experiencing life and work in a rural Alberta community. The overall target population, therefore, is the entire Barrhead community.

DESCRIBE HOW THIS PROJECT WILL BENEFIT THE COMMUNITY

Rural communities throughout Alberta are facing extreme challenges to attract and retain required healthcare professionals. It is a common occurrence in our Province to observe the closure of hospital emergency units due to the lack of available physicians. This event will demonstrate a number of benefits:

For students: Real-world exposure to rural healthcare practice, lifestyle, and community life

For communities: An opportunity to recruit future healthcare professionals and showcase the value of living and working in their area

For RhPAP: Supports its mission of enhancing rural health through awareness, education, and community partnership

Additionally, the community benefits from the event through the showcasing of its community amenities and program providers. And, ultimately, the ability to attract any number of these students to return to the Barrhead community will be beneficial for the long-term stability of our healthcare system.

EXPERIENCE LIFE IN RURAL ALBERTA

TENTATIVE COMMUNITY SHOWCASE OUTLINE

Friday, October 24th

Should there be an opportunity to have the students arrive on Friday, the Committee will have them participate in the Annual Pumpkin Walk. Several community organizations will have tables set up along the Pumpkin Walk. The plan would be to have the students dispersed amongst these tables and assist the organizations with distributing treats to the children. The students would be given the opportunity to explore the Pumpkin Walk.

Students will be able to enjoy the fireworks following the Pumpkin Walk.

Saturday, October 25th

- Breakfast at the Neighborhood Inn
- Mayor of the Town of Barrhead and Reeve of the County of Barrhead to extend a welcome message to the students

Students at the Barrhead Healthcare Centre (Hospital) from 9:30 am to Noon where they will participate in a facility tour, complete training sessions, and engage with local physicians and professionals.

Noon – Lunch at the Barrhead Family Restaurant

Physicians and others to be invited to attend luncheon with students

Speeches during the luncheon from healthcare professionals, which will include physicians Pharmacist, and RNs. Emphasis of speeches to be on what to expect in a rural practice and what adjustments were made to work in rural Alberta.

2:00 to 4:00 p.m.

- Tour of the Barrhead Agrena – approximately 20 minutes
- Tour of the Barrhead Regional Aquatic Centre – approximately 20 minutes. Students to be provided with one free pass for potential use Saturday evening.
- Tour and activity in the Barrhead Curling Rink – approximately 30 minutes. Community volunteers will be available to demonstrate the sport of curling and allow students to try the sport.
- Tour of the Family Medical Clinic (to be confirmed) – approximately 30 minutes.
- Walk along the Barrhead Downtown – approximately 30 minutes. Students will be free to walk along the main street of downtown for shopping or viewing.

Following this afternoon schedule, the students will be bussed to the Schmidt riding arena.

4:30 – 6:30 p.m.

- Local cowboys will demonstrate a number of rodeo activities and skills in the Schmidt Riding Arena.
- Students will have an opportunity to try lassoing a “dummy steer” or tying the legs of a calf that has been roped by one of the rodeo professionals.
- The Committee and the rodeo professionals will judge and award two individuals who have shown a willingness to compete in these events and demonstrated some ability to conquer the challenges.

6:30 – 8:00 p.m.

- Students, rodeo volunteers, Committee members, and invited guests will enjoy a Barbecue catered by a local catering company. This event will be held at the Schmidt Riding Arena.

8:30 p.m.

- Free evening for the students.
- Students have the option of using their free pass to the Barrhead Regional Aquatic Centre.

Sunday, October 26th

L closes @ 6pm

Breakfast at the Neighborhood Inn

The following activities are being pursued for the morning following breakfast. Some of these activities are yet to be confirmed, therefore the order of the activities may be changed.

- Roxy Theatre – approximately 30 minutes. Students will view a number of short videos produced by the Barrhead community and that of AHS
- Thunder Lake Nature Hike – approximately 45 minutes. Students will be bussed to Thunder Lake where the participants will walk along a trail that follows the edge of the lake.
- Dairy Farm Tour – approximately 30 minutes. Students will be bussed to a local Dairy Farm to view and learn about the various activities and responsibilities of being a dairy farmer.
- During all bus trips, the students will be able to hear local tidbits, stories, and facts about the Barrhead community from various Committee members and guests.

Noon

- The Sunday luncheon is being planned for DeHerdt’s Garden Centre (yet to be confirmed).
- The Committee will be inviting Linda Wolfram from the Ladies’ Auxiliary to speak at the luncheon.

1:15 p.m.

- Students are bussed back to Edmonton.



Laura Rose Catering 780-305-5011

Old-Fashioned Cooking with a modern twist

laurarosecatering@yahoo.ca

Theresa Frizzell

Please ask about children's pricing and special meals!

\$29 + GST Choose 2 Meats

\$28 + GST Choose 1 Meat

Turkey, Stuffing, & Gravy-tender and so savoury

Roast Beef w/Gravy - slow-roasted with our spices until tender; served in au jus

Buttermilk Oven-Fried Chicken - delicious & crispy, marinated with our special seasonings

Stuffed Chicken Breast - stuffed with cream cheese/spinach, wrapped in bacon, served with choice of sauce

Oven BBQ Chicken - tastes like it's right off the BBQ --tender and juicy

Glazed Ham - glazed with our signature citrus sauce

Plum Chicken-served with peppers & onions in a delicious plum sauce

Pork Side Ribs- fall off the bone tender and tasty

Specialty Pricing

Salmon -delicious, flakey, & tender with our signature sauce **add \$ per person**

Prime Rib - medium rare tender and so delicious **add \$ per person**

Choose 1

Garlic Mashed Potatoes-whipped with a touch of roasted garlic

Scalloped Potatoes -smooth & creamy

Roasted Potatoes - cooked with olive oil and our special seasoning

Baby Potatoes - served with butter, dill, & green onions

Rice Pilaf - delicious & tender with vegetables

Choose 1

Glazed Carrots - delicious and tender with our balsamic/brown sugar glaze

Roasted Vegetables-carrots, zucchini, red onion, cauliflower, brussel sprouts, asparagus

Beans with Almonds, Butter & Lemon

Corn-On-The-Cob - *in season only*

Pick an extra salad if
you don't wish a hot veg.

Choose 2

Cesar Salad

Creamy Pasta

Veg & Dip

Potato Salad

Surprise Coleslaw

Creamy Cucumber/Onion

Spinach Salad

Everything But the Kitchen Sink Green Salad

Broccoli Salad

Included

Buns & Condiments

Extra Cost

\$1 pp

Our Signature Desserts -asst seasonal choices

Pick extra selections from above for \$1.00 per person

Extras

Pyrogies

add \$1.50 p.p. *cooked with bacon, butter, dill, cream*

Cabbage Rolls

add \$2 p.p. *sweet served in tomato sauce or sour with butter and dill*

Home Style Beans

add \$.50 p.p. *tastes like they were roasted for hours*

BBQ Meals

8 oz Marinated Steaks with choice of Potato, Home-Style Beans, 2 Salads, Garlic Toast & Dessert

\$38.00 + GST

Add BBQ-Style Ribs, or Chicken **\$2.00 p.p.**

Hamburger & Hot Dogs (all the fixings) with Homemade Potato Wedges, Home-Style Beans or Macaroni & Cheese, Choice of 2 salads, & Dessert **\$25.00 + GST**

Rentals

Plate	1.00 ea	Water Goblet	1.00 ea
3 pce cutlery	1.00 ea	Charger	1.00 ea
Napkins	1.00 ea	WaterJug	3.00 ea
Wine Goblet	1.00 ea	Table cloths	15.00 ea

Laura Rose Catering

BBQ Meals

8 oz Marinated Steaks with choice of Potato, Home-Style Beans, 2 Salads, Garlic Toast & Dessert
\$38.00 + GST

Add BBQ-Style Ribs, or Chicken \$2.00 p.p.

Hamburger & Hot Dogs (all the fixings) with Homemade Potato Wedges, Home-Style Beans or
Macaroni & Cheese, Choice of 2 salads, & Dessert \$25.00 + GST

Considering donation of ground beef

Estimate for 60 people

$\$23.00 @ 60 = \$1,380$ plus gst $\$69 = \$1,449$

INV# FR10720

Barrhead, Alberta T7N 1N2

Phone: 674-2851

DATE: 21-Aug-24

Receivable: Donation - Barrhead Attraction Committee

[illegible]

Etransfers can be sent to: schmidtlivestock@gmail.com

SUB-TOTAL (20%)	120.00
REG. # R104744297 G.S.T.	0.00
TOTAL	120.00



REQUEST FOR DECISION

OCTOBER 7, 2025

E

TO: COUNCIL

RE: COMMEMORATIVE NAMING POLICY

ISSUE: A policy is required to provide the governance framework for reviewing and approving requests to assign commemorative names to municipal public facilities, parks, and trails.

BACKGROUND:

- Many communities have naming policies to provide a framework to recognize noteworthy individuals associated with the community.
- September 2024 – A community member expressed interest in formally acknowledging a resident for their accomplishments and the recognition they have brought to the County.
 - Community member was advised that a policy should be considered by Council.
- County currently does not have a policy to provide guidance on how to consider such requests in a transparent and consistent manner.
- July 24, 2025 – Committee of the Whole reviewed the process of commemorative naming and directed Administration to proceed with the development of a Commemorative Naming Policy to be presented to Council.

ANALYSIS:

- Community naming policies were researched, and the following areas are included in the majority of municipal “Naming Policies”:
 - A clear definition of which municipal assets can be named or renamed,
 - Description of acceptable and not acceptable names,
 - Process for submitting an application to name/rename a municipal asset
- Attached Policy *PD-002 Commemorative Naming (Draft)* outlines a framework for reviewing and approving requests for naming municipal facilities, parks and trails.
- Roadways have not been included as a renamable asset to minimize the impact on affected residents and businesses, especially related to address changes
- An application fee, similar to that of a development permit (\$125), will be charged to the applicant but refunded if the application is approved.

STRATEGIC ALIGNMENT:

Council’s consideration and approval of this particular policy aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR	3 Rural Lifestyle
Outcome	<i>3 County maintains its rural character and is recognized as a desirable location to invest, work, live and play.</i>
Goal	3.2 County promotes & celebrates success/achievements.

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.1 County improves risk management.

Strategy 4.1.3 Create, review & update County policies.

ADMINISTRATION RECOMMENDS THAT:

Council approve Policy PD-002 Commemorative Naming as recommended by the Policy Committee.

Policy Title: Commemorative Naming

Policy Number: PD-002 **Functional Area:** Planning & Development

PURPOSE

To provide the governance framework for reviewing and approving requests to assign commemorative names to municipal public facilities, parks, and trails.

POLICY STATEMENT

County of Barrhead recognizes:

- a) That residents seek meaningful ways to express civic pride and engage with the community
- b) Importance of honouring individuals who have made a significant contribution to the County of Barrhead
- d) Need to ensure that names associated with County-owned assets reflect positively on community and align with approved criteria

SCOPE

This policy applies to the County of Barrhead Council, Administration and the public.

This policy applies to naming new County buildings, facilities, parks and trails or renaming existing County public facilities, parks and trails.

This policy does not apply to corporate sponsorship or the sale of naming rights for municipal assets, which may be pursued independently by Administration.

DEFINITIONS

- a) “*County*” means the County of Barrhead.
- b) “*Park*” means County-owned land providing outdoor recreation space
- c) “*Public Facility*” means any building or structure owned or operated by the County but does not include a highway, public roadway or bridge
- d) “*Significant Contribution*” means someone:
 - i. whose accomplishments were performed in an outstanding manner or to an uncommonly high standard that brings recognition to the County, or
 - ii. who has shown excellence, courage, or exceptional dedication to public service or community activities in the County, or
 - iii. who is a retired or deceased political figure who served in the County or represented the County in a Provincial or Federal setting.
- e) “*Trail*” means a County-owned designated path or route intended for public recreational use

GUIDELINES

1. Commemorative Naming may be applied to the following municipal assets

- a) Public Facilities
- b) Parks
- c) Trails

2. Application & Review Process:

- a) Applicant submits a renaming application to Administration including the following:
 - i. asset proposed for naming or renaming
 - ii. proposed name
 - iii. written description of the individual's contribution or the name's link to the County
 - iv. letters of support from ten (10) County residents
 - v. payment of fee as set out in the County's Rates & Fees Bylaw (refunded if the application is approved)
- b) Administration will review the application for completeness and ensure application meets policy eligibility criteria.
- c) Eligible applications will be taken to Council for decision.
- d) If approved by Council, Administration will advertise the proposed name and provide a 30-day appeal period for County residents to voice any concerns or opposition.
 - i. If no appeal is made within 30 days, the name becomes official, and signage will be installed by the County
 - ii. If a written appeal is filed within 30 days, the applicant and appellant will present to Council at a public meeting and Council will make a final decision to uphold, modify or overturn the original naming decision.
- e) Administration will maintain a list and map of all commemorative names in use.

3. Commemorative Naming Criteria:

- a) Potentially acceptable names will honour:
 - i. County resident who has served in the Canadian Armed Forces or who have lost their life in public service.
 - ii. Local individuals/families who made a significant social, political or cultural contribution to the County.
 - iii. Historical significance at a regional, provincial or national level. Priority given to themes with local significance.
 - iv. Recognizing local native wildlife, flora, fauna or natural features.
- b) Individual to be honored must be retired, deceased, or no longer actively involved in the activity, profession, or public role for which they are being recognized.

- c) Names that will not be approved:
- i. Discriminatory, racist, or derogatory names
 - ii. Names of individuals known for discriminatory behaviour and/or beliefs
 - iii. Names seen as advertising for a business or for commercial purposes
 - iv. Names with undesirable definitions or those pronounced or spelled similar to those with undesirable definitions (including names with sexual overtones, inappropriate humor and slang)
 - v. Names containing symbols or unusual characters or graphics
 - vi. Names already assigned to existing streets and park facilities in the County, or names with similar spelling or pronunciation to an existing name

REVIEW CYCLE

This Policy shall be reviewed every five (5) years or when Administration becomes aware of changes that would affect this policy.

Effective:

Approved by: Council

Resolution No:

Replaces: N/A

Last Review: N/A

Next Review:



REQUEST FOR DECISION

OCTOBER 7, 2025

F

TO: COUNCIL

RE: RESCIND POLICIES

ISSUE:

Policy Committee recommends that Council rescind 6 outdated policies.

BACKGROUND:

- October 1, 2025 – Policy Committee met and reviewed the following policies (attached) and recommended that Council rescind all 6:
 - Policy 26.02 Vehicle Weight & Dimension Regulation
 - Policy 26.04 Removal of Rubbish Etc. from Roads
 - Policy 26.05 Regulation & Control of Public Places & Assemblies
 - Policy 26.08 Dog Control
 - Policy 26.11 Use & Regulation of OHVs
 - Policy 26.12 Regulation & Control of Vehicles

ANALYSIS:

- Policies are guidelines that:
 - provide direction to employees
 - ensure situations are handled consistently
 - guide decision-making and promotes the delegation of decision making to the level that deals with the situation or provides the service
 - reduce misunderstandings and uncertainties
 - address processes, problems or situations that are repetitive or recurring.
- 6 policies listed above are obsolete and no longer serve any purpose for the County. Following table outlines specific issues for each of the 6 policies to support Council's decision to rescind:

Policy	Title	Issue	Action Needed
26.02	Vehicle Weight and Dimension Regulation	Only refers to Bylaws repealed by Bylaw 7-98 as well as the Vehicle Weight and Dimension Regulations Bylaw 6-2014 which remains active.	Rescind Policy 26.02
26.04	Removal of Rubbish Etc. from Roads	Only refers to Bylaw 207-63, and subject matter that is included in the Traffic Bylaw 6-2024.	Rescind Policy 26.04 Flag Bylaw 207-63 to be repealed

26.05	Regulation and Control of Public Places & Assemblies	Only refers to Bylaw 54-83 which amended 46-80 (rescinded by 73-82). Bylaw 54-83 & 73-82 are very similar, and both are active. Both will be repealed when the Special Events Bylaw is brought forward for consideration.	Rescind Policy 26.05 Flag Bylaws 54-83 & 73-82 to be repealed.
26.08	Dog Control	Only refers to repealed Bylaws 56-85, 3-95, 17-95, 3-2003. Replaced by the Animal Control Bylaw.	Rescind Policy 26.08
26.11	Use and Regulation of OHVs	Only refers to Bylaws 31-90, which was repealed by Bylaw 9-94. Bylaw 7-2010 repealed Bylaw 9-94. New Traffic Bylaw 6-2024 repealed Bylaw 7-2010.	Rescind Policy 26.11
26.12	Regulation and Control of Vehicles	Only refers to Bylaws 5-2004, 6-2005, 3-2008 & 3-2009 which were all repealed by Bylaw 7-2013 (and amendments 4-2015 & 4-2016) which were repealed by New Traffic Bylaw 6-2024.	Rescind Policy 26.12

STRATEGIC ALIGNMENT:

Council continuing to address outdated policies to improve risk mitigation aligns with the County 2022-2026 Strategic Plan as follows:

PILLAR 4: GOVERNANCE & LEADERSHIP

OUTCOME – Council is Transparent & Accountable

GOAL 1 County improves risk management

Strategy 3 Create, review & update County policies

ADMINISTRATION RECOMMENDS THAT:

Council rescind the following policies as recommended by the Policy Committee:

- Policy 26.02 Vehicle Weight & Dimension Regulation
- Policy 26.04 Removal of Rubbish Etc. from Roads
- Policy 26.05 Regulation & Control of Public Places & Assemblies
- Policy 26.08 Dog Control
- Policy 26.11 Use & Regulation of OHVs
- Policy 26.12 Regulation & Control of Vehicles

COUNTY OF BARRHEAD NO. 11			
Section:	By-Law Enforcement		
Title:	Vehicle Weight and Dimension Regulation	Policy No: 26.02	
Pages:	Page 1 of 1		

POLICY STATEMENT

PROCEDURE:

1. Bylaw No. 10-86 and Amending By-Law No. 9-87 (Rescinded by By-Law No. 7-98)
2. By-Law No. 6-2014 (October 7, 2014)

	Date
Approved	1986

COUNTY OF BARRHEAD NO. 11			
Section:	By-Law Enforcement		
Title:	Removal of Rubbish, Etc. From Roads	Policy No: 26.04	
Pages:	Page 1 of 1		

POLICY STATEMENT

PROCEDURE:

1. By-Law No. 207-63 as attached.

	Date
Approved	1986

COUNTY OF BARRHEAD NO. 11			
Section:	By-Law Enforcement		
Title:	Regulation and Control of Public Places and Assemblies	Policy No: 26.05	
Pages:	Page 1 of 1		

POLICY STATEMENT

PROCEDURE:

1. By-Law No. 54-83 as attached.

	Date
Approved	1986

COUNTY OF BARRHEAD NO. 11			
Section:	By-Law Enforcement		
Title:	Dog Control	Policy No: 26.08	
Pages:	Page 1 of 1		

POLICY STATEMENT

PROCEDURE:

1. By-Law No. 56-85 and Amending By-Law 3-95 (Rescinded by By-Law 17-95)
2. By-Law No. 3-2003

	Date
Approved	1986

COUNTY OF BARRHEAD NO. 11			
Section:	By-Law Enforcement		
Title:	Use and Regulation of Off-Highway Vehicles	Policy No: 26.11	
Pages:	Page 1 of 1		

POLICY STATEMENT

PROCEDURE:

1. By-Law No. 31-90 Amending By-Law 9-94 (Rescinded by By-Law 7-2010).

	Date
Approved	1986

COUNTY OF BARRHEAD NO. 11			
Section:	By-Law Enforcement		
Title:	Regulation and Control of Vehicles - Speed Limits	Policy No: 26.12	
Pages:	Page 1 of 1		

POLICY STATEMENT

PROCEDURE:

1. By-Law No. 5-2004
2. By-Law No. 6-2005 - Tiger Lake
3. By-Law No. 3-2008 - North of Pt. SW 34-61-03-W5 (Neerlandia)
4. By-Law No. 3-2009 - East ½ of 19-59-05-W5 (Lightning Bay)

	Date
Approved	1986
Amended	



presented to Council on October 7, 2025
(items shaded have changed since last meeting)



2025 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2025-279	Denied request for cancellation of property taxes on Roll # 532313024 and 541292000	CS/CAO	Letter send to landowner	Complete Sep 24/25
2025-278	Proclaimed Oct 2025 as Cybersecurity Awareness Month	CS/COMM	Web page created; Proclamation posted in office	Complete Sep 29/25
2025-275	Accepted 2026 budget "What We Heard" report for information.	COMM/CAO	Posted to website	Complete Sep 16/25
2025-274	Approved not renewing AAIP's RRS after Nov 4	COMM/CAO	Registered employers have been notified and website updated	Complete Sep 18/25
2025-273	Adopted Bylaw 8-2025 Repealing Code of Conduct Bylaw 3-2017	EA/CAO	Signed and removed from website	Complete Sep 16/25
2025-269	Adopted Bylaw 7-2025 Intermunicipal Relations Committee Bylaw	EA/CAO	Signed and posted to website	Complete Sep 16/25
2025-264	Adopted Bylaw 6-2025 Meeting Procedures Bylaw	EA/CAO	Signed and posted to website	Complete Sep 23/25
2025-254	Directed Admin to finalize scheduling with NRCB & ILWG - Stock Talk Initiative in the new year; include ASB members	CAO	Email sent to ILWG, looking at dates.	Underway
2025-253	Apply for a funding opportunity from FCM's Local Leadership for Climate Adaptation initiative for <i>"Valuing Natural Assets for Climate Resilience in the County of Barrhead"</i>	RD/CAO	Grant application submitted on Sept 9/25	Complete Sep 9/25
2025-251	Approved signing agreements with landowners for road reconstruction project 25-741	PW/CAO	Agreements fully executed	Complete Sep 2/25
2025-239	Approved Property Tax Penalty Exempt List for 436 tax rolls as identified.	CS	System updated	Complete Aug 19/25
2025-238	Approved additional 0.5 mile of shoulder pull cost in Stuber's Cat Service Ltd. contract for \$5,050 with funding coming from 2025 budget.	PW/CS	Payment made to contractor	Complete Aug 20/25
2025-236	Awarded Grazing Lease for S½ of 4-60-4-W5 to B. Koberstein (\$15,250/yr; 2026-06-01 to 2028-10-31)	EA/CAO	Agreement provided to new leaseholder for signature; All applicants notified	Underway

2025-235	Denied request to cancel or reduce fire invoice #IVC000004900 in the amount of \$3,000.	EA/CAO	Letter sent informing of decision	Complete Aug 20/25
2025-234	Authorized rescheduling the Council & Org meeting from Oct 21 to Oct 28, 2025	EA/CAO	Public notice posted	Complete Aug 20/25
2025-229	Authorized the Reeve and Deputy Reeve to sign CAO employment contract.	HR/CAO	Contract signed	Complete Jul 16/25
2025-228	Directed Admin to proceed with prelim geo-technical and develop work plan re partnership project with LSAC.	PW/CAO	LSAC advised on July 25/25	Underway
2025-227	Directed Admin to proceed with additional named insured concern as discussed in-camera.	CS/CAO	ANI has paid in full & applied for ANI status for 2025/2026. Advised ANI of Council direction	Complete Sep 22/25
2025-220	Approved Policy AD-008 Tax Recovery Process	EA	Updated in Mfiles	Complete Jul 16/25
2025-218	Rescinded policies 11.10-03, 12.13, 12.16, 12.23, 12.25, 24.04	EA	Updated in Mfiles	Complete Jul 16/25
2025-217	Approved Policy PS-015 CPO - RCMP Encrypted Radio as presented.	EA/CPO	Updated in Mfiles	Complete Jul 16/25
2025-216	Rescinded Policy 62.13 Rural Beautification and Policy 62.03 Agriculture Conservation Award.	EA	Updated in Mfiles	Complete Jul 16/25
2025-215	Approved Policy AG-003 Rural Stewardship & Enrichment as amended	EA/AF/RD	Updated in Mfiles	Complete Jul 16/25
2025-213	Appointed Ms. Layne Mullen as Development Authority Officer with all powers, duties and functions as outlined in LUB 4-2024.	CAO	Appointment made	Complete Jul 15/25
2025-212	Refer member-at-large application back to Library Board for review & recommendation.	EA/CAO	Scheduled for Oct 7/25 Council mtg; Library director notified	Underway
2025-200	Bring back information on "Intensive Livestock Working Group – Stock Talk Initiative" and how the County could collaborate with them	CAO/RD	RFD to Council Sept 2/25	Complete Sep 2/25
2025-199	Bring back information on historic YRL per capita contributions.	CAO	Provided to Council during August 19, 2025 Council meeting	Complete Aug 19/25
2025-194	Proceed with the acquisition of related vehicle & officer equipment up to \$77,141 to be funded by unrestricted reserves	CPO/CAO	Vehicle equipment has been purchased with installation occurring Oct-Jan.	Underway
2025-193	Award the contract to Wolfe Chevrolet for the purchase of a 2025 Chevy Silverado SSV at a cost of \$57,359 excluding GST	CPO/CAO	Patrol vehicle was received June 20, 2025; scheduled for outfitting on October 27, 2025.	Underway

2025-192	Approve the additional CPO FTE and direct Administration to include the position in the 2026 Operating budge	CS/CAO	Alignment with budget underway	Underway
2025-191	Approve community grant of \$2,047.50 to Agnes Memorial Mosside United Church	EA/CAO	Letter of approval sent to applicant	Complete Jun 25/25
2025-190	Engage legal counsel to explore options for alternative access to SE 26-59-06-W5	CAO	Legal counsel has been engaged, file review underway	Underway
2025-189	Directed Policy Committee to review Policy 32.04 Road Construction Standards.	PW/CAO	Admin has started the review of Policy 32.04 & associated policies	Underway
2025-188	Denied request to increase standard of undeveloped road allowance S of SE-26-59-6-W5	EA/CAO	Letter sent to landowner with update	Complete Jul 9/25
2025-187	Approve Manola Lagoon Sounding & Assessment Project at a cost of \$27,087 with additional funding coming from current year revenue	PW/CS	Sounding completed, awaiting final report; Manola lagoon sounding is scheduled for August 18, 2025.	Underway
2025-186	Approve signing STIP grant agreement w/GOA for BF 74972 & 76144 for max of \$405,000 each	EA/CAO	Agreements signed; Waiting for updated agreements from GOA	Complete Aug 14/25
2025-185	Award contract contract for BF 74538 & 74974 to Plains Constructors for \$489,200	PW/CAO	Contracts finalized	Complete Jul 8/25
2025-174	Approved 2024 Annual Report	COMM/CAO	posted to website	Complete Jun 4/25
2025-173	Approved 2026 Budget Schedule	CS/CAO	meeting invites sent out	Complete Jun 4/25
2025-172	Cancel property taxes in the amount of \$7,464.70, owed by Government of Alberta	CS	Journal entry completed	Complete Jun 5/25
2025-171 & 219	Direct Policy Committee to review Policy FN-004 Collection of Accounts Receivable	CS/CAO	Updated in Mfiles; Tentative to Council Jul 15/25; Scheduled for Jun 24/25 Policy Com.	Complete Jul 16/25
2025-170	Cancel finance charges for \$693.65 plus any accrued interest for account ALUSC0001.	CS/CAO	Journal entry completed	Complete Jun 5/25
2025-169	Set Dec 3 at 2:00pm for Public Auction and CAO to be auctioneer	CAO		Underway
2025-158	Apply for Roadside Dev Permit; upon receipt sign a Use Agreement with NSC for construction of a community baseball diamond on NE 28-61-3-W5 near Neerlandia Wastewater Lagoon	EA/CAO	Agreement signed; Received RDPT Jul 9/25, making arrangements to sign use agreement; Submitting application for Dev Permit; Inquiry made with GOA	Complete Jul 15/25
2025-157	Awarded contract for BF 72815 to Griffin Contracting Ltd. for \$172,725	PW	Contract finalized; Contractor notified	Complete Jun 24/25

2025-156	Awarded shoulder pull program contract to Stuber's Cat Service Ltd. for \$116,150.00 to complete 11.5 miles of roadway	PW	Contract finalized; Contractor notified	Complete May 26/25
2025-153	Approved updated 2025 Capital Budget	CS/CAO	Complete	Complete May 20/25
2025-152	Adopted Rates & Fees Bylaw 5-2025	EA/CAO	Posted to website	Complete May 23/25
2025-148	Accepted Status Report for 2024 ASB Business Plan	RD	Complete	Complete May 20/25
2025-146-147	Appointment of Weed and Pest Inspectors	AG/CAO	ID cards issued	Complete May 30/25
2025-133-135	Approve signing landowner agreements for construction projects 24-640, 24-740, and 25-240	PW/CAO	Fully executed	Complete May 7/25
2025-130	Approve contract with Marshall Lines 2014 for 2025 County roadway and airport line painting project for a total cost not to exceed \$ 89,711.70.	PW/CAO	Contract finalized; Contractor notified	Complete Jun 11/25
2025-129	Approve contract with Marshall Lines 2014 for 2025 Crack Sealing Program on County roadways and the airport for a total cost of \$107,010.	PW/CAO	Contract finalized; Contractor notified	Complete Jun 11/25
2025-128	Sign agreements BF 74538 land acquisition	PW/CAO	Fully executed	Complete May 7/25
2025-119	Direct Reeve to respond to committee concerns	CAO	Reeve sent email as directed	Complete Apr 15/25
2025-113	Awarded tender for BF 77360 to Plains Constructors for \$348,073 including site occupancy	PW/CAO	Contract Signed; Contractor notified	Complete May 21/25
2025-112	Adopted 2025 Property Tax Bylaw 4-2025	CS/EA	Posted to website	Complete Apr 16/25
2025-107-108	Approved 3-Year Financial Plan & 10-Year Capital Plan	CS/CAO	Posted to website April 22, 2025	Complete Apr 22/25
2025-106	Revised 2025 Capital Budget from \$6,408,757 to \$9,543,169	CS/CAO	Posted Operating Budget, Capital Budget, Budget Presentation and Budget Overview to website April 22, 2025	Complete Apr 22/25
2025-105	Adopt 2025 Operating Budget as presented with operating expenditures & revenue of \$21,124,510	CS/CAO		Complete Apr 22/25
2025-104	Approved agreement with PHSD for County to conduct 2025 elections on behalf of PHSD	RO	Fully executed	Complete Apr 23/25

2025-099	2025 Police Funding Model recalculation, to the EcDev Op Budget and IT Reserve and to bring back adjustments in the 2025 Draft budget - Apr 15	CS/CAO	Adjustments incorporated into 2025 DRAFT Budget for Council consideration	Complete Apr 15/25
2025-094	Agreement for bee hives on County land	EA/CAO	Fully executed; applicant notified of need for all hives to be included in agreement	Complete Apr 10/25
2025-091,152	Bring back Rates & Fees Bylaw to incorporate golf cart permit fees	CPO/CAO	To Council May 20, 2025; Revisions to be brought back with 3rd reading	Complete May 20/25
2025-089-090, 123	Gave first 2 readings to Golf Cart Pilot Project Bylaw and submit to AT for approval	CPO/CAO	May 6 - gave 3rd reading and sent back to AT; AT feedback received; Return to Council May 6; Waiting for AT approval before bringing back for 3rd reading	Complete May 6/25
2025-086, 124-126	1st reading of Community Standards bylaw; bring back in May	CPO/CAO	May 6 - Adopted amended bylaw; Return to Council May 6; Open to public comment	Complete May 6/25
2025-084	Appointment of Fire Guardians	EA/CAO	Fire Chief & Guardians notified & website updated	Complete Apr 3/25
2025-081	Appoint Greilach Lussier LLP as Auditor for 2025-29	CS	Auditor informed of decision	Complete Apr 1/25
2025-080	Approve 2024 audited financial statements(FS) & FIR; post FS to website	CS/COMM	Signed and posted to website	Complete Apr 22/25
2025-070	Submit topic of Challenges with Gravel Pit Provincial Approval & Renewal Process to RMA Mayors & Reeves meeting; CAO to draft statement to be presented by Reeve at the RMA Ministerial Bear Pit session	CAO	Topic presented at RMA Mayors & Reeves's mtg Mar 17/25, and statement made by Reeve at RMA Ministerial Bear Pit session to Minister Schultz Mar 18/25	Complete Mar 18/25
2025-065	Cancel finance charges in amount of \$218.86 for customer RIVER0002.	CS	Cancelled finance charges	Complete Mar 21/25
2025-064	Amend 2025 Operating Budget to include \$2,900 for a Rural Living Expo, event to be Apr 26 or May 3 (admin decides); offered in conjunction with County Appreciation Dinner.	CS/CAO	Amount included in budget	Complete Mar 6/25
2025-057	Uphold Order to Remedy Contravention for file #2024-162-1032 and varied deadline to comply with Order to April 30, 2025.	CPO/CAO	Follow up notification in writing was sent to appellant	Complete Feb 20/25
2025-051	Accepted all yr-end financial reports subject to audit adjustments & yr end finalizations	CS	Prepared for audit	Complete Feb 20/25
2025-049-050	Appoint Assessor & approve 3-year contract	CS/CAO	Contract fully executed; Waiting for signatures	Complete Mar 6/25

2025-047	Approve update to Policy PS-012 CPO Uniform & Equipment Standards	CPO/EA	Policy updated & submitted to Provincial Peace Officer Program	Complete Feb 20/25
2025-046, 167	Approve \$2,500 community grant to Barrhead Golf & Recreation Club	EA/CAO	Final report received; Letter send to recipient and cheque initiated	Complete Feb 25/25
2025-043-045	Appoint ARB Chair, Clerk, and panelists	EA	CRASC notified	Complete Feb 19/25
2025-042	Approved right-of-way agreements for BF 77360	EA/CAO	Agreements signed	Complete Feb 18/25
2025-034	Release 2024 funding to Barrhead Historical Society	CS	Cheque issued	Complete Mar 4/25
2025-033, 093	Approves forwarding Bylaw 9-2024 road closure package to AT in accordance with legislated process for Road Closures.	EA/CAO	AT approved closure & Council approved bylaw; Documents have been submitted electronically for approval	Complete Apr 1/25
2025-032	Approve 2024 reserve transactions as presented in 2024 Reserve Report	CS	Transaction complete	Complete Feb 4/25
2025-029	Approve becoming a municipal member of Northwest of 16 Regional Tourism Association for 2025 at an annual fee of \$1,000	RD/CAO	Admin attended AGM; Application form completed, signing under new Director, vendor being set up in accounting	Complete Mar 24/25
2025-027, 030	Approve additional funding sources for 2024 capital & operational projects	CS	Transactions complete	Complete Feb 4/25
2025-025	Approve marketing sponsorship opportunity request from Western Directives Inc & Nature Alive Adventures Inc in the amount of \$5,000.	EA/CAO	Payment submitted, project confirmed	Complete Feb 11/25
2025-024	Purchase 2025 Ford F-550 crew cab 4x4 truck from Barrhead Ford for \$87,965.00	AG	Truck received & being outfitted with sprayer; Unit has been ordered (4 month delivery)	Complete Jul 2/25
2025-023	Purchase steamer & trailer unit from Pumps & Pressure for a cost of \$44,744.50	PW	Received; Unit has been ordered, estimated delivery May 2025	Complete May 30/25
2025-013	Write-off one outstanding AR account for \$1,965.02 as this account is uncollectable	CS	Journal entry completed	Complete Jan 8/25
2025-011	Cancel existing certificates of title for 2 parcels of lands not sold at Dec 4/24 Public Auction; issue in name of County	Tax Clerk/CAO	Documentation submitted to land titles	Complete Jan 9/25
2025-008-010	Approve COPTER exemptions	CS	Entries made	Complete Jan 9/25
2025-006	Appoint Library member-at-large	EA/CAO	Library director notified	Complete Jan 9/25
2024-504-505	1st reading of Road Closure bylaw; Set public hearing for Feb 4/25 at 1:00 pm	EA/CAO	Feb 4/25 - Public Hearing	Complete Feb 4/25

2024-503	Admin to research details on marketing sponsorship opportunity; bring back report to Feb 4/25 Council meeting.	COMM/CAO	Feb 4/25 - presented to Council for decision	Complete Feb 4/25
2024-502	Received correspondence regarding Fire Invoice #00004415 for information.	EA/CAO	Received for information; Letter not required, rescind motion; Email drafted to landowner regarding decision	Complete
2024-501	Approved lease agreement renewal in SE 16-59-2-W5	EA/CAO	Lease finalized; Mailed to leaseholder for signature	Complete Jan 22/25
2024-457-460	Municipal Election Resolutions	EA/CAO	Website updated	Complete Jan 2/25
2024-449	Bring back options/recommendations on use of sand/salt on County roads in Thunder Lake.	PW/CAO	Draft report submitted to CAO for review; Preliminary discussions with staff	Underway
2024-410; 2025-188-190	Bring back options on use of an undeveloped road allowance to allow access to recreational property at SE 26-59-6-W5.	CAO/PW/ DEV	To Council Jun 17/25, denied request & directed to explore alternative options with legal; Cross departmental review underway	Complete Jun 17/25
2024-398	Directs CAO to move forward with exploring/negotiating options with GOA to become anchor tenant of ADLC.	CAO	Reeve & CAO engaged Minister Infrastructure at RMA, followed up requested by Minister; Mtg rescheduled Feb 25/25; Preliminary contact made with GOA to schedule mtg in new year; Draft Concept Floor Plans complete	Underway
2024-343	Include discussion on the condition of Twp Rd 604 leading to Clear Lake Campground in the 2025 budget workshops.	CS/CAO	Patching, blading, & gravel budgeted in 2025; Further discussion during Nov 27&28 budget workshop; Council reminded of topic on Oct 10/24 budget mtg; will bring back for further discussion once Rural Road Study completed by consultants	Complete Apr 15/25
2024-301	Form an IAC with Town and CAO to work with Town Admin to develop a draft bylaw to establish and define the function of an IAC	CAO	To Council Sep 16/25; Town approved Sep 9/25; Aug 21/25 ICF recommendation on IRC Bylaw; DRAFT Bylaw shared w Town CAO; Apr 30/25 met Sturgeon County to discuss models; Jan 7/25 CAOs met to discuss next steps; Sept 10/24 Town Council accepted recommendation from ICF Committee to establish forum for elected officials to exchange info of mutual interest	Complete Sep 16/25
2024-270	Approved purchase of 2025 Caterpillar 150 AWD motor grader from Finning for \$574,500 & trade-in Unit #219, a 2019 Caterpillar 140M3 motor grader, to Finning for \$305,000.	PW/CAO	New grader delivered; Suppliers have been notified	Complete May 22/25

2024-269	Approved purchase of 2025 Caterpillar D2 LGP dozer from Finning for \$277,173 & trade-in Unit #305, a 2019 Caterpillar D4K LGP dozer to Finning for \$95,000	PW/CAO	New dozer delivered; Suppliers have been notified	Complete May 22/25
2024-225	Flag Agriculture, Small Scale Operation for future discussion	CAO		Not started
2024-149, 179	Approved purchase salt/sand storage building incl installation from Coverco Buildings Ltd. for the price of \$395,426.65 excluding GST.	PW	Complete except for door installation; Contractor currently building structure; Pad constructed by COB; Contracts awarded for paving, building; Company notified	Underway
2024-070	Dispose of Unit 542, Unit 533 along with its plow attachments, which are Units 535, 536, and 537, as well as the plow attachments from Unit 543, which are Units 544 and 540.	PW/CS	Sold at auction	Complete Aug 1/25
2024-062	Council approved signing the land exchange agreement and to cancel the portion of Road Plan 2000MC north of NW 2-62-4-W5 containing approximately 0.938 ha (2.32 acres).	EA/DEV	Submitted to Land Titles for Registration; Approval received and sent to surveyor to finalize road plan; Alberta Transportation contacted for permission to close portion of road plan	Underway
2023-296; 2025-158	Negotiate Use Agreement with NSC to construct a ball diamond near Neerlandia Lagoon and bring back to Council for final consideration.	CAO/DEV	Pending Roadside Dev Permit, agreement approved by Council; To Council May 20/25; NSC signed Apr 21/25; to be returned to Council; Resent to NSC March 24/25 ; Agreement shared with NSC; project likely put on hold until 2025; Draft agreement being prepared to support discussions	Complete May 20/25
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Revisions made & resent to pit owner; Letter of Intent sent to pit owner; Discussion with owner to confirm specifications, letter drafted; Gravel pit owner notified verbally of County's intent	Underway
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Manola project approved, to be incorporated into report upon completion; Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway

2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway
2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	Community Standards Bylaw adopted; 1st rdng to Council Apr 1/25; Admin review Feb 26/25, tentative date for Council is Apr 1/25; Reviewed with Council at Dec 5/24 Committee of Whole; Bylaw is drafted, timeline to be discussed with Council; Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Complete May 6/25
2017-245	Policy for Special Events	CAO/Dev	Discussion with Council at Dec 5/24 Committee of Whole; Reviewing policies from neighbouring municipalities	Underway



AAIP Rural Renewal Stream Monthly Status Report



September 2025 **TO DATE**
(Nov 7, 2022 - Sep 30, 2025)

EMPLOYERS		
Employers that have expressed interest	0	62
Employers enrolled	1	44 (15 active employers with open vacancies)

CANDIDATES		
Candidates that have expressed interest*	3	226
Candidates endorsed	3	180
(Current temp. foreign worker in Canada)	(3)	(140)
(International applicants)	(0)	(40)

POSITIONS		
Total positions enrolled in RRS (vacant or filled)	5	233 (40 positions currently vacant)
Positions filled through RRS	3	180
(Started working & living in community)	(3)	(129)
(Pending nomination or arrival to community)	(0)	(51)

*Number may not be fully representative of candidate interest, as the County may not hear from every interested candidate who applies to the employer directly.



Graders

- Graders are blading gravel roads and rough areas on oiled roads

Gravelling

- Gravelling 2025 maintenance projects out of the Vega and Fort Assiniboine gravel pits using County trucks

Drainage

- Building approaches, replacing and repairing culverts and cleaning out drainage issues utilizing the backhoe and tandem gravel truck

Roadside Mowing

- Tractor and mower are working in the southeast corner of County. This will complete all gravel roads in the County. Focus will then be to mow all paved roads to property line and mow the airport.

Construction

- Working on Job #741 (Township Road 624A west of Highway 769). Old road has large volumes of black dirt that needs to be removed. Borrow dirt has been good quality, with short haul distances keeping the construction advancing at a reasonable rate.

Labour

- Completing fencing on Job #24-240 (Range Road 50 south of Highway 654), sign repairs, culvert delivery, and campground and transfer station maintenance.

Shop

- Equipment repair and maintenance. Sand and snowplow truck rig up will take place in October.

Utilities

- Final report on Manola Pumphouse Upgrade Study has been provided by Associated Engineering. Report will be discussed in upcoming budget meetings with Council and will help to inform necessary upgrades to our water distribution system.
- A project scoping meeting was held with Associated Engineering to carry out an evaluation on the Manola Regional Water Line meter vault. This project will be paid for by the Barrhead Regional Water Commission as the facility belongs to them. Funds have been previously allocated for this project.
- Several large water meters have reached the end of their life and will require replacement, including the Neerlandia Co-op Home & Farm Centre as well as the Neerlandia Public Christian School. Estimated costs for replacement water meters are approximately \$700 each.
- Manola wastewater line was flushed out utilizing the County water truck as per normal fall operations.
- All other testing and monitoring are being carried out as per normal operations.



ALBERTA ASSOCIATION OF
AGRICULTURAL SOCIETIES

780.427.2174

J.G. O'Donoghue Bldg.
7000 – 113 Street, Edmonton, AB T6H 5T6

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PRESS RELEASE

Celebrating Northern Alberta's Farm Families: Awards Program Honours Excellence, Leadership, & Legacy

Event Press Release:

Northern Alberta
Farm Family Awards

Date Release:

September 15, 2025

The Alberta Association of Agricultural Societies (AAAS) is proud to announce the return of the Northern Alberta Farm Family Awards, a program dedicated to recognizing and celebrating the outstanding farm families who form the backbone of Northern Alberta's agricultural communities.

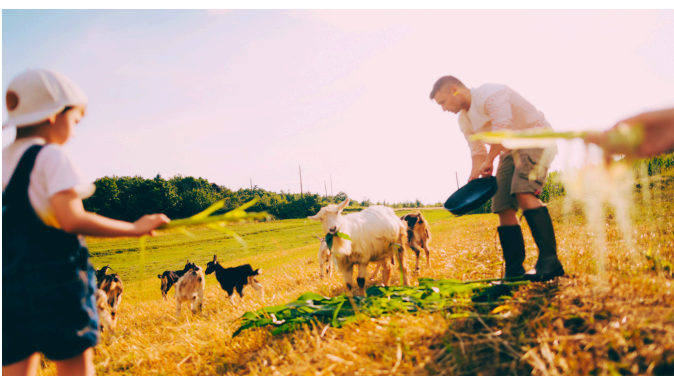
This initiative honours families who demonstrate excellence in agricultural production, community leadership, and innovation. Many of these families have stewarded their land and contributed to their communities for generations, with some farms boasting histories of 75 to 100 years or more.

"Farm families are the heart of our rural communities," said Tim Carson, AAAS CEO. "Through these awards, we want to shine a light on the incredible contributions Northern Alberta families make, not just to agriculture, but to community life, rural leadership, and the future of our province."

For many years, programs like the BMO Farm Family Awards have highlighted farm families in Southern and Central Alberta. After a short hiatus, it is once again time to shine the spotlight on the incredible families of Northern Alberta, fostering stronger community pride and awareness of the region's vital role in Alberta agriculture.

The objectives of the program include:

- Celebrating farming excellence and stewardship.
- Strengthening rural identity and community pride.
- Encouraging youth and new farmers to invest in Northern Alberta's agricultural future.
- Highlighting sustainable practices, innovation, and leadership in farming communities.





Agricultural societies across Northern Alberta in conjunction with local municipalities, will play a central role in coordinating the nomination process, promoting the awards, and engaging local families and communities. Their longstanding presence and trusted leadership make them ideally positioned to identify and honour deserving farm families.

The impact of these awards reaches far beyond recognition. They strengthen the social fabric of rural communities, inspire youth to step into leadership roles, and bring visibility to the families who sustain Alberta's food systems, land stewardship, and rural institutions. By bridging the urban-rural divide, the program also creates opportunities for deeper relationships between rural communities and the provincial government, paving the way for more inclusive policy development.

Sponsorship opportunities are available for organizations wishing to align with this important initiative and demonstrate their commitment to supporting Northern Alberta's agricultural legacy. The Northern Alberta Farm Family Awards will serve as a catalyst for celebrating heritage, encouraging innovation, and investing in the future of agriculture across the province.

For more information, please contact Tim Carson, CEO of the Alberta Association of Agricultural Societies, at tim@albertaagsocieties.ca.

About the Alberta Association of Agricultural Societies (AAAS)

The Alberta Association of Agricultural Societies (AAAS) supports and connects over 292 agricultural societies across the province, fostering community growth, leadership, and innovation in rural Alberta.

Federal Government Plan: Canada Post Corporation Review

WHEREAS the Federal Government has announced a planned Canada Post Corporation Review from October 1, 2025 to March 31, 2026 as follows:

Notionally, public consultations may be undertaken to consider the Canadian Postal Service Charter (2009) and to get a pulse on Canadians' needs and use of the postal service. Should engagement be necessary, the goal would be obtain [sic] views from Canadians and stakeholders to redefine the government's service-oriented vision for Canada Post, in a context where the postal industry landscape has changed, the needs of Canadians have evolved, and the volume of mail and letters has declined significantly to the point where Canada Post's sustainability has been undermined.¹

WHEREAS the current plan does not ensure that there will be any public consultation or engagement with all stakeholders, and the process and terms of reference for the mandate review have yet to be announced.

WHEREAS the recent Industrial Inquiry Commission report recommended service cuts in the form of post office closures and the reintroduction of the community mailbox conversion plans of the last Federal Conservative government.

WHEREAS it will be crucial for the mandate review to hear the views from municipalities on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the Canadian Postal Service Charter, home mail delivery, parcel delivery, keeping daily delivery, improving postal banking, greening Canada Post, EV charging stations, food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible – and at the same time, helping to ensure that good jobs stay in their communities and that Canada Post can remain financially self-sustaining.

THEREFORE, BE IT RESOLVED that (name of municipality) formally writes the Minister of Government Transformation, Public Works and Procurement, Joël Lightbound, to demand that no mandate review takes place until Canada Post returns to stabilized operations, until the full impact of the stamp price increase is realized, and until parcel volumes reflect sectoral demand.

THEREFORE, BE IT RESOLVED that (name of municipality) will include in its letter to Minister Lightbound that any review of Canada Post and the Canadian Postal Service Charter must be done through a full and thorough transparent public review of Canada Post, including public hearings, with all key stakeholders, in every region of Canada.

THEREFORE, BE IT RESOLVED that (name of municipality) will make a written submission and/or participate in hearings to provide input in the upcoming mandate review of Canada Post.

¹ Secretariat, Treasury Board of Canada. 2025. "Consulting with Canadians." Canada.ca. <https://www.canada.ca/en/government/system/consultations/consultingcanadians.html>. Accessed September 5, 2025. Search term "Canada Post Corporation Review"

MAILING INFORMATION

1) Please send your resolution to the Minister responsible for Canada Post, and your Member of Parliament:

- Joël Lightbound, Federal Minister of Government Transformation, Public Works and Procurement, House of Commons, Ottawa, Ontario, K1A 0A6
- Your Member of Parliament

Note: Mail may be sent postage-free to any member of Parliament. You can get your MP's name, phone number and address by going to the Parliament of Canada website at <https://www.ourcommons.ca/Members/en>

2) Please send copies of your resolution to:

- Jan Simpson, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
- Rebecca Bligh, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario, K1N 5P3

L

A follow up to the previous letter.

Douglas Drozd
Reeve
County of Barrhead

Begin forwarded message:

From: Marty Le Gallez <mlegallez@cupw-sttp.org>
Date: October 2, 2025 at 8:59:00 AM MDT
To: Doug Drozd <ddrozd@countybarrhead.ab.ca>
Subject: [EXTERNAL] - Letter from Jan Simpson, CUPW National President

BY EMAIL

October 2, 2025

Reeve Doug Drozd
County of Barrhead No. 11
5306 49 St
Barrhead (AB) T7N 1N5
ddrozd@countybarrhead.ab.ca

Dear Reeve Drozd,

Re: Federal Government Attacks Public Postal Service – Stop the Cuts!

I had written you a few days ago to let you know about the pending mandate review of Canada Post and the *Canadian Postal Service Charter*. It seems that the Government could not wait for public input and instead chose to announce drastic service cuts. These cuts are based on the Industrial Inquiry Commission (IIC) recommendations made by William Kaplan – a process that had very little public awareness or consultation. The cuts include:

- Ending door-to-door delivery for four million households, eliminating thousands of jobs.
- Scrapping the moratorium on post office closures which could lead to degraded service or the complete removal of community post offices from

some municipalities.

- Degrading service standards for mail, especially when some people still rely on it for daily needs.

These cuts will have a particularly hard impact on seniors, people with disabilities, and rural, remote and Indigenous communities. Minister Lightbound made no announcements about how Canada Post could increase services and diversify its revenue streams.

Postal workers went on a nation-wide strike to protect this vital public service and because we are still without new collective agreements after two years of negotiations. We know it's not easy for many to live without the high-quality postal service that we are proud to deliver, but we ask for your support in defending our public post office.

I am asking your municipality to pass or update your resolution to:

- 1) Demand an immediate halt to the service cuts, to look instead for ways to increase services and revenues in other areas, and that no mandate review takes place until Canada Post returns to stabilized operations,
- 2) Ask the Government to commit to a fully transparent, public process for the upcoming mandate review involving input and hearings from all stakeholders in all regions, and;
- 3) Make a written and/or oral submission to the mandate review – if you have the capacity and depending upon how the review is structured.

Sincerely,

Jan Simpson
National President
Canadian Union of Postal Workers

Encl.

c.c.: CUPW National Executive Board and Regional Executive Committees, CUPW Locals, CUPW Specialists

Hands Off Our Post Office - Stop the Cuts

WHEREAS the Federal Government has announced drastic cuts to our treasured public post office – eliminating good jobs, ending door-to-door delivery, removing the moratorium protection on post office closures, and changes to delivery standards for the mail.

WHEREAS the Federal Government has done this without meaningful public consultation and has made this decision unilaterally prior to a planned Canada Post Corporation Review from October 1, 2025 to March 31, 2026, effectively eliminating any opportunity for input from the people who will be most affected;

WHEREAS thousands of postal jobs will be destroyed and four million households will lose door-to-door delivery, most within next few years;

WHEREAS post office closures could degrade or completely remove service in many communities;

WHEREAS these cuts will hurt seniors and people with disabilities in particular;

WHEREAS it is crucial for the Government and mandate review to hear the views from municipalities on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the *Canadian Postal Service Charter*, keeping daily home mail and parcel delivery to the door, improving postal banking, greening Canada Post, adding EV charging stations, adding food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities to help older Canadians to remain in their homes for as long as possible – and at the same time, helping to ensure that good jobs stay in their communities and that Canada Post can remain financially self-sustaining;

THEREFORE, BE IT RESOLVED that (name of municipality) formally writes the Minister of Government Transformation, Public Works and Procurement, Joël Lightbound, to:

- Demand an immediate halt to the service cuts, and to look instead for ways to increase services and revenues in other areas, such as those as noted above,
- Demand that no mandate review takes place until Canada Post returns to stabilized operations, and;
- Demand that any review of Canada Post and the *Canadian Postal Service Charter* must be done through a full and thorough transparent public review, including public hearings, with all key stakeholders, in every region of Canada;

THEREFORE, BE IT RESOLVED that (name of municipality) will make a written submission and/or participate in hearings to provide input in the upcoming mandate review of Canada Post.

MAILING INFORMATION

1) Please send your resolution to the Minister responsible for Canada Post, and your Member of Parliament:

- Joël Lightbound, Federal Minister of Government Transformation, Public Works and Procurement, House of Commons, Ottawa, Ontario, K1A 0A6
- Your Member of Parliament

Note: Mail may be sent postage-free to any member of Parliament. You can get your MP's name, phone number and address by going to the Parliament of Canada website at <https://www.ourcommons.ca/Members/en>

2) Please send copies of your resolution to:

- Jan Simpson, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
- Rebecca Bligh, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario, K1N 5P3

RMA Member Briefing

Minister of Municipal Affairs Mandate
Letter

Overview

On September 22, 2025, the Premier provided Hon. Dan Williams, Minister of Municipal Affairs, with a [mandate letter](#). The letter includes several significant directives, many of which could have significant impacts on municipal land use and development, finance, governance, and autonomy.

The letter includes 13 directives. Based on RMA's analysis, the directives can be broadly grouped into the following themes:

- ◆ Land use planning and development
- ◆ Municipal Finance
- ◆ Municipal Governance
- ◆ Municipal autonomy
- ◆ Other

This document is intended to provide RMA members with an initial summary and analysis of the mandate letter and follow-up/next steps. RMA has reached out to Minister Williams and Municipal Affairs staff to better understand the intent and implementation process related to the directives, as well as to seek an opportunity to work with government to mitigate risks and impacts the directives may have on rural municipalities.

The directives and analysis related to each theme are on the following pages.

Overall Analysis

The mandate letter indicates an interest on the part of the GOA in making significant changes to how municipalities function. RMA continues to prioritize a partnership with the GOA which includes mutual recognition that provincial and municipal levels of government must work together to support strong communities and economic growth. Unfortunately, the mandate letter appears to suggest that municipalities present a series of “problems to be fixed,” rather than recognition of municipalities as another level of government with which to partner. Rather than a focus on continuing to work with RMA to address fundamental challenges impacting rural municipalities, such as eliminating legislative loopholes to allow non-payment of municipal taxes, and developing a stable, equitable regulated assessment model, the letter prioritizes reductions in municipal autonomy as solutions to problems that are still yet to be supported with evidence, or in some cases even defined.

RMA plans to pursue collaboration with government to ensure that implementation of the mandate letter directives minimizes risks to municipal autonomy and viability. However, it is disappointing that this must be the focus, as opposed to working together to implement directives that reflect a partnership and respect for municipalities on the part of the GOA.

Land use planning and development

Directives

- ◆ Continue working with municipalities and local businesses to benchmark, measure and reduce the time it takes to approve permits to create a more attractive business investment environment.
- ◆ Review and engage on how the government can support urban development that meets young Albertans' goals of home ownership in safe, affordable, attractive, livable family-friendly communities that reflect Alberta's distinct values and heritage.
- ◆ Complete development of an 'Automatic Yes' permitting program which will set shortened approval timeframes for all permitting overseen by the Ministry of Municipal Affairs coupled with an automatic approval for applications that are not rejected prior to the lapse of the maximum allowable assessment period.
- ◆ Streamline approval processes and reduce impediments for all permitting overseen by the Ministry of Municipal Affairs to enable the timely development of affordable housing.

Analysis

The directives related to land use planning and development are linked to streamlining permitting processes and reducing approval timelines. Since early 2025, RMA has participated in the Government of Alberta's "Enabling Growth and Housing Affordability" engagement, which has focused on reviewing various municipal powers and processes related to land use and development with the intent of reducing barriers to residential construction. The engagement has included a focus on approval timelines, development permit requirements, and an "automatic yes" permitting program.

RMA's position through the engagement and in relation to the mandate letter is based on the following:

- ◆ Lack of clarity on need for further streamlining: As Alberta is currently leading the country in residential construction development, it is unclear as to why further streamlining is warranted, especially if it reduces municipal land use planning autonomy.
- ◆ Lack of clarity on causes of lengthy application processing times: Based on RMA engagement with municipalities, lengthy permit and approval processing times, particularly in rural municipalities, are rare. When they do occur, they are usually tied to incomplete/incorrect applications or applicants with limited experience that require extra support from the municipality. Reducing timelines or limiting the scope of permitting requirements are unlikely to address applicant difficulties, and if anything may exacerbate them.
- ◆ Applicability to rural permitting and approvals: Both the engagement and mandate letter appear to be focused on urban municipalities, based on references to affordable housing and urban development. RMA is concerned that changes intended to streamline urban residential development could cause unintended consequences in rural areas, especially related to industrial development. Any changes in this area must be evaluated through a rural lens.
- ◆ Risks of automatic yes permitting: Depending on the scope and requirements, automatic yes permitting could introduce significant risks to municipalities. An automatic yes system is one in which municipalities automatically approve, without review, certain low-risk or routine permit applications. This concept is also applied to automatic approval of more complex permits if the municipality is unable to process them within a legislated timeframe.
 - Such a requirement could lead to confusion for applicability to non-residential permits (especially those that intersect with provincial approval requirements), less

collaboration on complex applications as municipalities choose to deny them rather than risk exceeding timelines, abuse by applicants submitting intentionally poor quality submissions to exceed timeline, and may increase the risk of unsafe developments and the likelihood of appeals.

Municipal Finance

Directives

- ◆ In consultation with municipalities and the business community, explore and make recommendations for ways to limit excessive municipal property tax increases for businesses and residents.
- ◆ Develop and implement a strategy to protect Albertans from specialized municipal taxes directed at homes that are not a primary residence.

Analysis

Municipalities have access to a very limited set of revenue-generating tools, with property taxes being by far the most important. While the first directive above is quite broad, the reference to limiting “excessive” property tax increases implies the possibility of potentially significant reductions to municipal autonomy. Sudden year-to-year changes in property tax rates are often linked to a deteriorating assessment base, other serious fiscal challenge facing a municipality, or the product of ongoing provincial downloading of costs related to policing seniors housing, collection of education taxes, and others. In this way, such an increase is typically not “excessive” from a municipal perspective, although it may be perceived as such by property owners. For this reason, RMA would strongly prefer that the GOA work with RMA and other municipal stakeholders to understand how frequently “excessive” tax rate increases occur across the province, what may be driving sudden changes to municipal tax rates and seek ways to mitigate this through funding or capacity support.

If this is proven to be a widespread problem, there is a need to understand and address the root causes prior to taking a punitive approach by limiting the ability of some or all municipalities to set tax rates based on local needs and priorities. Doing so is likely to exacerbate the underlying issues and lead to new unintended consequences related to viability risks and sudden decreases in service levels.

Municipal Governance

Directives

- ◆ Complete work on a universal code of conduct for elected municipal officials and senior municipal staff that strengthens decorum and protects the freedom of speech of elected members, while ensuring an elected member cannot be impeded from fulfilling their duties as an elected representative by their elected colleagues.
- ◆ Review and provide recommendations regarding how to strengthen the role of elected municipal officials as the key policy and decision makers and supervisors of unelected municipal officials in municipal governments.
- ◆ Conduct a review of compensation and benefits for municipal officials to ensure taxpayer dollars are being respected and compensation levels are commensurate with time commitment and responsibility, including through the establishment of a municipal salary disclosure.

Analysis

To function effectively, municipalities must have the autonomy to make decisions that reflect local preferences while being supported by accountability mechanisms to address inappropriate or counter-productive behaviour. Strong municipal governance is also dependent on a clear delineation between the roles of elected officials and administrators. All three of the directives included within the “municipal governance” theme have the potential to significantly impact how councils and administrators function.

Earlier in 2025, Bill 50’s removal of previous code of conduct provisions came as a surprise to many. While opinions on the benefit versus risk of the change were mixed among municipalities, the decision left a sudden gap in relation to governance accountability mechanisms. While the previous code of conduct regime included significant weaknesses, the complete absence of an accountability mechanism introduced new risks to municipal governance. While a universal code of conduct (as referenced in the directive) may address some of the weaknesses of the previous approach, it will be important to ensure that it is sufficiently strong to support consistency in how complaints are launched, investigated and responded to without allowing for over-reach or abuse of code powers to stifle dissenting opinions, while also recognizing that municipalities have varying levels of capacity.

The directive also introduces significant questions as to who will be responsible for implementing codes of conduct (municipality, central body, or both), scope of sanctions, appeal mechanism, responsibility for costs (if a central body is formed), or to whom codes will apply (the reference to “elected municipal officials and senior municipal staff” is vague).

Bill 50 also introduced changes to CAO accountability requirements, including some that municipal stakeholders have deemed as impractical (such as requirements that CAOs report on all instances of exercising “natural person powers”). The directive related to strengthening the role of elected officials as “key policy and decision makers and supervisors of unelected municipal officials” indicates that additional accountability and reporting requirements are forthcoming. While RMA recognizes the importance of transparency and communication as driving components of strong council-CAO collaboration, characterizing the relationship as supervisory rather than a partnership undermines the importance of clear roles and mutual respect between councils and CAOs.

RMA is unclear on the intent behind the compensation review and salary disclosure directive for municipal “officials” (it is not clear if this is specific to elected officials or includes administration as well). While such a requirement may enhance transparency, it will be crucial that such disclosures are provided with adequate context as to why compensation may vary across municipalities and how this is driven by local conditions. Failing to do so could lead to unfair or misinformed public criticism, and potentially negatively impact interest in running for municipal office as well as recruitment and retention of highly skilled and experienced administrators.

Municipal Autonomy

Directives

- ◆ Work collaboratively with municipalities to eliminate conflicts between provincial policy and municipal bylaws and policy.
- ◆ Review and make recommendations to strengthen Alberta's municipalities to ensure all Albertans are served by strong viable communities with the appropriate capacity to efficiently and effectively deliver necessary services.

Analysis

In 2024, Bill 20 amended the MGA to allow Cabinet to amend or repeal municipal bylaws that do not align with "provincial policy." RMA's initial response to this change included the following analysis:

This amendment increases the influence that provincial politics can have in local government. While the current Minister has insisted that he has no plans to use the power (which begs the question of why it is included in the bill), RMA foresees a wide range of possibilities, including a lowering of tax rates or development levies in response to industry or developer pressure, elimination or modification of road ban requirements, a reduction or elimination of penalties on unpaid taxes, and many others. Basically, as the bill is written, if it is in a bylaw, it could be repealed or amended in a specific municipality or a provincewide basis.

The introduction of political parties in local government introduces a future scenario where this power could be used by the province for partisan political purposes. If a council consists of party members not aligned with the provincial government, these new powers could be used to undermine the ability of a municipality to operate in the local interest, or force unwilling municipalities to address certain local issues in alignment with the province's preferred approach.

Bill 50, released in 2025, allowed for further progression of this power by allowing for regulation-making authorities to define "provincial policy." At this point, no regulation has been drafted. However, this directive indicates that the GOA will prioritize ensuring that they may exercise this power moving forward.

The Minister has publicly stated that this directive is intended for large cities, specifically in relation to implementation of policies or services that the GOA views as non-core. From RMA's perspective, this does not ease concerns with the potential future use of the power to interfere in municipal decision-making related to land use planning, tax rates, or other areas.

The second directive related to municipal viability is quite broad and open to interpretation. Municipal viability is an ongoing issue across the province, and RMA has indicated to the Minister of Municipal Affairs a willingness to collaborate in reviewing current viability monitoring and dissolution processes to ensure that the appropriate metrics are used to track municipal health, and that the viability review and dissolution process properly consider impacts on absorbing rural municipalities. Ultimately, supporting viable communities is based on ensuring that each receives appropriate provincial support relative to

their infrastructure and service delivery responsibilities, and that downloading of provincial responsibilities no longer occurs.

RMA will be seeking clarity on the references to “appropriate capacity” and “necessary services,” as neither are currently used to inform municipal health or viability to RMA’s knowledge. If properly defined and measured, such an approach may be helpful, but if such terms are applied in a subjective or non-data supported manner, they could lead to unintended impacts.

Other

Directives

- ◆ Maintain and build relationships of trust, partnership, and open dialogue with municipal leaders across the province and bring feedback and solutions from these discussions with municipal leaders to Caucus and Cabinet for timely consideration and action.
- ◆ In coordination with the Minister of Transportation and Economic Corridors, who is lead, and the Associate Minister of Water, accelerate the development of an integrated water program that facilitates increased water treatment and distribution for residential, industrial, and agricultural water use across Alberta.

Analysis

RMA appreciates the commitment to build partnerships with municipalities and is pursuing the same goal. As mentioned in the initial analysis earlier in this briefing, many of the directives in the mandate do not appear to reflect this intent.

RMA appreciates continued work on a new water funding stream to direct provincial support to municipal water projects serving non-residential properties. To RMA's knowledge, this would be already underway. RMA is concerned that the program, as currently envisioned, attempts to support both non-residential projects in rural areas, as well as residential projects in high-growth urban areas. Combining two very different purposes under one funding envelope risks confusion and difficulties in evaluating projects against one another.