

1.0 CALL TO ORDER

2.0 APPROVAL OF AGENDA

3.0 MINUTES

3.1 REGULAR MEETING HELD APRIL 1, 2025

[Schedule A](#)

4.0 ACTION ITEMS:

**4.1 SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 25-SUB-037
NE 18-58-2-W5 - (KERCKHOF)**

Administration recommends that Council approve subdivision application 25-SUB-037 proposing to create a Country Residential Lot out of NE 18-58-2-W5 with a reduction in parcel size to a maximum of 15 ac, and further that the approval is subject to the conditions as presented.

[Schedule B](#)

4.2 2025 JOINT ELECTION AGREEMENT WITH PEMBINA HILLS SCHOOL DIVISION

Administration recommends that Council approve Administration to enter into an agreement to conduct the 2025 Municipal Election on behalf of Pembina Hills School Division.

[Schedule C](#)

4.3 2025 OPERATING & CAPITAL BUDGET

Administration recommends that:

- Council adopt the 2025 Operating Budget as presented; with 2025 operating expenditures and revenue of \$21,124,510 respectively.
- Council revise the 2025 Capital Budget from \$6,408,757 to \$9,543,169, as presented.

[Schedule D](#)

4.4 3 YEAR FINANCIAL PLAN & 10 YEAR CAPITAL PLAN

Administration recommends that Council approve the 3-Year Financial Plan for 2026 – 2028 and the 10-Year Capital Plan for the County of Barrhead as presented.

[Schedule E](#)

4.5 2025 PROPERTY TAX BYLAW

Administration recommends that Council gives 3 readings to Bylaw 4-2025 Property Tax Bylaw.

[Schedule F](#)

**4.6 RECOMMENDATION FOR TENDER AWARD – TENDER 77360
BRIDGE REPLACEMENT & OTHER WORK**

Administration recommends that Council awards the construction contract for Bridge File 77360 Bridge Culvert Replacement and Other Work to Plains Constructors Canada Ltd. for \$348,073, including site occupancy, excluding GST.

[Schedule G](#)

4.7 IN-CAMERA

4.7.1 EXTERNAL COMMITTEE CONCERNS – FOIPP Sec. 17 Personal Information

5.0 REPORTS

5.1 COUNTY MANAGER REPORT

Administration recommends that Council accept the County Manager's report for information.

- Resolution Tracking List

[Schedule H](#)

5.2 DIRECTOR OF CORPORATE SERVICES REPORT

Administration recommends that Council accept the Director of Corporate Service's report for information.

- Cash, Investments, & Taxes Receivable as of March 31, 2025

[Schedule I](#)

- Payments Issued for the month of March 2025

[Schedule J](#)

- YTD Budget Report for the 3 months ending March 31, 2025

[Schedule K](#)

- YTD Capital Recap for period ending March 31, 2025

[Schedule L](#)

- Elected Official Remuneration Report as at March 31, 2025

[Schedule M](#)

5.3 PUBLIC WORKS REPORT

(11:00 a.m.)

Administration recommends that Council accept the Director of Infrastructure's report for information.

[Schedule N](#)

5.4 COUNCILLOR REPORTS

6.0 ADJOURNMENT

REGULAR MEETING OF COUNCIL - HELD APRIL 1, 2025

Regular Meeting of the Council of the County of Barrhead No. 11 held April 1, 2025, was called to order by Reeve Drozd at 9:00 a.m.

PRESENT

Reeve Doug Drozd
Deputy Reeve Marvin Schatz
Councillor Ron Kleinfeldt
Councillor Paul Properzi
Councillor Walter Preugschas
Councillor Jared Stoik (joined at 9:07 a.m.)

**THESE MINUTES ARE
UNOFFICIAL AS THEY HAVE
NOT BEEN APPROVED BY THE
COUNCIL.**

ABSENT

Councillor Bill Lane

STAFF

Debbie Oyarzun, County Manager
Pam Dodds, Executive Assistant
Ken Hove, Director of Infrastructure

Tamara Molzahn, Director of Corporate
Services
Tara Troock, Development Clerk

ATTENDEES

Brad Lussier, CPA – Greilach Lussier LLP
Karen Pronishen & Savannah Belyk – Barrhead FCSS
Barry Kerton - Town and Country Newspaper

RECESS

Reeve Drozd recessed the meeting at 9:00 a.m.

Reeve Drozd reconvened the meeting at 9:07 a.m.

Councillor Stoik joined the meeting at 9:07 a.m.

APPROVAL OF AGENDA

- 2025-074 Moved by Deputy Reeve Schatz that the agenda be approved with the following additions:
Item 4.9 In-Camera – 2025 Police Funding Model recalculation – *FOIP Sec. 24 Advice from Officials*
Carried Unanimously.

MINUTES OF REGULAR MEETING HELD MARCH 4, 2025

- 2025-075 Moved by Councillor Preugschas that the minutes of the Regular Meeting of Council held March 4, 2025, be approved as circulated.
Carried Unanimously.

Tamara Molzahn and Brad Lussier joined the meeting at 9:10 a.m.

DELEGATION – GREILACH LUSSIER LLP (AUDITOR)

Brad Lussier for Greilach Lussier LLP met with Council and provided them an overview of the audit of the 2024 financial records for the County of Barrhead.

- 2025-076 Moved by Councillor Stoik to move in-camera with Brad Lussier from Greilach Lussier LLP at 9:45 a.m.
Carried Unanimously.

Debbie Oyarzun, Tamara Molzahn, Pam Dodds, and Barry Kerton exited the meeting for the in-camera session at 9:45 a.m.

- 2025-077 Moved by Councillor Properzi to move out of in-camera at 9:51 a.m.
Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD APRIL 1, 2025

Debbie Oyarzun, Tamara Molzahn, Pam Dodds, Brad Lussier and Barry Kerton re-entered the meeting at 9:51 a.m.

2025-078 Moved by Councillor Preugschas that Council approve the 2024 audited Financial Statements as presented.

Carried Unanimously.

2025-079 Moved by Councillor Kleinfeldt that Council approve the 2024 audited Financial Information Return (FIR) as presented.

Carried Unanimously.

2025-080 Moved by Councillor Properzi that Administration publish the 2024 audited financial statements to the County website.

Carried Unanimously.

Council thanked Brad Lussier from Greilach Lussier LLP for his report and he exited the meeting at 9:55 a.m.

APPOINTMENT OF AUDITOR

2025-081 Moved by Deputy Reeve Schatz that Council appoint Greilach Lussier LLP as its Auditor for the fiscal years 2025 – 2029.

Carried Unanimously.

DIRECTOR OF CORPORATE SERVICES REPORT

2025-082 Moved by Councillor Kleinfeldt to accept the following Director of Corporate Services reports for information:

- Cash, Investments & Taxes Receivable as of February 28, 2025
- Payments Issued for the month of February 2025
- YTD Budget Report for 2 months ending February 28, 2025
- YTD Capital Recap for period ending February 28, 2025
- Elected Official Remuneration Report as of February 28, 2025

Carried Unanimously.

Tamara Molzahn departed the meeting at the time of 10:10 a.m.

Tara Troock joined the meeting at 10:12 a.m.

**SUBDIVISION APPLICATION – MUNICIPAL PLANNING FILE 24-R-944
S ½ NE 3-57-1-W5 (HANDZIUK)**

2025-083 Moved by Councillor Preugschas that Council approve subdivision application 24-R-944 proposing to create a 5.19 ha (12.82 ac) Country Residential lot out of S ½ of NE 3-57-1-W5 with the conditions as follows:

1. That prior to the registration of an instrument effecting this plan, the registered owner and/or developer enter into and comply with a land acquisition agreement for 5 m of road widening within the proposed and remainder parcels with Sturgeon County pursuant to Section 655 of the *Municipal Government Act*. The land acquisition agreement shall be registered by way of caveat against the title of the proposed parcel and the remainder.
2. That concurrent with the registration of the instrument effecting the proposed plan of subdivision, an access easement agreement be registered against proposed Lot 1 in accordance with the attached Schedule A.

3. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11 and Sturgeon County.
4. That in accordance with Sections 661, 666, and 667 of the *Municipal Government Act*, prior to endorsement of an instrument affecting this plan, money-in-place of Municipal Reserve be provided equal to 10% of the area of the proposed parcel. Amount has been calculated as follows:

Total area of the proposed parcel = 12.82 ac (5.19 ha)

10% of the area of the proposed parcel = 1.28 ac (0.52 ha)

Estimated market value per ac. = \$3,200

Money-in-place of reserve = 10% area x market value = \$3,840

This sum of money shall be forwarded to the County of Barrhead No. 11 and accounted for by them in accordance with Section 671(4) of the *Municipal Government Act*.

NOTE: The above amount is calculated based on the tentative plan of subdivision submitted to, and conditionally approved by, the Subdivision Authority. All areas are to be verified based on the instrument prepared by an Alberta Land Surveyor prior to paying the amount to the County. If the amount calculated above is incorrect due to a miscalculation in the area of the parcel, and if the wrong amount is paid, final approval of the plan of subdivision may be delayed pending resolution of the outstanding amount.

5. That prior to endorsement the registered owner and/or developer pay the County of Barrhead No. 11 the outstanding appraisal fee of \$100.00.
6. That, prior to or concurrent with registration of an instrument effecting this plan, an Environmental Reserve Easement, in a form and affecting an area approved by the Subdivision Authority, be granted to the County of Barrhead No. 11. The form of this Easement will generally follow the form attached hereto. The survey to be used to describe the Easement shall include all of the land which is generally all of the land outlined in RED on the attached approved tentative plan of subdivision, and shall be reviewed by the Subdivision Authority prior to being finalized.
7. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer:
 - a. Real Property Report or a Building Site Certificate, prepared by an Alberta Land Surveyor, indicating the location and distances between the buildings, the private sewage disposal system, any potable water source, shelter belts and above-ground appurtenances on the subject lands, and the existing and proposed property boundaries on the proposed lot; and
 - b. certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
8. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

Carried Unanimously.

Tara Troock departed the meeting at 10:28 a.m.

RECESS

Reeve Drozd recessed the meeting at 10:28 a.m.

Reeve Drozd reconvened the meeting at 10:33 a.m.

Shae Guy joined the meeting at 10:33 a.m.

REGULAR MEETING OF COUNCIL - HELD APRIL 1, 2025

APPOINTMENT OF FIRE GUARDIANS – APRIL 1, 2025 TO MARCH 31, 2026

- 2025-084 Moved by Councillor Preugschas that Council appoints the following individuals as Fire Guardians to serve the County of Barrhead under the *Forest & Prairie Protection Act* effective April 1, 2025, to March 31, 2026:
- Gary Hove, Fire Chief
 - Ted Amos, Deputy Fire Chief
 - Ken Hove, Director of Infrastructure
 - Travis Wierenga, Public Works Manager
 - Roy Batdorf, public member
 - Norman Semler, public member
 - Stephen Lyons, public member
 - Don McKay, public member
- Carried Unanimously.

COMMUNITY STANDARDS BYLAW 2-2025

- 2025-085 Moved by Deputy Reeve Schatz that Council amends item 3.18 of the Community Standards Bylaw to read “Quiet Hours” shall mean between the hours of 11:00 p.m. and 7:00 a.m.
- Carried Unanimously.
- Ken Hove joined the meeting at 11:12 a.m.
- 2025-086 Moved by Councillor Properzi that Council gives 1st reading to Bylaw 2-2024 – Community Standards Bylaw as amended.
- Carried Unanimously.

PUBLIC WORKS REPORT

- Ken Hove, Director of Infrastructure, reviewed the written report for Public Works & Utilities and answered questions from Council.
- 2025-087 Moved by Deputy Reeve Schatz that the report from Public Works be received for information.
- Carried Unanimously.
- Ken Hove and Shae Guy departed the meeting at 11:28 a.m.

DELEGATION – FCSS

- Karen Pronishen, Executive Director & Savannah Belyk, Community Support Coordinator of Barrhead FCSS met with Council at 11:28 a.m. and provided updates on programs and services offered by FCSS.
- 2025-088 Moved by Councillor Properzi to accept the report from FCSS representatives as information.
- Carried Unanimously.
- Karen Pronishen & Savannah Belyk left the meeting at 11:48 a.m.
- Shae Guy rejoined the meeting at 11:48 a.m.

GOLF CART PILOT PROJECT BYLAW 3-2025

- 2025-089 Moved by Councillor Properzi that Council gives 1st reading to Bylaw 3-2025 – Golf Cart Pilot Project Bylaw.
- Carried Unanimously.
- 2025-090 Moved by Councillor Stoik that Council gives 2nd reading to Bylaw 3-2025 and have Administration submit the Bylaw to Alberta Transportation for approval before bringing it back to Council for 3rd and final reading.
- Carried Unanimously.
- 2025-091 Moved by Councillor Properzi that Council request Administration bring back the Rates & Fees Bylaw to incorporate a permit fee of \$50 for 1st time registration of a golf cart permit, and a \$25 annual renewal fee for golf cart permits.
- Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD APRIL 1, 2025

Shae Guy departed the meeting at 12:09 p.m.

GENERAL CONSENSUS TO EXTEND THE MEETING

At 12:10 p.m. the Reeve received general consent from all Councillors present to extend the meeting until completed.

Councillor Stoik departed the meeting at 12:10 p.m.

RECESS

Reeve Drozd recessed the meeting at 12:10 p.m.

Reeve Drozd reconvened the meeting at 12:16 p.m.

ROAD CLOSURE BYLAW 9-2024 – SW 34-61-5-W5

2025-092 Moved by Deputy Reeve Schatz that Council gives 2nd reading to Road Closure Bylaw 9-2024.
Carried 5-0.

2025-093 Moved by Councillor Preugschas that Council gives 3rd reading to Road Closure Bylaw 9-2024.
Carried 5-0.

Councillor Stoik rejoined the meeting at 12:20 p.m.

AGREEMENT FOR BEEHIVES ON COUNTY LAND

2025-094 Moved by Councillor Kleinfeldt that Council authorize CAO to enter into an agreement with Miedema Honey Farms to allow apiaries on County lands as presented.
Carried Unanimously.

COUNTY MANAGER REPORT

Debbie Oyarzun, County Manager, reviewed the 2025 Resolution Tracking List and provided the following updates to Council:

- Vacant positions filled - part-time Safety Coordinator, Caelyn Basaraba and Development Officer, Layne Mullen
- AAIP Renewal Stream Stats for March 2025
- Discussed promotion of 2 events on the County website and Facebook – “Celebrating Rural Living – Open Skies Expo & Awards Dinner” on May 3, 2025, and County Food Bank Drive starting April 1, 2025
- Adjustment to Provincial Police Funding Model and impact on 2024 & 2025 Budgets

2025-095 Moved by Councillor Properzi that the County Manager’s report be received for information.
Carried Unanimously.

INFORMATION ITEMS

2025-096 Moved by Councillor Stoik that Council accepts the following items for information:

- Letter from Minister of Municipal Affairs Re: Budget 2025 – dated February 27, 2025
- News Release – Keeping Seniors Moving in Rural Alberta – dated March 25, 2025
- Invitation from Barrhead Community Appreciation Event on April 29, 2025
- BDSHA Meeting Minutes – January 23, 2025
- Misty Ridge Meeting Minutes – February 12, 2025

Carried Unanimously.

REGULAR MEETING OF COUNCIL - HELD APRIL 1, 2025

IN-CAMERA SESSION

- 2025-097 Moved by Deputy Reeve Schatz that Council move in-camera at 12:50 p.m. for discussion on:
- 2025 Police Funding Model recalculation – *FOIP Sec 24. Advice from Officials*
- Carried Unanimously.

Barry Kerton exited the meeting at 12:50 p.m.

- 2025-098 Moved by Councillor Properzi that Council move out of in-camera at 1:07 p.m.
- Carried Unanimously.

Barry Kerton re-entered the meeting at 1:07 p.m.

2025 POLICE FUNDING MODEL RECALCULATION

- 2025-099 Moved by Councillor Stoik that Council direct Administration to allocate the surplus that was created as a result of the province recalculating the 2025 Police Funding Model, to the Economic Development Operating Budget and IT Reserve as discussed in-camera and to bring back adjustments in the 2025 Draft budget on April 15, 2025, for Council consideration.
- Carried Unanimously.

ADJOURNMENT

- 2025-100 Moved by Councillor Stoik that the meeting adjourn at 1:08 p.m.
- Carried Unanimously.



REQUEST FOR DECISION

APRIL 15, 2025

B

TO: COUNCIL

RE: SUBDIVISION APPLICATION – NE 18-58-2-W5
KERCKHOF - MUNICIPAL PLANNING FILE NO 25-SUB-037

ISSUE:

Application has been received to create an oversized 6.88 ha (17.00 ac) Country Residential lot out of an agricultural quarter section, NE 18-58-2-W5.

BACKGROUND:

- Land is in the Agriculture District under Land Use Bylaw 4-2024.
- Land was previously unsubdivided with the proposed lot being the old yard site and outbuildings.
 - Old house was removed however shop and outbuildings remain including surface discharge septic system
- Shop has been recently developed with living quarters and will require an “As Built” development permit be approved by MPC before subdivision can be registered

ANALYSIS:

- Alignment with Statutory Plans as follows:

Requirement	Proposed & Comments	Status
MDP – Minimum area of 3 ac & maximum area of 10 ac for developed country residential parcel in Ag District	17 ac country residential lot with RPR reflects additional land requested for yard site, however, it appears that <u>less than 17 ac is needed</u> to encompass full yard site	Subdivision Authority Discretion - permissible
MDP – discretion of subdivision authority can consider up to 15 ac with the submission of a RPR		Subdivision Authority Discretion - permissible
MDP – for farmstead separation, subdivision authority may vary maximum parcel size to 17 ac with a RPR demonstrating requirement to maintain integrity of farm site		Subdivision Authority Discretion – not permissible
MDP – Maximum 4 parcels per quarter; up to 3 country residential parcels	1 country residential lot + remainder agricultural parcel for a total of 2 parcels	Meets requirement
LUB – min. area of 1.0 ac for residential use parcel; max. area of 15 ac	17 ac farmstead separation with RPR which <u>does not appear to support</u> the need to exceed 15 ac (Proposed lot to be <u>maximum</u> of 15 ac)	Subdivision Authority Discretion – not permissible

- Access to proposed and remainder lot will be from Range Road 25.
 - Approach to proposed lot is built to County standards.
 - Approach to remainder lot is a new approach built by an oil company to County standards and would require written approval from oil company allowing landowner to utilize access.
- Road widening agreement is required.
- Private septic inspection is required as the parcel is developed.
- Reserves are not due as this is the 1st parcel out of the quarter.

RECOMMENDATION FROM SUBDIVISION AUTHORITY OFFICER (Planner):

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, the Subdivision Authority and the County of Barrhead No. 11 receive a Real Property Report or a building site certificate, prepared by an Alberta Land Surveyor, which indicates the distances between the buildings, the private sewage disposal system, any potable water source, and shelter belts and above-ground appurtenances on the subject lands and the existing and proposed property boundaries on the proposed lot.

That, based on the building site certificate or Real Property Report, the proposed lot boundaries be revised to 4.05 ha (10.0 ac.), plus the land that is required for:

- a. the surface sewage discharge points are a maximum of 90.0 m from the proposed property boundaries (if applicable);
- b. the existing improvements (buildings, outbuildings, wells, corrals, dugouts) on the site; and
- c. low lying areas or areas unsuitable for development.

Up to a maximum of 6.06 ha (15.0 ac).

With all dimensions being to the satisfaction of the County of Barrhead No.11 and the Subdivision Authority.

2. That prior to the registration of an instrument effecting this plan, the registered owner and/or developer obtain and comply with a development permit with the County of Barrhead No. 11 for the existing shop with living quarters.
3. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a development agreement with the County of Barrhead No. 11 pursuant to Section 655 of the *Municipal Government Act*, as amended, which development agreement shall include provision that the County will acquire a 17-foot wide future road widening on the eastern boundary of the quarter section. County's interest will be registered by caveat on title. Caveat will remain on title until such time as the road is widened.
4. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
5. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer, certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.

6. That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.

STRATEGIC ALIGNMENT:

Council consideration of subdivisions aligns to the County 2022 – 2026 Strategic Plan as follows:

PILLAR 4 Governance & Leadership

Outcome *4 Council is transparent & accountable.*

Goal 4.2 County demonstrates open & accountable government.

Strategy 4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council approve subdivision application 25-SUB-037 to create a Country Residential Lot out of NE 18-58-2-W5 with a reduction in parcel size to a maximum of 15 ac, and further that the approval is subject to the conditions as presented.



FORM 1 | APPLICATION FOR SUBDIVISION

MPS FILE NO. 25-SUB-037

DATE RECEIVED: FEB 9 1 2025 MPS STAFF

DEEMED COMPLETE: March 4, 2025

This form is to be completed in full wherever applicable by the registered owner of the land that is the subject of the application, or by a person authorized to act on the registered owner's behalf.

Redacted FOIP Sec. 17 Personal Information

1. Name of registered owner of land to be subdivided
Alois Kerckhof C/O Kevin Faryna
- Address, Phone Number, and Fax Number
[Redacted]
2. Name of person authorized to act on behalf of owner (if any)
Don Wilson Surveys Ltd.
- Address, Phone Number, and Fax Number
Box 4120 Barrhead AB T7N 1A1 780-674-2287
3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED
- ALL ☒ PART ☐ of the NE 1/4 SEC. 18 TWP. 58 RANGE 2 WEST OF 5 MERIDIAN.
Being ALL ☐ PART ☐ of LOT BLOCK REG. PLAN NO. C.O.T. NO. 222 290 628
Area of the above parcel of land to be subdivided 6.88 hectares (17 acres)
Municipal address (if applicable) N/A

4. LOCATION OF LAND TO BE SUBDIVIDED

- a. The land is situated in the municipality of: County of Barrhead
- b. Is the land situated immediately adjacent to the municipal boundary? YES ☐ NO ☒
If 'YES', the adjoining municipality is
- b. Is the land situated within 1.6 KM of a right-of-way of a highway? YES ☐ NO ☒
If 'YES', the Highway # is:
- d. Is a river, stream, lake, other water body, drainage ditch, or canal within (or adjacent to) the proposed parcel? YES ☒ NO ☐
If 'YES', the name of the water body/course is: Lake No. 1
- e. Is the proposed parcel within 1.5 KM of a sour gas facility? YES ☐ NO ☒

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED (Please describe)

Existing Use of the Land	Proposed Use of the Land	Land Use District Designation (as identified in the Land Use Bylaw)
Agricultural	CR	Agricultural District

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (Please describe, where appropriate)

Nature of the Topography (e.g. flat, rolling, steep, mixed)	Nature of the Vegetation and Water (e.g. brush, shrubs, treed, woodlots)	Soil Conditions (e.g. sandy, loam, clay)
Mixed	Brush, Shrubs, Tree Stands Woodlots	Gray Wooded

7. STRUCTURES AND SERVICING

Describe any buildings/structures on the land and whether they are to be demolished or moved.

Describe the manner of providing water and sewage disposal.

Shop, 2 Tarp Sheds

Cistern and Proposed Surface Discharge

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I, Nate Wilson For: Don Wilson Surveys Ltd.

hereby certify that ☐ I am the registered owner OR☒ I am the agent authorized to act on behalf of the registered owner and that the information given on this form is full and complete and is (to the best of my knowledge) a true statement of the facts relating to this application for subdivision.

IF THIS LANDOWNER, PLEASE COMPLETE FORM 4

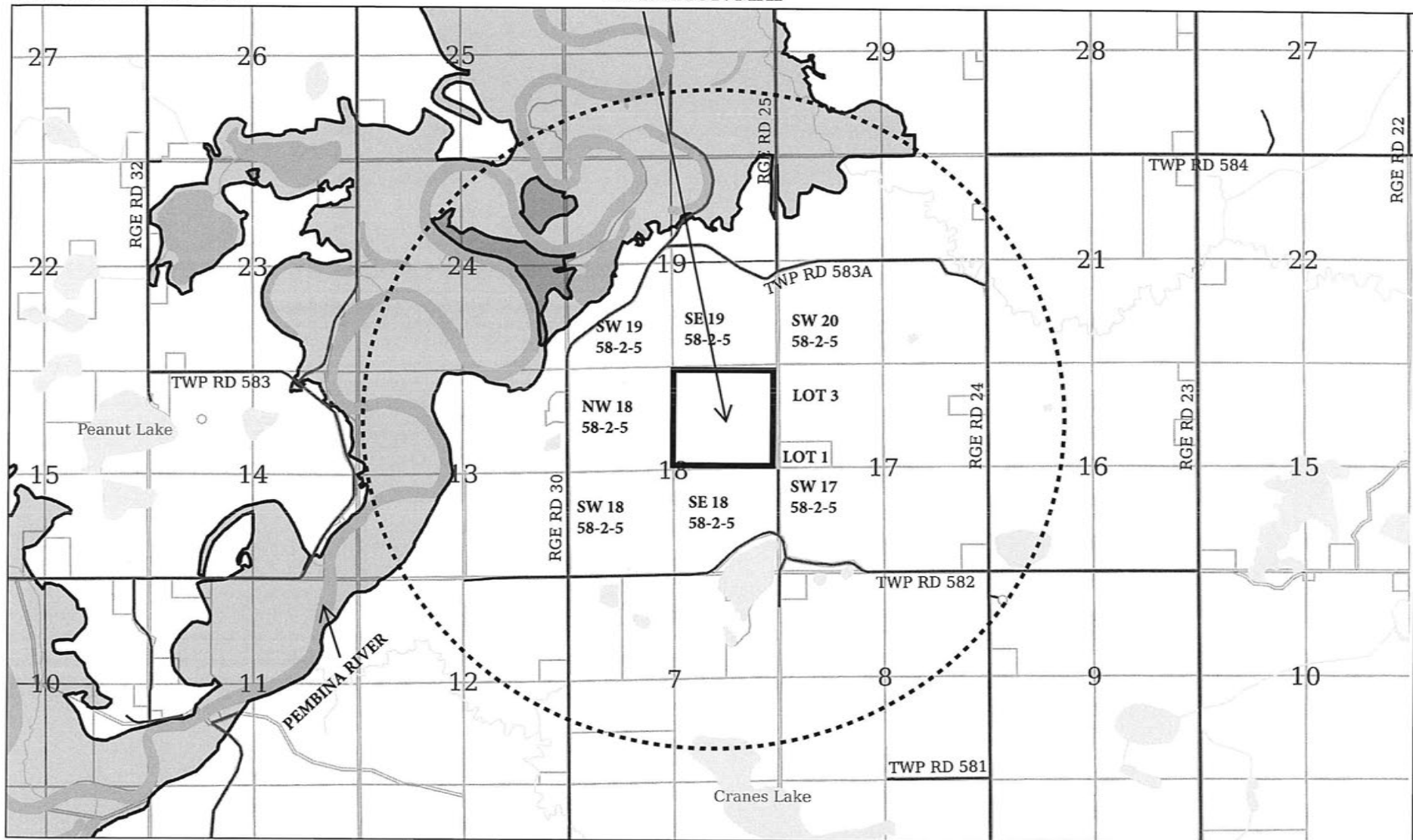
Signature

Date

Feb 19/25



DON WILSON SURVEYS LTD.
BOX 4120, BARRHEAD, ALBERTA
T7N 1A1 PHONE: (780) 674-2287
FILE: 25006
DATE: JANUARY 21, 2025



Scale 1: 42,770

1 Mi
1 Km

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Map Results



Legend

- ATS Section with Road Allowance Below Hydro
- ATS Quarter Section with Road Allowance Below Hydro
- ATS Legal SubDivision with Road Label Below Hydro
- ATS Township Index Outline 8
- ATS Section with Road Allowance Outline
- ATS Quarter Section with Road Allowance Outline
- ATS Legal Subdivision with Road Outline
- Cadastral Right of Way Line
- Cadastral Block and Lot Line
- Cadastral Survey Plan Line
- Alberta Merged Wetland Inventor
 - Bog
 - Fen
 - Marsh
 - Open Water
 - Swamp

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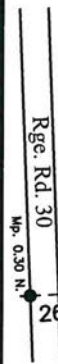
Friday, February 21, 2025 14:21:02 -07:00

0.5 0.23 0.5 Kilometers

Map Scale: 1: 9,028



Alberta Government
GeoDiscover Alberta



DATE: JANUARY 21, 2025



Subdivision Report FILE INFORMATION

File Number: 25-SUB-037
Municipality: County of Barrhead No. 11
Legal: NE 18-58-2-W5
Applicants: Nate Wilson, Don Wilson Surveys
Owners: Alois Kerckhof c/o Kevin Faryna

Date Acknowledged: March 4, 2025
Referral Date: March 4, 2025
Decision Due Date: May 3, 2025
Revised Decision Date: N/A
Date of Report: March 19, 2025

Existing Use: Agriculture
Proposed Use: Country Residential
District: Agriculture (A)
Soil Rating: 46% & 7%

Gross Area of Proposed Parcel: 6.88 ha (17.00 ac.)
Area of Remainder: 58.32 ha (144.00 ac.)
Reserve Status: Not Required

1. SITE DESCRIPTION AND ANALYSIS

This proposal is to subdivide an oversized, 6.88 ha (17.00 ac), developed country residential lot from an unsubdivided NE 18-58-2-W5.

The subject site is in the southern portion of the County of Barrhead, approximately 0.8 km (0.5 mi) southeast of the Pembina River and approximately 2.1 km (1.3 miles) north of Cranes Lake. The subject site is adjacent to Range Road 25 (eastern boundary). Access requirements can be met from Range Road 25.

From a review of the provincial data, the subject site is not affected by:

- abandoned wells;
- flood hazard lands;
- a highway;
- an approval, license or registration issued under an Act for which the Minister of Environment & Protected Areas is responsible;
- an identified historic resource; or
- pipelines or utility rights of way.

The site is affected by:

- wetlands identified on the Merged Wetland Inventory; and
- a well (Bay Oil and Gas Ltd.).

From the application, the proposed use is “country residential.”

The proposed Lot is oversized and is developed. The proposed lot is 6.88 ha (17.00 ac.) in area and is adjacent to the southern boundary of the quarter section and creates a large panhandle shape towards the east boundary. The proposed lot is larger than required to contain the improvements and must be reduced to a maximum of 15 acres. The proposed lot contains a shop with living accommodations, 2 tarp sheds, a cistern, and a surface discharge PSDS. No Development Permit has been issued for the living accommodations. A requirement of the subdivision will be that a Development Permit is applied for and approved for the dwelling. For the purpose of the subdivision, the land is considered to be developed. Access to the proposed Lot is from Range Road 25, any new or existing approach must meet County of Barrhead standards. There appears to be a suitable building site on the proposed lot. The lot appears suitable for the proposed use (country residential).

The remainder is 58.32 ha (144.00 ac) in size. The remainder is vacant and contains treed areas, wetlands, and pasture lands. There is no existing access to the remainder. The proposed access to the remainder is from Range Road 25. Any new or existing approach must meet County of Barrhead standards. The remainder appears suitable for the proposed use (agriculture).

The County assessment sheets show the subject lot as containing 120.00 acres at 46.0%, and 41.00 acres at 7.0%.

In the opinion of the planner, the proposed subdivision of a developed country residential lot should not significantly impact the agricultural capability of the remainder. There appear to be reasonable building sites on the proposed lot and on the remainder of the titled area.

2. AGENCY & ADJACENT LANDOWNER COMMENTS

Agency	Comments
1. County of Barrhead No. 11	<ul style="list-style-type: none"> • A Development Agreement is required for road widening (RR 25). • Accesses and approaches are required. Written approval from oil company to utilize existing approach. • Reserves are not required. • Property taxes are outstanding. • The proposal does not conform to the County's LUB and MDP. 17 acres not allowed. • <i>MPS notes that a condition of the subdivision will be to reduce parcel size to a maximum of 15 acres.</i> • Site is not within 1.5 km of sour gas facility. • Site is not within 2 miles of a CFO.
2. Alberta Forestry & Parks (Bruce)	<ul style="list-style-type: none"> • No concerns.
3. Alberta Energy Regulator	<ul style="list-style-type: none"> • No response. • MPS has viewed the AER Abandoned Well Map Viewer, which does not identify abandoned wells within the site. • Facilities with AER licenses do exist within the site.
4. Canada Post (Mark)	<ul style="list-style-type: none"> • No response.
5. Bay Oil and Gas Ltd	<ul style="list-style-type: none"> • No response.
6. Equus REA	<ul style="list-style-type: none"> • No concerns.
7. FortisAlberta	<ul style="list-style-type: none"> • No objections. • No easement is required. • FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange the installation of electrical services for this subdivision through FortisAlberta. Please contact 310-WIRE to make an application for electrical services.
8. Telus Communications	<ul style="list-style-type: none"> • No concerns.
9. Apex Utilities	<ul style="list-style-type: none"> • No objections. • Please notify Utility Safety Partners at 1-800-242-3447 to arrange for "field locating" should excavations be required within the described area. • Any relocation of existing facilities will be at the expense of the developer and payment of contributions required for new gas facilities will be the responsibility of the developer.
10. Pembina Hills School Division	<ul style="list-style-type: none"> • No objections. • No Reserves requested.
11. Alberta Health Services (North Zone)	<ul style="list-style-type: none"> • AHS notes that no water wells were located on the NE 18-58-2-W5 as per the Government of Alberta Water Well Database. • No objections. • With the reduction in parcel size into smaller parcels, current wastewater disposal methods should be reviewed to ensure

	<p>compliance with the most current Alberta Private Sewage Disposal Systems Standard of Practice. Reduction of parcel sizes may impact current and future wastewater disposal methods.</p> <ul style="list-style-type: none"> • B. That any water wells that supply water intended for human consumption not be created within: <ul style="list-style-type: none"> a. 450 meters from an existing or closed landfill, b. 100 meters of a sewage lagoon c. 50 meters of sewage effluent on the ground surface, d. 30 meters of a leaching cesspool, e. 15 meters of a weeping tile field, an evaporative treatment mound, or an outdoor pit toilet f. 10 meters of any watertight septic tank or compartment of a sewage or wastewater system. • Nor shall any of the aforementioned items be located with the stipulated distances of an existing water well. • Any other application setback distances for existing structures, water wells, and sewage systems, as outlined in the Nuisance and General Sanitation Regulation (AR 243/2003) and the Alberta Private Sewage Disposal Systems Standard of Practice must be adhered to.
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Adjacent landowners were notified on March 4, 2025. *No comments or objections from adjacent landowners were received.*

3. STATUTORY ANALYSIS

MDP AND LUB REQUIREMENTS

The subject site is designated “Agriculture” in the County of Barrhead *Municipal Development Plan Bylaw 4-2010* (MDP). Farming is the intended use of the land. **Section 3.2.3(24)** of the Plan indicates that the minimum parcel size for a farmstead separation is 1.2 ha (3.0 ac) and the maximum parcel size is 4.04 ha (10.0 ac). **Section 3.2.3(26)** indicates that a farmstead separation may be larger than 10 acres to accommodate the yardsite or low lying areas or areas unsuitable for development. **Section 3.2.3(27)** indicates that the Subdivision Authority may vary the maximum parcel size to allow for a maximum of 17 acres to ensure the integrity of the farmsite. The proposed subdivision will subdivide 6.88 ha (17.00 ac.) from the quarter section. The proposed subdivision exceeds the normal maximum area of 10 acres to accommodate the yardsite as well as large wetland areas unsuitable for development. The additional area over 15 acres is not need to maintain the integrity of the farmsite. The proposed lot will need to be reduced to a maximum of 10 acres plus the area required to accommodate the farmsite or low lying areas. **Section 3.2.3(14)** indicates that the maximum number of parcels per quarter section shall be 4. The proposed subdivision will create 2 parcels within the quarter section. **Therefore in the opinion of the planner, with a reduction in the parcel size to a maximum of 15 acres, the proposed parcel may conform to the County’s Municipal Development Plan.**

The subject site is in the Agricultural (A) District in the County of Barrhead *Land Use Bylaw 4-2024* (LUB). Single detached dwellings are allowed. The minimum parcel area for a country residential use is 0.4 ha (1.0 ac.). The maximum parcel area for a farmstead separation is 6.06 ha (15.0 ac). The proposed Lot is 6.88 ha (17.00 ac.) and exceeds the maximum parcel size. **Therefore in the opinion of the planner, with a reduction in the parcel size to a maximum of 15 acres, the proposed parcel may conform to the County’s Land Use Bylaw.**

MGA AND MRS DR REQUIREMENTS

Section 10 of the *Matters Related to Subdivision and Development Regulation*, AR 84/2022, requires that the written decision of a Subdivision Authority include reasons for the decision,

including an indication of how the Subdivision Authority has considered any submissions made to it by the adjacent landowners and the matters listed in Section 9 of the *Regulation*. Section 9 indicates that, in making a decision, a Subdivision Authority must consider its topography; its soil characteristics; storm water collection and disposal; any potential for flooding, subsidence or erosion; accessibility to a road; the availability and adequacy of water supply, sewage disposal system, and solid waste disposal; whether the proposal complies with the requirements of the *Private Sewage Disposal Systems Regulation*; the use of land in the vicinity; and any other matters that it considers necessary to determine whether the land is suitable for the purposes for which the subdivision is intended.

In the opinion of the planner, with respect to these matters:

- topography
- soil characteristics
- storm water
- water supply
- sewage disposal
- solid waste
- flooding
- subsidence/erosion
- accessibility
- *Private Sewage Disposal Systems Regulation*
- use of land in vicinity
- other matters

the proposed subdivision appears satisfactory.

A note following the decision can indicate the Subdivision Authority's indication and satisfy the Regulation in this regard.

Sections 11 through 20 of *Matters Related to Subdivision and Development Regulation* are satisfied.

RESERVES

The proposed subdivision will create the first parcel out of the quarter section. In the opinion of the planner, part of section 663 of the *Municipal Government Act* applies to the proposed and Reserves are not due for the proposed parcel.

APPEAL BOARD

The subject site is not in the Green Area, does not contain an approved confined feeding operation, and is not within the setback distance to a landfill or wastewater treatment facility.

MPS notes that the Energy Resources Conservation Board (ERCB) and the Alberta Energy and Utilities Board (AEUB) are now the Alberta Energy Regulator (AER). The subject site does contain oil/gas facilities with licences issued by the AER, and s. 678(2)(a)(i)(C) of the *Act* does apply to the determination of the appeal board. MPS notes we are unable to determine if the subject is site is affected by s. 678(2)(a)(i)(C) of the *Act* with respect to AUC approvals.

The subject site contains wetlands and contains facilities with AER licences. Therefore, in the opinion of the planner, appeal of the decision lies to the Land and Property Rights Tribunal.

4. SUMMARY

The proposed subdivision is for country residential use, and conforms to provisions in the County's Land Use Bylaw and Municipal Development Plan as well as the requirements set forth in the MGA and applicable Regulations therefore the subdivision can be approved subject to the following conditions:

1. RPR
2. Development Permit

3. Land Acquisition Agreement
4. Accesses and approaches
5. Private Sewage Inspection
6. Taxes up to date

5. RECOMMENDATION

That the subdivision application be approved at this time, subject to the following conditions:

1. That prior to endorsement of an instrument affecting this plan, the Subdivision Authority and the County of Barrhead No. 11 receive a Real Property Report or a building site certificate, prepared by an Alberta Land Surveyor, which indicates the distances between the buildings, the private sewage disposal system, any potable water source, and shelter belts and above-ground appurtenances on the subject lands and the existing and proposed property boundaries on the proposed lot.

That, based on the building site certificate or Real Property Report, the proposed lot boundaries be revised to 4.05 ha (10.0 ac.), plus the land that is required for:

- a. the surface sewage discharge points are a maximum of 90.0 m from the proposed property boundaries (if applicable);
- b. the existing improvements (buildings, outbuildings, wells, corrals, dugouts) on the site; and
- c. low lying areas or areas unsuitable for development.

Up to a maximum of 6.06 ha (15.0 ac).

With all dimensions being to the satisfaction of the County of Barrhead No.11 and the Subdivision Authority.

2. That prior to the registration of an instrument effecting this plan, the registered owner and/or developer obtain and comply with a development permit with the County of Barrhead No. 11 for the existing shop with living quarters.
3. That prior to endorsement of an instrument effecting this plan, the registered owner and/or developer enter into a development agreement with the County of Barrhead No. 11 pursuant to Section 655 of the Municipal Government Act, as amended, which development agreement shall include provision that the County will acquire a 17-foot wide future road widening on the eastern boundary of the quarter section. The County's interest will be registered by caveat on title. The caveat will remain on title until such time as the road is widened.
4. That prior to endorsement of an instrument affecting this plan, approaches, including culverts and crossings to the proposed parcel and to the residual of the land, be provided at the owner's and/or developer's expense and to the specifications and satisfaction of the County of Barrhead No. 11.
5. That prior to endorsement of an instrument affecting this plan, and in accordance with section 9(g) of the Matters Related to Subdivision and Development Regulation, AR 84/2022, submit to the County of Barrhead No. 11 and the Subdivision Authority Officer, certification from a Provincially accredited inspector confirming that the function and location of the existing sewage disposal system on the proposed lot, will satisfy the Alberta Private Sewage Systems Standard of Practice, and is suitable for the intended subdivision.
6. **That taxes are fully paid when final approval (endorsement) of the instrument affecting the subdivision is requested.**



REQUEST FOR DECISION

APRIL 15, 2025



TO: COUNCIL

RE: 2025 JOINT ELECTION AGREEMENT WITH PEMBINA HILLS SCHOOL DIVISION

ISSUE:

Pembina Hills School Division (PHSD) is requesting the County of Barrhead to conduct the School Trustee election which requires a joint election agreement.

BACKGROUND:

- Alberta Municipal Election and School Trustee Elections take place on October 22, 2025.
- *Local Authority Election Act* (LAEA) states:
 - Section 2(1) - An elected authority may hold an election separately or in conjunction with another elected authority in the same area.
 - Section 2(2) - An elected authority may by resolution enter into an agreement with one or more elected authorities in the same area for the conduct of an election.
 - Section 3(1) - An elected authority may by resolution enter into an agreement for the conduct of an election with one or more elected authorities of local jurisdictions that do not have contiguous boundaries but do have areas in common.
- December 18, 2024 – PHRD Board of Trustees passed a motion to request the municipalities, within Pembina Hills School Division to conduct the 2025 Election pursuant to Section 2 and 3 of the *LAEA*.

ANALYSIS:

- PHRD has requested that the County of Barrhead enter into a joint election agreement (attached) to conduct School Trustee elections in the following wards that fall within the County of Barrhead municipal boundaries:
 - Pembina Hills West Ward 2 (Division 6)
 - Pembina Hills West Ward 1 (Division 1, 2, 3, 4, 5, 7)
- County of Barrhead shall be the authority and conduct the election on behalf of PHRD.
 - If there are no school trustee elections, then the total cost of the election will be borne by the County of Barrhead.
 - County of Barrhead shall invoice PHRD for their share of costs if a School Trustee election takes place.

ADMINISTRATION RECOMMENDS THAT:

Council approve Administration to enter into an agreement to conduct the 2025 Municipal Election on behalf of Pembina Hills School Division.

JOINT ELECTION AGREEMENT

THIS AGREEMENT entered into this _____ day of _____, 2025

BETWEEN:

THE COUNTY OF BARRHEAD
("the County")

- and -

THE PEMBINA HILLS SCHOOL DIVISION
(the "School Division")

WHEREAS, Section 3 of the *Local Authorities Election Act*, R.S.A. 2000 c L-21 (the "Act") provides for local authorities to enter into an agreement for the holding of a joint election;

AND WHEREAS, the County contains portions of Pembina Hills West Ward 1 (an electoral ward including County of Barrhead Divisions 1, 2, 3, 4, 5 and 7) and Pembina Hills West Ward 2 (an electoral ward including County of Barrhead Division 6) (the "Wards") of the School Division;

AND WHEREAS, the School Division seeks the services of the County to conduct an election for school trustees within the County on October 20, 2025 (the "Election Day");

AND WHEREAS, the County and the School Division wish to enter into an agreement to hold a joint election within the County;

NOW THEREFORE be it agreed that the School Division and the County do hereby make provision for the holding of joint election in the School Division's Wards with each party under the following obligations:

1. The School Division shall:
 - a) receive and retain all nomination papers on file until the term of office to which the papers relate has expired;
 - b) give notice of and accept nominations for school board trustees;
 - c) appoint a returning officer, by resolution, for the internal administration of the School Division election in accordance with the *Education Act*, S.A. 2012, c E-0.3, as amended, the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c.F-25, as amended and the Act;
 - d) authorize, by bylaw, that the nominations be accompanied by a criminal record check and child intervention record check;
 - e) provide the County with the names of nominated candidates for the Wards immediately after noon on Monday, September 22, 2025; and
 - f) report the unofficial and official election results to the Minister of Education.

2. The County shall do all things required to conduct an election, including but not limited to the following:
 - a) give notice of an election in the prescribed form;
 - b) provide the election officials required to conduct the election;
 - c) provide the necessary training to the election officials to ensure proper fulfillment of statutory requirements;
 - d) provide all the required advertising of the election;
 - e) provide all election materials, ballot boxes and voting booths;
 - f) designate the voting stations and ensure the voting stations comply with the requirements of the Act;
 - g) provide a sufficient number of ballots;
 - h) report to the School Division the unofficial ballot counts for the Wards on election day;
 - i) ensure compliance with the procedures prescribed under the Act for the holding of elections;
 - j) ensure the ballots for the election conform to the Act and are issued, collected, examined, counted, and recorded in accordance with the Act;
 - k) manage delivery of the sealed ballot box and ballot accounts from the voting station after the close of the voting stations on election day, delivering such ballot boxes to the School Division for retention and destruction as legislated;
 - l) establish rates of remuneration for election officials;
 - m) authorize the conduct of an advance vote; and
 - n) report the official ballot counts for the Wards to the School Division no later than noon on October 24, 2025.
3. In the event that no election is required for the School Division's Wards, and an election is required for municipal purposes, the total cost of the election in the School Division's Wards will be borne by the County.
4. In the event that no municipal election is required for the County, and an election is required for the School Division's Wards, the election will be conducted by the County and the total cost of the election for the School Division's Wards will be borne by the School Division.
5. In the event that school trustees are acclaimed in the Wards and no election is required, the School Division shall pay the County their share of the total election costs incurred by the County to nomination day to an amount no greater than \$2,000.00.
6. The School Division shall pay the County their share of the expenses for its portion of the election costs directly related to the election of school trustees for the Wards, and incurred by the County, including the cost of printing the school board trustee ballots for the School Division, plus their share of the administration costs.
7. The County shall invoice the School Division for their portion of the election costs for the School Division's Wards by December 1, 2025. The School Division shall remit payment within 30 days of receipt of the invoice.

THIS AGREEMENT shall remain in effect until the conclusion of the 2025 Local Authorities Election.

IN WITNESS WHEREOF the parties have hereto duly executed this agreement as of the day and year first above written.

COUNTY OF BARRHEAD

PEMBINA HILLS SCHOOL DIVISION

Pam Dodds
Returning Officer

Heather Nanninga,
Secretary Treasurer, Returning Officer



REQUEST FOR DECISION

APRIL 15, 2025

D

TO: COUNCIL

RE: 2025 OPERATING & CAPITAL BUDGET

ISSUE:

Section 242 of the *MGA* requires Council to adopt an operating budget for each calendar year.

Section 245 of the *MGA* requires Council to adopt a capital budget for each calendar year.

BACKGROUND:

- *MGA s.243(1)* - An operating budget must include the estimated amount needed for the following expenditures and transfers:
 - To provide for Council's policies and programs
 - To pay the debt obligations
 - To pay the requisitions required to pay to the province under an enactment
 - Amount of expenditures and transfers needed to meet the municipality's obligations for services funded under an intermunicipal collaboration framework (ICF)
 - Amount to be transferred to reserves
 - Amount to be transferred to the capital budget
- *MGA s. 246* - A capital budget must include the estimated amount needed for the following:
 - Amount needed to acquire, construct, remove or improve capital property,
 - Anticipated sources and amounts of money to pay for those costs; and
 - Amount to be transferred from the operating budget
- December 17, 2024:
 - Council approved an Interim Operating Budget for 2025 in accordance with *MGA s. 242(2)* which permits a Council to adopt an interim operating budget for part of a calendar year.
 - Council approved the 2025 Capital Budget.
- February 4, 2025:
 - Council approved purchase of a new steamer and trailer unit for a cost of \$44,744.50, requiring an increase to the capital budget of \$7,744.50
- March 13 & 14, 2025:
 - Council reviewed operating & capital budgets and mill rates with Administration, and recommended the budgets considered at April 15, 2025 Council meeting.
 - Administration incorporated 2024 project carryforward items and new information, such as actual assessment and requisitions, into the Operating and Capital Budgets.

- April 1, 2025:
 - Council directed Administration to allocate the 2025 draft surplus as a result of the provincial Police Funding Model recalculation to the Economic Development operating budget and to Administration operating budget for Admin – Computer & Equipment Reserve.

ANALYSIS:

- 2025 Operating & Capital Budget Presentation provides a summary of the 2025 Operating and Capital Budgets.
- Included in the Capital Budget is a commitment to the Lac La Nonne Sani-Project but costs and funding are still to be determined.
- Attached is the 2025 Budget Overview that provides details on the Operating and Capital Budgets by the various departments.

Attachments:

- 2025 Operating Budget
- 2025 Capital Budget
- 2025 Budget Overview

STRATEGIC ALIGNMENT:

Approval of the 2025 Operating & 2025 Capital Budget directly supports the implementation of the County 2022 – 2026 Strategic Plan. The process for approval of the budgets specifically aligns with the the following pillar:

Pillar	4 Governance & Leadership
Outcome	4 Council is transparent & accountable.
Goal	4.2 County demonstrates open & accountable government.
Strategy	4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

- Council adopt the 2025 Operating Budget as presented; with 2025 operating expenditures and revenue of \$21,124,510 respectively.
- Council revise the 2025 Capital Budget from \$6,408,757 to \$9,543,169, as presented.

2025 OPERATING BUDGET



DEPARTMENT SUMMARY

Expenditures

Revenue

Net Cost

\$100 of Taxes
Collected Used for:

A-General Government Services

01-General Municipal	-	1,797,047	(1,797,047)	(12.42)
05-Taxation	28,800	14,329,457	(14,300,657)	
06-Requisitions	3,356,985	8,117	3,348,868	23.39
11-Council & Legislative	362,341	8,333	354,008	2.47
12-Administration	1,687,255	56,329	1,630,926	11.39
15-Elections & Plebiscites	14,750	11,150	3,600	0.03

Total A-General Government Services

5,450,131 16,210,433 (10,760,302) 24.85

B-Protective Services

21-Enhanced Policing Services	365,000	-	365,000	2.55
23-Fire Services	687,720	237,012	450,708	3.15
24-Emergency Management	16,607	-	16,607	0.12
25-Ambulance (STARS)	7,500	-	7,500	0.05
26-By-law & Enforcement	199,134	30,250	168,884	1.18
27-Safety	91,986	11,446	80,540	0.56
28-Barrhead & Area Regional Crime Coalition	13,776	11,190	2,586	0.02

Total B-Protective Services

1,381,723 289,898 1,091,825 7.62

C-Transportation Services

32-Public Works	9,195,050	1,721,436	7,473,614	52.19
33-Airport	79,145	36,270	42,875	0.30

Total C-Transportation Services

9,274,195 1,757,706 7,516,489 52.49

D-Utilities & Waste Management Services

41&42 W&S Utility / Truck Fill	1,997,903	1,989,128	8,775	0.06
48-Lagoons	61,000	61,000	-	-
43-Waste Management	313,612	25,000	288,612	2.02
44-Utility Services -General	50,000	-	50,000	0.35

Total D-Utilities & Waste Management Services

2,422,515 2,075,128 347,387 2.43

E-Community Support Services

51-FCSS	77,149	-	77,149	0.54
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Total E-Community Support Services

77,149 - 77,149 0.54

F-Planning & Development

61-Land Use Planning & Development	299,048	45,250	253,798	1.77
63-Economic Development	188,594	-	188,594	1.32
66-Subdivision & Land Development	283	-	283	0.00
69-Land,Housing and Leases	-	17,260	(17,260)	(0.12)

Total F-Planning & Development

487,925 62,510 425,415 2.97

G-Agricultural Services

62-Agricultural Services	1,043,482	508,758	534,724	3.73
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Total G-Agricultural Services

1,043,482 508,758 534,724 3.73

H-Recreational & Cultural Services

72-Recreation	769,426	23,663	745,763	5.21
74-Culture	217,964	196,414	21,550	0.15

Total H-Recreational & Cultural Services

987,390 220,077 767,313 5.36

2025 OPERATING BUDGET

21,124,510 21,124,510 - 100.00

2025 OPERATING BUDGET



SUMMARY BY CATEGORY

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Budget	2025 Budget	Dollar Change	% Change
Revenues								
Municipal taxes	8,791,533	8,989,480	9,498,843	10,296,585	10,253,527	\$ 10,970,589	717,062	7%
Requisitioned taxes	2,653,019	2,836,284	2,774,231	3,017,554	3,009,310	3,348,868	339,558	11%
Local improvement levy	21,885	21,885	21,885	21,885	21,885	21,885	-	0%
Aggregate levy	96,077	112,328	72,880	112,571	115,000	75,000	(40,000)	-35%
User fees and sale of goods	825,853	1,238,615	1,122,058	989,541	994,309	980,653	(13,656)	-1%
Rental income	77,542	66,726	72,916	70,924	79,485	85,786	6,301	8%
Allocation of in-house equip rental	856,265	715,620	740,638	841,570	818,318	835,025	16,707	2%
Penalties and costs on taxes	325,645	167,712	139,821	153,450	150,000	150,000	-	0%
Licenses, permits and fee revenue	23,731	17,371	14,972	64,507	23,500	44,500	21,000	89%
Returns on investment	151,592	455,914	899,436	781,819	618,137	531,333	(86,804)	-14%
Other governments transfer for operating	1,543,403	1,113,483	1,760,944	1,286,343	1,287,332	1,213,938	(73,394)	-6%
Other revenue	58,186	127,111	158,277	51,241	38,942	43,726	4,784	12%
Drawn from operating reserves	176,876	634,445	196,599	44,114	63,716	188,319	124,603	196%
Drawn from unrestricted reserves	273,251	162,586	174,303	1,672,158	172,158	1,124,271	952,113	553%
Debt proceeds	-	-	-	-	1,500,000	1,500,000	-	0%
Contribution from capital source	85,977	98,890	22,902	-	-	2,500	2,500	
Over/Under Levy income	1,988	2,068	1,940	-	16	8,117	8,101	50631%
Total Revenue	15,962,823	16,760,518	17,672,646	19,404,261	19,145,635	\$ 21,124,510	1,978,875	10%
Expenditures								
Salaries and benefits	3,645,063	3,875,617	4,089,895	4,494,116	4,634,571	\$ 4,986,346	351,775	8%
Materials, goods and supplies	2,434,318	2,899,317	2,603,296	2,888,395	3,174,192	3,221,902	47,710	2%
Utilities	115,295	125,376	124,683	133,339	134,710	143,110	8,400	6%
Contracted and general services	1,806,645	1,846,404	1,918,416	1,918,834	2,165,583	2,096,100	(69,483)	-3%
Purchases from other governments	359,359	297,897	368,318	246,142	323,635	327,400	3,765	1%
Transfers to other governments	1,049,106	1,152,560	1,132,785	1,265,984	2,844,404	2,789,810	(54,594)	-2%
Transfers to individuals and organizations	148,763	605,555	89,798	95,766	96,000	115,911	19,911	21%
Transfer to local boards and agencies	149,744	157,621	165,523	170,784	171,070	176,464	5,394	3%
Interest on long term debt	123,772	119,183	114,459	109,598	109,816	104,820	(4,996)	-5%
Principal payment for debenture	158,001	162,586	167,303	172,158	172,158	177,154	4,996	3%
Provision for allowances	(309,575)	(334,106)	(365,100)	45,000	-	10,000	10,000	
Bank charges and short term interest	789	1,255	1,344	1,606	1,970	1,970	-	0%
Tax cancellations	-	9,890	17,414	18,730	24,053	18,800	(5,253)	-22%
Other expenditures (over/under levy)	4,116	2,226	2,068	9,789	1,750	30	(1,720)	-98%
Requisitions	2,653,019	2,836,126	2,774,231	3,007,765	3,007,576	3,356,955	349,379	12%
Transfer to operating reserves	340,510	627,111	279,180	255,151	234,276	91,904	(142,372)	-61%
Transfer to capital reserve	1,670,692	1,951,612	3,340,491	3,584,376	1,992,288	3,313,705	1,321,417	66%
Transfer to capital program	512,622	117,558	848,542	142,098	57,583	192,129	134,546	234%
Total Expenditures	14,862,239	16,453,787	17,672,646	18,559,631	19,145,635	\$ 21,124,510	1,978,875	10%
Expenditures	14,862,239	16,453,787	17,672,646	18,559,631	19,145,635	\$ 21,124,510	1,978,875	10%
Net Cost (Revenue)	(1,100,584)	(306,730)	0	(844,630)	-	\$ 0	0	#DIV/0!

2025 CAPITAL BUDGET



	Capital Assets Acquired	Contributions to Reserves	Total
General Government Services			
01-General Municipal	-	-	-
11-Council & Legislative	-	-	-
12-Administration	60,436	125,964	186,400
Total -General Government Services	60,436	125,964	186,400
Protective Services			
21-Enhancing Policing Services	-	-	-
23-Fire Fighting	430,950	97,000	527,950
24-Disaster Services	-	-	-
25-Ambulance (STARS)	-	-	-
26-Enforcement	10,500	30,000	40,500
27-Safety	-	-	-
28-Barrhead & Area Regional Crime Coalition	-	-	-
Total -Protective Services	441,450	127,000	568,450
Transportation Services			
32-Public Works	4,015,263	2,565,071	6,580,334
33-Airport	-	18,000	18,000
Total -Transportation Services	4,015,263	2,583,071	6,598,334
Utilities & Waste Management Services			
41&42-W&S Utility	69,350	177,680	247,030
43-Waste Management	37,500	78,000	115,500
44-Utility Services -General	-	50,000	50,000
48-Lagoons	-	17,954	17,954
Total -Utilities & Waste Management Services	106,850	323,634	430,484
Community Support Services			
51-FCSS	-	-	-
Total -Community Support Services	-	-	-
Planning & Development			
61-Land Use Planning & Development	-	30,000	30,000
63-Economic Development	-	-	-
66-Subdivision & Land Development	-	-	-
69-Land,Housing and Leases	-	-	-
Total -Planning & Development	-	30,000	30,000
Agricultural Services			
62-Agricultural Services	175,000	52,000	227,000
Total - Agricultural Services	175,000	52,000	227,000
Recreational & Cultural Services			
72-Recreation	-	-	-
74-Culture	-	-	-
Total -Recreational & Cultural Services	-	-	-
TOTAL - 2023 CAPITAL BUDGET	4,798,999	3,241,669	8,040,669
Capital Assets Acquired	4,798,999		
Contributions from Operating for Future Reserves	3,241,669		
Subtotal	8,040,669		
Contributions from Reserves to Current Year Operating	1,502,500		
	9,543,169		

CF - denotes carry forward

	Funding Source						
	2024 and prior years PROJECT COST	2025 PROJECT COST	GENERAL REVENUES	RESERVES	GRANTS	SALE OF EQUIP	OTHER / UNKNOWN
CF - denotes carry forward							
ADMINISTRATION							
Renovations - architect only (CF)		20,000		20,000			-
Telephone system (CF)		15,000		15,000			
Servers, IT Infrastructure (Year 1 of 3)		25,436		25,436			
		60,436	-	60,436	-	-	-
FIRE							
2025 Rosenbauer Commercial Crew Cab Rear Mount Pumper (50%)		425,000		425,000			
On-Site Training Facility (50%) (CF)		5,950		3,450	2500		
		430,950	-	428,450	2,500	-	-
ENFORCEMENT							
Portable Truck Scales		6,000		6,000			
LIDAR equipment		4,500		4,500			
		10,500	-	10,500	-	-	-

CF - denotes carry forward

			Funding Source					
		2024 and prior years PROJECT COST	2025 PROJECT COST	GENERAL REVENUES	RESERVES	GRANTS	SALE OF EQUIP	OTHER / UNKNOWN
TRANSPORTATION	# miles (CY)							
Bridges								
BF 74974		18,761	323,239		82,310	240,929		
BF 74538		18,797	383,203		97,301	285,902		
BF 77360		33,719	433,281		109,820	323,461		
BF 72815 (STIP denied)		-	214,000		214,000	-		
<i>Apply for STIP funding for BF 74972, 76144, 77644 with work to be done in 2026. BF 72815 will also be applied for (currently planned for 2025 from reserves)</i>								
Road Construction								
24-640 Twp Rd 604A (Bear Lake West)	1.25		240,009			240,009		
25-740 Twp Rd 624A	2		435,156			435,156		
24-740 Twp Rd 622/RR 43/Twp Rd 622A (was 25-741)	2	320,367	430,756			430,756		
25-240 Twp Rd 583	1		192,129	192,129		-		
24-241; Fencing		528,869	10,000		10,000			
Equipment Replacement								
2025 Grader 150AWD - Council Res #2024-270			574,500		269,500		305,000	
2025 Caterpillar D2 LGP - Council Res #2024-269			277,173		182,173		95,000	
Portable Steamer & Trailer Unit (NEW - keeping old unit) - Council Res #2025-023			44,745		44,745		-	
Equipment Scan Tool NEW			20,000		20,000		-	
AC Recovery Unit NEW			6,900		6,900		-	
2024 Tandem Truck with Hoist, Plow, Snow Wing & hydraulics (CF)		247,282	143,713		112,713		31,000	
2024 Plow Truck - Sander/Oil (CF)		274,177	251,186		241,186		10,000	
Buildings, Land, & Land Improvements								
Shop Floor Repair at overhead door			5,500		5,500			
Salt Shed - overhead door O/S (CF)		375,987	24,013		24,013			
County welcome sign (CF)			5,760		5,760			
	6.25	1,817,959	4,015,263	192,129	1,425,921	1,956,213	441,000	-

CF - denotes carry forward

	Funding Source						
	2024 and prior years PROJECT COST	2025 PROJECT COST	GENERAL REVENUES	RESERVES	GRANTS	SALE OF EQUIP	OTHER / UNKNOWN
CF - denotes carry forward							
AIRPORT							
		-	-	-	-	-	-
WASTE MANAGEMENT							
Netting (CF)		12,500		12,500			
Desktop Master Plan		25,000		25,000			
		37,500	-	37,500	-	-	-
UTILITIES							
Manola Pump House & Reservoir Upgrade (engineering)		69,350		69,350			
Neerlandia Fire Pump Upgrade							
Lac La Nonne Regional Sanitary Sewer Collection System							
COB portion of 10% - \$XXXX + Laterals - \$XXXX							
	-	69,350	-	69,350	-	-	-
AGRICULTURAL SERVICES							
2 ton spray truck		90,000		85,000		5,000	
Spray system for 2 ton truck		48,000		46,000		2,000	
Pasture sprayer (rental program)		15,000		13,000		2,000	
Rental Quad Tank Sprayer		1,000		1,000			
Plastic mulch applicator (rental program)		21,000		20,000		1,000	
		175,000	-	165,000	-	10,000	-
ECONOMIC DEVELOPMENT							
		-	-	-	-	-	-
RECREATION							
		-	-	-	-	-	-
TOTAL	1,817,959	4,798,999	192,129	2,197,157	1,958,713	451,000	-

Vision and Mission Statements below were adopted by Council and influence the 2025 Budgets.

Vision	“To foster a strong, healthy and proud rural community”
Mission	“Provide good governance and sustainable services to enhance our municipality”

2025 Operating & Capital Budgets provide for the delivery of a wide range of local government services and programs, setting aside a prudent level of funding in reserves, all while maintaining a reasonable cost to ratepayers in the County of Barrhead No. 11.

There are several items that influence the 2025 budgets such as the following:

- Taxable municipal assessment increased by 5.75% reaching a total of \$1,147,576,650.
 - Average market increase for residential properties is 2.21%. Residential assessment also increased by 1.61% due to growth (i.e. new residential assessment in the County).
 - Linear assessment for 2025 is \$170M, an increase of 17.95%, primarily due to the expiration of the provincial property tax holiday on oil & gas.
 - Non-residential assessment grew by 11.16%, machinery and equipment assessment grew by 2.26% and farmland assessment grew by a negligible amount.
- Residential mill rate was decreased by 2.2%, to account for inflation.
- There was no change in the municipal mill rate for non-residential, machinery & equipment, and farmland.
- Requisitioned taxes resulted in the total mill rate being increased by 0.25% for non-residential, 0.12% for residential and 0.69% for farmland. Assessment increases from inflation and growth, combined with mill rate increases for requisitioned taxes, saw total taxes increased by \$1,056,620 from 2024 budget.
- County implemented a new compensation grid in 2022, as recommended by an external consultant. The new grid also included a 3.46% cost-of-living increase based on a 5-year rolling average at September for the Alberta Consumer Price Index.
- Approved organizational chart includes the addition of Director of Rural Development, seasonal Municipal Clerk moving to 0.6FTE permanent part-time position, and separating the combined Safety Coordinator and Extension Coordinator & Seasonal Ag Crew Supervisor (total of 1.0FTE) into 2 separate positions. Safety Coordinator is now a part-time permanent 0.5 FTE and the Ag Services position has been reclassified to a 1.0 FTE Assistant Agricultural Fieldman.
- Sanitary Pre-Treatment infrastructure at the Town of Barrhead lagoon, required to service the Kiel Industrial Park, with funding to come from debenture, has been carried forward since Budget 2022.
- Road spray program moving from a spot spray program to a blanket spray program.

- 2025 Road Maintenance & Construction Program:
 - Oil program had previously been limited to subdivisions, along with limited patchwork on existing oiled roads. Budget 2025 includes 9.25 km (5.75 miles) of re-oiling for Manola Road and Peanut Lake Road.
 - Budget includes soil stabilization of 7.64 km (4.75 miles) on select roads that have been identified as eligible for re-oiling in a future year or for roads that have chronic soft areas. Soil stabilization is done to improve the strength of the road base.
 - Shoulder Pull Program has been successful and is continued for 2025. Planned for 2025 is 18.51 km (11.5 miles) on select roads within the County.
 - Road reconstruction of 10.05 km (6.25 miles).
- 4 bridge reconstructions with 3 bridges being funded 75% by STIP program and 25% from reserves and 1 bridge being funded by reserves.
- Capital projects carried forward from 2024 include: telephone system, fire training facility enhancements, welcome sign, remainder of work at PW salt/sand shed, tandem truck with hoist, plow, snow wing & hydraulics, plow truck with sander/oil, and netting at Landfill. Renovation at an Admin building have been deferred to 2026 with a small amount being included in 2025 for architect fees.
- Asset replacements in accordance with the Capital Plan which includes server & IT infrastructure (Year 1 of 3), fire truck (replacement of Engine 33), 1 grader, 1 dozer, engineering work for Manola Pump House & Reservoir Upgrade, shop floor repair at PW Shop, 2T truck with spray system, pasture sprayer for rental program, rental quad tank sprayer, and plastic mulch applicator.
- New equipment planned includes completion of CPO program equipment of portable truck scales and LIDAR, Public Works equipment of portable steamer and trailer unit, Equipment Scan Tool, AC Recovery Unit, and desktop master plan for landfill.
- Commitment to Lac La Nonne Regional Sanitary Sewer Collection System project, a joint project with Lac Ste. Anne County is included, however costs and funding are still to be determined.

These and other factors will be discussed further in the following pages.

OPERATING BUDGET

2025 Operating Budget proposes operating expenditures of \$21,124,510 including requisitions and transfers. Planned revenue from sources other than general taxation are \$6,804,007 which requires \$14,320,503 be raised from general taxation. Taxes collected on behalf of other organizations (the “Requisitioning Authorities”) are \$3,348,868 and are remitted to the Requisitioning Authority, leaving a Municipal Tax Revenue of \$10,971,635 to cover a Net Cost of \$10,971,635.

Municipal budgets must be balanced. 2025 Operating Budget includes the costs to maintain existing service levels, expand road oiling program and roadside spray program, and sets aside a prudent level of funding into reserves.

00 General Municipal Revenue

This is not an active department, but rather items that are global and not attributed to any one department are included here. Revenues include penalties on taxes, returns on investments, transfer to and from general reserves.

- This department provides for \$1,797,046 to fund all departments.
- Tax Stabilization Reserve and Unrestricted Surplus balances are above the max threshold for these reserves, as identified in the Reserve Report. Budget 2025 redirects those funds to Local Roads & Bridges Capital Reserve to be used for future road re-construction projects. After the transfer, the Tax Stabilization Reserve and Unrestricted Surplus will each have \$925K remaining in its respective reserve.
- \$1,057,892 are transferred from Tax Stabilization Reserve and Unrestricted Surplus to Local Roads & Bridges Reserve.

05 Taxation

This department includes all revenues collected annually through local property taxation and includes any Federal and Provincial grants in lieu of taxes.

Taxes levied are a function of assessed values multiplied by mill rates.

Assessment

Taxable municipal assessment increased by 5.75% reaching a total of \$1,147,576,650. Assessment for residential properties increased by 3.82%, which was a combination of market increase of 2.21% and new growth of 1.61%. Non-residential assessment increased overall by 11.16%, linear assessment increased by 17.95%, and machinery & equipment assessment increased by 2.26%.

Mill Rate

Municipal mill rate for residential assessment was decreased by 6.0101 or 2.2%. The residential mill rate was reduced to account for inflation.

Other municipal mill rates were unchanged.

Taxes Levied

Applying the municipal mill rate to assessment provides the County with \$10,970,589 in tax revenue, which is an increase of \$717,062 or 6.99% from the prior year budget.

Included in the 2025 Property Tax Bylaw is a minimum tax of \$50 for all parcels with taxable assessment. It is anticipated an additional \$6,400 will be generated from the minimum tax.

Collection of taxes from oil and gas companies has been a challenge in previous years. However, the County's tax instalment payment plan (TIPP) has been successful assisting oil and gas operators in paying their outstanding and current taxes. In addition, the recent Ministerial Order issued by Alberta Energy to Alberta Energy Regulator (AER) requiring payment of municipal taxes as a mandatory condition for approving new well license transfers between companies or granting new well licenses has given the County greater assurance that oil and gas taxes will be collected. County has provided \$10,000 for an allowance for uncollectible oil and gas taxes in the current year.

County must collect and remit taxes on behalf of other Requisitioning Authorities. An additional \$3,348,868 is levied to property owners for these requisitions. The expense is recorded in Department 06 Requisitions and discussed further in the following section.

Provincial grants in place of taxes are levied at 100% but only paid at 75%, for a total amount not received of \$7,446. Prior year grants in place of taxes were only paid at 50%.

Tax cancellations for eligible taxpayers applying to the Non-Residential Tax Incentive Bylaw is estimated at \$18,800.

- This department provides for \$14,300,657 to fund all departments.

06 Requisitions

County must collect and remit 3 types of requisitions: 1) Education, 2) Social housing, and 3) Designated industrial.

Education

Alberta Education uniform mill rate is applied to the Equalized Assessment of the County along with the under or over levies to develop the mill rate to apply to current year assessment. County is billed \$2.72 per \$1,000 of their total residential and farmland equalized assessment value, based on 2023 property values. In addition, the non-residential rate of \$4.00 per \$1,000 of equalized assessment value is also charged to the County.

The increase in mill rate and equalized assessment resulted in an additional tax levied of \$337,414 or a 12.21% increase.

A total of \$3,100,974 will be collected in 2025 to cover education requisitions and submitted to the province.

Social Housing

Barrhead & District Social Housing Association (BDSHA) operates lodge accommodations and is funded by the County of Barrhead, Town of Barrhead, Woodlands County, MD of Big Lakes and the Town of Swan Hills based on Equalized Assessment. In accordance with the *Alberta*

Housing Act, a management body may requisition municipalities for which the management body provides lodge accommodates for the management body's annual deficit for the previous fiscal year arising from the provision of lodge accommodation. There was no change in the total amount requisitioned from the prior year. Due to increased County assessment, the mill rate for social housing has decreased by 5.15%. Total collected will increase by \$1,186.

A total of \$231,988 will be collected in 2025 to cover social housing requisitions and submitted to BDSHA.

Designated Industrial

Municipal Affairs Designated Industrial Properties (DIP) Requisition was new in 2018 and is related to the province recovering costs for assessment of industrial properties such as but not limited to linear property (wells, pipelines, telecommunications, electric power systems) and facilities regulated by the AER, Canadian Energy Regulator and AUC. The requisition increased 6.41% from 2024.

A total of \$15,906 will be collected from these properties in 2025 to cover DIP requisitions and submitted to the province.

- Total requisitions, including under and over levies, in the 2025 Operating Budget equal \$3,348,868 for an increase of 11.28%.
- Represents approximately 15.89% (2024 – 15.72%) of 2025 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, \$23 will be used for Requisitions.

11 Council & Legislative

This section of the Budget primarily reflects expenses to support the 7 members of Council, with most of the costs related to Councillor compensation.

- 2025 Operating budgeted expenditures have seen a decrease of \$7,434 to reflect adjustments to Committee appointments.
- Revenue for this department is negligible leaving a net cost of \$354,008.
- Represents approximately 1.72% (2024 – 1.93%) of 2025 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, \$2 will be used for Council & Legislative expenses.

12 Administration

This department covers a variety of expenditures such as administrative salaries and benefits, assessor services, audit fees, postage, communications (internet & phones), advertising, insurance, building maintenance, goods, utilities and contributions to reserves.

- 2025 Operating Budget presents a 5.44% or \$87,028 increase in expenditures from the 2024 Operating Budget. Salaries and wages increased by merit and COLA increases, as well as the seasonal Municipal Clerk moving to a 0.6FTE permanent part-time position.

Increase in capital reserves of \$76,000 is for future replacement of ERP system. Removed from the budget was the ADLC feasibility project costs and related grant funding, as the project was completed in 2024.

- Revenue for this department is \$56,329 leaving a net cost of \$1,687,255. Revenue is primarily derived from provision of BRWC financial services, transfer from reserves and sale of services such as tax certificates and sale of maps.
- \$146,000 is contributed to Capital Reserves from this department.
- Represents approximately 7.99% (2024 – 8.36%) of 2025 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, \$11 will be used for Administration expenses.

15 Elections & Plebiscites

Elections occur every 4 years with the next municipal election to occur in 2025. By-elections may occur if a seat on Council becomes vacant.

- Election is scheduled for October 20, 2025.
- 2025 Operating budgeted expenditures have increased to \$14,750. Four polling stations are planned with 3 workers at each station. In addition, a new requirement from the province was an address list with GIS mapping which required additional contracted and general services.
- Revenue for this department is \$11,150 leaving a net cost of \$3,600. Revenue comes from reserves and from other governments.
- There is no contribution to reserves in this department for 2025.
- Represents approximately 0.07% (2024 – 0.01%) of 2025 Operating Budget Expenditures.

21 Enhanced Policing Services & School Resource Officer

In 2020 the Province implemented a Police Funding Model that requires rural municipalities to pay for 10% of frontline policing based on equalized assessment and population. Contribution collected from municipalities was being phased in until 2024 at which time rural municipalities are expected to cover 30% of the cost. Contribution for 2024 was estimated at \$405,764, however actual costs were lower than budgeted due to County of Barrhead population and assessment being lower as compared to the rest of the province.

- 2025 Operating budgeted expenditures have decreased by \$40,514 due to the revision of the estimate required to contribute to the provincial Police Funding Model and Victim Services no longer requiring funding.
- There is no contribution to reserves from this department.
- Represents approximately 1.73% (2024 – 2.12%) of 2025 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, \$3 will be used for Enhanced Policing Services.

23 Fire Fighting Services

Under the Barrhead Regional Fire Services (BRFS) Agreement between the County of Barrhead and the Town of Barrhead, the County is responsible for costs of firefighting and ambulance assists that occur within the County, Fire Guardian and dispatch fees and 50% of the common expenses to operate a Fire Department regardless of the number of responses. Those common expenses include salaries and benefits for a Fire Chief, Deputy Fire Chief and administrative support, training, insurance, and general supplies and costs to run the Emergency Response Center.

- Revenue for this section is generated by invoicing residents and businesses that receive fire services up to a maximum of \$3,000 per incident and the use of LGFF Operating grants. Historically the County collects 40% of the fire response costs due to the \$3,000 capping policy on invoices.
- 2025 Operating Budget projects a budgeted revenue of \$237,012 to cover approximately 34.46% of the expenditures. Net cost of the Fire Department is \$687,720.
- 2025 Operating Budget presents a decrease in budgeted expenditures from 2024 of 2.56% primarily due to Fire Department net costs being lower due to cyclical training/convention requirements and new funding from AHS for Medical First Response.
- Includes reserve contributions of \$97,000 to capital and \$25,000 to operating.
- Represents approximately 3.26% (2024 – 3.69%) of 2025 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, \$3 will be used for Fire Fighting Services.

24 Emergency Management Services

Alberta *Emergency Management Act* requires the County to maintain a Municipal Emergency Management Plan and participate in Emergency Preparedness.

- Includes \$2,000 contribution to Operating Reserves from this department.
- There is no revenue anticipated for this department in 2025, leaving a net cost of \$16,607.
- Represents approximately 0.08% (2024 – 0.09%) of 2025 Operating Budget Expenditures.

25 Ambulance Services

Annual grant to STARS (air ambulance) is contained in this part of the Budget and is set at a flat rate of \$7,500.

- Represents approximately 0.04% (2024 – 0.04%) of 2025 Operating Budget Expenditures.

26 Enforcement Services

Due to increasing costs of the previous contracted services for enforcement, combined with the need for increased presence of a Community Peace Officer (CPO), the County added a full-time permanent CPO to its organizational chart in December of 2023.

- 2025 Operating Budget is an increase of \$14,558 from 2024 Operating Budget and includes merit and COLA adjustments and an increase in transfer to reserves.

- \$30,000 contribution to Capital Reserves from this department.
- Revenue, in the form of fines, for this department is unpredictable but is estimated to cover approximately 15.19% of the expenditures, leaving a net cost of \$168,884.
- Represents approximately 0.94% (2024 – 0.89%) of 2025 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, \$1 will be used for Enforcement Services.

27 Safety Program

Safety Program falls under the Alberta *Occupational, Health & Safety Act*. This section of the budget primarily includes salary and benefits for a Safety Coordinator. In 2020, 0.15 full-time equivalent (FTE) was allocated to this area. In 2021, the position was expanded to 0.5 FTE to address changes to legislation, ensure compliance and improve the County Health & Safety Program. This department also includes in-service training expenses for the Joint Workplace Health & Safety Committee members and safety audit expenses. Due to difficulties in retaining the position, in 2024 this position was covered by one full-time permanent employee with 0.45 FTE going to Safety and the balance to Ag Services. Budget 2025 separates the Safety Coordinator into a 0.5 FTE position and an increase to the Ag services budget to include a 1.0 FTE position for an Assistant Agricultural Fieldman.

- 2025 Operating Budget presents a net increase of \$13,257 expenditures from prior year to reflect the increase in FTE.
- Revenue from the workers compensation and reserves to fund the Safety Incentive Program covers 12.44%, leaving a net cost of \$80,540.
- Anticipated Partners in Injury (PIR) rebate of \$7,946 is planned to be contributed to Operating Reserves from this department.
- Represents approximately 0.44% (2024 – 0.41%) of 2025 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, \$1 will be used for Safety.

28 BARCC (Barrhead & Area Regional Crime Coalition)

Created in 2018, this department includes the activities of the collaboration efforts of 5 partners – County of Barrhead, Town of Barrhead, Woodlands County, Barrhead & District Rural Crime Watch, and Barrhead RCMP Detachment. Focus of this department is to take an active role in reducing crime through coordinated efforts in education, awareness of crime prevention and reporting suspicious activities. The Alert Tool and Website are 2 main deliverables for this department.

- Revenue is in the form of contributions from the Town of Barrhead and Woodlands County of \$3,172, and a carry forward of 1-time provincial grant of \$8,018 leaving a net cost of \$2,586.
- There is no contribution to reserves from this department.
- Represents approximately 0.07% (2024 – 0.13%) of 2025 Operating Budget Expenditures.

32 Public Works

County uses a proactive approach to roadway repair, maintenance, and construction. The road network is reviewed annually, and a plan is developed that identifies the annual priorities in addition to a 5-year plan for construction. This approach allows for incremental improvements and the ability to accumulate reserves for larger projects.

In total, the County maintains approximately 1,499 km of road annually. As part of the Road Maintenance Program, it is the County's practice to re-gravel approximately 1/3 of the gravel roadways each year. This approach aims for improvement of the roadways which is both manageable and financially sustainable. 2025 Road Maintenance Program specifically includes 531 km of gravelling (an increase of 10 km), 9.25 km oiling of roads, 7.64 km of soil stabilization, and 8 km of dust control in addition to subsidized application of dust control (\$1.50/lineal foot, no change from prior year) for residents by request. County also uses a "flag system" which provides laneway grading for our residents at a very modest cost.

Public Works Department also provides support to our community in ways that do not appear as specific lines in the Budget. For example, snow plowing that is provided to our community halls.

This section of the budget presents a variety of expenditures to support the following programs: grading and blading of roads, road maintenance, drainage, roadside mowing, brush control, and gravel exploration and extraction. Public Works department also manages the transfer stations and campgrounds.

- 2025 Operating Budget presents a 24.47% increase in net cost from 2024 Operating Budget.
- Included in 2025 Operating Budget is a one-time transfer from Tax Stabilization Reserve and Unrestricted Surplus of \$1,057,893. Adjusting for this one-time transfer, the 2025 Operating Budget has a net cost increase of 6.85%, which is due to inflation and activities planned.
- Shoulder pulls on 18.51 km (11.5 miles) of roadway at a cost of \$195,500 is planned.
- Oiling program at a cost of \$514,355. Manola and Peanut Lake road are planned to be re-oiled in 2025. Included in the oiling sub-department budget is soil stabilization (permazyme) on key corridor roads that have been identified as eligible for re-oiling in a future year or on roads with chronic soft spots.
- Dust control on 8.04 km (5 miles) and private dust control at a net cost of \$38,000.
- Gravel continues to be a key resource for the County. Engineering services required to ensure our gravel pits are compliant with provincial legislation as well as gravel source exploration opportunities are included in the 2025 Operating Budget.
- County will continue to offer small quantities of aggregate for sale to the public, but ratepayers will be required to arrange their own trucking to collect the materials. In 2024, this program moved to a pre-pay program to ensure County is fiscally responsible with its

resources. Budget reflects a decrease in aggregate and trucking revenue for an estimated net revenue of \$7,500.

- Revenue for this department covers approximately 18.72% of the expenditures and comes from a variety of sources such as Aggregate Levy Fees for gravel, sale of goods and gravel, equipment rentals, value of offsetting costs by using County equipment in construction projects and provincial grants.
- \$192,129 is contributed to capital and \$2,617,071 to Capital Reserves from this department.
- Represents approximately 43.53% (2024 – 40.75%) of 2025 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, \$52 will be used for services provided by Public Works.

33 Airport Services

Barrhead Johnson Airport is a joint service between the County of Barrhead and the Town of Barrhead with expenses shared equally.

- 2025 Operating Budget presents an increase in expenditures from the 2024 Operating Budget of \$15,270 due to cyclical expenditures of line painting and regulatory review.
- \$18,000 is contributed to County Capital Reserves from this department.
- Revenue for this department is budgeted to cover 45.83% of the expenditures in 2025 which includes leases, fees, and contribution from the Town, leaving a Net Cost of \$42,875.
- Represents approximately 0.37% (2024 – 0.33%) of 2025 Operating Budget Expenditures.

40 Water & Sewer Utility Services (41 Water, 42 Sewer, 44 General Utility Services, 48 Lagoons)

County of Barrhead performs repairs and maintenance on water lines going to Manola and Neerlandia, which is paid for by the Barrhead Regional Water Commission (BRWC). Manola waterline and a portion of the Neerlandia waterline are leased by the BRWC.

Water is purchased by the County of Barrhead from the BRWC and charged to the water users through the water rates charged by the County. Other expenses incurred include contracted services, insurance, materials and supplies and utilities.

A Local Improvement Tax of \$21,885 is collected for the fire suppression reservoir that serves Northplex and future developments on the Kiel Industrial Lands on NE 27-59-3 W5M. Currently only Northplex and the County share in this expense and it is set aside in a reserve.

To service Kiel Industrial Park and mitigate any negative impacts on the Town of Barrhead's lagoon, Sanitary Pre-Treatment infrastructure is required. Planned for 2025, the estimated cost of the infrastructure is \$1,500,000, with funding to come from debentures. Sanitary Pre-Treatment infrastructure will be triggered when construction on the 2 lots that were sold in 2022 commence.

- Revenue for this department covers approximately 97.21% of the expenditures and comes from debenture, user fees, BRWC fees and Local Improvement Tax, leaving a net cost for water, sewer and lagoons to be \$58,775.
- Increase of 3% to water & sewer rates; with a budgeted recovery from water and sewer utility holders of 98%. If actual recovery exceeds 100%, excess will be transferred to reserves.
- No change in truck dumping fees, with any net operating surplus to go to reserves to fund future replacement or refurbishment of lagoons.
- 2025 Operating Budget includes \$245,634 contribution to Capital Reserves from this department, of which net operating surplus of \$17,954 from truck-dump lagoons and net operating surplus of \$20,795 from Truck Fill is planned to go to Capital Reserves.
- Represents approximately 11.47% (2024 – 10.93%) of 2025 Operating Budget Expenditures.

43 Waste Management

Net costs for operating the Barrhead Regional Landfill are split equally between the County of Barrhead and the Town of Barrhead. County also contributes to its own Capital Reserve for Landfill. Costs of operating the County's 6 Transfer Stations are borne solely by the County of Barrhead.

Expenses in this department primarily include contracted services, insurance, gravel, and provisions for closure of the landfill. Maintenance provided by County Public Works is recorded as an expense under Waste Collection, but also as revenue under Public Works.

- 2025 Operating Budget presents a 1.78% decrease in expenditures from the 2024 Operating budget.
- There is no revenue generated from the Transfer Stations, however the Landfill is expected to generate 43.30% of the operating expenditures from tipping fees and recycling. As the Town is the Unit of Authority for the Regional Landfill, only the net cost of operating the landfill is recorded as a "Transfer to Other Governments."
- Revenue is generated from the capital reserves; any interest earned on reserves is transferred to reserve.
- Net cost to the County to provide waste collection and disposal services is \$288,612.
- \$78,000 is contributed to Capital Reserves from this department.
- Represents approximately 1.48% (2024 – 1.67%) of 2025 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, \$2 will be used for Waste Management.

51 Family & Community Support Services (FCSS)

FCSS municipal contributions are paid equally by the County of Barrhead and the Town of Barrhead. FCSS program is delivered by an external organization and is supported primarily

by provincial funding, which is contingent upon receiving a combined minimum contribution from both municipalities of 20% of eligible operating costs.

- County and Town each contribute \$77,149 to the FCSS program which exceeds the 20% minimum requirement.
- Represents approximately 0.37% (2024 – 0.40%) of 2025 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, less than \$1 will be used for FCSS.

61 Land Use Planning, Zoning & Development

Revenues in this department are generated by fees for development permits, subdivision applications, use of specific Operating Reserves, and grant funding.

- Revenue for this department covers approximately 15.13% of the expenditures.
- A new position, Director of Rural Development, is allocated 25% to this department.
- Budget 2025 includes replacement of permitting system.
- Net cost to the County for this department is \$253,798.
- Contributions to Operating Reserves of \$10,000 from this department.
- Contribution to Capital Reserves of \$30,000 from this department.
- Represents approximately 1.42% (2024 – 1.53%) of 2025 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, \$2 will be used for Land Use Planning, Zoning & Development.

62 Agricultural Services

Agricultural Services is made up of several program areas including General Operations, Extension, Vegetation Control, Conservation, Pest Control, Resource Management and ALUS.

In 2021, the County, along with Westlock County, and Athabasca County were successful in joining ALUS Canada, which provides funding for conservation projects and programming. County of Barrhead is the managing partner.

County of Barrhead is also the managing partner for the Resource Management stream of the provincial grant. Resource Management grant is provided for eligible activities undertaken for County of Barrhead, Westlock County, Athabasca County, and Thorhild County.

Multi-year provincial grant was signed in 2020, with annual funding established until 2024. Provincial and grant funding for 2025 has been budgeted at same levels as 2024 but actual funding is yet to be determined.

- Agricultural Services portion of budget reflects an increase in Net Cost of \$234,785 or 78.28%.
- A new position, Director of Rural Development, is allocated 50% to this department.

- In prior year, one-full time permanent employee was filling 2 roles: 0.45 FTE Safety Coordinator and 0.55 FTE Extension Coordinator & Seasonal Ag Crew Supervisor. Budget 2025 separates the positions and changes the 0.55 FTE Extension Coordinator & Seasonal Ag Crew Supervisor to a 1.0 FTE Assistant Agricultural Fieldman.
- Roadside spray program has been changed from a spot spray program to blanket spray program.
- Revenue for this department covers approximately 48.76% of the expenditures, leaving a net cost of \$534,724.
- \$52,000 is contributed to Capital Reserves.
- Represents approximately 4.94% (2024 – 4.34%) of 2025 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, \$4 will be used for Agriculture Services.

63 Economic Development

This department's expenditures are primarily for salaries and benefits for 1.20 FTEs, public relation expenses, and special projects.

- 2025 Operating Budget presents a 27.98% increase in expenditures from 2024 or \$41,233.
- A new position, Director of Rural Development, is allocated 25% to this department.
- LIFT Business Conference & Trade Show in 2024 was successful and another event is planned for in 2025, but without grant funding.
- Budget also includes support for Community Futures Yellowhead East position for the next 3 years at a cost of \$5,000 annually.
- Net cost to the County for this department is \$188,594.
- There are no contributions to reserves from this department.
- Represents approximately 0.89% (2024 – 0.77%) of 2024 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, \$1 will be used for Economic Development.

66 Subdivision & Land Development

In 2018 work commenced on Phase I of the Kiel Industrial Park and was completed in 2020. Any revenue that is generated from the sale of a lot is put back into reserves to fund future phases of the Kiel Industrial Park.

- There are no budgeted sales in 2025 but activities to sell lots are included in the Economic Development department.
- 2025 Operating Budget presents expenditures of \$283.
- Represents nil (2024 – nil) of 2025 Operating Budget Expenditures.

69 Land, Housing & Building Rentals

County has several small leases generating revenue of \$17,260 which is a slight decrease from 2024.

72 Recreational Services

Maintenance of our parks, open spaces and campgrounds are budgeted in this section. Public Works Department is responsible for these facilities.

In 2021, an interest-bearing loan of \$115,250 was provided to Barrhead Golf & Recreation Area Society for campground expansions, with funding to come from reserves. Starting in 2022, annual repayments from the Society of \$9,654.10 are returned to the reserve.

County of Barrhead continues to provide funding of \$25,000 for staffing and supervision of summer recreation programming to the Town of Barrhead.

County continues to make principal and interest payments of \$281,974 on the \$5,000,000 debenture borrowed for the capital contribution to the Barrhead Regional Aquatics Centre.

In addition, a contribution of \$351,431 to support the operation of Town recreational facilities (Arena, Aquatic Centre, Curling Rink) will be made to the Town. This contribution is a result of the Arbitrator selecting the County's Recreation Agreement which presented a funding model based on 0.03403% of a rolling 3-yr assessment (starting in 2017) or a minimum of \$312,679. As the County's assessment increases the contribution to the Town for recreation facilities also increases.

To support Misty Ridge, the County is facilitating a Strategic Planning session at an estimated cost of \$7,000, with funding to come from reserves. Additionally, \$30,000 is transferred to operating reserves for Misty Ridge support if conditions are met.

- Revenue for this department covers approximately 3.08% of the expenditures, leaving a net cost of \$745,763.
- \$39,654 is contributed to Operating Reserves from this department.
- Represents approximately 3.64% (2024 – 3.82%) of 2025 Operating Budget Expenditures.
- For every \$100 of taxes collected in 2025, \$5 will be used for Recreational Services.

74 Culture

Most of the expenditures in this section are related to the transfer of funds to other organizations to provide services to our residents.

The largest expenditure in this section is the \$171,070 contribution to libraries. County contributes to the Barrhead Public Library, which includes the Neerlandia Library, as well as the Yellowhead Regional Library. These contributions are based on the approved \$24.00 per capita contribution for Barrhead Public Library and \$4.75 per capita for Yellowhead Regional Library.

Expenditure associated with "Transfers to Organizations," which is used to make contributions to various local community organizations remains unchanged. Organizations must apply through the Community Grant Policy to be eligible for funding, to a maximum of \$2,500 per organization, with funding to come from reserves.

- 2025 Operating Budget presents an increase in expenditures from the 2024 Operating Budget of \$17,644.

- Revenue for this department covers approximately 90.11% of the expenditures, leaving a net cost of \$21,550. Revenues are from LGFF Operating Grants and Operating Reserves.
- There are no contributions to reserves from this department.
- Represents approximately 1.03% (2024 – 1.05%) of 2025 Operating Budget Expenditures.

CAPITAL BUDGET

Capital Budget proposes Capital Expenditures of \$4,798,999, in addition to transfers to Capital Reserves of \$3,241,669 and a transfer of reserves to current year operating of \$1,502,500 for a total Capital Budget of \$9,543,169.

Capital assets are purchased based on the 10-year Capital Plan. Roads selected for reconstruction are based on the Road Plan which is reviewed annually by Council.

2025 Capital Budget includes the following capital purchases and transfers:

12 Administration

- Renovations to the Admin building, including carpet has been deferred to 2026, except for a small amount budgeted in 2025 for architect fees of \$20,000, with funding coming from reserves.
- Servers and IT Infrastructure (Year 1 of 3) replacement at a cost of \$25,436, and telephone system replacement of \$15,000, with funding coming from reserves.
- Transfers of \$146,000 from operations to Capital Reserves:
 - \$96,000 for Computer & Equipment Reserve
 - \$50,000 for Building Reserve

23 Fire Fighting

- Training facility enhancements of \$5,950 (County's 50% share), with funding coming from a grant of \$2,500 and the balance coming from reserves.
- 2025 Rosenbauer Commercial Crew Cab Rear Mount Pumper for a cost of \$425,000 (County's 50% share), with funding coming from reserves.
- Transfers of \$97,000 from operations to Capital Reserves:
 - \$87,000 for Fire Equipment Reserves
 - \$10,000 for ERC Building & Equipment Reserves

26 Enforcement Services

- Portable Truck Scales for a cost of \$6,000
- LIDAR equipment for a cost of \$4,500
- Transfers of \$30,000 from operations to Capital Reserves:
 - \$30,000 for Enforcement Equipment Reserves

32 Public Works

- Equipment purchases of the following with funding to come from the trade in of old equipment and balance of the funding to come from Capital Reserves:
 - 1 grader with total cost of purchase of \$574,500 with proceeds on sale of old equipment of \$305,000 for net cost of \$269,500, to be funded from reserves.
 - 1 dozer with total cost of purchase of \$277,173 with proceeds on sale of old equipment of \$95,000, for net cost of \$182,173, to be funded from reserves.
 - Portable steamer & trailer unit with a cost of \$44,745 with funding coming from reserves. Old unit will be kept and used to increase culvert thawing capacity.
 - New equipment planned for PW Shop are equipment scan tool and AC recovery unit for a total cost of \$26,900, to be funded from reserves.
 - Completion of rig up of tandem truck with hoist, plow, snow wing & hydraulics. Remaining cost is \$143,723 and the sale of old equipment of \$31,000, leaving a net cost of \$112,713 to be funded from reserves.
 - Completion of rig up of plow truck with sander/oiler. Remaining cost is \$251,186 and the sale of old equipment of \$10,000, leaving a net cost of \$241,186 to be funded from reserves.
- Building and land improvements planned, with funding to come from reserves: shop floor repair at overhead door (\$5,500), salt/sand shed completion (\$24,013), and replacement of a County welcome sign (\$5,760).
- 6.25 miles of road reconstruction projects utilizing County forces for a total cost of \$1,308,050 with funds coming from operations of \$192,129, reserve funding of \$10,000, and \$1,105,921 from LGFF Capital grant for the following projects:
 - TWP RD 604A, through NW 30 and NE30-60-6-W5 – 1.25 miles
 - TWP Road 624A, South of 29, NE 29, NW 27, and NE 28-62-3-W5 – 2.0 mile
 - TWP 622 / RGE RD 43/TWP Rd 622A (Misty Ridge Corners East) – 2 miles
 - TWP RD 583, South of 24-58-4-W5, 1 mile
 - Completion of fencing for prior year road project 24-241
- Construction of 4 bridges for a total cost of \$1,353,723. Three bridges are funded 75% by grant funding. A 4th bridge has been denied STIP grant funding, but the County deems it necessary to replace in 2025. Funding will come from reserves.
 - Typically, the County only performs bridge work if successful in obtaining grant funding. Where project is approved for grant funding, the project is 75% grant funded and 25% Capital Reserve funded.
 - Additionally, County will apply for grant funding for 3 bridges. If successful in obtaining grant funding, these projects will be carried out in 2026. Some engineering work could occur in 2025, if grant funding is successful.

- Transfers of \$2,617,071 from operations to Capital Reserves
 - \$697,256 for Equipment Reserve
 - \$527,769 for Grader Reserve
 - \$50,000 for Building Reserve
 - \$75,000 for Aggregate Reserve
 - \$32,000 Gravel Pit Reclamation Reserve
 - \$177,154 Local Roads & Bridges Reserve
 - \$1,057,892 Local Roads & Bridges Reserves – one-time (reallocated from Tax Stabilization Reserve and Unrestricted Surplus)

33 Airport

- No capital expenditures planned for 2025.
- Transfer of \$18,000 from operations to Capital Reserves.

44 General Utility Services (41 Water & 42 Sewer & 48 Lagoons)

- Engineering for Manola Pump House & Reservoir upgrade at a cost of \$37,500, with funding to come from reserves.
- Commitment to Lac La Nonne Sanitary Sewer project, however costs and funding are still to be determined.
- Transfers of \$245,616 from operations to Capital Reserves:
 - \$21,885 for Fire Suppression Reserves
 - \$50,000 for Regional Water & Sewer Reserves
 - \$135,000 for Water & Sewer Reserves funded by Utility Rate and interest on reserves
 - \$17,936 for Lagoon Reserves – (Neerlandia, Lac La Nonne, and Thunder Lake)
 - \$20,795 for Truck Fill Reserve funded by truck fill revenues
- Transfer from \$1,500,000 from Capital Reserves to operating for Town Sani Pretreatment.

43 Waste Management

- Purchase of netting for Landfill for County's 50% cost of \$12,500, with funding to come from reserves.
- Compliance work required at Landfill for County's 50% cost of \$25,000, with funding to come from reserves.
- Transfers of \$78,000 from operations to Capital Reserves:
 - \$25,000 for Landfill Equipment Reserve

- \$53,000 for Landfill Reserve

61 Land Use Planning, Zoning & Development

- Transfer of \$30,000 from operations to Capital Reserves for Money in Lieu of Reserves.

62 Agricultural Services

- Purchase of a 2 ton spray truck (\$90,000) and spray system (\$48,000) for a cost of \$138,000 with sale of old equipment of \$7,000 for a net cost of \$131,000, with funding coming from reserves.
- Replacement of pasture sprayer (\$15,000) and quad tank sprayer (\$1,000) for rental program and the sale of old equipment of \$2,000 for a total net cost of \$14,000, with funding coming from reserves.
- Purchase of plastic mulch applicator at a cost of \$21,000 and sale of old equipment of \$1,000 for a net cost of \$20,000, with funding to come from reserves.
- Transfers of \$50,000 from operations to Capital Reserves:
 - \$10,000 for Ag Building Reserves
 - \$40,000 for Ag Vehicle & Equipment Reserves
- Transfers of \$2,500 from operations to fund repairs and maintenance for grain bag roller.

72 Recreation

- No capital expenditures planned for 2025.



REQUEST FOR DECISION

APRIL 15, 2025

E

TO: COUNCIL

RE: 3 YEAR FINANCIAL PLAN & 10 YEAR CAPITAL PLAN

ISSUE:

Section 283.1 of the *Municipal Government Act (MGA)* requires Council to annually review and update its Financial Plan and Capital Plan.

BACKGROUND:

- *MGA* requires a written financial plan and a written capital plan.
 - Financial plan – must cover a minimum of the next 3 years
 - Capital plan – must cover a minimum of the next 5 years
- Primary benefit of longer-term planning is to identify future financial challenges and opportunities, allowing Council to plan and develop strategies to minimize or eliminate challenges and to capitalize on opportunities.
- Financial and capital plans do not have to be financially balanced.

ANALYSIS:

- County of Barrhead 3-year Financial Plan meets the requirements of the *MGA Sec. 283.1(2)*.
- County of Barrhead 10-year Capital Plan exceeds the requirements of the *MGA Sec 283.1(3)*.

Financial Plan

- 3-year Financial Plan was prepared by Administration with workshops held with Council during preparation.
- 3-year Financial Plan included estimates of revenues and expenditures.
 - Where actuals are known, such as contracted amounts, actuals were used.
- 3-year Financial Plan shows projected deficits for the 3 years as follows: \$335,362, \$468,452 and \$534,026 respectively.

General Comments:

- 2025 Draft Final Operating Budget includes a one-time \$1.5M in revenue (debenture proceeds) with corresponding expense for Sani-Pretreatment at Town lagoon. This has been carried over since Budget 2022.
 - Expenditure for servicing debenture has not been included in the 2026-2028 plan nor has revenue projected due to projected increased water and wastewater volumes.
- No increase in mill rate or assessment is contemplated in the financial plan.
- To ensure adequate funding is in place for Road Re-Construction program, an annual transfer to Local Roads & Bridge Reserve of \$200,000 has been included in the financial and capital plans as well as a commitment to use \$500,000 of capital grants annually for road re-construction. Council will annually determine actual grant funding used for road re-construction.

- In prior years, road re-construction was funded from current year taxes, unless Council approved the use of grants or reserves. This created large deficits in the financial plan until Council allocated grants and reserves to specific road re-construction projects.

Compare 2026 to 2025:

- Projected revenue decrease for 2026 compared to 2025 includes a total decrease of \$2.4M:
 - Removal of one-time debenture proceeds of \$1.5M for Town of Barrhead Sani-Pretreatment.
 - Removal of one-time drawn from operating and unrestricted reserves of \$1.1M. These reserves were transferred to Local Roads & Bridge Reserve.
 - Use of \$150K of Lagoon Reserve to complete desludging at Thunder Lake.
 - No projected sale of Kiel lots for 2026-2028
- Projected expense decrease in 2026 compared to 2025 includes a total decrease of \$2.1M:
 - Removal of one-time contribution of \$1.5M for Town of Barrhead Sani-Pretreatment.
 - Removal of one-time contribution to Local Roads & Bridge Reserve of \$1.1M. The contribution was from the Tax Stabilization and Unrestricted Reserve.
 - Addition of \$200K to Local Roads & Bridge Reserve.
 - Desludging costs of \$150K at Thunder Lake Lagoon, as required by AEP.
 - Pavement repairs of \$120K is planned in 2026.
 - No projected sale of Kiel lots for 2026-2028 so no selling expenses or contribution to reserves.

Compare 2027 to 2026:

- Removal of one-time drawn from Lagoon Reserve of \$150K, otherwise revenue is projected to be stable.
- Overall, expenses decreased by 0.2% and are based on contracted or estimated amounts. Also included are changes based on cyclical patterns. For example, line painting is planned for every 3 years so is included in 2025 and 2028. In 2026, repair of cracking and settlements of pavement, and desludging of Thunder Lake lagoon are one-time expenditures, so those costs are only included in 2026. Another example would be computer workstation replacements completed on a 3, 4 or 5 year replacement cycle, depending on computer user type.

Compare 2028 to 2027:

- Revenue is based on prior year or contracted amounts. Slight increase in revenue due to airphotos planned in 2028, which are funded from operating reserves.
- Expenses are projected to increase by 0.65% from 2027 and are based on contracted or estimated amounts, as well as cyclical items as previously discussed.

Capital Plan

- 10-year Capital Plan was prepared by Administration with workshops held with Council during preparation.
- Highlights of the 10-year Capital Plan include:
 - Gravel road reconstruction of 4-7 miles per year. Annual cost of \$1 – 1.3M

- 1 bridge structure reconstructed annually, dependent on condition rating of structure and grant funding. 2026, 2027, 2028 include 3, 4, and 3 bridge reconstructions respectively, but construction will only occur if grant funding is provided.
- New paving of Kiel Industrial Park Road is planned (2028)
- Pavement overlay of Elks Beach Road is planned (2028)
- Correction line chip seal is planned (2030)
- Graders and road reconstruction equipment replacement based on warranty / buyback period
- Major repairs and maintenance for buildings (Admin, Public Works, and Ag) included based on Building Condition Assessment Reports prepared by consultant.
- Renovations of an Admin building (2026)
- Replacement of Finance system (2027)
- CCBF (formerly Gas Tax) and LGFF have been included in the plan, with up to \$500,000 planned usage for road re-construction. Council will determine more or less usage on an annual basis.
- 10-year projection of capital reserves show adequate reserves to cover planned expenditures except for Admin, and PW Graders & Equipment.
- Grant funding or debentures could be used to cover any planned expenditures that exceed capital reserves. Council can also consider delaying planned expenditures until adequate reserves are in place or reconsider any planned expenditure.

Attachments:

- 3 Year Financial Plan (2026 – 2028)
- 10 Year Capital Plan, Summary

STRATEGIC ALIGNMENT:

Review and approval of the 3-year Financial Plan and 10-year Capital Plan achieves the following outcome and alignment with the County 2022 – 2026 Strategic Plan:

Pillar	4 Governance & Leadership
Outcome	4 Council is transparent & accountable.
Goal	4.2 County demonstrates open & accountable government.
Strategy	4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council approve the 3-Year Financial Plan for 2026 – 2028 and the 10-Year Capital Plan for the County of Barrhead as presented.

Budget + 3 Year Financial Plan

Department	BUDGET	FINANCIAL PLAN			
	2025	2026	2027	2028	
Revenue					
- 01-General Municipal	1,797,047	744,294	749,584	755,027	
- 05-General Taxation	14,329,457	14,336,903	14,336,903	14,336,903	
- 06-Requisitions	8,117	484	484	484	
- 11-Council & Legislative	8,333	5,000	5,000	5,000	
- 12-General Administration	56,329	53,829	56,329	53,829	
- 15-Elections and Plebiscites	11,150	-	-	-	
Total A General Government Services	16,210,433	15,140,510	15,148,299	15,151,243	
% Increase - Gen Gov Service Revenue		-6.60%	0.05%	0.02%	
- 21-Enhanced Policing Service formerly SRO	-	-	-	-	
- 23-Fire Fighting	237,012	221,032	216,642	211,871	
- 24-Disaster Services	-	-	-	-	
- 25-Ambulance Services (Stars)	-	-	-	-	
- 26-Enforcement	30,250	30,250	30,250	30,250	
- 27-Safety Program	11,446	7,000	7,000	7,000	
- 28-Barrhead & Area Regional Crime Coalition (BARCC)	11,190	3,362	3,362	3,362	
Total B Protective Services	289,898	261,644	257,255	252,483	
% Increase - Protective Services Revenue		-9.75%	-1.68%	-1.85%	
- 32-Public Works	1,721,436	1,720,025	1,720,025	1,718,025	
- 33-Airport Services	36,270	29,025	29,205	34,610	
Total C Transportation Services	1,757,706	1,749,050	1,749,230	1,752,635	
% Increase - Transportation Services Revenue		-0.49%	0.01%	0.19%	
- 41-Utility Services - Water	408,937	408,258	409,517	411,009	
- 42-Utility Services - Wastewater	1,580,191	55,191	55,191	55,191	
- 43-Waste Management	25,000	42,000	25,000	25,000	
- 44-Utility Services - General					
- 48-Lagoons	61,000	211,000	61,000	61,000	
Total D Utilities & Waste Management Services	2,075,128	716,449	550,708	552,200	
% Increase - Utilities & Waste Mgmt Revenue		-65.47%	-23.13%	0.27%	
- 51 FCSS					
Total E Community Support Services Revenue	-	-	-	-	
% Increase - Community Support Services Revenue		#DIV/0!	#DIV/0!	#DIV/0!	
- 61-Land Use Planning & Development	45,250	43,750	43,750	103,750	
- 63-Economic Development	-	-	-	-	
- 66-Subdivision & Land Development	-	-	-	-	
- 69-Land, Housing, Leases	17,260	10,885	-	-	
Total F Planning & Development Services	62,510	54,635	43,750	103,750	
% Increase - Planning & Development Services Revenue		-12.60%	-19.92%	137.14%	
- 62-Agricultural Services	508,758	510,758	507,988	502,172	
Total G Agricultural Services	508,758	510,758	507,988	502,172	
% Increase - Agricultural Services Revenue		0.39%	-0.54%	-1.15%	
- 72-Recreation	23,663	16,460	16,251	12,625	

Budget + 3 Year Financial Plan

	BUDGET	FINANCIAL PLAN		
- 74-Culture	196,414	207,444	211,834	216,605
Total H Rec & Culture	220,077	223,904	228,084	229,230
% Increase - Rec & Culture Revenue		1.74%	1.87%	0.50%
Total Revenues	21,124,510	18,656,950	18,485,315	18,543,713
Percent Increase (Decrease)		-11.68%	-0.92%	0.32%
Expenditures				
- 01-General Municipal	-	-	-	-
- 05-General Taxation	28,800	28,500	28,500	28,500
- 06-Requisitions	3,356,985	3,356,955	3,356,955	3,356,955
- 11-Council & Legislative	362,341	373,705	376,418	382,756
- 12-General Administration	1,687,254	1,677,783	1,698,330	1,739,189
- 15-Elections and Plebiscites	14,750	2,500	2,500	2,500
Total A General Government Services	5,450,130	5,439,443	5,462,703	5,509,900
% Increase - Gen Gov Service Expenditures		-0.20%	0.43%	0.86%
- 21-Enhanced Policing Service formerly SRO	365,000	365,000	365,000	365,000
- 23-Fire Fighting	687,720	710,470	713,510	736,910
- 24-Disaster Services	16,607	16,988	17,373	18,406
- 25-Ambulance Services (Stars)	7,500	7,500	7,500	7,500
- 26-Enforcement	199,134	205,556	212,434	211,815
- 27-Safety Program	91,986	84,462	90,310	89,984
- 28-Barrhead & Area Regional Crime Coalition (RARC)	13,776	6,044	6,044	6,044
Total B Protective Services	1,381,722	1,396,019	1,412,172	1,435,658
% Increase - Protective Services Expenditures		1.03%	1.16%	1.66%
- 32-Public Works	9,195,050	8,404,127	8,473,544	8,419,029
- 33-Airport Services	79,145	64,495	64,695	75,345
Total B Transportation Services	9,274,195	8,468,622	8,538,239	8,494,374
% Increase - Transportation Services Expenditures		-8.69%	0.82%	-0.51%
- 41-Utility Services - Water	440,051	442,445	447,477	439,723
- 42-Utility Services - Wastewater	1,557,852	52,857	33,062	33,067
- 43-Waste Management	313,612	331,330	318,585	322,930
- 44-Utility Services - General	50,000	50,000	50,000	50,000
- 48-Lagoons	61,000	211,000	61,000	61,000
Total B Transportation Services	2,422,515	1,087,632	910,124	906,720
% Increase - Transportation Services Expenditures		-55.10%	-16.32%	-0.37%
- 51 FCSS	77,149	77,149	77,149	77,149
Total B Transportation Services	77,149	77,149	77,149	77,149
% Increase - Community Support Services Revenue		0.00%	0.00%	0.00%
- 61-Land Use Planning & Development	299,048	298,344	312,096	385,020
- 63-Economic Development	188,595	170,610	180,337	183,266
- 66-Subdivision & Land Development	283	283	283	283
- 69-Land, Housing, Leases				
Total B Transportation Services	487,926	469,237	492,715	568,569

Budget + 3 Year Financial Plan

	BUDGET	FINANCIAL PLAN		
% Increase - Community Support Services Expenditures		-3.83%	5.00%	15.40%
- 62-Agricultural Services	1,043,482	1,082,055	1,074,170	1,093,397
Total B Transportation Services	1,043,482	1,082,055	1,074,170	1,093,397
% Increase - Community Support Services Revenue		3.70%	-0.73%	1.79%
- 72-Recreation	769,426	742,060	751,011	753,517
- 74-Culture	217,964	230,094	235,484	238,455
Total Rec & Culture	987,390	972,154	986,495	991,972
% Increase - Rec & Culture Expenditures		-1.54%	1.48%	0.56%
Total Expenditures	21,124,510	18,992,312	18,953,767	19,077,740
Percent Increase (Decrease)		-10.09%	-0.20%	0.65%
Net Total	0	(335,362)	(468,452)	(534,026)

County of Barrhead No. 11
10 Year Capital Plan
DEPARTMENT RECAP

EXPENDITURES RECAP	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Actual	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	& Beyond
Administration	-	60,436	1,421,489	243,401	-	-	14,986	6,401	-	30,000	30,000	142,925
Fire (County - 50%)	-	428,450	20,000	-	75,000	750,000	165,000	-	175,000	-	65,000	400,000
Public Works - Graders & Equipment (less trade-in)	1,399,258	877,216	2,660,000	900,000	1,330,000	833,000	2,328,000	2,342,000	955,000	3,260,000	-	2,042,000
Public Works - Roads & Bridges	1,459,429	2,667,533	1,871,200	2,494,200	3,376,119	1,555,000	2,665,037	1,550,000	1,550,000	1,550,000	1,550,000	1,550,000
Public Works - Building & Land	488,187	29,513	16,971	-	-	6,092	64,941	-	-	-	-	-
Airport (County - 50%)	-	-	-	-	-	-	-	-	-	-	-	-
Emergency Management	-	-	-	-	-	-	-	-	-	-	-	-
Enforcement	53,294	10,500	-	-	140,000	-	-	-	-	140,000	-	-
Utilities	78,570	1,569,350	-	-	-	-	-	-	-	-	65,000	10,550,000
Utilities - Lagoon Sounding / Monitoring wells												
Landfill (County - 50%)	(2,411)	37,500	90,000	-	-	-	-	212,500	-	750,000	-	322,500
Transfer Stations	-	-	-	-	-	-	-	-	-	-	-	-
Development, including Broadband	-	-	-	-	-	-	-	-	-	-	-	-
AG - Building & Equipment	-	167,500	51,413	18,100	65,500	56,500	170,500	26,700	150,500	500	500	500
Subdivision & Land Dev. - Kiel Industrial Park												
Recreation (incl. Money in Lieu Reserve)	25,587	-	-	-	-	-	-	-	-	-	-	-
Planned Expenditures	\$3,501,914	\$5,847,998	\$6,131,073	\$3,655,701	\$4,986,619	\$3,200,592	\$5,408,464	\$4,137,601	\$2,830,500	\$5,730,500	\$1,710,500	\$15,007,925

RESERVES CONTRIBUTIONS RECAP	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Actual	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	& Beyond
Administration	70,000	146,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
Fire	134,944	97,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000
Public Works - Graders & Equipment	1,201,005	1,225,025	1,249,525	1,274,516	1,300,006	1,326,006	1,352,526	1,379,577	1,407,168	1,435,312	1,464,018	1,493,298
Public Works - Roads & Bridges / ROW	239,817	1,534,176	789,294	794,584	800,027	805,628	811,392	817,323	823,426	829,706	836,169	842,819
Public Works - Building	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Airport	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000
Emergency Management	-	-	-	-	-	-	-	-	-	-	-	-
Enforcement	17,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Utilities	1,762,956	245,634	222,262	231,641	238,782	238,782	238,782	238,782	238,782	238,782	238,782	238,782
Landfill	87,528	78,000	78,000	78,000	78,000	78,000	78,000	78,000	128,000	128,000	128,000	128,000
Transfer Stations	-	-	-	-	-	-	-	-	-	-	-	-
Development	-	-	-	-	-	-	-	-	-	-	-	-
AG - Building & Equipment	58,978	52,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000	52,000
Subdivision & Land Dev. - Kiel Industrial Park												
Recreation (incl. Money in Lieu Reserve)	43,675	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Annual Contribution	\$3,683,903	\$3,505,835	\$2,686,082	\$2,725,741	\$2,763,815	\$2,795,417	\$2,827,701	\$2,860,682	\$2,944,376	\$2,978,800	\$3,013,969	\$3,049,899

10 Year Capital Plan DEPARTMENT RECAP

[illegible]

GRANT FUNDING - LGFF Capital (formerly MSI)	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Actual	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	& Beyond
Opening Balance	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Province	897,269	-	-	-	-	-	-	-	-	-	-	-
Transfer from Province - LGFF Funding	-	2,547,176	1,276,618	1,391,514	1,280,193	1,280,193	1,280,193	1,280,193	1,280,193	1,280,193	1,280,193	1,280,193
Interest Income	25,427	-	-	-	-	-	-	-	-	-	-	-
Road Projects & Bridges	(849,236)	-	-	-	-	-	-	-	-	-	-	-
Road Projects & Bridges	(106,688)	(1,105,921)	(481,600)	-	-	(500,000)	-	(500,000)	-	(500,000)	-	(500,000)
Road Program	(531,226)	(535,000)	(535,000)	(535,000)	(535,000)	(535,000)	(535,000)	(535,000)	(535,000)	(535,000)	(535,000)	(535,000)
Ending Balance	-\$177,233	\$729,022	\$989,040	\$1,845,554	\$2,590,747	\$2,835,939	\$3,581,132	\$3,826,324	\$4,571,517	\$4,816,709	\$5,561,902	\$5,807,094

GRANT FUNDING - Canada Community Building Fund (formerly Federal Gas Tax)	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Actual	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	& Beyond
Opening Balance	-	-	-	-	-	-						
Transfer from Province	-	784,754	392,377	392,377	392,377	392,377	392,377	392,377	392,377	392,377	392,377	392,377
Interest Income	35,694	-	-	-	-	-	-	-	-	-	-	-
Road Projects	-	-	-	(358,400)	(350,000)	-	(500,000)	-	(500,000)	-	(500,000)	-
Ending Balance	\$790,093	\$1,574,847	\$1,967,224	\$2,001,201	\$2,043,578	\$2,435,955	\$2,328,332	\$2,720,709	\$2,613,086	\$3,005,463	\$2,897,840	\$3,290,217

GRANTS AVAILABLE FOR OTHER PROJECTS	2,303,869	2,956,264	3,846,755	4,634,324	5,271,894	5,909,463	6,547,033	7,184,602	7,822,172	8,459,741	9,097,311
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10 Year Capital Plan
DEPARTMENT RECAP

RESERVE BALANCE (ending balance in Reserve Account at YE)	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Actual	Budget	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	& Beyond
Administration	1,361,711	1,447,275	95,786	(77,615)	(7,615)	62,385	117,399	180,999	250,999	290,999	330,999	258,074
Fire	960,510	629,060	706,060	803,060	825,060	172,060	104,060	201,060	123,060	220,060	252,060	(50,940)
Public Works - Graders & Equipment	1,251,334	1,599,142	188,667	563,183	533,189	1,026,195	50,721	(911,702)	(459,534)	(2,284,222)	(820,205)	(1,368,906)
Public Works - Roads & Bridges, incl Agg. Levy	2,438,529	3,261,385	3,321,079	2,504,863	1,133,771	1,180,650	119,505	179,328	245,254	317,460	396,129	481,448
Public Works - Building	93,718	114,205	147,234	197,234	247,234	291,142	276,201	326,201	376,201	426,201	476,201	526,201
Airport	163,174	181,174	199,174	217,174	235,174	253,174	271,174	289,174	307,174	325,174	343,174	361,174
Emergency Management												
Enforcement	33,235	52,735	82,735	112,735	2,735	32,735	62,735	92,735	122,735	12,735	42,735	72,735
Utilities	4,069,061	2,745,345	2,967,608	3,199,249	3,438,031	3,676,813	3,915,595	4,154,378	4,393,160	4,631,942	4,805,724	4,087,506
Landfill	819,780	860,280	848,280	926,280	1,004,280	1,082,280	1,160,280	1,025,780	1,153,780	531,780	659,780	465,280
Transfer Stations	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Development												
AG - Building & Equipment	343,417	227,917	228,504	262,404	248,904	244,404	125,904	151,204	52,704	104,204	155,704	207,204
Subdivision & Land Dev. - Kiel Industrial Park	446,464	446,464	446,464	446,464	446,464	446,464	446,464	446,464	446,464	446,464	446,464	446,464
Recreation (incl. Money in Lieu Reserve)	567,240	597,240	627,240	657,240	687,240	717,240	747,240	777,240	807,240	837,240	867,240	897,240
Ending Balance	\$12,548,173	\$12,162,222	\$9,858,831	\$9,812,271	\$8,794,467	\$9,185,542	\$7,397,279	\$6,912,860	\$7,819,237	\$5,860,037	\$7,956,005	\$6,383,479



REQUEST FOR DECISION

APRIL 15, 2025

F

TO: COUNCIL

RE: 2025 PROPERTY TAX BYLAW

ISSUE:

Council must pass a Property Tax Bylaw annually (MGA s. 353(1)).

BACKGROUND:

- Property taxation is a process regulated by the MGA.
- Council cannot pass a Property Tax Bylaw for a particular year unless the operating and capital budget for that year has been adopted by Council. (MGA s. 247).
- Property Tax Bylaw authorizes Council to impose a tax on property in the County to raise revenue to be used toward the payment of:
 - Expenditures and transfers set out in the budget
 - Requisitions (MGA s. 353(2)).
- Property Tax Bylaw must set and show separately all the tax rates that must be imposed to raise the revenue required for expenditures and requisitions (MGA s. 354(1)).

ANALYSIS:

- 2025 Operating and Capital Budget were discussed at the April 15, 2025, meeting and passed by Resolution # ____ and # ____.
- 2025 Property Tax Bylaw as presented reflects the following:
 - **A decrease** to the residential municipal mill rate of 0.1330 mills or 2.2% to account for inflation.
 - **No increase** to non-residential, machinery and equipment and farmland municipal mill rate.
 - Minimum Tax of \$50.00 per taxable parcel remains in the Bylaw.
- 2025 Budget requires the following tax revenue:
 - Municipal expenditures & transfers, net of revenue – \$10,971,635
 - Requisitions:
 - Education Requisitions – \$3,101,004
 - Barrhead & District Social Housing Requisition – \$231,958
 - Designated Industrial Requisition – \$15,906
 - Total tax levied – \$14,320,503

STRATEGIC ALIGNMENT:

Approval of the 2025 Property Tax Bylaw allows for the overall delivery of the County 2022-2026 Strategic Plan with the approval process aligning with the following pillar:

Pillar	4 Governance & Leadership
Outcome	4 Council is transparent & accountable
Goal	4.2 County demonstrates open & accountable government.
Strategy	4.2.1 Council has the tools and information necessary to make informed decisions which are shared publicly.

ADMINISTRATION RECOMMENDS THAT:

Council gives 3 readings to Bylaw 4-2025 Property Tax Bylaw.



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BYLAW NO. 4-2025

2025 PROPERTY TAX BYLAW

A Bylaw to authorize the rates of taxation to be levied against assessable property within the County of Barrhead No. 11 for the 2025 taxation year.

WHEREAS the County of Barrhead No. 11 has prepared and adopted detailed estimates of the municipal revenue and expenditures as required, at the Council meeting held on April 15, 2025; and

WHEREAS the estimated municipal expenditures and transfers set out in the budget for the County of Barrhead No. 11 for the year 2025 total \$21,124,510; and

WHEREAS the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$6,804,007; and the balance of \$14,320,503 is to be raised by general taxation; and

WHEREAS the estimated requisitions, including under-levies and over-levies from 2024 are:

Alberta School Foundation Fund (ASFF)		
Residential and Farmland	\$2,307,031	
2024 under-levy	\$1,030	
Non-Residential/Linear	\$774,873	
2024 over-levy	\$(8,603)	
Subtotal		\$3,074,331
Opted-Out School Board #1 – Evergreen CRSD		
Residential and Farmland	\$26,498	
Non-Residential/Linear	\$175	
Subtotal		\$26,673
Total Education Requisition		\$3,101,004

Barrhead & District Social Housing	\$232,472	
2024 over-levy	\$(514)	
Barrhead & District Social Housing Requisition		\$231,958

Alberta Municipal Affairs Designated Industrial Requisition	\$15,906
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WHEREAS the Council of the County of Barrhead No. 11 is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

WHEREAS the assessed value of all property in the County of Barrhead No. 11 as shown on the assessment roll is:

Residential	\$812,528,740
Farmland	\$61,164,140
Non-Residential	\$55,229,530
Linear	\$170,061,160
Machinery and Equipment	\$48,593,080
TOTAL	\$1,147,576,650



COUNTY OF BARRHEAD NO. 11

PROVINCE OF ALBERTA

BYLAW NO. 4-2025

2025 PROPERTY TAX BYLAW

NOW THEREFORE, under the authority of the *Municipal Government Act, Revised Statutes of Alberta 2000, and amendments thereto*, the Council of the County of Barrhead No. 11, in the Province of Alberta, duly assembled, enacts as follows:

1. That the County Manager (CAO) is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the County of Barrhead No. 11:

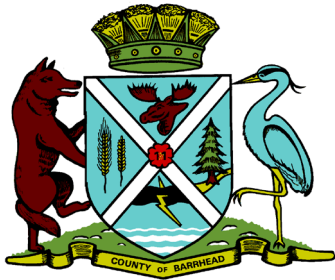
	Tax Levy	Assessment	Tax Rate per \$1,000 of assessment (Mill Rate)
General Municipal			
Residential	\$4,883,379	\$812,528,740	6.0101
Farmland	\$1,111,432	\$61,164,140	18.1713
Non-Residential	\$1,003,592	\$55,229,530	18.1713
Linear	\$3,090,233	\$170,061,160	18.1713
Machinery and Equipment	\$882,999	\$48,593,080	18.1713
Total	\$10,971,635	\$1,147,576,650	

ASFF			
Residential and Farmland	\$2,308,031	\$861,945,229	2.6777
Non-Residential including Linear	\$766,270	\$225,135,230	3.4036
Opted-Out School Board Evergreen CRSD			
Residential and Farmland	\$26,498	\$9,895,831	2.6777
Non-Residential including Linear	\$175	\$51,340	3.4036
Total	\$3,100,974	\$1,097,027,630	

Barrhead and District Social Housing Association			
Total	\$231,988	\$1,145,620,710	0.2025

Alberta Municipal Affairs Designated Properties Requisition			
Total	\$15,906	\$226,899,980	0.07010

GRAND TOTAL	\$14,320,503
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COUNTY OF BARRHEAD NO. 11
PROVINCE OF ALBERTA
BYLAW NO. 4-2025
2025 PROPERTY TAX BYLAW

Page 3 of 3

- 2. That the minimum tax levy for each individual taxable property shall be \$50.00.
- 3. Invalidity of any section, clause, sentence, or provision of this bylaw shall not affect the validity of any other part of this bylaw, which can be given effect with such invalid part or parts.
- 4. This Bylaw shall come into full force and take effect upon third and final reading.

FIRST READING GIVEN THE ____ DAY OF APRIL 2025.

SECOND READING GIVEN THE ____ DAY OF APRIL 2025.

THIRD READING GIVEN THE ____ DAY OF APRIL 2025.

Reeve

Seal

County Manager (CAO)

TO: COUNCIL

**RE: RECOMMENDATION FOR TENDER AWARD – TENDER 77360
BRIDGE REPLACEMENT & OTHER WORK**

ISSUE:

Administration requires Council to award the contract for Bridge File 77360 Bridge Replacement and Other Work on Range Road 44 west of NW 4-62-4-W5 (27 kms north of Barrhead).

BACKGROUND:

- Existing structure consists of an 1800 mm riveted CSP culvert x 34.1 m invert length. Culvert structure was built on an 18-degree left-hand forward (LHF) skew to the road with a 7.7 m wide clear roadway, a height of cover of 2.9 m and was constructed in 1971 (53 years old).
- Recommended option is to replace the existing structure with a 2000 mm CSP culvert x 46 m invert length. Structure would be installed on 18-degree left hand forward skew (similar location and skew to the existing structure) via open cut installation. Replacement structure would include an improved aluminized type 2 coating to ensure a 50+ year design life.
- Government of Alberta (GOA) through the Local Road Bridge component of the STIP program provides funding for up to 75% of costs of project construction.
 - County applied for grant funding under the STIP program for a total project cost of \$467,000 including engineering costs of approximately \$89,172.
 - County was approved in May 2024 under the STIP program in the amount of \$323,461, with the balance coming from reserves.
- Project was publicly tendered requesting electronic bids through MPA Engineering Ltd.'s portal ("on-line bidding system").
 - Submissions were opened on April 8, 2025.

ANALYSIS:

- Received tenders from 11 contractors.
- MPA Engineering Ltd. recommends that the contract be awarded to Plains Construction Canada Ltd.
 - Plains Constructors Canada Ltd. was the lowest bid at a cost of \$348,073, including site occupancy, and excluding GST.

- Summary of tenders received is below:

Bidder	Total Bid <i>(includes site occupancy, includes GST)</i>
Plains Constructors Canada Ltd.	\$365,476.13
Terrapro Inc.	\$382,941.09
Boss Bridgeworks	\$390,153.75
K-Rite Construction Ltd.	\$419,903.82
Prairie Erectors International Inc.	\$438,231.15
Northern Road Builders LP	\$450,586.50
Avid Energy Services Inc.	\$487,894.05
Unsurpassable Construction Ltd.	\$490,512.75
E and C Horizontal Directional Drilling Ltd.	\$527,925.56
McKnight Enterprises Ltd.	\$583,672.88
2189040 AB Ltd.	\$644,176.05

- MPA has worked with Plains Constructors Canada Ltd. in the past and they have always completed projects in a satisfactory manner.
- Engineering costs of approximately \$89,172, plus the contract to **Plains Constructors Canada Ltd. of \$348,073 (before GST)**, 10% contingency \$34,807, \$10,000 Utility relocation allowance would total \$482,052 which is approximately \$15,052 more than the total amount of \$467,000 budgeted in 2025.
 - An estimate of \$2,000 will also be necessary to acquire the extra right-of-way to complete the project which is included in the budgeted amount of \$467,000
 - Total estimated project cost is \$484,052, or \$17,052 over budget, however, it is anticipated that the site occupancy cost and contingency will come in lower than quoted.

STRATEGIC ALIGNMENT:

Council review and approval of contracts aligns with the County 2022 – 2026 Strategic Plan as follows:

PILLAR 2 Municipal Infrastructure & Services

Outcome 2 County has the necessary tools & information to deliver programs and services efficiently.

Goal 2.1 Infrastructure & services balance County capacity with ratepayer needs.

ADMINISTRATION RECOMMENDS THAT:

Council awards the construction contract for Bridge File 77360 Bridge Culvert Replacement and Other Work to Plains Constructors Canada Ltd. for \$348,073, including site occupancy, excluding GST.



presented to Council on April 15, 2025
(items shaded have changed since last meeting)



2025 COUNCIL RESOLUTION TRACKING LIST

(Items beyond the normal course of business)

Resol. #	Resolution Topic	Responsible	Comments	Status
2025-099	2025 Police Funding Model recalculation, to the EcDev Op Budget and IT Reserve and to bring back adjustments in the 2025 Draft budget - Apr 15	CS/CAO	Adjustments incorporated into 2025 DRAFT Budget for Council consideration	Underway
2025-094	Agreement for bee hives on County land	EA/CAO	Fully executed; applicant notified of need for all hives to be included in agreement	Complete Apr 10/25
2025-091	Bring back Rates & Fees Bylaw to incorporate golf cart permit fees	CPO/CAO	Revisions to be brought back with 3rd reading	Underway
2025-089-090	Gave first 2 readings to Golf Cart Pilot Project Bylaw and submit to AT for approval	CPO/CAO	Waiting for AT approval before bringing back for 3rd reading	Underway
2025-086	1st reading of Community Standards bylaw; bring back in May	CPO/CAO	Open to public comment	Underway
2025-084	Appointment of Fire Guardians	EA/CAO	Fire Chief & Guardians notified & website updated	Complete Apr 3/25
2025-081	Appoint Greilach Lussier LLP as Auditor for 2025-29	CS	Auditor informed of decision	Complete Apr 1/25
2025-080	Approve 2024 audited financial statements(FS) & FIR; post FS to website	CS/COMM		Underway
2025-070	Submit topic of Challenges with Gravel Pit Provincial Approval & Renewal Process to RMA Mayors & Reeves meeting; CAO to draft statement to be presented by Reeve at the RMA Ministerial Bear Pit session	CAO	Topic presented at RMA Mayors & Reeves's mtg Mar 17/25, and statement made by Reeve at RMA Ministerial Bear Pit session to Minister Schultz Mar 18/25	Complete Mar 18/25
2025-065	Cancel finance charges in amount of \$218.86 for customer RIVER0002.	CS	Cancelled finance charges	Complete Mar 21/25
2025-064	Amend 2025 Operating Budget to include \$2,900 for a Rural Living Expo, event to be Apr 26 or May 3 (admin decides); offered in conjunction with County Appreciation Dinner.	CS/CAO	Amount included in budget	Complete Mar 6/25
2025-057	Uphold Order to Remedy Contravention for file #2024-162-1032 and varied deadline to comply with Order to April 30, 2025.	CPO/CAO	Follow up notification in writing was sent to appellant	Complete Feb 20/25

2025-051	Accepted all yr-end financial reports subject to audit adjustments & yr end finalizations	CS	Prepared for audit	Complete Feb 20/25
2025-049-050	Appoint Assessor & approve 3-year contract	CS/CAO	Contract fully executed; Waiting for signatures	Complete Mar 6/25
2025-047	Approve update to Policy PS-012 CPO Uniform & Equipment Standards	CPO/EA	Policy updated & submitted to Provincial Peace Officer Program	Complete Feb 20/25
2025-046	Approve \$2,500 community grant to Barrhead Golf & Recreation Club	EA/CAO	Letter send to recipient and cheque initiated	Complete Feb 25/25
2025-043-045	Appoint ARB Chair, Clerk, and panelists	EA	CRASC notified	Complete Feb 19/25
2025-042	Approved right-of-way agreements for BF 77360	EA/CAO	Agreements signed	Complete Feb 18/25
2025-034	Release 2024 funding to Barrhead Historical Society	CS	Cheque issued	Complete Mar 4/25
2025-033, 093	Approves forwarding Bylaw 9-2024 road closure package to AT in accordance with legislated process for Road Closures.	EA/CAO	AT approved closure & Council approved bylaw; Documents have been submitted electronically for approval	Complete Apr 1/25
2025-032	Approve 2024 reserve transactions as presented in 2024 Reserve Report	CS	Transaction complete	Complete Feb 4/25
2025-029	Approve becoming a municipal member of Northwest of 16 Regional Tourism Association for 2025 at an annual fee of \$1,000	RD/CAO	Admin attended AGM; Application form completed, signing under new Director, vendor being set up in accounting	Complete Mar 24/25
2025-027, 030	Approve additional funding sources for 2024 capital & operational projects	CS	Transactions complete	Complete Feb 4/25
2025-025	Approve marketing sponsorship opportunity request from Western Directives Inc & Nature Alive Adventures Inc in the amount of \$5,000.	EA/CAO	Payment submitted, project confirmed	Complete Feb 11/25
2025-024	Purchase 2025 Ford F-550 crew cab 4x4 truck from Barrhead Ford for \$87,965.00	AG	Unit has been ordered (4 month delivery)	Underway
2025-023	Purchase steamer & trailer unit from Pumps & Pressure for a cost of \$44,744.50	PW	Unit has been ordered, estimated delivery May 2025	Underway
2025-013	Write-off one outstanding AR account for \$1,965.02 as this account is uncollectable	CS	Journal entry completed	Complete Jan 8/25
2025-011	Cancel existing certificates of title for 2 parcels of lands not sold at Dec 4/24 Public Auction; issue in name of County	Tax Clerk/CAO	Documentation submitted to land titles	Complete Jan 9/25
2025-008-010	Approve COPTER exemptions	CS	Entries made	Complete Jan 9/25

2025-006	Appoint Library member-at-large	EA/CAO	Library director notified	Complete Jan 9/25
2024-504-505	1st reading of Road Closure bylaw; Set public hearing for Feb 4/25 at 1:00 pm	EA/CAO	Feb 4/25 - Public Hearing	Complete Feb 4/25
2024-503	Admin to research details on marketing sponsorship opportunity; bring back report to Feb 4/25 Council meeting.	COMM/CAO	Feb 4/25 - presented to Council for decision	Complete Feb 4/25
2024-502	Received correspondence regarding Fire Invoice #00004415 for information.	EA/CAO	Email drafted to landowner regarding decision	Underway
2024-501	Approved lease agreement renewal in SE 16-59-2-W5	EA/CAO	Lease finalized; Mailed to leaseholder for signature	Complete Jan 22/25
2024-457-460	Municipal Election Resolutions	EA/CAO	Website updated	Complete Jan 2/25
2024-449	Bring back options/recommendations on use of sand/salt on County roads in Thunder Lake.	PW/CAO	Draft report submitted to CAO for review; Preliminary discussions with staff	Underway
2024-410	Bring back options on use of an undeveloped road allowance to allow access to recreational property at SE 26-59-6-W5.	CAO/PW/ DEV	Cross departmental review underway	Underway
2024-398	Directs CAO to move forward with exploring/negotiating options with GOA to become anchor tenant of ADLC.	CAO	Reeve & CAO engaged Minister Infrastructure at RMA, followed up requested by Minister; Mtg rescheduled Feb 25/25; Preliminary contact made with GOA to schedule mtg in new year; Draft Concept Floor Plans complete	Underway
2024-343	Include discussion on the condition of Twp Rd 604 leading to Clear Lake Campground in the 2025 budget workshops.	CS/CAO	Further discussion during Nov 27&28 budget workshop; Council reminded of topic on Oct 10/24 budget mtg; will bring back for further discussion once Rural Road Study completed by consultants	Underway
2024-301	Form an IAC with Town and CAO to work with Town Admin to develop a draft bylaw to establish and define the function of an IAC	CAO	Jan 7/24 CAOs met to discuss next steps; Sept 10/24 Town Council accepted recommendation from ICF Committee to establish a forum for elected officials to exchange information of mutual interest	Underway
2024-270	Approved purchase of 2025 Caterpillar 150 AWD motor grader from Finning for \$574,500 & trade-in Unit #219, a 2019 Caterpillar 140M3 motor grader, to Finning for \$305,000.	PW/CAO	Suppliers have been notified	Underway

2024-269	Approved purchase of 2025 Caterpillar D2 LGP dozer from Finning for \$277,173 & trade-in Unit #305, a 2019 Caterpillar D4K LGP dozer to Finning for \$95,000	PW/CAO	Suppliers have been notified	Underway
2024-225	Flag Agriculture, Small Scale Operation for future discussion	CAO		Not started
2024-149, 179	Approved purchase salt/sand storage building incl installation from Coverco Buildings Ltd. for the price of \$395,426.65 excluding GST.	PW	Complete except for door installation; Contractor currently building structure; Pad constructed by COB; Contracts awarded for paving, building; Company notified	Underway
2024-070	Dispose of Unit 542, Unit 533 along with its plow attachments, which are Units 535, 536, and 537, as well as the plow attachments from Unit 543, which are Units 544 and 540.	PW/CS		Underway
2024-062	Council approved signing the land exchange agreement and to cancel the portion of Road Plan 2000MC north of NW 2-62-4-W5 containing approximately 0.938 ha (2.32 acres).	EA/DEV	Submitted to Land Titles for Registration; Approval received and sent to surveyor to finalize road plan; Alberta Transportation contacted for permission to close portion of road plan	Underway
2023-296	Negotiate Use Agreement with NSC to construct a ball diamond near Neerlandia Lagoon and bring back to Council for final consideration.	CAO/DEV	Resent to NSC March 24/25 ; Agreement shared with NSC; project likely put on hold until 2025; Draft agreement being prepared to support discussions	Underway
2023-208	Administration to send a letter of intent to Maykut Farms expressing the County's desire to enter into a lease agreement in 2026 for a portion of the gravel pit located in NE 3-63-4-W5.	PW/CAO	Revisions made & resent to pit owner; Letter of Intent sent to pit owner; Discussion with owner to confirm specifications, letter drafted; Gravel pit owner notified verbally of County's intent	Underway
2022-448	Draft congratulatory letter for Reeve's signature to new Min of MA and provide info on County of Barrhead strategic initiatives.	CAO/EA	New minister, revising message	Underway
2022-166	Preliminary consolidated report on status of wastewater infrastructure	CAO/PW/DF	Consolidating all lagoon reports (T.L. received Dec/22); incorporating asset management principles and discussions with LSAC	Underway
2021-174	VSU - letter to MLA re support and current service delivery model	CAO/EA	Met with VSU representative to better understand situation/impact; Rough draft prepared	Underway
2019-352	Follow-up letter to Minister Municipal Affairs	EA/CAO	Notes distributed	Underway
2018-029	Service Contract Review	FIN/EA/CAO	Initial list has been compiled.	Underway

2017-325	Develop a bylaw to provide necessary tools to deal with enforcement issues as an interim step	CAO/Dev	1st reading to Council Apr 1/25; Admin review Feb 26/25, tentative date for Council is Apr 1/25; Reviewed with Council at Dec 5/24 Committee of Whole; Bylaw is drafted, timeline to be discussed with Council; Work with LSA Bylaw enforcement to draft bylaw to use in the interim while developing a more substantive bylaw through public consultation	Underway
2017-245	Policy for Special Events	CAO/Dev	Discussion with Council at Dec 5/24 Committee of Whole; Reviewing policies from neighbouring municipalities	Underway



COUNTY OF BARRHEAD NO.11
CASH, INVESTMENTS, & TAXES RECEIVABLE
Monday, March 31, 2025

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	March YTD 2025	March YTD 2024
CASH:		
On Hand	\$300	\$300
Deposits	36,102	24,638
Disbursements	55,979	163,154
Savings	2,163,627	3,114,774
Tax Trust	87,064	23,591
Municipal Reserve	571,907	531,323
CCBF Account	796,985	-
SHORT TERM DEPOSITS:		
31 day Notice	1,052,437	11,453
60 day Notice	1,067,962	1,410,378
90 day Notice	6,818,282	7,623,544
Total Cash and Temporary Investments	<u>12,650,644</u>	<u>12,903,155</u>
INVESTMENTS		
Term Deposits	2,305,688	2,214,917
Funds Held In Trust	-	1,584,742
Other Investments	22,492	21,283
Total Investments	<u>2,328,180</u>	<u>3,820,943</u>
TAXES AND GRANTS IN LIEU RECEIVABLE:		
Current	(485,151)	(569,344)
Arrears	647,540	495,012
Forfeited Land	26,066	4,719
	<u>188,454</u>	<u>(69,613)</u>
Allowance for Uncollectible Taxes	(145,000)	(100,000)
Total Taxes & Grants in Lieu Receivable	<u>43,454</u>	<u>(169,613)</u>
# of Tax Rolls on TIPP	319	315
DEFERRED REVENUE		
MSI	-	760,893
CCBF	796,985	764,412
Others	25,625	82,270
	<u>822,611</u>	<u>1,607,576</u>
RESERVES		
Unrestricted	1,867,178	2,527,487
Current YTD Budget	(2,564,907)	(1,652,497)
Operating	1,915,011	1,697,585
Capital	12,509,168	10,560,119
	<u>13,726,450</u>	<u>13,132,694</u>

Payment Issued
For Month ended March 31, 2025

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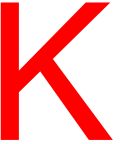
Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
AAAF003	AAAF	2025-03-03	911931	300.00	No
BARR051	Barrhead Machine & Welding (2023) Ltd.	2025-03-03	911932	73.45	No
GRAS001	Grassland Agricultural Society	2025-03-03	911933	75.00	No
MCEW001	McEwen's Fuels and Fertilizers	2025-03-03	911934	19,959.65	No
MEGA001	Mega Tech	2025-03-03	911935	4,372.57	No
WEST021	Western Directives Inc.	2025-03-03	911936	5,250.00	No
BARR021	Barrhead Golf & Recreation Area	2025-03-03	911937	2,500.00	No
BARR004	Barrhead & District Historical Society	2025-03-03	911938	4,940.00	No
KON001	Kon, Johannes Pieter	2025-03-03	911939	603.33	No
BEAR001	Bearcom	2025-03-03	911940	157.50	No
ANDE003	Anderson, Rosie	2025-03-17	911941	200.00	No
BARR003	Barrhead & District Family Community Support Servi	2025-03-17	911942	913.00	No
BARR039	Barrhead Street Festival Committee	2025-03-17	911943	2,500.00	No
BLUE002	Blue Heron Support Services Association	2025-03-17	911944	481.95	No
CAP1002	Capital Region Assessment Services Commission	2025-03-17	911945	2,941.55	No
DEHE002	DeHerdt, Elien Julienne	2025-03-17	911946	100.00	No
HACH001	Hach Sales & Services	2025-03-17	911947	439.95	No
HARL001	Har-Lyn Farms Ltd.	2025-03-17	911948	105.00	No
HOUS001	House Of Print	2025-03-17	911949	1,464.75	No
JOHN001	John Deere Financial	2025-03-17	911950	4,544.71	No
MOES003	Moes, Laura-Lee	2025-03-17	911951	3,624.00	No
NORT009	Northwest of 16 Regional Tourism Association	2025-03-17	911952	1,000.00	No
PAC1001	Pacific Coastcom Communications Inc.	2025-03-17	911953	252.00	No
TRAN004	TransAlta Energy Marketing	2025-03-03	EFT000000002591	10,521.10	No
AIRN001	Air Navigation Products	2025-03-05	EFT000000002593	2,935.62	No
BREA002	Breal Metal Bldgs. Ind.	2025-03-05	EFT000000002594	2,090.55	No
CERT002	Certified Tracking Solutions	2025-03-05	EFT000000002595	468.09	No
CORE001	CorePoint Solutions Inc.	2025-03-05	EFT000000002596	170.63	No
COUN004	Country Comfort Consulting Ltd.	2025-03-05	EFT000000002597	3,876.60	No
GREAO01	Great West Newspapers LP	2025-03-05	EFT000000002598	120.00	No
GREG001	Gregg Distributors Ltd.	2025-03-05	EFT000000002599	187.26	No
INDI001	Indixio	2025-03-05	EFT000000002600	9,402.75	No
LANE001	Lane, William	2025-03-05	EFT000000002601	60.48	No
LAWS001	Lawson Products Inc.	2025-03-05	EFT000000002602	42.40	No
LUKE001	Luke's Contract Hauling	2025-03-05	EFT000000002603	4,300.01	No
MERL001	Merlin Shredding	2025-03-05	EFT000000002604	84.00	No
ODVO001	Odvod Media Corp.	2025-03-05	EFT000000002605	98.70	No
PRAI001	Prairie Battery	2025-03-05	EFT000000002606	1,015.85	No
REDL002	Red Lion Express Inc.	2025-03-05	EFT000000002607	113.70	No
REID001	Reid's Kitchen	2025-03-05	EFT000000002608	74.97	No
RMAI001	RMA Insurance	2025-03-05	EFT000000002609	783.83	No
ROAD001	Roadata Services Ltd.	2025-03-05	EFT000000002610	1,573.95	No
SCHA001	Schatz, Marvin	2025-03-05	EFT000000002611	152.64	No
SHAZ001	Shazel Cleaning	2025-03-05	EFT000000002612	378.00	No
SMAL001	Small Power Ltd.	2025-03-05	EFT000000002613	15.65	No

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
TOWN001	Town of Barrhead	2025-03-05	EFT000000002614	33,462.25	No
STEP001	Stephani Motors Ltd.	2025-03-05	EFT000000002615	1,161.62	No
LOCA001	Local Authorities Pension Plan	2025-03-05	EFT000000002616	44,237.72	No
RECE001	Receiver General For Canada	2025-03-05	EFT000000002617	94,678.21	No
MYHS100	MYHSA	2025-03-05	EFT000000002618	451.84	No
COUN004	Country Comfort Consulting Ltd.	2025-03-12	EFT000000002619	5,086.85	No
NEER003	Neerlandia Co-op Association	2025-03-12	EFT000000002620	4,382.23	No
PEMB004	Pembina West Co-op	2025-03-12	EFT000000002621	49,039.81	No
BENE0001	Benefits By Design	2025-03-12	EFT000000002622	21,173.37	No
PITN002	Pitney Works	2025-03-12	EFT000000002623	9,975.00	No
WORK001	Workers Compensation Board	2025-03-12	EFT000000002624	8,047.61	No
MYHS100	MYHSA	2025-03-07	EFT000000002625	758.76	No
MYHS100	MYHSA	2025-03-12	EFT000000002626	2,342.98	No
DIRE001	Direct Energy Business	2025-03-07	EFT000000002627	5,612.95	No
MYHS100	MYHSA	2025-03-19	EFT000000002628	1,593.48	No
1737001	1737069 Alberta Ltd.	2025-03-20	EFT000000002629	3,864.00	No
BARR024	Barrhead Home Hardware Building Centre	2025-03-20	EFT000000002630	61.09	No
BARR032	Barrhead Regional Water Commission	2025-03-20	EFT000000002631	7,891.56	No
BORL002	Borle, Brayden	2025-03-20	EFT000000002632	17.00	No
CARD001	Card, Lisa	2025-03-20	EFT000000002633	245.77	No
CARO001	CARO Analytical Services	2025-03-20	EFT000000002634	256.20	No
CATA002	Catalis Technologies Canada Ltd.	2025-03-20	EFT000000002635	4,047.44	No
CERT002	Certified Tracking Solutions	2025-03-20	EFT000000002636	468.09	No
GREG001	Gregg Distributors Ltd.	2025-03-20	EFT000000002637	312.96	No
JAEG002	Jaeger, Chelsea	2025-03-20	EFT000000002638	45.00	No
JETP001	JetPro Consultants Inc.	2025-03-20	EFT000000002639	4,324.95	No
LAWS001	Lawson Products Inc.	2025-03-20	EFT000000002640	42.40	No
LOND001	London Life	2025-03-20	EFT000000002641	250.00	No
LUKE001	Luke's Contract Hauling	2025-03-20	EFT000000002642	4,300.01	No
PURE001	Pure Glass	2025-03-20	EFT000000002643	1,480.50	No
REDL002	Red Lion Express Inc.	2025-03-20	EFT000000002644	642.36	No
REID001	Reid's Kitchen	2025-03-20	EFT000000002645	141.75	No
ROAD001	Roadata Services Ltd.	2025-03-20	EFT000000002646	235.20	No
SMAL001	Small Power Ltd.	2025-03-20	EFT000000002647	55.86	No
STEP001	Stephani Motors Ltd.	2025-03-20	EFT000000002648	489.16	No
TOTA001	Total Plumbing & Heating	2025-03-20	EFT000000002649	467.12	No
TOWN001	Town of Barrhead	2025-03-20	EFT000000002650	1,149.30	No
TOWN003	Town Of Westlock	2025-03-20	EFT000000002651	6,000.00	No
WEST007	Western Star Trucks	2025-03-20	EFT000000002652	562.51	No
XERO100	Xerox Canada Ltd.	2025-03-20	EFT000000002653	530.11	No
PEMB002	Pembina Hills School Division	2025-03-20	EFT000000002654	1,099.41	No
ACKL001	Acklands Grainger Inc.	2025-03-20	EFT000000002655	106.40	No
AIRN001	Air Navigation Products	2025-03-20	EFT000000002656	1,411.77	No
BARR019	Barrhead Electric Ltd.	2025-03-20	EFT000000002657	136.82	No
BARR020	Barrhead Ford Sales Inc.	2025-03-20	EFT000000002658	67.87	No
BARR024	Barrhead Home Hardware Building Centre	2025-03-20	EFT000000002659	86.92	No
EDMO005	Edmonton Trailer Sales & Leasing Ltd.	2025-03-20	EFT000000002660	256.28	No
EVER001	Evergreen Catholic SRD No. 2	2025-03-20	EFT000000002661	6,607.52	No
GOVE010	Government of Alberta - PSES	2025-03-20	EFT000000002662	352,661.00	No

Vendor ID	Vendor Name	Document Date	Document Number	Document Amount	Voided
GREG001	Gregg Distributors Ltd.	2025-03-20	EFT000000002663	2,023.64	No
GRIZ001	Grizzly Trail Motors Ltd.	2025-03-20	EFT000000002664	120.06	No
SMAL001	Small Power Ltd.	2025-03-20	EFT000000002665	119.49	No
STEP001	Stephani Motors Ltd.	2025-03-20	EFT000000002666	49.14	No
WEST007	Western Star Trucks	2025-03-20	EFT000000002667	5,038.33	No
BELL001	Bell Canada	2025-03-19	EFT000000002668	698.88	No
XERO100	Xerox Canada Ltd.	2025-03-28	EFT000000002669	361.27	No
AMSC002	AMSC (BMO PCARD)	2025-03-31	EFT000000002670	9,421.87	No
CANO001	Canoe Procurement Group of Canada	2025-03-31	EFT000000002671	37,714.95	No
PEMB004	Pembina West Co-op	2025-03-31	EFT000000002672	2,836.94	No
GOVE002	Government of Alberta Land Titles	2025-03-31	EFT000000002674	72.00	No
TRAN004	TransAlta Energy Marketing	2025-03-31	EFT000000002675	9,759.12	No
ASFF001	ASFF	2025-03-31	EFT000000002676	683,868.28	No
MYHS100	MYHSA	2025-03-21	EFT000000002677	798.90	No
MYHS100	MYHSA	2025-03-26	EFT000000002678	1,328.76	No
VOIDED Payments				-	
Payments Issued				1,531,795.83	



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Summary of All Units
For the Three Months Ending March 31, 2025



	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	-	-	-	0.00%	-	\$13,314,139
Local improvement levy	-	-	-	0.00%	-	21,885
Aggregate levy	-	-	-	0.00%	-	112,571
User fees and sale of goods	131,292	-	(131,292)	0.00%	174,150	989,541
Rental income	22,520	-	(22,520)	0.00%	22,799	70,924
Allocation for in-house equip Rental	1,368	-	(1,368)	0.00%	2,263	841,570
Penalties and costs on taxes	28,487	-	(28,487)	0.00%	22,258	153,450
Licenses, permits and fees	21,150	-	(21,150)	0.00%	9,831	64,507
Returns on investment	140,708	-	(140,708)	0.00%	221,974	781,819
Other governments transfer for operating	7,683	-	(7,683)	0.00%	535,556	1,286,343
Other revenue	7,441	-	(7,441)	0.00%	10,918	51,241
Drawn from unrestricted reserves	4,940	-	(4,940)	0.00%	-	1,672,158
Drawn from operating reserves	9,068	-	(9,068)	0.00%	20,457	44,114
Contribution from capital program	1,991	-	(1,991)	0.00%	-	-
TOTAL REVENUE	376,648	-	(376,648)	0.00%	1,020,206	19,404,261
EXPENDITURES						
Salaries and benefits	1,116,755	-	(1,116,755)	0.00%	1,026,648	4,494,116
Materials, goods, supplies	291,665	-	(291,665)	0.00%	437,934	2,888,394
Utilities	26,355	-	(26,355)	0.00%	18,316	133,339
Contracted and general services	359,277	-	(359,277)	0.00%	324,465	1,918,834
Purchases from other governments	37,370	-	(37,370)	0.00%	36,275	246,142
Transfer to other governments	106,581	-	(106,581)	0.00%	107,684	1,265,984
Transfer to individuals and organizations	10,853	-	(10,853)	0.00%	4,750	95,766
Transfer to local boards and agencies	48,817	-	(48,817)	0.00%	48,217	170,784
Interest on long term debt	-	-	-	0.00%	-	109,598
Principal payment for debenture	-	-	-	0.00%	-	172,158
Provision for allowances	-	-	-	0.00%	-	45,000
Bank charges and short term interest	360	-	(360)	0.00%	521	1,606
Tax cancellations	-	-	-	0.00%	-	18,730
Other expenditures	0	-	0	0.00%	0	9,790
Requisitions	938,854	-	(938,854)	0.00%	660,111	3,007,765
Transfer to operating reserves	-	-	-	0.00%	-	255,151
Transfer to capital reserves	4,667	-	(4,667)	0.00%	7,782	3,584,376
Transfer to capital program	-	-	-	0.00%	-	142,098
TOTAL EXPENDITURES	2,941,555	-	(2,941,555)	0.00%	2,672,703	18,559,631
NET COST / (REVENUE):	2,564,907	-	(2,564,907)	0.00%	1,652,497	(844,630)
NET COST - OPERATING FUND	2,576,239	-	(2,576,239)	0.00%	1,665,172	(3,109,983)
NET COST - RESERVE FUND	(9,341)	-	9,341	0.00%	(12,675)	2,123,255
NET COST - CAPITAL FUND	(1,991)	-	1,991	0.00%	-	142,098



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
GENERAL GOVERNMENT
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	-	-	-	0.00%	-	\$13,314,139
Penalties and costs on taxes	28,487	-	(28,487)	0.00%	22,258	153,450
Returns on investment	133,158	-	(133,158)	0.00%	211,940	648,671
Drawn from unrestricted reserves	-	-	-	0.00%	-	1,672,158
TOTAL REVENUE	161,645	-	(161,645)	0.00%	234,198	15,788,418
EXPENDITURES						
Provision for allowances	-	-	-	0.00%	-	45,000
Tax cancellations	-	-	-	0.00%	-	18,730
Other expenditures	-	-	-	0.00%	-	9,789
Requisitions	938,854	-	(938,854)	0.00%	660,111	3,007,765
Transfer to operating reserves	-	-	-	0.00%	-	172,158
Transfer to capital reserves	-	-	-	0.00%	-	1,500,000
TOTAL EXPENDITURES	938,854	-	(938,854)	0.00%	660,111	4,753,443
NET COST / (REVENUE):	777,209	-	(777,209)	0.00%	425,913	(11,034,975)
NET COST - OPERATING FUND	777,209	-	(777,209)	0.00%	425,913	(11,034,975)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Municipal
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Penalties and costs on taxes	\$28,487	-	(\$28,487)	0.00%	\$22,258	\$153,450
Returns on investment	133,158	-	(133,158)	0.00%	211,940	648,671
Drawn from unrestricted reserves	-	-	-	0.00%	-	1,672,158
TOTAL REVENUE	161,645	-	(161,645)	0.00%	234,198	2,474,279
EXPENDITURES						
Transfer to operating reserves	-	-	-	0.00%	-	172,158
Transfer to capital reserves	-	-	-	0.00%	-	1,500,000
TOTAL EXPENDITURES	-	-	-	0.00%	-	1,672,158
NET COST / (REVENUE):	(161,645)	-	161,645	0.00%	(234,198)	(802,121)
NET COST - OPERATING FUND	(161,645)	-	161,645	0.00%	(234,198)	(802,121)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Tax & Requisitions
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Municipal taxes	-	-	-	0.00%	-	\$13,314,139
TOTAL REVENUE	-	-	-	0.00%	-	13,314,139
EXPENDITURES						
Provision for allowances	-	-	-	0.00%	-	45,000
Tax cancellations	-	-	-	0.00%	-	18,730
Other expenditures	-	-	-	0.00%	-	9,789
Requisitions	938,854	-	(938,854)	0.00%	660,111	3,007,765
TOTAL EXPENDITURES	938,854	-	(938,854)	0.00%	660,111	3,081,284
NET COST / (REVENUE):	938,854	-	(938,854)	0.00%	660,111	(10,232,855)
NET COST - OPERATING FUND	938,854	-	(938,854)	0.00%	660,111	(10,232,855)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
ADMINISTRATION & LEGISLATIVE
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$5,322	-	(\$5,322)	0.00%	\$5,897	\$49,279
Other governments transfer for operating	-	-	-	0.00%	-	33,744
Other revenue	1,258	-	(1,258)	0.00%	3,521	18,762
TOTAL REVENUE	6,579	-	(6,579)	0.00%	9,418	101,785
EXPENDITURES						
Salaries and benefits	347,275	-	(347,275)	0.00%	340,955	1,290,941
Materials, goods, supplies	46,240	-	(46,240)	0.00%	38,507	60,121
Utilities	3,717	-	(3,717)	0.00%	3,069	14,277
Contracted and general services	130,657	-	(130,657)	0.00%	91,960	454,690
Bank charges and short term interest	360	-	(360)	0.00%	521	1,606
Transfer to operating reserves	-	-	-	0.00%	-	4,429
Transfer to capital reserves	-	-	-	0.00%	-	70,000
TOTAL EXPENDITURES	528,250	-	(528,250)	0.00%	475,012	1,896,063
NET COST / (REVENUE):	521,671	-	(521,671)	0.00%	465,594	1,794,278
NET COST - OPERATING FUND	521,671	-	(521,671)	0.00%	465,594	1,719,849
NET COST - RESERVE FUND	-	-	-	0.00%	-	74,429



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Legislative
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Other revenue	\$721	-	(\$721)	0.00%	\$1,387	\$7,121
TOTAL REVENUE	721	-	(721)	0.00%	1,387	7,121
EXPENDITURES						
Salaries and benefits	70,561	-	(70,561)	0.00%	77,341	282,278
Materials, goods, supplies	875	-	(875)	0.00%	800	2,327
Contracted and general services	12,062	-	(12,062)	0.00%	9,406	28,707
TOTAL EXPENDITURES	83,498	-	(83,498)	0.00%	87,547	313,312
NET COST / (REVENUE):	82,777	-	(82,777)	0.00%	86,160	306,191
NET COST - OPERATING FUND	82,777	-	(82,777)	0.00%	86,160	306,191



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Administration
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$5,322	-	(\$5,322)	0.00%	\$5,897	\$49,279
Other governments transfer for operating	-	-	-	0.00%	-	33,744
Other revenue	537	-	(537)	0.00%	2,134	11,641
TOTAL REVENUE	5,858	-	(5,858)	0.00%	8,031	94,664
EXPENDITURES						
Salaries and benefits	276,714	-	(276,714)	0.00%	263,614	1,008,663
Materials, goods, supplies	45,366	-	(45,366)	0.00%	37,707	57,794
Utilities	3,717	-	(3,717)	0.00%	3,069	14,277
Contracted and general services	115,825	-	(115,825)	0.00%	82,554	425,982
Bank charges and short term interest	360	-	(360)	0.00%	521	1,606
Transfer to operating reserves	-	-	-	0.00%	-	1,929
Transfer to capital reserves	-	-	-	0.00%	-	70,000
TOTAL EXPENDITURES	441,983	-	(441,983)	0.00%	387,465	1,580,251
NET COST / (REVENUE):	436,124	-	(436,124)	0.00%	379,434	1,485,587
NET COST - OPERATING FUND	436,124	-	(436,124)	0.00%	379,434	1,413,658
NET COST - RESERVE FUND	-	-	-	0.00%	-	71,929



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Elections & Plebiscites
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Contracted and general services	\$2,769	-	(\$2,769)	0.00%	-	-
Transfer to operating reserves	-	-	-	0.00%	-	2,500
TOTAL EXPENDITURES	2,769	-	(2,769)	0.00%	-	2,500
NET COST / (REVENUE):	2,769	-	(2,769)	0.00%	-	2,500
NET COST - OPERATING FUND	2,769	-	(2,769)	0.00%	-	-
NET COST - RESERVE FUND	-	-	-	0.00%	-	2,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PROTECTIVE SERVICES
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$3,500	-	(\$3,500)	0.00%	\$5,075	\$52,151
Licenses, permits and fees	16,650	-	(16,650)	0.00%	2,281	47,757
Other governments transfer for operating	-	-	-	0.00%	-	188,596
Other revenue	-	-	-	0.00%	-	5,508
Drawn from operating reserves	-	-	-	0.00%	1,057	5,292
TOTAL REVENUE	20,150	-	(20,150)	0.00%	8,413	299,303
EXPENDITURES						
Salaries and benefits	36,415	-	(36,415)	0.00%	35,276	138,398
Materials, goods, supplies	9,926	-	(9,926)	0.00%	8,284	32,149
Contracted and general services	12,329	-	(12,329)	0.00%	17,205	45,743
Purchases from other governments	14,175	-	(14,175)	0.00%	10,375	105,872
Transfer to other governments	87,294	-	(87,294)	0.00%	88,397	743,768
Transfer to individuals and organizations	-	-	-	0.00%	-	8,250
Transfer to operating reserves	-	-	-	0.00%	-	32,508
Transfer to capital reserves	-	-	-	0.00%	-	151,944
TOTAL EXPENDITURES	160,139	-	(160,139)	0.00%	159,537	1,258,632
NET COST / (REVENUE):	139,989	-	(139,989)	0.00%	151,124	959,329
NET COST - OPERATING FUND	139,989	-	(139,989)	0.00%	152,181	780,169
NET COST - RESERVE FUND	-	-	-	0.00%	(1,057)	179,160



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Police Funding Model
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$87,294	-	(\$87,294)	0.00%	\$88,397	\$353,764
Transfer to individuals and organizations	-	-	-	0.00%	-	750
TOTAL EXPENDITURES	<u>87,294</u>	<u>-</u>	<u>(87,294)</u>	<u>0.00%</u>	<u>88,397</u>	<u>354,514</u>
NET COST / (REVENUE):	87,294	-	(87,294)	0.00%	88,397	354,514
NET COST - OPERATING FUND	87,294	-	(87,294)	0.00%	88,397	354,514



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Fire Services
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$3,500	-	(\$3,500)	0.00%	\$5,075	\$49,610
Other governments transfer for operating	-	-	-	0.00%	-	174,406
TOTAL REVENUE	<u>3,500</u>	<u>-</u>	<u>(3,500)</u>	<u>0.00%</u>	<u>5,075</u>	<u>224,016</u>
EXPENDITURES						
Salaries and benefits	(10)	-	10	0.00%	7	448
Materials, goods, supplies	1,405	-	(1,405)	0.00%	-	-
Contracted and general services	-	-	-	0.00%	-	59
Purchases from other governments	14,175	-	(14,175)	0.00%	10,375	105,872
Transfer to other governments	-	-	-	0.00%	-	390,004
Transfer to operating reserves	-	-	-	0.00%	-	25,000
Transfer to capital reserves	-	-	-	0.00%	-	134,944
TOTAL EXPENDITURES	<u>15,570</u>	<u>-</u>	<u>(15,570)</u>	<u>0.00%</u>	<u>10,382</u>	<u>656,326</u>
NET COST / (REVENUE):	12,070	-	(12,070)	0.00%	5,307	432,310
NET COST - OPERATING FUND	12,070	-	(12,070)	0.00%	5,307	272,366
NET COST - RESERVE FUND	-	-	-	0.00%	-	159,944



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Emergency Management
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Salaries and benefits	\$3,295	-	(\$3,295)	0.00%	\$1,888	\$11,573
Materials, goods, supplies	223	-	(223)	0.00%	-	1,022
Contracted and general services	174	-	(174)	0.00%	330	366
Transfer to operating reserves	-	-	-	0.00%	-	2,000
TOTAL EXPENDITURES	3,692	-	(3,692)	0.00%	2,218	14,961
NET COST / (REVENUE):	3,692	-	(3,692)	0.00%	2,218	14,961
NET COST - OPERATING FUND	3,692	-	(3,692)	0.00%	2,218	12,961
NET COST - RESERVE FUND	-	-	-	0.00%	-	2,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
By-Law Enforcement
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$2,389
Licenses, permits and fees	16,650	-	(16,650)	0.00%	2,281	47,757
TOTAL REVENUE	16,650	-	(16,650)	0.00%	2,281	50,146
EXPENDITURES						
Salaries and benefits	29,346	-	(29,346)	0.00%	24,221	95,761
Materials, goods, supplies	5,177	-	(5,177)	0.00%	6,075	23,082
Contracted and general services	6,872	-	(6,872)	0.00%	9,754	22,950
Transfer to capital reserves	-	-	-	0.00%	-	17,000
TOTAL EXPENDITURES	41,395	-	(41,395)	0.00%	40,049	158,793
NET COST / (REVENUE):	24,745	-	(24,745)	0.00%	37,768	108,647
NET COST - OPERATING FUND	24,745	-	(24,745)	0.00%	37,768	91,647
NET COST - RESERVE FUND	-	-	-	0.00%	-	17,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ambulance Services
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to individuals and organizations	-	-	-	0.00%	-	\$7,500
TOTAL EXPENDITURES	-	-	-	0.00%	-	7,500
NET COST / (REVENUE):	-	-	-	0.00%	-	7,500
NET COST - OPERATING FUND	-	-	-	0.00%	-	7,500



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Safety Program
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	-	-	-	0.00%	-	\$152
Other revenue	-	-	-	0.00%	-	5,508
Drawn from operating reserves	-	-	-	0.00%	1,057	5,292
TOTAL REVENUE	-	-	-	0.00%	1,057	10,952
EXPENDITURES						
Salaries and benefits	3,784	-	(3,784)	0.00%	9,160	28,577
Materials, goods, supplies	-	-	-	0.00%	1,470	7,042
Contracted and general services	4,148	-	(4,148)	0.00%	624	9,551
Transfer to operating reserves	-	-	-	0.00%	-	5,508
TOTAL EXPENDITURES	7,932	-	(7,932)	0.00%	11,255	50,677
NET COST / (REVENUE):	7,932	-	(7,932)	0.00%	10,198	39,726
NET COST - OPERATING FUND	7,932	-	(7,932)	0.00%	11,255	39,509
NET COST - RESERVE FUND	-	-	-	0.00%	(1,057)	216



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Barrhead and Regional Crime Coalition (BARCC)
For the Three Months Ending March 31, 2025

	<u>March 2025 YTD</u>	<u>2025 Budget</u>	<u>Budget Variance</u>	<u>% Variance</u>	<u>March 2024 YTD</u>	<u>PY (2024)</u>
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	-	\$14,190
TOTAL REVENUE	-	-	-	0.00%	-	14,190
EXPENDITURES						
Salaries and benefits	-	-	-	0.00%	-	2,040
Materials, goods, supplies	3,121	-	(3,121)	0.00%	739	1,004
Contracted and general services	1,135	-	(1,135)	0.00%	6,497	12,817
TOTAL EXPENDITURES	<u>4,256</u>	<u>-</u>	<u>(4,256)</u>	<u>0.00%</u>	<u>7,236</u>	<u>15,861</u>
NET COST / (REVENUE):	4,256	-	(4,256)	0.00%	7,236	1,671
NET COST - OPERATING FUND	4,256	-	(4,256)	0.00%	7,236	1,671



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
TRANSPORTATION SERVICES
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Aggregate levy	-	-	-	0.00%	-	\$112,571
User fees and sale of goods	29,725	-	(29,725)	0.00%	20,989	258,651
Rental income	9,858	-	(9,858)	0.00%	9,698	11,235
Allocation for in-house equip Rental	1,368	-	(1,368)	0.00%	2,263	841,570
Returns on investment	-	-	-	0.00%	-	23,271
Other governments transfer for operating	6,219	-	(6,219)	0.00%	535,556	548,533
Other revenue	-	-	-	0.00%	-	2,969
TOTAL REVENUE	47,169	-	(47,169)	0.00%	568,505	1,798,801
EXPENDITURES						
Salaries and benefits	564,231	-	(564,231)	0.00%	496,450	2,314,642
Materials, goods, supplies	199,681	-	(199,681)	0.00%	356,183	2,598,784
Utilities	17,941	-	(17,941)	0.00%	12,055	91,545
Contracted and general services	136,135	-	(136,135)	0.00%	115,149	1,011,352
Transfer to capital reserves	-	-	-	0.00%	-	1,417,056
Transfer to capital program	-	-	-	0.00%	-	134,207
TOTAL EXPENDITURES	917,989	-	(917,989)	0.00%	979,836	7,567,585
NET COST / (REVENUE):	870,819	-	(870,819)	0.00%	411,331	5,768,785
NET COST - OPERATING FUND	870,819	-	(870,819)	0.00%	411,331	4,217,522
NET COST - RESERVE FUND	-	-	-	0.00%	-	1,417,056
NET COST - CAPITAL FUND	-	-	-	0.00%	-	134,207



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Public Works
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Aggregate levy	-	-	-	0.00%	-	\$112,571
User fees and sale of goods	29,725	-	(29,725)	0.00%	20,989	258,651
Allocation for in-house equip Rental	1,368	-	(1,368)	0.00%	2,263	841,570
Returns on investment	-	-	-	0.00%	-	23,271
Other governments transfer for operating	-	-	-	0.00%	531,226	531,226
Other revenue	-	-	-	0.00%	-	2,969
TOTAL REVENUE	31,093	-	(31,093)	0.00%	554,477	1,770,258
EXPENDITURES						
Salaries and benefits	563,694	-	(563,694)	0.00%	495,925	2,312,542
Materials, goods, supplies	195,467	-	(195,467)	0.00%	354,984	2,587,745
Utilities	17,470	-	(17,470)	0.00%	11,325	86,784
Contracted and general services	127,397	-	(127,397)	0.00%	105,928	983,339
Transfer to capital reserves	-	-	-	0.00%	-	1,399,056
Transfer to capital program	-	-	-	0.00%	-	134,207
TOTAL EXPENDITURES	904,028	-	(904,028)	0.00%	968,162	7,503,673
NET COST / (REVENUE):	872,935	-	(872,935)	0.00%	413,684	5,733,415
NET COST - OPERATING FUND	872,935	-	(872,935)	0.00%	413,684	4,200,152
NET COST - RESERVE FUND	-	-	-	0.00%	-	1,399,056
NET COST - CAPITAL FUND	-	-	-	0.00%	-	134,207



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Airport Services
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Rental income	\$9,858	-	(\$9,858)	0.00%	\$9,698	\$11,235
Other governments transfer for operating	6,219	-	(6,219)	0.00%	4,330	17,307
TOTAL REVENUE	16,076	-	(16,076)	0.00%	14,028	28,542
EXPENDITURES						
Salaries and benefits	538	-	(538)	0.00%	525	2,100
Materials, goods, supplies	4,214	-	(4,214)	0.00%	1,199	11,038
Utilities	471	-	(471)	0.00%	730	4,761
Contracted and general services	8,738	-	(8,738)	0.00%	9,220	28,013
Transfer to capital reserves	-	-	-	0.00%	-	18,000
TOTAL EXPENDITURES	13,961	-	(13,961)	0.00%	11,674	63,912
NET COST / (REVENUE):	(2,115)	-	2,115	0.00%	(2,353)	35,370
NET COST - OPERATING FUND	(2,115)	-	2,115	0.00%	(2,353)	17,370
NET COST - RESERVE FUND	-	-	-	0.00%	-	18,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
UTILITIES AND WASTE MANAGEMENT
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Local improvement levy	-	-	-	0.00%	-	\$21,885
User fees and sale of goods	83,044	-	(83,044)	0.00%	82,544	428,296
Rental income	6,723	-	(6,723)	0.00%	7,136	34,399
Returns on investment	-	-	-	0.00%	-	80,532
TOTAL REVENUE	89,767	-	(89,767)	0.00%	89,681	565,113
EXPENDITURES						
Salaries and benefits	23,317	-	(23,317)	0.00%	18,834	106,741
Materials, goods, supplies	3,922	-	(3,922)	0.00%	6,645	41,731
Utilities	4,696	-	(4,696)	0.00%	3,182	25,712
Contracted and general services	30,289	-	(30,289)	0.00%	48,073	141,936
Purchases from other governments	23,195	-	(23,195)	0.00%	25,900	140,270
Transfer to other governments	-	-	-	0.00%	-	76,831
Transfer to operating reserves	-	-	-	0.00%	-	5,000
Transfer to capital reserves	-	-	-	0.00%	-	349,348
TOTAL EXPENDITURES	85,419	-	(85,419)	0.00%	102,635	887,570
NET COST / (REVENUE):	(4,348)	-	4,348	0.00%	12,954	322,457
NET COST - OPERATING FUND	(4,348)	-	4,348	0.00%	12,954	(31,891)
NET COST - RESERVE FUND	-	-	-	0.00%	-	354,348



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Water & Sewer Utility Holders
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Local improvement levy	-	-	-	0.00%	-	\$21,885
User fees and sale of goods	67,498	-	(67,498)	0.00%	69,845	306,092
Rental income	6,723	-	(6,723)	0.00%	7,136	34,399
Returns on investment	-	-	-	0.00%	-	46,005
TOTAL REVENUE	74,220	-	(74,220)	0.00%	76,982	408,381
EXPENDITURES						
Salaries and benefits	20,495	-	(20,495)	0.00%	16,891	68,860
Materials, goods, supplies	3,356	-	(3,356)	0.00%	5,866	13,595
Utilities	3,761	-	(3,761)	0.00%	2,551	20,094
Contracted and general services	8,553	-	(8,553)	0.00%	17,151	36,016
Purchases from other governments	24,807	-	(24,807)	0.00%	24,900	126,544
Transfer to capital reserves	-	-	-	0.00%	-	139,623
TOTAL EXPENDITURES	60,972	-	(60,972)	0.00%	67,359	404,731
NET COST / (REVENUE):	(13,248)	-	13,248	0.00%	(9,623)	(3,649)
NET COST - OPERATING FUND	(13,248)	-	13,248	0.00%	(9,623)	(143,273)
NET COST - RESERVE FUND	-	-	-	0.00%	-	139,623



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Truck Fill
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$3,977	-	(\$3,977)	0.00%	\$3,506	\$35,141
TOTAL REVENUE	3,977	-	(3,977)	0.00%	3,506	35,141
EXPENDITURES						
Salaries and benefits	351	-	(351)	0.00%	286	1,146
Materials, goods, supplies	-	-	-	0.00%	-	1,593
Utilities	363	-	(363)	0.00%	231	1,970
Contracted and general services	330	-	(330)	0.00%	269	545
Purchases from other governments	1,388	-	(1,388)	0.00%	1,000	10,726
Transfer to capital reserves	-	-	-	0.00%	-	19,162
TOTAL EXPENDITURES	2,432	-	(2,432)	0.00%	1,786	35,141
NET COST / (REVENUE):	(1,545)	-	1,545	0.00%	(1,720)	-
NET COST - OPERATING FUND	(1,545)	-	1,545	0.00%	(1,720)	(19,162)
NET COST - RESERVE FUND	-	-	-	0.00%	-	19,162



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Lagoons
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$11,570	-	(\$11,570)	0.00%	\$9,193	\$87,063
TOTAL REVENUE	11,570	-	(11,570)	0.00%	9,193	87,063
EXPENDITURES						
Salaries and benefits	2,028	-	(2,028)	0.00%	1,656	12,224
Materials, goods, supplies	-	-	-	0.00%	-	2,615
Utilities	572	-	(572)	0.00%	401	3,648
Contracted and general services	146	-	(146)	0.00%	7,054	12,541
Purchases from other governments	(3,000)	-	3,000	0.00%	-	3,000
Transfer to capital reserves	-	-	-	0.00%	-	53,035
TOTAL EXPENDITURES	(254)	-	254	0.00%	9,111	87,063
NET COST / (REVENUE):	(11,824)	-	11,824	0.00%	(82)	-
NET COST - OPERATING FUND	(11,824)	-	11,824	0.00%	(82)	(53,035)
NET COST - RESERVE FUND	-	-	-	0.00%	-	53,035



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
General Utility Services
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Materials, goods, supplies	\$178	-	(\$178)	0.00%	\$655	\$8,434
Contracted and general services	331	-	(331)	0.00%	4,070	10,767
Transfer to capital reserves	-	-	-	0.00%	-	50,000
TOTAL EXPENDITURES	509	-	(509)	0.00%	4,725	69,201
NET COST / (REVENUE):	509	-	(509)	0.00%	4,725	69,201
NET COST - OPERATING FUND	509	-	(509)	0.00%	4,725	19,201
NET COST - RESERVE FUND	-	-	-	0.00%	-	50,000



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Waste Management
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Returns on investment	-	-	-	0.00%	-	\$34,528
TOTAL REVENUE	-	-	-	0.00%	-	34,528
EXPENDITURES						
Salaries and benefits	444	-	(444)	0.00%	-	24,512
Materials, goods, supplies	388	-	(388)	0.00%	124	15,495
Contracted and general services	20,929	-	(20,929)	0.00%	19,530	82,068
Transfer to other governments	-	-	-	0.00%	-	76,831
Transfer to operating reserves	-	-	-	0.00%	-	5,000
Transfer to capital reserves	-	-	-	0.00%	-	87,528
TOTAL EXPENDITURES	21,761	-	(21,761)	0.00%	19,654	291,433
NET COST / (REVENUE):	21,761	-	(21,761)	0.00%	19,654	256,906
NET COST - OPERATING FUND	21,761	-	(21,761)	0.00%	19,654	164,378
NET COST - RESERVE FUND	-	-	-	0.00%	-	92,528



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
COMMUNITY SUPPORT SERVICES
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$19,287	-	(\$19,287)	0.00%	\$19,287	\$77,149
TOTAL EXPENDITURES	19,287	-	(19,287)	0.00%	19,287	77,149
NET COST / (REVENUE):	19,287	-	(19,287)	0.00%	19,287	77,149
NET COST - OPERATING FUND	19,287	-	(19,287)	0.00%	19,287	77,149



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Family and Community Support Services (FCSS)
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Transfer to other governments	\$19,287	-	(\$19,287)	0.00%	\$19,287	\$77,149
TOTAL EXPENDITURES	19,287	-	(19,287)	0.00%	19,287	77,149
NET COST / (REVENUE):	19,287	-	(19,287)	0.00%	19,287	77,149
NET COST - OPERATING FUND	19,287	-	(19,287)	0.00%	19,287	77,149



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
PLANNING & DEVELOPMENT
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Rental income	\$5,940	-	(\$5,940)	0.00%	\$5,965	\$17,290
Licenses, permits and fees	4,500	-	(4,500)	0.00%	7,550	16,750
Returns on investment	4,667	-	(4,667)	0.00%	6,954	26,264
Other governments transfer for operating	-	-	-	0.00%	-	44,115
Other revenue	6,183	-	(6,183)	0.00%	7,397	18,603
TOTAL REVENUE	21,290	-	(21,290)	0.00%	27,866	123,022
EXPENDITURES						
Salaries and benefits	39,622	-	(39,622)	0.00%	62,151	229,908
Materials, goods, supplies	5,250	-	(5,250)	0.00%	807	35,370
Contracted and general services	17,046	-	(17,046)	0.00%	14,484	103,929
Transfer to individuals and organizations	-	-	-	0.00%	1,000	1,000
Transfer to operating reserves	-	-	-	0.00%	-	10,000
Transfer to capital reserves	4,667	-	(4,667)	0.00%	7,782	43,674
TOTAL EXPENDITURES	66,585	-	(66,585)	0.00%	86,224	423,881
NET COST / (REVENUE):	45,295	-	(45,295)	0.00%	58,357	300,859
NET COST - OPERATING FUND	40,628	-	(40,628)	0.00%	50,575	247,185
NET COST - RESERVE FUND	4,667	-	(4,667)	0.00%	7,782	53,674



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land Use Planning & Dev
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Licenses, permits and fees	\$4,500	-	(\$4,500)	0.00%	\$7,550	\$16,750
Returns on investment	4,667	-	(4,667)	0.00%	6,954	26,264
Other revenue	6,183	-	(6,183)	0.00%	7,397	18,603
TOTAL REVENUE	15,350	-	(15,350)	0.00%	21,901	61,617
EXPENDITURES						
Salaries and benefits	21,241	-	(21,241)	0.00%	36,871	137,450
Materials, goods, supplies	4,834	-	(4,834)	0.00%	703	29,740
Contracted and general services	3,817	-	(3,817)	0.00%	8,664	45,272
Transfer to operating reserves	-	-	-	0.00%	-	10,000
Transfer to capital reserves	4,667	-	(4,667)	0.00%	7,782	43,674
TOTAL EXPENDITURES	34,559	-	(34,559)	0.00%	54,020	266,137
NET COST / (REVENUE):	19,208	-	(19,208)	0.00%	32,118	204,520
NET COST - OPERATING FUND	14,541	-	(14,541)	0.00%	24,336	150,845
NET COST - RESERVE FUND	4,667	-	(4,667)	0.00%	7,782	53,674



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Economic Development
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	-	\$44,115
TOTAL REVENUE	-	-	-	0.00%	-	44,115
EXPENDITURES						
Salaries and benefits	18,381	-	(18,381)	0.00%	25,280	92,459
Materials, goods, supplies	417	-	(417)	0.00%	104	5,630
Contracted and general services	13,230	-	(13,230)	0.00%	5,820	58,373
Transfer to individuals and organizations	-	-	-	0.00%	1,000	1,000
TOTAL EXPENDITURES	32,027	-	(32,027)	0.00%	32,204	157,462
NET COST / (REVENUE):	32,027	-	(32,027)	0.00%	32,204	113,346
NET COST - OPERATING FUND	32,027	-	(32,027)	0.00%	32,204	113,346



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Subdivision & Land Development
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
EXPENDITURES						
Contracted and general services	-	-	-	0.00%	-	\$283
TOTAL EXPENDITURES	-	-	-	0.00%	-	283
NET COST / (REVENUE):	-	-	-	0.00%	-	283
NET COST - OPERATING FUND	-	-	-	0.00%	-	283



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Land, Housing & Building Rentals
For the Three Months Ending March 31, 2025

	<u>March 2025 YTD</u>	<u>2025 Budget</u>	<u>Budget Variance</u>	<u>% Variance</u>	<u>March 2024 YTD</u>	<u>PY (2024)</u>
REVENUE						
Rental income	\$5,940	-	(\$5,940)	0.00%	\$5,965	\$17,290
TOTAL REVENUE	5,940	-	(5,940)	0.00%	5,965	17,290
EXPENDITURES						
NET COST / (REVENUE):	(5,940)	-	5,940	0.00%	(5,965)	(17,290)
NET COST - OPERATING FUND	(5,940)	-	5,940	0.00%	(5,965)	(17,290)



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
AGRICULTURAL SERVICES
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$9,687	-	(\$9,687)	0.00%	\$59,645	\$189,549
Rental income	-	-	-	0.00%	-	8,000
Other governments transfer for operating	1,465	-	(1,465)	0.00%	-	300,284
Other revenue	-	-	-	0.00%	-	2,002
Drawn from operating reserves	-	-	-	0.00%	-	12,572
Contribution from capital program	1,991	-	(1,991)	0.00%	-	-
TOTAL REVENUE	13,142	-	(13,142)	0.00%	59,645	512,408
EXPENDITURES						
Salaries and benefits	105,898	-	(105,898)	0.00%	72,974	391,389
Materials, goods, supplies	25,397	-	(25,397)	0.00%	26,501	113,188
Utilities	-	-	-	0.00%	10	1,805
Contracted and general services	26,750	-	(26,750)	0.00%	22,759	129,869
Transfer to other governments	-	-	-	0.00%	-	3,222
Transfer to individuals and organizations	-	-	-	0.00%	-	51,268
Transfer to operating reserves	-	-	-	0.00%	-	18,901
Transfer to capital reserves	-	-	-	0.00%	-	52,353
TOTAL EXPENDITURES	158,044	-	(158,044)	0.00%	122,245	761,996
NET COST / (REVENUE):	144,902	-	(144,902)	0.00%	62,600	249,589
NET COST - OPERATING FUND	146,893	-	(146,893)	0.00%	62,600	190,906
NET COST - RESERVE FUND	-	-	-	0.00%	-	58,683
NET COST - CAPITAL FUND	(1,991)	-	1,991	0.00%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Ag Services
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$9,073	-	(\$9,073)	0.00%	\$15,572	\$35,072
Rental income	-	-	-	0.00%	-	8,000
Other governments transfer for operating	1,465	-	(1,465)	0.00%	-	169,214
Other revenue	-	-	-	0.00%	-	2,002
Drawn from operating reserves	-	-	-	0.00%	-	36
TOTAL REVENUE	10,537	-	(10,537)	0.00%	15,572	214,324
EXPENDITURES						
Salaries and benefits	66,119	-	(66,119)	0.00%	42,237	262,128
Materials, goods, supplies	2,716	-	(2,716)	0.00%	9,200	75,852
Utilities	-	-	-	0.00%	10	1,805
Contracted and general services	19,802	-	(19,802)	0.00%	19,815	80,536
Transfer to other governments	-	-	-	0.00%	-	3,222
Transfer to individuals and organizations	-	-	-	0.00%	-	11,864
Transfer to capital reserves	-	-	-	0.00%	-	50,000
TOTAL EXPENDITURES	88,637	-	(88,637)	0.00%	71,262	485,407
NET COST / (REVENUE):	78,100	-	(78,100)	0.00%	55,691	271,083
NET COST - OPERATING FUND	78,100	-	(78,100)	0.00%	55,691	221,119
NET COST - RESERVE FUND	-	-	-	0.00%	-	49,964



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Alus (ALUS)
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$614	-	(\$614)	0.00%	\$44,073	\$154,477
Other governments transfer for operating	-	-	-	0.00%	-	131,070
Drawn from operating reserves	-	-	-	0.00%	-	12,536
Contribution from capital program	1,991	-	(1,991)	0.00%	-	-
TOTAL REVENUE	2,605	-	(2,605)	0.00%	44,073	298,084
EXPENDITURES						
Salaries and benefits	39,778	-	(39,778)	0.00%	30,737	129,261
Materials, goods, supplies	22,681	-	(22,681)	0.00%	17,301	37,336
Contracted and general services	6,948	-	(6,948)	0.00%	2,944	49,333
Transfer to individuals and organizations	-	-	-	0.00%	-	39,404
Transfer to operating reserves	-	-	-	0.00%	-	18,901
Transfer to capital reserves	-	-	-	0.00%	-	2,353
TOTAL EXPENDITURES	69,407	-	(69,407)	0.00%	50,982	276,589
NET COST / (REVENUE):	66,802	-	(66,802)	0.00%	6,909	(21,495)
NET COST - OPERATING FUND	68,793	-	(68,793)	0.00%	6,909	(30,213)
NET COST - RESERVE FUND	-	-	-	0.00%	-	8,719
NET COST - CAPITAL FUND	(1,991)	-	1,991	0.00%	-	-



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
RECREATION & CULTURE
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$14	-	(\$14)	0.00%	-	\$11,614
Returns on investment	2,883	-	(2,883)	0.00%	3,080	3,080
Other governments transfer for operating	-	-	-	0.00%	-	171,070
Other revenue	-	-	-	0.00%	-	3,397
Drawn from unrestricted reserves	4,940	-	(4,940)	0.00%	-	-
Drawn from operating reserves	9,068	-	(9,068)	0.00%	19,400	26,250
TOTAL REVENUE	16,905	-	(16,905)	0.00%	22,480	215,412
EXPENDITURES						
Salaries and benefits	(3)	-	3	0.00%	8	22,097
Materials, goods, supplies	1,249	-	(1,249)	0.00%	1,007	7,051
Contracted and general services	6,072	-	(6,072)	0.00%	14,835	31,315
Transfer to other governments	-	-	-	0.00%	-	365,015
Transfer to individuals and organizations	10,853	-	(10,853)	0.00%	3,750	35,248
Transfer to local boards and agencies	48,817	-	(48,817)	0.00%	48,217	170,784
Interest on long term debt	-	-	-	0.00%	-	109,598
Principal payment for debenture	-	-	-	0.00%	-	172,158
Transfer to operating reserves	-	-	-	0.00%	-	12,154
Transfer to capital program	-	-	-	0.00%	-	7,892
TOTAL EXPENDITURES	66,989	-	(66,989)	0.00%	67,817	933,312
NET COST / (REVENUE):	50,083	-	(50,083)	0.00%	45,337	717,900
NET COST - OPERATING FUND	64,091	-	(64,091)	0.00%	64,737	724,104
NET COST - RESERVE FUND	(14,008)	-	14,008	0.00%	(19,400)	(14,096)
NET COST - CAPITAL FUND	-	-	-	0.00%	-	7,892



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Recreation
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
User fees and sale of goods	\$14	-	(\$14)	0.00%	-	\$11,614
Returns on investment	2,883	-	(2,883)	0.00%	3,080	3,080
Other revenue	-	-	-	0.00%	-	3,397
Drawn from operating reserves	9,068	-	(9,068)	0.00%	5,000	2,500
TOTAL REVENUE	11,965	-	(11,965)	0.00%	8,080	20,592
EXPENDITURES						
Salaries and benefits	(3)	-	3	0.00%	8	22,097
Materials, goods, supplies	1,249	-	(1,249)	0.00%	1,007	7,051
Contracted and general services	6,072	-	(6,072)	0.00%	435	16,915
Transfer to other governments	-	-	-	0.00%	-	362,951
Transfer to individuals and organizations	2,500	-	(2,500)	0.00%	3,750	15,961
Interest on long term debt	-	-	-	0.00%	-	109,598
Principal payment for debenture	-	-	-	0.00%	-	172,158
Transfer to operating reserves	-	-	-	0.00%	-	12,154
Transfer to capital program	-	-	-	0.00%	-	7,892
TOTAL EXPENDITURES	9,819	-	(9,819)	0.00%	5,201	726,777
NET COST / (REVENUE):	(2,147)	-	2,147	0.00%	(2,880)	706,185
NET COST - OPERATING FUND	6,921	-	(6,921)	0.00%	2,120	688,639
NET COST - RESERVE FUND	(9,068)	-	9,068	0.00%	(5,000)	9,654
NET COST - CAPITAL FUND	-	-	-	0.00%	-	7,892



COUNTY OF BARRHEAD NO.11
YTD BUDGET REPORT
Culture
For the Three Months Ending March 31, 2025

	March 2025 YTD	2025 Budget	Budget Variance	% Variance	March 2024 YTD	PY (2024)
REVENUE						
Other governments transfer for operating	-	-	-	0.00%	-	\$171,070
Drawn from unrestricted reserves	4,940	-	(4,940)	0.00%	-	-
Drawn from operating reserves	-	-	-	0.00%	14,400	23,750
TOTAL REVENUE	4,940	-	(4,940)	0.00%	14,400	194,820
EXPENDITURES						
Contracted and general services	-	-	-	0.00%	14,400	14,400
Transfer to other governments	-	-	-	0.00%	-	2,064
Transfer to individuals and organizations	8,353	-	(8,353)	0.00%	-	19,287
Transfer to local boards and agencies	48,817	-	(48,817)	0.00%	48,217	170,784
TOTAL EXPENDITURES	57,170	-	(57,170)	0.00%	62,617	206,535
NET COST / (REVENUE):	52,230	-	(52,230)	0.00%	48,217	11,715
NET COST - OPERATING FUND	57,170	-	(57,170)	0.00%	62,617	35,465
NET COST - RESERVE FUND	(4,940)	-	4,940	0.00%	(14,400)	(23,750)

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County of Barrhead
March 2025 YTD Capital Report

Budget includes 2024 carryovers and amounts approved through 2025 Council Resolutions. Final budget expected to be passed April 15, 2025.

CF - denotes carry forward

	EXPENDITURE YTD March 2025	FUNDING SOURCE						2025 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
ADMINISTRATION								
Renovations - architect only (CF)								20,000
Telephone System (CF)								15,000
Servers, IT Infrastructure (Year 1 of 3)	5,263		5,263					25,436
	5,263	-	5,263	-	-	-	-	60,436
FIRE								
2025 Rosenbauer Commercial Crew Cab Rear Mount Pumper (50%)								425,000
OnSite Training Facility (50%) (CF)								5,950
	-	-	-	-	-	-	-	430,950
ENFORCEMENT								
Portable Truck Scales	6,000		6,000					6,000
LIDAR Equipment	4,164		4,164					4,000
	10,164	-	10,164	-	-	-	-	10,000

County of Barrhead
March 2025 YTD Capital Report

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CF - denotes carry forward

		EXPENDITURE YTD March 2025	FUNDING SOURCE						2025 BUDGET
			GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
TRANSPORTATION	# miles								
Bridges									
BF 74974 (STIP 75%/reserves 25%)		9,725		2,431		7,294			323,239
BF 74538 (STIP 75%/reserves 25%)		11,670		2,918		8,753			383,203
BF 77360 (STIP 75%/reserves 25%)		11,205		2,801		8,404			433,281
BF 72815 Reserves 100%		5,530		5,530					214,000
Road Construction									
24-640 Twp Rd 604A (Bear Lake West)	1.25								240,009
25-740 Twp Rd 624A	2	-							435,156
24-740 Twp Rd 622/RR 43/Twp Rd 622A (was 25-741)	2	-							430,756
25-240 Twp Rd 583	1	-							192,129
24-241; Fencing		-							10,000
Equipment									
2025 Grader 150AWD - Council Res #2024-270									574,500
2025 Caterpillar D2 LGP - Council Res #2024-269									277,173
Portable Steamer & Trailer Unit (NEW - keeping old unit) - Council Res #2024-270		22,572		22,572					44,745
Equipment Scan Tool NEW									20,000
AC Recovery Unit NEW									6,900
2024 Tandem Truck with Hoist, Plow, Snow Wing & hydraulics (CF)		-							143,713
2024 Plow Truck - Sander/Oil (CF)		-							251,186
Buildings, Land, & Land Improvements									
Shop Floor Repair at overhead door		-							5,500
Salt Shed - overhead door O/S (CF)		-							24,013
County welcome sign (CF)		-							5,760
	6.25	60,702	-	36,252	-	24,450	-	-	4,015,263

County of Barrhead
March 2025 YTD Capital Report

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CF - denotes carry forward

	EXPENDITURE YTD March 2025	FUNDING SOURCE						2025 BUDGET
		GENERAL REVENUES	RESERVES	FEDERAL GRANTS	PROVINCIAL GRANTS	SALE OF EQUIP	OTHER / UNKNOWN	
AIRPORT								
	-	-	-	-		-	-	-
WASTE MANAGEMENT								
Netting (CF)	-							12,500
Non-Compliance Rehab (Well Drilling, etc)	-							25,000
	-	-	-	-		-	-	37,500
UTILITIES								
Manola Pump House & Reservoir Upgrade (engineering)								69,350
Lac La Nonne Regional Sanitary Sewer Collection System								?
	-	-	-	-	-	-	-	69,350
AGRICULTURAL SERVICES								
2 ton spray truck	-							90,000
Spray system for 2 ton truck	-							48,000
Pasture sprayer (rental program)								15,000
Rental Quad Tank Sprayer	-							1,000
Plastic mulch applicator (rental program)								21,000
	-	-	-	-	-	-	-	175,000
PLANNING & DEVELOPMENT								
Environmental Reserve Plan 252 0617; 0.8476 acres	5,085						5,085	-
								-
	5,085	-	-	-	-	-	5,085	-
RECREATION								
	-							
TOTAL	81,215	-	51,680	-	24,450	-	5,085	4,798,499

County of Barrhead
March 2025 YTD Capital Report

Budget expected to be passed April 15, 2025; Budget column will be updated after passing of budget.

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 March	2025 BUDGET	YTD 2025 March	2025 BUDGET	YTD 2025 March	2025 BUDGET
ADMINISTRATION & GENERAL						
Computer & Equipment Reserve					(5,263)	
Office						
	-	-	-	-	(5,263)	-
FIRE						
ERC Equipment Reserve		-				
Fire Equipment Reserve						
Emergency Response Bldg.						
	-	-	-	-	-	-
ENFORCEMENT						
CPO Equipment					(10,164)	
	-	-	-	-	(10,164)	-
TRANSPORTATION						
P.W. Graders						
P.W. Equipment					(22,572)	
Aggregate Reserve						
P.W. - Local Roads & Bridge Construction					(13,680)	
Public Works Shop						
Land Right of Way Reserve						
Gravel Pit Reserve						
	-	-	-	-	(36,252)	-

County of Barrhead
March 2025 YTD Capital Report

Budget expected to be passed April 15, 2025; Budget column will be updated after passing of budget.

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 March	2025 BUDGET	YTD 2025 March	2025 BUDGET	YTD 2025 March	2025 BUDGET
AIRPORT						
Airport						
	-	-	-	-	-	-
WASTE MANAGEMENT						
Transfer Station Bins						
Landfill Equipment Reserve						
Landfill						
	-	-	-	-	-	-
UTILITIES						
Utility Officer Truck						
Offsite Levy Reserve - Neerlandia						
Offsite Levy Reserve - Manola						
Water & Sewer Capital Reserve						
Regional Water & Sewer Lines / Future W&S Development						
Truck Fill						
Lagoons						
Future Development - Fire Suppression						
	-	-	-	-	-	-
PLANNING & DEVELOPMENT						
Money in Lieu (of Municipal Reserve)	4,667					
	4,667	-	-	-	-	-

County of Barrhead
March 2025 YTD Capital Report

Budget expected to be passed April 15, 2025; Budget column will be updated after passing of budget.

	CONTRIBUTIONS TO CAPITAL RESERVES		CAPITAL RESERVES TO OPERATIONS		CAPITAL RESERVES TO CAPITAL (TCA)	
	YTD 2025 March	2025 BUDGET	YTD 2025 March	2025 BUDGET	YTD 2025 March	2025 BUDGET
SUBDIVISION & LAND DEVELOPMENT						
Future Development		-				
	-	-	-	-	-	-
AGRICULTURAL SERVICES						
Ag Vehicle & Equipment						
Ag Building						
Ag Grain Bag Roller						
	-	-	-	-	-	-
RECREATION						
	-	-	-	-	-	-
TOTAL	4,667	-	-	-	(51,680)	-



COUNTY OF BARRHEAD NO.11
Elected Official Remuneration Report
For the Three Months Ending March 31, 2025



	March 2025 YTD	2025 Budget	Budget Variance	% Variance
Division 1 - Doug Drozd (Reeve)				
<i># of per diems</i>	12.50	0.00	(12.50)	0.00
Base salary	7,788.30		(7,788.30)	0.00%
Per diems	3,752.25		(3,752.25)	0.00%
Taxable mileage	430.56		(430.56)	0.00%
Benefits	2,081.92		(2,081.92)	0.00%
Salary and benefits	14,053.03		(14,053.03)	0.00%
Training and conventions	1,610.52		(1,610.52)	0.00%
	15,663.55		(15,663.55)	0.00%
Division 2 - Marvin Schatz (Deputy Reeve)				
<i># of per diems</i>	11.00	0.00	(11.00)	0.00
Base salary	5,987.28		(5,987.28)	0.00%
Per diems	3,301.98		(3,301.98)	0.00%
Taxable mileage	190.08		(190.08)	0.00%
Benefits	1,919.87		(1,919.87)	0.00%
Salary and benefits	11,399.21		(11,399.21)	0.00%
Training and conventions	1,581.64		(1,581.64)	0.00%
	12,980.85		(12,980.85)	0.00%
Division 3 - Ron Kleinfeldt				
<i># of per diems</i>	12.00	0.00	(12.00)	0.00
Base salary	4,186.23		(4,186.23)	0.00%
Per diems	3,602.16		(3,602.16)	0.00%
Taxable mileage	259.20		(259.20)	0.00%
Benefits	2,074.15		(2,074.15)	0.00%
Salary and benefits	10,121.74		(10,121.74)	0.00%
Training and conventions	1,676.42		(1,676.42)	0.00%
	11,798.16		(11,798.16)	0.00%
Division 4 - Bill Lane				
<i># of per diems</i>	9.00	0.00	(9.00)	0.00
Base salary	4,186.23		(4,186.23)	0.00%
Per diems	2,701.62		(2,701.62)	0.00%
Taxable mileage	259.20		(259.20)	0.00%
Benefits	984.71		(984.71)	0.00%
Salary and benefits	8,131.76		(8,131.76)	0.00%
Training and conventions	1,437.48		(1,437.48)	0.00%
	9,569.24		(9,569.24)	0.00%
Division 5 - Paul Properzi				
<i># of per diems</i>	9.50	0.00	(9.50)	0.00
Base salary	4,186.23		(4,186.23)	0.00%
Per diems	2,851.71		(2,851.71)	0.00%
Taxable mileage	273.60		(273.60)	0.00%
Benefits	1,765.52		(1,765.52)	0.00%
Salary and benefits	9,077.06		(9,077.06)	0.00%
Training and conventions	1,625.68		(1,625.68)	0.00%
	10,702.74		(10,702.74)	0.00%
Division 6 - Walter Preugschas				
<i># of per diems</i>	13.00	0.00	(13.00)	0.00
Base salary	4,186.23		(4,186.23)	0.00%
Per diems	3,902.34		(3,902.34)	0.00%
Taxable mileage	302.40		(302.40)	0.00%
Benefits	1,376.11		(1,376.11)	0.00%
Salary and benefits	9,767.08		(9,767.08)	0.00%
Training and conventions	653.97		(653.97)	0.00%
	10,421.05		(10,421.05)	0.00%
Division 7 - Jared Stoik				
<i># of per diems</i>	5.50	0.00	(5.50)	0.00
Base salary	4,186.23		(4,186.23)	0.00%
Per diems	1,650.99		(1,650.99)	0.00%
Taxable mileage	479.52		(479.52)	0.00%
Benefits	1,694.70		(1,694.70)	0.00%
Salary and benefits	8,011.44		(8,011.44)	0.00%
Training and conventions	283.92		(283.92)	0.00%
	8,295.36		(8,295.36)	0.00%



Graders

- Area graders are blading gravel roads and spreading gravel.

Gravelling

- County trucks are working out of the Fort Assiniboine pit gravelling 2025 road maintenance projects.

Mulcher

- Mulching on Range Road 41 from Township Road 590 to Township Road 594 has been completed, this section of road is a 2025 shoulder pull project
- Mulcher has moved to Range Road 54 north of Township Road 570. Range Road 54 is a machinery road that has a half mile section that is overgrown by willow trees.

Seasonal Staff

- Start date for seasonal staff is May 5, with orientation and training scheduled for that day.

Labour

- Sign repairs, brushing, steaming culverts and transfer station maintenance.

Shop

- Repairs to roadside mower and side arm.
- Gravel trucks had new steering tires installed, and 2 trucks required wheel alignments, which were outsourced to a Kal Tire shop in Edmonton.
- Concrete floor repairs have been completed at north wash bay door of Public Works Shop.

Utilities

- Staff continue to work with Associated Engineering on the Manola pump house and truck fill upgrade project, supplying historical data and reviewing standards. The first proposed conceptual design should be ready for staff to review by the end of April.
- Water Commission carried out membrane replacements in the water plant during the first week of April. This has resulted in improved water quality being supplied into the County systems.
- All other testing and monitoring are being carried out as per normal operations.